

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P.O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

E-mail [bc\\_county\\_board@co.brown.wi.us](mailto:bc_county_board@co.brown.wi.us)

### EXECUTIVE COMMITTEE

Tom Lund, Chairman, Patrick Moynihan, Jr., Vice-Chairman  
Patrick Buckley, Bernie Erickson, Erik Hoyer,  
Richard Schadewald, John Van Dyck

**Special EXECUTIVE COMMITTEE**  
**Wednesday, November 2, 2016**  
**8:45 a.m.**  
**Room 207, City Hall**  
**100 N. Jefferson Street, Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM ON THE AGENDA.**

- I. Call meeting to order.
- II. Approve/modify agenda.

### Comments from the Public

### Resolutions, Ordinances

1. Resolution Approving New or Deleted Positions during the 2017 Budget Process in the Public Works Table of Organization

### Other

2. Such other matters as authorized by law.
3. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

November 2, 2016

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS**  
**DURING THE 2017 BUDGET PROCESS IN THE**  
**PUBLIC WORKS TABLE OF ORGANIZATION**

WHEREAS, a New Position or Position Deletion Request was submitted by the Public Works Department (“Department”) during the 2017 budget process; and,

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has experienced an increase in workload due to the additional lane miles resulting from the US/Interstate 41 project as well as the State’s expectations for winter coverage and summer maintenance; and,

WHEREAS, the State has been increasing RMA funding to offset the costs of the manpower required to meet these expectations and requirements; and,

WHEREAS, the Department is requesting to add 7.00 FTE Highway Crew positions to provide the level of service necessary to meet State expectations as well as maintain Brown County’s County Highway System and provide the level of service needed for county and municipality needs; and,

WHEREAS, the Department has requested to add 1.50 FTE LTE Highway Maintenance positions to assist with the completion of maintenance needs for the county, state and municipalities before winter arrives as well as prevent overtime costs of the highway crew having to complete the maintenance; and,

WHEREAS, due to the difficulty of recruiting and retaining quality engineering interns, the Department has requested to reorganize the summer positions. The experience and qualifications required for the LTE Summer Engineer position would increase as well as the

wage. The Department has requested to delete (4.00) FTE LTE Summer Employee positions at \$10.25 per hour, add 2.85 FTE LTE Summer Employee positions at \$10.25 per hour and add 1.27 FTE LTE Summer Employee Engineer positions at \$13.75 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Public Works – Highway Division table of organization be changed by adding 7.00 FTE Highway Crew positions, adding 1.50 FTE LTE Highway Maintenance positions, deleting (4.00) FTE LTE Summer Employee positions, adding 2.85 FTE LTE Summer Employee positions and adding 1.27 FTE LTE Summer Employee Engineering positions; requested through the 2017 budget process to be effective January 1, 2017.

**Budget Impact:**

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Highway Crew	7.00	Addition	\$ 306,922	\$ 128,555	\$ 435,477
LTE Highway Maintenance	1.50	Addition	\$ 37,440	\$ 4,764	\$ 42,204
LTE Summer Employee	(4.00)	Deletion	\$( 84,562)	\$( 7,277)	\$( 91,839)
LTE Summer Employee	2.85	Addition	\$ 60,885	\$ 5,240	\$ 66,125
LTE Summer Employee Engineer	1.27	Addition	\$ 36,300	\$ 3,124	\$ 39,424
<b>Total 2017 Budget Impact Public Works – Highway Division</b>					<b>\$ 491,391</b>

*Budget Impact: The fiscal change of this resolution is reflected in the 2017 budget.*

Respectfully submitted,  
 PLANNING, DEVELOPMENT &  
 TRANSPORTATION COMMITTEE  
 EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
 TROY STRECKENBACH  
 COUNTY EXECUTIVE (Date)

Authored by Human Resources  
 Approved by Corporation Counsel’s Office

**BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_**

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
BECKER	26				

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_ Defeated \_\_\_\_\_ Tabled \_\_\_\_\_

HUMAN RESOURCES DEPARTMENT

Brown County



305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 10/11/16  
**REQUEST TO:** Planning, Development & Transportation Committee  
**MEETING DATE:** October 17, 2016  
**REQUEST FROM:** Pete Bilski  
Interim Human Resources Director  
**REQUEST TYPE:**  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance

**TITLE:** Resolution Approving New or Deleted Positions During the 2017 Budget Process In The Public Works – Highway Table of Organization

**ISSUE/BACKGROUND INFORMATION:**

A New Position or Position Deletion Request was submitted by the Public Works Department during the 2017 budget process.

**ACTION REQUESTED:**

Make the following changes to the Public Works - Highway table of organization:

- Add 7.00 FTE Highway Crew positions
- Add 1.50 FTE LTE Highway Maintenance positions
- Delete (4.00) FTE LTE Summer Employee positions
- Add 2.85 FTE LTE Summer Employee positions
- Add 1.27 FTE LTE Summer Employee Engineer positions

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact?  Yes  No
  - a. If yes, what is the amount of the impact? \$491,391
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted?  Yes  No It is reflected in the 2017 budget.
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**