

BOARD OF SUPERVISORS

Brown County



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ADMINISTRATION COMMITTEE

Supervisor John Van Dyck, Chair
Supervisor Devon Coenen, Vice Chair
Supervisor Ross Toellner, Supervisor John Vander Leest
Supervisor Richard Van Lanen

ADMINISTRATION COMMITTEE
THURSDAY, JANUARY 8, 2026
5:30 p.m.
Room 200, Northern Building
305 E. Walnut St., Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THIS AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of December 4, 2025.

Comments from the Public

Consent Agenda - None.

Child Support

1. Child Support Director's Report.

Treasurer

2. Treasurer's Report.

Information Technology

3. Director's Report.
 - i. Broadcast Feasibility Ad Hoc Committee – Open Meetings to present a formal proposal regarding broadcasting County Board meetings and standing committee meetings, to include all costs, including but not limited to the cost of video storage, per hour of video, at a specific resolution such as 1080P.

County Clerk

4. County Clerk's Oral Report.
 - i. Budget Status Financial Report through November 2025 – Unaudited.

Administration & Human Resources

5. Director's Report(s).

Corporation Counsel

6. Oral Report.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

7. Approve Payment of Bills.
 - i. Legal Bills - Review and Possible Action on Legal Bills to be paid.

ii. Other County Bills –

<https://www.browncountywi.gov/departments/administration/finance/paid-bills-report/>

Communications – None.

Other

8. Such Other Matters.

9. Adjourn.

John Van Dyck, Chair

Meeting Minutes and Agendas: May be found at https://www.browncountywi.gov/government/minutes_and_agendas/

Accessibility: Any person wishing to attend who requires special accommodation because of a disability should contact the County Board Office at (920) 448-4015 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Quorum: Please take notice that a majority or quorum of the County Board and/or Committee's will attend this meeting and will constitute a meeting of the County Board for the purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
ADMINISTRATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Administration Committee was held on Thursday, December 4, 2025 in Room 200, Northern Building, 305 E. Walnut St., Green Bay, WI.

Present: Chair John Van Dyck, Vice Chair Devon Coenen, Supervisor John Vander Leest, Supervisor Ross Toellner, Supervisor Tom Peters

Also Present: Child Support Director Maria Lasecki, Corporation Counsel David Hemery, County Clerk Patrick W. Moynihan, Jr., Director of Administration Chad Weininger, Interim IT Director Ian Moriearty, Leah Lasecki, CLA, Supervisor Przybelski

I. Call to Order.

The meeting was called to order by Chair Van Dyck at 5:30 p.m.

II. Approve/Modify Agenda.

Chair Van Dyck requested modifying the agenda to take Item IV after presentation.

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to approve as modified. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of October 9, 2025.

Motion made by Supervisor Toellner, seconded by Supervisor Peters to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

IV. Review and Possible Action Regarding Minutes from 12-01-2025 Broadcast Feasibility Ad Hoc Committee, Including:

Toellner informed they had a meeting on Monday with a lot of the high-end people that make these decisions. Representatives from OpenMeetings were present to answer questions. They have gotten to a point where they're able to start doing the broadcasting piece of it by contracting through a company to contract with Brown County. There was a cost of \$2,500 a year to broadcast, with additional costs for storage; however, they're looking to get some more clarification on that. Toellner further spoke to how it would work, including the closed captioning portion of it. Weininger stated the committee will receive an actual proposal they can vet and decide once they have all the details.

Corporation Counsel Dave Hemery informed he'd like to know what their proposal is in writing, to get hard numbers, and he'd like the test done of the meeting to see accuracy.

Coenen likes having how much it could potentially cost, and closed captioning could adjust those costs. Before she can decide, she needs to know what those costs are going to be. And until they can get the process right, they will probably have to come back more than once. Peters agreed with Supervisor Coenen.

a. Request to Record (but Not Broadcast) the 01-21-2026 County Board Meeting, and to send said recording to OpenMeetings for processing to determine captioning accuracy; and

Motion made by Supervisor Coenen, seconded by Supervisor Peters to request to Record (but Not Broadcast) the 01-21-2026 County Board Meeting, and to send said recording to OpenMeetings for processing to determine captioning accuracy. Vote taken. MOTION CARRIED UNANIMOUSLY

Further discussion ensued regarding who would be responsible for recording the test meeting and what mechanism they wanted to use to record it. Van Dyck asked that Moynihan, IT, and library staff work together with OpenMeetings. He'd also like for meetings, going further, to have IT staff be available and to help facilitate. Everything is supposed to work, but it never works that way. He'd like to invest the time, effort and people necessary to make sure it does work. Weininger stated they can further discuss that in February, but for this meeting IT will record it and they'll send it in.

b. Request for OpenMeetings to present a Formal Proposal at the 01-08-2026 Administration Committee Meeting, regarding broadcasting County Board Meetings, and Standing Committee Meetings, to include All Costs, including but not limited to the cost of video storage, per hour of video, at a specific resolution such as 1080P.

No action necessary; Item b. will be added to 01/08/2026 Admin Cmte agenda and the committee will do a review of the recording that took place at the January County Board meeting at the 02/02/25 Admin Cmte meeting.

Comments from the Public None.

Presentation – Report on Annual Comprehensive Financial Report (ACFR) – Presented by CLA.

Director of Administration Chad Weininger introduced Signing Principal at CliftonLarsonAllen (CLA), Leah Lasecki. Lasecki spoke to the PowerPoint presentation, an overview of the 2024 audit results, which was provided in the agenda packet and answered questions from committee members.

Access to the County Budget and the Annual Comprehensive Financial Reports can be located at: <http://www.browncountywi.gov/departments/administration/finance/>

Weininger informed the Single Audit was on the Brown County website, they go back to 2010: <https://www.browncountywi.gov/departments/administration/finance/single-audits/>

Although shown in proper format here, Van Dyck modified the agenda to take Item IV after Item 3.

Consent Agenda - None.

Child Support

1. **Child Support Director's Report.**

Child Support Director Maria Lasecki spoke to her written report, provided in that agenda packet and highlighted that due to the current federal administration's elimination of the 1115 waivers, they will be unable to continue ELEVATE services beyond March 29, 2029. It gives them three years to find a replacement or figure out with the state the next iteration of ELEVATE for evaluation purposes. They need some form of option to deliver a solution to those individuals who are barriered to finding employment.

Supervisor Toellner congratulated Lasecki on being appointed to the Contracts committee.

Treasurer

2. **Treasurer's Report.** *No report, no action required.*

Information Technology

3. **Director's Report.** *No report, no action required.*

County Clerk

4. **County Clerk's Oral Report.**

County Clerk Patrick Moynihan, Jr. provided statistics on marriage licenses and passports. He

informed the new 300 election tabulators have been distributed to all 25 municipalities.

Administration & Human Resources

5. Director's Report(s).

Director of Administration Chad Weininger spoke to the third quarter financial results for all departments and the ERP Project. They put money into the budget for the project; however, they received some numbers and it's a lot more expensive than what they were anticipating. A half million dollars plus more a year in operating just to upgrade the financial system and update their timekeeping and time scheduling. He's working through it right now; it's a major overhaul but they'll have better data and be more accurate to make better management decisions.

Weininger further spoke to his written reports, provided in the agenda packet.

Corporation Counsel

6. Oral Report. *No report, no action required.*

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

7. Approve Payment of Bills.

i. Legal Bills - Review and Possible Action on Legal Bills to be paid.

Motion made by Supervisor Peters, seconded by Supervisor Vander Leest to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

ii. Other County Bills –

<https://www.browncountywi.gov/departments/administration/finance/paid-bills-report/>

Motion made by Supervisor Peters, seconded by Supervisor Toellner to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

8. Discussion and possible action re: Resolution Regarding Table of Organization Change for the Administration, Human Resources and Information Technology Departments – Addition and Deletion of Positions (25-087R).

Motion made by Supervisor Van Dyck, seconded by Supervisor Peters to amend the resolution to change the Director of Administration wage from the proposed \$145,002 to \$147,500 and request staff make the necessary adjustments to the fringe and fiscal impact.

After describing the table of organizational changes, Supervisor Peters withdrew his second.

Motion made by Supervisor Van Dyck, seconded by Supervisor Coenen to amend the resolution to change the Director of Administration wage from the proposed \$145,002 to \$147,500 and request staff make the necessary adjustments to fringe and fiscal impact. Vote taken. Ayes: Van Dyck, Coenen; Nays: Vander Leest, Toellner, Peters. **MOTION FAILED 3 to 2.**

Motion made by Supervisor Vander Leest, seconded by Supervisor Van Dyck to approve. Vote taken. Ayes: Vander Leest, Van Dyck, Coenen; Nays: Peters, Toellner. **MOTION CARRIED 3 to 2.**

9. Discussion and possible action re: Resolution Approving of Contract Amendments and Extension (Bay Area WDB 2025 – 2030 CEO Consortium Agreement (25-090R).

Motion made by Supervisor Vander Leest, seconded by Supervisor Peters to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Communications (Regular and Late) – None.

Closed Sessions

10. A. Closed Session No. 1 (Regarding Consideration of Specific Personnel Problems):

- a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f) for purposes of the preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations;
- b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f) for purposes of the preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and
- c. Reconvene into Open Session: The Committee shall reconvene into Open Session for possible voting and/or other action regarding the above-mentioned matters that were discussed in Closed Session, and/or regarding other Agenda items.

No action necessary.

B. Closed Session No. 2 (Conferring With Legal Counsel):

- a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(g) for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved;

Motion made by Supervisor Coenen, seconded by Supervisor Vander Leest to enter into closed session. Roll Call Taken. MOTION CARRIED UNANIMOUSLY

- b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(g) for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and

Motion made by Supervisor Coenen, seconded by Supervisor Vander Leest to convene into Closed Session. Roll Call Vote Taken. MOTION CARRIED UNANIMOUSLY

- c. Reconvene into Open Session: The Committee shall reconvene into Open Session for possible voting and/or other action regarding the above-mentioned matters that were discussed in Closed Session, and/or regarding other Agenda items.

Motion made by Supervisor Vander Leest, seconded by Supervisor Toellner to reconvene into Open Session. Roll Call Taken. MOTION CARRIED UNANIMOUSLY

Other

11. Such other matters as authorized by law. None.
12. Adjourn.

Motion made by Supervisor Peters, seconded by Supervisor Toellner to adjourn at 7:47 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Patrick W. Moynihan, Jr., Recording Secretary
Alicia A. Loehlein, Legislative Specialist - Transcriptionist

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Brown County Child Support

Director Summary

December 2025

Performance Measure Comparisons

Federal Performance Measures November	Brown YTD 2026	Brown YTD 2025	Improvement 2025 vs 2026	State Average	Brown vs. State
Court Order Rate	90.76%	89.61%	1.15%	83.98%	6.78%
Paternity Establish Rate	92.66%	92.73%	-.07%	86.74%	5.92%
Current Supp Collections	74.83%	76.51%	-1.68%	72.47%	2.36%
Arrears Collection Rate	40.56%	38.50%	2.06%	42.60%	-2.04%
Medical Support Rate	52.14%	52.18%	-.04%	44.41%	7.73%

ELEVATE statistics

Actively serving 76 participants

536 total NCPs since 1/1/20 – 222 evaluation and 314 "services only"

119 NCPs enrolled since 1/1/2025 – 12/18/2025

NOVEMBER 2025 = 27 referrals, 8 NCPs enrolled

Average wage: \$18.41

Average days before first employer is reported: 58.5 days following enrollment

Average days before first payment: 48.7 days post enrollment

New employment in November: 11 NCP's

From our ELEVATE Coordinator, Chelsei Batty-Welti...

- We continue to see numerous success stories in ELEVATE. For example, a father who has been in ELEVATE for the past year has met several milestones to qualify for debt forgiveness and is now consistently working and remitting full monthly payments. Because of his participation and success with the program, we were able to assist with a lien release. He was appreciative, and happy to report that his parenting time has also increased since enrolling in ELEVATE.
- Chelsei hosted a booth at a recent job fair and met someone from the WRTP/Big Step Program, which serves various regions throughout the state. The Big Step Program aims to connect traditionally underrepresented populations to opportunities to build trades skills, apprenticeship and then placement into union jobs. Referring to this program is new and we're excited to see what opportunities are available to ELEVATE participants, two of whom were referred in November.

OVERALL OPERATIONS

- We are excited to share that Ms. Brooke Peeters has accepted the CS Supervisor position. She will assume her new duties as of 1/4/2026. Brooke has been with the department, as a Specialist, for 3 years and has quickly embodied the servant philosophy that our leadership team wishes to emulate. She has been an integral part of both ELEVATE and the WINS grant since assuming her position. Prior to joining the CSA, Brooke garnered extensive office and administrative experience, including managerial and supervisory duties, throughout her professional career. She embodies the principles of procedural justice and never hesitates to step in to mentor, as a Tier 3 Specialist, and assist whenever she can. We are excited to welcome her to the management team.

- The position Brooke vacates will be posted internally, allowing for upward advancement of a Tier 2 Specialist to a Tier 3 position which is a 'mentor' role. This will also allow for advancement of a Tier 1 Specialist to move into a Tier 2 Specialist position. The Tier 1 position will, then, be posted externally.
- We are currently recruiting to vacant a Specialist position as well as a .5 FTE ELEVATE Engagement Specialist.
- The department, as a WINS demonstration site and in collaboration with OCSS and the state of Georgia, is assisting the state of Vermont as a 'learning grantee' with domestic violence related insight, guidance, and support.
- Staff attending the state sponsored CS Lien Network follow up training to ensure we are taking advantage of every available opportunity when money may be available for collection and disbursement.
- Maria and Laura virtually attended the 'end of year' finance training.
- HR notified the department that all staff met the 12/31/25 deadline to complete the HR Training "Sexual Harassment in the Workplace".
- The Funshine Committee hosted a Holiday Celebration on 12/18/25.
- Maria participated in a New Director Mentor planning meeting on 12/18/25 and will be presenting on Customer Service and Administrative Complaints in upcoming training sessions in collaboration with BCS leadership, DCF Civil Rights Specialist, and Kenosha and LaCrosse counties.

cc: Troy Streckenbach, County Executive

COUNTY TREASURER'S OFFICE
BROWN COUNTY

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PHONE (920) 448-4074 FAX (920) 448-6341



COUNTY TREASURER

December 29, 2025

From: Ray Suennen, Brown County Treasurer

To: Administration Committee & Brown County Board

Summary of the recent months' Treasurer's Department operations and tasks.

November-December

November

- 1 Voided unpaid Agriculture Conversion Fee invoices, reverse the revenue entries, and enter the Ag Fees in the property tax system so the unpaid Ag Fees will be included on the property tax bills
- Reconciled the paid Ag Fees and paid the municipalities their portion (50%)
- 15 Due date for all Specials from the municipalities - uploaded, reconciled and obtained verification from the municipalities
- Enter municipalities, school districts, and vocational school's tax levy rates and tax bill notice verbiage - reconciled, and obtain verification from the providers
- Ongoing Receiving & processing a limited number of delinquent property tax payments.
There were 160 delinquencies for 2022 & prior years on September 10. October 25 had 145, November 25 had 137, and December 29 had 111.
- Ongoing Receiving and reviewing Title Reports from Title Companies, updating mortgage and lien holders
- Ongoing Receiving calls from and stop-in by property owners to discuss how to avoid foreclosures

December

- 1 All taxing jurisdictions shall have submitted to the County all tax levy information
- 5 Completed the printing and mail preparation of 100,943 property tax bills for 2025
There were 100,511 property tax bills for 2024
2025 had 432 more taxable parcels or a 0.43% increase
- 8 Mailing service picked up property tax bills for final processing: address verification, address corrections, bulk postage stamping, sorting, and assembling for bulk mailing
- 9 Property tax bills mailed
- 9 Mailing service submitted address corrections for 2,011 property owners, which were submitted to property listing for updating
- 10 Received first payments for property taxes via the online portal and office walk ins
- 11 New magnetic ink check printer and a backup printer will be installed and tested quarterly
- 15 State mandated date for the mailing of property tax bills to property owners
- 15 Updated treasurer department staff approval authority levels and amounts
- 31 Due date for taxpayers to pay in order for some taxpayers to receive the \$300 property tax credit on their 2025 Wisconsin income tax return and for those who itemize on their Federal income tax return, to claim the real estate tax payment
- Ongoing Receiving payments for property taxes via mail, office walk ins, and the online portal
- Ongoing Have seasonal part time help working due to the increased volume of property tax payment collections

Property Tax Receipts – Current Months

<u>Period</u>	<u>2025</u>	<u>2024</u>	<u>Difference</u>	<u>Percent</u>
November 1-30	\$ 330,336	\$ 431,601	\$ (101,265)	(23.5%)
December 1-28	117,068,573	154,928,114	(37,859,541)	(24.4%)

November property tax receipts are all for delinquent taxes

December – Fewer parties are itemizing for income tax purposes so may be waiting until January

- Mortgage companies are paying later, retained funds increase their interest earnings
- Taxes are not due until January 31, 2026, no reason for concern

Investment Information

The Federal Open Markets Committee (FOMC) sets the Federal Funds Rate Range, which is the interest rate that banks charge each other for overnight loans.

<u>Date</u>	<u>From</u>	<u>To</u>	<u>Basis Points Change</u>
1/1/25		4.25%-4.50%	Beginning of year
9/17/25	4.25%-4.50%	4.00%-4.25%	(0.25)
10/29/25	4.00%-4.25%	3.75%-4.00%	(0.25)
12/10/25	3.75%-4.00%	3.50%-3.75%	(0.25)

The primary reason for the December reduction was slow job growth.

The next FOMC meeting will be January 26 & 27, 2026.

The FMOOC chairman may change in May of 2026.

The FMOOC data suggests only one rate cut in 2026 of 0.25 basis points.

The marketplace (the futures market) is anticipating greater rate cuts, potentially bringing the Fed Funds rate to 3.00% or lower by December of 2026.

Short Term interest rates as of (Liquid funds)

	<u>Checking</u>	<u>LGIP</u>	<u>Federal Funds Rates</u>	
			<u>Range</u>	<u>Date</u>
12/18/24			4.25-4.50%	12/18/24
5/31/25	4.30%	4.39%	4.25-4.50%	
6/30-8/31	4.30%	4.36%	4.25-4.50%	
9/30	4.05%	4.35%	4.00-4.25%	9/17/25
10/31	3.80%	4.22%	3.75-4.00%	10/31/25
11/30	3.80%	4.02%	3.75-4.00%	
12/31	3.55%	3.80% (a)	3.50-3.75%	

Checking Associated Bank (current Fed Rate at month end minus 0.20% bank fee)
 LGIP Local Government Investment Pool

- (a) The current month LGIP rate is estimated.
 The actual LGIP rates are the month's average rate. It is calculated after the month has ended and investors are informed of the rate within 7 days after the month has ended.
 The LGIP is often higher than other available short term investment rates when the Fed Funds rates are decreasing.
 LGIP is administrated by the Wisconsin Department of Administration

Investment Purchases in 2025 (Longer Term)

Investment	Par Value	Yield	Purchase Date	Maturity Date	Years
US Treasury Note	\$1,500,000	4.36%	1/31/25	6/30/31	6.4
US Treasury Note	\$1,500,000	4.09%	3/20/25	2/28/30	4.9
US Treasury Note	\$1,500,000	4.00%	3/31/25	3/31/30	5.0
US Treasury Note	\$1,500,000	4.01%	6/4/25	5/31/30	5.0
US Treasury Note	\$1,500,000	3.892%	7/24/25	6/30/30	4.9
US Treasury Note	\$1,500,000	3.705%	9/30/25	9/30/30	5.0
US Treasury Note	\$1,500,000	3.702%	10/31/25	10/31/30	5.0
US Treasury Note	<u>\$1,500,000</u>	3.757%	12/9/25	12/31/30	5.0
Total 2025 Purchases	\$12,000,000				
Average Rate		3.940%			

Most of the above investments replaced prior investments with rates of less than 1.2%

The 12/28/25 five-year treasury yield rate was 3.699%

The maturity dates of these investments are staggered

Long term for County purposes, because of Wisconsin Statutes for governmental funds, is considered 4 to 7 years

Future Treasury Note Maturities with Yields Less Than 0.70%

Treasury notes maturing in

Month	Amount	Rate
January, 2026	\$250,000	
February, 2026	\$2.0 million	

November Carry Over - Foreclosure Goals and Processes Summary

Goals - Collect delinquent amounts owed to the county and municipalities from property owners

- To avoid foreclosure, but foreclosure is leverage to get serious attention from property owners
- Transfer the property to parties that are more likely to timely pay future property taxes

Process - Provide several additional opportunities for property owners to pay the outstanding amounts prior to the formal filing with the court

- Property owners have had prior notice - since foreclosures proceedings start when taxes are delinquent for two years and seven months, nine delinquency notices have already been previously sent to the property owners

Consequences - inform the property owner that if the outstanding balances are not paid in full for 2022 and prior years, a foreclosure will result by the court ordering the transfer of the property's title to the county

- If foreclosed upon, prior owners of single-family, owner-occupied property will have the opportunity to repurchase the property, which would require the payment of all prior years' delinquencies, foreclosure costs and the current year's estimated taxes

Improved utilization of property - If foreclosed upon, properties that have limited use (due to size, location, geographic conditions. or may have potential defects) may be addressed, within reasonable means, so the property utilization be improved for the greater benefit of the community

November Carry Over - Properties with Specific Issues – For Information Purposes Only (at this time)

Parcel 1-SC

A vacant parcel approximately 9.4 feet wide (with an elevation drop of over one foot) and 175 feet deep is located between two residential houses. The taxes owed as of October 31 are \$118.68.

Due to the 2019 correction of a plat map based upon legal descriptions of the adjacent properties, it was discovered that the developer did not sell all of the land of the subdivision.

The adjacent parcel to the west has a legal description based off the western boundary. The adjacent parcel to the east has a legal description based off of the eastern boundary. There is approximately 9.4 extra feet, which no one was aware of, that the developer still owns. The adjacent property owners had a land division marker that they were using as their property's boundary. Each adjacent property owner is using and maintaining the property.

The developer passed in 2015, and the developer's Will was closed in 2016. I have contacted the two adjacent property owners and the son who was personal representative of the developer's estate. I have provided their contact information to each other and requested that they see what they desire to do.

This parcel is small, has limited use, and its best use is to the adjacent property owners. Now that the three parties are aware of the small sliver of property, given some time, they may resolve the situation.

This parcel is one that the County may not desire to foreclose on in 2025. Notes have been entered into the property system identifying the issues.

Parcel 2-HW

A vacant, mostly submerged, parcel of property of 4.615 acres with less than 0.300 acres of undevelopable land above the water level. Assessed value \$500 with 2024 taxes of \$7.84. This parcel was not taxed until 2019. For tax years 2019, 2020 and 2021 the taxes were apparently erroneously paid by a party who owns another parcel in the area. The delinquencies total is \$29.84 for 2022, 2023 and 2024.

The property was last deeded on April 24, 1930, to four parties (appears to be two married couples) from the Chicago, Illinois area. The address in the property system for this property is the local municipality.

This parcel has very little value since it is classified as undevelopable due to almost no land above the water.

There is a governmental entity that may have an interest in this property. Foreclosing on this property may be a long-term benefit by eliminating the issue.

Courier & Deposit Services Contract

The Request For Quote for the courier contract has been prepared by purchasing and reviewed by treasurer. The RFP will include both of the existing 2 contracts in one new contract.

The Courier & Deposit Services contract with Waltco has ended. The contractor had not increased prices for several years. In June of 2025, a significant monthly rate increase occurred (18%).

Under contract #1, the courier picks up funds at 13 locations and delivers the deposits to the bank. The pick-up locations include the zoo, airport, port & resource, Community Treatment Center, jail, sheriff, UW Extension, golf course, parks, highway shop, museum, and the treasurer's office. The frequency of the pickups varies from daily to once a week and some are seasonally adjusted.

Under contract #2, the same courier picks up all library locations.

The new contract is anticipated to commence on April 1, 2026

Analyzing Costs and Procedures

Created a proposed Treasurer Department policy for when a request is made to change the bank account information that payments are distributed for property tax related items to municipalities, school districts, the vocational school, and other governmental entities.

The policy requires verification from the entity's superior executive prior to the banking information being changed by the county.

This policy is to assist in preventing fraudulent activity that could involve the loss of financial funds.

Legal review has initially approved the draft of the internal policy.

Treasurer's Manual

Ongoing work continues on the treasurer's manual, as more items are being added and refined.

Previously, no manual or other similar consolidated document existed for the treasurer's department. The manual provides guidance for a new treasurer for getting organized and set up, as well as providing specific guidance as to how to perform tasks, procedures to follow, and what Statutes apply.

It currently contains over 120 topics and over 100 pages.

Calendar & Deadlines of Tasks

Ongoing work continues on the treasurer's calendar & deadline schedule, as more items and details are being added and refined. Previously, no consolidated document existed for the treasurers' department. The consolidated schedule/timeline indicates when major tasks are being worked on, their due dates, identifying the controlling statutes, and the forms needed to be filed with the State and municipalities.

Routine daily work includes entering and reconciling cash receipts, preparing deposits, monitoring interest rates, collection of property taxes, and servicing customers at the counter, on the phone and by email. The weekly printing of checks for general accounts payable and for human services. The monthly uploading & verifying of data from municipalities and the State, updating & reconciling schedules, distributing data and payments to the municipalities, school districts, and the State.

The intention of this report is to be informative for the Administration Committee, at a high level, of the functions that occur in the Treasurer's Department.



UNAUDITED BUDGET PERFORMANCE REPORT

Date Range 01/01/25 - 11/30/25
Exclude Rollup Account

Account	Account Description	Fund	100 - General Fund	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used Rec'd
REVENUE												
Department 019 - County Clerk												
General Property Tax LIC 2												
4100	General property taxes			463,638.00	.00	463,638.00	38,636.50	.00	425,001.50	38,636.50	92	
	<i>General Property Tax - LIC 2 Totals</i>			\$463,638.00	\$0.00	\$463,638.00	\$38,636.50	\$0.00	\$425,001.50	\$38,636.50	92%	
<i>Intergov Revenue</i>												
4700	Intergovt charges			120,000.00	.00	120,000.00	.00	.00	200,448.37	(80,448.37)	167	
	<i>Intergov Revenue Totals</i>			\$120,000.00	\$0.00	\$120,000.00	\$0.00	\$0.00	\$200,448.37	(\$80,448.37)	167%	
<i>Public Charges</i>												
4400.195	Permits Alarm permits			27,000.00	.00	27,000.00	85.00	.00	22,825.00	4,175.00	85	
4401.192	Licenses Marriage License			89,825.00	.00	89,825.00	3,730.00	.00	87,070.00	2,755.00	97	
4401.194	Licenses Dog			4,100.00	.00	4,100.00	.00	.00	.00	4,100.00	0	
4600.190	Charges and fees Passport			207,996.00	.00	207,996.00	11,817.68	.00	201,049.29	6,946.71	97	
4601.012	Sales Copy machine use			.00	.00	.00	.00	.00	1.00	(1.00)	+++	
4601.196	Sales Directory			420.00	.00	420.00	49.76	.00	334.63	85.37	80	
4609	Miscellaneous public charges			100.00	.00	100.00	.00	.00	125.00	(25.00)	125	
	<i>Public Charges Totals</i>			\$329,441.00	\$0.00	\$329,441.00	\$15,682.44	\$0.00	\$311,404.92	\$18,036.08	95%	
<i>Miscellaneous Revenue</i>												
4900	Miscellaneous			.00	.00	.00	.00	.00	27.00	(27.00)	+++	
	<i>Miscellaneous Revenue Totals</i>			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.00	(\$27.00)	+++	
<i>Other Financing Sources</i>												
9000	Carryover			.00	2,000.00	2,000.00	.00	.00	2,000.00	.00	100	
	<i>Other Financing Sources Totals</i>			\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	100%	
Department 019 - County Clerk Totals												
	REVENUE TOTALS			\$913,079.00	\$2,000.00	\$915,079.00	\$54,318.94	\$0.00	\$938,881.79	(\$23,802.79)	103%	
				\$913,079.00	\$2,000.00	\$915,079.00	\$54,318.94	\$0.00	\$938,881.79	(\$23,802.79)	103%	
EXPENSE												
Department 019 - County Clerk												
<i>Personnel Costs</i>												
5100	Regular earnings			394,813.00	.00	394,813.00	35,784.20	.00	343,839.36	50,973.64	87	
5102.100	Paid leave earnings Vacation			.00	.00	.00	1,573.39	.00	15,866.09	(15,866.09)	+++	
5102.200	Paid leave earnings Personal			.00	.00	.00	.00	.00	3,694.01	(3,694.01)	+++	
5102.300	Paid leave earnings Casual time used			.00	.00	.00	.00	.00	1,127.20	(1,127.20)	+++	
5102.500	Paid leave earnings Holiday			.00	.00	.00	.00	.00	4,754.08	(4,754.08)	+++	
5102.600	Paid leave earnings Other (funeral, jury duty, etc)			.00	.00	.00	.00	.00	307.56	(307.56)	+++	
5103.000	Premium Overtime			5,963.00	.00	5,963.00	11.04	.00	2,108.76	3,854.24	35	
5110.100	Fringe benefits FICA			30,658.00	.00	30,658.00	2,751.09	.00	27,362.38	3,295.62	89	
5110.110	Fringe benefits Unemployment compensation			420.00	.00	420.00	37.75	.00	375.56	44.44	89	
5110.200	Fringe benefits Health Insurance			79,281.00	.00	79,281.00	6,658.40	.00	71,789.72	7,491.28	91	
5110.220	Fringe benefits Life Insurance			479.00	.00	479.00	42.59	.00	458.99	20.01	96	
5110.230	Fringe benefits LT disability insurance			1,549.00	.00	1,549.00	132.57	.00	1,404.15	144.85	91	



UNAUDITED BUDGET PERFORMANCE REPORT

Date Range 01/01/25 - 11/30/25
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Fund 100 - General Fund										
EXPENSE										
Department 019 - County Clerk										
Personnel Costs										
5110.235	Fringe benefits ST disability insurance	2,174.00	.00	2,174.00	185.85	.00	1,968.46	205.54	91	
5110.240	Fringe benefits Workers compensation insurance	402.00	.00	402.00	38.14	.00	379.21	22.79	94	
5110.300	Fringe benefits Retirement	27,555.00	.00	27,555.00	2,597.11	.00	25,804.56	1,750.44	94	
	<i>Personnel Costs Totals</i>	\$543,294.00	\$0.00	\$543,294.00	\$49,812.13	\$0.00	\$501,240.09	\$42,053.91	92%	
Operating Expenses										
5300.001	Supplies Office	16,150.00	.00	16,150.00	753.82	.00	14,897.83	1,252.17	92	
5300.004	Supplies Postage	18,645.00	.00	18,645.00	1,186.91	.00	17,444.77	1,200.23	94	
5304	Printing	550.00	.00	550.00	.00	.00	267.38	282.62	49	
5304.100	Printing Forms	26,500.00	.00	26,500.00	.00	.00	26,500.00	.00	100	
5305	Dues and memberships	400.00	.00	400.00	.00	.00	290.00	110.00	72	
5306.100	Maintenance agreement Software	55,385.00	.00	55,385.00	.00	.00	55,514.69	(129.69)	100	
5307.100	Repairs and maintenance Equipment	24,629.00	.00	24,629.00	.00	.00	25,322.38	(693.38)	103	
5310	Advertising and public notice	23,500.00	.00	23,500.00	3,529.95	.00	25,373.91	(1,873.91)	108	
5330	Books, periodicals, subscription	487.00	.00	487.00	.00	.00	688.16	(201.16)	141	
5340	Travel and training	2,600.00	.00	2,600.00	194.80	.00	2,472.80	127.20	95	
5370	Support Services	4,000.00	.00	4,000.00	.00	.00	3,885.00	115.00	97	
5395	Equipment - nonoutlay	.00	2,000.00	2,000.00	2,000.00	.00	2,000.00	.00	100	
5410.400	Insurance Bond	100.00	.00	100.00	.00	.00	.00	100.00	0	
5505	Telephone	1,788.00	.00	1,788.00	.00	.00	1,146.52	641.48	64	
5600	Indirect cost	85,055.00	.00	85,055.00	7,087.92	.00	77,967.12	7,087.88	92	
5601.100	Intra-county expense Information Technology	40,166.00	.00	40,166.00	2,414.56	.00	41,182.77	(1,016.77)	103	
5601.200	Intra-county expense Insurance	6,996.00	.00	6,996.00	583.00	.00	6,413.00	583.00	92	
5601.400	Intra-county expense Copy center	54,200.00	.00	54,200.00	.00	.00	.00	54,200.00	0	
5601.450	Intra-county expense Departmental copiers	1,518.00	.00	1,518.00	530.41	.00	2,741.44	(1,223.44)	181	
5601.550	Intra-county expense Document center	316.00	.00	316.00	11.56	.00	193.56	122.44	61	
5708	Professional services	6,000.00	.00	6,000.00	.00	.00	11,350.00	(5,350.00)	189	
	<i>Operating Expenses Totals</i>	\$368,985.00	\$2,000.00	\$370,985.00	\$18,292.93	\$0.00	\$315,651.33	\$55,333.67	85%	
	Department 019 - County Clerk Totals	\$912,279.00	\$2,000.00	\$914,279.00	\$68,105.06	\$0.00	\$816,891.42	\$97,387.58	89%	
	EXPENSE TOTALS	\$912,279.00	\$2,000.00	\$914,279.00	\$68,105.06	\$0.00	\$816,891.42	\$97,387.58	89%	
Fund 100 - General Fund Totals										
	REVENUE TOTALS	913,079.00	2,000.00	915,079.00	54,318.94	.00	938,881.79	(23,802.79)	103%	
	EXPENSE TOTALS	912,279.00	2,000.00	914,279.00	68,105.06	.00	816,891.42	97,387.58	89%	
	<i>Fund 100 - General Fund Totals</i>	\$800.00	\$0.00	\$800.00	(\$13,786.12)	\$0.00	\$121,990.37	(\$121,190.37)		
Grand Totals										
	REVENUE TOTALS	913,079.00	2,000.00	915,079.00	54,318.94	.00	938,881.79	(23,802.79)	103%	

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UNAUDITED BUDGET PERFORMANCE REPORT

Date Range 01/01/25 - 11/30/25
Exclude Rollup Account

EXPENSE TOTALS	912,279.00	2,000.00	914,279.00	68,105.06	.00	816,891.42	97,387.58	89%
Grand Totals	\$800.00	\$0.00	\$800.00	(\$13,786.12)	\$0.00	\$121,990.37	(\$121,190.37)	

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Brown County Clerk Budget Status Report

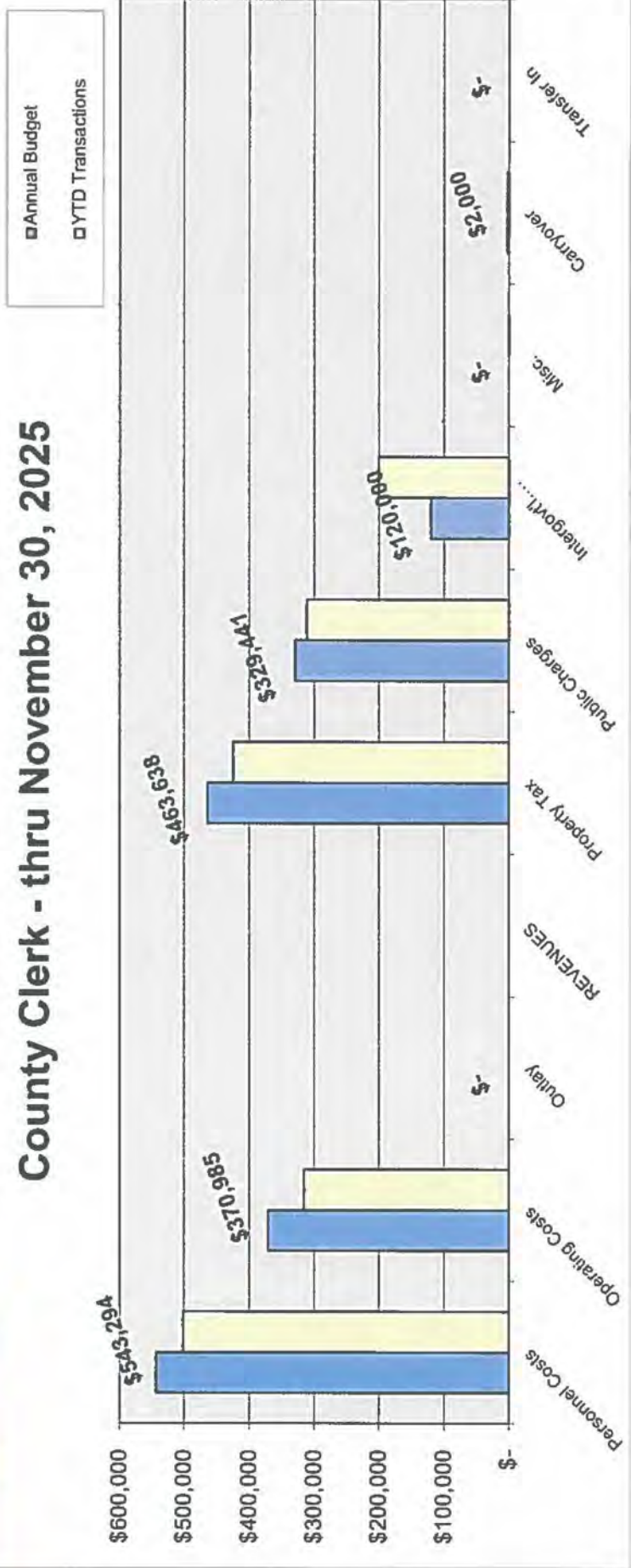
thru November 30, 2025	Annual Budget	YTD Transactions	YTD % Budget
EXPENDITURES			
Personnel Costs	\$ 543,294	\$ 501,240	92%
Operating Costs	\$ 370,985	\$ 315,651	85%
Outlay	\$ -	\$ -	#DIV/0!
REVENUES			
Property Tax	\$ 463,638	\$ 425,002	92%
Public Charges	\$ 329,441	\$ 311,405	95%
Intergov'tl. Charge for Serv.	\$ 120,000	\$ 200,448	167%
Misc.	\$ -	\$ 27	#DIV/0!
Carryover	\$ 2,000	\$ 2,000	100%
Transfer In	\$ -	\$ -	#DIV/0!

UNAUDITED

Expenditures:

Revenues: Increase to Intergov'tl. Charge for Services due to provided municipal election services

County Clerk - thru November 30, 2025



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DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

CHAD WEININGER

PHONE (920) 448-4037 FAX (920) 448-4036 WEB www.browncountywi.gov

DIRECTOR

December 23, 2025

Committee Date:
January 8, 2026

TO: Administration Committee
FROM: Chad Weinger
Director of Administration
SUBJECT: January Director's Report

I. Risk & Purchasing Department

Claims: There have been two (2) claims received since the last report.

- A claim was received from a driver alleging that his vehicle sustained damage while taking evasive maneuvers to avoid striking a Highway plow at the intersection of Packerland and STH 172. This claim was denied.
- A claim was received from a driver alleging that salt from a Highway plow caused a crack in her windshield. This claim was denied.

Incidents: There were eleven (11) incidents since the last report.

- A Highway plow truck struck the CR J/STH 29 overpass with the box of the truck that was not completely down during salting operations. Damage to overpass and truck.
- A youth on a supervised visit with their mother was injured by the mother after she intentionally jumped/fell on the youth, who was hiding under pillows/cushions, at the Family Center, requiring hospitalization. Criminal charges were filed against the mother.
- A volunteer at the Grounded Café tripped in the kitchen. Ambulance arrived, but hospitalization was refused by the volunteer.
- The fire swing assembly at Bay Shore Park was damaged when a tree fell on it after being cut down by a Parks employee. Cost to replace it is approx. \$7,000.
- A library patron claims that Library staff scratched her vehicle while unloading carnival games from her vehicle. Footage reviewed shows no indication of the vehicle being scratched. The patron is trying to get her late fees waived in lieu of filing a claim, which was rejected by Library staff.
- An HHS vehicle was rearended while yielding at the Mason St. on ramp from Ashland Ave. No observable damage to the HHS vehicle.
- A youth at the Family Center struck her head on got a bloody nose while playing basketball with their sibling. Injury was accidental, but mother took her to the hospital as a precaution.
- A citizen was arrested for assault and causing minor property damage at the CTC after becoming agitated because they were brought to the CTC under false pretenses by another individual.
- A Sheriff patrol vehicle received minor damage after the deputy attempted a U-turn and struck a snowbank.

- A non-reportable HIPAA incident occurred at the HHS Community Services Division after documents were inadvertently faxed to Our Place instead of the Jail. The documents were shredded and risk of disclosure mitigated.
- Two Sheriff patrol vehicles were damaged, one only slightly, by a suspect attempting to flee the scene. County will seek restitution as part of the criminal proceedings that will ensue.

Litigation: There has been one (1) new lawsuits filed since the last report.

- A federal lawsuit was filed against Brown County HHS staff (not Brown County directly), in their official and personal capacities, alleging 1st, 4th and 14th Amendment violations for unlawful seizure of Plaintiff's children.

Grievances: There have been no new grievances filed since the last report.

Purchasing: There are 26 active/open projects, Purchasing published/completed (3) RFBs and (2) RFPs.

II. Finance Department

2025 Year-end Processing: Finance is preparing for year end and held presentations to county departments at the Library and the ADRC.

2026 Budget: Budget has been adopted, and Finance is working on finalizing the adopted book to be posted online.

ERP Project: All time & attendance vendor demos have been completed. Staff are currently scoring the RFP's and requirements for the time & attendance solution and sheriff's department has requested to demo additional vendors for the scheduling piece of the total solution. The ERP RFP requirements have been completed by staff and vendors are in the process of completing the RFP to be reviewed by Baker Tilly and final review and scoring by Brown County staff.

III. Contingency Fund Usage

2025 Beginning Balance	\$312,864
Usage	<u>-\$ 90,452</u>
Current balance	\$222,412

Usage Details:

- Up to \$20,000–Reimbursement to Awaken for efforts against Human trafficking during 2025 NFL Draft (BA 25-004)
- \$16,000–Treasurer new folding machine (BA 25-025)
- \$20,000–Parks redecking of suspension bridge at Pamperin Park (BA 25-026)
- \$34,452–County Board iPad purchases (BA 25-066)

IV. Oral Report

If you have any questions, please feel free to contact me at 920-448-4035.
cc: Troy Streckenbach – County Executive

Analysis of 2024 vs 2025 - Room Tax Data From Associated Bank's Report

	Deposits Made by Munis - Based on Actual Dates Deposited with Associated Bank				Month to Month		Year to Date	
	2022	2023	2024	2025	Dollar	Percent	Dollar	Percent
					Change 25 vs. 24			
January (December Room Tax)	877,185	923,362	1,088,297	1,200,256	111,959	10.29%	111,959	10.29%
February (January Room Tax)	570,879	542,206	408,256	425,600	17,343	4.25%	129,302	8.64%
March (February Room Tax)	369,618	480,492	377,708	367,490	(10,218)	-2.71%	119,085	6.35%
April (March Room Tax)	732,483	792,985	725,573	888,539	162,966	22.46%	282,051	10.85%
May (April Room Tax)	506,169	485,823	570,378	910,122	339,745	59.56%	621,795	19.61%
June (May Room Tax)	427,747	506,166	551,173	669,599	118,425	21.49%	740,221	19.89%
July (June Room Tax)	907,754	935,582	1,081,566	1,295,049	213,482	19.74%	953,703	19.86%
August (July Room Tax)	782,504	727,433	770,441	882,062	111,621	14.49%	1,065,324	19.11%
September (August Room Tax)	644,566	762,351	1,199,212	713,531	(485,681)	-40.50%	579,643	8.56%
October (September Room Tax)	1,221,092	1,356,033	1,468,533	1,596,764	128,231	8.73%	707,874	8.59%
November (October Room Tax)	823,420	709,869	735,226	833,779	98,553	13.40%	806,427	8.98%
December (November Room Tax)	743,263	558,893	910,557	-	(910,557)	-100.00%	(104,130)	-1.05%
	8,606,682	8,781,196	9,886,922	9,782,792				

County Sales Tax Distributions

Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
2018	14	612,450	1,692,530	1,401,544	2,603,018	2,292,504	2,074,802	2,840,982	2,046,464	2,323,575	2,710,199	2,044,969	22,643,051
2019	2,397,977	2,555,932	1,831,322	1,651,141	2,837,986	2,220,103	2,442,818	3,044,560	2,013,297	2,860,432	2,719,548	1,965,115	28,540,229
2020	2,735,084	2,530,152	2,062,878	2,286,466	2,127,609	1,952,720	2,873,728	2,514,873	2,558,934	2,872,955	2,185,268	2,866,590	29,567,256
2021	2,827,798	2,511,867	2,128,026	2,481,349	2,511,379	2,878,899	3,072,367	2,553,847	3,235,169	2,649,435	2,713,172	3,346,615	32,909,924
2022	2,496,686	3,282,363	2,498,836	2,628,124	2,714,155	3,657,829	2,817,936	3,203,119	3,515,878	2,918,312	3,367,383	3,397,244	36,497,866
2023	2,511,037	4,016,750	2,607,255	2,401,166	3,557,559	3,430,423	2,846,410	3,580,365	3,183,616	2,947,091	3,638,723	3,264,085	37,984,482
2024	2,189,935	4,458,079	2,501,450	1,991,885	4,201,527	2,928,429	3,127,370	3,619,146	2,820,493	3,765,600	3,680,904	2,952,608	38,237,428
2025	3,962,301	3,201,296	2,813,786	2,572,519	4,224,359	2,981,698	3,936,985	3,751,283	3,067,429	4,419,338	2,625,065	3,612,874	41,168,933
Difference from prior year	1,772,365	(1,256,784)	312,336	580,634	22,832	53,269	809,615	132,137	246,936	653,738	(1,055,838)	660,265	

BUDGET ADJUSTMENT LOG

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION/ DATE	BOARD APPRL REQ'D?	BOARD ACTION/DATE
25-078	11/11	HHS-PUBLIC HEALTH	2025 - The Environmental Health Unit in Public Health was awarded \$18,000 as part of The Wisconsin Childcare Lead-in-Water Testing and Remediation Initiative with DHS. DHS will reimburse Brown County for expenses incurred related to implementing a water sampling program and coordinating remediation measures for licensed group childcare and Head Start facilities. Fiscal Impact: \$18,000	7	12/8	Y	HS 12/15 CB 12/17 EmlD Dept 12/8
25-080	12/5	PARKS	*2025* This Parks budget adjustment is for the transfer of funds from the Parks Rails to Trails Fund to the Parks Improvement Capital Project Fund for the Fox River Trail Paving project. Donations received for the project were less than anticipated. Fiscal Impact: \$40,000	8	12/26	Y	ED 2/4 CB 2/18 EmlD Dept 12/29
25-081	12/9	VETERANS	*2025* Due to being short staffed and excessive workload Veterans Services staff one-time bonus under a special work rule. Fiscal Impact: \$0	1	12/26	N	EmlD Dept 12/29
25-082	12/15	HHS-CS	This 2025 Budget Adjustment is to recognize a significant increase in CLTS TPA (Children's Long Term Support Third Party Administrator) paid vendor expense and matching revenue. The 2025 projected annual amount for this expense and offsetting revenue is \$11.8 million based on Oct YTD activity, compared to a budget of \$8.1 million based on prior year activity. The CLTS program has increased dramatically in recent years since the state implemented 100% funding and a requirement for counties to eliminate the waiting list for these services. Fiscal Impact: \$3,700,000	7	12/26	Y	HS 1/28 CB 2/18 EmlD Dept 12/29
26-001	11/13/25	HHS-Public Health	2026 - With uncertainty at the federal level original budget amounts for grants were lowered. Some grants have since been made whole or awarded. Local Prep \$38,178 ARPA Recovery \$411,164 Immunization \$32,840 MCH \$4,598 EH Tracking Grant \$9,972 Fiscal Impact: \$496,752	7	12/8	Y	HS 12/15 CB 12/17 EmlD Dept 12/8/25

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION/ DATE	BOARD APPLR REQ'D?	BOARD ACTION/DATE
26-002	11/13/25	HHS-Public Health	2026 - The Environmental Health Unit in Public Health was awarded \$9,800 as part of The Wisconsin Childcare Lead-in-Water Testing and Remediation Initiative with DHS. DHS will reimburse Brown County for expenses incurred related to implementing a water sampling program and coordinating remediation measures for licensed group childcare and Head Start facilities. Fiscal Impact: \$9,800	7	12/8	Y	HS 12/15 CB 12/17 EmlD Dept 12/8/25
26-003	11/14/25	HHS-CTC	This 2026 Budget Adjustment is to reallocate budgeted funds from the Equipment Non-Outlay account for CTC nursing home to the hospital unit for a larger than anticipated expenditure needed in the hospital unit including change of isolation room fixtures to stainless steel for safety and compliance. Fiscal Impact: \$0	1	12/8	N	EmlD Dept 12/8/25
26-004	12/1/25	PARKS	*2026* Parks: This budget adjustment accounts for an 80:20 matching grant to grade and resurface a portion of the Mountain Bay State Recreational Trail. The grant will provide \$57,200 while the Rail-Trail fund balance will provide \$14,300. The fund balance was developed from trail fees and set up for maintenance items like this. Gravel resurfacing is necessary due to the age and buildup of organic matter on portions of the trail. Fiscal Impact: \$71,500	8		Y	ED 1/7 CB 1/21 EmlD Dept
26-005	12/3/25	HHS-CTC	This 2026 Budget Adjustment is to reclassify budgeted funds between the CTC nursing home and hospital operations for personnel costs. The change will align with desired staffing patterns for both areas of operations with no change in FTE's or costs. Fiscal Impact: \$0	1		N	EmlD Dept
26-006	12/18/25	PARKS	2026: Parks/Resch Center - The ice plant at the Resch Center is original to the 2002 construction. It is experiencing issues and now requires around 1,500 lbs of R-22 refrigerant, and two valves need replacing. The R-22 is no longer produced and costs have sky-rocketed to obtain the refrigerant. In order to keep the plant functioning until a decision is made on the overall replacement of the plant, per contract, Brown County will need to keep it operational with these expenses. Fiscal Impact: \$59,425	8	12/26	Y	ED 1/7 CB 1/21 EmlD Dept 12/29

NUMBER	DATE OF REQUEST	DEPT	DESCRIPTION	CAT	EXEC ACTION/ DATE	BOARD APPL REQ'D?	BOARD ACTION/DATE



Administration Budget Report

UNAUDITED Through 11/30/25
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
REVENUE									
General Property Tax - LVL 2	1,809,749.00	.00	1,809,749.00	150,812.42	.00	1,658,936.62	150,812.38	92	1,653,857.26
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Public Charges	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	81,817.00	.00	81,817.00	6,823.42	.00	75,347.62	6,469.38	92	71,530.17
Other Financing Sources	.00	430,221.00	430,221.00	.00	.00	135,221.00	295,000.00	31	190,328.71
REVENUE TOTALS	\$1,891,566.00	\$430,221.00	\$2,321,787.00	\$157,635.84	\$0.00	\$1,869,505.24	\$452,281.76	81%	\$1,915,716.14
EXPENSE									
Personnel Costs	1,734,390.00	.00	1,734,390.00	159,970.17	.00	1,499,212.79	235,177.21	86	1,422,526.70
Operating Expenses	157,176.00	405,221.00	562,397.00	7,055.25	764.72	119,813.02	441,819.26	21	194,195.86
EXPENSE TOTALS	\$1,891,566.00	\$405,221.00	\$2,296,787.00	\$167,025.42	\$764.72	\$1,619,025.81	\$676,996.47	71%	\$1,616,722.56
Fund 100 - General Fund Totals									
REVENUE TOTALS	1,891,566.00	430,221.00	2,321,787.00	157,635.84	.00	1,869,505.24	452,281.76	81%	1,915,716.14
EXPENSE TOTALS	1,891,566.00	405,221.00	2,296,787.00	167,025.42	764.72	1,619,025.81	676,996.47	71%	1,616,722.56
Fund 100 - General Fund Totals	\$0.00	\$25,000.00	\$25,000.00	(\$9,389.58)	(\$764.72)	\$250,479.43	(\$224,714.71)		\$296,993.58

5

Brown County Administration
 Budget Status Report
 For period ended 11/30/2025
 Unaudited

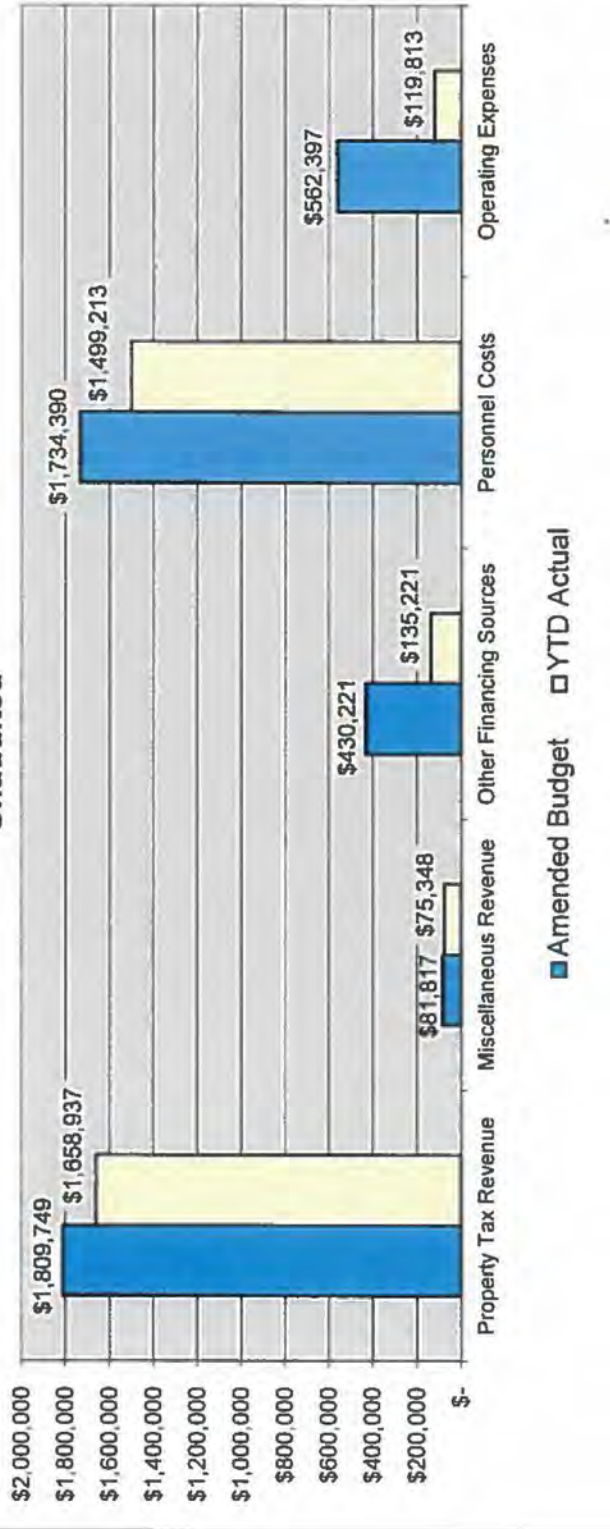
	Amended Budget	YTD Actual	% of Budget
Property Tax Revenue	\$ 1,809,749	\$ 1,658,937	92%
Miscellaneous Revenue	\$ 81,817	\$ 75,348	92%
Other Financing Sources	\$ 430,221	\$ 135,221	31%
Personnel Costs	\$ 1,734,390	\$ 1,499,213	86%
Operating Expenses	\$ 562,397	\$ 119,813	21%

HIGHLIGHTS:

Revenues: Other Financing Sources are lower due to carryover expenses not incurred yet.

Expenses: Operating Expenses are lower, also due to carryover expense not incurred yet.

Administration - November 30, 2025
 Unaudited



HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.browncountywi.gov

Committee Date:
January 8th, 2026

December 23, 2025
TO: Administration Committee

FROM: C. Weinger
Director of Administration

SUBJECT: January Director's Report

I. HR Update

- HR Generalists are recruiting for newly created positions from the 2026 approved budget.
- ERP systems are currently being evaluated by HR as well as other county partners to help streamline processes.

II. Budget Report



Budget by Account Classification Report

UNAUDITED Through 11/30/25
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Fund 100 - General Fund									
REVENUE									
General Property Tax - LVL 2	1,041,142.00	.00	1,041,142.00	86,761.83	.00	954,380.13	86,761.87	92	953,937.38
Public Charges	.00	.00	.00	.00	.00	.00	.00	---	.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	48.00	(48.00)	---	1,787.00
Other Financing Sources	.00	209,460.00	209,460.00	.00	.00	147,311.20	62,148.80	70	156,897.70
REVENUE TOTALS	\$1,041,142.00	\$209,460.00	\$1,250,602.00	\$86,761.83	\$0.00	\$1,101,739.33	\$148,862.67	88%	\$1,112,612.08
EXPENSE									
Personnel Costs	757,458.00	.00	757,458.00	72,017.36	.00	685,383.58	72,274.42	90	624,813.57
Operating Expenses	283,484.00	209,460.00	492,944.00	11,791.61	.00	191,745.32	301,198.68	39	308,270.31
EXPENSE TOTALS	\$1,041,142.00	\$209,460.00	\$1,250,602.00	\$83,808.97	\$0.00	\$877,128.90	\$373,473.10	70%	\$933,083.88
Fund 100 - General Fund Totals									
REVENUE TOTALS	1,041,142.00	209,460.00	1,250,602.00	86,761.83	.00	1,101,739.33	148,862.67	88%	1,112,612.08
EXPENSE TOTALS	1,041,142.00	209,460.00	1,250,602.00	83,808.97	.00	877,128.90	373,473.10	70%	933,083.88
Fund 100 - General Fund Totals	\$0.00	\$0.00	\$0.00	\$2,952.86	\$0.00	\$224,610.43	(\$224,610.43)		\$179,528.20



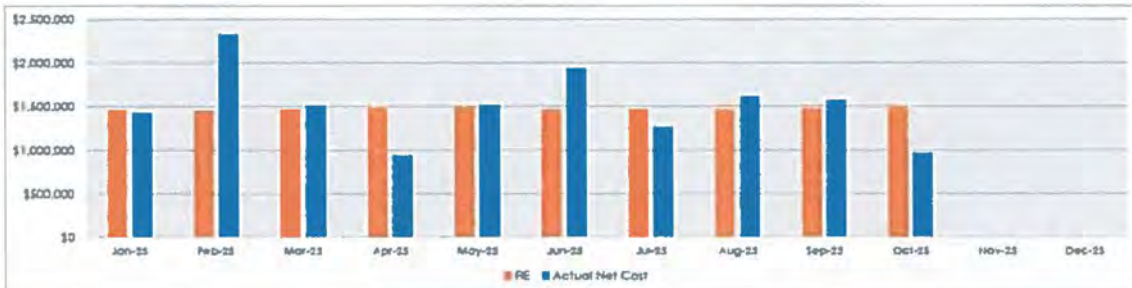
Budget by Account Classification Report

UNAUDITED Through 11/30/25
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
Fund 130 - Employee Events									
REVENUE									
Public Charges	13,000.00	.00	13,000.00	.00	.00	9,027.84	3,972.16	69	9,218.22
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	1,570.00	1,570.00	.00	.00	1,570.00	.00	100	.00
REVENUE TOTALS	\$13,000.00	\$1,570.00	\$14,570.00	\$0.00	\$0.00	\$10,597.84	\$3,972.16	73%	\$9,218.22
EXPENSE									
Operating Expenses	13,000.00	1,570.00	14,570.00	.00	.00	14,594.73	(24.73)	100	14,401.36
EXPENSE TOTALS	\$13,000.00	\$1,570.00	\$14,570.00	\$0.00	\$0.00	\$14,594.73	(\$24.73)	100%	\$14,401.36
Fund 130 - Employee Events Totals									
REVENUE TOTALS	13,000.00	1,570.00	14,570.00	.00	.00	10,597.84	3,972.16	73%	9,218.22
EXPENSE TOTALS	13,000.00	1,570.00	14,570.00	.00	.00	14,594.73	(24.73)	100%	14,401.36
Fund 130 - Employee Events Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,996.89)	\$2,996.89		(\$5,183.14)

III. Benefits

Brown County WI
 Medical / Rx Plan - UMR / HCC Life
 Current Plan Year Cost Summary
 January 2025 through December 2025



Month	Enrollment	Total Plan Costs			Paid Claims					Total Plan Costs		Position		
		Admin Fees	Stop Loss Premiums	Total	Medical Claims	Rx Claims	Prudent Rx Fee / Clinic Expenses / Rx and / Code Rebutals	Over SSF	Net Total Claims	Claims / Ex	Actual Net Cost	FE	Net Cost / FE	FE - Net Cost
Jan-25	1272	\$39,072	\$52,058	\$111,130	\$1,255,858	\$372,110	(\$271,700)	(\$39,085)	\$1,317,004	\$4,833	\$1,428,134	\$1,456,309	96.1%	\$28,175
Feb-25	1272	\$39,072	\$51,827	\$110,899	\$1,862,239	\$295,815	\$62,434	\$0	\$2,218,274	\$2,762	\$2,327,179	\$1,451,377	100.5%	(\$875,799)
Mar-25	1283	\$39,583	\$52,392	\$111,975	\$1,114,227	\$293,683	\$77,238	(\$75,817)	\$1,391,131	\$1,684	\$1,305,075	\$1,485,780	102.5%	(\$17,705)
Apr-25	1291	\$39,854	\$52,867	\$112,721	\$1,199,891	\$319,798	(\$27,879)	(\$45,821)	\$825,990	\$658	\$938,571	\$1,474,463	85.5%	\$337,891
May-25	1292	\$40,000	\$52,853	\$112,853	\$1,023,640	\$319,281	\$53,138	\$0	\$1,396,059	\$1,082	\$1,510,895	\$1,474,067	102.5%	(\$36,828)
Jun-25	1277	\$39,304	\$51,456	\$110,760	\$1,403,884	\$372,877	\$48,015	\$0	\$1,822,771	\$1,427	\$1,854,515	\$1,486,175	131.9%	(\$488,340)
Jul-25	1275	\$39,211	\$52,520	\$111,731	\$1,398,897	\$331,070	(\$397,093)	\$0	\$1,152,875	\$904	\$1,294,604	\$1,488,864	96.2%	\$203,260
Aug-25	1270	\$39,979	\$52,446	\$112,425	\$1,152,536	\$328,838	\$14,714	\$0	\$1,496,088	\$1,179	\$1,607,319	\$1,484,004	108.3%	(\$143,306)
Sep-25	1283	\$39,583	\$52,440	\$112,023	\$1,013,817	\$382,053	\$47,588	\$0	\$1,443,005	\$1,133	\$1,548,278	\$1,473,899	106.4%	(\$74,379)
Oct-25	1288	\$39,813	\$53,039	\$112,852	\$1,178,511	\$318,100	(\$838,488)	\$0	\$836,103	\$883	\$968,046	\$1,481,364	85.4%	\$312,518
Nov-25														
Dec-25														
Totals	12,803	\$394,571	\$534,852	\$1,119,223	\$11,884,899	\$3,373,895	(\$1,854,852)	(\$178,789)	\$13,827,198	\$1,888	\$15,848,421	\$14,872,481	102.5%	(\$374,829)

Brown County
Dental Plan - Delta Dental #90311
2025 Cost Summary



	Enrollment	Fixed Costs	FIE Costs	Claims	Claims PEPMA	Total Plan Costs	Position	
	(1)	(2)	(3)	(4)	(5)	(6) = 2+4	(7) = 6/3	(8) = 2+4
	Total Ees	Administration	FIE	Paid Dental Claims	Claims / Ee	Actual	Actual / FIE	FIE to Actual Costs
Jan-25	1,083	\$3,899	\$94,426	\$97,056	\$90	\$100,955	106.9%	(\$6,529)
Feb-25	1,081	\$3,892	\$93,975	\$100,006	\$93	\$103,898	110.6%	(\$9,923)
Mar-25	1,087	\$3,913	\$94,441	\$86,385	\$79	\$90,298	95.6%	\$4,143
Apr-25	1,090	\$3,924	\$94,659	\$108,105	\$99	\$112,029	118.1%	(\$17,171)
May-25	1,092	\$3,931	\$94,644	\$77,254	\$71	\$81,185	85.8%	\$13,459
Jun-25	1,077	\$3,931	\$93,812	\$90,727	\$84	\$94,658	100.9%	(\$846)
Jul-25	1,078	\$3,881	\$93,705	\$102,261	\$95	\$106,142	113.3%	(\$12,437)
Aug-25	1,075	\$3,870	\$93,213	\$77,080	\$72	\$80,950	86.8%	\$12,263
Sep-25	1,084	\$3,902	\$93,358	\$79,431	\$73	\$83,333	89.3%	\$10,024
Oct-25	1,086	\$3,910	\$93,735	\$89,954	\$83	\$93,864	100.1%	-\$129
Nov-25								
Dec-25								
Totals	10,833	\$39,052	\$940,166	\$908,259	\$84	\$947,312	100.8%	(\$7,145)

Brown County
 2025 Prevea and Bellin Cost Summary Updated 11/24/2025

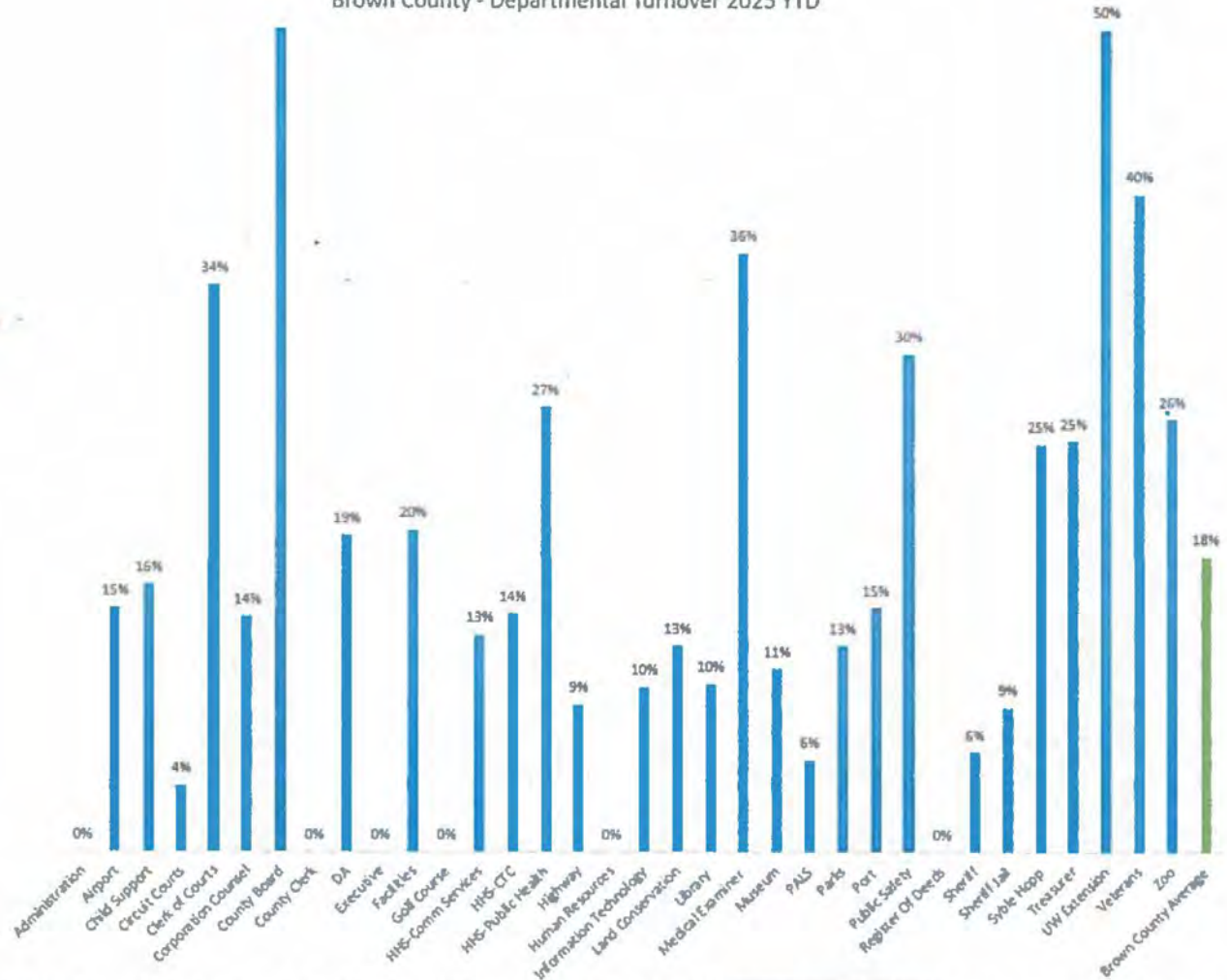
Service	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Prevea Health and Wellness Center													
Advanced Practice Provider (APP) Visits													
APP - Employee	59	45	40	43	46	38	23	44	45	50			
APP - Dependent	2	3	3	1	5	0	0	1	1	3			
Total APP Visits	61	48	43	44	51	38	23	45	46	53	0	0	450
Medical Assistant (MA) Visits													
MA - Employee	26	16	10	17	8	8	40	103	28	12			
MA - Dependent	5	2	1	5	2	2	3	3	4	2			
Total MA Visits	31	18	12	20	10	10	42	106	32	14	0	0	295
Total Visits	92	66	55	64	61	48	65	151	78	67	0	0	745
Total Employee Visits	85	61	50	60	54	44	63	147	73	62	0	0	699
Total Dependent Visits	7	5	5	4	7	4	2	4	5	5	0	0	46
On-site Billing Charges	Per Visit Fee												
Advanced Practice Provider (APP)	\$123.00	\$7,503.00	\$5,904.00	\$8,289.00	\$5,412.00	\$4,271.00	\$4,428.00	\$2,829.00	\$3,375.00	\$6,658.00	\$6,319.00		\$55,950.00
MA/PSR	\$33.00	\$1,023.00	\$594.00	\$396.00	\$460.00	\$330.00	\$330.00	\$1,386.00	\$3,996.00	\$1,056.00	\$62.00		\$9,735.00
Lab Services		\$2,161.27	\$2,479.17	\$1,872.68	\$2,904.86	\$2,216.83	\$1,895.54	\$4,054.77	\$3,457.52	\$1,205.05	\$7,571.13		\$29,818.64
Supplies/Drug Screens		\$1,382.03	\$89.71	\$0.00	\$464.97	\$211.19	\$395.06	\$145.15	\$22.20	\$23.60	\$29.67		\$3,343.57
Total Cost		\$12,069.29	\$9,066.88	\$7,357.68	\$9,441.63	\$9,013.02	\$7,048.62	\$8,414.92	\$12,762.72	\$8,042.65	\$14,811.80	\$0.00	\$98,247.21
Average Cost/Visit		\$131.19	\$137.38	\$137.41	\$147.53	\$144.09	\$153.23	\$129.46	\$84.51	\$103.11	\$221.07		\$151.88

Service	Fee Per Hr	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Prevea Partnered Health														
Office Visit - Family Practice	\$121.00	62	81	87	73	52	58	50	62	62	60			
Office Visit - Internal Medicine	\$121.00	32	37	19	33	27	28	11	15	5	18			
Office Visit - Pediatrics	\$121.00	37	38	28	27	22	25	35	24	19	27			
Office Visit - Occupational Therapy	\$121.00	7	8	9	9	14	6	6	6	8	11			
Office Visit - Physical Therapy	\$121.00	117	111	121	126	122	110	169	148	125	144			
Office Visit - Urgent Care	\$121.00	147	132	132	118	103	77	101	92	99	87			
Office Visit - Lab Only	\$30.00	3	2	0	0	3	2	0	1	0	1			
Total Visits		405	389	374	385	345	306	372	348	318	348	0	0	3,589
Total Cost		\$48,732.00	\$46,887.00	\$45,254.00	\$46,706.00	\$41,350.00	\$36,844.00	\$45,012.00	\$42,017.00	\$38,478.00	\$42,017.00	\$0.00	\$0.00	\$413,177.00

Service	Cost Per Visit	January	February	March	April	May	June	July	August	September	October	November	December	Total YTD
Bellin Fast Care														
Number of Visits	\$60.00	16	22	34	12	16	11	10	15	3				119
Total Cost		\$960.00	\$1,320.00	\$2,040.00	\$720.00	\$960.00	\$660.00	\$600.00	\$900.00	\$180.00	\$0.00	\$0.00	\$0.00	\$7,140.00
Average Cost/Visit		\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00

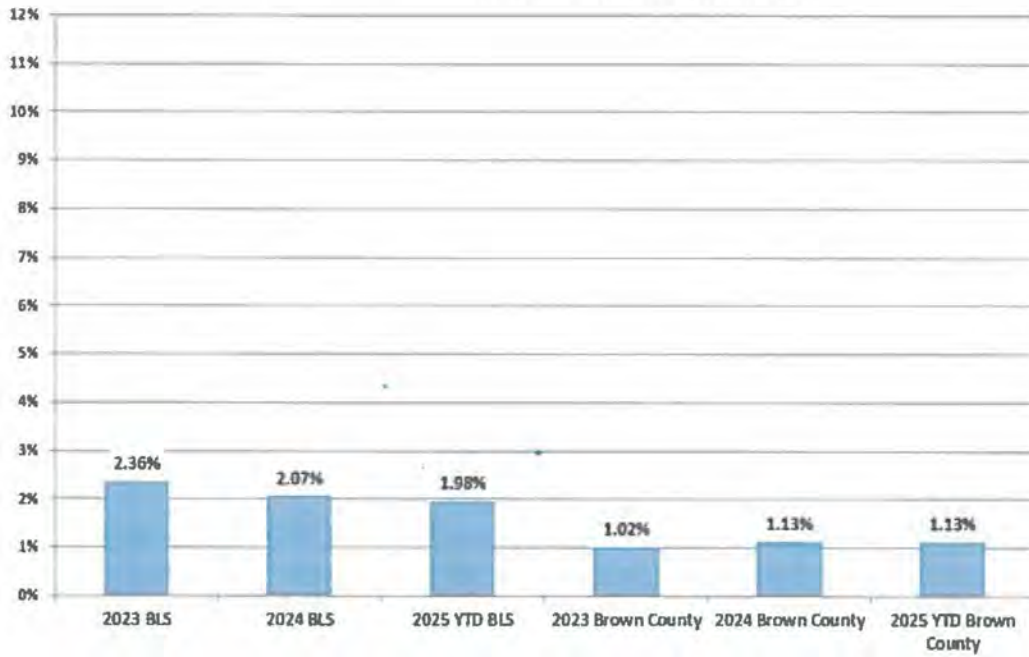
IV. Staffing Levels

Brown County - Departmental Turnover 2025 YTD



Department	Total in Department	# Total Left	Transferred	# EE transferred out	# EE who have left	Resigned	Retired	Discharged	Turnover Percentage	Open Recruitments
Administration	17								0%	0
Airport	27	4			4	3	1		15%	2 FT
Child Support	37	6			6	6			16%	1 FT
Circuit Courts	25	2		1	1	1			8%	0
Clerk of Courts	29	10			10	10			34%	1 FT
Corporation Counsel	7	1			1	1			14%	0
County Board	1	1			1		1		100%	1 FT
County Clerk	7								0%	0
DA	26	6		1	5	3	2		23%	0
Executive	3								0%	0
Facilities	46	9			9	6	2	1	20%	1 FT
Golf Course	3								0%	0
HHS-Comm Services	387	53		2	51	46	4	1	14%	17 FT, 3 PT
HHS-CTC	180	28		2	26	25		1	16%	13 FT, 21 PT
HHS-Public Health	37	10			10	9	1		27%	2 FT
Highway	101	9			9	8	1		9%	8 FT
Human Resources	9								0%	0
Information Technology	20	2			2	2			10%	0
Land Conservation	8	1			1		1		13%	1 FT
Library	108	11			11	9	2		10%	2 PT
Medical Examiner	11	4			4	3		1	36%	0
Museum	9	1			1	1			11%	1 FT
PALS	18	1			1		1		6%	1 FT
Parks	16	2			2	2			13%	1 FT
Port	27	4			4	4			15%	0
Public Safety	76	25		2	23	22		1	33%	7 FT
Register Of Deeds	9								0%	0
Sheriff	198	13		1	12	9	3		7%	7 FT
Sheriff-Jail	137	12			12	10	2		9%	10 FT
Syble Hopp	117	29			29	24	3	2	25%	0
Treasurer	4	1			1	1			25%	1 FT
UW Extension	4	2			2	2			50%	0
Veterans	5	2			2		1	1	40%	0
Zoo	19	5			5	5			26%	0
Totals/Average	1728	254		9	245	212	20	8	18%	

Brown County Turnover Report



YTD October
2025

Turnover % = the number of people who left voluntarily / YTD avg # of employees at month

Benchmark BLS *- State and Local Government, Excluding Education
The quit counts include voluntary separations by employees except for retirements, layoffs, discharges (resulting from mergers, downsizing, or closings), transfers, short term/seasonal employees, deaths, disability, etc.
* Bureau of Labor Statistics



VI. Other:

If you have any questions, please feel free to contact me at 920-448-4035.

cc: Troy Streckenbach – County Executive

**ATTORNEY BILLS SUBMITTED TO THE ADMIN COMMITTEE
FOR November, 2025 MEETING**

LAW FIRM	INVOICE NUMBER	DATE	AMOUNT	FOR
Crivello	1145-227433	10/24/2025	\$ 425.00	HR
Michael Best	01-2256942	10/6/2025	\$ 2,267.00	Resource Recovery & Port
Michael Best	01-2256943	10/6/2025	\$ 1,463.00	Resource Recovery & Port
Total ----				
			\$ 4,155.00	



CRIVELLO
NICHOLS & HALL, S.C
ATTORNEYS

710 N. Plankinton Ave, Suite 500
Milwaukee, WI 53203

Brown County Corporation Counsel
Attn: Mr. David P. Hemery
305 East Walnut Street
PO Box 23600
Green Bay, WI 54301

October 24, 2025
Tax ID: 39-1656203
Bill Number 1145-227433

BILLING SUMMARY

For Legal Services Rendered through 09/30/25

Re: **1145-1900304 - BROWN COUNTY - GENERAL**
INVOICE AND ONE COPY EMAILED TO:
-CASSIE.GRATHEN@BROWNCOUNTYWI.GOV;
-DAVID.HEMERY@BROWNCOUNTYWI.GOV

Total Fees	425.50
Total Disbursements	0.00
Total Fees and Disbursements	<u>\$425.50</u>

Please remit payment to Crivello, Nichols & Hall, S.C. 710 N. Plankinton Ave., Suite 500, Milwaukee, WI 53203

MILWAUKEE, WI MADISON, WI WAUWATOSA, WI EAU CLAIRE, WI MUKWONAGO, WI CHICAGO, IL PEORIA, IL EDWARDSVILLE, IL
(414) 271-7722 (608) 819-8490 (414) 454-6860 (715) 598-1730 (262) 363-7720 (312) 523-2111 (309) 839-1946 (618) 655-0006



CRIVELLO
NICHOLS & HALL, S.C.
ATTORNEYS

710 N. Plankinton Ave, Suite 500
Milwaukee, WI 53203

Brown County Corporation Counsel
Attn: Mr. David P. Hemery
305 East Walnut Street
PO Box 23600
Green Bay, WI 54301

October 24, 2025
Tax ID: 39-1656203
Bill Number 1145-227433

Re: **1145-1900304 - BROWN COUNTY - GENERAL**
INVOICE AND ONE COPY EMAILED TO:
-CASSIE.GRATHEN@BROWNCOUNTYWI.GOV;
-DAVID.HEMERY@BROWNCOUNTYWI.GOV

CONFIDENTIAL: THIS IS NOT A PUBLIC RECORD SUBJECT TO DISCLOSURE;
ATTORNEY-CLIENT PRIVILEGED; CONTAINS ATTORNEY WORK PRODUCT

Professional Services

Date	Atty	Description	Rate	Hours	Amount
07/24/25	MEN		185.00	0.20	37.00
07/24/25	MEN		185.00	0.30	55.50
08/26/25	MEN		185.00	0.30	55.50
09/03/25	MEN		185.00	0.30	55.50
09/03/25	MEN		185.00	0.40	74.00
09/04/25	MEN		185.00	0.10	18.50
09/09/25	MEN		185.00	0.20	37.00

Please remit payment to Crivello, Nichols & Hall, S.C. 710 N. Plankinton Ave., Suite 500, Milwaukee, WI 53203

MILWAUKEE, WI MADISON, WI WAUWATOSA, WI EAU CLAIRE, WI MUKWONAGO, WI CHICAGO, IL PEORIA, IL EDWARDSVILLE, IL
 (414) 271-7722 (608) 819-8490 (414) 454-6860 (715) 598-1730 (262) 363-7720 (312) 523-2111 (309) 839-1946 (618) 655-0006

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Client Ref: 1145 - 1900304
Bill Number 1145-227433

Page 3
October 24, 2025

Professional Services

Date	Atty	Description	Rate	Hours	Amount
09/09/25	MEN	report	185.00	0.30	55.50
09/09/25	MEN		185.00	0.10	18.50
09/09/25	MEN		185.00	0.10	18.50

Atty	Rate	Hours	Amount
MEN	185.00	2.30	425.50
		<u>2.30</u>	<u>\$425.50</u>

Total Fees 425.50
Total Disbursements 0.00

Total Fees and Disbursements \$425.50

Please remit payment to Crivello, Nichols & Hall, S.C. 710 N. Plankinton Ave., Suite 500, Milwaukee, WI 53203

MILWAUKEE, WI MADISON, WI WAUWATOSA, WI EAU CLAIRE, WI MUKWONAGO, WI CHICAGO, IL PEORIA, IL EDWARDSVILLE, IL
(414) 271-7722 (608) 819-8490 (414) 454-6860 (715) 598-1730 (262) 363-7720 (312) 523-2111 (309) 839-1946 (618) 655-0006

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**Michael
Best**

Michael Best & Friedrich LLP
Attorneys at Law
1000 Maine Ave SW
Suite 400
Washington, D C 20024
Phone 202-747-9560
Fax 202-347-1819
www.michaelbest.com

EIN 39-0934985

Remittance for Payments:
Michael Best & Friedrich LLP
PO Box 88462
Milwaukee, WI 53288-0462

Wire Transfer Instructions
Bank Name: BMO Harris Bank, N.A.
111 W. Monroe Street, Chicago, IL 60603
ABA Routing # 071000288
Name of Acct: Michael Best & Friedrich LLP
Acct # 0024122010
SWIFT Code: HATRUS44

Brown County Corporation Counsel
David Hemery, Corporation Counsel
Northern Building - Room 680
305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600

VIA EMAIL: Daan.Haen@browncountywi.gov

Invoice Date October 6, 2025
Invoice No: 01-2256943

Client/Matter 018236-0050 Defense of Claims of Town of Holland

For professional services rendered through September 30, 2025, as follows:

<u>Date</u>	<u>Timekeeper</u>	<u>Narrative</u>	<u>Hours</u>	<u>Total</u>
9/15/25	D. Crass	Review and exchange e-correspondence concerning Town of Holland attendance at solid waste board meeting. Review news article regarding same. Briefly review Foth response to request for information from WDNR.	0.30	255.00
9/15/25	A. Witkov	Communication regarding article and related to notice of noncompliance.	0.20	132.00
9/16/25	A. Witkov	Draft violation notice to Town of Holland; internal strategy communication regarding same.	0.60	396.00
9/22/25	D. Crass	Briefly review open records requests and exchange e-correspondence with client regarding same.	0.20	170.00
9/23/25	D. Crass	Exchange of e-correspondence with Dean Haen concerning response to open records request from the Town of Holland.	0.20	170.00
9/24/25	D. Crass	Review further exchange of emails with client concerning Town of Holland matter.	0.20	170.00

Michael Best & Friedrich LLP
 1000 Maine Avenue SW
 Suite 400
 Washington, DC 20024

Invoice 01-2256943
 018236-0050
 October 6, 2025
 Page 2 of 2

<u>Date</u>	<u>Timekeeper</u>	<u>Narrative</u>	<u>Hours</u>	<u>Total</u>	
9/30/25	D. Crass	Review article concerning recent meeting of the solid waste board.	0.20	170.00	
Total Hours and Services			1.90	\$1,463.00	
Total Services				<u>\$1,463.00</u>	
Total Due This Invoice				<u>\$1,463.00</u>	
Outstanding Invoice - Aging					
	0-30	31-60	61-90	91-120	120+
	1,463.00	0.00	0.00	0.00	0.00

CYBERSECURITY WARNING

If you receive e-mail correspondence suggesting that you transfer funds in a manner different from the payment method that you usually use, for example, to an unfamiliar wire account or unfamiliar mailing address, please reach out to your Michael Best & Friedrich LLP contact to verbally confirm instructions before initiating a payment.



**Michael
Best**

Michael Best & Friedrich LLP
Attorneys at Law
790 N Water Street
Suite 2500
Milwaukee, WI 53202
Phone 414.271.6580
Fax 414.277.0656
www.michaelbest.com

EIN 39-0934985

Remittance for Payments:
Michael Best & Friedrich LLP
PO Box 88462
Milwaukee, WI 53288-0462

Wire Transfer Instructions
Bank Name: BMO Harris Bank, N.A.
111 W. Monroe Street, Chicago, IL 60603
ABA Routing # 071000288
Name of Acct: Michael Best & Friedrich LLP
Acct # 0024122010
SWIFT Code: HATRUS44

Brown County Corporation Counsel
David Hemery, Corporation Counsel
Northern Building - Room 680
305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600

VIA EMAIL: Dean.Haen@browncountywi.gov

Invoice Date October 6, 2025
Invoice No: 01-2256942

Client/Matter 018236-0051 Insurance Claim Review

For professional services rendered through September 30, 2025, as follows:

<u>Date</u>	<u>Timekeeper</u>	<u>Narrative</u>	<u>Hours</u>	<u>Total</u>
9/3/25	D. Crass	Follow up on insurance denial. Review same and request expert review by Attorney Seese.	0.50	425.00
9/3/25	L. Seese	Telephone conference with AWitkov regarding claim background.	0.40	268.00
9/4/25	L. Seese	Telephone conference with AWitkov regarding background and strategy.	0.50	335.00
9/4/25	A. Witkov	Prepare for and call with Lee Seese regarding background relating to insurance coverage review.	0.30	198.00
9/17/25	L. Seese	Analyze WMMIC policy and background information regarding coverage denial; email AWitkov regarding same.	1.30	871.00
9/22/25	D. Crass	Briefly review coverage analysis and provide direction to Attorney Witkoff concerning same.	0.20	170.00
Total Hours and Services			3.20	\$2,267.00

Michael Best & Friedrich LLP
790 North Water Street, Suite 2500
Milwaukee, WI 53202

Invoice 01-2256942
018236-0051
October 6, 2025
Page 2 of 2

Total Services \$2,267.00
Total Due This Invoice \$2,267.00

Outstanding Invoice - Aging	0-30	31-60	61-90	91-120	120+
	2,267.00	0.00	0.00	0.00	0.00

CYBERSECURITY WARNING

If you receive e-mail correspondence suggesting that you transfer funds in a manner different from the payment method that you usually use, for example, to an unfamiliar wire account or unfamiliar mailing address, please reach out to your Michael Best & Friedrich LLP contact to verbally confirm instructions before initiating a payment.

ATTORNEY BILLS SUBMITTED TO THE ADMIN COMMITTEE - DECEMBER 2025

LAW FIRM	INVOICE NUMBER	DATE	AMOUNT	FOR
Michael Best	01-2273979	12/4/2025 \$	1,709.00	Def. of Claims of Town of Holland
Neal & Leroy, LLC	3210-000M 3	10/31/2025 \$	13,209.20	Port Matters - Legal Real Estate Advice
Neal & Leroy, LLC	3210-000M 4	11/30/2025 \$	15,405.20	Port Matters - Legal Real Estate Advice
VonBriesen	9948-00038	11/30/2025 \$	8,672.50	Eminent Domain - Highway Dept
Atty Gary Wickert	12W27	12/2/2025 \$	1,548.75	Airport General
Total ----			\$40,544.65	



100.016.001.5716

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DEC 08 2025

Brown County Corporation Counsel

Michael Best & Friedrich LLP
Attorneys at Law
1000 Maine Ave SW
Suite 400
Washington, D.C. 20024
Phone 202-747-9560
Fax 202-347-1819
www.michaelbest.com

EIN 39-0934985

Remittance for Payments
Michael Best & Friedrich LLP
PO Box 88462
Milwaukee, WI 53288-0462

Wire Transfer Instructions
Bank Name: BMO Harris Bank, N.A.
111 W. Monroe Street, Chicago, IL 60603
ABA Routing # 071000288
Name of Acct: Michael Best & Friedrich LLP
Acct # 0024122010
SWIFT Code: HATRUS44

Brown County Corporation Counsel
David Hemery, Corporation Counsel
Northern Building - Room 680
305 East Walnut Street
PO Box 23600
Green Bay, WI 54305-3600

VIA EMAIL: Dean.Haen@browncountywi.gov

Invoice Date: December 4, 2025
Invoice No: 01-2273979
Client/Matter: 018236-0050 Defense of Claims of Town of Holland

For professional services rendered through November 30, 2025, as follows:

Table with 5 columns: Date, Timekeeper, Narrative, Hours, Total. Rows include services for 11/10/25, 11/14/25, and a total of 2.10 hours for \$1,709.00.

Total Services: \$1,709.00
Total Due This Invoice: \$1,709.00

7i

Michael Best & Friedrich LLP
1000 Maine Avenue SW
Suite 400
Washington, DC 20024

Invoice 01-2273979
018236-0050
December 4, 2025
Page 2 of 2

Outstanding Invoice - Aging	0-30	31-60	61-90	91-120	120+
	1,879.00	1,463.00	0.00	0.00	0.00

CYBERSECURITY WARNING

If you receive e-mail correspondence suggesting that you transfer funds in a manner different from the payment method that you usually use, for example, to an unfamiliar wire account or unfamiliar mailing address, please reach out to your Michael Best & Friedrich LLP contact to verbally confirm instructions before initiating a payment.

100.016.001.5716

Neal & Leroy, LLC
20 South Clark Street, Suite 2050
Chicago, Illinois 60603

Office: (312) 641-7144
Fax : (312) 641-5137

(Tax ID: 36-4195775)

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DEC 09 2025

Brown County
Corporation Counsel

County of Brown, Wisconsin
Attn: David Hemery
PO Box 23600
Green Bay WI 54305-3600

Page: 1
October 31, 2025
Client No. 3210-000M
Invoice No: 3

Port Matters - Legal Real Estate Advice

Email - david.hemery@browncountywi.gov; cc:
sarah.finn@browncountywi.gov; Cassie.Grathen@browncountywi.gov

	Previous Balance		\$21,538.37
		Hours	
10/03/2025	Review communications from Reis counsel (.40); Review issues on binding arbitration (.60).	1.00	
10/15/2025	Review of binding arbitration (.50); Preliminary investigation of arbitrators for hearing (.50); Review email from Reese of exhibits and team responses (.50).	1.50	
10/16/2025	Review and investigate arbitrators and review issues for arbitration (1.3).	1.30	
10/23/2025	Review communications from D.H and begin planning for binding arbitration (1.0); Continue review, analysis and research for appropriate arbitrators for hearing (.80).	1.80	
10/27/2025	Prepare for and attend meeting with Brown County team (.50); Review Grant Agreement (.50); Work on tasks for arbitration (.50).	1.50	
	Langdon D. Neal	7.10	
10/02/2025	Correspondence with D.Hemery pertaining to status as well as review of detail on C.Reiss lease response (.20).	0.20	
10/03/2025	Analysis of correspondence with C.Reiss as well as C.Reiss response on timeline for lease negotiation to discern strategy on response (.20).	0.20	
10/07/2025	Correspondence with D.Hemery pertaining to Reiss status as well as potential arbitration (.20); Review of 10 point agreement in relation to arbitration qualification as well as review of potential concerns for arbitration procedure (.30); Review of correspondence with C.Reiss regarding status on lease review (.10).	0.60	
10/14/2025	Correspondence with S.Anderson pertaining to lease review status as well as requests re:exhibits (.20); Correspondence with D.Hemery regarding lease exhibit requested detail (.10).	0.30	
10/15/2025	Analysis of detail received concerning draft exhibit information for response to Reiss (.40); Correspondence with counsel regarding detail in response on exhibit questions (.20); Correspondence with D.Hemery regarding exhibit correspondence as well as detail pertaining to Arbitration notice (.20).	0.80	

Port Matters - Legal Real Estate Advice

	Hours	
10/16/2025		Review of communication with Reiss pertaining to lease negotiation requirement (.20); Analysis of strategy for arbitration matter including potential forum for recommendation (1.0).
	1.20	
10/23/2025		Correspondence with D.Hemery regarding concerns for arbitration scope (.30); Correspondence with D.Weber regarding representation for arbitration as well as analysis of substantive response items noted as to design concerns for project (.30).
	0.60	
10/24/2025		Analysis of issues for strategy on response to Reiss letter (.20); Correspondence with D.Hemery regarding detail associated with grant requirements in relation to arbitration details (.20).
	0.40	
10/27/2025		Analysis of strategy on arbitration recommendations for discussion as well as review of grant agreement details (1.0); Conference with County team pertaining to details on County response on D.Weber letter points as well as strategy on arbitration (1.5); Review of details on updated design plan option information in preparation for discussion with Reiss counsel (.30).
	2.80	
10/30/2025		Correspondence with D.Weber pertaining to discussion on arbitration (.10).
	0.10	
10/31/2025		Analysis of strategy for recommendation on scope clarification for arbitration as well as review of details on arbitration options to initial proposal with Reiss counsel (2.0); Correspondence with D.Weber regarding arbitration detail (.10).
	2.10	
	9.30	Brad Smith
10/17/2025		Start review of lease (1.5).
	1.50	
10/20/2025		Review of lease (2.0).
	2.00	
10/23/2025		Continuing review of lease, survey and emails (2.5).
	2.50	
10/24/2025		Research arbitration companies (2.5).
	2.50	
10/27/2025		Review of former Pulliam site agreement (1.0).
	1.00	
10/28/2025		Review of arbitration providers, panels and rules (3.5).
	3.50	
10/29/2025		Summary of arbitration providers/rules (.50).
	0.50	
	13.50	Jasmin Koleczek
	29.90	For Current Services Rendered
	13,190.00	

Recapitulation

Timekeeper	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Langdon D. Neal	7.10	\$475.00	\$3,372.50
Brad Smith	9.30	475.00	4,417.50
Jasmin Koleczek	13.50	400.00	5,400.00

10/16/2025	58 Copies at .20	11.60
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County of Brown, Wisconsin

Page: 3
October 31, 2025
Client No. 3210-000M
Invoice No: 3

Port Matters - Legal Real Estate Advice

10/20/2025	27 Copies at .20	5.40
10/28/2025	11 Copies at .20	<u>2.20</u>
	Total Expenses	19.20
	Total Current Work	13,209.20
	Balance Due	<u>\$34,747.57</u>

Past Due Amounts			
<u>Stmt Date</u>	<u>Stmt #</u>	<u>Billed</u>	<u>Due</u>
09/30/2025	2	21,538.37	<u>21,538.37</u>
			21,538.37

Payment due upon Receipt

Please make check payable to:

Neal & Leroy, LLC

7i

100.016.001.5716

Neal & Leroy, LLC
20 South Clark Street, Suite 2050
Chicago, Illinois 60603

Office: (312) 641-7144
Fax : (312) 641-5137

(Tax ID: 36-4195775)

RECEIVED BY

DEC 23 2025

Brown County
Corporation Counsel

County of Brown, Wisconsin
Attn: David Hemery
PO Box 23600
Green Bay WI 54305-3600

Page: 1
November 30, 2025
Client No. 3210-000M
Invoice No: 4

Port Matters - Legal Real Estate Advice

Email - david.hemery@browncountywi.gov; cc:
sarah.finn@browncountywi.gov; Cassie.Grathen@browncountywi.gov

	Previous Balance	\$34,747.57
		Hours
11/03/2025	Review communications from Buyer's client and work on communications to Reissue attorneys (.80).	0.80
11/04/2025	Review communications from County team (.20); Work on strategy and communications to attorney for Riess (.20); Develop arbitration strategy on structure (1.0); Issues to be arbitrated and list of potential arbitrators (.60).	2.00
11/10/2025	Work on recommendations for client on arbitration panel, rules and strategy for issues resolution (1.0); Review communication from Riess counsel request (1.0).	2.00
11/17/2025	Review County responses to C Riess inquiry and questions (.30); Review necessary exhibits and responses (1.0).	1.30
11/18/2025	Review communications from attorney (.20); Work on proposed response from Brown County team (.20); Review communications from Brown County team responsive to comments from C Weiss attorney (.20); Continue to work on next steps and legal issue strategy (1.2).	1.80
11/19/2025	Review various communications from client team (.50); Edits to draft response to C. Riess (.50); Work on strategy for advancing current negotiations (.50).	1.50
11/24/2025	Review and analysis of Pre-Negotiation MOU (.40); Review and edit draft communication to Riess attorney (.40); Work on next steps on dispute resolution (1.0).	1.80
11/25/2025	Review communication from Riess' attorney (.80); Review communications from client, work on strategy for response (1.0).	1.80
	Langdon D. Neal	13.00
11/03/2025	Correspondence with D.Haen, D.Hemery on response strategy as well as analysis of technical report as well as comment detail from D.Haen pertaining to Reiss response (.50); Drafting on revised notice correspondence for issuance to Reiss counsel (1.0); Correspondence with D.Weber pertaining to technical response on Reiss comments (.10); Conference with D.Weber regarding Reiss negotiation	

Port Matters - Legal Real Estate Advice

		Hours
	concerns as well as lease posture (.80); Research on arbitration options as well as analysis of strategy for arbitration forum for development of recommendations to County (.50).	2.90
11/04/2025	Drafting on detail for County pertaining to minutes of conference with Reiss counsel re: lease dispute as well as correspondence with D.Hemery, D.Haen pertaining to lease conference with Reiss counsel (1.0); Research on arbitration options as well as analysis of strategy for arbitration forum for development of recommendations to County (1.0).	2.00
11/07/2025	Analysis of neutral arbitrator panel for recommendations of selected personnel along with drafting on arbitration notice with selection details for recommendation to Reiss counsel (1.5).	1.50
11/10/2025	Review of strategy on continued outreach on lease dispute circumstance with Reiss counsel in posture of arbitration discussion (.50); Correspondence with D.Hemery pertaining to strategy on outreach with Reiss counsel (.30); Correspondence with D.Weber pertaining to arbitration discussion (.20); Analysis of technical response letter from Reiss pertaining to additional concerns with project and lease related elements as well as review of recommendations on strategy for response (1.0).	2.00
11/12/2025	Analysis of questions for discussion with County team as well as review of strategy on arbitration discussion (1.0); Conference with County team pertaining to Reiss technical comments as well as general strategy for pending response on Reiss issues (1.0).	2.00
11/17/2025	Analysis of draft technical response information as well as drafting on correspondence with D.Haen pertaining to additional questions raised on substance for response to Reiss (1.0); Drafting on correspondence to be issued to Reiss counsel in response to pending issues identified in plans (.80).	1.80
11/18/2025	Correspondence with D.Haen, D.Hemery on updated response as well as review of technical memorandum updates for response (.50); Correspondence with D.Weber on request for negotiation clarification as well as internal correspondence on response to counsel for Reiss (.50); Analysis of strategy in relation to pending arbitration posture as well as response on negotiation inquiry from Reiss counsel (.50).	1.50
11/19/2025	Correspondence with D.Hemery pertaining to strategy on response to counsel (.20); Conference with D.Weber pertaining to status on arbitration arrangements as well as negotiation terms proposed by Reiss (.50); Review of updated technical report analysis as well as drafting on updated transmittal correspondence for Reiss counsel (.80).	1.50
11/21/2025	Drafting on proposed MOU terms in response to Reiss demand for pre-negotiation agreement (1.0).	1.00
11/24/2025	Drafting on pre-negotiation MOU terms to be proposed in response to Reiss demand for agreement (1.0); Drafting on correspondence with D.Hemery regarding recommended MOU details in relation to Reiss counsel demand (.40); Correspondence with D.Weber, D.Hemery on issues pertaining to Reiss demand for negotiation agreement (.60).	2.00
11/25/2025	Correspondence regarding D.Weber regarding Reiss revisions on draft MOU (.20); Correspondence with D.Hemery pertaining to questions on execution authority	

County of Brown, Wisconsin

Page: 3
November 30, 2025
Client No. 3210-000M
Invoice No: 4

Port Matters - Legal Real Estate Advice

	(.20).	Hours	
		0.40	
11/26/2025	Analysis as well as drafting on revised terms for pre-negotiation MOU for response on Reiss terms (.40); Correspondence with D.Hemery on recommendations (.20); Correspondence with D.Weber pertaining to response on revised MOU (.20). Brad Smith	0.80 19.40	
	For Current Services Rendered	32.40	15,390.00

Recapitulation

Timekeeper	Hours	Rate	Total
Langdon D. Neal	13.00	\$475.00	\$6,175.00
Brad Smith	19.40	475.00	9,215.00

11/03/2025	69 Copies at .20	13.80
11/10/2025	7 Copies at .20	1.40
	Total Expenses	15.20
	Total Current Work	15,405.20
	Balance Due	<u>\$50,152.77</u>

Past Due Amounts

Stmt Date	Stmt #	Billed	Due
09/30/2025	2	21,538.37	21,538.37
10/31/2025	3	13,209.20	13,209.20
			<u>34,747.57</u>

Payment due upon Receipt

Please make check payable to:

Neal & Leroy, LLC

von Briesen

von Briesen & Roper, s.c. | Attorneys at Law

100.016.001.5716

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DEC 04 2025

Brown County
Corporation Counsel

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date: November 30, 2025
Invoice Number: 512155
Attorney: Joseph J. Rolling
Tax ID: 39-1576289

For Professional Services through October 31, 2025

Matter: Eminent Domain - Highway Department (Purchase Order #M25-003)
Matter Number: 009948-00038

Total Fees	\$	9,672.50
Courtesy Adjustment	\$	<u>(1,000.00)</u>
Total Due This Invoice	\$	8,672.50

For any questions regarding this invoice or if you would like to receive invoices via email, please contact:

Amy L. Michalski at amy.michalski@vonbriesen.com or (414) 287-1509

To pay your invoice via credit card, please visit: <https://www.vonbriesen.com/payments>

This invoice is subject to Attorney Client Privilege

Brown County

Invoice Date:
Invoice Number:
Matter Number:

November 30, 2025
512155
009948-00038

Time Detail

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
10/09/25	JJR	Conference with Brown County representative regarding potential representation matters; initial matter administration regarding County representation and case evaluation. Prepared initial matter administration including case file organization, preliminary case evaluation, and matter coordination.	2.10	766.50
10/13/25	JJR	Initial matter administration.	0.50	182.50
10/14/25	KAB	Confer with Attorney Rolling in relation to scheduling meeting with Chris Hardy. (No Charge)	0.20	0.00
10/14/25	JJR	Correspondence to Commissioner Hardy. Prepared correspondence to Chris Hardy regarding meeting scheduling; reviewed and evaluated project documents provided by County; preparation for conference including initial analysis of case materials.	0.70	255.50
10/15/25	JJR	Preparation for conference including document download and review of project materials. Continued preparation for conference including document review, evaluation of project materials, and case analysis.	2.20	803.00
10/20/25	JJR	Reviewed relocation claim. Reviewed relocation materials and supporting documentation.	0.90	328.50
10/20/25	KAB	[Brown County] Review and analyze Krawczyk correspondence and documents received from Chris Hardy. Research relocation appeal procedures. Draft email to Chris requesting relocation and appeal rights information provided to the property owner.	0.80	292.00
10/22/25	KAB	Travel to/from Green Bay for meeting. Meeting with Chris Hardy addressing client objectives, project logistics and scope of engagement.	7.60	2,774.00
10/22/25	JJR	Travel to Green Bay for conference and project site inspection; conference with Chris Hardy regarding case matters and strategic developments; conducted project site inspection and drive-through evaluation of property and related impacts; discussed Krawczyk matter and coordination issues; return travel from Green Bay.	6.80	2,482.00
10/24/25	JJR	Prepared draft engagement letter; correspondence. (No Charge)	0.60	0.00
10/24/25	KAB	[Brown County] Review and respond to several emails from Chris Hardy in relation to relocation services. Research relocation issues and confer with Attorney Rolling regarding same. Review Krawczyk documents received from Attorney Meisbauer. Draft email to Chris emphasizing need	1.30	474.50

Brown County

Invoice Date:
Invoice Number:
Matter Number:

November 30, 2025
512155
009948-00038

<u>Date</u>	<u>Initials</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
		to address relocation appeals process and confer with Corporation Counsel regarding same.		
10/27/25	JJR	Emails and administration. (No Charge)	0.80	0.00
10/27/25	KAB	[Brown County] Review correspondence received from Chris Hardy and Corporation Counsel. Review Concept Relocation Plans received from Chris Hardy. Draft Brown County Relocation Appeals Process and confer with Attorney Rolling regarding same.	0.80	292.00
10/27/25	JJR	Conference regarding case strategy and developments; reviewed correspondence and reviewed and evaluated CRP documents for parcels GV-15 and GV-16.	0.40	146.00
10/28/25	KAB	[Brown County] Confer with Attorney Rolling in relation to proposed Relocation Appeal Process. Revise proposed Relocation Appeal Process. Draft email to Kathy Rudolph with proposed Relocation Appeal Process.	0.40	146.00
10/28/25	JJR	Emails and administration. (No Charge)	0.40	0.00
10/28/25	JJR	Preparation of relocation process.	0.20	73.00
10/29/25	KAB	Review correspondence and list of impacted property owners received from County. Review email and redlined, proposed Relocation Appeal Process received from Kathy Rudolph.	0.30	109.50
10/29/25	JJR	Continued administration relating to conflicts. Admin relating to list of landowners, conflicts. (No Charge)	1.70	0.00
10/31/25	KAB	Relocation - Review and respond to email from Chris with proposed Relocation Appeal Process. Review reply received from Chris.	0.30	109.50
10/31/25	KAB	Krawczyk - Review and respond to email from Chris regarding need to address relocation claim. Research relocation claim legal issues for purposes of preparing decision on appeal.	1.20	438.00
		Total Fees	30.20	\$9,672.50
		Courtesy Adjustment		(1,000.00)
		Total		\$8,672.50
		Matter Total		\$8,672.50

von Briesen

von Briesen & Roper, s.c. | Attorneys at Law

Brown County
Attn: David Hemery
305 East Walnut Street
P.O. Box 23600
Green Bay, WI 54305-3600

Invoice Date: November 30, 2025
Invoice Number: 512155
Attorney: Joseph J. Rolling
Tax ID: 39-1576289

For Professional Services through October 31, 2025

Matter: Eminent Domain - Highway Department (Purchase Order #M25-003)
Matter Number: 009948-00038

Total Fees	\$	9,672.50
Courtesy Adjustment	\$	<u>(1,000.00)</u>
Total Due This Invoice	\$	8,672.50

For any questions regarding this invoice or if you would like to receive invoices via email, please contact:
Amy L. Michalski at amy.michalski@vonbriesen.com or (414) 287-1509
To pay your invoice via credit card, please visit: <https://www.vonbriesen.com/payments>
This invoice is subject to Attorney Client Privilege

www.vonbriesen.com 411 East Wisconsin Avenue, Suite 1000 Milwaukee, WI 53202-4409 Phone 414-276-1122 Fax 414-238-6446

100.016.001.5716

GARY A. WICKERT, S.C.
Attorney and Counselor at Law
801 E. WALNUT • P.O. BOX 1656
GREEN BAY, WISCONSIN 54305

RECEIVED BY

DEC 04 2025

Brown County
Corporation Counsel

Gary A. Wickert

Telephone (920) 433-9425

Fax (920) 432-9188
wicklaw@gbonline.com

December 2, 2025

Brown County Airport
P.O. Box 23600
Green Bay, WI 54305-3600

Re: General Corporate Matters
Our File No. 12 W 27

STATEMENT

<u>DATE:</u>	<u>FOR SERVICES RENDERED:</u>	<u>HOURS:</u>
10/2/25	Emails from Frank Kowalkowski (2); Email to Marty re: Land Swap; Email to Frank Kowalkowski	0.35
10/8/25	Review Land Swap file Email to Amy re: FAA Lease Phone conference with Frank Kowalkowski	0.75 0.15 0.35
10/9/25	Email from Amy re: FAA Lease Phone conference with Amy re: Charlie	0.10 0.15
10/10/25	Email to/from Marty re: Land Swap	0.25
10/13/25	Phone conference with Marty re: Hobart, Charlie, etc.; Email to Frank Kowalkowski re: Hobart	0.65
11/11/25	Review FAA Lease subfile; Email to Amy re: FAA Lease	0.25
11/12/25	Email from Amy re: Hobart Resolution Phone conference with Amy re: Resolution; Prepare Resolution re: Hobart Land Swap Email to Amy re: FAA Lease	0.35 1.00
11/13/25	Review Resolution re: Land Swap	0.20
11/18/25	Review Charlie Smith/P.S. Charters; Email to Marty re: P.S. Charters	0.35
12/1/25	Email from Dave Hemery; Review attached documents	0.35
	TOTAL HOURS	5.25

5.25 HOURS @ \$295.00 PER HOUR: \$1,548.75

AMOUNT DUE ON ACCOUNT: \$1,548.75

Thank you.
GAW/crs

OK
M. Wickert
12/2/25