

**BOARD OF SUPERVISORS**

*Brown County*



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600

E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
JULY 21 – 25, 2014**

**MONDAY, JULY 21, 2014**

- \*11:30 am Harbor Commission Port & Resource Recovery  
2561 S. Broadway
- \*2:00 pm Solid Waste Board Port & Resource Recovery  
2561 S. Broadway

**TUESDAY, JULY 22, 2014**  
(No Meetings)

**WEDNESDAY, JULY 23, 2014**

- \*10:00 am Public Safety Communications Advisory Board 2<sup>nd</sup> Floor-Public Safety Communications  
3028 Curry Lane
- \*5:30 pm Human Services Committee Room 200, Northern Building  
305 E. Walnut Street

**THURSDAY, JULY 24, 2014**

- \*5:30 pm Administration Committee Room 200, Northern Building  
305 E. Walnut Street

**FRIDAY, JULY 25, 2014**  
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**PORT & RESOURCE RECOVERY DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950      FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -  
BROWN COUNTY HARBOR COMMISSION  
Monday, July 21st – 11:30 am**

Brown County Port & Resource Recovery  
2561 S. Broadway, Green Bay, WI 54304

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Approval/Modification – *June 9, 2014 Meeting Minutes*
5. 2014-15 Operating Plan - *Request for Approval*
6. 2015 Budget – *Request for Approval*
7. Resolution Honorary Naming of the Westernmost Island of the Cat Island Chain Restoration Project - *Request for Approval*
8. Cell Tower Sale Offer – *Request For Action*
9. Aluminum Ingot Research - *Update*
10. WCPA Annual Meeting August 22, 2014 Green Bay, WI - *Update*
11. Renard Island – *Update*
12. Director's Report – *Update*
13. Audit of Bills – *Request For Approval*

14. Tonnage Report– *Request for Approval*
15. Such Other Matters as Authorized by Law
16. Adjourn

Dean R. Haen – Director  
Port & Resource Recovery Department

*Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda*

**PORT & RESOURCE RECOVERY DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950      FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -  
BROWN COUNTY SOLID WASTE BOARD**

**\* Monday, July 21<sup>st</sup> – 2:00 pm**

Brown County Port & Resource Recovery  
2561 S. Broadway, Green Bay, WI 54304

**Agenda:**

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – June 16, 2014 Meeting Minutes
5. 2014-15 Operating Plan - *Request for Approval*
6. 2015 Budget - *Request for Approval*
7. South Landfill/Resource Recovery Park RFP Award – *Update*
8. HHW 24 Hour Storage Solutions - *Update*
9. Director's Report
10. Such other Matters as Authorized by Law
11. Adjourn

Dean R. Haen  
Director

*Any person wishing to attend whom, because of disability requires special accommodation should contact the Brown County Port & Resource Recovery Department at 492-4950, two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.*

# PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD



Chief Eric Dunning – Ashwaubenon PubSaf  
Chief Ron Towns – Denmark PD  
Chief David Litton – Green Bay Metro FD  
Chief Kurt Minten – Lawrence FD  
Chief Tom Kajawa – UW-Green Bay PD

Sheriff John Gossage – BC Sheriff  
Chief Jeff Roemer – DP Fire/Rescue  
Chief Tom Molitor – Green Bay PD  
Chief Rich VanBoxtel – Oneida PD  
Chief Perry Kingsbury – Wrightstown PD

Director Tom Madigan – County Rescue  
Chief Derek Beiderwieden – DePere PD  
Chief Randy Bani – Hobart/Lawrence PD  
OIC Mark Hendzel – Pulaski PD

## MEETING NOTICE AND AGENDA

A meeting of the Brown County Public Safety Communications Advisory Board has been set for

**Wednesday, July 23rd, 2014 at 10:00 a.m.**  
**Brown County PSC – 3028 Curry Lane, 2<sup>nd</sup> Floor**

- I. Approval of the Agenda
- II. Unscheduled UPS Outage
- III. Back-Up System Planning and Testing
- IV. Radio Project Update
- V. Communications Center Update
- VI. 2015 Budget
- VII. Phone/CAD Upgrades
- VIII. Roundtable
- IX. Other Matters
- X. Next Meeting: October 22<sup>nd</sup>, 10:00 a.m. – PSC Training Room
- XI. Adjourn

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**HUMAN SERVICES COMMITTEE**

Patrick Evans  
Dan Robinson, Erik Hoyer,  
Dan Haefs, Pat La Violette

**HUMAN SERVICES COMMITTEE**  
**Wednesday, July 23, 2014**  
**5:30 p.m.**  
**Room 200, Northern Building**  
**305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 25, 2014.

**Comments from the Public**

**Report from Human Services Chair, Patrick Evans**

1. **Review Minutes of:**
  - a. Aging & Disability Resource Center Executive/Finance Committee (June 26, 2014).
  - b. Criminal Justice Coordinating Board (June 18, 2014).
  - c. Human Services Board (July 10, 2014).
  - d. Veterans' Recognition Subcommittee (June 17, 2014).

**Presentation by CP Center**

**Human Services Department**

2. Treatment and Diversion Court Report.
3. Resolution re: Change in Table of Organization Human Services Department – TAD/CJCC Court Supervisor.
4. Resolution re: Change in Table of Organization Human Services Department – Nurse Educator.
5. Resolution re: On helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.*
6. 2013 Annual Report.
7. Financial Report for Community Treatment Center and Community Programs.

8. Statistical Reports.
  - a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
  - b. Monthly Inpatient Data – Bellin Psychiatric Center.
  - c. Child Protection – Child Abuse/Neglect Report.
  - d. Monthly Contract Update.
9. Request for New Non-Continuous Vendor.
10. Request for New Vendor Contract.

**Aging & Disability Resource** – No agenda items.

**Health Department** – No agenda items.

**Syble Hopp** – No agenda items.

**Veterans Services** – No agenda items.

**Other**

11. Audit of bills.
12. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# BOARD OF SUPERVISORS

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### ADMINISTRATION COMMITTEE

Steve Fewell, Thomas DeWane  
Allan Jamir, David Steffen, Richard Schadewald

### ADMINISTRATION COMMITTEE

Thursday, July 24, 2014

5:30 p.m.

Room 200, Northern Building  
305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of June 26, 2014.

### Comments from the Public

#### Presentation

1. Health Insurance Presentation – Cindy Van Asten, M3 Benefits Consultant.

#### Communications

2. Communication from Supervisor Van Dyck re: Require Department Heads to seek Corporation Counsel opinion and approval before engaging outside legal counsel. *June Motion: To hold for one month and have the document presented to the County Board for review.*
3. Communication from Supervisor Hoyer re: Offer couple/family benefits to county employees with domestic partnerships in 2015 budget. *Referred from July County Board.*
4. Communication from County Board Chairman Moynihan re: Conducting County Business by Use of Electronic Capabilities. *Referred from July County Board.*

#### Treasurer

5. Opening of sealed Tax Deed Bids.

#### Corporation Counsel

6. Monthly Report for June, 2014.

#### Human Resources

7. Budget Status Financial Report for May, 2014.
8. Activity Report for June, 2014.
9. Recommend to approve RFP Project 1810 for Human Resources HRA, Flexible Spending, Cobra Administration & Third Party Administrator Services.
10. Director's Report.



**Child Support**

11. Agency Director Summary for July, 2014.

**Technology Services**

12. 2015 Five-year Capital Improvement Plan (CIP).

**Department of Administration**

13. Administration Budget Status Financial Report for June, 2014.
  14. 2014 Budget Adjustment Log.
  15. Recommend to approve RFP Project for Investment Advisory Services.
  16. Ordinance to Create Section 3.40 of the Brown County Code Entitled, "Outside Legal Counsel".
  17. Director's Report.
- 
18. **County Clerk** – Budget Status Financial Report for May, 2014.

**Other**

19. Audit of bills.
20. Adjourn.


Steve Fewell, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

*July* 

2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Ed & Rec 5:30 p.m.	2 Public Safety 11:00 pm	3	4  County Board Office Closed	5
6	7 Executive Cmte 6:00 pm	8	9	10	11	12
13	14	15 Vet's Recognition 5:00 pm	16 <b>Board of Supervisors 7:00 pm</b>	17	18	19
20	21	22	23 Human Svc 5:30 pm	24 Admin 5:30 pm	25	26
27	28 Land Con 6:00 pm PD&T 6:30 pm	29	30	31		

August 2014



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Public Safety 11:00 am	7	8	9
10	11 Executive Cmte 6:00 pm	12	13	14 Ed and Rec 5:30pm @ Fair <i>*Note date, time &amp; location</i>	15	16
17	18	19 Vet's Recognition 5:00 pm	20 <b>Board of Supervisors 7:00 pm</b>	21	22	23
24	25 Land Con 6:00pm PD&T 6:30pm	26	27 Human Svc 5:30 pm	28 Admin Cmte 5:30 pm	29	30
31	<p><i>* A Special Session of the County Board for a grievance hearing is set to take place prior to August 19, 2014 - Date and time to be determined.</i></p>					

## **BROWN COUNTY COMMITTEE MINUTES**

- Housing Authority (July 21, 2014).
- Human Services Board (July 10, 2014).

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

**AGENDA**  
**BROWN COUNTY HOUSING AUTHORITY**  
**Monday, July 21, 2014, 3:00 p.m.**  
**City Hall, 100 N. Jefferson Street, Room 604**  
**Green Bay, WI 54301**

**MEMBERS:** Tom Diedrick–Chair, Ann Hartman–Vice Chair, Sup. Andy Nicholson, Corday Goddard, and Adam DeKeyser

**APPROVAL OF MINUTES:**

1. Approval of the minutes from the May 19, 2014, meeting of the Brown County Housing Authority.

**COMMUNICATIONS:**

2. Letter from HAI Group from June 2014, regarding dividends received.

**REPORTS:**

3. Report on Housing Choice Voucher Rental Assistance Program:
  - A. Preliminary Applications
  - B. Unit Count
  - C. Housing Assistance Payments Expenses
  - D. Housing Quality Standard Inspection Compliance
  - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
  - F. Family Self-Sufficiency Program (client count, escrow accounts, graduates, new contracts, homeownership)
  - G. VASH Reports (active VASH, new VASH)
  - H. Langan Investigations Criminal Background Screening and Fraud Investigations
  - I. Quarterly Active Cases Breakdown Report
  - J. Quarterly End of Participation Report
  - K. Quarterly HQS Fail Items Report
  - L. Customer Satisfaction Assessment Results

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**INFORMATIONAL:**

4. Status on Request for Proposals to Project Base Vouchers for rural housing
5. HUD invitation to apply for VASH Vouchers
6. Explanation of forecasting tool
7. Review of changes to HCV Program due to Appropriations Act

**BILLS:**

**FINANCIAL REPORT:**

**STAFF REPORT:**

9. Date of next meeting: August 18, 2014

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 10, 2014 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Chairman Tom Lund  
Paula Laundrie, Helen Smits, Bill Clancy, Craig Huxford, Carole Andrews, John Van Dyck

**Excused:** Susan Hyland, JoAnn Grashberger

**Also**

**Present:** Jeremy Kral, Executive Director  
Nancy Fennema, Director of Community Programs  
Kristin Madison, Accountant Supervisor

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**1. Call Meeting to Order:**

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

**2. Approve/Modify Agenda:**

ANDREWS/HUXFORD moved to approve the agenda.  
The motion was passed unanimously.

**3. Approve Minutes of June 12, 2014 Human Services Board Meeting:**

CLANCY/LAUNDRIE moved to approve the minutes dated June 12, 2014.  
The motion was passed unanimously.

**4. Executive Director's Report**

Executive Director Jeremy Kral stated he did not do a separate report since the 2013 Annual Report has been completed. Everyone was given a copy of the report.

County Board Member Van Dyck entered at 5:17 p.m.

**5. 2013 Annual Report**

Kral stated when he had done annual reports in previous counties and wanted to do one here for Brown County. The document contains input from many of leadership team members and the goal was to give a person an overview of how Human Services serves Brown County citizens. Over time, we will be able to see trends and do comparisons with the data provided in the packet.

Q: Citizen Board Member Smits stated that since we have spent a considerable amount of funds to remodel the CTC to create a CBRF, she is curious how the results are matching what we expected.

A: Kral stated that the statistics for the Bay Haven CBRF are in the agenda packet as well as a financial report which gives some more information on the status.

Fennema stated that we have filled the Children, Youth & Families Manager position. Shirley Zahn will be joining us from Winnebago County, starting August 18. She was a Child Protective Services supervisor and will bring a lot of relevant experience.

Q: Chairman Lund asked if Kral would provide an update on the van that was discussed extensively at the last meeting.

A: Kral stated he is happy to report that only a few days after the last meeting, we were able to secure a very affordable van through a closed bidding process. We used the funding recovered from the previous van and secured the vehicle through Red Cross. The key person to give credit to is Genny Willemon, Office Manager at the CTC.

The board agreed to review the annual report and bring it back on the agenda for next month.

CLANCY/LAUNDRIE moved to suspend the rules and take items 4 & 5 together.  
Motion was carried unanimously.

SMITS/HUXFORD moved to receive and place items 4 & 5 on file.  
Motion was carried unanimously.

## **6. Financial Report**

Madison had submitted a written report with the board packet agenda.

ANDREWS/LAUNDRIE moved to receive and place on file.  
Motion was carried unanimously.

## **7. Statistical Reports:**

Please refer to the packet which includes this information.

## **8. Approval for New Non-Continuous Vendor:**

Please refer to the packet which includes this information.

## **9. Request for New Vendor Contract:**

Please refer to the packet which includes this information.

## **10. Other Matters:**

Q: Citizen Board Member Huxford asked what the status is for filling the position funded by the TAD grant.

A: Kral stated we are still recruiting for the case manager position. For the TAD Coordinator position, the board will need to act on a resolution to create that position. This is a relatively new system so finding the right person with experience to put together a whole program will be a challenge.

Q: Citizen Board Member Laundrie asked if the position would work with diversion at CTC or the one on Danz Street.

A: Kral said neither, stating that it would be a diversion from the criminal court process. Many individuals who enter the jail will participate in a screen which will determine if they will go through the formal prosecutory track or a specialty court.

Next Meeting: Thursday, August 14, 2014  
5:15 p.m. – Sophie Beaumont Building, Board Room A

11. **Adjourn Business Meeting:**  
HUXFORD/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:34 p.m.

Respectfully Submitted,

Kara Navin  
Recording Secretary