

BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD
Thursday, March 16, 2023 @ 4:00 pm

This meeting will be held in-person at Syble Hopp School, 755 Scheuring Road, De Pere, WI 54115

1. Action Item: Call to Order
2. Open Forum
3. Action Item: Approval of Minutes
RECOMMENDED MOTION: That the minutes for the February 23, 2023 Board Meeting be approved.
4. Action Item: Approval of Agenda
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
5. Action Item: Donations
RECOMMENDED MOTION: That this month's donations be approved.
6. Action Item: Payment of Bills
RECOMMENDED MOTION: That the payment of the bills be approved.
7. Action Item: Resignation(s)
RECOMMENDED MOTION: That the Board approve the recommended resignations.
8. Action Item: Hiring
RECOMMENDED MOTION: That the Board approve the hiring of Jacob Derwin as a part-time housekeeper.
9. Action Item: Board Member Responsibility Summary
RECOMMENDED MOTION: That the Board approve the BCCDEB Member Responsibility Summary
10. Discussion Item: Construction and Renovation Project Update
11. Discussion Item: Administrator's Reports
12. Discussion Item: Parent Organization Report
13. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22.
14. Adjournment
RECOMMENDED MOTION: That the March 16, 2023 Brown County Children with Disabilities Education Board meeting be adjourned.

*Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 3:00 p.m. on Wednesday, March 15, 2023, so arrangements can be made.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Thursday, February 23, 2023

Board Members Present: T. Hansen, L. Franke, B. Clancy, K. Lukens, J. Wieland

Excused: H. Mathes, P. Hopkins

Others Present: K. Pahlow, A. Schmidt, S. Johnson, C. Maricque, N. Kohls, C. Jensky, P, Dudek, J. Titera

Action Item: Call to Order

1. T. Hansen called the meeting to order at 4:01 PM.
2. Open Forum – None
3. Action Item: Approval of Minutes
Motion made by J. Wieland, seconded by K. Lukens, that the minutes of the January 19, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by B. Clancy, seconded by K. Lukens, that the agenda for the February 23, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A.Schmidt reviewed the various donations from community organizations and vision screening provided by the De Pere Lions Club.
Motion made by J. Wieland, seconded by K. Lukens, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Disbursements for January 1, 2023 thru January 31, 2023 were presented. Large payment to Miron Construction for the renovation/addition and retainage.
Motion made by K. Lukens, seconded by J. Wieland, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Resignations
K. Pahlow reported that Emily Marcus will not be returning from a medical leave.
Motion made by L. Franke, seconded by J. Wieland, that the Board approve the resignation of Emily Marcus, BCCDEB teacher. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Hiring
K. Pahlow presented the new staffing positions that have been filled.
Motion made by B. Clancy, seconded by L. Franke, that the Board approve Brianna Healy as an Instructional Aide and Joe Klicka as the Summer Programming Coordinator for Camp SOAR and Jayme Vertz as the Summer Programming Coordinator for Family Engagement and Outings for the summer of 2023. MOTION CARRIED UNANIMOUSLY.
9. Action Item: RFB for Project #2567 – Air Cooled Condensing Unit Replacement at Syble Hopp School.
C. Maricque presented the winning bid for the air conditioning replacement project that we will fund with ARPA funds. This project will be completed during the summer months.
Motion made by B. Clancy, seconded by L. Franke, that August Winter & Sons to be awarded their bid of \$89,892 for Project #2567 – Air Cooled Condensing Unit Replacement at Syble Hopp School.
10. Discussion Item: Construction and Renovation Project Update
K. Pahlow announced that we are nearing completion of the new addition and renovation project. Just a few outstanding items that will be completed within the next couple of

weeks. C. Maricque presented a Capital Expansion Summary for review.

11. Discussion Item: Administrator's Report

K. Pahlow will be setting a date for a casual Open House for community members and donors to come and tour the new addition and renovations. K. Pahlow thanked the Hansen's and S. Johnson for their involvement in promoting the Give BIG Green Bay campaign. Syble Hopp raised just over \$30,000 from the 24-hour event. K. Pahlow is looking for one more board member. If you know of someone, please let her know. She and L. Franke are working on a BCCDEB Member job description and will bring it to the Board in March for approval. Due to the recent snow days, administration will be looking into the instructional hours that will need to be made up to be compliant.

A. Schmidt along with three Hopp teachers, attended a PAEs Lab in Appleton. This is a vocational based assessment tool designed to evaluate skills needed for vocational training, placement and independent living.

S. Johnson will be touring visitors from other school districts who wish to build programs like ours in their districts. Planning for next school year has already begun with updates to the class list and intake process.

C. Maricque reported that the dehumidification project has been pushed back into April. Installation of a new unit will take place this summer.

12. Discussion Item: Parent Organization Report

T. Hansen reported that they have been searching for new members to replace parents who are coming off the board. The Golf Outing is scheduled for July 8th. Planning for this event is going well. On February 11th over 30 Community Agencies and Service Providers held an Open House at Hopp. 50 families attended this event. Dan Walsh, attorney at law, spoke on the importance of special needs trusts and guardianship with 30 families in attendance as well.

13. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22.

Motion made by L. Franke, seconded by K. Lukens, that the Board move into Executive Session at 4:33 PM. MOTION CARRIED UNANIMOUSLY.

Motion made by J. Wieland, seconded by B. Clancy, that the Board move back into Executive Session at 5:25 PM. MOTION CARRIED UNANIMOUSLY.

14. ACTION ITEM: Job Description

Motion made by K. Lukens, seconded by J. Wieland, that the Board approve the BCCDEB Business Manager job description. MOTION CARRIED UNANIMOUSLY.

15. Action Item: Adjournment

Motion made by L. Franke, seconded by K. Lukens, that the February 23, 2023 Brown County Children with Disabilities Education Board meeting be adjourned at 5:27 PM. MOTION CARRIED UNANIMOUSLY.

Report Date 03/02/23 03:49 PM

SYBLE HOPP SCHOOL

Page No 1

Check Date 02/01/23 - 02/28/23

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
AP ENVIRONMENTAL INC		118120					
	0100003013	02/14/23	23-043		AHERA Re-Inspection	3-10-100-324-253300-019-000000-2	1,000.00
					Check Total		1,000.00
					Vendor Total		1,000.00
APPLETON AREA SCHOOL DISTRICT		112329					
	0100003007	02/07/23	APT-23-3		Transit of Aide to District	3-27-800-936-491000-019-000000-2	1,052.00
					Check Total		1,052.00
					Vendor Total		1,052.00
AT&T		100460					
	0100002995	02/07/23	9203383429 1/23		Monthly Service 1/19-2/18	3-27-100-999-158000-019-000000-2	54.23
					Check Total		54.23
					Vendor Total		54.23
ATMOSPHERE COMMERCIAL INTERIORS		107827					
	0100003017	02/14/23	53424		Steelcase/Overhead/Tackboard Rm104	3-40-100-444-255000-019-000000-2	1,376.72
					Check Total		1,376.72
					Vendor Total		1,376.72
BP ENERGY RETAIL COMPANY LLC		118375					
	0100003020	02/21/23	146276ES		Gas Usage 1/1-1/31/2023	3-10-100-331-253300-019-000000-2	1,962.94
					Check Total		1,962.94
					Vendor Total		1,962.94
BUELOW VETTER BUIKEMA OLSON & BLIET		117037					
	0100002996	02/07/23	35		Special Education Legal Matters	3-27-800-314-232100-019-000000-2	1,885.00
					Check Total		1,885.00
					Vendor Total		1,885.00
CELLCOM		101353					
	0100003027	02/28/23	495174		Monthly Service 2/16-3/15	3-10-100-355-263300-019-000000-2	98.62
					Check Total		98.62
					Vendor Total		98.62

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
CITY OF DE PERE		101477					
	0100002997	02/07/23	15441200-00 1/23		Duplex Water Utilities 10/1/22-1/1/23	3-27-100-999-158000-019-000000-2	110.95
						Check Total	110.95
						Vendor Total	110.95
COUNTRY VISIONS COOPERATIVE		112876					
	0100002998	02/07/23	1036914 1/23		Hardware/Keys Made	3-10-100-324-253300-019-000000-2	13.93
	0100002998	02/07/23	1036914 1/23		Gas for Snow Blower	3-10-100-411-253300-019-000000-2	17.00
						Check Total	30.93
						Vendor Total	30.93
Creative Sign		101748					
	0100003021	02/21/23	40495		ADA Signage	3-10-100-411-253300-019-000000-2	575.00
						Check Total	575.00
						Vendor Total	575.00
DENMARK SCHOOL DISTRICT		101990					
	0100003008	02/07/23	DMK-23-3		Transit of Aide to Districts	3-27-800-936-491000-019-000000-2	1,426.00
						Check Total	1,426.00
						Vendor Total	1,426.00
DOTCOM THERAPY INC		117500					
	0100003014	02/14/23	10806		January OT Services Per Contract	3-27-100-310-156600-019-000000-2	5,990.00
						Check Total	5,990.00
						Vendor Total	5,990.00
FOX VALLEY MEP INC		118117					
	0100003022	02/21/23	2/06/2023		ARPA #127 Condensing Unit Bid	3-10-100-551-254300-019-000000-2	3,650.00
						Check Total	3,650.00
						Vendor Total	3,650.00
GFL Environmental		117896					
	0100003009	02/07/23	U60000129239		Jan/Feb Trash Service, Recycling Pickup	3-10-100-324-253300-019-000000-2	287.46
						Check Total	287.46
						Vendor Total	287.46

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
IRON MOUNTAIN		116712					
	0100002993	02/07/23	9KY1138		Shredding Services	3-10-100-329-253300-019-000000-2	204.00
					Check Total		204.00
					Vendor Total		204.00
KYLES CONSULTING		114953					
	0100002999	02/07/23	1442		January SBS/MAC Service Fees	3-27-800-310-223310-019-000000-2	900.00
					Check Total		900.00
					Vendor Total		900.00
LAMERS BUS LINES INC		104534					
	0100003000	02/07/23	30868		EDP January Transportation	3-27-101-341-256750-011-000000-2	5,345.78
	0100003000	02/07/23	30868		January Route 12/13 Transportation	3-27-100-341-256750-011-000000-2	12,201.63
	0100003000	02/07/23	30868		January Work Shuttle	3-27-100-341-256750-011-000000-2	2,482.18
	0100003000	02/07/23	30868		January Route Transportation	3-27-100-341-256750-011-000000-2	17,617.35
	0100003000	02/07/23	30868		WDP January Transportation	3-27-101-341-256750-011-000000-2	3,807.39
					Check Total		41,454.33
	0100003010	02/07/23	30704		February Route Transportation PreBill	3-27-100-341-256750-011-000000-2	41,622.47
					Check Total		41,622.47
	0100003015	02/14/23	31356		January Transportation ILP	3-27-100-341-256750-011-000000-2	962.40
	0100003015	02/14/23	31348		January Transportation RP	3-27-100-341-256750-011-000000-2	50.00
	0100003015	02/14/23	31367		January Transportation TL	3-27-100-341-256750-011-000000-2	1,129.36
	0100003015	02/14/23	31609		Jan Transportation Credit ILP	3-27-100-341-256750-011-000000-2	-32.08
					Check Total		2,109.68
					Vendor Total		85,186.48
LOGISTICS RECYCLING		104538					
	0100003028	02/28/23	121898		Recycling Fluorescent Lamps	3-10-100-324-253300-019-000000-2	32.90
					Check Total		32.90
					Vendor Total		32.90

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
MIRON CONSTRUCTION CO INC		105396					
	0100002994	02/07/23	211940-0016		Paint Existing East & West Vestibules	3-10-100-324-253300-019-000000-2	2,010.00
						Check Total	<u>2,010.00</u>
	0100003001	02/07/23	13		January Renovation & Addition Charges	3-40-100-541-255000-019-000000-2	5,986.99
	0100003001	02/07/23	13		January Retainage Fee	3-40-000-000-811400-000-000000-0	-252.15
						Check Total	<u>5,734.84</u>
						Vendor Total	<u>7,744.84</u>
MOBILITY RESEARCH INC		118474					
	0100003023	02/21/23	CSK221107-1645		Lite Gait/Harness Set/GaitKeeper	3-27-100-449-218200-165-000000-2	11,564.00
						Check Total	<u>11,564.00</u>
						Vendor Total	<u>11,564.00</u>
PULASKI SCHOOL DISTRICT		106517					
	0100003011	02/07/23	PUL-23-3		Transit of Aide to Districts	3-27-800-936-491000-019-000000-2	2,964.00
						Check Total	<u>2,964.00</u>
						Vendor Total	<u>2,964.00</u>
RAE-COR DISTRIBUTING LLC		106583					
	0100003029	02/28/23	039616		Sodium Bicarbonate for Pool	3-10-100-411-253300-019-000000-2	208.05
						Check Total	<u>208.05</u>
						Vendor Total	<u>208.05</u>
SAN A CARE INC		112498					
	0100003002	02/07/23	588585		Batttery Vacuums/Filter Bags	3-27-100-411-253300-165-000000-2	1,699.48
	0100003002	02/07/23	585108		Service Repairs	3-10-100-324-253300-019-000000-2	420.02
						Check Total	<u>2,119.50</u>
	0100003025	02/21/23	590684		Suction Hose for Floor Scrubber	3-10-100-411-253300-019-000000-2	51.82
						Check Total	<u>51.82</u>
	0100003030	02/28/23	590091		Pad Holder	3-10-100-411-253300-019-000000-2	218.89
						Check Total	<u>218.89</u>
						Vendor Total	<u>2,390.21</u>

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
SOUTHPAW ENTERPRISES		107503					
	0100003003	02/07/23	529373		Multicolored Barrel	3-27-100-449-218100-165-000000-2	2,935.00
						Check Total	2,935.00
						Vendor Total	2,935.00
SYBLE HOPP SCHOOL		107796					
	0100003031	02/28/23	GENERALFUND2/23		School Lunch Refunds	3-50-800-251-257000-000-000000-1	353.90
						Check Total	353.90
						Vendor Total	353.90
TDS METROCOM		107847					
	0100003018	02/14/23	9203364367 2/23		Monthly Service 2/10-3/9	3-10-100-355-263300-019-000000-2	156.13
						Check Total	156.13
						Vendor Total	156.13
TWEET GAROT MECHANICAL INC		108187					
	0100003026	02/21/23	121469		Labor Boiler Leaking	3-10-100-324-253300-019-000000-2	168.00
						Check Total	168.00
						Vendor Total	168.00
WEST DE PERE SCHOOL DISTRICT		108893					
	0100003012	02/07/23	WDP 23-3		Transit of Aide to District	3-27-800-936-491000-019-000000-2	4,318.00
						Check Total	4,318.00
	0100003016	02/14/23	WDPFS 1/23		January Meals	3-50-800-310-257100-000-000000-2	5,900.40
						Check Total	5,900.40
						Vendor Total	10,218.40
WI DEPT OF JUSTICE		109010					
	0100003004	02/07/23	G2841 1/23		Background Check	3-27-800-310-231700-019-000000-2	7.00
						Check Total	7.00
						Vendor Total	7.00
WILLEMS LANDSCAPE SERVICE INC		109075					
	0100003005	02/07/23	40570		January Snow Plowing/Salting	3-10-100-324-253300-019-000000-2	2,375.00
						Check Total	2,375.00
						Vendor Total	2,375.00

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
WISCONSIN PUBLIC SERVICE		109151					
	0100003006	02/07/23	4451996990		Electric Service 12/28/22 to 1/25/2023	3-10-100-336-253300-019-000000-2	5,781.27
	0100003006	02/07/23	4449003240		Duples Utilities 12/28/22- 1/25/23	3-27-100-999-158000-019-000000-2	207.20
	0100003006	02/07/23	4456586486		Gas Service Transportation 1/1-1/31/23	3-10-100-331-253300-019-000000-2	813.33
						Check Total	<u>6,801.80</u>
						Vendor Total	<u>6,801.80</u>
						Grand Total	<u>153,709.56</u>

Syble Hopp Balance Sheet as of December 31, 2022

ACCOUNT DESCRIPTION	12/31/22
GENERAL FUND	
CASH	4,543,293.44
TOTAL ASSETS	4,543,293.44
ACCOUNTS PAYABLE	262,373.20
RETAINAGE PAYABLE	2,063.40
TOTAL LIABILITIES	264,436.60
EQUITY ACCOUNT	4,278,856.84
TOTAL FUND BALANCE	4,278,856.84
SPECIAL EDUCATION FUND	
CASH ACCOUNT	(1,643,723.04)
RECEIVABLE	311.25
TOTAL ASSETS	(1,643,411.79)
PAYABLE ACCOUNT	36,384.64
TOTAL LIABILITIES	36,384.64
EQUITY ACCOUNT	(1,679,796.43)
TOTAL FUND BALANCE	(1,679,796.43)
FOOD SERVICE FUND	
CASH	22,875.56
TOTAL ASSETS	22,875.56
ACCOUNTS PAYABLE	9,913.20
DEFERRED REVENUE	6,023.26
TOTAL LIABILITIES	15,936.46
EQUITY ACCOUNT	6,939.10
TOTAL FUND BALANCE	6,939.10

Syble Hopp Revenue Summary for the Month Ended December 31, 2022

DESCRIPTION	2022-2023 Amended Budget	Actual Amount	Variance	COMMENTS
GENERAL FUND				
PAYMENT IN LEAU OF TAXES	2,938,953.00	-	(2,938,953.00)	
INTEREST	21,000.00	34,328.48	13,328.48	
RENT (DUPLEX)	9,000.00	4,500.00	(4,500.00)	
MEDICAID MAC REIMBURSEMENT	170,000.00	-	(170,000.00)	
MISCELLANEOUS	617,000.00	288,534.15	(328,465.85)	ARPA funds received for dehumidification project and Gym & Westwing HVAC payments.
TOTAL GENERAL FUND	3,755,953.00	327,362.63	(3,428,590.37)	
SPECIAL REVENUE FUND				
STUDENT FEES	5,460.00	4,755.00	(705.00)	
SOAR STUDENT REGISTRATIONS	27,065.00	11,282.23	(15,782.77)	Paragon staff reimbursement.
EC GRANT \$'S FROM DISTRICTS	41,177.00	-	(41,177.00)	
DISTRICT PAYMENT FROM IDEA FUNDS	130,050.00	-	(130,050.00)	
TUITION-SCH DISTRICT(OUT OF COUNTY)	278,448.00	251,592.59	(26,855.41)	All tuition payments were received as of November.
TRANSIT OF STATE AIDE (CESA)	7,876.00	-	(7,876.00)	
CESA 7 - REIMB SUBS	5,600.00	-	(5,600.00)	
SPECIAL EDUCATION AID FROM STATE	1,703,000.00	512,673.66	(1,190,326.34)	Two Special Education aid payments.
GENERAL STATE AID	1,650,000.00	-	(1,650,000.00)	
HIGH COST KIDS (STATE AND FEDERAL)	10,000.00	-	(10,000.00)	
ESSER III	388,051.00	68,736.23	(319,314.77)	
MEDICAID REIMBURSEMENT	248,000.00	51,801.24	(196,198.76)	
TOTAL SPECIAL REVENUE FUND	4,494,727.00	900,840.95	(3,593,886.05)	
FOOD SERVICE FUND				
STUDENT LUNCH	32,000.00	13,453.18	(18,546.82)	
ADULT LUNCH	366.00	82.60	(283.40)	
FOOD SER/STATE AID	750.00	-	(750.00)	
FOOD SERVICE/FED AID	39,423.00	12,087.35	(27,335.65)	EBT processing reimbursement of \$628 included.
FED AID/COMMODITIES	6,900.00	-	(6,900.00)	
TOTAL FOOD SERVICE REVENUE FUND	79,439.00	25,623.13	(53,815.87)	

Syble Hopp Expenditures Summary for the Month Ended December 31, 2022

DESCRIPTION	2022-2023 BUDGET	BUDGET AS OF 12/31/2022	Actual Amount	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 12/31/2022	COMMENTS
GENERAL FUND						
LIBRARY MEDIA RESOURCES	300.00	133.33	-	300.00	133.33	
FISCAL/FINANCE	189,334.00	101,104.50	102,598.90	86,735.10	(1,494.40)	Subscriptions/licenses have been paid for Alio, Absence Management, and Time and Attendance.
BUILDING AND SITE OPERATION	289,413.00	151,043.00	160,020.70	129,392.30	(8,977.70)	Unexpected repair for the air cooled condensing unit. Additional costs incurred for pool door repair. The cost to paint the existing east and west vestibules was not included in the Expansion project.
BUILDING AND SITE MAINTENANCE	645,300.00	322,650.00	291,280.65	354,019.35	31,369.35	Dehumidification project is not expected to be done until late Spring or Summer.
DUPLEX	1,895.00	947.50	236.60	1,658.40	710.90	
TELEPHONE	3,320.00	1,660.00	1,615.38	1,704.62	44.62	
NON-INSTRUCTIONAL STAFF TRAINING	990.00	990.00	1,006.17	(16.17)	(16.17)	Pool operator training.
TECHNOLOGY	58,940.00	30,640.00	37,221.18	21,718.82	(6,581.18)	Projector ordered in FY 22, was not received until this school year. In addition, a door camera was added to door #7 that was not budgeted. This cost will be covered by the additional Bellin pool rental.
INSURANCE AND JUDGMENTS	112,820.00	56,410.00	55,990.96	56,829.04	419.04	
COUNTY IDC AND TECH SERVICES	115,149.00	57,574.50	53,023.48	62,125.52	4,551.02	
TRANSFER TO CAPITAL EXPANSION	1,486,833.00	1,048,031.00	1,048,031.00	438,802.00	-	
TOTAL GENERAL FUND	2,904,294.00	1,771,183.83	1,751,025.02	1,153,268.98	20,158.81	
SPECIAL REVENUE						
EARLY CHILDHOOD	414,269.00	143,400.81	125,863.98	288,405.02	17,536.83	Savings due to vacancy and insurance selection.
SPEECH/LANGUAGE	430,847.00	149,139.35	148,344.65	282,502.35	794.70	Insurance selctions are slightly higher than budgeted. Software has been purchased for the year.
SPECIAL EDUCATION	1,920,537.00	684,939.08	662,272.75	1,258,264.25	22,666.33	staff leaves. Vocational equipment has not been purchased for new space.
RETIREE VEBA PAYMENT	35,000.00	11,666.67	6,123.60	28,876.40	5,543.07	VEBA payout for November retirement.
EC INSTRUCTIONAL AIDES	67,968.00	29,129.14	30,011.56	37,956.44	(882.42)	Benefits are more than budgeted.
SE INSTRUCTIONAL AIDES	1,245,945.00	448,576.32	447,942.98	798,002.02	633.34	Vocational work and room set-up done to prepare for school year. An aide position was added to a classroom that was not budgeted. In addition, an additional aide was hired that will be reimbursed by Pulaski.

Syble Hopp Expenditures Summary for the Month Ended December 31, 2022

DESCRIPTION	2022-2023 BUDGET	BUDGET AS OF 12/31/2022	Actual Amount	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 12/31/2022	COMMENTS
SE SUB TEACHERS/AIDES	95,270.00	40,113.68	26,490.25	68,779.75	13,623.43	Staff vacancies have been covered internally.
EC SUB TEACHERS/AIDES	22,177.00	9,856.44	2,453.08	19,723.92	7,403.36	Staff vacancies have been covered by district subs.
SPECIALTY TEACHERS	249,839.00	86,482.73	77,735.15	172,103.85	8,747.58	The part-time music and living teachers are vacant.
DIRECTION OF SOCIAL WORK	83,797.00	29,006.65	28,739.34	55,057.66	267.31	
NURSING	145,874.00	50,494.85	51,289.02	94,584.98	(794.17)	Supplies purchased for school year and hours incurred to prepare for school year.
OCCUPATIONAL THERAPY	304,932.00	113,043.85	116,551.16	188,380.84	(3,507.31)	Additional wages incurred for substitutes needed for leaves..
PHYSICAL THERAPY	197,345.00	116,876.15	117,275.62	80,069.38	(399.47)	Sensory and OT equipment purchased.
TRAINING	64,626.00	48,469.50	32,374.19	32,251.81	16,095.31	
SE AND PRINCIPAL	449,047.00	201,734.15	203,009.51	246,037.49	(1,275.36)	Additional hours worked by secretaries.
BOARD AND AUDIT	10,515.00	9,807.50	9,632.00	883.00	175.50	
ADMINISTRATOR	202,632.00	101,316.00	99,203.44	103,428.56	2,112.56	
VEHICLE REPAIR AND FUEL	7,795.00	3,897.50	7,276.64	518.36	(3,379.14)	Unexpected air conditioner repair.
TRANSPORTATION AND BUS AIDES	795,883.00	318,353.20	325,769.25	470,113.75	(7,416.05)	Cost of fuel and the contract are more than budgeted.
OPERATIONS - ESSER	23,000.00	11,500.00	9,086.35	13,913.65	2,413.65	
UNEMPLOYMENT	10,912.00	5,456.00	1,659.57	9,252.43	3,796.43	
CESA SERVICES AND DISTRICT PMTS	30,576.00	30,576.00	25,281.14	5,294.86	5,294.86	
SUMMER SESSION	63,533.00	63,533.00	22,615.75	40,917.25	40,917.25	Only one provider needed assistance for their summer program due to our students' participation.
TRANSIT OF AID TO DISTRICTS	85,660.00	14,276.67	9,760.00	75,900.00	4,516.67	
TOTAL SPECIAL REVENUE FUND	6,957,979.00	2,721,645.24	2,586,760.98	4,371,218.02	134,884.26	
FOOD SERVICES						
DIRECTON OF FOOD SERVICES	72,239.00	32,106.22	31,724.51	40,514.49	381.71	
FOOD - LUNCH PROG	300.00	133.33	-	300.00	133.33	
FOOD	6,900.00	-	-	6,900.00	-	
TOTAL FOOD SERVICE FUND	79,439.00	32,239.56	31,724.51	47,714.49	515.04	

Support Document #8

To: Kim Pahlow, Administrator

From: Carolyn Maricque, Business Manager

RE: Requests to Hire

Date: March 16, 2023

The purpose of this memo is to recommend the hiring of Jacob Derwin as the part-time housekeeper. This position was approved in the 2022-2023 budget.

DRAFT Brown County Children with Disabilities Education Board (BCCDEB)
Member Responsibility Overview

A member of the Brown County Children with Disabilities Education Board (BCCDEB) is responsible for serving the organization's stakeholders through the following:

- Strategic governance and oversight of the mission and vision
- Fiscal planning and management
- Setting and implementation of BCCDEB policy and rule
- Advocacy of the organization's purpose and intentions

Term Length: Three Years

Meetings: Third Thursday of each month at 4:00-6:00 pm

BCCDEB Purpose and Description:

The Brown County Children with Disabilities Education Board is responsible for the administration of all instructional, business, and other operations of Syble Hopp School and Early Childhood (EC) special education services in four Brown County School districts.

Syble Hopp School is a stand-alone public school that provides placement options to deliver academic, functional and social skills to approximately 165 students between the ages of three and 21 with intellectual and other developmental disabilities. Syble Hopp School is located in De Pere just south of Green Bay, and serves the Brown County school districts of Ashwaubenon, Denmark, De Pere, Howard/Suamico, Pulaski, West De Pere, and Wrightstown.

Financial support for Syble Hopp School is provided by Brown County and the school districts they serve. Additional funding is also provided by state and federal funding sources. Syble Hopp School is extremely fortunate to have tremendous support from various community members, organizations, and the business community. Evidence of community support is the recent completion of a \$6 million capital campaign for building renovation and expansion.

Early Childhood Services are also provided by the BCCDEB to the school districts of Denmark, De Pere, West De Pere and Wrightstown. These services take place at the school district sites under the collaborative administration of the BCCDEB and school district administration.

Additional Information (County and State Resolutions)

Brown County Resolution: "The Board consists of no more than seven (7) and no less than five (5) members appointed by the County Executive and confirmed by the Brown County Board of Supervisors. An additional non-voting member may be a County Board liaison. All Board members are electors of the parts of the County participating in the program."

State Statute: (s. 115.817(3)(a) The board shall consist of 3 or more persons, as determined by the county board of supervisors, elected by the county board or appointed by the chairperson of the county board, as the rules of the county board direct. Board members shall be electors selected from the part of the county participating in the program and shall be representative of the area the board serves. The board may include school board members, members of the county board, and other electors. Board members shall hold office for a term of 3 years, except that the terms of office of members of the first board shall be 3 years, 2 years and one year.