BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

BROWN COUNTY

ADMINISTRATION COMMITTEE
Richard Schadewald, Chair
Mark Becker, James Kneiszel, John Vander Leest

SPECIAL ADMINISTRATION COMMITTEE
Wednesday, March 21, 2018
6:45 p.m.
Room 210, City Hall
100 N. Jefferson Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

I. Call to Order.
II. Approve/Modify Agenda.

Comments from the Public

Technology Services

1. Approval of the lowest qualified bid for the 2018 BCCAN West Side Green Bay Area Public School District (GBAPSD) Project.

Other

2. Such other matters as authorized by law.
3. Adjourn.

Richard Schadewald, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Tabulation Record / Intent to Award Documentation

305 E. Walnut Street, Green Bay, WI 54305 *Phone:* (920) 448-4040 *Fax:* (920) 440-4036
Web: www.co.brown.wi.us

Project Number:	2203				
Project Name:	BCCAN 2018 West Side (GBAPSD) Project				
Type of Project (RFB, RFP, RFQ):	RFB				
Purchasing Representative:	Dale DeNamur				
Due Date:	March 19, 2018		11:00 AM	**Location:**	Brown County Clerk's Office
Opening Date:	March 19, 2018		11:00 AM	**Location:**	Northern Building, 2nd Floor, Room 201

	CONTRACTOR	CITY, STATE	BASE BID		BID BOND	*Addenda Acknowledged?* ADD 1 - Q&A			Intent To Award
1	MasTec North America	Eagle River, WI	$ 789,530.00		Yes	Yes			
2	Directional Drilling Services	Green Bay, WI	$ 611,362.00		Yes	Yes			X
3	Holtger Bros	DePere, WI	$ 648,850.00		Yes	Yes			
4	MP Nexlevel	Maple Lake, WI	$ 677,625.98		Yes	Yes			
5	TelCom Construction	Clearwater, MN	$ 638,215.27		Yes	Yes			
6	Michels Power	Neenah, WI	$ 999,305.24		Yes	Yes			
7	Gabe's Construction	Sheboygan, WI	$ 961,650.00		Yes	Yes			

ATTACHMENT B: RFB COST SHEET

(Use of this form is required when submitting your documents; do not submit copy of project details with your submission)

Vendor Information

COMPANY PHYSICAL LOCATION INFORMATION					
Legal Name:	Directional Drilling Services of WI Inc				
Address:	3671 Buyarski Rd				
City:	Green Bay	WI State:	WI	Zip:	54311
Phone:	920-660-7332	Fax:	920-863-1570		
Federal ID #:		Website:			
COMPANY REMIT INFORMATION *(where to send payment, if different than above)*					
Billing Name:	Same				
Name to print on check, if different than above					
Address:	Same				
City:		State:		Zip:	
Accounts Payable Contact:	Natalie	Phone:	920-655-4550		
Accounts Payable Email:	nduca@centurytel.net	Payment Terms:	30 days		
CONTACT INFORMATION / PRIMARY PERSON TO NOTIFY FOR INTENT TO AWARD OR THANK YOU					
Primary Name:	Eric VanIten	Title:	President		
Email:	evaniten@centurytel.net				
CONTACT INFORMATION / SECONDARY PERSON TO NOTIFY FOR INTENT TO AWARD OR THANK YOU					
Secondary Name:		Title:			
Email:					
CONTACT INFORMATION / PROJECT MANAGER					
Project Manager Name:		Title:			
Phone:		Fax:			
Email:					
CONTACT INFORMATION / PERSON AUTHORIZED TO SIGN CONTRACT					
Contract Signer Name:	Eric VanIten	Title:	President		
Phone:		Fax:			
Email:					

Does your Company accept MasterCard Credit Card for payment? YES (NO) (Circle one)

Comments:	

Does your Company accept the Brown County Standard Contract? (YES) NO (Circle one)

Comments:	

RFB Pricing

BASE BID:

Provide costs for all labor, equipment and contractor provided materials to complete the project in strict accordance to the Specifications and/or Drawings.

FOR THE SUM OF Six Hundred eleven Thousand, Three hundred sixty-two dollars

Dollars ($ 611,362.00)

UNIT PRICING:

The following information will be used to calculate changes to the project scope after bid award. Should the Contractor be asked to perform additional work under this Contract, or should changes be made to the design, newly negotiated prices will be calculated using these figures as a base. All materials provided under the Unit Pricing must be of the same manufacturer and part number as those used in the Base Bid.

Underground Construction:

Directional Bore single 2" HDPE duct (include duct)	$ 17.25	per foot
Directional Bore triple 2" HDPE duct (include duct)	$ 24.35	per foot
Install 24x36x36 handhole with cover (include handhole and cover)	$ 1200.00	each
Install 36x60x36 handhole with split cover (include handhole and cover)	$ 2600.00	each
Install flush mount locate station and 5'x1/2" ground rod (include rod and station)	$ 125.00	each
Pull single cable, locate wire, and mule tape through empty 2" duct (include locate wire and mule tape)	$ 2.10	per foot

ATTACHMENT C: RFB ADDENDUM ACKNOWLEDGEMENT

(If Addendums exist for this project, please sign and date and send with your bid)

The undersigned acknowledges receipt of the following addenda by checking the box(es) below:

1 ☒ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐

Additional Addendums should be written here:

I have examined and carefully prepared the RFB/RFP/RFQ from the plans and specifications and have checked the same in detail before submitting the RFB/RFP/RFQ to Brown County. Attached is my list of subcontractors along with their respective trades-if applicable.

The Undersigned agrees to the above statement:	
Printed Name:	Eric Van Iten
Signature:	[signature]
Date:	3-19-18

If this RFB/RFP/RFQ is assigned a project number all vendors are responsible to check for addendums, published on the Onvia DemandStar website and our website at www.co.brown.wi.us, for this project prior to the due date.

If RFB/RFP/RFQ has already been submitted, vendor is required to acknowledge receipt of addendum via fax or e-mail prior to due date. New RFB/RFP/RFQ must be submitted by vendor if addendum affects costs.

Vendors that do not have Internet access are responsible for contacting our purchasing department at 920-448-4040 to ensure receipt of addendums issued.

RFBs/RFPs/RFQs that do not acknowledge addendums may be rejected.

All RFBs/RFPs/RFQs submitted will be sealed. Envelopes are to be clearly marked with required information. Sealed RFBs/RFPs/RFQs that are opened by mistake due to inadequate markings on the outside may be rejected and returned to the vendor.

Bid Bond

AIA Document A310™ – 2010

Bid Bond No. GR13033

CONTRACTOR:
(Name, legal status and address)
DIRECTIONAL DRILLING SERVICES OF WISCONSIN, INC.
3671 Buyarski Road
Green Bay, WI 54311

SURETY:
(Name, legal status and principal place of business)

Granite Re, Inc.
14001 Quailbrook Dr
Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)

Brown County
305 E Walnut St
Green Bay, WI 54301

BOND AMOUNT: Five Percent of the Bid Amount (5.00% of Bid Amount)

PROJECT:
(Name, location or address, and Project number, if any)
BCCAN 2018 West Side Project No. 2203

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 15th day of March, 2018

(Witness)

(Witness) Karla K. Heffron

DIRECTIONAL DRILLING SERVICES OF WISCONSIN, INC.
(Principal) (Seal)

(Title)

Granite Re, Inc.
(Surety) (Seal)

(Title) Connie Smith, Attorney-In-Fact

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GRANITE RE, INC.
GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 14th day of June, 2017.

Kenneth D. Whittington, President

Kyle P. McDonald, Treasurer

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)

On this 14th day of June, 2017, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
August 8, 2021
Commission #: 01013257

Notary Public

GRANITE RE, INC.
Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this 15th day of March, 2018.

Kyle P. McDonald, Secretary/Treasurer

GR0800-1