



"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
AUGUST 21 – 25, 2023**

MONDAY, AUGUST 21, 2023

- | | | |
|----------|--|---|
| *2:30 pm | Solid Waste Board | Port & Resource Recovery 2561 S. Broadway |
| *3:30 pm | Housing Authority – <i>Note Location</i> | Meeting Rm 1, Lower Level Central Library 515 Pine Street |
| *4:00 pm | Broadband Subcommittee | Room 660, Northern Building 305 E. Walnut Street |

TUESDAY, AUGUST 22, 2023

- | | | |
|-----------|--|---|
| *12:00 pm | Criminal Justice Coordinating Board | Karen H. Dorau Memorial Conf. Rm. Law Enforcement Center 300 E. Walnut Street |
| *5:30 pm | Land Conservation Subcommittee | Room 200, Northern Building 305 E. Walnut Street |
| *5:45 pm | Planning, Development & Transportation Committee | Room 200, Northern Building 305 E. Walnut Street |

WEDNESDAY, AUGUST 23, 2023

- | | | |
|----------|--------------------------|---|
| *5:30 pm | Human Services Committee | Room 200, Northern Building 305 E. Walnut Street |
|----------|--------------------------|---|

THURSDAY, AUGUST 24, 2023

- | | | |
|----------|---|---|
| *8:30 am | Aging & Disability Resource Center Board of Directors | ADRC 300 S. Adams Street |
| *5:30 pm | Energy Subcommittee | Room 201, Northern Building 305 E. Walnut Street |

FRIDAY, AUGUST 25, 2023

(No Meetings)

BUDGET NOTICE – Upcoming Budget Meeting Dates are scheduled for Wednesday, October 25, 2023 @ 9AM, and if needed, to be continued on Thursday, October 26, 2023 @ 9AM; If required, a Veto Session is scheduled for Monday, November 6, 2023 @ 6PM.

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

BROWN COUNTY COMMITTEE MINUTES

- Harbor Commission (June 19, 2023 – Revised)
- Human Services Board (June 8, 2023)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

- NOTICE -

BROWN COUNTY SOLID WASTE BOARD

Monday, August 21st, 2023– 2:30 pm

Brown County Port & Resource Recovery Offices
2561 South Broadway, Green Bay, WI 54304

Agenda

1. Call to Order
2. Roll Call
3. Agenda – *Request for Approval*
4. Minutes – June 19th, 2023 – *Request for Approval*
5. Announcements/Communications
6. 2024 Budget – *Request for Approval*
7. Project #2593 Recycling Transfer Station Tip Floor Metal Wall and Insulation RFB – *Request for Approval*
8. Project #2594 Office Parking Lot Seal RFB – *Request for Approval*
9. Project #2495 Office Concrete and Sidewalk Repairs RFB – *Request for Approval*
10. Free Battery Recycling - *Update*
11. South Landfill – *Update*
12. Director's Report – *Update*
13. Such Other Matters as Authorized by Law
14. Adjourn

Dean R. Haen
Director

Any person wishing to attend who requires special accommodations should contact the Brown County Port & Resource Recovery Department at 492-4950 at least two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, August 21st, 2023 at 3:30pm
Brown County Central Library Meeting Room 1 – Lower Level
515 Pine St, Green Bay, WI 54301
****PLEASE NOTE THE CHANGE IN MEETING LOCATION****

MEMBERS: Ann Hartman – Vice Chair, John Fenner, Jessica Adams, Melissa Edison and Jessica King

ROLL CALL:

| | | | |
|---------------|-------|----------------|-------|
| Ann Hartman | _____ | John Fenner | _____ |
| Jessica Adams | _____ | Melissa Edison | _____ |
| Jessica King | _____ | | |

APPROVAL OF MINUTES:

1. Approval of the minutes from the May 15th, 2023, meeting of the Brown County Housing Authority.
2. Approval of the minutes from the July 20th, 2023 meeting of the Brown County Housing Authority Subcommittee.

COMMUNICATIONS:

3. Resignation of Corday Goddard from the Brown County Housing Authority
4. Appointment of Jessica King to the Brown County Housing Authority
5. Communication from HUD regarding the FY2022 SEMAP Submission for the Brown County Housing Authority.
6. Communication from HUD regarding the Quality Assurance Division’s review of the Brown County Housing Authority’s Emergency Housing Voucher Program

SPECIAL ELECTION OF BCHA VICE-CHAIR:

REPORTS:

7. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations
 - I. Quarterly Langan Denials Report
 - J. Quarterly Active Cases Breakdown
 - K. Quarterly End of Participation Breakdown
 - L. Quarterly Customer Service Satisfaction
 - M. Quarterly Update regarding the Landlord Incentive Program

OLD BUSINESS:

NEW BUSINESS:

8. Consideration with possible action on the approval of the revised Memorandum of Understanding with the Wisconsin Balance of State Continuum of Care regarding the Emergency Housing Voucher Program.
9. Consideration with possible action on the approval of General Depository Agreement with Nicolet National Bank.
10. Discussion regarding the removal of the “local preference” within the Brown County Housing Authority’s waiting list.
11. Consideration with possible action on the approval of the changes to the Project Based Voucher Contract with Neighborhood Housing Services of Green Bay, INC dba Neighborworks Green Bay.
12. Consideration with possible action to update the current members of the Brown County Housing Authority Subcommittee.

BILLS AND FINANCIAL REPORT:

13. Consideration with possible action on acceptance of BCHA bills.
14. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR’S REPORT AND INFORMATIONAL:

15. Executive Director’s Report

Date of next meeting: **September 18th, 2023**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221



RURAL BROADBAND SUBCOMMITTEE

Committee Members: Richard Schadewald, Brown County Supervisor; Devon Coenen, Brown County Supervisor; August Neverman, Brown County Broadband Director; Dave Wilquet, City of Green Bay I/T Director; Michael Moran, Public Representative; Steven Liegl, Wisconsin Public Service; and John Blohm, Green Bay Area Public Schools

**BROWN COUNTY BROADBAND SUBCOMMITTEE
MONDAY, AUGUST 21, 2023
4:00 P.M. – 5:00 P.M.
VIRTUAL and Veterans Conference Room 660
305 E. Walnut St., Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE SUBCOMMITTEE MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

1. Call to order.
2. Public Comment.
3. **Review & Discussion**
 - a. Bug Tussel Status
 - i. Copy of handout and other changes/updates
 - ii. August 31 Administration Committee Discussion and vote to forward to full board for final vote ****Sept 20****
 - iii. Prep / Documentation (RFI/History)?
 - b. RDOF News (challenges) and ACAM Changes
 - c. Improved Maps
 - i. Better State Map: <https://maps.psc.wi.gov/apps/BbExpGApplicants/>
 - ii. Older Main State Map
<https://maps.psc.wi.gov/apps/WisconsinBroadbandMap/#>
 - iii. Updated County Map:
<https://browncounty.maps.arcgis.com/apps/webappviewer/index.html?id=ae44a0c299554f7ea4e2561d82700451>
 - d. Grant Requirements: BankNote and NIST compliance
 - e. What happens if we do NOTHING (ramifications)?
3. **Action Requests**
 - a. Maps and location challenges
 - b. New North To-Do: **ISP meetings** and Minimum “important” Map Data

- c. WISER Survey
- d. OPTI Speed tests (targeted locations)

4. Next Steps

- a. BEAD Requirements: 25%+ match budgeting; NIST Compliance; Bank Note
- b. Overall BEAD Timeline –
 - i. 2023: August 28 Report, December 27 Report
 - ii. 2024: Likely grant cycle in Q2 or Q3, Final awardees report to NTIA by late 2024 or early 2025 (TBD)
- c. Other Action?

5. Next Meeting

Join on your computer, mobile app or room device (will be recorded)

[Click here to join the meeting](#)

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P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

Phone: (920) 448-4015 FAX (920) 448-6221

E-Mail: BC_County_Board@co.brown.wi.us

Judge Tammy Jo Hock

CRIMINAL JUSTICE COORDINATING BOARD

Tuesday, August 22, 2023

12:00 p.m.

Karen H. Dorau Memorial Conference Room

Law Enforcement Center

300 E. Walnut Street, Green Bay

1. Call meeting to order.
2. Introductions.
3. Approve/modify agenda.
4. Approve/modify minutes of June 6, 2023.
5. Jail population numbers (Sheriff).
6. Efficiency of the PSA tool.
7. Overview of CJCБ accomplishments.
8. Report of Mark Vanden Hoogen re: Criminal Justice Services.
9. Report from the State Public Defender's Office regarding appointment of criminal defense attorneys.
10. Future Agenda Items, if any.
11. Other such matters as authorized by law.
12. Adjourn.

Honorable Tammy Jo Hock. Chair

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BOARD OF SUPERVISORS

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HUMAN SERVICES COMMITTEE

Supervisor Emily Jacobson, Chair
Supervisor Megan Borchardt, Vice Chair
Supervisor Barbara Avery, Supervisor Patrick Evans, Supervisor Patrick Hopkins

HUMAN SERVICES COMMITTEE MEETING

WEDNESDAY, AUGUST 23, 2023

5:30 PM

Room 200, Northern Building

305 E. Walnut Street

Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of July 26 and Special August 16, 2023.

Comments from the Public.

Presentation

1. Presentation by Lydia Van Thiel - Blueprint Implementation Project Director.

Consent Agenda

2. Minutes of Human Services Board of June 8, 2023.
3. HHS - Financial Report for Community Treatment Center and Community Services.
4. HHS - Statistical Reports.
 - a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - b. Child Protective Services – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.

Aging & Disability Resource Center

5. Director's Report.

Syble Hopp

6. Director's Report.

Veterans

7. Director's Report.

Health & Human Services (HHS) Department

8. Executive Director's Report.

Action Items Including Proposed Resolutions, Ordinances, and Budget Adjustments

9. HHS - Request for New Non-Contracted and Contracted Providers.
10. Resolution Regarding Table of Organization Change for the Health & Human Services Department – Community Treatment Center Division – On Call Scheduling Specialist.
11. Confirmation of the Following Appointees to the Mental Health Treatment Subcommittee: Judge Donald Zuidmulder, Sheila Carlson, Eric Drzewiecki, Erik Hoyer, Steven Fewell, Randy Schultz and Guy Zima.
12. Audit of the Bills.

Communications – None.

Other

13. Such other Matters as Authorized by Law.
14. Adjourn.

Emily Jacobson, Chair

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**AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING
300 S. Adams St.
Green Bay, WI 54301**

ADRC BOARD OF DIRECTORS
PUBLIC NOTICE OF IN-PERSON MEETING
THURSDAY AUGUST 24TH, 2023 8:30 AM
AT: ADRC OF BROWN COUNTY
300 S ADAMS ST GREEN BAY WI 54301

Optional Public Virtual Attendance Meeting Instructions:

Join by PC:

<https://bcwi.webex.com/bcwi/j.php?MTID=mb91d87218daa44611fa957004d22bc42>

Join by phone:

Dial 1 (415) 655-0003

Entering Meeting Number: 2437 785 8927

Thursday, August 24th, 2023, 8:30 a.m.

AGENDA

| Time | Agenda Item | Handout | Action Required |
|-------------|---|-------------------|------------------------|
| 8:30 | 1. Pledge of Allegiance | | |
| 8:31 | 2. Introductions | | |
| 8:33 | 3. Review of Agenda | Yes | |
| 8:35 | 4. Approval of the minutes of regular meeting of July 27 th , 2023 | Yes | Yes |
| 8:40 | 5. Comments from the public a. Must be limited to items not on the agenda. b. State name and address for the record c. Comments will be limited to five minutes. d. The Board's role is to listen and not discuss comments or take action on those comments at this meeting | | |
| 8:45 | 6. Finance Report, Update and Recap a. Review of June 2023 Finance Report receive & place on file. b. Review of Donor Directed Donations c. Adjusted 2024 Final Budget for Approval | Yes Yes Yes | Yes Yes |
| 9:00 | 7. Audit Review CLA-Wendy Mallow a. 2022 Annual Audi b. 990 Submitted | Yes Yes | Yes Yes |
| 9:20 | 8. Office for Resource Center Development-Sherry Schuelke Regional Quality Specialist Updates | | |

| | | | |
|-------|---|------------|------------|
| 9:30 | 9. ADRC Director's Update a) Central Kitchen Update b) Approval for Architect Fees for Central Kitchen Project c) ADRC Board representative for the Brown County Transportation Coordinating Committee (TCC) d) 403b Retirement Plan Involuntary Distribution Sweep | Yes Yes | Yes Yes |
| 10:00 | 10. Unit Update: Prevention Program Amy Staniforth | Yes | |
| 10:20 | 11. Advocacy Opportunities/Updates | | |
| 10:25 | 12. Announcement- Survey of attendance - September | | |
| 10:30 | 13. Adjourn Next Meeting – September 28 th , 2023 | | Yes |

Robert Johnson, Chairperson
Aging & Disability Resource Center of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: All people are valued, celebrated, and connected to a life of possibilities

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ENERGY SUBCOMMITTEE
Ray Suennen Chair, Tom Friberg Vice-Chair,
Jenny Brinker, Kyle Zimonick, Robert Kosky, Nathan Carlson

ENERGY SUBCOMMITTEE
Thursday, AUGUST 24, 2023
5:30 p.m.
Room 201, Northern Building
305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE SUBCOMMITTEE MAY
TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA.**

Note - Room 201

AGENDA

1. Call to Order.
2. Approve/Modify Agenda.
3. Approve/Modify Minutes of meetings; November 17, 2022 and June 15, 2023.
4. Presentation by Leeward Renewable Energy on small solar projects.
5. Update by Facilities Director, Chad Magnin.
6. Discussion on ideas for Brown County's Energy Mission and Vision statements.
7. Discussion about Energy Data and Usage, including Excel spreadsheet.
8. Such other matters as authorized by law.
9. Discussion regarding - future agenda items, dates and times.
10. Adjourn

Ray Suennen, Chair
Energy Subcommittee

Notice is hereby given that action by the Subcommittee may be taken on any of the items which are described or listed in this agenda.

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AUGUST 2023



| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|---------------------------------------|--|--------------------------------------|--|--------|----------|
| | | 1 Public Safety 6:00 pm | 2 Ed & Rec 5:30 pm | 3 Admin 5:30 pm <i>Special Mtg.</i> | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 Spc Ed & Rec 5:45 pm Spc PD&T 6:00 pm Spc Hum Srvc 6:15 pm | 16 COUNTY BOARD 7:00 pm | 17 | 18 | 19 |
| 20 | 21 Broadband Subcmte 4:00 pm | 22 CJCB 12:00 pm Land Con 5:30 pm PD&T 5:45 pm | 23 Human Services 5:30 pm | 24 Admin 5:30 pm See Aug. 31 Energy Subcmte 5:30 pm | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 Admin 5:30 pm | | |

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

REVISED MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, June 19th, 2023**
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was officially called to order by President Tom Klimek at 10:01 am with a quorum.

2) Roll Call:

Present: President Tom Klimek
Vice President Bryan Hyska
Commissioner Ron Antonneau
Commissioner Wes Kornowske
Commissioner Pete Diemer
Commissioner Tim Feldhausen
Commissioner Hank Wallace

Excused: Commissioner Barb LaMue

Not Excused: Commissioner Mike Vizer

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Katie Platten, Brown County P&RR
Holly Bellmund, GLC Minerals

3) Approval/Modification – Meeting Agenda

A motion to approve the revised agenda was made by Tim Feldhausen and seconded by Bryan Hyska Unanimously approved.

4) Approval/Modification – Minutes of March 13th, 2023 Meeting

A motion to approve the minutes of the March 13th meeting was made by Hank Wallace and seconded by Tim Feldhausen. Unanimously approved.

5) Announcements/Communications

Director Dean Haen discussed that Tom Klimek, Pete Diemer, and Tim Feldhausen agreed to additional three-year terms on the Harbor Commission. This re-appointment will be confirmed by the Brown County Board in an upcoming meeting.

Tom Klimek brought to the attention of the Commission that a summary created by the Brown County Risk Management Office and Mr. Haen was provided for Agenda Items six and seven, as requested by Mr. Klimek earlier in the week. There was a discussion about modifications needed, a pending resolution for the documents, and the City of Green Bay variance process before acting on Agenda Items six and seven. It was Mr. Haen's recommendation that the documents be received and placed on file until the next meeting of the Harbor Commission, when all modifications are complete, a resolution provided, and variances are received, before approval is sought again. The Commission agreed by consensus that items would be discussed in detail with the action of receiving and placing them on file in preparation for approval at the next Harbor Commission meeting.

6) Wisconsin Public Service Real Estate Agreements

a. WPS Real Estate Property Agreement

As permitting, design and engineering of the Port Development site was happening, a small sliver of land and water was identified as an issue resulting from improving the County property and creating a pond on the WPS property. The solution is to purchase 0.9 acres of land from Wisconsin Public Service for \$22,000 to even out the shoreline.

b. Amended and Reinstated Ingress/Egress Access Easement

The previous access easement made with Wisconsin Public Service has changed due to gating issues and the railroad track crossing challenge. Access to County property across Wisconsin Public Service's property is allowed until a Brown County road is finished, which will then result in the termination of the access easement. There was a brief discussion clarifying that the access easement does not need reinstatement, but just amending.

c. Amended and Reinstated Future Rail Easement

Initial railroad plans drawn up by the Department and County Planning Department were determined by VIA Rail (subcontractor of GEI Engineering) to show rail track curves that were too tight, resulting in the need to amend where Wisconsin Public Service will allow rail. In addition, a second railroad track plan was included in the Amended and Reinstated Future Rail Easement allowing the County and its future

users to pick one rail option or the other. Changes will be made based on the needs of the customer who will be occupying the site.

Mr. Klimek asked if preliminary plans or designs were provided by VIA Rail, to which Mr. Haen responded that design was 30% complete.

d. Rail Ingress/Egress Access Easement

VIA Rail (subcontractor of GEI Consultants) recognized that the rail was not connected to CN. An additional Rail Easement with Wisconsin Public Service is required to connect Brown County property to CN through Wisconsin Public Service's property.

A motion to suspend the rules was made by Hank Wallace and seconded by Bryan Hyska. Unanimously approved.

Holly Bellmund confirmed that GLC Minerals has been working closely with Dean Haen and Brown County's Corporation Counsel Mrs. Bellmund discussed the positive relationship with the City of Green Bay and expressed that she would have insisted on closing following approval to avoid the delays.

A motion to return to regular session was made by Bryan Hyska and seconded by Hank Wallace. Unanimously approved.

A motion to receive and place on file was made by Tim Feldhausen and seconded by Hank Wallace. Unanimously approved.

7) LMES Properties IV, LLC (GLC Minerals) Real Estate Purchase Agreement and Easements

a. LMES Properties Real Estate Property Agreement

Mr. Haen spoke about the many changes that have occurred over the course of negotiating the property agreement between the Port Department and GLC Minerals. The property acreage changed due to the City of Green Bay variances for road width, the need for a curve in the entrance road due to existing infrastructure, the need to avoid crossing railroad switches limiting rail crossings to only one location, and GLC's lack of interest in owning the land west of the future ATC easement because of the PCBs in the old boat slip. Terms are at the same price when purchased from Wisconsin Public Service at \$90,000 per acre. In total, the parcel will be 7.38 acres reduced from the original 9.07 acres).

b. Ingress/Egress Access Easement

An easement for GLC Minerals for use of the future County constructed road on the Port Development Site to access their parcel was discussed.

A motion to suspend the rules was made by Tim Feldhausen and seconded by Bryan Hyska. Unanimously approved.

Ms. Bellmund detailed how GLC Minerals intends to have traffic load in and out through one GLC entrance and exit the County's access. She noted there has been positive discussion regarding access and intended use.

A discussion about the design of the road, responsibility for damages and maintenance, and concerns about traffic congestion occurred. Ms. Bellmund expressed that there is little to no concern on truck traffic, but more concern about rail traffic blocking the road.

c. Drainage Easement

A drainage easement is drafted to allow water to flow from GLC Minerals parcel onto the Port Development Site on its way to the river.

d. Temporary Construction Easement

The temporary construction easement was discussed. It is an easement for Brown County from GLC Minerals to use an existing road on GLC Minerals property to do construction on the County property south and east of the existing slip area.

There was a brief discussion about responsibility for maintenance of the shared easements.

A motion to return to regular session was made by Bryan Hyska and seconded by Tim Feldhausen. Unanimously approved.

A motion to receive and place on file was made by Bryan Hyska and seconded by Wes Kornowske. Unanimously approved.

8) GLC Minerals Surface Lease

A new surface lease is drafted between the County and GLC Minerals for the parcel of property that GLC Minerals currently leases from the County that was assumed by the County as part of the property purchase from Wisconsin Public Service. The surface lease is temporary, adjusted to reflect the lease parcel and the term is for one year and then continuing month to month at the same rental rate as the original lease. Due to the dockwall construction, GLC agreed to move and relocate stockpiles so as to not interfere in the dockwall construction. Pete Diemer questioned if input was received from any real estate or appraisal agents regarding the value of the land, to which Mr. Haen responded that the Port Department has several different surface leases and ways to determine market value.

A motion to receive and place on file was made by Wes Kornowske and seconded by Bryan Hyska. Unanimously approved.

9) U.S. Army Corps of Engineers' 217 Agreement Amendment for 2023-2028

The amendment to the 217 Agreement between the County and the U.S. Army Corps of Engineers was discussed. The Amendment sets tipping fees for 2023 to 2028 to deposit dredge materials placed into the Bay Port facility. Rates are adjusted every five years. Differences and challenges for this amendment included USACOE changing the authority over the Green Bay Harbor from Detroit District to Chicago District, and that Bay Port was not used in recent years for dredge material.

Mr. Antonneau asked what would happen if the Bay Port facility was to reach capacity, to which Mr. Haen responded that there would be substantial cost in locating a new facility within close proximity to the Fox River; however, the facility has a long capacity for the near future. In addition, the Corps and County continue to pursue beneficial reuse of dredged materials to ensure the facility never reaches capacity. Currently the struggle rests with EPA and DNR with regards to PCBs and beneficial reuse. A risk-adverse culture with the Department of Transportation also hinders beneficial reuse of materials in road and highway construction.

A motion to approve the U.S. Army Corps of Engineers' 217 Agreement Amendment for 2023-2028 was made by Tim Feldhausen and seconded by Ron Antonneau. Unanimously approved.

10) American Great Lakes Ports Association 2023 Federal Policy Agenda

Mr. Haen gave an overview of the American Great Lakes Ports Association (AGLPA) federal policies to the Commissioners, citing the importance of their support when discussing these policies with political leaders and grant associations. Mr. Antonneau asked if there was information regarding a project with Fincantieri Marine that Mr. Haen knew of, to which he responded he was not aware of it. There was a brief conversation regarding the Harbor Assistance Program which the State budget is proposing to increase their funding from \$14 million to \$20 million.

A motion to approve the American Great Lakes Ports Association 2023 Federal Policy Agenda was made by Wes Kornowske and seconded by Ron Antonneau. Unanimously approved.

11) 1st QTR Budget Status Report

The 1st Quarter Budget Status Report was presented to the Commissioners.

12) DNR Response to Port of Green Bay Comments on PCB Closure

The DNR was requested by the Port Department to contact the paper mills along the Fox River to restate previous interest in dredging areas around the Port Development Site. The response was that the PCBs under the cap in the slip and on the north side at the Port Development Site were the Port Department's responsibility.

13) Western Great Lakes Pilots

A discussion occurred on complications in the Great Lakes Pilot fee structures, daylight restrictions, railroad bridge clearance, and Leo Frigo Memorial Bridge clearance that continue to hinder ocean-going and passenger ships from contributing to port activity. Mr. Diemer asked if the railroad bridge could be removed, which Mr. Haen responded that the rail's owner WATCO is considering and open to pursuing rebuilding the bridge to swing upwards but cannot be removed. Mr. Klimek discussed the rail use by Proctor & Gamble, Green Bay Packaging, and NEW Plastics and previous attempts to update the bridge.

14) Director's Report

Mr. Haen discussed the economic impact study that will be out in Autumn 2023. Mr. Klimek asked for an update on Renard Island easement, to which Mr. Haen responded that conversation with Mayor Genrich has occurred but no action has been taken. Mr. Klimek suggested an effort to demand action on both Port Development Site and Renard Island variances and easements.

15) Tonnage Report

Both the March/April 2023 and May 2023 tonnage reports were presented and discussed. Tonnage is tracking upwards.

16) Such Other Matters as Authorized by Law

17) Adjourn

A motion to adjourn the Harbor Commission meeting at 11:34 am was made by Ron Antonneau and seconded by Hank Wallace. Unanimously approved.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 8, 2023, at Brown County Sophie Beaumont Building, Boardrooms A & B; 111 N Jefferson St; Green Bay, WI 54301

Present: Supervisor Tom Lund; Kathryn Dykes; Laura McCoy; Leslie Ousley; Supervisor Randy Schultz; Supervisor Dan Theno

Excused: Michael Conley-Kuhagen; Jean Marsch; Kara Gruber, Hospital & Nursing Home Administrator

Also Present: Jeremy Kral, Executive Director
Chelsey Groessl, Economic Support Services Program Manager
Jenny Hoffman, Community Services Administrator
Eric Johnson, Finance Manager
Cathy Foss, Office Manager

1. Call Meeting to Order

The meeting was called to order by Chair, Supervisor Tom Lund at 6:00 pm.

2. Approve / Modify Agenda

SCHULTZ / THENO moved to approve the agenda for the June 8, 2023 Human Services Board Meeting. Voice vote taken. Motion carried unanimously without abstentions.

3. Approve Minutes of May 11, 2023 Human Services Board Meeting

McCOY / DYKES moved to approve the minutes dated May 11, 2023. Voice vote taken. Motion carried unanimously without abstentions.

4. Public Hearing on 2024 Budget / Public Comment

No members of the public attended the meeting.

Although shown in order within the Minutes, the Executive Director's report took place here.

5. Presentation on Economic Support Services Fraud Investigation

Economic Support Services Program Manager Chelsey Groessl presented information on fraud investigation to the Board.

The Economic Support Services program area is tasked with determining eligibility for public assistance programs like Medicaid, Medicare, FoodShare, and Energy Assistance. Economic Support staff are also tasked with fraud prevention and detection as well. Line staff who do interviews directly with consumers have been trained in investigative interviewing skills, and have access to databases like Social Security, unemployment, child support, etc. that assist in fraud detection.

Staff detect fraud that they weed through to prevent inaccurate benefits from going out to consumers through the training they have received. If staff cannot determine the truth in the information being shared with us, there is a Fraud Investigation unit where the case is referred. Since 2011, we have had a Memorandum of Understanding with the Brown County Sheriff Department who are tasked with investigating households or assist with recovery of funds.

We have two investigators assigned to our program area – 1.8 FTE. On average, during a non-pandemic year, approximately 200 referrals would be sent to the investigators and of these

referrals, 120 are completed per year, with carry-over year-to-year. Substantiated fraud is not something we closely track, but Groessl stated she felt their substantiation rates have gone up over the years. The highest number of referrals comes from trafficking; trending lately are residency issues where people do not live in Wisconsin, apply online, have a phone interaction with us, but all their use of FoodShare is outside Wisconsin. With the skillset and tools the investigators have available to them, we have been able to substantiate more fraud.

Supervisor Schultz felt it would be important to track substantiated fraud so it could be shared with the public/constituents who believe there is a lot of fraud within the benefits assistance system. Community Services Administrator Jenny Hoffman replied that Economic Support handles over 35,000 cases, so the number of fraud cases is small relative to the overall number.

Supervisor Theno inquired regarding the most common type of fraud. Groessl shared the most common is trafficking of FoodShare benefits; the benefits are being used for other things than intended. Some examples: people will sell their card for half the amount of benefits available to get cash; people use their card to purchase items for their business. Our detectives have great relationships with grocers and often receive video footage. Residency issues and household composition are also types of fraud that are trending.

Groessl stated the investigators also check Facebook and work closely with the Office of Inspector General at the state level who will tip us off to themes and trends they are seeing. There have been some skimming issues lately; people in California getting the QUEST numbers of those in Wisconsin and depleting their accounts.

THENO / DYKES moved to receive and place on file the Presentation on Economic Support Services Fraud Investigation. Voice vote taken. Motion carried unanimously without abstentions.

6. Executive Director's Report

Executive Director Jeremy Kral discussed items from his June 2023 report.

Staffing continues to be an issue for high-demand roles. The department has worked with Human Resources to increase wages for Food Service Worker positions at the Community Treatment Center (CTC) and enhanced recruitment which has resulted in an increase in applications received. As of this meeting, there is still a critical shortage so other staff have stepped up to take on secondary positions to assist.

Due to retirement, our full-time outpatient psychiatrist is leaving at the end of June. We secured a contract for a psychiatrist to serve clients through telepsychiatry. We continue to recruit for a full-time psychiatrist, and two Advanced Practice Nurse Practitioners (APNPs).

We have recently filled supervisory and management vacancies within our Outpatient Behavioral Health area. The Program Manager and two supervisory positions were filled via promotion of internal staff.

The Wisconsin State budget remains a work in progress, however, there appears to be support for county-provided mental health services like Community Support Program (CSP) to provide additional funding.

SCHULTZ / McCOY moved to receive and place on file the Executive Director's report for June 2023. Voice vote taken. Motion carried unanimously without abstentions.

7. Community Services Administrator Report

Community Services Administrator Jenny Hoffman presented updates in a verbal report.

Hoffman provided updates on filled positions:

The Behavioral Health Program Manager position was filled internally by Behavioral Health Supervisor, Eliza Killian.

The Behavioral Health Supervisor: Crisis Coordinator has been vacant for approximately a year. This position helps our crisis system community-wide to respond and manage crisis at a system level. This position was filled internally by Rhyah Jungwirth; promoted from the Clinical Social Worker position working alongside law enforcement.

The Behavioral Health Supervisor overseeing our therapists and AODA Counselors has been filled internally by Clinical Social Worker Tyler Luedke.

McCOY / SCHULTZ moved to receive and place on file the Community Services Administrator report for June 2023. Voice vote taken. Motion carried unanimously without abstentions.

8. CTC Administrator Report including NPC Monthly Report

Executive Director Jeremy Kral highlighted items from the Hospital & Nursing Home Administrator report.

COVID-19 Pandemic

With the Public Health Emergency Declaration ending on May 11, we have received modifications on requirements. Requirements used to be based on transmission in the community, now it is based on infection control surveillance within the facility.

Community Treatment Center

There was a Skills Fair completed at the end of May with refreshers provided for the inpatient nursing department. There was great turnout with great feedback.

Nicolet Psychiatric Center

Staff continue to take the next steps following Crisis Intervention Training of “train the trainer” through Therapeutic Options. A workgroup continues to meet to develop the training curriculum.

McCOY / SCHULTZ moved to receive and place on file the CTC Administrator Report for May 2023. Voice vote taken. Motion carried unanimously without abstentions.

9. Financial Report for Community Treatment Center and Community Services

Finance Manager Eric Johnson distributed and highlighted items from his report.

Community Treatment Center and Community Services have similar favorable results for the end of April.

Community Treatment Center

Through April, CTC shows a favorable YTD budget variance of \$482,367. Unfortunately, the favorable results are due to personnel costs and vacancies; however, the labor market seems to be looking up.

Community Services

April was a favorable month bringing the overall YTD budget variance to \$152,037 favorable compared to budget. Personnel costs are low due to open positions; as well as lower expenses, and lower reimbursable expenses.

Supervisor Theno inquired regarding vacancies and whether the County has worked with the Green Bay Chamber as they have been recruiting and bringing business leaders to Green Bay. Would it be worthwhile to partner with them for the management-type positions within the department? Kral stated the department is struggling with vacancies of medical professionals. The department is one of the smaller of five major outlets in the community that employs nurses and doctors. Kral stated he will follow up with Human Resources and the Green Bay Chamber on how we can potentially partner to bring more professionals to the Green Bay area.

THENO / McCOY moved to receive and place on file the June 2023 Financial Report for Community Treatment Center and Community Services. Voice vote taken. Motion carried unanimously without abstentions.

10. Statistical Reports a, b, & c

- a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Center/Bayshore Village
- b. Child Protective Services – Child Abuse/Neglect Report
- c. Monthly Contract Update

SCHULTZ / McCOY moved to suspend rules and take items #10a, b & c together. Voice vote taken. Motion carried unanimously without abstentions.

THENO / DYKES moved to receive and place on file Statistical Reports #10a, b & c. Voice vote taken. Motion carried unanimously without abstentions.

11. Request for New Non-Contracted Provider & New Provider Contract

McCOY / SCHULTZ moved to receive and place on file the Request for New Non-Contracted Provider & New Provider Contract report for June 2023. Voice vote taken. Motion carried unanimously without abstentions.

12. Adjourn Meeting:

McCOY / DYKES moved to adjourn. Voice vote taken. Motion carried unanimously without abstentions.

Chair, Supervisor Tom Lund adjourned the meeting at 6:35 pm.

Next Meeting: Thursday, July 13, 2023 at 6:00 pm.

Respectfully Submitted,
Catherine Foss
Office Manager