

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
APRIL 3 – 7, 2017**

MONDAY, APRIL 3, 2017

(No Meetings)

TUESDAY, APRIL 4, 2017

(No Meetings)

WEDNESDAY, APRIL 5, 2017

*9:00 am	Benefits Advisory Committee	Room 200, Northern Building 305 E. Walnut Street
*6:15 pm	Administration Committee	Room 200, Northern Building 305 E. Walnut Street
*6:30 pm	Planning Commission Board of Directors	Commission Room GB Metro Transportation Center 901 University Avenue

THURSDAY, APRIL 6, 2017

(No Meetings)

FRIDAY, APRIL 7, 2017

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

Benefits Advisory Committee

Agenda

April 5, 2017

9:00 AM

Room 200

Northern Building

305 E. Walnut Street, Green Bay

- **Old Business:**
 - None
- **New Business:**
 - 2016 Review
 - 2017 Trends and information
 - 2018 Preparation

- **Committee overview**

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ADMINISTRATION COMMITTEE

Richard Schadewald, Chair
Jamie Blom, Vice-Chair
Mark Becker, James Kneiszel, John Vander Leest

ADMINISTRATION COMMITTEE

Wednesday, April 5, 2017

6:15 p.m.

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 1, 2017.

1. Review minutes of: None.

Comments from the Public

PRESENTATIONS

2. PACE Program.
3. Benefit Overview by M3.

Communications

4. Communication from Supervisor Evans re: To have Corporation Counsel and Human Resources review Chapter 4 and the Employee Handbook Chapter 30.01 as it relates to language for Progressive Discipline and make appropriate suggestions as how to incorporate such language and procedures. *Motion at March meeting: To hold.*
5. Communication from Supervisor Evans re: To make the County employees, who retired, but were not able to bank or cash-out their sick leave, whole; this pertains to, but does not limit it to employees who retired in 2014 and 2015. By "whole" it is determined as the difference between the retiree's County individual (or family) monthly health insurance premium to that of their spouse (or market place) non-county monthly premium; reimburse the difference. It is with the understanding for those retiree's, who at the time, Director Miller told them they did not have the option to cash out or bank their sick leave and that it could only be used for health insurance. *Request from Supervisor Evans to bring item back to April meeting.*
6. Communication from Supervisor Sieber re: To send a resolution to the State of Wisconsin asking for reforms to GASB 68 in accounting for WRS balances. *Motion at March meeting: To hold.*
7. Communication from Supervisor Zima re: I am requesting that administrative policy be amended to include a budgeting and expending policy regarding the budgeting and expending of contract services as follows: that any contract services dollars that are not specifically identified in the budget require review and approval by standing committees and the County Board before expended. *Referred from March County Board.*
8. Communication from Supervisor Schadewald re: That the Administration report to Executive Committee on projected building needs for the next 5-10 years. *Referred from March County Board.*

9. Communication, at the request of County Clerk Sandy Juno, to recreate an ordinance or resolution that would require editing and markup on administrative policies and other documents that have changes so that staff reviewing the documents can identify the changes.

Budget Adjustment Requests

10. 2017 Budget Adjustment Request (17-07) re: Any allocation from a department's fund balance. *Motion made by Supervisor Zima, seconded by Supervisor Evans at Feb County Board: #17-07: 2017 budget amendment – Governmental accounting standards (GASB 68) dealing with the allocation of all pension assets and liabilities to all Wisconsin Retirement System (WRS) members was implemented beginning with the 2015 financial statements. When the 2016 budget was being created, NO data was available as to the fiscal effect for GASB 68 on departments. The WRS released data on 01-10-2017 allowing for a better understanding of the effects on the County for 2016 and subsequent years (assuming all actuarial assumptions hold true). For the County's business-type (proprietary) funds and internal service funds, the anticipated net increase in expenses is \$1,104,335, as per the attached schedule. This will result in a corresponding decrease in each fund's Unrestricted Equity. Motion at March meeting: To hold.*
11. Budget Adjustment Request (17-19) re: Any increases in expenses with an offsetting increase in revenue. **Budget adjustments that involve grants not included in the 2017 budget need additional approval from the Administration Committee.*
12. Budget Adjustment Request (17-24) re: Any increases in expenses with an offsetting increase in revenue. **Budget adjustments that involve grants not included in the 2017 budget need additional approval from the Administration Committee.*
13. Budget Adjustment Request (17-25) re: Any increases in expenses with an offsetting increase in revenue. **Budget adjustments that involve grants not included in the 2017 budget need additional approval from the Administration Committee.*
14. Budget Adjustment Request (17-26) re: Any increases in expenses with an offsetting increase in revenue. **Budget adjustments that involve grants not included in the 2017 budget need additional approval from the Administration Committee.*

Standing Item

15. Update on Facilities Needs from all Departments.

County Clerk

16. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
17. Budget Status Financial Report for February 2017 (Unaudited).

Child Support

18. Budget Status Financial Report for February 2017 (Unaudited).
19. Resolution re: Wage Adjustments within the Child Support Department Table of Organization.
20. Director Summary.

Technology Services

21. Budget Status Financial Report for February 2017 (Unaudited).
22. Technology Services Monthly Report.

Corporation Counsel

23. Budget Status Financial Report for February 2017 (Unaudited). *To be distributed prior to meeting.*
24. Corporation Counsel Report.

Treasurer

25. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
26. Budget Status Financial Reports for January and February 2017 (Unaudited).
27. Tax Deed Properties Report – Updates.
 - a. HB-855-3 at 973 Haven Place in Hobart is currently listed for sale on WI Surplus Online Auctions.
 - b. March 20, 2017 Foreclosure Hearing Default List for Discussion.
28. Update on new Land Records / Tax Collection Software for Brown County.

Human Resources

29. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
30. Budget Status Financial Reports for January and February 2017 (Unaudited).
31. Human Resources Report.
32. Turnover Report with BLS Statistics.
33. Turnover Report for February 2017.
34. Department Vacancies Report.
35. Medical Plan Data.
36. Workers Compensation Report.
37. Safety Report.
38. Draft RFP for Health Benefits Consultant.

Department of Administration

39. Approval for NEWEYE to publish Administration Committee meetings.
40. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
41. Budget Status Financial Reports for January and February 2017 (Unaudited).
42. Budget Adjustment Log.
43. Departmental Opening Summary.
44. Director's Report.

Other

45. Audit of bills.
46. Such other matters as authorized by law.
47. Adjourn.

Richard Schadewald, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, April 5, 2017
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	_____	Matthew Harris	_____	Debbie Schumacher	_____
James Botz	_____	Frederick Heitl	_____	Ray Tauscher	_____
Brian Brock	_____	Phil Hilgenberg	_____	Norbert Van De Hei	_____
William Clancy	_____	Jacob Immel	_____	Jason Ward	_____
Norbert Dantinne, Jr.	_____	Kathleen Janssen	_____	Dave Wiese	_____
Bernie Erickson	_____	Dotty Juengst	_____	Reed Woodward	_____
Kim Flom	_____	Patty Kiewiz	_____		
Adam Gauthier	_____	Michael Malcheski	_____	City of Green Bay (Vacant)	
Steve Grenier	_____	Gary Pahl	_____	Br. Co. Board-DePere (Vacant)	
Mark Handeland	_____	Terry Schaeuble	_____		

Introduction of new BCPC members

1. Approval of the minutes of the February 1, 2017 regular meeting of the Brown County Planning Commission Board of Directors.
2. Receive and place on file the draft minutes of the March 13, 2017 meeting of the Brown County Transportation Coordinating Committee (TCC).
3. **Public Hearing:** Major Amendment #1 to the 2017-2021 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
4. Discussion and action on the Major Amendment #1 to the 2017-2021 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
5. Discussion and approval of the Intergovernmental Agreement Preparation of Comprehensive Plan Update between Town of Holland and Brown County Planning Commission.
6. Review and action regarding resolution recommending adoption of the 2017 Brown County Farmland Preservation Plan Update. **(Please bring your copy that was sent in a separate mailing to the meeting)**
7. Directors Report.
8. Brown County Planning Commission staff updates on work activities during the months of February and March, 2017.
9. Other matters.
10. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

BROWN COUNTY COMMITTEE MINUTES

- Neville Public Museum Governing Board (March 13, 2017)
- Traffic Safety Commission (January 10, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

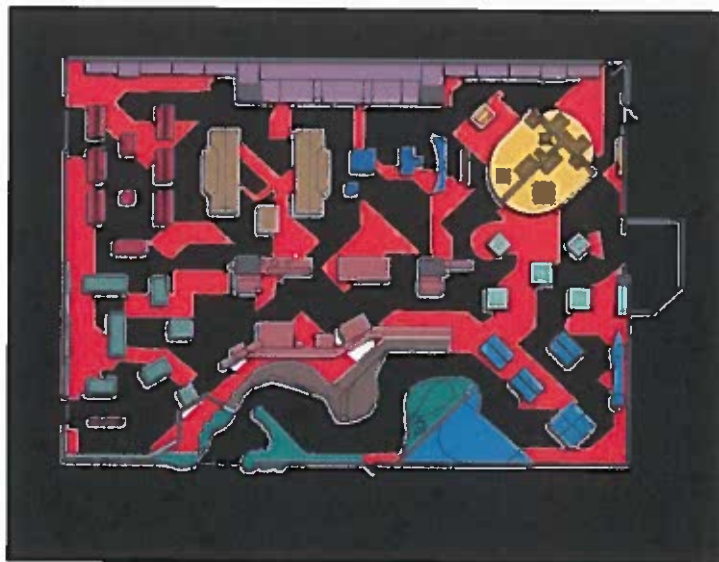
Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, March 13, 2017 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Sandy Juno , Kramer Rock and Terri Trantow
ALSO PRESENT: Kasha Huntowski, Kevin Cullen and Beth Lemke

CALL MEETING TO ORDER

1. Vice Chairman Erickson called the meeting to order at 4:34PM.
2. **APPROVE/MODIFY AGNEDA**
Motion made by Sandy Juno and seconded by Terri Trantow to approve the agenda.
Vote taken. **MOTION APPROVED UNANIMOUSLY.**
3. **Museum Director Report.** Museum Director Lemke updated the Board on the budget performance report from the Department of Administration regarding how fiscal year 2016 ended for the museum.

Museum Director Lemke provided the Board hard copies of the draft project narrative and budget for the Visitor Experience and Architectural Exhibition Master Plan Museum. She provided the overview of the narrative and key features of each section.



EXCAVATION DETAIL

This drawing illustrates the proposed exhibit elements over-layed on top of the exiting components (orange.) The areas in white represent all of the flooring to be removed. As noted in the Master Architectural Plan, The Ice Cave, Ice Age, and Rock Cycle areas will require the least amount of excavation, other than the flooring and

the walk through opening in the escarpment (highlighted on the floorplan.)

Discussion ensued; staff was asked about the overall cost of the project. The Board requested a timeline to be provided to correlate with the draft budget. They also requested more detail on the overall timeline of the proposed project. Museum Director Lemke shared that she would request the actions above and continue to provide ongoing detail in the coming months as the Brown County budget process takes place for 2018.

Museum Director Lemke also shared she is working collaboratively with UW Extension Director Judy Knudsen to determine the temporary relocation of UW Extension staff to the Museum due to the pending the sale of the current UW Extension building. Discussion ensued; no directives given.

4. Museum Deputy Director Report. Deputy Director Cullen informed the Board about the collaborative process of gathering video interviews that are being used for the interpretive plan for *Estamos Aquí* ("We are Here") opening in May 2017. He shared the fortune of the assistance from UWGB Students in the translation of numerous interviews for the audiovisual elements that are designed for the exhibit experience.

Deputy Director Cullen also provided an update of the rental of *The Initiated Eye: Secrets, Symbols, Freemasonry and the Architecture of Washington DC* and the partnership with the NEW Masonic Library and Museum who will be loaning artifacts to complement the art exhibit. Museum Director Lemke informed the Board that equipment will need to be borrowed or rented and the second floor loading dock walls removed for the delivery of artifacts in *Neon: Darkness Electrified* in July.

Discussion ensued; Sandy Juno thanked staff for sharing rack cards with her office for added promotion of *Estamos Aquí*. Vice Chairman Erickson recommended a poster be created for exhibit poster distribution to neighborhood associations as well as other Brown County departments for added promotion.

ESTAMOS AQUÍ
(We are here)

May 6, 2017 - April 2018 6 Mayo 2017 - Abril 2018

Estamos Aquí features personal stories and artifacts from many Latino families living in northeast Wisconsin.

Desarrollada en colaboración con el Centro de Recursos Comunitarios Hispanos de Casa ALBA Melanie, esta exposición bilingüe celebra las diversas culturas y tradiciones que han soportado la emigración a través de América Latina.

NEVILLE PUBLIC MUSEUM
of Brown County
NevillePublicMuseum.org

5. Such other matters as authorized by law:

Museum Director Lemke asked the Board about removing the June meeting date due to vacation plans.

Next meeting of the Neville Public Museum Governing Board will be Monday, April 10, 2017 at 4:30pm

2017 meeting date are as follows:

Monday, May 8, 2017

NO June meeting

Monday, July 10, 2017

Monday, August 14, 2017

Monday, September 11, 2017

Monday, October 9, 2017

Monday, November 13, 2017

Monday, December 11, 2017

6. Adjournment. Vice Chairman Erickson called the meeting to an end at 5:33PM.

Motion made by Kramer Rock and seconded by Sandy Juno to approve.

Vote taken. MOTION APPROVED UNANIMOUSLY.

BROWN COUNTY TRAFFIC SAFETY COMMISSION MEETING MINUTES

A regular meeting of the Brown County Traffic Safety Commission was held on Tuesday, January 10, 2017, at 9:00 a.m. at the Brown County Sheriff's Office.

Present:	Karl Ackerman	Chad Opicka	Randy Wiessinger
	Rachel Constine	Michael Panosh	Dan Van Lanen
	Peter Flucke	Cullen Peltier	Tom Witczak
	Dave Hansen	Dan Sandberg	Callum O'Connor
	Kimberly Hess	Bob Schuurmans	Lauri Maki

I. Call to Order

Chairman Sandberg called the meeting to order at approximately 9:00 a.m.

II. Approve Minutes

Motion was made by Witczak and seconded by Hansen to approve the minutes from the October 2016 meeting. **Motion carried.**

III. I-41 Construction Update

Schuurmans stated this item can now be taken off the agenda. All of the little projects left to do will be finished by June. There will be some lane closures in spring. Markers will be installed every 2/10 of a mile which will assist dispatchers in giving police/fire a more exact location. The county shop states there are now extra lane miles to plow in winter, so it will take longer before the county roads get plowed. Constine added that the county shop is starting an emergency response crew with 2-3 employees on call.

IV. Multi-Jurisdictional OWI Task Force Update

Panosh reported there were just over 200 OWIs in 2016. The highest number was the previous year. There were 588 fatalities in 2016 compared to 555 the previous year. Ackerman reported that Green Bay had about 25 OWIs in December. Sandberg noted that as of January 1, 2017, an OWI-4th is a felony.

V. BOTS Updates

See above.

VI. Fourth Quarter Traffic Fatalities

Sandberg reported there were 18 fatalities in Brown County in 2016. Eight of the 15 crashes (53%) were alcohol-related with an average .227 BAC, not including three of crashes which haven't been figured in yet. Panosh stated the national average for alcohol-related crashes is about 33%.

Sandberg noted that in the Brown County seat belt use study—which involved Howard, Suamico, Allouez and Denmark—only about 79% were wearing them. Those most likely to not wear them are in the 17-25 age range, which correlates with the age of the majority of fatalities.

VII. Review of Fatal Crash-STH 57 and CTH K

Sandberg noted that this crash happened on July 29, 2016, at approximately 1 p.m. There was road construction going on in the area which created more traffic on CTH K. The collision analysis report showed the cause of the crash to be the victim failing to yield. This is a 4-lane road now. Schuurmans stated there is a study planned for this corridor, but it is on the to-do list. No plans yet to do anything. Ideas for making this corridor safer included limiting access or making a slot right-turn lane. Also, it was suggested to close CTH K during events such as Our Lady of Good Help in August. After discussion, it was decided that Sandberg will draft a letter to Brian Brock at DOT requesting to prioritize the study and consider short-term and long-term solutions for this corridor.

VIII. Citizen Appearances

None.

IX. Other Business as Allowed by Law

Flucke stated this year there will be just short update briefings for any officers wanting to attend as the 2-day seminars will be held in Madison and Milwaukee. He stated there needs to be an increase in awareness and a reminder to municipalities about clearing snow from sidewalks.

Hess stated the first car seat check of the year will be on Saturday, March 4, 2017, from 9:00 a.m.-11:30 a.m. at Broadway.

Constine reported there will be two big county construction projects for 2017. One is CTH D from Wrightstown to De Pere, which will last from spring to winter. The second one is CTH HS at Glendale Ave. to CTH B.

Schuurmans reported that DOT will be issuing a permit to Allouez to install a beacon/crossing signal on Riverside Drive at Sunset Court, which connects to Sunset Park, allowing pedestrians/bicyclists to cross safely. This is the first one in our area.

Hansen noted that DPW has a lot of studies planned for 2017.

Witczak stated he had seen a story on the news about teen driver awareness. He suggested it would be a good idea to set something up at the stadium parking lot where teens can practice winter driving techniques. Sandberg will check with NWTC as they have a driving track where this could be held.

Brown County Traffic Safety Commission
January 10, 2017
Page 3 of 3

Sandberg stated he will bring up at the DUG meeting this week about using digital signs to alert drivers of a wrong way driver on the highway. He noted this is used in Milwaukee.

The next meeting was set for Tuesday, April 11, 2017, at 9:00 a.m. at the Brown County Sheriff's Office.

The meeting adjourned at 10:45 a.m.

Respectfully submitted,

Marsha Laurent
Recording Secretary