

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF NOVEMBER 4 - 8, 2013

MONDAY, NOVEMBER 4, 2013

(No Meetings)

TUESDAY, NOVEMBER 5, 2013

(No Meetings)

WEDNESDAY, NOVEMBER 6, 2013

9:00 a.m. BOARD OF SUPERVISORS BUDGET MEETING

Legislative Room 203
100 N. Jefferson Street

***6:30 p.m. Planning Commission Board of Directors**

GB Metro Transportation Center
901 University Avenue

THURSDAY, NOVEMBER 7, 2013

(No Meetings)

FRIDAY, NOVEMBER 8, 2013

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the Budget meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, November 6, 2013 at 9:00 a.m.** in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

**** PLEASE NOTE TIME ****

**** PLEASE BRING BUDGET BOOK ****

The following matters will be considered:

Call to order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a) Must be limited to items not on the agenda.
 - b) State name and address for the record.
 - c) Comments will be limited to five minutes.
 - d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.
3. **Approval of Minutes of October 16, 2013**
4. **Announcements of Supervisors.**
5. **Communications: (None)**
 - a) Late Communications.
6. **Appointments:**

County Executive

 - a) Re-Appointment of Lisa Bauer-Lotto, Norb Dantine and Mike Van Lanen to Solid Waste Board.
7. **Reports by:**
 - a) County Executive.
 - b) Board Chairman.
8. **Other Reports:**
 - a) (None).

****9:30 a.m. – PUBLIC HEARING ON 2014 BUDGET****

9. **Standing Committee Reports:**

- a) Report of Administration Committee of October 24, 2013 **(non-budget items)**.
- b) Report of Education & Recreation Committee of October 22, 2013 **(non-budget items)**.
- c) Report of Executive Committee of October 29, 2013 **(non-budget items)**.
- d) Report of Human Services Committee of October 23, 2013 **(non-budget items)**.
- e) Report of Planning, Development & Transportation Committee of October 28, 2013 **(non-budget items)**.
 - i) Report of Land Conservation Subcommittee of October 28, 2013 **(non-budget items)**.
- f) Report of Public Safety Committee. *No meeting, no report.*

10. **Resolutions, Ordinances:**

Administration Committee

- a) Resolution to Appropriate Excess Fund Balance for Fiber Optics Expansion Project due to the State of Leo Frigo Memorial Bridge. *Motion at Admin: To approve.*

Education & Recreation Committee

- b) Resolution to Approve a Consent to Easement for a Non-Exclusive State Trail Connector Easement between the Wisconsin Department of Natural Resources and the Village of Allouez. *Motion at Ed & Rec: To approve.*

Planning, Development & Transportation Committee

- c) Resolution to Approve the Brown County UW Extension Office's Application for Grant Funding from the Wisconsin Department of Natural Resources' "Aquatic Invasive Species Control Grant Program" and to authorize an Office Representative to Carry Out its Obligations Thereunder. *Motion at PD&T: To approve.*
- d) Resolution nominating Lieutenant Colonel Austin A. Straubel into the Wisconsin Aviation Hall of Fame. *Motion at PD&T: To approve.*

**** 2014 BUDGET REVIEW ****

11. **REVIEW OF 2014 BUDGET & BUDGET RECOMMENDATIONS BY STANDING COMMITTEES:**

- a) Report of Administration Committee of October 24, 2013 **(budget items)**.
- b) Report of Education & Recreation Committee of October 22, 2013 **(budget items)**.
- c) Report of Executive Committee of October 29, 2013 **(budget items)**.
- d) Report of Human Services Committee of October 23, 2013 **(budget items)**.
- e) Report of Planning, Development & Transportation Committee of October 28, 2013 **(budget items)**.
 - i) Report of Land Conservation Subcommittee of October 28, 2013 **(budget items)**.
- f) Report of Public Safety Committee of October 9, 2013 **(budget items)**.

12. **Resolutions, Ordinances:**

Budget Consideration from Supervisor Robinson

- a) Resolution on Helping Families Move from Homelessness to Self-Sufficiency.

Administration and Executive Committee

- b) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Administration). *Motion at Admin & Executive: To approve.*
- c) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Child Support). *Motion at Admin & Executive: To approve.*
- d) Resolution re: Approving New or Delete Positions during the 2014 Budget Process (County Clerk). *Motion at Admin & Executive: To approve.*

Education & Recreation and Executive Committee

- e) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Museum). *Motion at Ed & Rec: To approve; Executive: To approve.*
- f) Resolution re: Approving New or Delete Positions during the 2014 Budget Process (NEW Zoo and Park Management). *Motion at Ed & Rec: To approve changes to the Resolution approving new or deleted positions during the 2014 budget process to Zoo and Park Management; Motion at Exec: To approve.*

Executive Committee

- g) Resolution re: Approving New or Delete Positions during the 2014 Budget Process (Executive). *Motion at Executive: To approve.*

Human Services and Executive Committee

- h) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Health Department). *Motion at Human Services & Executive: To approve.*
- i) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Human Services – Community Programs). *Motion at Human Services & Executive: To approve.*
- j) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Human Services – Community Treatment Center). *Motion at Human Services & Exec: To approve.*
- k) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Human Services – Syble Hopp). *Motion at Human Services & Executive: To approve.*

Planning, Development & Transportation and Executive Committee

- l) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Airport). *Motion at PD&T & Executive: To approve.*
- m) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Public Works). *Motion at PD&T & Executive: To approve.*
- n) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Register of Deeds). *Motion at PD&T & Executive: To approve.*
- o) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (U.W. Extension). *Motion at PD&T & Executive: To approve.*

Land Conservation Subcommittee and Executive Committee

- p) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Land and Water Conservation). *Motion at Land Con: To approve and move forward to the Executive Committee; Motion at Executive: To approve.*

Public Safety and Executive Committee

- q) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Circuit Court). *Motion at Public Safety & Executive: To approve.*
- r) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Clerk of Courts). *Motion at Public Safety & Executive: To approve.*
- s) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (District Attorney). *Motion at Public Safety & Executive: To approve.*
- t) Resolution re: Approving New or Deleted Positions during the 2014 Budget Process (Sheriff's Department). *Motion at Public Safety & Executive: To approve.*

13. **Final Budget Vote (as amended).**
14. **Such other matters as authorized by law.**
15. **Closing Roll Call.**
16. **Adjournment to Wednesday, December 18, 2013 at 7:00 p.m., Legislative Room, 100 N. Jefferson Street, Green Bay, Wisconsin**

Submitted by:

A handwritten signature in black ink, appearing to read "Patrick Moynihan, Jr.", with a long horizontal flourish extending to the right.

Patrick W. Moynihan, Jr.
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, November 6, 2013
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:






Paul Blindauer	_____	John Klasen	_____
James Botz	_____	Michael Malcheski	_____
Paul Brewer	_____	Ken Pabich	_____
William Clancy	_____	Scott Puyleart	_____
Norbert Dantine, Jr.	_____	Dan Robinson	_____
Ron DeGrand	_____	Ray Tauscher	_____
Bernie Erickson	_____	Mark Tumpach	_____
Steve Gander	_____	Steve VandenAvond	_____
Adam Gauthier	_____	Tim VandeWettering	_____
Steve Grenier	_____	Jason Ward	_____
Phil Hilgenberg	_____	Dave Wiese	_____
Dotty Juengst	_____	Reed Woodward	_____

1. Approval of the minutes of the October 2, 2013, regular meeting of the Brown County Planning Commission Board of Directors.
2. Receive and place on file the draft minutes from the following:
 - a. Northeastern Wisconsin CDBG – Housing Region meeting on October 1, 2013.
 - b. Transportation Subcommittee meeting on October 21, 2013.
3. **Public Hearing:** MPO Public Participation Process Update.
4. **Public Hearing:** Congestion Management Process (CMP) for the Green Bay Metropolitan Planning Area.
5. Discussion concerning the MPO Public Participation Process Update.
6. Discussion of the Draft Congestion Management Process (CMP) for the Green Bay Metropolitan Planning Area.
7. Discussion and action concerning the 2014 MPO Transportation Planning Work Program.
8. Informational: 2013 Transportation System Performance Measures Report.
9. Director's report.
10. Brown County Planning Commission staff updates on work activities during the month of October 2013.
11. Other matters.
12. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA. PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.






NOVEMBER 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
3	4 	5	6 Board of Sup Budget Mtg 9:00 am	7	8	9
10 	11	12	13 Special Board of Sup Grievance Hearing	14	15	16
17 	18	19 Vets Recognition Subcommittee 5:00 pm	20	21	22	23
24 	25 Land Con 6 pm Plan Dev & Trans 6:30 pm	26	27 Human Svc 6:00 pm	28 	29	30



DECEMBER 2013



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Public Safety 5:30 pm	5 Ed & Rec 5:30pm	6	7
8 	9 Executive Cmte 5:30 pm	10	11	12	13	14
15 	16	17 Vets Recognition Subcommittee 5:00 pm	18 Board of Supervisors 7:00 pm	19 Special Board of Sup Grievance Hearing	20	21
22 	23 Land Con 6 pm Plan Dev & Trans 6:30 pm	24 <i>County Board Office CLOSED</i>	25 	26 Admin 5:00 pm <i>Tentative</i>	27	28
29 	30 <i>County Board Office CLOSED</i>	31				

BROWN COUNTY COMMITTEE MINUTES

- ❖ Planning Commission – Transportation Subcommittee (September 16, 2013)
- ❖ Veterans' Recognition Subcommittee (October 15, 2013)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, September 16, 2013
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo	_____	Tom Klimek	_____X
Bill Balke (Vice-Chair)	X	Randy Loberger*	X
Craig Berndt	X	Doug Martin (Chair)	Exc
Geoff Farr	X	Tom Miller	_____
Mike Finn	_____	Rebecca Nyberg	X
Paul Fontecchio	X	Eric Rakers	X
Steve Grenier	X	Derek Weyer	_____
Ed Kazik	Exc	Tom Wittig*	X

(Non-voting)

Alexis Kuklenski (FHWA – Madison)	_____
Susan Morrison (WisDOT – Madison)	X
Chris Bertch (FTA Region 5)	_____

Others Present: Lisa J. Conard, * Todd Every for Randy Loberger, * Patty Kiewiz for Tom Wittig, Cole Runge, and Mark Walters.

Vice-Chair Balke opened the meeting at 10:00 a.m.

ORDER OF BUSINESS:

1. Approval of the February 25, 2013, Transportation Subcommittee meeting minutes.

A motion was made by T. Every, seconded by S. Grenier, to approve the February 25, 2013, Transportation Subcommittee meeting minutes. Motion carried.

2. Recommendation to the BCPC Board of Directors regarding the draft 2014 Transportation Planning Work Program.

C. Runge highlighted major tasks proposed in the 2014 MPO work program. The MPO will have additional requirements as a result of reaching Transportation Management Area (TMA) status (200,000+ population).

Transportation Management Area (TMA) Planning Certification Review

The primary purpose of a certification review is to formalize the continuing oversight and day-to-day evaluation of the planning process. The certification review process ensures that the planning requirements of 23 U.S.C. 134 and 49 U.S.C. 5303 are being satisfactorily implemented. In a broader sense, the certification review process is an opportunity to provide advice and guidance to a Transportation Management Area (an urbanized area with a population over

200,000) for enhancing the planning process and improving the quality of transportation investment decisions.

Because the Green Bay Urbanized Area now exceeds 200,000 people, the Green Bay MPO will have its first Planning Certification Review in the fall of 2014. This review will be conducted by representatives of the Federal Highway Administration, Federal Transit Administration, and Wisconsin Department of Transportation.

Congestion Management Process (CMP) Implementation

According to federal law (23 USC 134 and 49 USC 5303), urbanized areas that have populations of 200,000 or more must have Congestion Management Processes (CMPs) that provide information about transportation system performance, offer strategies for alleviating traffic congestion, and identify methods of enhancing the mobility of people and goods. The CMP is to be developed and implemented as an integrated part of the metropolitan transportation planning process, and it is intended to support the use of appropriate demand management, operations, and other strategies to meet transportation needs. The multimodal performance measures and strategies developed by the CMP are to be reflected in the MPO's Long-Range Transportation Plan and Transportation Improvement Program.

Because the Green Bay Urbanized Area's population exceeded 200,000 following the release of the 2010 US Census data, a CMP was developed that addresses congestion on the major transportation facilities within the MPO's Metropolitan Planning Area. The CMP is scheduled to be approved by the MPO's Policy Board in 2013, and additional data will be collected and analyzed in 2014 to determine if the targets identified for the CMP's performance measures are being met.

2010-2012 Green Bay Metropolitan Area Intersection Crash Study

The Green Bay Metropolitan Area experiences hundreds of vehicle crashes every year that are caused by a variety of factors, and most of these crashes occur at intersections because these are the main conflict points in the street system. In 2001, MPO staff completed a study that examined the 30 metropolitan area intersections that experienced at least 15 reportable crashes and had the highest average annual crash rates between 1997 and 1999. In 2006, MPO staff updated this study by identifying the 30 most hazardous metropolitan area intersections between 2002 and 2004. The 2006 study also examined the status of each of the 30 intersections profiled in the 2001 study to determine how they were performing five years later. A third study was completed in 2010, and this study identified and analyzed the 30 most hazardous metropolitan area intersections between 2007 and 2009. The study also examined the status of the 30 intersections profiled in the 2006 study to see if improvements had occurred.

Because the findings of the previous three studies have been used by the state, county, and communities to improve safety at intersections, MPO staff will complete a fourth study in 2014 that identifies and analyzes the 10 most hazardous metropolitan area intersections between 2010 and 2012 and examines the status of the 10 most hazardous intersections profiled in the 2010 study to see if improvements have occurred. The number of intersections that will be profiled in the 2014 study will be 10 instead of 30 because the previous crash studies have shown that the intersections with unusually high crash rates and numbers tended to be ranked in the top 10.

Green Bay Metro Comprehensive Bus Stop Study

In 2012, MPO and Green Bay Metro staffs assessed the accessibility of all signed bus stops to determine the stops that do not have direct access to a sidewalk and/or a concrete pad. Metro is now working with the service area communities to improve access where necessary and possible, but many stops continue to not have direct access to paved surfaces.

In June of 2013, MPO staff gained direct access to farebox and other information from Metro's data provider (GFI). Now that this information is available, MPO staff intends to conduct a comprehensive bus stop study to identify high- and low-activity stops and other stop characteristics. The results of this study will help Metro determine if stops should be added or eliminated and if routes can or should be modified based on ridership activity. The study results will also be used by Metro to justify the addition of sidewalks, concrete pads, and possibly shelters at stops.

Environmental Impact Statement (EIS) for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area (Non-MPO Activity)

In 2013, MPO staff continued to develop an EIS to identify a preferred method of handling projected transportation demand in the southern portion of the Green Bay Metropolitan Area. Some of the work completed in 2013 included revising components of the draft EIS to reflect changes in the project's termini, developing an Environmental Report (ER) for the segment of CTH GV between CTH G and CTH X that is scheduled to be reconstructed in 2014, facilitating lead agencies meetings with representatives of WisDOT and FHWA, and providing several project status reports to the BCPC Board of Directors, participating communities, and other organizations.

In 2014, MPO staff will continue to work with WisDOT, FHWA, the project's cooperating and participating agencies, the EIS Stakeholder Committee, and the public to develop the Final EIS and Interstate Access Justification Report (IAJR) and receive a signed Record of Decision (ROD) for the project.

C. Runge stated that the EIS and IAJR are not MPO tasks and MPO funds will continue to not be used to complete the project. To date, local funds have been used to cover staff time, and consultants were only hired to do the archeological work along the proposed south bridge corridor and micro-level traffic analysis for the IAJR.

Discussion occurred regarding the status of the EIS and IAJR.

C. Runge stated that staff was completing the EIS and IAJR concurrently. However, FWHA and WisDOT recently determined that the IAJR must be completed prior to the approval of the EIS.

C. Runge stated that staff was informed that the IAJR must be reviewed and approved in this order:

1. WisDOT – Northeast Region
2. WisDOT – Central Office
3. FHWA – Madison Office
4. FHWA – Washington Office for final review and decision.

P. Fontecchio asked how much Brown County has invested to date in the EIS/IAJR project. C. Runge stated that a total of approximately \$75,000 will have been spent over the last seven years on consultant services when the micro-level traffic analysis is completed. The rest of the cost of the project has been covered by existing county staff at no additional cost to the county.

C. Runge stated that in 2014 the MPO will receive additional funding for staff. C. Runge stated that the additional workload associated with being designated a TMA will justify adding another staff person to the MPO. If this staff person is approved, the MPO will have one Principal Planner, one Senior Planner, and two Planner I positions. The addition of this position can occur at no additional cost to the county.

E. Rakers asked if the funding level is expected to continue.

S. Morrison, Urban and Regional Planner, WisDOT Bureau of Planning and Economic Development, stated that the MPO should expect to receive the higher level of funding in the future.

B. Balke asked for additional comments and questions regarding the work program.

Additional discussion occurred regarding the status of the EIS and IAJR.

R. Nyberg asked about the Transportation Alternatives Program (TAP) process, timeline, and the impact that the program changes (consolidation of programs) will have locally.

C. Runge stated that TMAs (areas over 200,000 population) will be given a TAP funding set-aside. This means that projects from the Green Bay Urbanized Area will not have to compete with projects from other parts of the state for funding. MPO staff does not currently know how much the Green Bay MPO will receive, but this information is expected to be known soon.

WisDOT is in the process of rolling out the program for 2014. MPO staff will be participating in a webinar at noon today with WisDOT staff. This will be WisDOT's first outreach to MPOs to explain the program.

A motion was made by E. Rakers, seconded by S. Grenier, to recommend approval of the draft 2014 Transportation Planning Work Program to the BCPC Board of Directors. Motion carried.

3. Recommendation to the BCPC Board of Directors regarding the draft 2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.

L. Conard stated that the 2014-2018 TIP was forwarded to the Transportation Subcommittee on August 15. Activities to date include:

1. Began 30-day public review and comment period on August 21.
2. On September 4, before the BCPC, staff provided a general overview of what a TIP is, the purpose of a TIP, and the process for completing a TIP.
3. Also on September 4, staff held the public hearing.
4. Earlier today, staff completed the Environmental Consultation requirement.

To date, we have documented one comment; that coming from the Wisconsin Bureau of Aeronautics. The comment pertains to a small bridge project near the airport. The comment has been forwarded to the appropriate WisDOT staff.

Upon recommendation from the subcommittee today, staff will present the TIP to the BCPC Board of Directors on October 2. Shortly thereafter, staff will forward the document to FHWA, FTA, and WisDOT for approval.

Staff anticipates final approval by WisDOT in January of 2014.

L. Conard provided an update on the Local Program. Currently, there are six projects scheduled to receive STP Urban Funds. They include Pilgrim Way, Humboldt Road, Allard Street, Greene Avenue, Mather Street, and Gray Street.

With the passage of MAP-21 and the Green Bay Urbanized Area reaching TMA status, the STP Urban program will continue, but will be administered a little differently than in the past.

WisDOT has decided to go with a 5-year program, which will include the six projects and others that have yet to be approved for funding. The first 5-year program will be between 2014 and 2018. Previously the program was a 4-year program with funding occurring every second year.

In addition, FHWA has established a new STP-U entitlement for the Green Bay Urbanized Area. MPO staff and WisDOT staff have been in recent discussions on determining how much additional funding is available and the timing of future project approvals. The MPO will have more funds than in the past as a result of having an urbanized area population that now exceeds 200,000.

L. Conard noted that the Allard Street, Greene Avenue, Mather Street, and Gray Street comprehensive applications were due to WisDOT on June 28. Since that time, WisDOT Northeast Region staff has been working with the locals to finalize project costs.

Project managers representing Allard Street (E. Rakars of De Pere), Greene Avenue (C. Berndt of Allouez), and Mather and Gray Streets (S. Grenier of Green Bay) indicated that the WisDOT management consultant fees were significantly greater than expected. In addition, the project cost estimates provided by the state were higher than anticipated.

C. Runge stated that he invited the Local Program Manager from WisDOT Northeast Region to attend today's meeting to help explain the changes to the local program and the state's project cost estimates, but he was unable to attend. C. Runge was also told that no other WisDOT staff person could attend to discuss these issues.

Discussion occurred regarding WisDOT's management consultant fees and the level of service provided. Many members of the committee expressed frustration about the difficulty of and costs associated with working with the management consultants.

The subcommittee members who are also STP-U project managers agreed that making the projects whole (80% federal / 20% local) would be preferred if additional funds are made available for the funding cycle.

Discussion occurred regarding amending the TIP to allow the projects to move forward at 80/20. This would likely require a major amendment process and approval by the Brown County Planning Commission Board of Directors.

L. Conard reiterated that MPO and WisDOT staffs are currently discussing options for the current program and possible timing of future project approvals.

C. Runge stated he would be in contact with subcommittee members once more information is known.

P. Fontecchio asked why CTH EA was not included in the most recent funding approval.

L. Conard stated that WisDOT provided an estimate of \$2,500,000 for the 2-year funding period of 2015/2016. MPO staff ranked submitted projects using the eight criteria used to establish project priorities. Four projects (Allard, Greene, Mather, and Gray) ranked high and were close to the target of approximately \$2,500,000. The Transportation Subcommittee recommended and the Brown County Planning Commission Board of Directors approved the projects. (Note: the approval of the four projects occurred as part of the 2012-2016 TIP process and the CTH EA project had not yet been submitted to the MPO to include in the TIP. The EA project was first submitted for inclusion in the 2013-2017 TIP with a proposed construction year of 2017. The 2017 funds have not yet been assigned to specific projects.)

L. Conard stated that the CTH EA project remains eligible for funding and will be considered as a candidate project as the MPO looks to identify projects for the balance of the new 5-year program, including 2017 and 2018 projects.

P. Fontecchio stated he did not agree with process used to prioritize projects, particularly the criterion that allows projects to receive points based on the number of years the projects appear in the TIP. He stated this seems like poor planning.

C. Runge stated that the Brown County Planning Commission Board of Directors adopted the process, and this criterion was included to reward applicants that demonstrate a commitment to long-range project planning.

P. Fontecchio referred to page 93 of the draft TIP which shows the Brown County funding balance of \$1,221,358. He asked if this money was available to the county for projects.

L. Conard stated that the \$1,221,358 represents Brown County's sub-allocation of funds. All urban area communities with STP Urban-eligible road miles are assigned a sub-allocation proportional to their share of mileage. It is not "money in the bank." Instead, a positive balance indicates that an applicant is eligible to receive STP-U funds during a TIP funding cycle, and a negative balance indicates that an applicant is not eligible to receive STP-U funds during a TIP funding cycle. The county's current positive balance will make it eligible to receive STP-U funds in the next funding cycle.

A motion was made by T. Klimek, seconded by S. Grenier, to recommend approval of the draft 2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area to the BCPC Board of Directors. Motion carried.

4. Discussion of proposed performance measures for the Green Bay MPO Congestion Management Process (CMP).

C. Runge provided an overview of the proposed performance measures, performance targets, and data sources for the Green Bay Metropolitan Planning Area's Congestion Management Process (CMP). The development of a CMP is required for urbanized areas with populations above 200,000.

R. Nyberg asked if the plan reflects the trend that people are driving less than in the past.

C. Runge stated that this will be considered in the CMP by measuring total delay per mile and delay per vehicle per mile.

C. Runge stated MPO staff plans to test areas of potential congestion by performing "floating car studies." MPO staff will drive along road segments using a Global Positioning System (GPS) device to record and measure delay.

S. Grenier asked about the goal of having on-street bicycle facilities on 20 percent of the Metropolitan Planning Area's collector and arterial streets by 2020. S. Grenier stated that bicycle accommodations are required for Monroe Avenue in Green Bay as part of Trans 75 (Complete Streets Law). Feedback from people who live in the adjacent neighborhoods indicates that they prefer to ride on residential streets parallel to the busy streets. Many feel uncomfortable riding on a busy street such as Monroe or Velp Avenue. The sharrows (shared bike and parking) the city installed on Crooks and Cherry are popular with area residents.

C. Runge stated that one of the draft goals for the 2045 MPO Long-Range Transportation Plan is to develop a bicycling and walking culture in the area that will help people feel more comfortable about bicycling on major streets.

C. Runge introduced Mr. Mark Walter who was attending the meeting today. Mr. Walter is staff from the Brown County Port and Resource Recovery Department. C. Runge asked M. Walter if he has any questions or comments about the draft goals and objectives.

M. Walter stated that he does not have comments or questions.

B. Balke asked if the document will be brought back to the Transportation Subcommittee in the future.

C. Runge stated that staff's goal is to present a full draft of the CMP to the subcommittee in October.

5. Discussion of draft goals and objectives for the 2045 Green Bay MPO Long-Range Transportation Plan.

C. Runge stated that the due date for the MPO's next long-range transportation plan is November of 2015. Although this is more than two years away, staff is beginning to develop goals and objectives for the plan.

C. Runge stated that Moving Ahead for Progress in the 21st Century (MAP-21) strongly emphasizes the establishment of performance- and outcome-based transportation programs, and MPOs are required to use a performance-based approach when they develop transportation plans for their Metropolitan Planning Areas. The draft goals and objectives for the long-range transportation plan are meant to reflect this approach.

C. Runge asked members of the subcommittee if they have comments or questions about the draft goals and objectives. He also asked the members to let him know if they have comments or questions after the meeting.

6. Discussion of the Green Bay MPO's Transportation System Performance Status Report.

The existing long-range plan was adopted in 2010. The staff report contains the status of the performance measures identified in the plan. This report is for information purposes, and no action is necessary.

P. Fontecchio stated he was opposed to the strategy that stated "For arterial streets, continue to construct two-lane boulevards or three-lane streets instead of streets with four lanes unless more lanes are proven to be necessary." His approach to road building is to minimize costs.

C. Runge stated that the BCPC/Green Bay MPO staff also wants to minimize costs, and many county and other road projects that have occurred in the area over the last several years have been narrowed based upon the recommendations of BCPC/Green Bay MPO staff. BCPC/Green Bay MPO staff's goal is to "right size" streets to save money and maximize efficiency and accessibility.

P. Fontecchio stated he also disagrees with recommendations in a 2005 BCPC/Green Bay MPO report entitled *A Case for Narrow Arterial Streets* that is on the BCPC/Green Bay MPO website.

P. Fontecchio stated he would like to see a cost component included in the long-range plan, as it is not cost-constrained.

C. Runge stated that the long-range plan is a policy document that does include a long-term financial analysis. The plan is not a Capital Improvement Program or TIP that identifies specific costs for all aspects of transportation projects.

P. Fontecchio stated he would vote against this type of (long-range) plan in the future.

T. Klimek suggested the plan also address short-sea shipping and the proposed intermodal operations.

B. Balke stated this item was informational and additional feedback can be provided to C. Runge.

7. Any other matters.

C. Runge stated that a Transportation Subcommittee meeting will likely be scheduled in October.

8. Adjourn.

B. Balke adjourned the meeting at 11:40 a.m.

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, October 15, 2013 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Sherry Steenbock, Rosemary Desisles, Ed Koslowski, Delores Pierce, Duane Pierce, Jim Haskins, Joe Witkowski

**Running Total of Veterans' Certificates: 1472

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda.

Motion made by Jim Haskins, seconded by Delores Pierce to approve the agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve or Modify Minutes of September 17, 2013.

Motion made by Duane Pierce, seconded by Sherry Steenbock to approve the minutes. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Follow up discussion regarding Veterans Appreciation Day at Brown County Fair on August 17, 2013.

Chair Erickson asked if anyone had any comments regarding this. Jim Haskins stated that he and Duane Pierce attended the last Fair Board meeting and expressed their displeasure with some of the things that happened at the Fair. The Fair Board President took notes and stated that they will work on the complaints for next year. Haskins indicated that he and Pierce will also attend the next meeting of the Fair Board.

Pierce stated that he had discussed with Haskins and Koslowski at the follow up meeting for the Meet and Greet the possibility of purchasing a lit sign to be used at the Fair. His Legion Post currently has one for sale that they are asking \$300.00 for and it comes with a few extra sets of letters. Pierce and Koslowski thought it may be a good idea to purchase this and then loan it out to other organizations. Erickson commented that they would have to look at zoning issues if lights are flashing, etc. Pierce stated that it is a steady light. Haskins stated that they will ask the Fair Board if they can use it and Erickson pointed out that the Fairgrounds is owned by Brown County, but you would have to see what the ordinance is with regard to lighted signs in the City of De Pere.

Witkowski stated that he missed the last meeting but he attended the Fair event and felt it was an absolute success and he stated that people seemed enthusiastic with the tables. He also asked if the group of Vietnam Veterans had previously gotten together at any events and

Erickson stated that it was not an organized group of Veterans but rather was veterans who chose to attend the event on their own. Witkowski felt the attendance by the Vietnam vets was impressive. He noted that many comments were made in the minutes from the last meeting but he wondered if anyone had sent any correspondence to the Fair Board for the help they did do for the Subcommittee. Haskins and Pierce stated that they thanked the Fair Board in person. Erickson stated that he would give a written thank you note to the Fair Board President, Steve Corrigan. Witkowski also wanted to know if there was a follow up in the paper as to how the event went. He stated that in another club he is in they let the paper know how the event turned out and he felt that that would be a good idea.

Ed Koslowski asked if there were any plans to honor a group next year such as we did with the Vietnam vets this year. Another idea he thought of with regard to the Meet and Greet is the possibility of getting in touch with the Fair Board to have a display inside one of the buildings that would run for the length of the Fair.

6. Report from CVSO Jerry Polus.

Polus was not in attendance and therefore there was no report.

7. Comments from Bill Kloiber and/or Carl Soderburg.

Bill Kloiber and Carl Soderberg were not in attendance and therefore there were no reports.

8. Discussion Regarding Veterans Day.

Steenbock reported that 38 certificates were sent out last month following the Fair and this month there were three additional certificates sent out.

With regard to Veterans Day, all four newspapers will be putting an article in the paper and two of the four will need the information by November 1 so she asked people to get their information to her as soon as possible. The other newspapers need the information by November 4. Steenbock said that Sam's Club and Walmart asked her to include the following language with their information, "Veterans who are honorably discharged from the US military within the last twelve months will be placed in direct placement of employment for positions with emphasis on high volume cashiering, stocker, inventory, associates service cashier member service." Some of the Subcommittee felt that it may not be appropriate to have this included in the offer and Steenbock agreed and felt this was an unusual request and one that the Subcommittee was not interested in including. Erickson stated that the Museum and Zoo are on board with free admissions for Veterans and their families and he also had several others offers. Haskins also wanted to make sure that it was noted that American Antiques will be giving a free watch battery to veterans from November 11 – 16, not just on Veterans Day.

9. Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Maino, Ness, Pierce, Steenbock & Witkowski.

-Erickson had a few more comments on the Fair. He confirmed that he will send a thank you note to Steve Corrigan of the Fair Board. He also stated that he had been reviewing the County Budget Book in anticipation of the County budget meeting which will be held on November 6, 2013. As he was going through the Parks budget he noted that there was \$20,000 in the budget for the Fair and he stated that the prior year there was \$30,000 allocated for the Fair. He noted that the budget is very, very tight and he urged this Subcommittee to be thankful for what they get and to be mindful of what they ask for from the Fair. Erickson stated that the budget for

the Subcommittee is \$1,000 and there was the \$595 donation from Schwab for their jeans day promotion and Erickson thought he could put something out to larger employers in the area to do the jeans day promotion again.

-Desisles stated that the USS Wisconsin Commemoration Ceremony will be held on October 22 at Wisconsin Veterans Museum at 11:00 a.m. She also reported that the Department of Workforce Development will be holding a job fair at Shopko Hall on October 17 and admission is by ticket only and the hours are from 10:00 am– 3:00 pm.

Desisles also brought up the idea of organizing a walk or some other similar event to call awareness to Veterans' suicides. She asked the subcommittee to think about it and come up with some ideas because she felt it was important to honor these people because their life was worth something even if they did not think so.

-Haskins saw the end of a news story recently about quilts that were donated to Veterans. He also stated that he is still working with Steenbock on the Veterans Day Off With Pay Bill.

-Koslowski passed around an invitation he received in the mail for the veterans ceremony at the Green Bay Yacht Club. Koslowski also indicated that he had seen an article in the Howard Suamico newspaper regarding a homeless veteran and they were looking for donations for him. If anyone has donations, contact Sue at Thornberry Cottage.

-Pierce reported that the Pearly Gates on Finger Road will be providing free lunch to Vets and their significant others on November 9 from 11:00 am – 4:00 pm. Pierce also stated that there will be free dinner at the Golden Coral on November 11, from 4:00 to 9:00 p.m. for Veterans.

-Witkowski stated that he would like this Subcommittee to send a letter of thanks to the two members who recently resigned, John Walschinski and Don Bettine. It was indicated that that had already been done and Witkowski was grateful for it. Witkowski entertained the Committee with a poem about Christopher Columbus.

10. **Such Other Matters as Authorized by Law.**

None.

11. **Adjourn.**

**Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:48 p.m. Vote taken.
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Alicia Loehlein Therese Giannunzio
Recording Secretary Transcriptionist