LIBRARY

Brown County

BROWN COUNTY LIBRARY
515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194

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BROWN COUNTY LIBRARY BOARD

Central Library

515 Pine Street, Green Bay | Third Floor

Thursday, February 20, 2025

5:15 p.m.

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AGENDA

1. Call to Order

2. Approve/Modify Agenda and Minutes

3. Communications and Open Forum for the Public*

4. Annual Election of Officers
   - A. President
   - B. Vice President
   - C. Personnel
   - D. Facilities

5. Update on Delivery of Public Library Service to Rural Communities in Brown County

6. Discussion and Possible Action Regarding 2025 Library Services Grant

7. Discussion and Possible Action Regarding 2024 Carryover

8. Discussion and Possible Action Regarding 2024 Annual Report

9. Discussion and Possible Action Regarding Table of Organization Changes

10. Discussion and Possible Action Regarding Deputy Director, Library Business Manager, Marketing Specialist, Library Executive Assistant, and Administrative Clerk Position Descriptions

11. Discussion and Possible Action Regarding JobPod Memorandum of Understanding (MOU)

12. Discussion and Possible Action/Approval Regarding Pulaski Branch RFP for Architectural and Engineering Services

13. Discussion and Possible Action Regarding Impact of HVAC Replacement on Central Hours and Services

14. Discussion and Approval of Library Business
    - A. Finance Update
    - B. Facilities Update
        - i. Central HVAC Update
    - C. Personnel & Public Services Update
    - D. Community Engagement Update
    - E. Safety Officer Update

15. Library Director's Report

16. President's Report

17. Other Business

18. Such Other Matters as are Authorized by Law

19. Adjournment

Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodation, should contact the Brown County Library at 920-448-4400 at least one working day in advance of the meeting so that arrangements can be made.

*Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Open Forum for the Public" portion of this meeting is offered as an opportunity for concerned citizens of Brown County to be heard. Any person who wishes to address the Library Board during this portion of the meeting must sign in and indicate their name, address, and the topic they wish to present no later than five minutes before the start of the meeting. Comments are limited to 5 minutes per person, and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the "Open Forum for the Public" period that is not already on the agenda for such a purpose. The Board's role is to listen to comments and not respond to or discuss the issues raised.

Jayme Sellen
Library Board President