

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
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P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
April 6 - 10, 2015**

MONDAY, APRIL 6, 2015

*5:30 p.m.

Executive Committee

Room 200, Northern Building
305 E. Walnut Street

TUESDAY, APRIL 7, 2015

(No Meetings)

WEDNESDAY, APRIL 8, 2015

(No Meetings)

THURSDAY, APRIL 9, 2015

*5:15 p.m.

Human Services Board

Board Room A, Sophie Beaumont
111 N. Jefferson

FRIDAY, APRIL 10, 2015

(No Meetings)

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EXECUTIVE COMMITTEE

Tom Lund, Chairman
Patrick Moynihan, Jr., Vice-Chairman
Steve Fewell, Patrick Evans
Bernie Erickson, Patrick Buckley, John Van Dyck

EXECUTIVE COMMITTEE

Monday, April 6, 2015

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM ON THE AGENDA.

****REVISED****

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of March 9, 2015.

Comments from the Public

Vacant Budgeted Positions (Request to Fill)

1. Administration – Purchasing Manager (Vacated 4/17/15).
2. Child Support – Child Support Specialist – Enforcement (Vacated 4/29/15).
3. County Clerk – Deputy Clerk (Vacated 4/30/15).
4. Health – Public Health Nurse (Vacated 3/24/15).
5. Human Resources – Human Resources Analyst (Vacated 4/20/15).
6. Human Services – Account Clerk II (Vacated 4/2/15).
7. Human Services (CTC – Clinical Social Worker (Vacated 4/1/15).
8. Human Services – Economic Support Specialist (Vacated 4/1/15).
9. Human Services (CTC) – Hospital & Nursing Home Administrator (Vacated 3/12/15).
10. Public Works – Facilities – Facility Worker (Vacated 4/12/15).
11. Public Works – Highway – Highway Crew (Vacated 3/18/15).
12. Treasurer – Financial Specialist (Vacated 3/17/15).

Communications

13. Communication from Supervisor Van Dyck re: Modify the appropriate County Ordinance or Code regarding appointments to the Library Board and the Neville Museum Governing Board so at least one County Board Member, who is on the Ed & Rec Committee is appointed to these boards co-terminus. *Motion at March meeting: To have Corporation Counsel draft an ordinance change and bring back to this Committee next month.*
- 13a. Ordinance to Amend Section 3.09 Brown County Library Board.
- 13b. Ordinance to Amend Section 3.21 Brown County Neville Museum Governing Board.

Legal Bills

14. Review and Possible Action on Legal Bills to be paid.

Reports

15. County Executive Report.
16. Internal Auditor Report.
 - a) December 31, 2014 Budget Status Financial Report – Board of Supervisors & Veterans’ Recognition Subcommittee.
 - b) January 31, 2015 Budget Status Report – Board of Supervisors
 - c) February 28, 2015 Budget Status Report – Board of Supervisors.
 - d) Quarterly Status Update.
17. Human Resources Report.

Resolutions, Ordinances

18. Initial Resolutions Authorizing the Issuance of not to Exceed \$7,575,000 General Obligation Corporate Purpose Bonds of Brown County, Wisconsin in One or More Series at One or More Times.
19. Resolution re: Brown County Classification Salary Range.
20. Resolution re: Change in Table of Organization for the Land and Water Conservation Department (Agronomist Technician).
21. Resolution re: Change in Table of Organization for the Human Services Department Social Services Aide I.
22. Resolution re: Change in Table of Organization for U.W. Extension Agriculture Student Assistant LTE.
23. Resolution re: Reclassification of the Account Clerk I Position in the County Clerk Table of Organization.
- 23a. Resolution re: 2014 Balanced Budget Adjustment.

Treasurer’s Request:

24. General Discussion of County Code Chapter 3, Section 3.06, Page 3(5) Item #5.
25. Review and acceptance of successful high bidders (bids) from March 2015 Brown County Tax Deed Parcels Auction. (Documentation to be provided at meeting).
26. Review and rejection of bids less than appraised value from March 2015 Brown County Tax Deed Parcels Auction.
27. Action regarding process going forward in setting “appraised” value to sell property that did not sell at first attempt.

Other

28. Such other matters as authorized by law.
29. Adjourn.

Tom Lund, Chair

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

**MEETING OF THE HUMAN SERVICES BOARD
Thursday, April 9, 2015**

**SOPHIE BEAUMONT BUILDING, BOARD ROOM A
111 NORTH JEFFERSON, GREEN BAY, WI 54311
5:15 P.M.**

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of March 12, 2015 Human Services Board Meeting.
4. Approve Bylaws of the Medical Staff of the Brown County Community Treatment Center.
5. Approve Quality Assurance and Performance Improvement Policy.
6. Approve Sentinel Event Management Policy.
7. Executive Director's Report.
8. Financial Report for Community Treatment Center and Community Programs.
9. *Statistical Reports.
 - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
10. *Request for New Non-Continuous Vendor.
11. *Request for New Vendor Contract.
12. Other Matters.
13. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

APRIL 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am	2 Ed & Rec 5:30 pm	3	4
5 EASTER	6 Executive Cmte 5:30 pm	7	8	9	10	11
12	13	14	15 Special Admin 6:45 pm Board of Supervisors 7:00 pm	16	17	18
19	20	21 Veterans Recognition Subcmte 5:00 pm	22 Human Services 5:30 pm	23 Admin Cmte 5:30 pm	24	25
26	27 Land Con 5:30 pm PD&T 5:45 pm @ Public Works Dept	28	29	30		

MAY 2015



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Public Safety 11:00 am	7 Ed and Rec 5:30 pm	8 CJCB 8:00 am	9
10 Mothers Day	11 Executive Cmte 5:30 p.m.	12	13	14	15	16
17	18	19 Veterans Recognition Subcmte 5:00 pm	20 Board of Supervisors 7:00 pm	21	22	23
24 31	25 Memorial Day <i>County Board Office Closed</i> 	26	27 Human Services 5:30 pm	28 Admin Cmte 5:30 pm	29	30

BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center (February 26, 2015)
- Community Options Planning Committee (March 23, 2015)
- Veterans' Recognition Subcommittee (March 17, 2015)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, March 23, 2015 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Helen Desotell, Mary Hansen, Pat Hickey, Sandy Juno, Mary Schlautman, John VanderLeest, Lori Weaver and Chua Xiong

Absent: None

Excused: None

Others Present: Mary Rasmussen of BCHSD

Chairperson Mary Schlautman called the meeting to order at 8:32 a.m. with roll call. A quorum was present. Members introduced themselves to John VanderLeest, the newest COP Planning Committee member.

MODIFICATION/APPROVAL OF AGENDA

Ms. Schlautman noted that item #7 should not have been included on the agenda.

MOTION: Ms. Desotell moved to approve the agenda as modified. Ms. Juno seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Mr. VanderLeest moved to approve the January 26, 2015 minutes as mailed. Ms. Hickey seconded. Motion carried unanimously.

GENERAL UPDATES

Family Care Update – Ms. Weaver said Family Care/IRIS enrollment counseling started March 1st at the ADRC, and staff of both agencies have been very busy. Brown County consumers are transitioning between July 1st and October 1st. A great deal of coordination is taking place between the Human Services, ADRC staff, and the managed long term care organizations to facilitate a smooth transition. The wait list will be “locked down” as of April 1st, which is also the deadline for submitting the Final Transition Plan to DHS.

Ms. Schlautman said 116 individuals have already enrolled in either Family Care or IRIS, with three staff currently dedicated to that process. Soon 12 more Information & Assistance workers will be added. They also do group enrollments at places like ASPIRO and assisted living facilities.

Significant Proportions/Wait List – Ms. Weaver said we are very close to the 57% elderly goal for significant proportions. We received a variance to use temporary funding to reduce the physically disabled wait list, which affects the elderly significant proportion numbers.

Staff Update – Ms. Weaver said Tony Schmidt (long term care supervisor) resigned to accept a position with one of the Family Care managed care organizations. There are currently 18 full-time employees and one part-time employee in the COP unit. There are three vacant case manager positions and there is one

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – MARCH 23, 2015

employee on leave right now. We continue to focus on how best to meet consumers' needs as we get closer to the July 1st transition date. Nursing home relocation cases and urgent needs continue to be a priority. On the COP wait list there are currently 659 unassigned cases, of which 422 are elderly and 237 are physically disabled. There are 36 elderly and five physically disabled individuals currently being worked up for service. The ADRC will begin to take people off the list beginning July 1st. Wait list information is being shared via a computer drive between BCHSD and ADRC, and there is good support and cooperation between the two agencies. Consumers will continue to have their BCHSD case management up until their individual Family Care rollout date.

CIP Update – Ms. Hansen said there are currently 96 individuals on the wait list. Of those, 45 are considered “at large,” and there are 15 transition kids. We continue to serve transition students who “age out” of children’s waiver. Staff numbers are stable right now.

MOTION: Mr. VanderLeest moved to approve the update reports and place them on file. Ms. Desotell seconded. Motion carried unanimously.

**DISCUSSION OF COMMITTEE ROLE AND STRUCTURE
AFTER FAMILY CARE**

Ms. Weaver did some research on committees in other counties that have gone through the Family Care transition. They are often known as “long term support” committees elsewhere. She distributed copies of a page describing the oversight committee’s role per Wisconsin statute 46.27. The COP dollars are state funded and will stay here. There is a group of individuals currently served by COP dollars who will continue to be served this way. They are people with some physical problems, limited cognitive functioning or mental health issues who do not qualify for Family Care or otherwise “fall through the cracks.” There will be two full-time staff who will continue to serve these individuals.

In many counties the oversight committee falls under the ADRC, perhaps because adult protection often falls under the ADRC as well. There are several ways this committee can proceed, and it is open for discussion. Ms. Schlautman said since the committee needs to continue, there is a need for recruitment of someone in the mental health area to serve on it. Ms. Weaver and Ms. Hansen both said they have attempted many times to recruit someone for that role and also AODA with limited success. Ms. Schlautman said there has been discussion at the ADRC about the possible necessity of creating a structure to handle appeals with regard to the functional screens, wait list, etc.

Ms. Juno asked if this committee would be dealing with appeals anymore, and Ms. Weaver said it could, with COP individuals and CLTS. Some members like “Long Term Support Planning Committee” for a name option. There was discussion about possibly sharing committee duties with the ADRC. Mr. VanderLeest said we would have to have the County Board approve these changes. Ms. Schlautman said she would check with other county ADRCs to see how they’re doing things. Ms. Weaver said Family Care agencies need to have oversight committees as well.

Ms. Weaver outlined the mandatory committee representation. The committee membership must include at least five persons receiving long-term community support services, each of whom must represent one of the following groups: frail elderly, physically disabled, developmentally disabled, chronically mentally ill, and chemically dependent. Additionally, the committee must have two county elected officials, one county

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – MARCH 23, 2015

health representative, one representative from the county Human Services department, one 51.42 (mental health) representative, and one representative from the county Commission on Aging / ADRC. The representatives from the five target groups can be either consumers or their family members. Ms. Juno suggested contacting the established mental health and drug courts for recruitment. Ms. Schlautman asked anyone having someone in mind to serve on this committee to submit the information to Ms. Weaver, who will forward the information to the County Executive's office. Ms. Xiong said it is difficult to find people who are willing to volunteer their time to serve on committees. Mr. VanderLeest said it is common practice for potential committee members to fill out an application for a background check for serving on county committees.

The general opinion among members is that more research and discussion will be beneficial for making a decision on any changes.

MOTION: Ms. Juno moved to have those committee members who have the most information bring recommendations back to the committee for the May meeting. Mr. VanderLeest seconded. Motion carried unanimously.

OTHER BUSINESS

Because of the Memorial Day holiday falling on the committee's usual meeting date of fourth Monday, the May meeting will be moved to May 18th.

Ms. Schlautman distributed handouts on the upcoming public listening session at Green Bay West High School on March 24th and encouraged advocacy on behalf of the ADRC. The governor's proposed budget would adversely affect local services by eliminating the local ADRCs, replacing them with statewide or regional private or non-profit companies. New companies would not be required to have governing boards including consumer members to help select and design services. She encouraged committee members to attend or contact legislators.

MOTION: Mr. VanderLeest moved to adjourn. Ms. Hickey seconded. Motion carried unanimously. The meeting adjourned at 9:12 a.m.

Respectfully submitted,
Mary Rasmussen

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, March 17, 2015 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Ed Koslowski, Carl Soderberg, Delores Pierce, Duane Pierce, Jim Haskins, Ken Corry, Tracy Rosinski, Jerry Polus, Joe Witkowski, Lynn Geiser

EXCUSED: Rosemary Desisles

****Running Total of Veterans' Certificates: 1684**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

2. Invocation.

3. Approve/Modify Agenda.

Motion made by Jim Haskins, seconded by Delores Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve or Modify Minutes of February 17, 2015.

Motion made by Duane Pierce, seconded by Delores Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015.

Jim Haskins reported that he had attended the last Fair Board meeting and the Fair Board is working on finding a covered stage to rent. Erickson asked how the covered stage would be paid for and Haskins responded that this Subcommittee would have to bear the cost. Haskins indicated that Steve Corrigan, also of the Fair Board, would be providing names of places a stage could be rented from.

Tracy Rosinski indicated that Krolls Restaurant on Ridge Road has a covered stage in their parking lot on Packer game days and suggested that someone reach out to them to see if it could be borrowed for the Fair event. Erickson also felt it would be worth a shot to ask Jerry Watson of Stadium View if he had a covered stage that could be borrowed.

Jerry Polus indicated that he has not heard from the Air Force band yet as to their availability for the Fair. Erickson felt that if there was no response from the Air Force band by the next meeting, we should probably start to look for an alternative. Ed Koslowski offered to check the availability of the band that performed last year.

Koslowski asked if the Fair was guaranteeing the same size tent that was used at last year's event and Haskins responded that his understanding was that they are. Haskins also indicated that he had advised the Fair Board that the tent size and location were good last year.

6. Report from Louise Dahlke of the Fair Board.

Louise Dahlke was not in attendance at the meeting; no report.

7. Discussion re: Covered stage.

See discussion on this item at Item 5 above.

8. **Discussion re: Recognition item for female veterans.**

A discussion was held regarding recognition items for the female veterans who attend the Fair event. A manicure set was discussed and Tracy Rosinski indicated that if this was the chosen item, Heartland would be able to order them. Haskins recalled that at one time there was also discussion regarding handing out roses and he thought this was a nice idea. Erickson was concerned with ordering too many roses or manicure sets or not having enough and suggested a certificate instead, similar to what was done last year. Rosinski also suggested distributing ribbons. A decision will be made as to a recognition item at a later date.

Koslowski stated that when the Vietnam vets were honored several years ago, about 230 coins were handed out. A discussion ensued as to the percentage of females in the military and Polus indicated he felt it was around 10% at the most. It was also suggested that the Subcommittee ask one of the local florist if they would consider donating flowers for the event.

Rosinski shared a quote by Maya Angelou that she heard recently, "How important it is for us to recognize and celebrate our heroes & she-roes". A copy of this is attached.

Koslowski also brought up the time line for tickets and posters and indicated that the tickets and posters should be ready by the end of June so the various groups can distribute them at their July meetings. Polus indicated that the posters are printed in-house and can be done very quickly once all of the information is finalized and he should be able to have a draft of the poster available at the June meeting.

9. **Possible discussion regarding honoring female veterans at Veterans Appreciation Day at the Brown County Fair.**

This Item was discussed at Item 8 above.

10. **Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Pierce, Rosinski & Witkowski).**

-Erickson did not have anything to report.

-Haskins indicated that he had recently eaten at I-Hop and he reminded the Subcommittee that I-Hop offers a 20% discount to veterans every day.

-Ed Koslowski indicated that he had talked to the second in charge at the VFW where the Veterans Day breakfast is held. He reported that the VFW has some concerns with regard to donations because they are asking for donations at some of the same businesses that this Subcommittee receives donations from. Koslowski indicated that he will talk to Rosemary Desisles about this since she has the list of businesses for the donations. He also suggested that this Subcommittee should strengthen the level of cooperation with the VFW by having a member or two attend the meetings at the VFW, similar to how they attend Fair Board meetings, so that both groups are aware of what the other is doing and everyone is on the same page. Koslowski also felt that providing the VFW with a list of the businesses that donate to this Subcommittee would be helpful so the VFW knows not to contact those businesses.

Erickson suggested that the Subcommittee go through the list of past donors and see if those donors could be utilized for donations for the Fair rather than the Veterans Day event as that would allow the VFW to contact them for the Veterans Day event for prizes to raffle off. Koslowski stated that last year this Subcommittee received 148 items with a value of about \$1,500 for the Veterans Day event by contacting business on the donation list.

Koslowski also shared a picture that was in the *Green Bay Press Gazette* from the Hoops For Troops event held recently at Bay Port High School.

-Pierce reported that he had recently attended a fundraising luncheon put on by Legion Post 539 for Denise Rohan who is running for National American Legion Commander. Rohan would be the first female to hold this position. Pierce said the fundraiser was well attended and he let the people at the fundraiser know that this year's Fair event will be honoring female veterans.

Pierce concluded by presenting Joe Witkowski with a certificate of appreciation for his help at the recent Hope 4 Vets event.

-Rosinski reported that Heartland will be bringing author Debra Grassman to the area during the first week of June. She will keep this Subcommittee updated with regard to details as they develop.

-Witkowski talked about the Hope 4 Vets event that was recently held. He told about a man he met who was sitting alone that he struck up conversation with. He also commented that he enjoyed the music at the event.

Witkowski also reported that he had read an article in the paper recently that said the Army Band will be performing at the Weidner Center on March 21. Advance tickets are necessary, but there is no cost for tickets.

11. **Report from CVSO Jerry Polus.**

CVSO Jerry Polus reported that he recently had a meeting with Amber Nikolai, a veteran who is also the Public Relations Director for the Veterans Home in King. Nikolai brought in a poster that Polus shared with the Subcommittee regarding the 2015 open house at the home in King. The event will be held on May 17, 2015 from 10:00 am – 3:00 pm. The event will include entertainment by the Charlie Justmann Band, free rides on the “Chief Waupaca”, gift and craft shop, bake sale, food stands, coffee shop and bar, old car show, vintage military and vehicle display, mini golf, face painting along with tours and information provided by veterans service organizations and other agencies, health screenings and a meet and greet with executive directors. See attached poster for greater details.

Polus also stated that he needs to order more tee shirts for the company store. He would like to order 24 white tees with the logo at a cost of \$200 - \$250. He noted that as shirts are sold, the proceeds of the sales go right back into the Subcommittee’s account.

Motion made by Jim Haskins, seconded by Duane Pierce to order 24 white tee shirts with logo at a cost not to exceed \$250. Vote taken. MOTION CARRIED UNANIMOUSLY

Polus also stated that in reviewing the Vietnam Vets newsletter, he found a number of different events going on in the next several months including a Lee Greenwood concert at Voyager Park. Duane Pierce confirmed this and also indicated that there will be a B25 flyover along with the Greenwood concert.

Polus concluded that Bonnie will be returning back to the office from medical leave soon but she is retiring in September. He is looking forward to having his office fully staffed again.

Witkowski commented on the event Polus spoke about at the Veterans Home in King, and indicated that 50 years ago he used to drive a jeep, and the same jeep is now on display at the event in King and is classified as an antique which he finds disheartening!

12. **Comments from Carl Soderburg.**

Carl Soderberg reported that Don Kempfer of Chilton was selected as Chilton’s Volunteer of the Year for all of his work on the Veterans Memorial.

Soderberg also indicated that congressional hearings with regard to the Tomah VA facility are scheduled to begin on March 30. He is aware of at least a half dozen people who wish to testify, however, he does not know how likely that is since the Congressman is not on the Military Affairs Committee.

Erickson asked Soderberg if he had any information as to increased staffing at the local VA Clinic. Soderberg responded that he was not aware of any changes proposed for staffing. He continued that he has been asked several times if there is any chance of regionalizing or localizing VA medical facility controls. One of the biggest problems is that they are all under a nationwide system where the rules apply to every VA facility whether they are appropriate or not and it is a “one size fits all” type of approach but he urged anyone who has any ideas or thoughts to let him know.

Soderburg continued that one of the problems with attracting doctors is the VA's pay scale which has resulted in a shortage of physicians and psychiatric professionals in the area. Witkowski asked if the pay scale was the same nationwide and Soderberg responded that the VA's wages border on non-competitive in this area and that is the biggest obstacle.

13. **Discussion and possible action re: Adding Lynn Geiser to the subcommittee.**

Duane Pierce stated that he has worked with Lynn Geiser for a few months and he felt that she would be an asset to this Subcommittee.

Motion made by Joe Witkowski, seconded by Jim Haskins to add Lynn Geiser to the Veterans Recognition Subcommittee. Vote taken. MOTION CARRIED UNANIMOUSLY

Geiser thanked the Subcommittee for adding her to the group. She reported that the Cpl. Justin Ross Memorial Trail moonlight walk will be held this Saturday from 7:30 – 9:00 pm at the Mill Center Park, Spencers Road, Howard, Wisconsin.

At this time Polus introduced Ken Corry to the Subcommittee. Corry is currently serving as an intern in the Veterans Services Office on a work-study program. Corry stated that he is working on creating a community calendar as well as updating the website and fixing broken links. He has also added a number of photos to the website and he will continue working on the site to make it a centralized location where vets can go to stay updated on area events.

Corry thanked Polus for bringing him on board and Polus indicated that Corry has done a great job so far. Corry stated that he will be working on his master's degree this summer and he hopes to stay on as long as possible. He also indicated that the calendar is a work in progress and he will leave standard operating procedures on how to maintain the calendar when he leaves so veterans can stay connected. Corry mentioned some of the other things he has done for veterans such as creating a veterans lounge on the UWGB campus as well as at NWTC.

Erickson suggested that Corry contact him when the website is where Corry wants it to have some news media coverage to make vets aware. Corry also indicated that he may have a media contact. Corry concluded by indicating there will be a veteran's breakfast on March 28 at Nicolet Restaurant in De Pere at 9:00 am. This is simply a social breakfast to get together to visit and hang out and share stories and make new connections.

Polus reported that the CVSO in Kewaunee County, Joe Aulik, has recently accepted a position as CVSO in Winnebago County to replace CVSO Bob Stone who will be retiring in April. The vacancy in Kewaunee County will be announced in the next few weeks and Polus indicated Kewaunee would be a good small county to work in if anyone is interested or knows anyone who may be interested.

14. **Presentation by Joe Witkowski – Singing of Fifth Verse of Star Spangled Banner.**

Witkowski passed out snacks and then sang the Fifth Verse of the Star Spangled Banner which was followed by a round of applause.

15. **Such Other Matters as Authorized by Law.**

None.

16. **Adjourn.**

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:56 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD MEETING

February 26, 2015

PRESENT: Barbara Robinson, Lori Rasmussen, Larry Epstein, Pat Finder-Stone, Jessica Nell, Corrie Campbell, Ramon Fierros, Joan Swiggert, Beth Relich, Lisa VanDonsel, Melanie Macszka, Pat Hickey.

ALSO PRESENT: Devon Christianson, Christel Giesen, Guadalupe Mercado, Debra Bowers, Laurie Ropson, Jake Thompson, Janet Zander, Kay Vanlaanen, Tina Whetung, Diana Brown.

EXCUSED: Marvin Rucker.

The meeting was called to order by Vice Chairperson Robinson at 8:02 a.m.

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS.

ADOPTION OF THE AGENDA: Mr. Epstein/ Sup. Campbell moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF January 22, 2015:

Sup. Campbell/ Ms. Relich moved to approve the minutes of the regular meeting of January 22, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: Ms. Rasmussen is currently participating in Lighten Up program and highlighted what an outstanding program it is.

85.21 PLAN APPROVAL AND CONTRACT:

Ms. Giesen provided an update on the status of the 85.21 plan and RFP process since the January 2015 ADRC Board Meeting. The ADRC received one application through the RFP open procurement process to provide services currently offered through the American Red Cross Transportation Program. The scoring team went through the process of reviewing, scoring, and interviewing the submitted response to the RFP and is very pleased to submit the intent to award and contract to NEW Curative. NEW Curative has previously worked with the ADRC and Red Cross for many years to provide transportation services, as a partnership. This award will allow the continuation of service for consumers as well as volunteers and has the goal to fill gaps with rural transportation.

Ms. Giesen reviewed 85.21 Transportation draft application and summary including the budget and the various contracts and services included in the plan. The application will be submitted to the Department of Transportation now that the new provider has been selected and the required approvals through the local Transportation Coordinating Committee has been secured.

Ms. Finder-Stone/ Ms. Hickey moved to approve the proposal of Brown County submitting the intent to award NEW Curative to the Department of Transportation. **MOTION CARRIED.**

DIRECTOR'S REPORT:

A. AGING PLAN ANNUAL SELF-ASSESSMENT:

The ADRC is required to create a 3 year Aging Plan on a regular cycle. We are currently on the last year of the 2013-2105 cycle. We will be required to beginning planning for our 2016-2018 plan during this year. Annually, we must review our plan goals, make comments and adjust goals accordingly. This self-assessment requires our ADRC Board's review and approval. Ms.

Christianson reviewed the past three year plan with comments and review in the Aging Unit Self-Assessment for 2014 handout Ms. Christianson stressed the importance of the ADRC Board input and our outreach into the community to gather information on needs as we build our plans. The ADRC Board will receive more information on the 2016-2018 planning process and how they will be involved at future Board meetings.

Ms. Swiggert added that there was a consumer who was hearing impaired, who she spoke to yesterday, that is very pleased with the hearing loop and commented on how it has affected his life.

Mr. Epstein/ Ms. Rasmussen moved to approve and accept the amendment of the Aging Plan Annual Self-Assessment and submit to GWAAR. **MOTION CARRIED.**

B. GOALS AND OBJECTIVES: COMMITTEES

Ms. Christianson reviewed the ADRC committee and Taskforces for 2015. It is very important to the ADRC that staff members have genuine input to the strategic direction of the agency. The ADRC is a team based organization that values employee, consumer and board member participation on the goals and objectives for each year. Ms. Christianson invited all Board members to review the committees and reach out to the committee chair if they would like to be a part of a committee.

C. GOVERNOR'S BUDGET: ISSUES AFFECTING OUR POPULATION:

Ms. Zander is the Advocacy and Public Policy Coordinator for the Greater Wisconsin Agency on Aging. Ms. Zander was previously a director of the ADRC of Portage County for almost 20 years. Ms. Zanders reviewed the "Summary of Proposed Changes Related to Aging & Disability Programs" handout to highlight the proposed changes with the Governor's 2015-2017. Some of the budget proposals include:

- Requires adults aged 65 and older needing prescription drug coverage to apply for, and if qualified, to enroll in a Medicare Part D plan versus just automatically enrolling in SeniorCare (Wisconsin's prescription drug program). Uses SeniorCare as a wrap-around program only.
- Reduces state funding by over \$15 million in the biennium.
- Eliminates the Long Term Care option IRIS. IRIS is a self-directed option for long term care in which the individual is allowed to choose and manage their own services. Board member Nell added that she has an advocacy website with a lot of information about the issue: www.saveiris.org
- Eliminates Regional District's and instead contact with companies that will operate state-wide. The current Managed Care Organization's Lakeland and Care Wisconsin would be eliminated.
- Eliminates requirement for ADRC's to have governing Boards. This means that the statutes in place at the moment to be able to represent all of the community would be eliminated. The proposal also allows the Department of Health Services to contract with a private entity for all or some services of resource centers. This means that the ADRC's would no longer be required to provide all services. This puts all a lot of services and programs at risk.

Ms. Zanders recommended that the Board act quickly and advocate as much as they can.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF JANUARY 2015 FINANCE REPORT:

Ms. Bowers referred to the January 2015 Financial Highlights to demonstrate expenses and revenues for the month of January.

Ms. Relich/ Ms. VanDonsel moved to approve and place on file the January 2015 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

There were no restricted donations received in the month of January.

Ms. Relich/ Ms. VanDonsel moved to approve the Restricted Donations for January, 2015. **MOTION CARRIED.**

C. PRELIMINARY NET ASSET REPORT: UNRESTRICTED: COMMITTED ASSIGNMENT

Ms. Christianson reviewed the Draft Preliminary ADRC Net Asset Report 2014 to solicit feedback on how the information is presented. This format will be used in March to present the final preliminary net asset report.

FAMILY CARE UPDATE: One week prior to this meeting there was another consulting agency, Lutheran Social Services, awarded the contract to administer IRIS. For the ADRC this means there will be a fourth option for enrollment counseling. The Group Enrollment Counseling Meetings have been scheduled and will begin next week. Ms. Christianson and Supervisor Corrie Campbell presented to the Brown County Human Service Committee on the transition, workforce issues, and timelines.

LEGISLATIVE UPDATES: None.

ANNOUNCEMENTS: Ms. VanDonsel announced that March is MS awareness month. On April 19, 2015 there will be a MS walk and suggested the ADRC have a booth present.

NEXT MEETING: The next meeting will be March 26, 2015 at 8:30 a.m. This meeting will include a group picture of the Board of Director's.

ADJOURN: Ms. VanDonsel /Mr. Epstein moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 9:31 a.m.

Respectfully submitted,

Guadalupe Mercado, Office Assistant