



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that the following meetings will be held:

**THE WEEK OF
APRIL 28 – MAY 2, 2025**

MONDAY, APRIL 28, 2025

(No Meetings)

TUESDAY, APRIL 29, 2025

(No Meetings)

WEDNESDAY, APRIL 30, 2025

(No Meetings)

THURSDAY, MAY 1, 2025

*5:30 pm

Administration Committee

Room 200, Northern Building
305 E. Walnut Street

FRIDAY, MAY 2, 2025

(No Meetings)

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET, P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

ADMINISTRATION COMMITTEE

Supervisor John Van Dyck, Chair
Supervisor Devon Coenen, Vice Chair
Supervisor Tom Peters, Supervisor Ross Toellner, Supervisor John Vander Leest

ADMINISTRATION COMMITTEE MEETING

THURSDAY, MAY 1, 2025

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THIS AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of April 3, 2025.

Comments from the Public

Child Support

1. Child Support Director's Report.

Treasurer

2. Treasurer's Report.

Information Technology

3. Director's Report.
 - a. Update regarding ADA compliance for meetings, social media and website development.

County Clerk

4. County Clerk's Oral Report.

Administration & Human Resources

5. Director's Report(s).
 - a. Budget Adjustment Log.

Corporation Counsel

6. Oral Report.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

7. Broadcast Feasibility Ad Hoc Committee Minutes of April 3, 2025.
8. Approve Payment of Bills.
 - i. Legal Bills - Review and Possible Action on Legal Bills to be paid. (None).
 - ii. Other County Bills.

9. Admin/HR - Discussion and possible action regarding reallocation of loss revenue funds. *Motion at April mtg: To hold until May.*

Communications – None.

Other

10. Such Other Matters.
11. Adjourn.


John Van Dyck, Chair

Meeting Minutes and Agendas: May be found at https://www.browncountywi.gov/government/minutes_and_agendas/

Accessibility: Any person wishing to attend who requires special accommodation because of a disability should contact the County Board Office at (920) 448-4015 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Quorum: Please take notice that a majority or quorum of the County Board and/or Committee's will attend this meeting and will constitute a meeting of the County Board for the purposes of discussion and information gathering relative to this agenda.



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1  	2 Ed & Rec 5:00 pm 	3 Admin 5:30 pm 	4	5
6	7 Public Safety 6:00 pm 	8 Land Con 6:00pm PD&T 6:15 pm 	9	10	11	12
13	14	15	16 Spec Pub Sfty 6:07 pm Spec Hum Srvc 6:15 pm COUNTY BOARD 7:00 pm 	17	18	19
20	21	22	23 Human Services 5:30 pm 	24	25	26
27	28	29	30			

BROWN COUNTY COMMITTEE MINUTES

- Human Services Board (March 13, 2025)
- Library Board (March 20, 2025)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, March 13, 2025, at Brown County Sophie Beaumont Building, Boardrooms A & B; 111 N Jefferson Street; Green Bay, WI 54301

Present: Supervisor Tom Lund; Supervisor Dan Theno (arrived at 5:48); Supervisor Ross Toellner; Sarah Beckman; Lori Blakeslee; Jean Marsch; Laura McCoy

Excused: Michael Conley-Kuhagen

Also Present: Erik Pritzl, Executive Director
Kara Gruber, Hospital & Nursing Home Administrator
Jenny Hoffman, Community Services Administrator
Eric Johnson, Finance Manager
Chelsey Groessl, Economic Support Services Manager
Cathy Foss, Office Manager

1. **Call Meeting to Order**
The meeting was called to order by Supervisor Tom Lund at 5:00 pm.
2. **Approve / Modify Agenda**
TOELLNER / McCOY moved to approve the agenda for the March 13, 2025 Human Services Board Meeting. Voice vote taken. Motion carried unanimously without abstentions.
3. **Welcome Citizen Board Member, Ms. Lori Blakeslee**
4. **Approve Minutes of January 9, 2025 Human Services Board Meeting**
BECKMAN / TOELLNER moved to approve the minutes dated January 9, 2025. Voice vote taken. Motion carried unanimously without abstentions.
5. **Public Comment**
No members of the public chose to attend the meeting.
6. **Presentation on Medicaid and BadgerCare**
Chelsey Groessl, Economic Support Services Manager, was introduced. She provided an overview of Brown County's Economic Support program area especially the areas of Medicaid and BadgerCare.

Presentation slides are attached to the minutes.
7. **Executive Director Report**
Executive Director Erik Pritzl discussed items from his February report, sharing some key activities he participated in over the last month.

Sobriety Treatment Assisted Recovery (STAR) Program
Pritzl, along with other staff from Brown County, met with Winnebago County's Sheriff's Office regarding recovery services within their jail for substance use. An outside recovery provider works with individuals who apply to live within a separate jail pod. This grant-funded program provides recovery-based services along with peer coaching, and then when individuals leave, they move to a recovery house/sober living.

Secure Residential Care Center for Children & Youth (SRCCCY)
Pritzl and a few staff toured the yet to be opened, SRCCCY in Racine County which is targeted to open May 2025. This facility is for short-term secured detention, and long-term residential treatment. Brown

County is contracting with them for two beds to use as an alternative to Lincoln Hills. The housing is well designed, there are classrooms, as well as vocational areas, a gym and outdoor green space.

Emergency Support

Our department has been meeting with key sheltering partners like the Salvation Army, Syble Hopp, ADRC, Red Cross, and others in advance of the NFL Draft in case something like a major weather event should happen.

Governor Evers' Proposed 2025-2027 Budget

There are many beneficial items to our department outlined in the Governor's budget. In the budget, the Department of Youth Corrections rate is proposed to stay flat, being supported by general purpose revenue (GPR). There are increases to allocations/family aids, community support program, and others.

Additionally, we plan to attend Wisconsin Counties Association's Human Services Day at the Capitol on March 27. We will meet with legislators and share the impact of changes to the budget, etc.

Domestic Violence Court Docket

This is not a treatment court, but a consolidated/integrated docket. Individuals would not have multiple appearances; it will be with one judge. For example, a restraining order case, with a civil case and a criminal case – these would all go before the one judge. We looked at Winnebago County in Rockford, Illinois. After visiting, court officials are working on processes to streamline the dockets with a June 1 target date to start.

McCOY / MARSCH moved to receive and place on file the Executive Director report for March 2025. Voice vote taken. Motion carried unanimously without abstentions.

8. Community Services Administrator Report

Community Services Administrator Jenny Hoffman provided a verbal report.

Birth to 3 Request for Proposal (RFP)

Three applications were submitted, a team of individuals scored the applications, and the contract was awarded to Aspiro — a long-standing provider within the Birth to 3 program. Brown County will still have oversight and responsibility for the program, but one single entity will run it. We are working to ensure a smooth transition with communications being sent this week to families with contact information, etc.

March Social Worker Appreciation Month

Our department has over 175 social workers and case managers. We recognize and appreciate them for the passionate, hard work they do daily.

Outpatient Clinic

The Outpatient Clinic is required to do satisfaction surveys. For many years, the surveys were completed on paper and had low results. We recently moved to an electronic version, and it is going well. In the last part of 2024, we had approximately 70 responses with comments.

Emergency Support Function 6 (ESF 6)

We are doing a lot of planning for the NFL Draft. We work closely with Red Cross in the case of incidents like apartment fires, floods, etc. to set up a shelter. Typically, Red Cross takes the lead, however, a group of our staff is trained to assess needs, assist with shelter operations, etc. Normally shelters are set up at churches or schools. Green Bay Public Schools has been a great partner – we have used Preble High School as a flood event shelter.

THENO / TOELLNER moved to receive and place on file the Community Services Administrator report for March 2025. Voice vote taken. Motion carried unanimously without abstentions.

9. CTC Administrator Report including NPC Monthly Report

Hospital and Nursing Home Administrator, Kara Gruber covered items from her report.

Nicolet Psychiatric Center (NPC)

A Table of Organization (TO) request went before the County Board in January to increase wages for the Certified Occupational Therapist Assistant (COTA) positions; and all vacant positions (many vacant for over a year) have been filled.

We are continuing to work on safety and security assessments within the unit. Through the budget process, we are investing in upgrading the furniture to be environment-specific to an inpatient setting; for example, furniture that is weighted, making it difficult to move.

Bayshore Village Nursing Home (BSV)

In January, Bayshore Village received their letter of compliance following their survey in December 2024. We continue to report on the proposed staffing mandate; however, there are no clear changes to that, but we expect changes or potential removal of the mandate.

MARSCH / TOELLNER moved to receive and place on file the CTC Administrator Report for January & February 2025. Voice vote taken. Motion carried unanimously without abstentions.

10. Financial Report for Community Treatment Center and Community Services

- a. February 2025
- b. March 2025

Finance Manager Eric Johnson distributed and highlighted items from his March report. The Business Operations Division is in the process of closing the books for January and February.

Community Treatment Center (CTC)

Personnel data for the year through March 1 is a slightly over the budget at approximately \$34,000. This is due to overtime costs to fill open shifts as well as higher fringe benefit costs. The census at CTC is solid for Bayshore Village and Nicolet Psychiatric Center, however, a little under budget at Bay Haven.

Community Services (CS)

Through March 1, Community Services is running below budget favorably by approximately \$45,000.

McCOY / TOELLNER moved to receive and place on file the Financial Reports for Community Treatment Center and Community Services for February and March 2025. Voice vote taken. Motion carried unanimously without abstentions.

11. Statistical Reports a, b, & c

- a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Center/Bayshore Village
 - i. January 2025
 - ii. February 2025
- b. Child Protective Services – Child Abuse/Neglect Report
 - i. January 2025
 - ii. February 2025
- c. Monthly Contract Update
 - i. February 2025
 - ii. March 2025

12. Request for New Non-Contracted Provider & New Provider Contract

THENO / McCOY moved to suspend rules and take items #11 a, b & c and #12 a & b together. Voice vote taken. Motion carried unanimously without abstentions.

- a. February 2025
- b. March 2025

BECKMAN / MARSCH moved to receive and place on file Statistical Reports #11 a, b & c and #12 a & b. Voice vote taken. Motion carried unanimously without abstentions.

13. Adjourn Meeting:

BECKMAN / THENO moved to adjourn. Voice vote taken. Motion carried unanimously without abstentions.

Chair, Supervisor Tom Lund adjourned the meeting at 6:26 pm.

Next Meeting: Thursday, April 10, 2025 at 5:00 pm
Sophie Beaumont Building; Boardroom A
111 N. Jefferson Street; Green Bay, WI 54301.

Respectfully Submitted,
Catherine Foss
Office Manager



Brown County Human Services Board Meeting

3/13/2025

Economic Support Services

Application Methods

- ▶ Online
- ▶ Phone
- ▶ Mail / Fax
- ▶ In person

General Eligibility Guidelines

- ▶ All programs have both non-financial and financial eligibility rules
- ▶ Applicants/Members must provide both information and verification
- ▶ Incomplete information and/or failure to provide verification results in denial
- ▶ Application processing timeline

Healthcare Programs: Medicaid

Medicaid

- ▶ Wisconsin Medicaid is a state/federal program that provides health coverage for Wisconsin residents who are elderly, blind, or disabled
- ▶ Medicaid is also known as Medical Assistance, MA, and Title 19
- ▶ Medicaid has different subprograms:
 - ▶ Full-Benefit EBD Medicaid Programs
 - ▶ Full-Benefit Long-Term Care Programs
 - ▶ Limited-Benefit EBD Medicaid Programs

Who Is Eligible For Medicaid?

- ▶ Adults ages 65 years and older
- ▶ People who are blind
- ▶ People who are disabled
 - ▶ Disability and blindness determinations are made by the Disability Determination Board

Medicaid Non-Financial Rules

- ▶ Be elderly, blind or disabled
- ▶ Be a Wisconsin resident
- ▶ Be a U.S. citizen or qualifying immigrant
- ▶ Cooperate with medical support liability
- ▶ Cooperate with third-party liability
- ▶ Provide a social security number or proof of application
- ▶ Pay a premium if required
- ▶ Pay a cost share if required

Medicaid Financial Rules

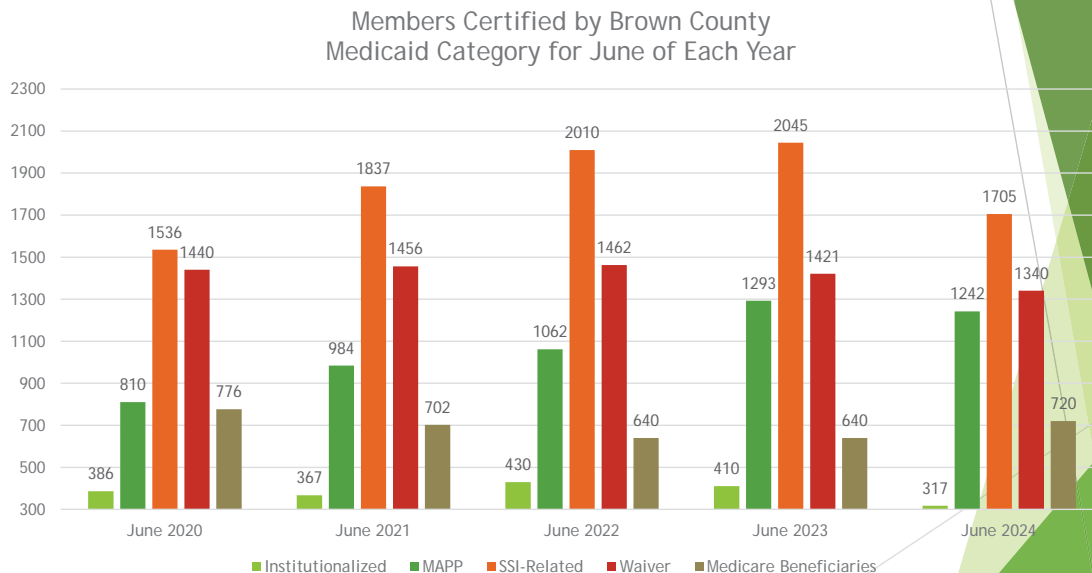
- ▶ Group sizes for income testing are either 1 or 2 individuals
- ▶ Most earned and unearned income types are counted
- ▶ Some income deductions are permitted based on program
- ▶ The group must be within the appropriate asset limit

SSI-Related Medicaid Limits

Medicaid Income Limits		
Group Size	Categorically Needy SSI-Related	Medically Needy SSI-Related (100% FPL)
1	\$1,050.78	\$1,304.17
2	\$1,582.05	\$1,762.50

Medicaid Asset Limits	
Group Size	
1	\$2,000.00
2	\$3,000.00

Medicaid Data for Brown County



Source: Wisconsin Medicaid - ForwardHealth Enrollment Data

Healthcare Programs: BadgerCare Plus

BadgerCare Plus

- ▶ A state and federal program that provides health coverage for low-income Wisconsin residents
- ▶ Funded by Medicaid (Title 19) and the Children's Health Insurance Program (CHIP or Title 21)
- ▶ BadgerCare Plus is a full coverage health care plan but also encompasses some limited coverage health care plans as well

Who Is Eligible For BadgerCare Plus?

- ▶ Children younger than 19 years old
- ▶ Parents/caretaker relatives of children younger than 19 years old
- ▶ Individuals who are pregnant
- ▶ Former Foster Care Youth younger than 26 years old
- ▶ Adults ages 19 - 64 who are not receiving Medicare and do not have dependent children

BCP Non-Financial Rules

- ▶ Be a Wisconsin resident
- ▶ Be a U.S. citizen or qualified immigrant
- ▶ Provide Social Security number (with some exceptions)
- ▶ Supply required information and verification within the required time frame
- ▶ Cooperate with establishing medical support and Third-Party Liability
- ▶ Meet health insurance coverage requirements

BCP Financial Rules

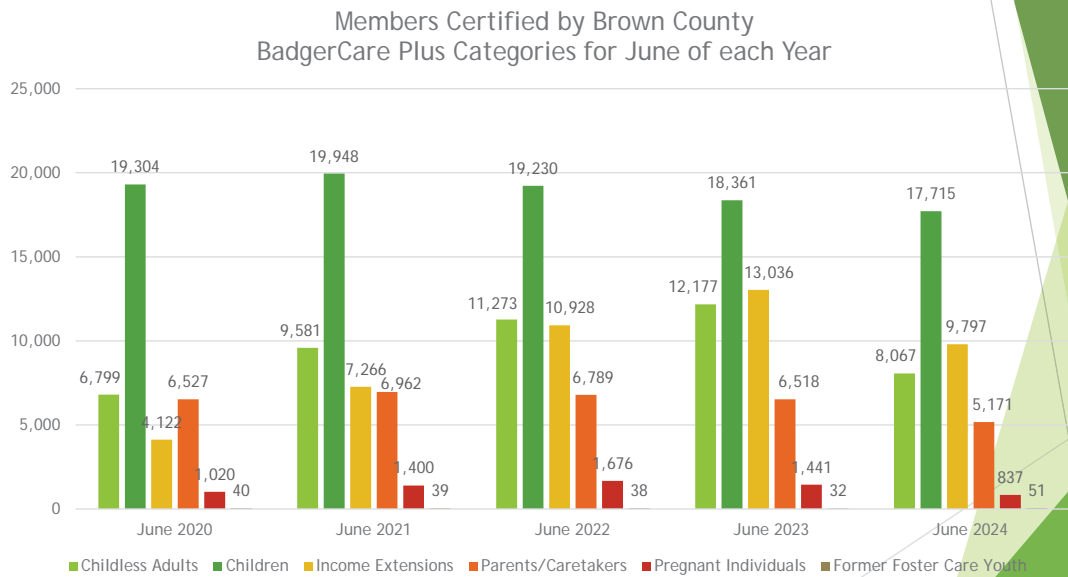
- ▶ For income testing purposes, groups are formed using Modified Adjusted Gross Income tax filing rules.
- ▶ Financial eligibility is based on the group's expected monthly income.
- ▶ Assets are not considered when determining eligibility for BadgerCare Plus.
- ▶ All taxable income is counted.

BadgerCare Plus Income Limits

BadgerCare Plus income limits and thresholds, effective February 1, 2025–January 31, 2026

Family Size	Adult monthly income limit and extensions threshold (100% FPL)	Children premium threshold (201% FPL)	Pregnant people and children monthly income limit (306% FPL)
1	\$1,304.17	\$2,621.38	\$3,990.76
2	\$1,762.50	\$3,542.63	\$5,393.25
3	\$2,220.83	\$4,463.87	\$6,795.74
4	\$2,679.17	\$5,385.13	\$8,198.26
5	\$3,137.50	\$6,306.38	\$9,600.75
6	\$3,595.83	\$7,227.62	\$11,003.24
7	\$4,054.17	\$8,148.88	\$12,405.76
8	\$4,512.50	\$9,070.13	\$13,808.25

BadgerCare Plus Data for Brown County



Source: Wisconsin Medicaid - ForwardHealth Enrollment Data

What's the Difference between Medicaid and BadgerCare Plus?

- ▶ Medicaid provides health coverage for Wisconsin residents who are elderly, blind, or disabled.
- ▶ BadgerCare Plus is a type of Medicaid program which provides health care coverage to low-income Wisconsin residents age 0 - 64.

For More Information

Chelsey Groessl, Economic Support Services Manager

Email: Chelsey.Groessl@browncountywi.gov

Phone: (920) 448-6460

DHS Website:

<https://www.dhs.wisconsin.gov/forwardhealth/resources.htm>

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD OF TRUSTEES

A regular meeting of the Brown County Library Board was held on **March 20, 2025**, at **5:15 p.m.**
Central Library, 515 Pine Street, Green Bay, WI 54301

PRESENT: BRIAN ANDERSON, ANNETTE AUBINGER, JAYME SELLEN and JOHN VAN DYCK.
KATHY PLETCHER and KIM SCHANOCK attended online.

EXCUSED: MARISSA MELI and WENDY WOODWARD

ALSO PRESENT: Sarah Sugden, Sue Lagerman, and Curt Beyler (Administration). Al Hughes, Safety Officer.

1. **CALL TO ORDER** President Sellen called the meeting to order at 5:18 p.m.
2. **APPROVE/MODIFY AGENDA AND MINUTES. Motion** by Van Dyck, seconded by Anderson, to approve the agenda and minutes. **Motion carried.**
3. **COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC** No public present.
4. **UPDATE ON DELIVERY OF PUBLIC LIBRARY SERVICE TO RURAL COMMUNITIES IN BROWN COUNTY**
The committee met March 15 in person. Schanock commented that it was good to meet in person and be refreshed in this work.

Denmark: Pletcher reported, on behalf of OneDenmark, that the signed contract for the FFP grant was submitted on March 10. The grant administration team (Sugden, Beyler, Bendickson, Pletcher, Kralovetz, and Goral) meets monthly to ensure that the project is on track and fulfilling FFP requirements. The first quarterly report was submitted on January 7 and was accepted by the DOA. The next report is due April 7. Somerville Architects was awarded the A&E contract for the FFP grant and Denmark Community Center. The design team has been meeting weekly throughout February and March and is making good progress. Beyler has been invaluable in helping OneDenmark leaders make good decisions.

OneDenmark launched its new website in early March with a focus on fundraising. <https://onedenmark.org/> While the grant covers the cost of the FFP portion of the building, OneDenmark has set a goal of raising \$2 million dollars to cover renovation costs in the non-FFP portion of the building. They have commitments of more than a half-million to date. OneDenmark has contracted with the Greater Green Bay Community Foundation (GGBCF) to manage the capital campaign. The GIVE TODAY button on the homepage goes directly to GGBCF for donations.

Pulaski: The team is working on bringing together planning partners in Pulaski to get a firmer sense of who would like to share space and what their financial resources are to either finish a space or rent. A meeting is scheduled for April 3 that Sugden and Van Dyck will attend. Van Dyck attended the Village meeting and noted that it is apparent that they are not committed financially. It is not known if they would include the library in a bond package with other projects. There was a lot of uncertainty, but they are supportive. Three of the six members of the Board will turn over in April. The Library Board must decide how to move forward.

Wrightstown: The Wrightstown Branch lease runs through next year and includes an option to extend, giving us time to complete other projects as well as keeping an eye on plans in the Wrightstown community. Van Dyck suggested if the library continues to lease, to investigate the strip mall by Dick's Foods.

Little Suamico: Knowing that this community has expressed interest in an increased library presence, we are keeping them on our radar as we plan.

Bookmobile: Our new bookmobile is serving the community on a planned schedule. At our April meeting we will be discussing drafts of policies for the bookmobile and will be bringing that work forward to the Board in the future.

Deposit Collections: Deposit collections are a residual service from another era of library services. In short, there are eight remaining service sites that have declined in usage. The work group recommended to staff that deposit collection be discontinued by June 2025 after a notification process and a warm invitation to access our complete range of library services. Sugden will share this decision with Ed and Rec.

- A. **REVIEW AND POSSIBLE ACTION REGARDING DRAFT BCL LEASE AGREEMENT (ONEDENMARK)** Modeled after the Wrightstown Branch lease, Pletcher would like the Board's review and comment. **Motion** by Anderson, seconded by Aubinger, to table discussion until April meeting. Pletcher abstained. **Motion carried.**

5. **DISCUSSION AND POSSIBLE ACTION/APPROVAL REGARDING CHANGE ORDERS – NEW ASHWAUBENON BRANCH** Beyler distributed and reviewed the summary of change orders. Aubinger does not support the Electronic Message Center because of the busyness of the area and feels there is not a good opportunity to see/read it. The Board agrees the money could be better spent. **Motion** by Van Dyck, seconded by Aubinger, to approve the change order of additional letters for the branch name and polycarbonate ILO glass for the monument sign in the amount of \$2,799. **Motion carried.**

6. **DISCUSSION AND POSSIBLE ACTION REGARDING PULASKI BRANCH RFP FOR ARCHITECTURAL AND ENGINEERING (A&E) SERVICES** Staff requested approval of the RFP. This will allow the library to start fundraising. It was estimated that A&E could cost up to \$100,000. Van Dyck asked if the B.C.L. Foundation would be willing to fund a light architectural study up to a certain dollar amount,. Discussion took place about paying tenants. Pletcher mentioned that OneDenmark contracted with Somerville to assess the ECC building in Denmark. They conducted a visioning session with community and staff and provided an opinion of probable cost and building renderings. That cost around \$15,000. Pletcher is willing to suggest a similar proposal to the library's foundation. The information gained can also be used for fundraising. This action would show the community that the library is making progress. Pletcher will work with Sugden to develop a proposal for the B.C.L. Foundation. **Motion** by Van Dyck, seconded by Anderson, to direct staff to work with Pletcher to create a proposal to present to the B.C.L. Foundation. **Motion carried.**

7. **DISCUSSION AND APPROVAL OF LIBRARY BUSINESS**

- A. **Finance** Sugden distributed a budget report for the first two months of 2025. There were no surprises in the figures as library budgets don't really change. Modification of these reports will continue to create reports with information the board is most interested in. The Finance Committee met this week and Sugden summarized the meeting: the Administration positions TO changes will be presented at the April meeting, the library/ADRC/Job Center partners will make a presentation to the County Board, the Job Center is relocating to Central in April and free parking for the Job Center is required. The library will work with County Facilities to designate spots in the former Bank Mutual lot for this purpose. Levy reductions for 2026 are anticipated as are shifts in county funding. Budget scenarios will reflect reductions. Conversations will take place on meeting the needs of community with resources at hand. Federal funding cuts don't affect the library directly.

- B. **Facilities** Beyler reported on the coordination challenges between the Ashwaubenon core & shell (Stevens) and build-out (Miron) teams. Stevens did not have the slab base or the temporary heated enclosure ready by March 3 when Miron wanted to mobilize. Miron wanted permanent enclosure before mobilizing but that was not included in the contract. They want to charge the library for union prevailing wage increases when they go into effect in May. Other similar challenges were discussed including Miron's late delivery of their bond on March 11 which prevented them from working on-site before this. Beyler is prepared to tell Miron they must start as soon as the base is compacted, and the structure is watertight. It is helpful to have Board support in meetings.

- i. **Central HVAC Update** Unit #2 is running; unit #3 which was the size of a bus, has been cut up and removed; and unit #3 is on the roof along with the ERV/Energy Recovery Network. The project is loud, disruptive, and dusty.

- C. **Personnel & Public Services Update** Lagerman reported the following:
Recruiting: Deputy Director interviews are wrapping up; Ashwaubenon Shelver interviews are completed, and Central Shelver interviews are in progress.

Resignations: Mary DuBoulay, Central Research Librarian - posting is in progress; Bonita Matthew, Kress Clerk - will be posted at the end of March

- D. **Community Engagement Update** Lagerman gave the following updates:
NFL draft activities: The Miracle of Green Bay banners are in production through Sign-A-Rama. Their expected installation is mid-April and details of the banner reveal media event at the Central Library are being finalized. The Brown County Tavern League's Board approved the bar coaster project that promotes the library, zoo, golf course, airport, museum, parks, and the ADRC. 15,000 coasters are currently in production and will be distributed Brown County's bars and taverns on April 1.

Giant Early Learning Play Date: This event took place at the East Branch Library. Geared for ages 0-5, attendees participated in a variety of activities centered around reading, writing, playing, singing, and talking. Over 270 people attended. Peter Rabbit, the costume character, made a guest appearance. Updated versions of the 1000 Books Before Kindergarten and Growing Readers (formerly Early Learning Activity Challenge) early literacy programs were introduced TALK, a new text service that promotes early literacy was promoted.

Seed Library Launch: Over 700 people attended the Seed Library launch at the Central Library. Attendees were treated to hands-on activities, presentations by local experts, and seeds!

Summer programs have been planned, and the Summer Reading Program is taking shape via multiple planning teams.

Lunch & Learn programs in partnership with the ADRC are confirmed for the upcoming months. Library staff present on varying topics during these events.

- E. Safety Officer Update** Hughes reported that her current focus is on severe weather training/drills. The Job Center will be included in this training. She talked with HOT (Housing Outreach Team) regarding street homeless and weekend gaps in services and suggested the formation of a subcommittee to address this. She is also working with the Job Center on how the library handles safety. The Board discussed their recent conversation with the County Executive. Hughes reported on changes to Saturday services at Central Library and noted that she continues to work on safety manual updates. Anderson, Sugden, and Schanock had a meeting with the County Executive. To summarize, Troy was very engaged in supporting the library. A meeting with the Sheriff to discuss jurisdictional challenges will be scheduled. The Mayor and Chief of Police will be invited to discuss response times – especially during the cold months and weekends. The County Executive wants to help as much as he can. Schanock asked about seating in the library and Hughes replied that it has been going okay since the new model was implemented. There has been vestibule loitering and strategies are being worked on to address it. Van Dyck suggested inviting Supervisor Pyle, Vice Chair of the Public Safety Committee, to the meeting with Sheriff Delain.
- F. LIBRARY DIRECTOR'S REPORT** Sugden shared the Local History and Genealogy Basic Competencies curriculum created by Local History LTE and professional librarian, Jeff Gilderson-Duwe. It is an amazing body of work and will help to provide continuance of service.

A second Brown County JobPod was launched today at the Weyers-Hilliard Branch Library. Troy Streckenbach, Vicki Patterson from the Bay Area Workforce Development Board, Sugden, and Danielle Zeamer, JobPod Project Librarian, spoke. WFRV and WLUK attended.

The Job Center is moving into the Central Library on April 1. A meet and greet will take place for Job Center and library staff. Their hours will be Monday - Friday 8 am – 4:30 pm.

Sugden shared recent enhanced site images of the Central Library including parking. The city is agreeable to modify parking on the north side of Pine Street and Madison Street.

- 8. PRESIDENT'S REPORT** None.
- 9. OTHER BUSINESS** Aubinger would like to know if there will be a donor wall at the library and where it will be located.
- 10. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW**
- 11. ADJOURNMENT Motion** by Van Dyck, seconded by Anderson to adjourn the meeting at 7:33 p.m. **Motion carried.**

NEXT REGULAR MEETING:

April 17, 2025, 5:15 pm | Central Library

Respectfully submitted,
Sue Lagerman | Recording Secretary