

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stat., notice is hereby given to the public that the following meetings will be held

THE WEEK OF MARCH 21 – 25, 2011

MONDAY, MARCH 21, 2011

- | | | |
|-------------|--|---|
| *10:00 a.m. | NE WI Family Care District Board Meeting | NWTC Advance Business Ctr.
NEW FC District Offices
2701 Larsen Road |
| *3:00 p.m. | Housing Authority | Room 604, City Hall
100 N. Jefferson Street |

TUESDAY, MARCH 22, 2011
(No Meetings Scheduled)

WEDNESDAY, MARCH 23, 2011

- | | | |
|------------|--|---|
| *4:00 p.m. | Children with Disabilities Education Board | Syble Hopp School
755 Scheuring Road |
| *6:00 p.m. | Human Services Committee | Room 200, Northern Building
305 E. Walnut Street |

THURSDAY, MARCH 24, 2011

- | | | |
|------------|--|---|
| *8:30 a.m. | Aging & Disability Resource Center
Board of Directors | ADRC of Brown County
300 South Adams Street |
| *5:30 p.m. | Administration Committee | Room 200, Northern Building
305 E. Walnut Street |

FRIDAY, MARCH 25, 2011
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

Northeast Wisconsin Family Care

District Board Meeting Agenda

March 21, 2011

10:00 a.m.

NWTC Advance Business Center, NEW FC District Offices
2701 Larsen Road, Green Bay, WI 54303

1. Call to Order
2. Confirmation of Proper Posting
3. Confirm Agenda
4. Review and Approve March 4, 2011 Meeting Minutes
5. Public Comment
6. Review of Board Member Responsibilities to Represent the District—Andy Phillips (discussion only)
7. Rules for Closed Sessions—Andy Phillips (discussion only)
8. Protocol for Contacting Legal Counsel—Mark Moeller/Andy Phillips—take action on same, if any
9. The CEO Selection criteria and process – Julie Kudick; The Board will convene into Closed Session pursuant to Wisconsin Statute § 19.85(1)(e), for purposes of “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss candidates for the CEO position and otherwise discuss interview criteria, qualification criteria and other details surrounding the interview process related to candidates for the Northeast Wisconsin Family Care CEO.
10. Reconvene in open session and take action on matters discussed in closed session, if any, including authorizing the extension of an offer to the selected candidate.

LUNCH BREAK

11. Fiscal Agent Report – Barb Larson-Herber (discussion only)
12. Planning Director’s Report—Rolf Hanson (discussion only)
 - Family Care History
 - Current Situation
 - Strategies and Opportunities
13. Mission Development (discussion only)
14. Upcoming Meeting Schedule—April 18 at NWTC Advance Business Center
15. General Announcements (discussion only)
16. Adjourn

NOTE: Deviation from agenda order may occur

Individuals with disabilities requiring special accommodations for attendance at the meeting should contact Debbie at (920) 857-9997 at least 48 hours prior to the meeting.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, March 21, 2011
City Hall, 100 N. Jefferson Street, Room 604
Green Bay, WI 54301
3:00 p.m.

MEMBERS: Michael Welch-Chair, Tom Diedrick, Rich Aicher, Darlene Hallet, Ann Hartman

APPROVAL OF MINUTES:

1. Approval of the minutes from the February 21, 2011 meeting of the Brown County Housing Authority.

COMMUNICATIONS:

None

REPORTS:

2. Report on Housing Choice Voucher Rental Assistance Program
 - A. Preliminary Applications
 - B. Housing Assistance Payments
 - C. Housing Assistance Unit Count
 - D. Housing Quality Standard Inspection Compliance
 - E. Housing Choice Voucher Administrative Costs and HUD 52681B
 - F. Portability Activity
 - G. SEMAP Monitoring Report
 - H. Report of the Housing Choice Voucher Family Self-Sufficiency Program.
 - I. Report on the Housing Choice Voucher Home Ownership Option.
 - J. VASH Reports
 - K. Report on Langan Investigations Criminal Background Screening and Fraud Investigations

OLD BUSINESS:

3. Discussion and possible action regarding usage of BCHA's vehicle.

NEW BUSINESS:

4. Review and approval of revisions to Chapter 7 (Verification) of the Housing Choice Voucher Administrative Plan.

INFORMATIONAL:

None

BILLS:

FINANCIAL REPORT:

STAFF REPORT:

5. Investments update
6. Update on Federal funding
7. Recognition of Paul Kendle's contributions to the BCHA

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Pursuant to Section 19.84, notice is hereby given to the public:

**BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION
BOARD AGENDA**

**Wednesday March 23, 2011 4:00pm
Syble Hopp School**

1. Call to Order - 4:00 pm. - Jerome Van Sistine
2. Action Item: Approval of February 23, 2011 Board Minutes
3. Action Item: Correspondence
4. Action Item: Approval of Agenda -
5. Action Item: Donations
6. Action Item: Financial Report
7. Action Item: Administrators Report
8. Action Item: Parent Organization
9. Action Item: Payment of Bills
10. Action Item: Retirement
11. Adjournment to Executive Session: The Board will move to executive session and reconvene to open session as allowed by Wisconsin stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, negotiations and staff requests.
12. Action item: Teacher contracts
13. Action item: Staff requests
14. Adjournment.

"Any person wishing to attend who, because of disability requires special accommodation should, contact Syble Hopp School at 336-5754 by 3:00 p.m. on Tuesday, March 22, 2011, so arrangements can be made."

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Carole Andrews, Vice Chair
Steve Fewell, Pat Moynihan Jr., Pat La Violette,
Pat Wetzel, Jesse Brunette

HUMAN SERVICES COMMITTEE

Wednesday, March 23, 2011

6:00 p.m.

Rm. 200, Northern Building
305 E. Walnut Street

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 23, 2011.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:
 - a. Children with Disabilities Education Board (February 23, 2011)
 - b. Human Services Board (February 10, 2011)
 - c. Legislative Subcommittee (February 22, 2011)

Human Services Dept.

2. Executive Director's Report.
3. Update on Electronic Medical Records (EMR).
4. High Cost Cases.
5. Financial Report for Community Treatment Center and Community Programs.
6. Community Treatment Center Update.
7. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.
8. Approval for New Non-Continuous Vendor.
9. Request for New Vendor Contract.
10. Monthly Contract Update.

Aging & Disability Resource Center – No agenda items.

Health Department – No agenda items.

Syble Hopp – No agenda items.

Veterans' Services – No agenda items.

Other

11. Audit of bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97agenda/humsvc/January_2011.doc

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ADMINISTRATION COMMITTEE

Tom Lund, Chair
Jack Krueger, Vice Chair
Kris Schuller, Tony Theisen, Mark Tumpach

ADMINISTRATION COMMITTEE

Thursday, March 24, 2011

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

- I. Call to order.
 - II. Approve/modify agenda.
 - III. Approve/modify minutes of February 24, 2011.
1. Review of minutes:
 - a. Brown County Housing Authority, February 21, 2011.

Communications

2. Communication from Supervisor Andrews re: Request that Human Resources review, expand and update the Brown County Code of Ordinances, Section 4.105 to include the prohibition of other forms of harassment to include physical and verbal forms. *Referred from March County Board.*
3. Communication from Supervisor Brunette re: For clarification and possible correction of the County's policy regarding health insurance benefits for former County Employees. *Referred from March County Board.*
4. Communication from Supervisor Lund re: To look at developing work policies to put in place after the current union contracts have expired.

Information Services

5. Budget Status Financial Report for January, 2011.
6. Director's Report.

Human Resources

7. Human Resources Activity Report for February, 2011
8. Director's Report.

Dept. of Administration

9. 2011 Budget Adjustment Log

10. 2011 Grant Application Approval Log
11. Request for Asset Maintenance Funds (11-01): Major Fixed Mechanical System.
12. Budget Adjustment Request (11-20): Interdepartmental reallocation.
13. Information Services Unallocated Depreciation
14. Award of Financial Reporting Achievement
15. Director's Report.

Facility & Park Management

16. Approval of Mail Service RFP.
17. Budget Status Financial Report for December, 2010.
18. Director's Report.

Corporation Counsel – No agenda items.

Child Support – No agenda items.

County Clerk – No agenda items.

Treasurer – No agenda items.

Other

19. Audit of bills.
20. Such other matters as authorized by law.

Tom Lund, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.



MARCH 2011

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5:00 pm	Ed & Rec 5:00 pm		
			1	2		5
	Executive Cmte 6:30 pm					
6	7		8	9	10	11
	Executive Cmte 6:15 pm	Vets Recognition 5:15 pm	Spc Admin 6:30 Spc Ed & Rec 6:45 Board of Supervisors 7:00 p.m.	Facility Master- Plan 5:00 pm CANCELLED		
13	14	15	16	17	18	19
			Human Svc 6:00 pm	Admin 5:30 pm		
20	21	22	23	24	25	26
	Land Con 6 pm Plan Dev & Trans 6:30 pm			Special Ed & Rec 6:00 pm (Central Library)		
27	28	29	30	31		

APRIL 2011



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
			Public Safety 5:00 pm			
3	4	5	6	7	8	9
	Executive Cmte 6:30 pm			Ed & Rec 5:00 pm		
10	11	12	13	14	15	16
			Board of Supervisors 7:00 pm			
17	18	19	20	21	22	23
Easter 	Land Con 6 pm Plan Dev & Trans 6:30 pm		Human Svc 6:00 pm	Admin 5:30 pm		
24	25	26	27	28	29	30

BROWN COUNTY COMMITTEE MINUTES

- Land Information Office (September 15, 2010)
- Planning Commission Board of Directors – Transportation Subcommittee (January 10, 2011)

To obtain a copy of Committee minutes:

[http://www.co.brown.wi.us/minutes and agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

OR

Contact the Brown County Board Office or the County Clerk's Department

MINUTES

Brown County

Land Information Office (LIO) Committee

Wednesday, September 15, 2010

1:00 PM

Northern Building, Room 200

305 East Walnut Street, Green Bay WI

ROLL CALL:

Kerry Blaney	<u>X</u>	Keith Deneys	<u>Exc</u>
Bill Bosiacki	<u>X</u>	Chuck Lamine chair	<u>X</u>
Bill Boyle	<u>Exc</u>	Karl Fleury	<u>X</u>
Bernie Erickson	<u>Exc</u>	Ray Smith	<u>X</u>
Dorothy Erickson	<u>X</u>	Ellen Sorensen	<u>X</u>
Pat Ford	<u>X</u>	Jim Wallen	<u>Exc</u>
Bill Hafs	<u>Exc</u>	Cathy Williquette vice chair	<u>X</u>
Bob Heimann	<u>X</u>		

Also present: Jeff DuMez, Dan Taters, Laura Workma, Francine Roberg, Tom Giese

APPROVAL OF MINUTES:

1. Approval of the minutes from the July 21, 2010 LIO Committee meeting

Motion by Ford, seconded by Sorensen to approve the minutes of the July 21, 2010 LIO Committee meeting.

REPORTS:

2. Projects Briefing:

- o Air photos.
- o LiDAR elevation mapping.
- o Addressing & street naming standards.
- o Zoning permit scanning
- o Plat book
- o GIS Server upgrades
- o Web mapping enhancements
- o Land Conservation Projects
- o Updates on other projects
- o LIO activity reports

J. DuMez discussed the progress on these various projects. He said that the air photo project and LiDAR elevation mapping projects were on schedule. On both of these projects, surveyors Pat Ford and Tony Huberty were doing field checks to ascertain and report the quality and accuracy of the products.

On the addressing & street naming standards project, J. DuMez said that the Sheriff's Department has some issues with the street name standards currently used by the County. E. Sorensen discussed her experience in Fond du Lac County with up street names and signage. J. DuMez said that the Sheriffs Dept. will be moving to a new Records Management System next year, and that he has had discussions with them and Public Safety about street names and how they can be made more compliant with these other systems. Future action may be required.

J. DuMez reported on the zoning permit scanning project. Summer interns from the Planning & Land Services Dept. have been scanning in holding tank permits and these records will be made much more accessible and put online as a link to the online GIS map.

J. DuMez reported that the plat book is not yet finished. He said that he has been busy with a lot of other projects including the GIS server upgrades, web mapping enhancements, and much more leaving no time for plat book updates. He also mentioned that the Land Conservation Dept. has recently been awarded some grants which are going to require a significant amount of GIS-related work.

BUSINESS:

3. Review & Approval of the adjustments made to the Land Records Modernization / LIO Budget.

J. DuMez noted that there was a Fringe rate adjustment made by Administration, which resulted in a minor change to the expenditures. The committee discussed this and determined that action on this item was not required.

4. Review and Approval of the 2010-2015 Land Records Modernization Strategic Plan

J. DuMez presented a final draft of the strategic plan. He noted that this plan had been compiled by Needs Analysis (staff interviews) of departments and other users of the system and that this committee had reviewed the plan's goals and objectives in detail during the last committee meeting. The plan was displayed and significant parts highlighted on a projector screen.

Motion by C. Williquette, Seconded by P. Ford to approve the 2010-2015 Land Records Modernization Strategic Plan. Discussion followed. The committee reviewed the changes and additions made since the plan was reviewed at the last committee meeting. Vote taken. Approved unanimously.

5. Update to the Land Information Council Policies & Procedures

J. DuMez handed out a document entitled "2010 Proposed Land Information Council Policies and Procedures". J. DuMez said this document reflects the changes being made to this committee; namely the change from a "Committee" to a "Council" as required by the new statute. J. Dumez said that he also went through the minutes and motions of recent LIO Committee meetings and made some other changes to updated the polices and other changes made in recent years.

The committee discussed this document. It was decided to hold off on taking any action on this until after the County Board adopts the proposed Ordinance to officially change this group from the Land Information Office Committee to the Land Information Council. J. DuMez said that he hopes to have the Ordinance to the County Board next month. No action was taken on this policies & procedures document.

6. Any Other Matters

Meeting Adjourned.

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, January 10, 2011
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo	_____	Brian Lamers - Chair	_____ X
Bill Balke – Vice-Chair	_____ X	Doug Martin*	_____ X
Bob Bartelt	_____	Rebecca Meert	_____ Exc
Craig Berndt	_____ X	Tom Miller	_____
Graham Callis	_____ Exc	Chris Phelps	_____ X
Mike Finn	_____	Eric Rakers	_____ Exc
Ed Kazik	_____	Derek Weyer	_____ X
Tom Klimek	_____ X	Ed Wiesner	_____

(Non-voting)

David Lowe (WisDOT – Madison)	_____
Alexis Kuklenski (FHWA – Madison)	_____ X
John Nordbo (WisDOT – Madison)	_____ X
Aileen Switzer (WisDOT – Madison)	_____
William Wheeler (FTA Region 5)	_____

Others Present: *Steve Birr for Doug Martin, Lisa J. Conard, Cole Runge, and Dan Teaters.

B. Lamers opened the meeting at 10:00 a.m.

ORDER OF BUSINESS:

1. Approval of the August 16, 2010, Transportation Subcommittee meeting minutes.

A motion was made by B. Balke, seconded by T. Klimek, to approve the August 16, 2010, Transportation Subcommittee meeting minutes. Motion carried.

C. Runge introduced Alexis Kuklenski, the new Federal Highway Administration liaison to the MPO.

2. Discussion of and recommendation to the BCPC Board of Directors regarding the 2007-2009 Green Bay Metropolitan Area Intersection Crash Study.

C. Runge presented the 2007-2009 Green Bay Metropolitan Area Intersection Crash Study, stating that it represents the third crash study conducted for the Green Bay area. Similar to past studies, C. Runge identified the 30 intersections with the highest crash rates. Staff provided written observations, and in some cases, recommendations for each intersection.

C. Runge stated this is the first time staff looked closely at crashes at intersections in which the red/yellow flashing phases were active. This typically occurs late at night and in the early morning hours. Statistics show that driver intoxication was not a factor in most of the crashes. C. Runge stated that drivers might be confused by the flashing signals and suggested that each community study their respective intersections and consider flashing the red signals in all directions to act as an all-way stop.

C. Runge stated that the two-lane roundabout located at the Claude Allouez Bridge/Broadway intersection had the highest crash rate between 2007 and 2009. However, some of the

incidents occurred prior to the construction of the roundabout and most of the incidents were minor.

A. Kuklenski asked how often a crash study is published.

C. Runge stated approximately every three years and that this is the third three-year study done to date.

A motion was made by C. Berndt, seconded by C. Phelps, to make a recommendation for endorsement to the BCPC Board of Directors regarding the 2007-2009 Green Bay Metropolitan Area Intersection Crash Study. Motion carried.

3. Discussion of and recommendation to the BCPC Board of Directors regarding the Brown County Bicycle and Pedestrian Plan Update.

C. Runge stated that staff would not be seeking a recommendation from the Transportation Subcommittee at this meeting. Instead, C. Runge offered the subcommittee an additional opportunity to comment on the plan.

D. Teaters presented the Brown County Bicycle and Pedestrian Plan Update and stated that the plan is a guidance document. He stated that most of the bicycle and pedestrian facility recommendations were taken from adopted community bicycle and pedestrian plans, comprehensive plans, and park and open space plans. The additional recommendations in the Brown County Bicycle and Pedestrian Plan Update are mainly designed to fill gaps and connect facilities between communities.

D. Teaters noted that the plan had been updated to reflect new federal design standards for bicycle and pedestrian facilities.

D. Weyer asked that the state's "Complete Streets" law and five exceptions be noted in the plan.

C. Runge stated that the draft plan contains a Complete Streets section and that this section mentions that exceptions to the law exist. He also stated that staff will review this section to see if additional information about the exceptions should be included.

D. Teaters noted that the county plan will be updated in the future as necessary. For example, the county plan will be updated to reflect the bicycle and pedestrian facility recommendations in new and revised community plans after they are adopted.

D. Weyer indicated that Riverside Drive will be reconstructed in 2014. D. Weyer noted that bicycle lanes are being considered and suggested that this be reflected in the plan. In addition, staff should note in the plan that the Safe Routes to School program is a source of funds for implementation.

C. Runge stated that staff will be accepting comments and will provide the subcommittee a revised draft in the near future. C. Runge also stated that staff is willing to meet with representatives of communities and the Brown County Highway Department to discuss specific facility recommendations.

C. Runge stated that the plan will likely be presented to the Brown County Planning Commission Board of Directors in March of 2011.

4. Any other matters.

None.

5. Adjourn.

A motion was made by D. Weyer, seconded by C. Berndt, to adjourn. Motion carried.

B. Lamers closed the meeting at 10:24 a.m.