



**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that the following meetings will be held:**

**THE WEEK OF  
JUNE 23 – 27, 2025**

**MONDAY, JUNE 23, 2025**

(No Meetings)

**TUESDAY, JUNE 24, 2025**

(No Meetings)

**WEDNESDAY, JUNE 25, 2025**

\*5:30 pm      Human Services Committee      Room 200, Northern Building  
305 E. Walnut Street

**THURSDAY, JUNE 26, 2025**

\*5:30 pm      Administration Committee – *Note Location*      Lower Level – Pine Room  
Central Library  
515 Pine Street

**FRIDAY, JUNE 27, 2025**

(No Meetings)

# BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

## **HUMAN SERVICES COMMITTEE**

Supervisor Emily Jacobson, Chair  
Supervisor Megan Borchardt, Vice Chair  
Supervisor Patrick Evans, Supervisor Tom Lund, Supervisor Katie Mc Donald

### **HUMAN SERVICES COMMITTEE MEETING**

**WEDNESDAY, JUNE 25, 2025**

**5:30 PM**

**Room 200, Northern Building  
305 E. Walnut St., Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of May 28, 2025.

#### **Comments from the Public**

#### **Presentation**

1. Presentation of NEW Community Shelter and Permanent Supportive Housing project by Terri Refsguard, CEO.
2. **Consent Agenda** (None)

#### **Veterans**

3. Director's Report.

#### **Syble Hopp School**

4. Director's Report.
  - a. Updates regarding changes to Medicaid that would affect the county budget and any plan to help those in our community that depend on these funds. *Standing Item.*

#### **ADRC**

5. Director's Report.
  - a. 2024 Annual Report.

#### **Health & Human Services**

6. Executive Director Report.
  - a. Updates regarding changes to Medicaid and/or SNAP that would affect the county budget and any plan to help those in our community that depend on these funds. *Standing Item.*
7. Presentation of 2024 Health & Human Services Community Services and Community Treatment Center Annual Report. *Referred to the June 25<sup>th</sup> meeting.*
8. Financial Report for Community Treatment Center and Community Services.

9. Statistical Reports:
  - a) Monthly CTC Data.
    - i. Bay Haven Crisis Diversion.
    - ii. Nicolet Psychiatric Center.
    - iii. Bayshore Village (Nursing Home).
    - iv. CTC Double Shifts.
  - b) Child Protective Services – Child Abuse/Neglect Report.
  - c) Monthly Contract Update.

**Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments**

10. HHS – Request for New Non-Contracted and Contracted Providers.
11. HHS – Budget Adjustment Request (25-043): Any increase in expenses with an offsetting increase in revenue.
12. HHS – Budget Adjustment Request (25-036): Any increase in expenses with an offsetting increase in revenue.
13. HHS – Resolution Regarding Table of Organization Change for the Health & Human Services Department – Community Services Division – Social Worker/Case Manager (25-063R).
14. **Communications** (None)

**Other**

15. Such other Matters as Authorized by Law.
16. Adjourn.

Emily Jacobson, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

MEETING MINUTES AND AGENDAS: May be found at  
[https://www.browncountywi.gov/government/minutes\\_and\\_agendas/](https://www.browncountywi.gov/government/minutes_and_agendas/)

ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability should contact the County Clerk's office at (920) 448-4016 at least 48 hours before the scheduled meeting time so that arrangements can be made.

QUORUM: Please take notice that a majority or quorum of the County Board and/or Committee's will attend this meeting and will constitute a meeting of the County Board for the purposes of discussion and information gathering relative to this agenda.

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET, P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### ADMINISTRATION COMMITTEE

Supervisor John Van Dyck, Chair  
Supervisor Devon Coenen, Vice Chair  
Supervisor Tom Peters, Supervisor Ross Toellner, Supervisor John Vander Leest

### ADMINISTRATION COMMITTEE MEETING

THURSDAY, JUNE 26, 2025

5:30 p.m.

Brown County Central Library  
Lower Level – Pine Room  
515 Pine Street, Green Bay, WI

### NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THIS AGENDA

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of May 1, 2025.

#### Comments from the Public

#### Consent Agenda

1. Brown County Benefits Advisory Committee minutes of April 17, 2025.
2. Brown County Broadcast Feasibility Ad Hoc Committee minutes of May 1, 2025.

#### Child Support

3. Child Support Director's Report.

#### Treasurer

4. Treasurer's Report.

#### Presentation

5. Demonstration of Open Meetings Software, including current features and functionality as well as future broadcasting enhancements. Following demonstration, discussion and possible action regarding purchase and implementation of additional features and functionality.

#### Information Technology

6. Director's Report.
  - a. Update regarding ADA compliance for meetings, social media and website development.

#### County Clerk

7. County Clerk's Oral Report.

#### Administration & Human Resources

8. Director's Report(s).
  - a. Awaken Funding Report.
  - b. Sales and Room Tax Stats – NFL Draft Stats.

## **Corporation Counsel**

9. Oral Report.

## **Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments**

10. Approve Payment of Bills.
  - i. Legal Bills - Review and Possible Action on Legal Bills to be paid.
  - ii. Other County Bills –  
<https://www.browncountywi.gov/departments/administration/finance/paid-bills-report/>
11. Admin/HR – Discussion and possible action regarding reallocation of loss revenue funds. *Motion at May mtg: Hold until June.*
12. Discussion and possible action regarding approving the professional acoustic consulting services proposal, approved at Human Services Committee and forwarded to Administration Committee.

## **Communications**

13. Communication from Supervisor De Wane re: Provide status on previously identified copier/printer for the County Board office. *Referred from May County Board.*
14. Communication from Supervisor Van Dyck re: Request that corporation counsel prepare a report recapping the current status of all projects and related funds previously approved under the \$3.0+ million tourism grant program. In addition, request that corporation counsel request the Green Bay Public Market to provide a current status of the project and an audit of all funds expended to date prior to any County related funds being released for said project. *Referred from June County Board.*

## **Other**

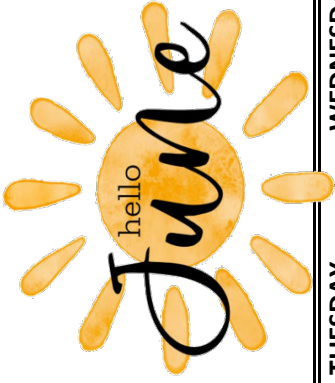
15. Such Other Matters.
16. Adjourn.

John Van Dyck, Chair

Meeting Minutes and Agendas: May be found at [https://www.browncountywi.gov/government/minutes\\_and\\_agendas/](https://www.browncountywi.gov/government/minutes_and_agendas/)

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# 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Public Safety 6:00 pm	3 Land Con 6:00pm PD&T 6:15 pm SPECIAL COUNTY BOARD 7:00 PM	4 Ed & Rec 5:00 pm	5 Admin 5:30 pm SPECIAL COUNTY BOARD 7:00 PM	6	7
8	9 Executive 6:00 pm	10	11	12	13	14
15 Father's Day	16	17	18 COUNTY BOARD 7:00 PM	19	20	21
22	23	24	25 Human Services 5:30 pm	26 Admin 5:30 pm	27	28
29	30					

## BROWN COUNTY COMMITTEE MINUTES

*None.*

**To obtain a copy of Committee minutes:**

[https://www.browncountywi.gov/government/minutes and agendas/](https://www.browncountywi.gov/government/minutes_and_agendas/)

OR

Contact the Brown County Clerk's Department