

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221
E-mail BrownCountyCountyBoard@co.brown.wi.us.

EXECUTIVE COMMITTEE

Thomas Lund, Chair
Bernie Erickson, Patrick Buckley, Patrick Evans,
Patrick Moynihan, Jr., John Vander Leest
Steve Fewell

SPECIAL
EXECUTIVE COMMITTEE
Tuesday, April 15, 2014
9:15 a.m.
Room 207, City Hall
100 North Jefferson Street

**** NOTE DATE, TIME & LOCATION ****

- I. Call meeting to order.
 - II. Approve/modify agenda.
-
1. Resolution re: The Position of Chief Deputy in the Sheriff's Department.
 2. Resolution re: The Position of Senior Civil Engineer in the Public Works Department.
 3. Such other matters as authorized by law.

Thomas Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

April 15, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING THE POSITION OF
CHIEF DEPUTY IN THE SHERIFF'S DEPARTMENT**

WHEREAS, the position of Chief Deputy at the Brown County Sheriff's Department is a supervisory position, second in command to the Sheriff and is not a union position; and

WHEREAS, to determine wage increases and retirement contributions for the Chief Deputy position, it is necessary to consider the law regulating Wisconsin Retirement and to look at compression issues within the department; and

WHEREAS, Wisconsin State Statute §40.05(1)(b)(2) "me too" clause applies to the Chief Deputy Position in the Sheriff's Department regarding Wisconsin Retirement contributions requiring the employer to pay the same contributions for non-represented managerial employees as it does contribute for represented employees in law enforcement; and

WHEREAS, the Non-Supervisory Sheriff's Department Deputies, as represented employees, negotiated an agreement with the County which included the following:

Effective Date	Wage increase	Retirement:
November 1, 2013	2.5%	2.5% Employee contribution
January 1, 2014	2.5%	2.5% Employee contribution
July 1, 2014	2.0%	2.0% Employee contribution (the full amount of retirement as determined by the Wisconsin Retirement System)
December 21, 2014	1.75 %; and	

WHEREAS, the Supervisory Sheriff's Department Deputies were given the following wage increases and are required to pay the following in Wisconsin Retirement Contributions:

Effective Date	Wage increase	Retirement
January 1, 2014	5.0%	5.0% Employee contribution
July 1, 2014	2.0%	2.0% Employee contribution (the full Amount of retirement as determined by the Wisconsin Retirement System)
December 21, 2014	1.75 %; and	

WHEREAS, to remain in compliance with State Statute §40.05(1)(b)(2) and to prevent compression, the Chief Deputy position should be given equal treatment within the department.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, to remain in line with the 2014 Sheriff's Non-Supervisory and Sheriff's Supervisory agreements and to comply with the law, the position of Chief Deputy in the Sheriff's Department will receive the following wage increases and contribute the following employee share of the Wisconsin Retirement:

Effective Date	Wage Increase	Retirement
January 1, 2014	4.0%	5.0% Employee contribution
July 1, 2014	2.0%	2.0% Employee (the full amount of retirement as determined by the Wisconsin Retirement System)
December 21, 2014	1.75 %; and	

BE IT FURTHER RESOLVED, that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

Troy Streckenbach,
COUNTY EXECUTIVE

Date Signed: _____

Fiscal Note: This resolution does not require an appropriation from the General Fund. The net increase for 2014 is approximately \$799.04.

Final Draft by Human Resources and Approved by Corporation Counsel.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HUMAN RESOURCES DEPARTMENT



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

BRENT MILLER

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 4/8/2014
REQUEST TO: County Board of Supervisors
MEETING DATE: April 15, 2014
REQUEST FROM: Brent Miller
Human Resources Manager

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: Resolution Regarding the Position of Chief Deputy in the Sheriff's Department

ISSUE/BACKGROUND INFORMATION:

To ensure equal treatment within the department the Wis. State Statute 40.05(1)(b)(2) the "me too" clause applies to the Chief Deputy Position. The Non-Supervisory Sheriff's Department Deputies and the Sworn Deputies were compensated at a rate to offset the employee deduction for WRS.

ACTION REQUESTED:

To remain in line with the 2014 Sheriff's Non-Supervisory and Supervisory Unions on wages and Wisconsin Retirement contributions.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

- 1. Is there a fiscal impact? Yes No
 - a. If yes, what is the amount of the impact? \$799.04
 - b. If part of a bigger project, what is the total amount of the project? \$0
 - c. Is it currently budgeted? Yes No
 - 1. If yes, in which account? Sheriff's Department Regular Earnings
 - 2. If no, how will the impact be funded? _____

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

April 15, 2014

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING THE POSITION OF
SENIOR CIVIL ENGINEER IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, the Senior Civil Engineer position in the Public Works Department was approved in the 2014 budget process at Pay Grade 20 of the Classification and Compensation Plan; and

WHEREAS, the Senior Civil Engineer is responsible for bridge design, construction plans and all bridge inspections; and

WHEREAS, the Federal Highway Administration has mandated changes for more stringent bridge inspection to be completed by municipalities; and

WHEREAS, qualified applicants are significantly reduced by federal bridge certification; and

WHEREAS, if we do not hire this position, we may have to hire a bridge consulting firm significantly increasing expenses to Brown County and municipalities included therein; and

WHEREAS, hiring a qualified individual at Step 7 requires County Board approval. The cost to increase this position to Step 7 would be \$5,725. Because this is an enterprise fund, an appropriation from the General Fund will not be required nor will a budget adjustment be required.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the position of Senior Civil Engineer in the Public Works department can be hired at Pay Grade 20, Step 7 of the Classification and Compensation Plan.

2014 Partial Budget Impact (05/01/14 – 12/31/14):

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Senior Civil Engineer Grade 20, Step 3	(1.0)	Deletion	\$(40,583)	\$(16,885)	\$(57,467)
Senior Civil Engineer Grade 20, Step 7	1.0	Addition	\$ 45,547	\$ 17,648	\$ 63,192
2014 Partial Budget Impact			\$ 4,964	\$ 760	\$ 5,725

2014 Annual Budget Impact:

<u>Position Title</u>	<u>FTE</u>	<u>Addition/ Deletion</u>	<u>Salary</u>	<u>Fringe</u>	<u>Total</u>
Senior Civil Engineer Grade 20, Step 3	(1.0)	Deletion	\$(60,874)	\$(25,327)	\$(86,201)
Senior Civil Engineer Grade 20, Step 7	1.0	Addition	\$ 68,320	\$ 26,468	\$ 94,788
2014 Annual Budget Impact			\$ 7,446	\$ 1,141	\$ 8,587

Fiscal Note: This resolution does not require an appropriation from the General Fund.

Respectfully submitted,

EXECUTIVE COMMITTEE

Approved By:

Troy Streckenbach
County Executive

Date Signed: _____

Final Draft by Human Resources and Approved by Corporation Counsel.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
STEFFEN	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____



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HUMAN RESOURCES MANAGER

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 4/8/2014
REQUEST TO: County Board of Supervisors
MEETING DATE: April 15, 2014
REQUEST FROM: Brent Miller
Human Resources Manager

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: Resolution Regarding the Position of Senior Civil Engineer in the Public Works Department

ISSUE/BACKGROUND INFORMATION:

The Senior Civil Engineer is responsible for Bridge design, construction plans and bridge inspections. The Federal Highway Administration has mandated changes for more stringent bridge inspection to be completed by municipalities. These additional changes have significantly reduced the qualified applicants by the federal bridge certification. Without a qualified applicant this can significantly increase expenses to municipalities by having to hire a bridge consulting firm with the certification to perform those bridge inspections and plans.

ACTION REQUESTED:

County Policy allows hiring through step 6 by the County Executive, and hiring at step 7 requires County board approval. The County Board allow Public Works to hire the qualified applicant at step 7 of Range 20.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? Yes No
 - a. If yes, what is the amount of the impact? \$5725
 - b. If part of a bigger project, what is the total amount of the project? Varies on Project
 - c. Is it currently budgeted? Yes No
 1. If yes, in which account? Public Works Project allocation
 2. If no, how will the impact be funded? _____

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED