BOARD OF SUPERVISORS

Brown County

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ADMINISTRATION COMMITTEE

Supervisor John Van Dyck, Chair
Supervisor Devon Coenen, Vice Chair
Supervisor Tom Peters, Supervisor Ross Toellner, Supervisor John Vander Leest

ADMINISTRATION COMMITTEE MEETING
THURSDAY, JUNE 27, 2024
5:30 p.m.
Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THIS AGENDA

****REVISED****
(See Item 11a)

I. Call to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of May 23, 2024.

Comments from the Public

Consent Agenda
1. Audit of the bills.

Information Technology
2. IT Director's Report.

Treasurer
3. Director's Report.

Child Support
4. Child Support Director's Report.

County Clerk
5. County Clerk's Report.

Administration & Human Resources
6. Director's Report(s).

Corporation Counsel
7. Oral Report.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments
8. Legal Bills - Review and Possible Action on Legal Bills to be paid.

9. Resolution Regarding Table of Organization Change for the County Clerk's Office – Deletion and Additions of Positions.
10. Discussion and Possible Action regarding Loss Revenue Fund.
11. 2023 Balanced Budget Adjustment Resolution.
11a. Discussion and possible action re: Possible use of contingency funds for additional County Board expenses related to Travel & Training ($2,250), Travel & Training Mileage ($250) and Intra-County Expense Copy Center ($500). *Action at Executive Committee: To refer to Administration Committee with a recommendation to approve.*

Communications – None.

Closed Session

12. Closed Session – Discussion and Possible Action Regarding Conducting Public Business Where Competitive or Bargaining Reasons Require a Closed Session (Regarding Sheriff's Office Labor Negotiations, and Bug Tussel Project Verification).
    a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85 (1) regarding the Administration Committee going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of conducting public business where competitive or bargaining reasons require a closed session;
    b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85 (1), the Brown County Administration Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of conducting public business where competitive or bargaining reasons require a closed session; and
    c. Reconvene into Open Session: The Brown County Administration Committee shall reconvene into Open Session for possible action regarding Sheriff's Office Labor Negotiations, and Bug Tussel Project Verification, and/or to conduct any other business on the agenda.

Other

14. Such Other Matters.
15. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for the purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
ADMINISTRATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Administration Committee** was held on Thursday, May 23, 2024 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay.

Present:	Supervisor Van Dyck, Supervisor Vander Leest, Supervisor Coenen, Supervisor Peters, Supervisor Toellner
Also Present:	Acting County Treasurer Chuck Mahlik, Child Support Director Maria Lasecki, IT Director Kirsten Holland, County Clerk Patrick Moynihan, Jr., Director of Administration Chad Weininger, Corporation Counsel David Hemery, and other interested parties.

I. **Call to Order.**

The meeting was called to order by Senior Member Supervisor Van Dyck at 5:30 p.m.

II. **Approve/Modify Agenda.**

Motion made by Supervisor Peters, seconded by Supervisor Coenen to accept the modified agenda *(Make Item 1, Item 7a, take Item 11 after Item 2 and Item 10 after Item 11).* Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of April 25, 2024.**

Motion made by Supervisor Vander Leest, seconded by Supervisor Toellner to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public None.

Consent Agenda

1. **Administration – Budget Adjustment Log.** *Item 1 was taken as Item 7a.*
2. **Audit of the bills.**

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in proper format here, Item 11 was taken at this time.

Treasurer

3. **Director's Report.**

Acting County Treasurer Chuck Mahlik introduced himself and stated things were going well in the Treasurer's office. He informed they were currently filling their Account Clerk II vacancy. Next month they were sending out 16,000 second installment notices. His goal was to bring more awareness and instruction to their online payments. Van Dyck asked if Mahlik could break down the percentage of payments from banks, escrows, online, etc. Mahlik responded escrow was a very small percentage, most of it was coming in via checks.

a. **Budget Status Financial Report through March 2024.**

Mahlik stated they were off to a good start and were running a healthy surplus. The biggest revenue driver was their investments which were benefitting from higher interest rates right now.

Child Support

4. Child Support Director's Report.

Child Support Director Maria Lasecki referred to the 2023 Annual Report, provided in the agenda packet. She felt if she was going to do justice to the work her staff does, she needed to share all of it. She also referred to her written Director's Report and briefly highlighted items from it.

Van Dyck noted concerns with communicating with the Child Support Department, the only options to return information was to mail or fax it back, and he'd like the option to scan and email back. He further questioned the requirements during a work search. Lasecki responded there absolutely were requirements, it's just whether someone is meeting them or not. There's a very serious process of vetting that thoroughly determines if someone is able but not willing; however, it was a very small percentage. Many of the people that they're working with, and they found this through their grant, have barriers, that's where their outlay grant is designed to try to vet.

a. Budget Status Financial Report through March 2024.

No action required.

Information Technology

5. IT Director's Report.

Director of Administration Chad Weininger stated they were going to be introducing a new IT Use Policy which will require a change to Chapter 4. They're trying to harden the system due to hackers and threats so they may restrict all personal use of the computer system by employees.

There is a Deputy position open in IT that they're recruiting for.

No action required.

County Clerk

6. County Clerk's Report.

Passports are at 109% over 2023, which was a record-breaking year in processing applications. They are ahead in marriage from last year as well.

They are finally getting the first part of their ARPA request, security for election management system. The second part will come after the spring election.

The Village of Greenleaf finally had their election Tuesday, 69 voted for their new government which included a President, two Trustees, Clerk, Treasurer and write-in Constable. He further spoke about election deadlines.

a. Budget Status Financial Report through March 2024.

No action required.

Administration & Human Resources

7. Director's Report(s).

Director of Administration Chad Weininger touched on Insurance and the End-of-the-Year budget adjustment, which is required to balance the budget and will be before this committee in June. He further spoke to the following:

Safety Officer position, it's been hard to gain consistency, so they plan on eliminating it and contract it out to create tailored safety plans for each department which meet Department of Labor and TSPS

standards. He briefly explained what steps they are taking and their goals. Further discussions ensued as to how this relates to the Library, Weininger suggested talking to a Library Board member as well as the consultant to discuss possible future plans and opportunities.

There was a new rule regarding the Fair Labor Standards Act (FLSA), regarding the threshold for exempt employees. It will affect about 30 employees, and they may have to increase some salaries or make some salaries hourly, which they will take up during the budget.

The NFL Draft and the Presidential Election will be extra costs to the county that weren't budgeted for, so they must be mindful with contingency fund and the old ARPA fund, Revenue Loss Fund.

As noted in his Director's Report, Sales Tax and Room Tax, there is a downward trend from last year. They budgeted conservatively so he's not too worried about it unless it starts taking a deeper turn.

Weininger informed he has money in his budget for consulting. They currently have a Highway consultant, and their intro Highway Director saved a half-million dollars by making a couple adjustments. He added they may not be fully capturing all the state revenue they should be and there are some other things identified. Also, they're bringing a consultant in to look at 911 staffing and training, there should be quite a bit of benefit from that. The County Executive is working on the court system, trying to streamline the processes which will reduce jailtime. It's complex and may go beyond this year. The Executive may also bring in a consultant to work with the Airport to look at the marketing piece and functionality of it.

Corporation Counsel

8. Oral Report.

Corporation Counsel Dave Hemery informed somewhere in the application process for the Veterans Village, under the City of Green Bay, it got changed from a vets exclusive project to a vets preferred project, which was not in the scope of what the county approved and would put the land donation in jeopardy. It went to City Council and a motion was made to amend to tiny homes just for veterans. There are no legal issues to discuss, the county approved a vets only project and the land donation goes ahead as long as the city stays within the scope of what the county approved. He briefly explained the next steps, the city also heard concerns from members of the community where the project would go along with concerns with disturbing burial grounds. He believed the city was seeking information from the State Historical Society regarding where these graves may be located. Veterans First indicated they talked to the State Historical Society, and they said they have a more updated map but only the owner of the property can request, and his office made a request today.

Van Dyck would like a "master list" of surplus county property.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

9. Legal Bills - Review and Possible Action on Legal Bills to be paid.

Motion made by Supervisor Coenen, seconded by Supervisor Toellner to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Discussion and possible action re: Possible use of Contingency Funds.

Director of Administration Chad Weininger informed this request was for the purchase of rat traps and for the repair or to upgrade the microphones and speakers in Room 200 of the Northern Building. They needed at least $2,000 to contract Camera Corner to just look at it.

Van Dyck stated they just spent a significant amount of money in the lower level of the library and had a pending request to be able to videotape county meetings. If they're going to spend money to have a facility equipped to do whatever they need or want it to do, it was his opinion that it doesn't make sense to have it in two places.

Motion made by Supervisor Vander Leest, seconded by Supervisor Coenen to forward to Executive Committee discussion regarding Room 200, Northern Building AV maintenance. Vote taken. MOTION CARRIED UNANIMOUSLY

Weininger informed the Contingency Fund is relatively new and was to be an emergency fund, but they never formalized an actual process for it. He proposed moving forward, treating the Contingency Fund like the General Fund when it comes to the process, in which he further explained.

Weininger suggested the following motion and asked the committee to treat it as a technical request as they already passed this request. Now it will go forward as a budget adjustment, which still allows the opportunity to have it debated on the board floor, as two members voted no.

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to redirect the Director of Administration to move forward with a budget adjustment of $1,000 for rat traps to be administered by Brown County Public Health Department as a onetime initiative and put it in the Budget Adjustment Resolution for the next County Board agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

Friberg informed this came up often as he was knocking doors, concerns regarding rats and they wanted to see some sort of action on his end to provide them with some sort of relief for that. Supervisor Borchardt had the same experience.

Coenen stated 6-years ago $5,000 was put in the budget for 1,492 rat traps. There were 650 left in 2020 and about a year and a half ago there were none left. Before traps were given out, people signed waivers provided by Risk Management; however, a previous Supervisor did take some traps but it's unknown if waivers were signed. She's not against getting rat traps to help constituents but she doesn't understand why it's not budgeted, if it was a true issue, versus taking out of emergency or contingency funds. She wanted to make sure the process was being followed and felt the county was setting themselves up to take control over the issue. Weininger briefly responded to her concerns and logistics. Coenen asked Friberg if he was going to work with the city to manage the problem. Friberg informed he will be reaching out to the mayor. Vander Leest noted the City of Green Bay had a person who responds if there is a major issue.

Back to Item 3 at this time.

Communications

11. **Communication from Supervisor Coenen re: On behalf of a constituent, to have the Interim County Treasurer appear before the Administration Committee to explain why we were not able to wave the late fees and penalties or credit back to those fees due to an administration error. As well as having Corporation Counsel verify if it is possible for the county to credit fees due to administrative errors. *Referred from May County Board.***

Motion made by Supervisor Coenen, seconded by Supervisor Toellner to suspend the rules for interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Gordon Thomas Wilker Jr., 3869 County Road U, Kaukauna, WI 54130 –
Wilker informed he purchased a piece of property and for 3.5 years never received a tax bill. He had been making monthly payments on the property and assumed everything was taken care of. The Village Administrator of Wrightstown informed his partner Misty Vann, that she was late on the water bill and that's when it was realized both bills were being sent to the vacant lot. They remedied it but he was bothered by the late fees and the interest accumulated. He felt it was an undue burden as the deed office created an administrative error by filing the wrong mailing address. He felt there should be a statute change to cover citizens in these situations but believes he should be covered in the stats under an administrative error and/or a postage administrative error.

Responding to questions from Peters, Director of Administration Chad Weininger stated at the end of the year, if there are delinquent taxes, the county must make all taxing entities whole, i.e. municipalities and schools. Over three years, if taxes aren't paid, the county could petition the court to take the property, but they go through a process and property owners have a chance to settle.

Chairman Van Dyck informed there are limitations on what the board can and can't do because it's not a county specific issue, there are state statutes that control property taxes and so forth.

Motion made by Supervisor Vander Leest, seconded by Supervisor Toellner to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Corporation Counsel David Hemery informed he was extremely sympathetic two years ago when this issue was fully vetted by this committee; however, a decision was made, and nothing has changed. He provided several handouts (attached) and spoke to the background of this issue. This committee indicated in August 2022 that Wilker's next step was to talk to legal counsel Hemery and work with him. Hemery provided his business card but never received a call. This was then brought back as a Communication in March 2023.

Hemery pointed out that when you buy a piece of property, a real estate transfer return gets filed and, in this case, it was done electronically with the 410 Prairie Way, Wrightstown address, which was filled out by the purchaser of the property. The Treasurer sent a tax bill to the address that the purchaser of the property indicated the tax bill should go.

Hemery rehashed discussions from the March 23, 2023, Administration Committee minutes, as well as spoke to information regarding tax interest, penalties, timely payments as noted in the WI Statues and the Brown County Code of Ordinances and spoke to administrative errors of the U.S. Postal services (provided in his handouts and highlighted). He added, if you don't get your tax bill, it doesn't mean you don't have to pay your taxes, you can't make assumptions that the bank will take care of it. The responsibility is on the purchaser of the property to pay your taxes.

Hemery stated they had an issue that was sympathetic, spent a good deal of time and effort in 2022 and 2023 on this and here we are again, he finds it unbelievably frustrating.

Motion made by Supervisor Coenen, seconded by Supervisor Toellner to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Wilker apologized to Hemery for the time he spent into this effort. He thought there was something wrong here and thought it was an undue burden and was hoping by coming here, there would be a way to get to a solution. As frustrated as he is, he was as well. Wilker further questioned the wording, asking if it says, they "only" do this due to, or does it say "typically" as he felt typically has some leeway there. He would also like to see the exhibit where Misty Vann filled out the form to have the tax bill sent to the lot. Hemery responded that typically a title company, when parties are present at closing, would be the ones who submit the e-return. He provided a copy to Wilker.

Motion made by Supervisor Coenen, seconded by Supervisor Peters to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Chairman Van Dyck understood Wilkers frustration, he thought any modifications to the code section must come from the state. If he'd like to attempt that, Van Dyck suggested reaching out to Supervisor Coenen to have her put a letter together to send to the state.

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Back to Item 10 at this time.

Closed Sessions

12. **Closed Session – Discussion and Possible Action Regarding Conducting Public Business Where Competitive or Bargaining Reasons Require a Closed Session (Regarding Labor Negotiations, Bug Tussel Auditing Contract, and Room Tax Negotiations).**

    a. **Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding the Administration Committee going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of conducting public business where competitive or bargaining reasons require a closed session;**

    Motion made by Supervisor Toellner, seconded by Supervisor Vander Leest to enter in to closed session. Roll Call Vote Taken. MOTION CARRIED UNANIMOUSLY

    b. **Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Brown County Administration Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of conducting public business where competitive or bargaining reasons require a closed session; and**

    Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to reconvene into open session. Vote taken. MOTION CARRIED UNANIMOUSLY

    c. **Reconvene into Open Session: The Brown County Administration Committee shall reconvene into Open Session for possible action regarding Labor Negotiations and Room Tax Negotiations, and/or to conduct any other business on the agenda.**

    No action taken.

Other

13. **Such other matters as authorized by law.** None.

14. **Adjourn.**

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to adjourn at 8:56 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Patrick W. Moynihan, Jr.
Recording Secretary

Alicia A. Loehlein
Legislative Specialist - Transcriptionist

Treasurer's Budget Performance Report

Date Range 01/01/24 - 04/30/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
Fund 100 - General Fund								
REVENUE								
Department 080 - Treasurer								
Division 001 - General								
4100	General property taxes	(2,923,577.00)	.00	(2,923,577.00)	(243,631.42)	.00	(974,525.68)	33
4108	Interest on taxes	660,000.00	.00	660,000.00	51,448.69	.00	193,558.52	29
4109	Penalties on taxes	200,000.00	.00	200,000.00	13,300.18	.00	53,574.37	27
4110	Penalties on special assessments	35,000.00	.00	35,000.00	2,675.36	.00	10,500.19	30
4490	Ag use conversion	75,000.00	.00	75,000.00	.00	.00	14,484.78	19
4600	**Charges and fees**							
4600.890	Charges and fees Tax deed	30,000.00	.00	30,000.00	.00	.00	.00	0
	4600 - Charges and fees Totals	$30,000.00	$0.00	$30,000.00	$0.00	$0.00	$0.00	0%
4700	Intergovt charges	33,987.00	.00	33,987.00	.00	.00	34,168.00	101
4900	Miscellaneous	5,000.00	.00	5,000.00	100.01	.00	312.29	6
4905	Interest	2,549,565.00	.00	2,549,565.00	769,023.32	.00	2,318,551.90	91
4990	Cash Over/Short	.00	.00	.00	(138.85)	.00	(162.80)	+++
	Division 001 - General Totals	$664,975.00	$0.00	$664,975.00	$592,777.29	$0.00	$1,650,461.57	248%
	Department 080 - Treasurer Totals	$664,975.00	$0.00	$664,975.00	$592,777.29	$0.00	$1,650,461.57	248%
	REVENUE TOTALS	$664,975.00	$0.00	$664,975.00	$592,777.29	$0.00	$1,650,461.57	248%

Treasurer's Budget Performance Report

Date Range 01/01/24 - 04/30/24
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
EXPENSE								
Department	080 - Treasurer							
Division	001 - General							
5100	Regular earnings	261,209.00	.00	261,209.00	12,912.00	.00	54,188.94	21
5102	**Paid leave earnings**							
5102.100	Paid leave earnings Vacation	.00	.00	.00	508.04	.00	1,549.14	+++
5102.200	Paid leave earnings Personal	.00	.00	.00	10.39	.00	1,094.66	+++
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	671.52	+++
	5102 - Paid leave earnings Totals	$0.00	$0.00	$0.00	$518.43	$0.00	$3,315.32	+++
5103	**Premium**							
5103.000	Premium Overtime	1,000.00	.00	1,000.00	.00	.00	.00	0
	5103 - Premium Totals	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$0.00	0%
5110	**Fringe benefits**							
5110.100	Fringe benefits FICA	20,060.00	.00	20,060.00	950.67	.00	4,059.26	20
5110.110	Fringe benefits Unemployment compensation	274.00	.00	274.00	13.06	.00	55.72	20
5110.200	Fringe benefits Health insurance	46,524.00	.00	46,524.00	2,887.56	.00	12,272.09	26
5110.220	Fringe benefits Life Insurance	451.00	.00	451.00	8.61	.00	43.05	10
5110.230	Fringe benefits LT disability insurance	938.00	.00	938.00	57.47	.00	229.88	25
5110.235	Fringe benefits ST disability insurance	1,315.00	.00	1,315.00	80.58	.00	322.32	25
5110.240	Fringe benefits Workers compensation insurance	288.00	.00	288.00	13.70	.00	58.67	20
5110.300	Fringe benefits Retirement	16,311.00	.00	16,311.00	926.70	.00	3,938.48	24
	5110 - Fringe benefits Totals	$86,161.00	$0.00	$86,161.00	$4,938.35	$0.00	$20,979.47	24%
5198	Fringe benefits - Budget only	(30.00)	.00	(30.00)	.00	.00	.00	0
5300	**Supplies**							
5300	Supplies	3,000.00	.00	3,000.00	274.12	.00	721.05	24
5300.001	Supplies Office	3,000.00	.00	3,000.00	200.45	.00	729.81	24
5300.004	Supplies Postage	30,000.00	.00	30,000.00	1,861.18	.00	3,852.85	13
	5300 - Supplies Totals	$36,000.00	$0.00	$36,000.00	$2,335.75	$0.00	$5,303.71	15%

Treasurer's Budget Performance Report

Date Range 01/01/24 - 04/30/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
5304	**Printing**							
5304.100	Printing Forms	15,000.00	.00	15,000.00	.00	.00	3,946.44	26
	5304 - Printing Totals	$15,000.00	$0.00	$15,000.00	$0.00	$0.00	$3,946.44	26%
5305	Dues and memberships	150.00	.00	150.00	.00	.00	100.00	67
5306	**Maintenance agreement**							
5306.100	Maintenance agreement Software	192.00	.00	192.00	.00	.00	192.00	100
	5306 - Maintenance agreement Totals	$192.00	$0.00	$192.00	$0.00	$0.00	$192.00	100%
5307	**Repairs and maintenance**							
5307.100	Repairs and maintenance Equipment	1,000.00	.00	1,000.00	.00	.00	150.00	15
	5307 - Repairs and maintenance Totals	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$150.00	15%
5310	Advertising and public notice	1,000.00	.00	1,000.00	.00	.00	.00	0
5330	Books, periodicals, subscription	144.00	.00	144.00	.00	.00	.00	0
5340	**Travel and training**							
5340	Travel and training	1,000.00	.00	1,000.00	.00	.00	.00	0
5340.100	Travel and training Mileage	200.00	.00	200.00	.00	.00	.00	0
	5340 - Travel and training Totals	$1,200.00	$0.00	$1,200.00	$0.00	$0.00	$0.00	0%
5390	Miscellaneous	1,000.00	.00	1,000.00	18.07	.00	18.07	2
5392	Service fees	70,000.00	.00	70,000.00	4,485.41	.00	14,095.50	20
5410	**Insurance**							
5410.400	Insurance Bond	866.00	.00	866.00	.00	.00	.00	0
	5410 - Insurance Totals	$866.00	$0.00	$866.00	$0.00	$0.00	$0.00	0%
5505	**Telephone**							
5505.100	Telephone cell	500.00	.00	500.00	13.89	.00	48.13	10
	5505 - Telephone Totals	$500.00	$0.00	$500.00	$13.89	$0.00	$48.13	10%

Treasurer's Budget Performance Report

Date Range 01/01/24 - 04/30/24

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	% Used/ Rec'd
5601	**Intra-county expense**							
5601.100	Intra-county expense Information Technology	50,139.00	.00	50,139.00	2,925.57	.00	24,199.74	48
5601.200	Intra-county expense Insurance	5,885.00	.00	5,885.00	490.42	.00	1,961.68	33
5601.300	Intra-county expense Other departmental	1,510.00	.00	1,510.00	.00	.00	.00	0
5601.400	Intra-county expense Copy center	1,000.00	.00	1,000.00	.00	.00	.00	0
5601.450	Intra-county expense Departmental copiers	373.00	.00	373.00	31.08	.00	124.32	33
5601.550	Intra-county expense Document center	5,676.00	.00	5,676.00	642.55	.00	2,254.85	40
	5601 - Intra-county expense Totals	$64,583.00	$0.00	$64,583.00	$4,089.62	$0.00	$28,540.59	44%
5700	Contracted services	45,000.00	.00	45,000.00	3,008.09	27,426.48	10,863.02	85
5810	Tax deed	50,000.00	.00	50,000.00	.00	.00	.00	0
5815	**Tax refund**							
5815.100	Tax refund Personal property	10,000.00	.00	10,000.00	1,893.01	.00	1,893.01	19
5815.110	Tax refund Real estate property	20,000.00	.00	20,000.00	.00	.00	.00	0
	5815 - Tax refund Totals	$30,000.00	$0.00	$30,000.00	$1,893.01	$0.00	$1,893.01	6%
	Division **001 - General** Totals	$664,975.00	$0.00	$664,975.00	$34,212.62	$27,426.48	$143,634.20	26%
	Department **080 - Treasurer** Totals	$664,975.00	$0.00	$664,975.00	$34,212.62	$27,426.48	$143,634.20	26%
	EXPENSE TOTALS	$664,975.00	$0.00	$664,975.00	$34,212.62	$27,426.48	$143,634.20	26%
	Fund **100 - General Fund** Totals							
	REVENUE TOTALS	664,975.00	.00	664,975.00	592,777.29	.00	1,650,461.57	248%
	EXPENSE TOTALS	664,975.00	.00	664,975.00	34,212.62	27,426.48	143,634.20	26%
	Fund **100 - General Fund** Totals	$0.00	$0.00	$0.00	$558,564.67	($27,426.48)	$1,506,827.37	
	Grand Totals							
	REVENUE TOTALS	664,975.00	.00	664,975.00	592,777.29	.00	1,650,461.57	248%
	EXPENSE TOTALS	664,975.00	.00	664,975.00	34,212.62	27,426.48	143,634.20	26%
	Grand Totals	$0.00	$0.00	$0.00	$558,564.67	($27,426.48)	$1,506,827.37	

Brown County Child Support

Director Summary

May 2024

Performance Measure Comparisons

Federal Performance Measures May	Brown YTD 2023	Brown YTD 2024	Improvement 2023 vs 2024	State Average	Brown vs. State
Court Order Rate	89.15%	88.76%	.36%	84.21%	4.55%
Paternity Establish Rate	98.66%	102.34%	3.68%	94.97%	7.37%
Current Supp Collections	75.88%	76.74%	.86%	74.51%	2.23%
Current Supp Collected	$13,783,082	$14,099,468	$316,386	n/a	n/a
Arrears Collection Rate	62.80%	63.78%	.98%	63.05%	.73%

ELEVATE GRANT ACTIVITES Empowering Lives thru Education, Vocational Assessment, Training & Employment

Actively serving **84** participants
(362 NCPs since 1/1/20 – 222 evaluation and 140 "services only")
May 2024 = 46 referrals, **11** NCPs enrolled
Average wage: **$17.94**
Average days before first employer is reported: **57.9** days following enrollment
Average days before first payment: **51.0** days post enrollment
New employment in **MAY**: 12

Our ELEVATE Coordinator took part in a DV training all day earlier this month. The training was sponsored by the Partner Training Team from DCF and provided an insightful glimpse into the challenges DV survivors face when attempting to leave an abusive relationship.

ELEVATE sponsored a booth at a local agency resource fair. This provided an opportunity to learn about and make connections with many great resources in Brown County.

OVERALL OPERATIONS

Staffing

- The agency has experienced multiple departures over the last month. Requisitions are in and recruitment to fill the subsequent vacancies has begun.

Operations

- Brown County hosted the Raising Domestic Violence Awareness in Child Support training held by the State and had a number of CSA staff in attendance.
- Management met with Department of Children and Families representatives to provide input on confidentiality of participant information.
- Supervisors provided a Personally Identifiable Information refresher/training to specialists in Brown and Oconto Counties, in accordance with BCS policy.
- The agency updated letterhead (on multiple templates) to include our agency email address.
- Our Intake Specialist was trained as backup for scanning documents into Laserfiche while our File Clerk is on leave.
- Maria continues her shared onsite/virtual availability between Oconto and Brown via the Intergovernmental Agreement.

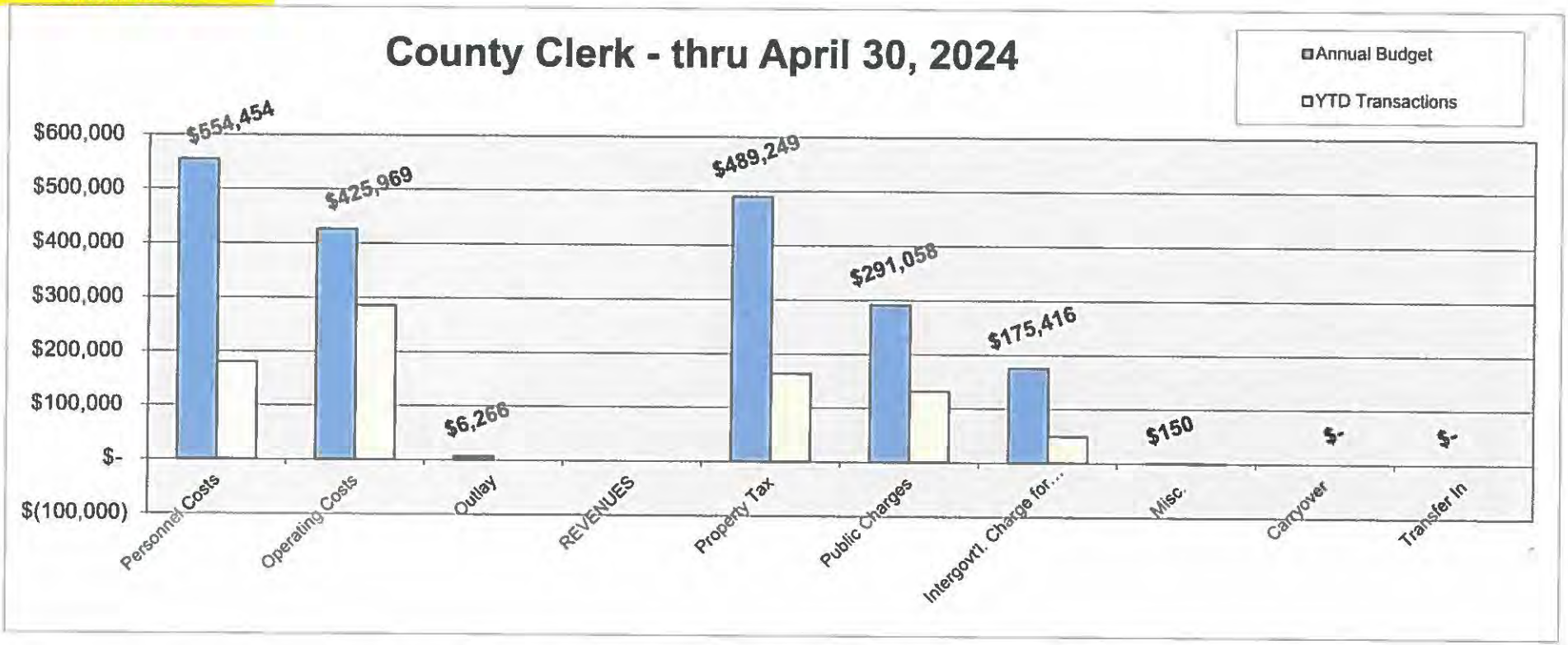
Brown County Clerk Budget Status Report

thru April 30, 2024	Annual	YTD	YTD %
EXPENDITURES	Budget	Transactions	Budget
Personnel Costs	$ 554,454	$ 180,572	33%
Operating Costs	$ 425,969	$ 285,949	67%
Outlay	$ 6,266	$ -	0%
REVENUES			
Property Tax	$ 489,249	$ 163,083	33%
Public Charges	$ 291,058	$ 131,166	45%
Intergovt'l. Charge for Serv.	$ 175,416	$ 48,690	28%
Misc.	$ 150	$ (5)	-3%
Carryover	$ -	$ -	#DIV/0!
Transfer In	$ -	$ -	#DIV/0!

UNAUDITED

Expenditures:

Revenues:



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UNAUDITED BUDGET PERFORMANCE REPORT

Date Range 01/01/24 - 04/30/24
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 100 - General Fund									
REVENUE									
Department 019 - County Clerk									
Property Taxes									
4100	General property taxes	489,249.00	.00	489,249.00	40,770.75	.00	163,083.00	326,166.00	33
	Property Taxes Totals	$489,249.00	$0.00	$489,249.00	$40,770.75	$0.00	$163,083.00	$326,166.00	33%
Intergov Revenue									
4700	Intergovt charges	175,416.00	.00	175,416.00	47,389.58	.00	48,689.58	126,726.42	28
	Intergov Revenue Totals	$175,416.00	$0.00	$175,416.00	$47,389.58	$0.00	$48,689.58	$126,726.42	28%
Public Charges									
4400.195	Permits Alarm permits	28,000.00	.00	28,000.00	.00	.00	21,480.00	6,520.00	77
4401.192	Licenses Marriage License	89,825.00	.00	89,825.00	6,930.00	.00	19,620.00	70,205.00	22
4401.194	Licenses Dog	4,250.00	.00	4,250.00	.00	.00	.00	4,250.00	0
4600.190	Charges and fees Passport	168,563.00	.00	168,563.00	17,914.39	.00	89,646.85	78,916.15	53
4601.012	Sales Copy machine use	.00	.00	.00	38.00	.00	280.00	(280.00)	+++
4601.196	Sales Directory	420.00	.00	420.00	.00	.00	14.22	405.78	3
4609	Miscellaneous public charges	.00	.00	.00	.00	.00	125.00	(125.00)	+++
	Public Charges Totals	$291,058.00	$0.00	$291,058.00	$24,882.39	$0.00	$131,166.07	$159,891.93	45%
Miscellaneous Revenue									
4900	Miscellaneous	150.00	.00	150.00	.00	.00	(5.00)	155.00	-3
	Miscellaneous Revenue Totals	$150.00	$0.00	$150.00	$0.00	$0.00	($5.00)	$155.00	-3%
	Department 019 - County Clerk Totals	$955,873.00	$0.00	$955,873.00	$113,042.72	$0.00	$342,933.65	$612,939.35	36%
	REVENUE TOTALS	$955,873.00	$0.00	$955,873.00	$113,042.72	$0.00	$342,933.65	$612,939.35	36%
EXPENSE									
Department 019 - County Clerk									
Personnel Costs									
5100	Regular earnings	404,719.00	.00	404,719.00	27,041.70	.00	121,691.31	283,027.69	30
5102.100	Paid leave earnings Vacation	.00	.00	.00	834.30	.00	4,460.81	(4,460.81)	+++
5102.200	Paid leave earnings Personal	.00	.00	.00	239.05	.00	1,941.85	(1,941.85)	+++
5102.300	Paid leave earnings Casual time used	.00	.00	.00	127.97	.00	293.04	(293.04)	+++
5102.500	Paid leave earnings Holiday	.00	.00	.00	.00	.00	1,284.43	(1,284.43)	+++
5103.000	Premium Overtime	5,963.00	.00	5,963.00	756.98	.00	2,438.00	3,525.00	41
5110.100	Fringe benefits FICA	31,414.00	.00	31,414.00	2,126.83	.00	9,656.17	21,757.83	31
5110.110	Fringe benefits Unemployment compensation	430.00	.00	430.00	29.20	.00	132.56	297.44	31
5110.200	Fringe benefits Health insurance	79,367.00	.00	79,367.00	6,108.97	.00	28,198.25	51,168.75	36
5110.220	Fringe benefits Life Insurance	467.00	.00	467.00	39.01	.00	199.06	267.94	43
5110.230	Fringe benefits LT disability insurance	1,586.00	.00	1,586.00	122.19	.00	452.44	1,133.56	29
5110.235	Fringe benefits ST disability insurance	2,226.00	.00	2,226.00	171.32	.00	634.32	1,591.68	28
5110.240	Fringe benefits Workers compensation insurance	451.00	.00	451.00	29.25	.00	133.18	317.82	30
5110.300	Fringe benefits Retirement	27,831.00	.00	27,831.00	1,960.55	.00	9,057.06	18,773.94	33
	Personnel Costs Totals	$554,454.00	$0.00	$554,454.00	$39,587.32	$0.00	$180,572.48	$373,881.52	33%

UNAUDITED BUDGET PERFORMANCE REPORT

Date Range 01/01/24 - 04/30/24
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Fund 100 - General Fund									
EXPENSE									
Department 019 - County Clerk									
Operating Expenses									
5300.001	Supplies Office	15,000.00	.00	15,000.00	1,994.23	.00	6,404.19	8,595.81	43
5300.004	Supplies Postage	15,325.00	.00	15,325.00	2,998.76	.00	8,254.24	7,070.76	54
5304	Printing	450.00	.00	450.00	.00	.00	518.01	(68.01)	115
5304.100	Printing Forms	32,000.00	.00	32,000.00	.00	.00	32,000.00	.00	100
5305	Dues and memberships	400.00	.00	400.00	.00	.00	125.00	275.00	31
5306.100	Maintenance agreement Software	55,806.00	.00	55,806.00	.00	.00	49,312.00	6,494.00	88
5307.100	Repairs and maintenance Equipment	26,565.00	.00	26,565.00	.00	.00	24,628.69	1,936.31	93
5310	Advertising and public notice	38,050.00	.00	38,050.00	3,229.25	.00	13,922.54	24,127.46	37
5330	Books, periodicals, subscription	399.00	.00	399.00	.00	.00	52.00	347.00	13
5340	Travel and training	3,250.00	.00	3,250.00	.00	.00	908.00	2,342.00	28
5370	Support Services	4,000.00	.00	4,000.00	.00	.00	.00	4,000.00	0
5395.003	Equipment - nonoutlay technology	.00	25,000.00	25,000.00	.00	.00	23,021.33	1,978.67	92
5410.400	Insurance Bond	100.00	.00	100.00	.00	.00	.00	100.00	0
5505	Telephone	3,384.00	.00	3,384.00	236.12	.00	1,191.64	2,192.36	35
5600	Indirect cost	70,369.00	.00	70,369.00	5,864.08	.00	23,456.32	46,912.68	33
5601.100	Intra-county expense Information Technology	64,878.00	.00	64,878.00	3,784.62	.00	31,306.01	33,571.99	48
5601.200	Intra-county expense Insurance	7,167.00	.00	7,167.00	597.25	.00	2,389.00	4,778.00	33
5601.400	Intra-county expense Copy center	50,575.00	.00	50,575.00	57,824.00	.00	67,743.67	(17,168.67)	134
5601.450	Intra-county expense Departmental copiers	1,518.00	.00	1,518.00	126.50	.00	506.00	1,012.00	33
5601.550	Intra-county expense Document center	533.00	.00	533.00	59.93	.00	210.29	322.71	39
5708	Professional services	11,200.00	.00	11,200.00	.00	.00	.00	11,200.00	0
	Operating Expenses Totals	$400,969.00	$25,000.00	$425,969.00	$76,714.74	$0.00	$285,948.93	$140,020.07	67%
Outlay									
6110.020	Outlay Equipment	.00	6,266.00	6,266.00	.00	75,158.00	.00	(68,892.00)	1199
	Outlay Totals	$0.00	$6,266.00	$6,266.00	$0.00	$75,158.00	$0.00	($68,892.00)	1199%
	Department 019 - County Clerk Totals	$955,423.00	$31,266.00	$986,689.00	$116,302.06	$75,158.00	$466,521.41	$445,009.59	55%
	EXPENSE TOTALS	$955,423.00	$31,266.00	$986,689.00	$116,302.06	$75,158.00	$466,521.41	$445,009.59	55%
	Fund 100 - General Fund Totals								
	REVENUE TOTALS	955,873.00	.00	955,873.00	113,042.72	.00	342,933.65	612,939.35	36%
	EXPENSE TOTALS	955,423.00	31,266.00	986,689.00	116,302.06	75,158.00	466,521.41	445,009.59	55%
	Fund 100 - General Fund Totals	$450.00	($31,266.00)	($30,816.00)	($3,259.34)	($75,158.00)	($123,587.76)	$167,929.76	
	Grand Totals								
	REVENUE TOTALS	955,873.00	.00	955,873.00	113,042.72	.00	342,933.65	612,939.35	36%
	EXPENSE TOTALS	955,423.00	31,266.00	986,689.00	116,302.06	75,158.00	466,521.41	445,009.59	55%
	Grand Totals	$450.00	($31,266.00)	($30,816.00)	($3,259.34)	($75,158.00)	($123,587.76)	$167,929.76	

	Proj. #	Dept	Committee	Project Name	Amended Project Totals	Total Expenses	Remaining Bal	Status
n/a	42	Admin Committee	Admin	Emergency Allocation Fund	247,545	-	247,545	
n/a	5	Admin/Finance	Admin	ARPA Administration Costs	50,000	8,148	41,853	100.032.030.5708
n/a	42.1	Administration	Admin	AS400 System Replacement for ROD & Jail/Sheriff New Receipting	68,000	54,900	13,100	710.022.001.6110
IT FUND BT	43	BCCAN	Admin	911 Towers to Fiber & Broadband	1,548,098	-	1,548,098	Reduction Move to IT Project #43 to Project #11
IT FUND BT	43.1	BCCAN	Admin	Cofrin Fiber Relocation	29,100	-	29,100	670.022.001.6182.100
IT FUND BT	43.2	BCCAN	Admin	BCCAN Chantel Bridge Fiber	16,283	-	16,283	670.022.001.5307
FAC FUND	46	County Clerk & various depts	Admin	County-wide Facilities Study & County Clerk Office Remodel	400,500	-	400,500	Q3 2024
n/a	40	HR	Admin	HR Enhance Recruitment Efforts of PSC & Sheriff Positions-Radio, Print, Signage	125,000	45,650	79,350	Actively using for hard to fill positions, will attempt to use all by 12-31-24.
IT FUND BT	11	IT	Admin	IT - 911 Towers to Fiber & Broadband - Total Approved $8,914,400	818,964	-	818,964	
	11.1	IT	Admin	BCCAN Fiber Documentation	55,000	14,355	40,645	In Progress
IT FUND	12	IT	Admin	IT Equipment - Total Approved $1,224,710	260,675	-	260,675	
IT FUND	12.6	IT	Admin	BC Wireless Project	303,236	303,236	-	20%
IT FUND	13	IT	Admin	IT - Data Center Cooling - Total Approved $208,001	52,356	-	52,356	
IT FUND	13.2	IT	Admin	IT New Cooling System for 911 Data Center	95,000	95,000	-	Q1 2024
IT FUND	13.3	IT	Admin	IT BC 911 Data Closet Cooling	56,150	56,150	-	Q1 2024
IT FUND BT	14	IT	Admin	IT Sheriff Fiber	190,001	-	190,001	
	51	IT	Admin	Replacement Cycle Network Switches/Routers (48 switches and 15 Routers)	666,000	424,582	241,418	40% placing final order this month & then will be 80%
MOVE IT 12.6	52	IT	Admin	Wireless Upgrade (Public/Private) County Wide	240,000	240,000	-	20%
n/a is closing	136	County Clerk	Admin	200 Voting Tabulator USBs	25,000	-	25,000	100.019.300.5395
							4,004,888	

Analysis of 2023 vs 2024 - Room Tax
Data From Associated Bank's Report

	Deposits Made by Munis - Based on Actual Dates Deposited with Associated Bank					Month to Month Change 24 vs. 23		Year to Date Change 24 vs. 23		Month to Month Change 24 vs. 22		Year to Date Change 24 vs. 22		Year to Date Change 24 vs. 21	
	2020	2021	2022	2023	2024	Dollar	Percent	Dollar	Percent	Dollar	Percent	Dollar	Percent	Dollar	Percent
January (December Room Tax)	596,770.70	220,360.75	677,185.10	923,362.04	1,088,297.49	164,935.45	17.86%	164,935.45	17.86%	211,112.39	24.07%	211,112.39	24.07%	867,936.74	393.87%
February (January Room Tax)	420,623.16	298,046.12	570,879.37	542,205.56	408,256.15	(133,949.41)	-24.70%	30,986.04	2.11%	(162,623.22)	-28.49%	48,489.17	3.35%	978,146.77	188.68%
March (February Room Tax)	312,883.69	291,296.21	369,618.41	480,491.55	377,706.18	(102,783.37)	-21.39%	(71,797.33)	-3.69%	8,089.77	2.19%	56,578.94	3.11%	1,064,558.74	131.48%
April (March Room Tax)	293,937.96	369,193.86	732,482.95	792,985.37	725,572.62	(67,412.75)	-8.50%	(139,210.08)	-5.08%	(6,910.33)	-0.94%	49,668.61	1.95%	1,420,937.50	120.53%
May (April Room Tax)	95,496.98	346,885.47	506,168.98	485,823.40	570,377.76	84,554.36	17.40%	(54,655.72)	-1.69%	64,208.78	12.69%	113,877.39	3.73%	1,644,429.79	107.78%
June (May Room Tax)	157,493.78	527,061.40	427,747.39	506,166.10	-	(506,166.10)	-100.00%	(560,821.82)	-15.03%	(427,747.39)	-100.00%	(313,870.00)	-9.01%	1,117,368.39	54.43%
July (June Room Tax)	215,376.60	514,568.62	907,753.92	935,582.05	-	(935,582.05)	-100.00%	(1,496,403.87)	-32.07%	(907,753.92)	-100.00%	(1,221,623.92)	-27.82%	602,799.77	23.48%
August (July Room Tax)	289,760.92	719,061.97	782,503.87	727,433.00	-	(727,433.00)	-100.00%	(2,223,836.87)	-41.23%	(782,503.87)	-100.00%	(2,004,127.79)	-38.73%	(118,262.20)	-3.54%
September (August Room Tax)	362,409.95	784,371.14	644,566.29	762,350.93	-	(762,350.93)	-100.00%	(2,986,187.80)	-48.51%	(644,566.29)	-100.00%	(2,648,694.08)	-45.52%	(900,633.34)	-22.12%
October (September Room Tax)	287,042.99	756,205.16	1,221,091.87	1,356,033.24	-	(1,356,033.24)	-100.00%	(4,342,221.04)	-57.80%	(1,221,091.87)	-100.00%	(3,869,785.95)	-54.97%	(1,656,838.50)	-34.32%
November (October Room Tax)	296,904.12	561,693.65	823,420.30	709,869.21	-	(709,869.21)	-100.00%	(5,052,090.25)	-61.44%	(823,420.30)	-100.00%	(4,693,206.25)	-59.68%	(2,218,532.15)	-41.17%
December (November Room Tax)	197,541.94	732,232.00	743,263.38	556,893.09	-	(556,893.09)	-100.00%	(5,610,983.34)	-63.90%	(743,263.38)	-100.00%	(5,436,469.63)	-63.17%	(2,950,764.15)	-48.21%
	3,526,242.79	6,120,976.35	8,606,681.83	8,781,195.54	3,170,212.20										

Wisconsin Department of Revenue
Division of Enterprise Services

County Sales Tax Distributions

Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
2018	14	612,450	1,692,530	1,401,544	2,603,018	2,292,504	2,074,802	2,840,982	2,046,464	2,323,575	2,710,199	2,044,969	22,643,051
2019	2,397,977	2,555,932	1,831,322	1,651,141	2,837,986	2,220,103	2,442,818	3,044,560	2,013,297	2,860,432	2,719,548	1,965,115	28,540,229
2020	2,735,084	2,530,152	2,062,878	2,286,466	2,127,609	1,952,720	2,873,728	2,514,873	2,558,934	2,872,955	2,185,268	2,866,590	29,567,256
2021	2,827,798	2,511,867	2,128,026	2,481,349	2,511,379	2,878,899	3,072,367	2,553,847	3,235,169	2,649,435	2,713,172	3,346,615	32,909,924
2022	2,496,686	3,282,363	2,498,836	2,628,124	2,714,155	3,657,829	2,817,936	3,203,119	3,515,878	2,918,312	3,367,383	3,397,244	36,497,866
2023	2,511,037	4,016,750	2,607,255	2,401,166	3,557,559	3,430,423	2,846,410	3,580,365	3,183,618	2,947,091	3,638,723	3,264,085	37,984,482
2024	2,189,935	4,458,079	2,501,450	1,991,885	4,201,527								15,342,877
Difference from prior year	(321,101)	441,330	(105,805)	(409,281)	643,967	(227,406)	28,473	377,246	(332,261)	28,779	271,340	(133,159)	188,142,809

Bug Tussel Construction Loan
As of June 14, 2024

	Project Budget:			Draw #8 04/17/2024	Draw #9 04/30/2024	Draw #10 05/08/2024	Total Draws	Remaining Funds Available
SA/R	Tower Construction		1,789,000.00					
CC/F	Site Acquisition / Regulatory	260,000.00					151,577.14	108,422.86
TM	Civil Construction / Foundation	525,000.00					265,702.16	259,297.84
	Tower Material	1,004,000.00				43,450.00	262,980.24	741,019.76
FWTE	Fixed Wireless Tower Equipment		611,000.00				204,459.04	406,540.96
WCE	Wireless Customer Equipment		396,000.00				-	396,000.00
CE	Cellular Equipment		120,000.00			20,251.10	20,251.10	99,748.90
BC	Backhaul Connectivity		425,000.00				33,172.87	391,827.13
	Fiber Optic Construction		21,015,105.00					
D/P	Design/Permits	287,040.00		5,784.00	5,591.78	750.00	23,355.78	263,684.22
CONST	Construction	12,710,530.20		156,103.02		359,231.40	527,393.42	12,183,136.78
MAT	Materials	6,291,502.80			74,961.19	1,137.87	2,952,489.20	3,339,013.60
ELEC	Electronics	955,482.00					-	955,482.00
SPLIC	Splicing	770,550.00					-	770,550.00
FOC	Fiber Optic Construction – FTTH		1,193,895.00				8,867.45	1,185,027.55
CR	County Reimbursement		300,000.00				-	300,000.00
DCE	Data Core Equipment		1,200,000.00				-	1,200,000.00
IC	Issuance Costs		150,000.00				156,953.00	(6,953.00)
	TOTAL BUDGET		27,200,000.00	161,887.02	80,552.97	424,820.37	4,607,201.40	22,592,798.60
			Submitted	4/18/2024	4/30/2024	5/8/2024		
			IT Approval	4/30/2024	5/17/2024	6/14/2024		
			Finance Approval	4/30/2024				
			PMA Paid	5/2/2024				

Loss Revenue Fund

Proj. #	Dept	Committee	Project Name	Approved Projects	Project Amendments	Unused Funds to be Reallocated	Former BCCAN/Fiber to Reallocate Or Funds Never Requested	Amended Project Totals	Total Expenses	Remaining Bal	Status
1	Parks	Ed & Rec	Expo Operational Shortfall	250,000				250,000	250,000	-	Ongoing
2	PSC	Public Safety	911 Call handling System replacement	471,000		(42,004)		428,996	428,996	-	COMPLETE
3	NEW Zoo	Ed & Rec	Zoo & Adventure Park Operational Shortfall	715,033				715,033	715,033	-	COMPLETE
3	NEW Zoo	Ed & Rec	Zoo & Adventure Park Operational Shortfall-Total Approved $715,333, but will need to Return to Ed & Rec to Reallocate	300		(300)		-	-	-	COMPLETE
4	Parks	Ed & Rec	Reforestation Camp Campground	837,721				837,721	837,721	-	COMPLETE
5	Admin/Financ	Admin	ARPA Administration Costs	50,000				50,000	8,148	41,853	
6	County Board	Executive	Contribution to Green Bay Tourism Center	500,000				500,000	500,000	-	COMPLETE
7	County Clerk	Admin	Clerk Election Machines	27,740				27,740	27,740	-	COMPLETE
8	Court System	Public Safety	Circuit Courts Branch 3 Courtroom Upgrade	43,500	10,784			54,284	54,284	-	COMPLETE
9	HHS	HS	Health & Human Services Nonprofit Grants	1,000,000				1,000,000	594,459	405,541	In progress
10	HHS-Public He	HS	Public Health License Waivers	1,000,000				1,000,000	818,416	181,584	In progress
11	IT	Admin	IT - 911 Towers to Fiber & Broadband - Total Approved $8,914,400	8,835,343	(8,016,379)			818,964	-	818,964	
11.1	IT	Admin	BCCAN Fiber Documentation	55,000				55,000	14,355	40,645	In Progress
11.2	IT	Admin	BCCAN Oneida 911 Tower Fiber	17,457				17,457	17,457	-	COMPLETE
11.3	IT	Admin	BCCAN Fiber Green Bay	6,600		(3,423)		3,177	3,177	-	COMPLETE
12	IT	Admin	IT Equipment - Total Approved $1,224,710	260,675				260,675	-	260,675	
12.1	IT	Admin	IT Versa Storage Devices	8,366		(0)		8,366	8,366	-	COMPLETE
12.2	IT	Admin	New Server/SAN Environment for Critical Systems	606,976				606,976	606,976	-	COMPLETE
12.3	IT	Admin	IT Equipment to support backup and recovery of Server/SAN Solutions	7,623				7,623	7,623	-	COMPLETE
12.4	IT	Admin	IT UPS Units Northern Building	29,934				29,934	29,934	-	COMPLETE
12.5	IT	Admin	IT Server/SAN	7,900		(10)		7,890	7,890	-	COMPLETE
12.6	IT	Admin	BC Wireless Project	303,236				303,236	303,236	-	20%
13	IT	Admin	IT - Data Center Cooling - Total Approved $208,001	52,356				52,356	-	52,356	
13.1	IT	Admin	Sheriff Server Room Cooling	4,495				4,495	4,495	-	COMPLETE
13.2	IT	Admin	IT New Cooling System for 911 Data Center	95,000				95,000	95,000	-	Q1 2024
13.3	IT	Admin	IT BC 911 Data Closet Cooling	56,150				56,150	56,150	-	Q1 2024
14	IT	Admin	IT Sheriff Fiber	190,001				190,001	-	190,001	
15	IT	Admin	IT Security	147,000		(1,140)		145,860	145,860	-	COMPLETE
16	IT	Admin	IT Backup Recovery Upgrade	91,001				91,001	91,001	-	COMPLETE
17	Library	Ed & Rec	Central Library HVAC Replacements	2,100,000				2,100,000	163,774	1,936,226	10% complete De
18	Museum	Ed & Rec	Museum Parking Lot	300,000				300,000	108,913	191,087	June 2024
19	Museum	Ed & Rec	Museum Building Control Upgrades	150,000	(6,685)			143,315	132,300	11,016	Q2 2024
20	Parks	Ed & Rec	Resch Expo & Center Venue for Tourism	250,000				250,000	250,000	-	Ongoing
21	Port & Resour	PD&T	Port Development	1,300,000				1,300,000	-	1,300,000	Will be used as m
22	PSC	Public Safety	PSC Dispatch Console Upgrade	408,000	50,000	(18,184)		439,816	439,816	-	COMPLETE
23	PSC	Public Safety	911 Emergency Operation Equipment Upgrade - Total Approved $150,000	-				-	-	-	
23.1	PSC	Public Safety	PSC 911 Emergency Operation Equipment Upgrade	2,426				2,426	2,426	-	COMPLETE
23.2	PSC	Public Safety	PSC 911 Emergency Operation Equipment Upgrade	147,574				147,574	96,119	51,455	Quotes rec'd. PO
24	Facilities	PD&T	Law Enforcement Center - HVAC Upgrades	515,000				515,000	8,598	506,403	Q4 2024
25	Facilities	PD&T	Courthouse - HVAC Upgrades	300,000				300,000	19,572	280,428	Q4 2024
26	Facilities	PD&T	Sophie Beaumont - HVAC Upgrades	400,000				400,000	3,875	396,125	HOLD
27	Facilities	PD&T	Building Access Upgrades	250,000	100,000			350,000	174,624	175,376	Q2 24
28	Facilities	PD&T	Museum HVAC Upgrades	150,000	6,685			156,685	156,685	-	COMPLETE
29	Facilities	PD&T	Northern Building - HVAC Upgrades	150,000				150,000	4,210	145,790	HOLD
30	Facilities	PD&T	Jail/911 Center - Air, Heating, Cooling - Total Approved $100,000	-				-	-	-	

Loss Revenue Fund

Proj. #	Dept	Committee	Project Name	Approved Projects	Project Amendments	Unused Funds to be Reallocated	Former BCCAN/Fiber to Reallocate Or Funds Never Requested	Amended Project Totals	Total Expenses	Remaining Bal	Status
30.1	Facilities	PD&T	Jail/911 Center - Air, Heating, Cooling-Replace 6 Existing Energy Recovery Wheels	36,275				36,275	-	36,275	Transfer $36,652
30.2	Facilities	PD&T	Jail Air Handler Wheel Installation	63,725				63,725	63,348	377	Transfer request
31	Public Works	PD&T	Highway Radios	500,000		(54,314)		445,686	445,686	-	COMPLETE-waitir
32	Sheriff	Public Safety	Jail Kitchen Resconstruction	725,000	446,212			1,171,212	170,610	1,000,602	Q4 2024
33	Sheriff	Public Safety	Sheriff Firing Range	16,155				16,155	16,155	-	COMPLETE
33	Sheriff	Public Safety	Sheriff Firing Range-Total Approved $160,000, but will Return to Reallocate	143,845		(143,845)		-	-	-	COMPLETE
34	Syble Hopp Sc	HHS	Syble Hopp Dehumidifier	250,000				250,000	250,000	-	COMPLETE
35	Library	Ed & Rec	Library Multipurpose Room Construction	1,100,000				1,100,000	1,051,508	48,492	95% complete De
36	PSC	Public Safety	IT Replacement of Cofrin Cell Tower/911	2,200,000	(50,000)			2,150,000	1,758,822	391,178	80% Complete
37	Sheriff	Public Safety	Sheriff Office Portable & Squad Radio Replacement	717,000		(20,961)		696,039	696,039	-	COMPLETE
38	PALS	PD&T	Planning/Public Works Southern Bridge Connector	600,000				600,000	239,467	360,533	
39	Circuit Courts	Public Safety	Circuit Courts DAR Equipment & Wiring Courtroom & Commissioner Hearing Room	23,056	4,388			27,444	27,444	-	COMPLETE
40	HR	Admin	HR Enhance Recruitment Efforts of PSC & Sheriff Positions-Radio, Print, Signage	25,000	100,000			125,000	45,650	79,350	Actively using for
41	County Board	Executive	Board Office Meeting Space Rent	6,290				6,290	6,290	-	COMPLETE
42	Admin Depts	Admin	Emergency Allocation Fund	414,381	(166,836)			247,545	-	247,545	
42.1	Administratio	Admin	AS400 System Replacement for ROD & Jail/Sheriff New Receipting	68,000				68,000	54,900	13,100	
43	BCCAN	Admin	911 Towers to Fiber & Broadband	1,548,098				1,548,098	-	1,548,098	
43.1	BCCAN	Admin	Cofrin Fiber Relocation	29,100				29,100	-	29,100	
43.2	BCCAN	Admin	BCCAN Chantel Bridge Fiber	16,283				16,283	-	16,283	
44	County Board	Ed & Rec	Discover Green Bay Building	150,000				150,000	150,000	-	COMPLETE
45	County Clerk	Admin	Election Management System	11,000				11,000	4,734	6,266	COMPLETE
46	County Clerk I	Admin	County-wide Facilities Study & County Clerk Office Remodel	400,500				400,500	-	400,500	Q3 2024
46.1	County Clerk I	Admin	County-wide Facilities Study	99,500				99,500	99,500	-	Q1 2024
47	Admin/HR	Admin	COVID cost recapture - short term disability beginning 3/2021	39,091				39,091	39,091	-	COMPLETE
48	Admin/HR	Admin	COVID Cost recapture - Cost of paid claims for COVID diagnosis (2021-2022)	991,094				991,094	991,094	-	COMPLETE
49	Admin/HR	Admin	COVID cost recapture - Cost of Vaccine administration	180,059				180,059	180,059	-	COMPLETE
50	Admin/HR	Admin	COVID cost recapture - Cost of COVID-19 testing (viral/antibody)	313,780				313,780	313,780	-	COMPLETE
51	IT	Admin	Replacement Cycle Network Switches/Routers (48 switches and 15 Routers)	666,000				666,000	424,582	241,418	40% placing final
52	IT	Admin	Wireless Upgrade (Public/Private) County Wide	240,000				240,000	240,000	-	20%
53	Museum	Ed & Rec	First Floor Public Restroom Total Renovation & Upgrade	175,000				175,000	64	174,936	Q3 2024
54	Museum	Ed & Rec	Auditorium Audiovisual Equipment Overhaul & Upgrade	150,000				150,000	147,391	2,609	Jan-24
55	Museum	Ed & Rec	Parking Lot Infrastructure for EV Charging Conduit Only	25,000				25,000	-	25,000	not out to bid yet
56	NEW Zoo	Ed & Rec	Penguin Life Support Filtration System Replacement	325,000				325,000	228,120	96,880	2024
57	NEW Zoo	Ed & Rec	Parking Lot Repaving	200,000				200,000	26,184	173,816	Spring 2024
57.2	NEW Zoo	Ed & Rec	Parking Lot Repaving	150,000				150,000	-	150,000	Spring 2024
58	Parks	Ed & Rec	Fox River Trail Paving	300,000				300,000	54,126	245,874	2024

Loss Revenue Fund

Proj. #	Dept	Committee	Project Name	Approved Projects	Project Amendments	Unused Funds to be Reallocated	Former BCCAN/Fiber to Reallocate Or Funds Never Requested	Amended Project Totals	Total Expenses	Remaining Bal	Status
59	Parks	Ed & Rec	Expo Center Marketing Program	250,000				250,000	250,000	-	Ongoing
60	Parks	Ed & Rec	Eagles Nest Development	2,000,000				2,000,000	1,160,475	839,525	In progress
61	Parks	Ed & Rec	Bay Shore Shower & Restroom Replacement	1,250,000				1,250,000	668,056	581,944	In progress
62	Parks	Ed & Rec	Tipper Truck	85,000				85,000	53,744	31,257	Ordered
63	Parks	Ed & Rec	Bay Shore Restroom Scope Revision (Flush vs. Pit Toilets)	75,000				75,000	-	75,000	In progress
64	Parks	Ed & Rec	Fairgrounds Midway Repaving	31,886				31,886	-	31,886	2024
65	HHS	HS	Non-profit Grant Program	1,000,000				1,000,000	396,462	603,538	In progress
66	HHS-CS	HS	Our Place Maintenance/Improvements	300,000				300,000	-	300,000	Q4 2024
67	HHS	HS	Medical Records Upgrades	300,000				300,000	212,550	87,450	In progress
68	HHS	HS	Staff Education Training	200,000				200,000	119,517	80,483	In progress
69	HHS	HS	New Employee Referral Bonuses	50,000				50,000	10,892	39,108	In progress
70	HHS	HS	New Employee Sign-on Bonuses Nursing Positions	100,000				100,000	4,639	95,361	In progress
71	HHS-CTC	HS	Negative Pressure Room	330,000				330,000	14,491	315,509	Q4 2024
72	HHS-CTC	HS	HVAC Air Filtration System	550,000				550,000	10,903	539,097	Q3 2024
73	Syble Hopp	HS	Syble Hopp West Wing & Gym HVAC Update	245,000		(835.85)		244,164	244,164	-	COMPLETE; ASSE
74	Veterans	HS	Community Outreach & Engagement	30,000				30,000	19,883	10,117	Ongoing in to 20
75	Veterans	HS	Security Window	5,000	(1,450)			3,550	3,550	-	COMPLETE
76	Facilities	PD&T	Sheriff Office - HVAC Upgrades	500,000	(396,650)			103,350	103,350	-	Q2 2024
77	Facilities	PD&T	Jail Heat Recovery System	250,000				250,000	-	250,000	Q4 2024
78	LandCon	PD&T	Groundwater Monitoring & Cover Crop/No-till Plan	180,000	50,000			230,000	162,914	67,086	In progress
79	LandCon	PD&T	East River Trail Initiative	500,000	(50,000)			450,000	-	450,000	Starting in 2024
80	Port	PD&T	Port Development - Pulliam Plant Bylsby Avenue	2,634,499				2,634,499	-	2,634,499	Will be used as m
81	Highway	PD&T	CTH A Stormwater Drainage Improvements	500,000				500,000	134,426	365,574	2024 Project
82	UW EXT	PD&T	Community Gardens	15,000				15,000	-	15,000	Budgeted for 202
83	UW EXT	PD&T	Program to Urban Youth	13,130				13,130	9,178	3,952	Remainder to be
84	VARIOUS PDT	PD&T	Potential Fuel & Other Deficits	424,257				424,257	424,257	-	COMPLETE
85	Courts	Public Safety	Branch 8 Audio upgrades for blended hearings with existing audio / video system (Kramer HD-Multi-viewer)	45,500	11,332			56,832	54,167	2,666	Complete 12/5/2
86	Courts	Public Safety	CCA / CCB – upgrades for blended in-person and Zoom hearings	45,000	43,817			88,817	88,817	-	CCA Complete 12
87	Courts	Public Safety	Drinking Fountain (bubbler) Upgrade - with bottle filler option	24,000				24,000	15,657	8,343	PO completed &
88	Courts	Public Safety	Supplemental Pay for Bailiffs	60,840	(10,784)			50,056	24,864	25,192	
89	Courts	Public Safety	LTE - Clerk II / Typist	104,025	(59,537)			44,488	14,495	29,993	COMPLETE
90	DA	Public Safety	LTE Staffing (LTE ADAs/Legal Assistants/Clerk)	928,250	(22,500)			905,750	220,693	685,057	New Contracts w
91	DA	Public Safety	Paper Service-Legal 2023	20,000				20,000	20,000	-	COMPLETE
92	DA	Public Safety	Paper Service-Legal 2024	20,000				20,000	5,955	14,045	Will be used in 20
93	DA	Public Safety	Witness Fee/Expert Witness/Witness Fee Travel-2023	15,000				15,000	15,000	-	we have some fli
94	DA	Public Safety	Witness Fee/Expert Witness/Witness Fee Travel-2024	15,000				15,000	15,000	-	Funds will be use
95	DA	Public Safety	6 Laptops/docking stations/keyboard/mouse for LTEs	9,000		(731)		8,269	8,269	0	COMPLETE
96	DA	Public Safety	12 Monitors for LTEs	2,040		(240)		1,800	1,800	0	COMPLETE
97	DA	Public Safety	6 Cubicle buildout/desks/electrical for LTEs	24,000		(1,022.52)		22,977	22,977	-	COMPLETE
98	DA	Public Safety	6 Licensing for LTEs	2,190				2,190	2,190	-	COMPLETE
99	DA	Public Safety	6 chairs for LTEs	2,100		(207)		1,893	1,893	-	COMPLETE
100	ME	Public Safety	Officer Vehicle	40,000		(1,142)		38,858	38,858	-	COMPLETE
101	ME	Public Safety	Officer Forensic Technology	15,000				15,000	-	15,000	2024

Loss Revenue Fund

Proj. #	Dept	Committee	Project Name	Approved Projects	Project Amendments	Unused Funds to be Reallocated	Former BCCAN/Fiber to Reallocate Or Funds Never Requested	Amended Project Totals	Total Expenses	Remaining Bal	Status
102	ME	Public Safety	Medical Examiner Supplies PPE	15,742				15,742	15,742	-	COMPLETE
103	PSC	Public Safety	Back-up 911 Center Radio Consoles	470,636		(636)		470,000	470,000	-	COMPLETE
104	PSC	Public Safety	UPS Units	240,864		(61,327)	61,327.20	240,864	179,537	61,327	COMPLETE
105	Sheriff	Public Safety	Video court, program room and conference room updates	27,000		(4,858)		22,142	22,142	-	COMPLETE - Pmt
106	Sheriff	Public Safety	Fully equipped inmate transport vehicles (4)	250,000				250,000	250,000	-	COMPLETE
107	Sheriff	Public Safety	Squad Car	72,549		(29,765)		42,784	42,784	-	COMPLETE
108	Sheriff	Public Safety	SWAT Plates	29,134		(16)		29,118	29,118	-	COMPLETE
109	Sheriff	Public Safety	Bear Cat Repairs	55,500				55,500	55,500	-	COMPLETE - Pmt
110	Sheriff	Public Safety	Mixing Kettle	133,638	(49,562)			84,076	84,076	-	COMPLETE
111	Sheriff	Public Safety	Jail Convection Oven Replacement	15,500				15,500	15,500	-	COMPLETE
112	Sheriff	Public Safety	Jail Insulated Heated Holding Cabinet replacement	6,000		(1,237)		4,763	4,763	-	COMPLETE
113	Sheriff	Public Safety	Drug Task Force Handheld mass spectrometer purchase	68,000		(38)		67,962	67,962	-	COMPLETE
114	Sheriff	Public Safety	Halligan Tool & Sledgehammer for squad cars	14,750		(2,061)		12,689	12,689	-	COMPLETE
115	Sheriff	Public Safety	Squad Car Emergency Lights addition	7,500				7,500	7,500	-	COMPLETE
116	Sheriff	Public Safety	Replacement of Voice Activated Radio Dispatched Alarm (VARDA) system	17,500		(767)		16,733	16,733	-	COMPLETE - GL D
117	Sheriff	Public Safety	Pursuit Intervention Technique (PIT) equipment replacement	8,750		(1,475)		7,275	7,275	-	COMPLETE
118	Sheriff	Public Safety	Jail-Oleoresin Capsicum (OC) spray replacement	500		(129)		371	371	-	COMPLETE
119	Sheriff	Public Safety	Patrol enclosed trailer	11,378				11,378	11,378	-	COMPLETE
120	ADRC	HS	Food Truck Completion	34,500				34,500	34,500	-	complete waiting
121	HHS	HS	Psychiatrist Residency Program	200,000				200,000	40,563	159,438	In progress
122	HHS	HS	Sophie Beaumont Building reconfiguration/upgrade	300,000				300,000	11,748	288,252	HOLD
123	HHS	HS	Shelter Care & Family Ctr furniture & equipment replacement	50,000				50,000	50,000	-	In progress
124	HHS	HS	Family Center renovation	50,000				50,000	-	50,000	Planning
125	HHS-Public He	HS	Anti-Fentanyl and Opioid Media Campaign	200,000				200,000	163,933	36,067	In Progress
126	HHS	HS	Vehicle purchase (4)	160,000		(10,681)		149,319	149,319	-	COMPLETE
127	Syble Hopp	HS	Southwing air cooled chiller replacement for A/C	120,000		(21,547)		98,453	98,453	-	COMPLETE
128	HHS	HS	Birth certificates for homeless	20,000				20,000	1,781	18,219	In progress
129	DA	Public Safety	DA Fleet Vehicle	-	22,500			22,500	20,297	2,204	
130	Veterans	HS	Conference Room Conversion-Tables/Chairs/TV	-	1,450			1,450	1,450	-	COMPLETE
131	Executive	Executive	Baird Creek Preservation Foundation Contribution	-	35,000			35,000	35,000	-	
132	Planning	Executive	Economic Development & Tourism Grant	-	3,000,000		200,000	3,200,000	-	3,200,000	
133	Library	Ed & Rec	East Branch	-	4,356,379			4,356,379	4,356,379	-	COMPLETE
134	Facilities	Executive	Parking Land Purchase - 221 & 225 S. Jefferson St	-	325,000			325,000	325,000	-	COMPLETE-Janua
135	Facilities	Executive	Parking Land Purchase - 501 Cherry Street	-	300,000		35,000	335,000	335,000	-	
136	County Clerk	Administration	200 Voting Tabulator USBs	-	25,000			25,000	-	25,000	
137	Administratio	Administration	Inhouse Document Storage One time Fee		41,836			41,836	41,836	0	
139	**Executive**	**Executive**	**AVAILABLE TO REALLOCATE**	945,284			(296,327)	**648,957**	-	648,957	
				51,707,081	**100,000**	**(422,899)**	-	**51,384,182**	**26,424,283**	**24,959,899**	

ATTORNEY BILLS SUBMITTED TO THE ADMIN COMMITTEE - June 2024

LAW FIRM	INVOICE NUMBER	DATE	AMOUNT	FOR
VonBriesen	9948-36	5/17/2024	$ 12,144.00	Jailer ETF Appeal
VonBriesen	9948-33	5/17/2024	$1,790.00	2022 Deputy Negotiations
ATTY. GARY WICKERT	12W27	6/6/2024	$2,551.75	Airport General
		Total	$ 16,485.75	

100.016.001.5716

von Briesen

von Briesen & Roper, s.c. | Attorneys at Law

RECEIVED BY

MAY 21 2024

Brown County
Corporation Counsel

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date:	May 17, 2024
Invoice Number:	459096
Attorney:	James R. Macy
Tax ID:	39-1576289

For Professional Services through ***April 30, 2024***

Matter: Jailer ETF Appeal
Matter Number: 009948-00036

Total Fees	$	12,144.00
Total Due This Invoice	$	12,144.00
Previous Balance Due	$	13,386.00
Amount Due	$	**25,530.00**

For any questions regarding this invoice or if you would like to receive invoices via email, please contact:
Korrey J. Dickens at korrey.dickens@vonbriesen.com or (414) 287-1382
To pay your invoice via credit card, please visit: **https://vonbriesen.com/payments**
This invoice is subject to Attorney Client Privilege

Time Detail

Date	Initials	Description	Hours	Amount
04/05/24	MSK	Review of exhibits; draft witness list and exhibits.	2.60	897.00
04/11/24	MSK	Drafting witness and exhibit list; set up pre-filing meeting with County; email with ETF regarding exhibits.	2.40	828.00
04/15/24	MSK	Preparation of witness list and exhibits; conference call with County to discuss exhibits and testimony of witnesses.	2.10	724.50
04/16/24	MSK	Review submissions from appellants; plan for direct and cross-exam.	1.40	483.00
04/17/24	MSK	Review and analysis of ALJ decision on motion to dismiss; share with County; consult with County on Appellant's Act 4 status (both are now protective).	1.70	586.50
04/19/24	MSK	Development of witness testimony; prep for direct examination and possible cross-examination.	3.90	1,345.50
04/22/24	MSK	Draft questions and testimony for Jail Division administrator; analyze exhibits; review email from Appellants and consider cross-exam.	2.80	966.00
04/23/24	MSK	Finalize witness testimony; review Appellant video footage; set up meeting with Employer witnesses.	3.70	1,276.50
04/24/24	MSK	Review and analyze the Appellants video submissions.	1.10	379.50
04/25/24	MSK	Review and analysis of Grievant's exhibits and possible cross-exam.	1.40	483.00
04/26/24	MSK	On-site witness prep; survey of work environment; redraft of questions for witnesses; anticipate cross-exam.	7.60	2,622.00
04/28/24	MSK	Revision of witness testimony based on meeting with witnesses.	1.10	379.50
04/29/24	MSK	Finalize witness questions; review email from ALJ; prepare for cross-exam and possible objections.	2.30	793.50
04/30/24	MSK	Review and analysis of witness testimony and anticipated cross; notify parties that video is unavailable; prepare for objections.	1.10	379.50
		Total Fees	**35.20**	**$12,144.00**
		Previous Balance Due		**$13,386.00**
		Matter Total		**$25,530.00**

von Briesen

von Briesen & Roper, s.c. | Attorneys at Law

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date: May 17, 2024
Invoice Number: 459096
Attorney: James R. Macy
Tax ID: 39-1576289

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*For Professional Services through **April 30, 2024***

Matter: Jailer ETF Appeal
Matter Number: 009948-00036

Total Fees	$ 12,144.00
Total Due This Invoice	$ 12,144.00
Previous Balance Due	$ 13,386.00
Amount Due	**$ 25,530.00**

REMITTANCE

For any questions regarding this invoice or if you would like to receive invoices via email, please contact:
Korrey J. Dickens at korrey.dickens@vonbriesen.com or (414) 287-1382
To pay your invoice via credit card, please visit: **https://vonbriesen.com/payments**
This invoice is subject to Attorney Client Privilege

100.016.001.5716

von Briesen

von Briesen & Roper, s.c. | Attorneys at Law

RECEIVED BY

MAY 21 2024

Brown County Corporation Counsel

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date:	May 17, 2024
Invoice Number:	459095
Attorney:	James R. Macy
Tax ID:	39-1576289

*For Professional Services through **April 30, 2024***

Matter: 2022 Deputy Negotiations
Matter Number: 009948-00033

Total Fees	$	1,790.00
Total Due This Invoice	$	1,790.00

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This invoice is subject to Attorney Client Privilege

Brown County

Invoice Date: May 17, 2024
Invoice Number: 459095
Matter Number: 009948-00033

Time Detail

Date	Initials	Description	Hours	Amount
04/18/24	JRM	Emails and phone call concerning data for bargaining.	0.40	138.00
04/18/24	JS	Review parties' current offers; update settlement and patrol deputy wage comparisons among established external comparables; add information from parties' respective offers as of April 18, 2024; review and revise average and ranking formulas accordingly; update longevity comparisons.	3.30	577.50
04/19/24	JS	Revise settlement comparison to reflect corrected information for County's offer on start rates.	0.30	52.50
04/22/24	JRM	Review, finalization and forwarding of comparable information for deputy negotiations.	0.60	207.00
04/24/24	JS	Review email request for comparables on shift differential; begin compiling same.	0.40	70.00
04/24/24	JRM	Review of comparable data; review of County proposal; further preparation for and phone conference with County concerning bargaining with deputy unit.	1.10	379.50
04/25/24	JS	Finalize comparison of shift differential premiums among external comparables.	0.60	105.00
04/25/24	JRM	Emails concerning shift differential survey; review of offer.	0.40	138.00
04/26/24	JS	Review terms of Fond du Lac County's tentative settlement for 2024-26; update law enforcement external wage and settlement comparisons to reflect same.	0.70	122.50
		Total Fees	**7.80**	**$1,790.00**
		Matter Total		**$1,790.00**

von Briesen

von Briesen & Roper, s.c. | Attorneys at Law

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date: May 17, 2024
Invoice Number: 459095
Attorney: James R. Macy
Tax ID: 39-1576289

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*For Professional Services through **April 30, 2024***

Matter: 2022 Deputy Negotiations
Matter Number: 009948-00033

Total Fees	$	1,790.00
Total Due This Invoice	$	1,790.00

REMITTANCE

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This invoice is subject to Attorney Client Privilege

100.016.001.5716

RECEIVED BY
JUN 17 2024
Brown County
Corporation Counsel

GARY A. WICKERT, S.C.
Attorney and Counselor at Law
801 E. WALNUT • P.O. BOX 1656
GREEN BAY, WISCONSIN 54305

Gary A. Wickert Telephone (920) 433-9425 Fax (920) 432-9188
wicklaw@gbonline.com

June 6, 2024

Brown County Airport
P.O. Box 23600
Green Bay, WI 54305-3600

Re: General Corporate Matters
Our File No. 12 W 27

STATEMENT

DATE:	FOR SERVICES RENDERED:	HOURS:
4/3	Phone conference with Marty-miscellaneous matters	.25
4/4	Emails from Marty and Kevin Sidoff re: Mead and Hunt Agreement	.15
4/25	Review Bulletin re: PFAS	.15
4/26	Review Hobart Land Swap file; Email to Marty-Hobart	.15
5/8	Email from Marty re: Land Swap	.10
5/24	Email from Amy Murphy	.10
5/29	Work on Trip Fee/Bus Amendment	1.50
5/30	Work on Trip Fee/Bus Company Amendment	2.00
5/31	Complete draft of Chapter 25.09 Amendments (Trip Fees and Buses)	1.25
6/5	Meeting at Airport-Marty, Rachel and Amy re: Ground Transportation	1.75
	Review Ordinance Amendment re: Trip Fees, Buses	1.25
	TOTAL HOURS	8.65

8.65 HOURS @ $295.00 PER HOUR= $2,551.75

AMOUNT DUE ON ACCOUNT: $2,551.75

Thank you.
GAW/crs

Approved
June 6. 2024
Marty Pietta

July 17, 2024

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE COUNTY CLERK'S OFFICE – DELETION AND ADDITIONS OF POSITIONS

WHEREAS, a table of organization request was submitted by the County Clerk's Office ("Department").

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the changes to the Departments' table of organization, as displayed in the Budget Impact section of this Resolution, are hereby approved, effective 7/21/2024.

Budget Impact: County Clerk

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Chief Deputy County Clerk $32.66/hour Position # 102.270.019 Hours: 2096	1.0	Deletion	($68,455)	($25,178)	($93,633)
Chief Deputy County Clerk $33.66/hour Position # 102.270.019 Hours: 2096	1.0	Addition	$70,551	$25,946	$96,497
Deputy County Clerk of Elections $27.50/hour Position # 101.060.019 Hours: 2096	1.0	Deletion	($57,640)	($21,196)	($78,836)
Deputy County Clerk of Elections $28.50/hour Position # 101.060.019 Hours: 2096	1.0	Addition	$59,736	$21,959	$81,695
Deputy County Clerk of Communications $26.28/hour Position # 101.270.019 Hours: 2096	1.0	Deletion	($55,083)	($20,265)	($75,348)
Deputy County Clerk of Communications $27.28/hour Position # 101.270.019 Hours: 2096	1.0	Addition	$57,179	$21,028	$78,207
Deputy County Clerk of Admin. Svcs $25.24/hour Position #101.076.019 Hours: 1644	.80	Deletion	($41,495)	($15,320)	($56,815)

Deputy County Clerk of Admin. Svcs $25.24/hour Position # 101.076.019 Hours: 2096	1.0	Addition	$52,903	$19,471	$72,374
Legislative Specialist $23.65/hour Position #101.060.006 Hours: 1830	.88	Deletion	($43,280)	($15,969)	($59,249)
Legislative Specialist $24.81/hour Position #101.060.006 Hours: 1830	.88	Addition	$45,402	$16,739	$62,141
Deputy County Clerk $25.24/hour Position #103.270.019 Hours: 1677	.80	Deletion	($42,327)	($15,621)	($57,948)
Annualized Budget Impact					($30,915)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The financial result of this resolution is projected to be a decrease in personnel costs by $30,915.

Respectfully submitted,

ADMINISTRATION COMMITTEE

Approved By:

_____

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

24-061R
Authored by: County Clerk
Approved by: Corporation Counsel's Office

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 6/17/2024

REQUEST TO: Admin and County Board

MEETING DATE: 6/27/24 and 7/17/24, respectively

REQUEST FROM: Pat Moynihan, County Clerk

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE COUNTY CLERK'S OFFICE – DELETION AND ADDITIONS OF POSITIONS

ISSUE/BACKGROUND INFORMATION:

The County Clerk continues to evaluate the structure, needs, and salaries of each employee in his or her charge, and their correlation with the mission and duties of the County Clerk's Office. As such, though there is a greater detail noted below in the justification piece of this document, I have determined as County clerk, that this office shall forgo hiring a replacement for our recent .80 FTE resignation. I have made this determination based upon the numerous conversations in past months where it has been stated by members of the administration, the 2025 County Budget is going to be a very difficult one to form. Where many decisions pertaining to personnel and programming must be addressed by all departments to ensure a balanced budget.

Therefore, I've taken the position that this office shall not go through the hiring process, especially where in the end, we may be forced to curtail staffing levels. It would not be fair to the prospective applicant/employee to go through the interviewing process only to let them go.

Since we are acceptive of a lessened staff size, it in turn also means the remaining "Clerk-side" of the office will have to pick-up additional counter interaction/work and work product output. Meaning staff shall be processing up to an average of 650 more U. S. Passport applications, processing multiple hundreds more of marriage licenses, and other absorbed administrative duties on top of their daily duties. These additional duties will be added to each employee's particular areas of oversight. Such as election administration, election ballot programming, elections legals creation and multiple newspaper(s) publishing, or county board meeting minutes and publishing, along with dozens of other tasks required post-county board meeting.

These modest increases only affirm the importance of each employee's role within our organization, while taking on more work (and doing so meeting the min/max of their respective Comp & Class categories). Lastly, this initiative enhances employee retention and returns dollars to the treasury. A win-win for County and taxpayer.

ACTION REQUESTED:

See resolution.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? $0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A *(if $0 fiscal impact)*
   a. If yes, in which account?
      If no, how will the impact be funded?
      If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

July 17, 2024

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

2023 BALANCED BUDGET ADJUSTMENT RESOLUTION

WHEREAS, Brown County is required to have a balanced budget that is reflected in an Annual Comprehensive Financial Report (ACFR); and

WHEREAS, Brown County is also required to have an accurate accounting of its finances consistent with Generally Accepted Accounting Principles (GAAP) set by the Government Accounting Standards Board (GASB) to comply with state and federal funding requirements and annual reporting requirements for the Electronic Municipal Marketing Access system (EMMA); and

WHEREAS, this Resolution makes the final adjustments to balance the budgets of levy-funded departments with unfavorable variances, and non-levy funding departments that need an appropriation; and

WHEREAS, this Resolution acts as the final Budget Adjustment to balance the 2023 Budget.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following adjustments shall be made to the 2023 Budget:

Levy Funded General Revenues Use for (Unfavorable) Variances:

Clerk of Courts *(Note: Majority of overage due to Judge ordered Court Appointed Attorneys)*	($ 125,908)
Corporation Counsel *(Note: Reduction in chargebacks due to staff staffing formula)*	($ 24,111)
Health & Human Services *(Note: Majority of overage due to Increase in purchased services for Foster Care, Birth to Three, and State CDBG under reimbursement.)*	($ 747,609)

Non-Levy Funded (Unfavorable) Variance:

BCCAN (Fund) *(Note: Transferred of assets to Bug Tussel, and yearly loss in operating)*	($ 415,920)

Final Carry Forwards from 2023 to 2024 that require future County Board Action:

NFL Draft Fund		$ 1,250,000
Retention One-time Supplement	1.5%	$ 1,411,467
Retention One-time Supplement	.5% to 2% **authorizing**	$ 470,489
Treasurer Liability & Tax Appeals		$ 1,125,000
Sheriff Transport Van, Cage, & Equip.		$ 92,000

Fiscal Note: This Resolution reflects the year-end accounting of the 2023 Budget. The General Fund will increase by $40.6 million, and the unassigned fund balance will increase by $217,000.

Respectfully submitted,

ADMINISTRATION COMMITTEE

HUMAN SERVICES COMMITTEE

PUBLIC SAFETY COMMITTEE

EXECUTIVE COMMITTEE

Approved by:

_____

Troy Streckenbach
COUNTY EXECUTIVE

Date signed: _____

24-050R
Authorized by: Administration
Approved by: Corporation Counsel