



**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that the following meetings will be held:**

**THE WEEK OF  
AUGUST 25 – 29, 2025**

**MONDAY, AUGUST 25, 2025**

\*6:00 pm      Public Safety Committee – *Note Location*      Brown County Emergency Operations Center  
3030 Curry Lane

**TUESDAY, AUGUST 26, 2025**

(No Meetings)

**WEDNESDAY, AUGUST 27, 2025**

\*3:00 pm      Supervised Release Committee      Room 200, Northern Building  
305 E. Walnut Street

~~\*5:30 pm      Human Services Committee – *Meeting Canceled*      Room 200, Northern Building  
305 E. Walnut Street~~

**THURSDAY, AUGUST 28, 2025**

\*8:30 am      ADRC Board of Directors      ADRC  
300 S. Adams Street

**FRIDAY, AUGUST 29, 2025**

(No Meetings)

# BOARD OF SUPERVISORS

# Brown County



305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

## **PUBLIC SAFETY COMMITTEE**

Supervisor Andy Nicholson, Chair  
Supervisor Jim Pyle, Vice Chair  
Supervisor Michael LaBouve  
Supervisor Dave Kaster  
Supervisor Terry Rentmeester

## **COUNTY BOARD ANNUAL JAIL INSPECTION**

The required Wisconsin Statutes Section 59.45(15) **Annual Jail Inspection** will be conducted on **August 25, 2025 at 5:00 pm**. **County Board members that wish to participate shall meet at the Public Entrance to the Jail prior to 5:00 pm for identification and authorization.** No official county business will be conducted during this statutorily required Annual Jail Inspection and, for security purposes, members of the general public will not be allowed to participate in this statutorily required Annual Jail Inspection.

**PUBLIC SAFETY COMMITTEE**  
**MONDAY, AUGUST 25, 2025**  
**6:00 pm**  
**\*\*NOTE LOCATION\*\***  
**BROWN COUNTY EMERGENCY OPERATIONS CENTER (EOC)**  
**3030 Curry Lane**  
**Green Bay, WI 54311**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 4, 2025.

### **Comments from the Public**

#### **Consent Agenda**

1. Public Safety Communications Staffing Report.
2. Emergency Management Budget Status Financial Report for June 2025 – Unaudited.
3. Public Safety Communications Budget Status Financial Report for June 2025 – Unaudited.

#### **Circuit Courts, Commissioners, Probate**

4. Presiding Judge's Report.

#### **District Attorney**

5. District Attorney's Report.

### **Clerk of Courts**

6. Clerk of Courts Report.
  - a. State budget update for Clerk of Courts.

### **Medical Examiner**

7. Medical Examiner's Report.

### **Public Safety Communications**

8. Director's Report.
9. Update re: Implementation of consultant study recommendations – *Standing Item*.

### **Emergency Management**

10. Director's Report.

### **Sheriff**

11. Sheriff's Report.
12. Courthouse Secure Entrance Update – *Standing Item*.
13. Jail Replacement Project Update – *Standing Item*.
14. Status and timeline of training facility/range/office space – *Standing Item*.

### **Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments** – None.

### **Communications**

15. Communication from Supervisor Nicholson and (former) Supervisor Deneys: To direct Mark Vanden Hoogen to investigate/evaluate whether different pre-trial tools/software designed to assist with setting bonds other than the Public Safety Assessment Tool exist that meet our needs and if so, what the expense of each is – current cases will be included. *Action at August meeting: To hold for one month.*
16. Communication from Supervisor Friberg and Supervisor Borchardt: For each department to provide a comprehensive list to their oversight committees of grants, loans, and programs that were cancelled by the federal government in 2025 and to provide a summary of how those cancellations will impact short-term and long-term operations. *Referred from August County Board.*
17. Communication from Supervisor Nicholson: Request an RFP for the Brown County Range/Office Space building. *Referred from August County Board.*

### **Other**

18. Discussion regarding Public Safety Committee budget meeting date.
19. Such other matters as authorized by law.
20. Adjourn.

Andy Nicholson, Chair

**MEETING MINUTES AND AGENDAS:** May be found at [https://www.browncountywi.gov/government/minutes\\_and\\_agendas/](https://www.browncountywi.gov/government/minutes_and_agendas/)

**ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability should contact the County Clerk's office at (920) 448-4016 at least 48 hours before the scheduled meeting time so that arrangements can be made.

**QUORUM:** Please take notice that a majority or quorum of the County Board and/or Committees will attend this meeting and will constitute a meeting of the County Board for the purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600

SUPERVISED RELEASE

**COMMITTEE**

PHONE (920) 448-4006 FAX (920) 448-4003

**SUPERVISED RELEASE COMMITTEE**

**Formed Pursuant to Wis. Stats. Sec. 980.08**

**Wednesday, August 27, 2025**

**3:00 PM**

**ROOM 200, NORTHERN BUILDING  
305 EAST WALNUT STREET, GREEN BAY, WI 54301**

*The Public may Attend this Meeting **IN-PERSON** by going to Room 200 of the Brown County Northern Building, located at 305 E Walnut St, Green Bay, WI 54301. Social distancing will be practiced, and masks will be available.*

*Committee Members may Attend this Committee Meeting **VIRTUALLY** by utilizing Microsoft Teams (this provides two-way Audio and Video Access). **PLEASE LOG-IN 15 MINUTES EARLY!** **NOTE: Committee members may Virtually Attend this meeting in any location they desire that has sufficient internet access, and any Committee Member that wishes to may go to Room 200 of the Brown County Northern Building, located at 305 E Walnut St, Green Bay, WI 54301, where they may Virtually log-in to this Virtual Meeting.** **NOTE: Technical Support will no longer be provided in Room 200. Committee Members needing Technical Support should call the Brown County Department of Technology Services Help Line at (920) 448-4030.***

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE  
MAY TAKE ACTION ON ANY ITEM LISTED ON THE  
AGENDA**

- I. Call Meeting to Order.
  - II. Roll Call and Establishment of Quorum
  - III. Approve/Modify Agenda.
  - IV. Approve/Modify Minutes of Last Meeting (Attached).
  - V. Public Comment
- 
1. Closed Session – Discussion of Specific Supervised Release Cases, as follows:
    - a. OPEN SESSION: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to: 1. Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and 2. Wis. Stats. Sec. 19.85(1)(f), i.e. considering financial, medical, social or personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, in particular, to discuss and apply confidential information and statutory factors to specific offender cases to develop potential placements for supervised release per Wis. Stat. Sec. 980.08(4)(dm).

CONVENE INTO CLOSED SESSION: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Supervised Release Committee shall convene into closed session to discuss



**ADRC BOARD OF DIRECTORS  
PUBLIC NOTICE OF IN-PERSON MEETING  
Thursday, August 28, 2025, at 8:30 AM  
300 S ADAMS ST, GREEN BAY WI 54301**

Microsoft Teams Meeting - Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 216 366 153 093 Passcode: 7Cnp5f

**Or call in (audio only)**

[+1 872-256-4158](tel:+18722564158) United States, Chicago / Phone Conference ID: 180 094 851#

*Notice is hereby given that action by the Board may be taken on any items described or listed in this agenda.*

Time	Agenda Item	Handout	Action Required
8:30	1. Pledge of Allegiance & Land Acknowledgement		
8:31	2. Introductions - Katie McAllister, New Communication Manager		
8:33	3. Review of the Agenda	Yes	
8:35	4. Approval of the meeting minutes of July 24, 2025	Yes	Yes
8:40	5. Comments from the public a. Must be limited to items not on the agenda. b. State name and address for the record. c. Comments will be limited to five minutes. d. The Board's role is to listen and not discuss comments or act on those comments at this meeting		
8:45	6. Finance Reports		
	a. Review of the June 2025 Finance Report	Yes	Yes
	b. Review of June 2025 Donor Directed Donation Report	Yes	Yes
9:00	7. ADRC Unit Review: Signals and Trends Heather Bawyn, Finance Manager: Operations Unit - Finance, Facilities/Maintenance, Quality, Technology and Reporting	Yes	
9:30	8. Director Report		
	a. Monthly Activity Report	Yes	
	b. Engagement of Renning Lewis & Lacy for Labor Law Clarity	Yes	Yes
	c. Update on Cultivate Strategies -Fund Development Consultants		
	d. Update on Library, Job Center, and ADRC Progress • Third on the Square Planning Task Force Members		
	e. Update on Central Kitchen		
	f. Prevention and Program Supervisor Position	Yes	Yes
10:20	9. Advocacy Updates & Announcements		
10:30	10. Adjourn and Next Meeting: <b>ADRC Board September 25<sup>th</sup> at 8:30AM</b>	Yes	Yes

Robert Johnson, Chairperson  
Aging & Disability Resource Center of Brown County

Any person wishing to attend who, because of a disability requires special accommodation, should contact the ADRC of Brown County at (920) 448-4300 two days before the meeting so that arrangements can be made.

**ADRC Vision: All people are valued, celebrated, and connected to a life of possibilities**



# 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Public Safety 6:00 pm	5 Land Con 6:00pm PD&T 6:10 pm	6 Ed & Rec 5:00 pm	7 Admin 5:30 pm	8	9
10	11	12 CJCB 12:00 pm Canceled	13	14	15	16
17	18 CJCB 12:00 PM	19	20 COUNTY BOARD 7:00 P.M.	21	22	23
24	25 Public Safety 6:00 pm @EOC	26	27 Human Services 5:30 pm Canceled	28	29	30
31						

# BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center Board of Directors (May 22, 2025)
- Human Services Board (July 10, 2025)
- Planning Commission Board of Directors (June 4, 2025)

**To obtain a copy of Committee minutes:**

[https://www.browncountywi.gov/government/minutes\\_and\\_agendas/](https://www.browncountywi.gov/government/minutes_and_agendas/)

OR

Contact the Brown County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING**      May 22, 2025

**PRESENT IN-PERSON:** Terri Gulyas, Greg Tilkens, Jim Pecard, Judy Knudsen, Jose Garcia Chevrest, Debbie Armbruster, Amy Bushman, Randy Johnson, Amy Barhite, Katie McDonald

**PRESENT VIRTUALLY:** Michael Conley-Kuhagen

**EXCUSED:** Robert Johnson, Eric Seubert, Sandra Skenandore

**ALSO PRESENT:** Devon Christianson, Jeremy Slusarek

Vice Chair Gulyas called the meeting to order at 8:31 AM

**PLEDGE OF ALLEGIANCE & LAND ACKNOWLEDGEMENT**

**INTRODUCTIONS:** Introductions were made around the room and virtually.

**REVIEW OF AGENDA:** Vice Chair Gulyas reviewed the agenda as presented.

**COMMENTS FROM THE PUBLIC:** None.

**APPROVAL OF MINUTES OF REGULAR ADRC BOARD MEETING OF April 17, 2025:**

Ms. McDonald/Ms. Armbruster moved to approve the minutes for the April 17, 2025, meeting as presented. No Corrections **MOTION CARRIED with no negative vote.**

**FINANCE REPORTS**

*Review of the March 2025 Finance Report*

Director Christianson highlighted the March 2025 Finance Report.

Mr. Conley-Kuhagan/Ms. Barhite moved to receive the March 2025 finance Report and place it on file. **MOTION CARRIED with no negative vote.**

*Review of March 2025 Donor Designated Donations Report*

Director Christianson reviewed the March 2025 Donor Designated Donations Report.

Mr. Conley-Kuhagan/Mr. Tilkens moved to receive the March Donor Designated Donations Report and place it on file. **MOTION CARRIED with no negative vote.**

**SIGNALS AND FORESIGHT REPORT: FOOD INSECURITY, JUDY KNUDSEN**

Ms. Knudsen presented food insecurity, including what drives it, and the data that supports issues related older adults. Risk factors, impacts to older adults, signals for present and future concerns, what happens if signals are ignored, what the ideal state looks like were shared in detail by Ms. Knudsen. Ms. Knudsen shared signals and present concerns surrounding food insecurity include older adults without sufficient savings to cover expenses in retirement, the reduction in food assistance programs, income inequality, rising cost of food and housing, racial disparities and more.

Ms. Knudson shared that the impact of food insecurity is significant for older adults that can result in poor health outcomes, mental health issues, increased stress and anxiety, and social isolation to name a few.

Ideas to impact food insecurity and feedback (by various board members) occurred. Ideas included: alert elected officials regarding the harm caused by reduction in public benefits, finding innovative ways to increase food options especially to fresh local produce, donate to food pantries (food or cash/check). Other board members shared that issues of food security impact

not only elderly but persons with disabilities who are under 60. Other contributing factors are dietary modifications, community beliefs/stigma and sharing facts with policy makers.

### **ADRC DIRECTOR'S REPORT**

#### ADRC Monthly Activity Report

Director Christianson reviewed the monthly ADRC Activity Report for May 2025. This report is presented to the Brown County Human Services Committee each month and can be used for legislative meetings, speaking with leaders in the community, and partners. Director Christianson outlined the ADRC's intent to contract with "Cultivate Strategies" to assist with a fund development plan, assessment of strategies and to provide education to the board and staff around philanthropy.

#### Central Kitchen and Library Update

Director Christianson and Chair Johnson shared that they are working with administration, community, board and committee leaders to finalize the presentation and hope to present in May and June 2025 to County Committees and Full County Board. Director Christianson will provide updates as they become available. Will be presented at County Human Service Committee on Wednesday May 28; updates will be sent after via email.

### **STAFF REPORT: JEREMY SLUSAREK, COMMUNITY DINING MANAGER**

Mr. Slusarek introduced Brittany Bensen, Grounded Café Supervisor and Bob Hanke, ADRC Volunteer. Mr. Hanke was able to share his love of every duty he performs. He particularly loves the Food Trailer events and having an opportunity to serve meals at the Gathering Grounds. Mr. Slusarek outlined all of the roles Mr. Hanke fulfills with a recent skill being developed at the cash register. Mr. Hanke has mastered almost every additional role he has been presented and is at the ADRC hours equivalent to a full-time employee. Mr. Slusarek presented a power point outlining those goals, outcomes and activities of the past year. Highlighted goals include the expected outcomes of his new role and the integration of the ADRC donation-based meal into the Grounded Café so customers can experience a truly integrated dining opportunity. Additional goals are to reach more people in rural and diverse communities, reduce food insecurity and drive toward sustainability of the Grounded Café and Food Trailer. Some of the highlights of progress included the transition to naming the donation-based meal site at the ADRC location "Gathering Grounds", implementing a new scan card process for efficiency, producing a monthly local heritage meal, and engagement of trainees and volunteers. Board members complimented Mr. Slusarek's growth of the programs and the wonderful experience with the Indigenous meal served yesterday. 150 older adult diners attended, and 250 overall meals were served. The presentation of the food and information about our local indigenous culture by Arlie Doxtator (A local chef and speaker) was very well received and was smoothly executed.

Mr. Michael Conley-Kuhagen left the meeting at 10:00am

### **ADVOCACY UPDATES & ANNOUNCEMENTS**

Director Christianson will send information to the board about advocacy opportunities. Six attended advocacy day. An In-district meeting on June 16<sup>th</sup> is planned at ADRC all legislators invited, and it is a closed meeting.

Ms. Gulyas presented a call to action for all board members to contact their legislators and county board representatives around the issues presented at this meeting- Food Insecurity and the special elements of our dining site and Grounded Café.

Mr. Garcia Chevrest left the meeting at 10:20am

**ADJOURN AND NEXT MEETINGS**

There is *no board meeting in June*.

The *Executive & Finance Committee will meet on July 10<sup>th</sup> at 8:30am* and all ADRC board members are welcome to attend. The next ADRC Board meeting is scheduled for *July 24<sup>th</sup> at 8:30AM* at the ADRC located at 300 South Adams Street, Green Bay WI.

Mr. Johnson/Ms. McDonald moved to adjourn the meeting at 10:32am. **MOTION CARRIED with no negative vote.**

Respectfully Submitted,  
Jeremy Slusarek  
Community Dining Manager

## PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 10, 2025, at Brown County Sophie Beaumont Building; Boardroom A; 111 N. Jefferson Street; Green Bay, WI 54301

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**Present:** Supervisor Tom Lund; Supervisor Dan Theno; Supervisor Ross Toellner; Sarah Beckman; Lori Blakeslee; Michael Conley-Kuhagen; Jean Marsch; Laura McCoy

**Excused:** Jenny Hoffman, Community Services Administrator

**Also Present:** Erik Pritzl, Executive Director  
Kara Gruber, Hospital & Nursing Home Administrator  
Eric Johnson, Finance Manager  
Cathy Foss, Office Manager

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**1. Call Meeting to Order**

The meeting was called to order by Supervisor Tom Lund at 5:00 pm.

**2. Approve / Modify Agenda**

McCOY / THENO moved to approve the agenda for the July 10, 2025 Human Services Board Meeting. Voice vote taken. Motion carried unanimously without abstentions.

**3. Approve Minutes of April 10, 2025 Human Services Board Meeting**

MARSCH / CONLEY-KUHAGEN moved to approve the minutes dated April 10, 2025. Voice vote taken. Motion carried unanimously without abstentions.

**4. Public Forum on 2026 Budget / Public Comment**

No members of the public attended the meeting. No written comments were received.

**5. Presentation of 2024 Health & Human Services Annual Report**

Erik Pritzl, Executive Director of Health & Human Services provided an overview of the 2024 Health & Human Services Annual report that covers the Community Services and Community Treatment Center divisions of the department.

*The 2024 Health & Human Services Annual Report can be viewed [here](#).*

CONLEY-KUHAGEN / BECKMAN moved to receive and place on file the presentation of 2024 Health & Human Services Annual Report. Voice vote taken. Motion carried unanimously without abstentions.

**6. Executive Director Report**

- a. June 2025
- b. July 2025

Executive Director Erik Pritzl highlighted items from his July report.

*2025-2027 Wisconsin State Budget & Youth Corrections Rate*

Pritzl shared one significant change within the State's budget was the Governor's veto of the Youth Corrections Rate. The Governor had originally proposed keeping the rate flat. The Legislature proposed a daily rate of \$2501 effective July 1, 2025, and \$2758 effective July 1, 2026. With the Governor's veto, the daily rate is now \$501 with an increase to \$758 in 2026. This change will help counties manage costs of youth placed in State correctional facilities. Corrections now has a hole to fill since the cost of rate has decreased. We are currently using Racine County at a cost of approximately \$1200 per day. It is not likely we will shift to using the State correctional facilities just to get a lower daily rate, as due to the more treatment-focused care at the Racine County facility, there is typically a shorter stay.

Pritzl stated the Medicaid portion of the State budget keeps our rates in place for our services especially at Community Treatment Center. One helpful piece of the budget is the State is looking to develop a mental health/substance use treatment facility in the Chippewa Valley. Currently people travel across the state to utilize our local facilities, so by opening one in the western half will ease the burden of facilities here in Brown County.

#### Federal Budget

There are changes to the Medicaid program at the Federal level, mostly around the work/education/community engagement of 80 hours per month. If people do not meet that requirement, they will lose their eligibility. Also, re-eligibility determinations will take place every six months, which is something Wisconsin already does. Retro-active enrollment will change from three months to two. Eligibility will also be limited to US citizens and lawful permanent residents which could impact some refugee populations.

Most of the Medicaid changes will take place in 2026, however, the State could apply for a waiver which would push it out even farther. The work requirement checks will flow through our department, with no additional funding to States to implement the changes.

FoodShare (SNAP) Programs are expanding work requirements to age 64 (currently 54) for able-bodied adults without dependents and individuals with children aged 14 and older. Work exceptions for certain groups were eliminated, and as well as changes to allowances for certain household expenses like internet. The SNAP-Ed program (Food Wise) has also been eliminated. The Federal contribution for SNAP Administrative costs, like staffing, would be reduced from 50% to 25% effective October 2026.

#### Vital Strategies Grant

The department has submitted an application for this 1:1 matching funds opioid abatement grant. The matching funds, up to \$100,000, would be used in conjunction with opioid settlement funds received by the County to fund Certified Peer Support services. We will not hear back for a couple of weeks.

McCOY / CONLEY-KUHAGEN moved to receive and place on file the Executive Director report. Voice vote taken. Motion carried unanimously without abstentions.

#### **7. Community Services Administrator Report**

Community Services Administrator Jenny Hoffman was excused from the meeting. No report given or action taken.

#### **8. CTC Administrator Report including NPC Monthly Report**

- a. April 2025
- b. May 2025
- c. June 2025

Kara Gruber, Hospital & Nursing Home Administrator, covered items from her three reports.

#### Community Treatment Center

The facility successfully recruited and hired a Food Services Supervisor.

Gruber also highlighted three Quality Assurance and Performance Improvement Projects which are a mandated requirement for the licensed areas. Teams of staff work together throughout the year on opportunities to improve various areas of Community Treatment Center.

#### Nicolet Psychiatric Center (NPC)

In January 2025, a new Utilization Review and Health Information Specialist joined the team to strengthen clinical and financial review processes.

#### Bayshore Village Nursing Home (BSV)

Our Life Safety Code Plan of Correction was officially accepted for the nursing home following the recertification survey in December 2024.

A repeal of the nursing home staffing mandate is among several provisions in the “One Big Beautiful Bill Act” which could negate the need for a Registered Nurse to be onsite 24/7 at the facility.

MARSCH / CONLEY-KUHAGEN moved to receive and place on file the CTC Administrator Reports for April, May and June 2025. Voice vote taken. Motion carried unanimously without abstentions.

**9. Financial Report for Community Treatment Center and Community Services**

- a. May 2025
- b. June 2025
- c. July 2025

Finance Manager Eric Johnson highlighted items from his June and July reports.

Community Treatment Center (CTC)

The June report showed at the end of April a favorable variance of just over \$400,000 for the year. In May, CTC had a favorable month with over \$671,000 favorable budget variance for 5/12 of the year.

Community Services (CS)

Through April, Community Services has been running approximately \$200,000 per month unfavorable; with a total of unfavorable budget variance of just over \$839,000 through May.

The challenge for Community Services is the high cost purchased services category without additional funding from the State even if costs go up.

TOELLNER / McCOY moved to receive and place on file the Financial Reports for Community Treatment Center and Community Services for May, June and July 2025. Voice vote taken. Motion carried unanimously without abstentions.

**10. Statistical Reports a, b, & c**

- a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Center/Bayshore Village
  - i. April 2025
  - ii. May 2025
  - iii. June 2025
- b. Child Protective Services – Child Abuse/Neglect Report
  - i. April 2025
  - ii. May 2025
  - iii. June 2025
- c. Monthly Contract Update
  - i. May 2025
  - ii. June 2025
  - iii. July 2025

**11. Request for New Non-Contracted Provider & New Provider Contract**

- a. May 2025
- b. June 2025
- c. July 2025

THENO / CONLEY-KUHAGEN moved to suspend rules and take items #10 a, b & c and #11 a, b, & c together. Voice vote taken. Motion carried unanimously without abstentions.

CONLEY-KUHAGEN / BECKMAN moved to receive and place on file Statistical Reports #10 a, b & c and #11 a, b, & c. Voice vote taken. Motion carried unanimously without abstentions.

**12. Adjourn Meeting:**

CONLEY-KUHAGEN / BLAKESLEE moved to adjourn. Voice vote taken. Motion carried unanimously without abstentions.

Chair, Supervisor Tom Lund adjourned the meeting at 5:47 pm.

Next Meeting: Thursday, August 14, 2025 at 5:00 pm  
Community Treatment Center; 3105 Gershwin Drive;  
Room 365; Green Bay, WI 54311.

Respectfully Submitted,  
Catherine Foss  
Office Manager

**Minutes**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, June 4, 2025 - 6:30 pm**  
**Green Bay Metro Transportation Center**  
**901 University Avenue, Commission Room, Green Bay, WI 54302**

**ROLL CALL:**

Paul Blindauer	<u>x</u>	Emily Jacobson	<u>x</u>	Glen Severson	<u>x</u>
Corrie Campbell	<u>x</u>	Dave Kaster	<u>x</u>	Jim Steffek	<u>x</u>
Norbert Dantine, Jr.	<u>x</u>	Patty Kiewiz	<u>x</u>	Andy Vanderloop	<u>x</u>
Geoff Farr	<u>x</u>	Dane Lasecki	<u>Exc</u>	Nick Weber	<u>x</u>
Matt Goetsch	<u>Exc</u>	Dan Lindstrom	<u>x</u>	Matthew Woicek	<u>Exc</u>
Steve Grenier	<u>x</u>	Josh Lutzow	<u>x</u>	Gene Wojcik	<u>x</u>
Mark Handeland	<u>x</u>	Gary Pahl	<u>x</u>		
Matthew Harris	<u>x</u>	Jim Pyle	<u>Abs</u>		
George Hausladen	<u>Abs</u>	Pam Schauer	<u>x</u>	C. of Green Bay – Vacant x2	
		Dan Segerstrom	<u>Abs</u>	Br. Co. Bd. De Pere - Vacant	

**Others Present:** Lisa Conard, Mason Shea, and Dan Teaters.

1. Approval of the minutes of the May 7, 2025 regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by G. Pahl, seconded by G. Farr to approve the minutes of the May 7, 2025 regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. **Overview and Public Hearing:** Draft Mid-Year Major Amendment #3 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.

L. Conard provided an overview of the amendment noting that MPOs are asked to update the TIP mid-year. Essentially, every project is reviewed to determine if a change in scope, funding amount, funding source, or schedule has occurred and staff must report the change. L. Conard noted that WisDOT modifies its program throughout the year and has made many changes to its program. This is common. In addition to the many changes in the WisDOT program, Green Bay Metro has added projects to its 2025 program.

L. Conard opened the public hearing for comment.

L. Conard asked three times if anyone wished to speak. Hearing no comment, L. Conard closed the public hearing.

L. Conard informed the commission that all of the public participation requirements have been completed.

3. Discussion and action regarding Draft Mid-Year Major Amendment #3 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.

P. Schauer referenced the following WisDOT project:

Project Sponsor	Project Description
WisDOT	US 141 (Main Street) Continental Dr to CTH MM n/o interchange Resurface 1450-18-00, 71
158-21-029 (2027)	2.696 miles P

P. Schauer noted that when driving northbound on Glenmore Road it is difficult to turn left as the intersection is off-set as shown on the air photo and street view below. D. Kaster confirmed.



Nick Weber, WisDOT, indicated that the project calls for resurfacing and it is unlikely intersection geometrics will be addressed as part of the project.

L. Conard noted that concerns expressed by the commissioners would be shared with the WisDOT project manager. (Subsequent to the meeting, WisDOT staff reported that they will not be making any geometric changes to the intersection in question. The project did go through the typical safety certification process, and no safety countermeasures were identified. There are currently no other future programmed State projects at this location.)

A motion was made by S. Griener, seconded by P. Kiewiz to approve *Mid-Year Major Amendment #3 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area*. Motion carried.

4. Approval of the WDNR Water Quality Grant Contract.

D. Teaters provided an overview noting that the planning department is to receive \$38,000 for providing water quality management planning assistance to the WDNR..

A motion was made by S. Grenier, seconded by G. Pahl to approve the WDNR Water Quality Grant Contract.

5. Election of officers to the Brown County Planning Commission Board of Directors (Brown County Planning Commission Bylaws attached).

a. President

A motion was made by G. Pahl, seconded by G. Farr to elect N. Dantine as President. Motion carried.

b. Vice President

A motion was made by G. Pahl, seconded by M. Harris to elect Steve Griener as Vice President. Motion carried.

c. Secretary-Treasurer

A motion was made by S. Griener, seconded by P. Kiewiz to elect Dan Teaters the Secretary-Treasurer. Motion carried.

6. Brown County Planning Commission staff updates on work activities during the months of May 2025.

Items 7 and 8 were taken together.

7. Planning Director's Report.

D. Teaters provided the following updates:

- The Intermodal Freight Facility Study Phase II is expected to be completed in the near future.
- The planning staff is working with the Brown County Health and Human Services Department and the City of Green Bay to distribute 3.5 million dollars in ERA II funding for housing related projects.
- The property listing staff is working on a process to comply with Wisconsin Act 235 relating to privacy protections for property address listings.
- The planning staff is in discussions with the Brown County Highway Department, De Pere, Ledgeview, and Lawrence regarding South Bridge Connector project agreement revisions.
- Staff met with the Village of Greenleaf staff to discuss shoreland zoning, land division, addressing, and other services.

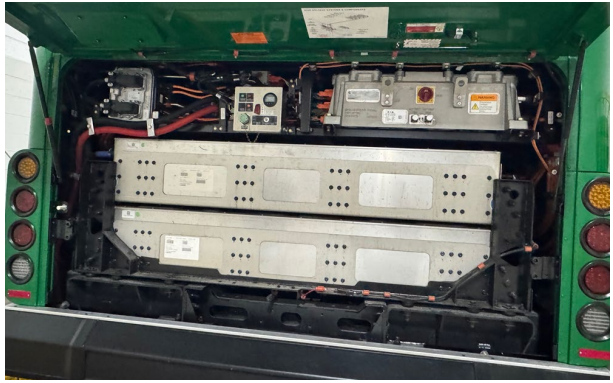
A motion was made by S. Greiner, seconded by G. Paul to receive and place on file updates on work activities and the directors report. Motion carried.

8. Tour of Green Bay Metro's Battery Electric Bus (BEB).

L. Conard provided an overview, noting that the BCPC Board of Directors approved the funding for the bus under the Surface Transportation Block Grant (STBG) Program.

- \$695,000 BCPC approved in CY 2019, funding transferred from FHWA to FTA
- \$480,000 BCPC approved in CY 2022, funding transferred from FHWA to FTA
- \$1,040,000 for BEB
- \$135,000 balance for qualifying project(s) at a later date

In CY 2024, at the request of Green Bay Metro, the BCPC modified the award to allow Metro to purchase one Battery Electric Bus (BEB) at the 80% maximum federal funding level and designate the balance of \$135,000 to be used for a qualifying project TBD. The BEB was ordered in CY 2024 and delivered in CY 2025.



P. Kiewiz noted that Green Bay Metro received funding through the Federal Low-No program and Volkswagen Mitigation Trust to purchase five additional BEBs with delivery expected in late 2026/early 2027.

Patty Kiewiz, Green Bay Metro Director, provided the commissioners with a tour of the BEB after adjournment.

9. Other matters.

None.

10. Adjourn.

A motion was made by C. Campbell, seconded by P. Schauer to adjourn. Motion carried.

The meeting adjourned at 6:51 p.m.