

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
E-Mail: [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF**  
**MARCH 11 – 15, 2019**

**MONDAY, MARCH 11, 2019**

- |                                      |   |   |
|--------------------------------------|---|---|
| *10:15 am                            | Transportation Coordinating Committee                             | GB Metro Transportation Center<br>901 University Avenue           |
| *4:30 pm                             | Neville Public Museum Governing Board                             | 3 <sup>rd</sup> Floor Bd. Rm., Neville Museum<br>210 Museum Place |
| *5:00 pm                             | Open House re: Expo Center Design and Review                      | Auditorium, Central Library<br>515 Pine Street                    |
| *6:30 pm                             | Executive Committee & Ed and Rec Committee – <i>JOINT MEETING</i> | Auditorium, Central Library<br>515 Pine Street                    |
| *Immediately following joint meeting | Executive Committee   | Auditorium, Central Library<br>515 Pine Street                    |

**TUESDAY, MARCH 12, 2019**

(No Meetings)

**WEDNESDAY, MARCH 13, 2019**

- |           |  |   |
|-----------|--|---|
| *10:00 am | Planning Comm. Bd. of Directors – Transportation Subcmte.        | GB Metro Transportation Center<br>901 University Avenue |
| *4:00 pm  | Aging & Disability Resource Center – Executive and Finance Cmte. | ADRC<br>300 S. Adams Street                             |

**THURSDAY, MARCH 14, 2019**

- |          |                             |  |
|----------|-----------------------------|--|
| *3:30 pm | Benefits Advisory Committee | Room 650, Northern Building<br>305 E. Walnut Street      |
| *5:15 pm | Human Services Board        | Board Room A, Sophie Beaumont<br>111 N. Jefferson Street |

**FRIDAY, MARCH 15, 2019**

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**AGENDA**  
**BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE**

**Monday, March 11, 2019**

**Green Bay Metro Transportation Center  
901 University Avenue  
Green Bay, Wisconsin**

**Meeting Time: 10:15 a.m.**

**ROLL CALL**

Ian Agar (BC Human Services)	_____	Sandy Popp (Options for Independent Living)	_____
Megan Borchardt (BC Board of Supervisors)	_____	Cole Runge (BC Planning Commission/Green Bay MPO)	_____
Mary Brick (Syble Hopp School)	_____	Brian Silk (MV Transportation)	_____
Mary Derginer (ADRC of Brown County Board)	_____	Julie Tetzlaff (Cerebral Palsy Inc.)	_____
Essie Fels (Green Bay Metro)	_____	Tina Whetung (Curative Connections Trans. Program)	_____
Pat Finder-Stone (Citizen Member)	_____	Genny Willemon (BC Human Services)	_____
Christel Giesen (ADRC of Brown County)	_____	John Withbroe (Green Bay Transit Commission)	_____
Matt Halada (Wisconsin DOT NE Region)	_____	Vacant (BC Executive Department)	_____
Denise Misovec (Curative Connections)	_____	Vacant (Citizen Member)	_____
Redebra Peters (ASPIRO)	_____	Vacant (Oneida Nation)	_____

**ORDER OF BUSINESS**

1. Approval of the December 4, 2017 TCC meeting minutes.
2. Approval of the March 12, 2018 TCC meeting minutes.
3. Approval of the June 11, 2018 TCC meeting minutes.
4. Approval of the September 10, 2018 TCC meeting minutes.
5. Approval of the December 3, 2018 TCC meeting minutes.
6. Selection of a review subcommittee for a possible Section 85.21 Program Trust capital projects solicitation process.
7. Discussion regarding the development of an ADA Transition Plan for the Green Bay Metropolitan Planning Area.
8. Discussion regarding the status of the Brown County Mobility Management Coordinator position.
9. Round robin discussion about specialized transportation services in Brown County.
10. Other matters.
11. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMITTEE MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATIONS SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 BY 3:00 P.M. ON THE THURSDAY BEFORE THE MEETING SO THAT ARRANGEMENTS CAN BE MADE.

**NEVILLE PUBLIC MUSEUM**

OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS  
NEVILLEPUBLICMUSEUM.ORG

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**NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

**AGENDA**

**March 11, 2019**

**4:30 p.m.**

**Neville Public Museum**

**Boardroom**

**3<sup>rd</sup> floor**

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- I. Call meeting to order
- II. Approve/modify agenda
- III. Museum Directors Report
  - a. Budget Status and Update
  - b. Core Gallery Interpretive Plan Update
  - c. Outreach and Advocacy Update
- IV. Such other matters as authorized by law
- V. Adjournment

Kevin Kuehn, Chair

*Please contact Beth Lemke at 448-7848 if you cannot attend this meeting*

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EXECUTIVE

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



Troy Streckenbach

PHONE (920) 448-4001 FAX (920) 448-4003

BROWN COUNTY EXECUTIVE

Release Date:

March 6, 2019

Media Contact:

Deputy Executive Jeff Flynt

(920) 448-4083

MEDIA ADVISORY

**Final Open House for Expo Center Design and Review**

*Public Opportunity to Provide Feedback on Future Expo Center*

(Brown County, Wis.) – The public is invited to attend a public open house regarding the architecture/design of the Brown County Expo Center on Monday, March 11, 2019 from 5 p.m. until 6:30 p.m. at the Brown County Central Library.

Attendees will receive a short presentation and will then get a chance to see designs and plans up close for the new Brown County Expo Center, and to provide feedback and input about those ideas.

**PLEASE NOTE:** It is anticipated that various members of the Brown County Board of Supervisors (BCBOS) and/or of Committees/Boards of the BCBOS, may attend this public open house. Said members will not be engaging in official governmental business, as they will not be exercising the responsibilities, authority, powers or duties vested in them as BCBOS members.

**Who:** Brown County Officials  
Village of Ashwaubenon Officials  
Kahler Slater Officials

**What:** Brown County Expo Center Open House

**Where:** Brown County Central Library  
515 Pine Street  
Green Bay, WI 54301

**When:** Monday, March 11<sup>th</sup>, 2019 at 5:00 p.m.

###

**BOARD OF SUPERVISORS**

*Brown County*



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PHONE (920) 448-4015 FAX (920) 448-6221  
E-mail: bc\_county\_board@co.brown.wi.us

**EXECUTIVE COMMITTEE**

Tom Lund, Chair, Patrick W. Moynihan, Jr., Vice-Chair  
Patrick Buckley, Bernie Erickson, Erik Hoyer,  
Tom Sieber, John Van Dyck

**EDUCATION AND RECREATION COMMITTEE**

John VanDyck, Chair, Paul Ballard, Vice Chair  
Dave Landwehr, Kathy Lefebvre, Ray Suennen

**\*\*JOINT MEETING\*\***  
**EXECUTIVE COMMITTEE**  
**&**  
**EDUCATION & RECREATION COMMITTEE**  
**MONDAY, MARCH 11, 2019**  
**6:30 pm**  
**Auditorium, Central Library**  
**515 Pine Street, Green Bay, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM ON THE AGENDA.**

- I. **Call meeting to order.**
- II. **Approve/modify agenda.**

**Comments from the Public**

- 1. Discussion and possible action regarding proposed Expo Center design.
- 2. Such other matters as authorized by law.
- 3. Adjourn.

**Executive Committee**  
Tom Lund, Chair

**Education & Recreation Committee**  
John Van Dyck, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# BOARD OF SUPERVISORS

## Brown County



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### EXECUTIVE COMMITTEE

Tom Lund, Chairman, Patrick Moynihan, Jr., Vice-Chairman  
Patrick Buckley, Bernie Erickson, Erik Hoyer,  
Tom Sieber, John Van Dyck

**EXECUTIVE COMMITTEE**  
**Monday, March 11, 2019**  
**Time: Immediately Following Joint**  
**Education and Recreation/Executive Committee Meeting**  
**Auditorium, Central Library**  
**515 Pine Street, Green Bay**

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION  
ON ANY ITEM ON THE AGENDA.

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of February 11, 2019.

#### Comments from the Public

1. Review Minutes of:
  - a) Benefits Advisory Committee (September 24, 2018).

#### Legal Bills

2. Review and Possible Action on Legal Bills to be paid.

#### Communications

3. Communication from Supervisor Tran re: For Corporation Counsel to draft a lobbyist registration ordinance that would require any individual or for-profit business that hires someone to influence County Board actions to register with the County Clerk, that registration be made part of the public debate so residents know who is being lobbied, a statement of who is paying the lobbyist to lobby, and how much the lobbyist is being paid, who they lobbied and provide penalty for noncompliance;  
*Referred from September 2018 County Board.*
4. Communication from Supervisor Landwehr re: I request a procedure be considered on how meeting date changes be communicated to all board members.

#### Referral from February County Board

5. Discussion and possible action regarding a determination of the appropriate oversight committee for the Department of Administration and for Human Resources. *Motion at February Executive Committee: To have Administration and Human Resources report to Administration Committee and refer to Corporation Counsel to draft appropriate ordinance change.*

#### Internal Auditor

6. Status Update: February 1 – February 28, 2019.
7. 2018 – 2019 Carryover Funds.

#### Corporation Counsel

8. Oral Report.
9. 2018 – 2019 Carryover Funds.

**County Executive**

10. 2018 – 2019 Carryover Funds.

**Resolutions, Ordinances**

11. Resolution Approving Budget Carryover Requests From 2018 Budget to 2019 Budget.
12. Resolution Regarding Table of Organization Change Register of Deeds – Real Estate Specialist.
13. Resolution Regarding Table of Organization Change for the Public Works – Facilities Department – Reclassification and Deletion of Positions.
14. Resolution Supporting the Village of Denmark Business Development Corridor.
15. Resolution Regarding the Sale of Four Parcels of Land – Brown County Golf Course.
16. Ordinance to Amend Section 4.71 of Chapter 4 of the Brown County Code of Ordinances (Organ or Bone Marrow Donation or Receipt).

**Department of Administration & Human Resources**

17. Director of Administration Report.
18. Human Resources Report.

**County Executive – No Report.**

**Other**

19. Such other matters as authorized by law.
20. Adjourn.

Tom Lund, Chair

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**AGENDA**  
**BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS**  
**TRANSPORTATION SUBCOMMITTEE**  
**Wednesday, March 13, 2019**  
**Green Bay Metro Transportation Center**  
**901 University Avenue**  
**Green Bay, Wisconsin**  
**10:00 a.m.**

**ROLL CALL**

***(Voting)***

Dave Betts	_____	Doug Martin (Chair)	_____
Geoff Farr	_____	Rebecca Nyberg	_____
Sean Gehin	_____	Marty Piette	_____
Steve Grenier	_____	Eric Rakers	_____
Matt Halada	_____	Brandon Robinson	_____
Ed Kazik	_____	Andy Smits	_____
Patty Kiewiz	_____	Nick Uitenbroek (Vice-Chair)	_____
Tom Klimek	_____	Vacant – Oneida Nation	_____

***(Non-voting)***

Mary Forlenza (FHWA – Madison)	_____
Diane Paoni (WisDOT – Madison)	_____
William Wheeler (FTA Region 5)	_____

**ORDER OF BUSINESS**

1. Approval of the September 17, 2018, Transportation Subcommittee meeting minutes.
2. Recommendation to the BCPC Board of Directors regarding a major amendment to the 2019-2023 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.
3. Discussion regarding the MPO's ADA Transition Plan that is being developed by MPO staff at the direction of the Federal Highway Administration (FHWA).
4. Any other matters.
5. Adjourn.

ANYONE WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.



# AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY EXECUTIVE AND FINANCE COMMITTEE MEETING

**Wednesday, March 13 2019 at 4:00 p.m.**  
300 S. Adams Street, Green Bay, WI 54301

## AGENDA

Time	Agenda Item	Handout	Action Required
4:00	1. Pledge of Allegiance		
4:03	2. Introductions		
4:05	3. Adoption of Agenda	Yes	Yes
4:07	4. Approval of the minutes of Executive & Finance Committee of June 28, 2018	Yes	Yes
4:10	5. Comments from the public Must be limited to items not on the agenda State name and address for the record Comments will be limited to five minutes The Board's role is to listen and not discuss comments or take action on those comments at this meeting	Yes	Yes
4:15	6. ADRC Programing Concerns a. Code of Conduct	Yes	Yes
4:58	7. Announcements		
5:00	8. Adjourn-Next Executive & Finance Committee Meeting June 27, 2019 8:30		Yes

\_\_\_\_\_  
Patricia Finder Stone, Chairperson  
Aging & Disability Resource Center  
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"



## **Benefits Advisory Committee**

March 14, 2019

3:30 to 4:30PM

Room 650, Northern Building

305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY  
ITEM ON THE AGENDA.**

1. Call meeting to order
2. Roll Call
3. Approve/Modify agenda
4. Approve/Modify Minutes from February 14, 2019
5. Update from Jill on new members and brief discussion about BAC bylaws.
6. Update of Medical Funding Analysis Report by Jan Stage.
7. Presentation by Jan Stage on how self-funded plans work.
8. Schedule next meeting
9. Adjourn

Louise Pfothenauer, Chair

**BROWN COUNTY HEALTH & HUMAN SERVICES**

111 N. Jefferson Street  
P.O. Box 22188  
Green Bay, WI 54305-3600



Erik Pritzl, Executive Director

**MEETING OF THE HUMAN SERVICES BOARD**  
**Thursday, March 14, 2019**  
**5:15 PM**

**SOPHIE BEAUMONT BUILDING**  
**111 N JEFFERSON ST; BOARDROOM A**  
**GREEN BAY, WI 54301**

**AGENDA**

1. Call Meeting to Order
2. Approve/Modify Agenda
3. Approve Minutes of February 14, 2019 Human Services Board Meeting
4. Executive Director's Report
5. CTC Administrator Report including NPC Monthly Report\*
6. Re-appointments to the Medical Staff of Community Treatment Center
  - a. Dr. Yogesh Pareek, Clinical Director
  - b. Dr. Egbert Tan, Psychiatrist
  - c. Dr. John Warren, Contracted Medical Doctor
7. Financial Report for Community Treatment Center and Community Services
8. Statistical Reports.
  - a. Monthly CTC Data
    - i. Revised January 2019 Bay Haven Statistical Report\*
    - ii. February 2019 Bay Haven Statistical Report\*
    - iii. February 2019 Nicolet Psychiatric Center Statistical Report\*
  - b. Child Protection – Child Abuse/Neglect Report
  - c. Monthly Contract Update\*
9. Request for New Non-Continuous Provider & New Provider Contract\*
10. Communication Regarding Human Services Board Attendance
11. Other Matters
12. Adjourn Business Meeting

\* *Note: Attached as written reports.*

**Notices:**

Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Health & Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so arrangements can be made

**Human Services Board Members:**


Tom Lund, County Board Supervisor & Board Chair  
Aaron Linssen, County Board Supervisor  
Alex Tran, County Board Supervisor  
Paula Landrie, Citizen Board Member & Vice Chair  
VACANT, Citizen Board Member

Jesse Brunette, Citizen Board Member  
JoAnn Grashberger, Citizen Board Member  
Craig Huxford, Citizen Board Member  
Susan Hyland, Citizen Board Member



# March 2019



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6 Public Sfty. Cmte. 4pm Admin. Cmte. 5:30pm	7	8	9
10	11 Expo Center Open House @ Library 5:00 pm Joint Exec Cmte. & Ed and Rec Cmte. @ Library 6:30 pm Executive Cmte. Immediately Following Joint Meeting @ Library	12	13	14	15	16
17 	18 Citizens Redistricting Advisory Committee 5:00 pm	19 Vets 4:30 pm	20 County Board 7 pm	21	22	23
24	25 Land Con 6:00 pm PD&T 6:15 pm	26	27 Human Srv. Cmte. 5:30 pm	28 Ed & Rec Cmte. 5:30pm	29	30
31						

## BROWN COUNTY COMMITTEE MINUTES

- Aging & Disability Resource Center – Executive and Finance Committee (June 22, 2017)
- Benefits Advisory Committee – February 14, 2019 (Draft)
- Board of Health (January 15, 2019)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER EXECUTIVE/  
FINANCE COMMITTEE MEETING** **June 22, 2017**

**PRESENT:** Larry Epstein, Patricia Finder-Stone, Beverly Bartlett, Beth Relich, Randy Johnson

**EXCUSED:** None

**ALSO PRESENT:** Devon Christianson, Debra Bowers, Laurie Ropson, Kristin Willems, Diana Brown, Denise Misovec, Mary Schlautman, Sandy Groeschel

The meeting was called to order by Chairperson Epstein at 8:30 a.m.

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA:**

Ms. Finder-Stone/Ms. Relich moved to adopt the agenda. **MOTION CARRIED.**

**COMMENTS FROM THE PUBLIC:**

No public comments

**APPROVAL OF THE MINUTES OF MEETING OF June 30, 2016:**

Ms. Relich/Ms. Bartlett moved to approve the minutes of the Executive & Finance Committee meeting of June 30, 2016. **MOTION CARRIED.**

**FINANCE 101-2018: EDUCATIONAL OVERVIEW OF ADRC FUNDING SOURCES AND BUDGET INITIATIVES**

Ms. Christianson reviewed the "Finance 101" PowerPoint presentation to explain the ADRC history and complex funding streams from Federal, State and County governments. Ms. Christianson also shared the ADRC 3-5 Year Plan 2018 - 2023 handout and also reviewed the handout for the annual SWOT Analysis used for 2018 budget planning. Ms. Christianson also mentioned direction from the ACL to be creative in finding new ways to bring in dollars in order to sustain the business. The opening of the ADRC Grounded Café' is an example of this. Ms. Christianson shared some increases in contract costs for 2018 that have been included in the draft budget, including an increase of twelve cents per meal, and an increase for the rent of the Pulaski and De Pere locations. Ms. Christianson shared that some of the cuts that were anticipated to occur for 2018 did not come to fruition. This includes the Older Americans Act reallocation that was to happen in 2018 which would have resulted in a 5% decrease in funding. However, when the state submitted the plan to the federal government, there were questions that needed to be answered in order to implement the changes in 2018. The ADRC will face the cuts associated with reallocation in 2019. Ms. Christianson listed the unknown decisions, yet to be made that will affect the ADRC budget in 2018 to include: The Dementia Care Specialist position, the Nursing Home Relocation program, and the Title V employment program for seniors. The ADRC currently has 11 workers working through the Title V Employment program which equates to over \$100,000.00 in employment value to the ADRC. Currently this program is not included in the federal budget. The ADRC is focusing on advocacy efforts and is reaching out to legislators to educate them on the importance of keeping this program. Additionally the state, federal and county board budgets are not yet final for 2018.

Ms. Christianson reported that her goal is to keep funding to Curative Connections steady dependent upon Brown County Levy dollars received and possible federal funding domestic

cuts, which are still unknown. Ms. Brown from Curative Connections commented that it was good news that the anticipated funding from the ADRC will remain the same in 2018. Ms. Brown shared some scenarios that have assisted them this year including that Family Care providers agreed to pay an increase for the Adult Day Care programs resulting in a projected \$65,000.00 increase to Curative. Ms. Brown is happy to report that the Family Care companies are also beginning to see the benefit in these programs and therefore Curative is seeing a slight increase in participation as a result. Ms. Brown thanked the ADRC for funding that assists in offsetting the private pay rates. Ms. Brown shared that there is a projected deficit for the 2018 budget, but it is lower than the deficit in 2017.

#### **NOMINATION & APPROVAL OF POTENTIAL BOARD MEMBER:**

Ms. Christianson thanked Amy Payne from the Gathering Place for applying to be a member of the ADRC Board of Directors representing the mental health population. Ms. Christianson stated she feels fortunate to recommend her as a potential board member.

Ms. Payne introduced herself stating she is grateful to be considered for the Board of Directors. Ms. Payne is Certified Peer Specialist and is passionate about promoting mental wellness and works to break the stigma of mental illness by teaching classes and conducting support groups.

Ms. Relich/Ms. Finder-Stone moved to approve the nomination of Amy Payne to the ADRC Board of Directors.

#### **DRAFT BUDGET DISCUSSION AND APPROVAL:**

Ms. Christianson shared changes she is recommending for the 2018 budget that include changing the STD payout to staff out on short term disability to 50% of their income from 75% to order align with the Brown County STD plan.

##### **a) Denmark Advisory Council Meeting**

Ms. Christianson referred to the Denmark Organization and History handout. In June the rural program coordinator in Denmark resigned. It has been a challenge for years to balance being good stewards of funding and finding services that are most value added for Denmark. Ms. Christianson highlighted the dollars invested in the Denmark area. Back in 2014 Mr. Slusarek spent 20 hours per week at this location doing outreach to find ways to increase participation in programming and congregate meals. Ms. Christianson shared that the ADRC is serving just two congregate meals each day. There are 15 people receiving home-bound meals in Denmark. Ms. Christianson met with the Denmark senior advisory board in June and found that they very clearly valued having a free space to play cards with someone to answer the phone and to have coffee. They also shared that they do not value the congregate meals but do appreciate the home-delivered meals. Ms. Christianson is not certain at this point on the clear path forward. She is asking to start a process of engaging with the town and village and their business association to discuss further. Mr. Randy Johnson has agreed to participate with Ms. Christianson in these discussions. Ms. Christianson would like an additional board member to be included in these discussions and planning as well. The discussions so far have caused a bit of a stir in Denmark. Their concern is that Brown County may remove these services. Ms. Christianson assured the board that her communication so far has always been that she would like to learn and is not intended to convey that the Denmark location is being shut down. She assured the Village that the home delivered meal program would continue. Ms. Christianson has updated Supervisor Campbell of these events. Ms. Christianson will temporarily have a temp employee in place to continue meals and services as they have previously while alternatives are

investigated. Ms. Christianson shared that they have included funding to maintain the Denmark location for the 2018 budget year.

**b) Nutrition re-organization**

Ms. Christianson shared with changes in personnel in Green Bay, Denmark, and De Pere there will be continued efforts to review best practices and to look for additional efficiencies in all the nutrition programs in 2018.

**c) In-Home Worker Program**

Ms. Schlautman reviewed the In-Home Worker program. There are 3 arms of this program where local workers are hired privately by ADRC customers to assist in completing chore services, home-making, and personal care services. The workers are not employed or supervised by the ADRC but are vetted by the ADRC through criminal background checks, reference checks and an orientation meeting prior to being placed on the registry. Holly Lorenz runs this program and is retiring in July 2017. The chore and home-making services are most frequently requested. Ms. Schlautman reassigned the task of matching workers to customers for the chore services only back to the Information and Assistance department. So far this has been manageable for the I&A department to support. Additionally, a transition team has been created to analyze the work and the need for this service and to make recommendations on how best to proceed with the program. As a result the transition team is recommending the elimination of the In-Home Worker position and redistributing the work to other areas of the agency to include the support team, the caregiver support specialist and the Information and Assistance department. There will be continued oversight of the program by Ms. Schlautman to mediate any issues that arise. Ms. Schlautman proposes to keep the chore and home-maker services portion of the program and to eliminate the personal-care services part of the program. The requests coming in for personal-care work is becoming increasingly specific and technical. Some examples of these requests are insulin injections, home dialysis support and catheter support etc. The ADRC does not seek out skills or training for these workers and there is a risk associated. Ms. Schlautman called other agencies to inquire about their process and she found that they had discontinued the program. The personal care services part of the program carries the most liability for the agency, the customer and the worker. In addition along with the roll out of family care, there has been an increase in personal care provider agencies in the area that have not been available before. Ms. Schlautman also would like to keep the transition team intact to re-evaluate the program for the remainder of 2017. Additional recommendations may be made to the ADRC Board of Directors at that time. Additional discussion ensued.

Ms. Bowers then covered the preliminary 2018 budget summary and pointed out the increases and decreases from 2017 to 2018. Ms. Bowers anticipated and included a 3% Brown County Levy reduction into the budget as advised by the County Admin. Also, there is an additional reduction tied to the 85.21 program that is removed and transferring back to Brown County to administer. Ms. Bowers also pointed out the Grounded Café revenue and expenses included in the budget are guessed estimates for 2018. Ms. Bowers also shared that there is no other remarkable changes included in the 2018 budget that have not already been discussed.

Ms. Relich/ Ms. Bartlett moved to approve the re-organization of the ADRC Nutrition program and In-Home Worker Program and to accept the current draft budget as presented. **MOTION CARRIED**



**ANNOUNCEMENTS:**

Mr. Epstein shared that he will be presenting at the ADRC state conference in September. The topic is on the importance of building character, values and virtue in our young population in order to have more personal accountability to make for a great society. Ms. Bartlett thanked Mr. Epstein for the program that he presented at the ADRC as she participated and really enjoyed the experience.

Ms. Finder-Stone shared that she participated in an outstanding program on ethics. The presenter was the former CFO of Enron.

Ms. Christianson was happy to announce that Barb Michaels, the ADRC Prevention Coordinator, was nominated and chosen to receive the "Above and Beyond Award" from WIHA which was presented at the Healthy Aging Base Camp convention on June 21, 2017.

**ADJOURN:**

Ms. Payne/Ms. Relich moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:30 a.m.

**Respectfully submitted,**

**Kristin Willems,  
Administrative Specialist**

**PROCEEDINGS OF THE BROWN COUNTY**  
**BENEFITS ADVISORY COMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Benefits Advisory Committee was held on Thursday, February 14, 2019 at 3:30 pm in Room 650 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**PRESENT:** Jill Bomkamp, Sherry Officer, Louise Pfothenauer, Erik Pritzl, Dan Process, John VanderLeest, Janelle Walton, Jan Stage (Associated Benefits and Risk Consulting), Supervisor Megan Borchardt and Supervisor Tom Sieber.  
**EXCUSED:** Supervisor Pat Moynihan, Jr.

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1. **Call meeting to order.**

The meeting was called to order by Chair Louise Pfothenauer at 3:33 pm.

2. **Roll Call.**

Roll call was taken.

3. **Approve/Modify agenda.**

**Motion made by Erik Pritzl, seconded by Jill Bomkamp to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

4. **Approve/Modify Minutes from September 24, 2018.**

**Motion made by Janelle Walton, seconded by Sherry Officer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

5. **Presentation from Associated and discussion of cost savings strategies including those addressed in 2018.**

Jan Stage, Associated Benefits and Risk Consulting (Associated), distributed and discussed the December YE 2018 Funding Analysis Report (attached). Jan emphasized that this report reflects paid claims (not claims incurred). Jan indicated that the 2018 YTD Plan Performance (Sum of Total Funding less Total Costs) was favorable for the year (\$1.5 million) and that the YTD % of Total Costs to Funding was 91.97%. Breakeven is 100%. Jan also indicated that the County was able to avoid high cost claims in 2018, which helped to bolster this favorable outcome.

Jan indicated that health care costs for 2020 are projected to increase by 7% - 8%. Associated is estimating that Brown County's increase will be around 4.5%. However, Administration has challenged Associated to keep this at zero.

To address this request, Jan indicated that Associated will be going out and requesting bids from fully-insured plans; including those with reduced providers or a single provider. Jan indicated that there is more competition in this field and that recent trends support exploring fully-insured plans further. Associated will also continue to review the current plan for efficiencies; especially within prescriptions (pharmacy).

Wellness programs were discussed. Currently, only employees are required to participate in Health Risk Assessments (HRA's). Associated will assess the potential benefits/costs connected with requiring spouses to participate in family plans. Employee owned on-site / near-site clinics will be put out to bid and reviewed. Other wellness programs will also go out for bids and reviewed.

Jan indicated that he will give a presentation on self-funded plans at the March 14, 2019, BAC meeting (approximately 30 minutes).

Other topics discussed included:

- Alternative programs (i.e., Teladoc, Bellin Fast Care, Naturally Slim, etc.) and their impact
- Employee communication options (i.e., lunch and learn, emails, video transmission, intranet, etc.) and any budgetary implications – paid (mandatory) versus unpaid (voluntary)

No action taken.

**6. Review and discuss role of BAC in 2019 including acquiring new members.**

Currently, the Benefits Advisory Committee is short two (2) representatives. The goal is to have these positions filled by the next schedule meeting (March 14, 2019).

The timing of committee member elections was also discussed. It was suggested that a December/January timeframe is preferred as it allows members to become more familiar with the committee and time to evaluate/suggest potential plan changes. Also suggested was the staggering of elections; half in one year and half in the next. This would avoid a potential turnover of all members at one time and allow for better integration of new members.

Also discussed was the date and time of future meetings; second Thursday of each month at 3:30 pm.

No action taken.

**7. Schedule next meeting.**

Next meeting scheduled for Thursday, March 14, 2019 at 3:30 pm.

**8. Adjourn.**

**Motion made by John Vander Leest, seconded by Janelle Walton to adjourn at 4:42 pm. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Dan Process  
Secretary

PROCEEDINGS OF THE BOARD OF HEALTH MEETING  
TUESDAY, JANUARY 15, 2019  
5:00 PM

Present: Richard Schadewald, Cheryl Weber, Susan Molenaar, Jay Tibbetts, Cynthia Brown Sullivan

Excused: Karen Sanchez

Others Present: Steve Deslauriers, Barbara Vanden Boogart, William Acker, Erik Pritzl, Anna Destree, Ann Steinberger, Zach Kroening, and Andrea Kressin

**1. Call to Order, Welcome, Introductions**

Chairman Richard Schadewald called the meeting to order. Mr. Schadewald welcomed new Board member Cynthia Brown Sullivan. Cynthia stated she is a physician and lives in Ledgeview.

**2. Annual Election of Board of Health Chairperson, Vice Chairperson per Chapter 35.01(5) of the Brown County Code of Ordinances**

NOMINATION: Richard Schadewald for Chairperson. Tibbetts / Molenaar

MOTION: To elect Richard Schadewald as Chairperson by unanimous consent. Tibbetts / Sullivan

MOTION CARRIED

NOMINATION: To elect Jay Tibbetts as Vice-Chairperson. Schadewald / Molenaar

MOTION: To elect Jay Tibbetts as vice-chairperson by unanimous consent. Schadewald / Weber

MOTION CARRIED

**3. Approval / Modification of the Agenda**

MOTION: To modify and approve the agenda by moving Correspondence after Approval of Minutes of November 13, 2018. Tibbetts / Molenaar

MOTION CARRIED

**4. Approval of Minutes of Meeting of November 13, 2018.**

MOTION: To approve the minutes from November 13, 2018. Weber / Molenaar

MOTION CARRIED.

**5. Correspondences**

Submission of January 14, 2019, email from Joe Van Deurzen to Troy Streckenbach resigning from the Board of Health. Placed on file.

**6. Communication Plan for Groundwater Exceedance**

District 20 County Supervisor Steve Deslauriers stated this agenda item was referred from the Human Services Committee and it centers on the future proposed landfill site in Southern Brown County in the Town of Holland. At that site there are baseline monitoring wells where the county is testing to get a baseline of the environmental condition of that site prior to the construction of the land fill. He stated he would give a brief background of what happened and why he is here, what his concerns are, and why he is

asking for action from the Board of Health. Mr. Deslauriers stated back in December a round of testing was done on the baseline monitoring wells at the dumpsite, which included over 20 wells that were tested back in December of 2017. He stated TCE (trichloroethylene) and methylene chloride were found in those wells. Port and Resource Recovery's contractor, who did the testing, tried to figure out what happened and proceeded with two further rounds of testing; one in December 2017, one in February 2018, and one in April 2018. Mr. Deslauriers stated he heard nothing about the contamination of those 20 plus wells until the Director's Report at the Planning Development and Transportation (PD&T) meeting. At that meeting, Mr. Deslauriers asked if any of the neighbors had been contacted and was told it was just trace amounts. After that meeting, he was given a report that showed the levels of contamination, the extent of the contamination, and that no source was identified. Mr. Deslauriers submitted an untitled document summarizing the test results. He stated there were 152 statutory exceedances in over 20 wells. He stated they ranged from very small exceedances to over 160 times the state preventative action limit, which requires action be taken at that point. He stated no communication outside of Port and Resource Recovery up to that July PD&T meeting had taken place; a full 7 months after the known contamination took place. The three tests showed not a decreasing level but in his estimation, an increase in level and this was not relayed to the residents.

He ultimately contacted Director Pritzl on August 3<sup>rd</sup> and Erik Pritzl then communicated to our Health Officer, Anna Destree. Three days later, which he thought was an appropriate action, they contacted the DNR, who manages these events. Mr. Deslauriers continued with his fact finding and emailing back and forth to the DNR. He stated the summary from the DNR reported was how Port and Resource Recovery handled it once the DNR was involved was appropriate. He stated they never spoke to the appropriateness of the delay in communication. Mr. Deslauriers stated the cause of the contamination was bailers, devices they use to pull samples from the wells; specifically the adhesive used in those bailers appeared to be the cause of the TCE and methylene chloride. His concern is that they did not know the cause until September of the following year, a full 10 months after the known contamination, and 11 months from the contamination event. Since then he has been stating informally at every PD&T meeting that Director Haen attends, that he did not think the action taken was appropriate, and asked how to do you do this different if this exact event were to happen tomorrow.

Mr. Deslauriers stated he put in a communication to the County Board to make this a formal process because of difficulty making any movement while it was privately being considered in PD&T. Mr. Deslauriers stated at the August meeting the question was asked by the Human Services members to Health Officer Destree, "Would you have liked to be notified earlier?" The response was, "I would have preferred to have been notified earlier." Mr. Deslauriers stated he made the motion to refer to Corporation Counsel to give direction what he thought was appropriate actions for future events. The response given was to ask Port and Resource Recovery Director Dean Haen to follow the recommended communication guidelines specified by Corporation Counsel in his 11-27-18 email to Supervision Schadewald and Mr. Deslauriers which stated, "To notify the Wisconsin DNR within 60 days whenever we have a sample that attains or exceeds a ground water standard and especially to follow any and all Wisconsin DNR recommendations concerning this issue." Mr. Deslauriers stated Director Haen's communication for future well contamination events at three separate PD&T meetings would not follow this Corporation Counsel guidance. Mr. Deslauriers is looking for action by the Board of Health to say that this is not acceptable. He agrees with the logic and the pattern of investigation but what he does not agree with is keeping it quiet and only involving the DNR when someone else asks questions.

Mr. Schadewald stated he encouraged the Board of Health to do due diligence but to then talk to Anna and Erik to see what would be best for the Board of Health to recommend. Jay Tibbetts asked Anna how she would have acted when this was first discovered. Anna stated she would have made the recommendation to contact the DNR. Anna stated her question would be "is the DNR involved yet because the DNR is

ultimately the responding agency.” Mr. Deslauriers said the contaminate turned out to be something introduced with the bailers in the wells. It was not an environmental contaminant.

Mr. Schadewald asked Anna if we had a policy in Brown County. Anna stated she is not aware of a County policy. Anna stated they are starting to have conversations that if something happens out of the ordinary, how we update each other so we are aware of what is going on and that the proper agency is notified.

Cheryl asked if the DNR had any requirements. Steve Deslauriers indicated he could supply DHS Chapter 140. He states the language is clear but he thinks Corporation Counsel is on the middle ground by saying that it may not be specifically required because it is not an actual landfill yet. He recommends 60 days, which 60 days mirrors what is in DHS Chapter 140 for ground water protection.

Mr. Schadewald asked for the future should Brown County departments that have any discovery of contamination have a policy that they report it to the Health Department. Mr. Schadewald asked if Erik had a plan for that. Erik states it seems reasonable that we would want the departments involved with different angles of concern to be communicating. Mr. Pritzl stated they were trying to figure out the point source and they are looking at those wells. He stated we are thinking bigger issues and thinking how the DNR is involved and then start advising us of who can we notify and when and what are the concerns. He stated it makes sense that we are communicating and bringing all those resources to bear. Mr. Schadewald asked if we had a policy now. Erik indicated that we do not. Mr. Deslauriers indicated Troy signed a policy this month that particularly addresses this and only goes to the Risk Manager, which is one-step too short.

Mr. Schadewald said that if the Board of Health feels this is enough of a concern that we would make a motion.

MOTION: That the Human Services Committee draft and enact a policy relative to incidents of contamination by any government agency or detection of contamination in exceedance of State Statues because we find the situation with the Port authority delay unacceptable.

Schadewald / Tibbetts

MOTION CARRIED.

## **7. Nursing Unit Update**

Ann Steinberger indicated influenza has been relatively mild this flu season. Ann stated there have been many GI outbreaks in long-term care facilities and it is the community. Our Public Health Nurse position is filled and the nurse started the end of December. We have one nurse who will be retiring.

Ann stated we received notification of funding from the State for CD funding. That funding cycle stated July 1<sup>st</sup> and goes through June 30<sup>th</sup>. We have a few months to figure out what we are going to do to increase awareness about communicable disease.

Before Christmas, we had a campaign where nurses went to certain bars and put up posters, two of which are on record. These ads targeted establishments where families would not go. There was an article in the Press Gazette regarding the campaign and it was shared nationally.

Ann indicated that the medical college reached out to us. They have a research project to get parental perceptions of the health education their child is receiving in school. We are collaborating with them to promote their survey. They hope to have 200 complete the survey. Cheryl asked if the survey was targeting the parents and Ann indicated it was. Anna stated what they believe to be true is that the parents would like more education but they hypothesize that the school thinks the parents do not. What they think they will learn from the study is that the parents actually want more education on it and that is what they are

looking to find out. Anna stated, in other words, does the parent perception match to school perception right now.

Ann stated we had a case of meningitis. It was a cooperative effort with De Pere. All contacts were treated and no additional cases. She stated in 2018 we investigated 10 cases of people where providers thought that the person had TB disease.

Ann stated we were contacted by the Department of Health Services and Zach was contacted by the Department of Agriculture, because one of our cases of Shiga-toxin e. coli matched several other people in the State. It turns out there are about 14 people nationwide that are potentially related to this. Zach's team investigated and they collected information from the possible areas and then handed that over to Department of Agriculture for follow-up and now we are waiting. Anna stated our teams over Thanksgiving went through the ground turkey recall. Because of the work the Nursing and Environmental teams did, there was a nationwide recall on turkey. Whether it is a current threat or not, we can look at processes and provide education.

Ann stated she was asked to share information at the January Human Services Committee about our reminder and recall system that we are using for individuals whom either are behind in immunization or are due for an immunization. Currently we are using a response that is available from Pfizer. Ann stated we are required under our grant to do a reminder recall system. We do a report and our health aides confirm details according to the Immunization Registry. The reports are sent to this HIPAA compliance, Televox, to send out letters. Anna took this procedure to our internal HIPAA committee and corporation counsel and they indicated we were not violating any HIPAA laws

**8. Environmental Unit Update**

Zach Kroening stated we are in the process of gathering information and looking at taking on transient non-community well water program through the DNR. We would be testing for chloroform bacteria, ecoli and nitrates. Our vacant sanitarian position was filled in mid-December so we are fully staffed for Sanitarians. The next step we will be interviewing for the Environmental Technician position who will inspect the tourist rooming houses. The Room Tax Commission wanted to find which places in Brown County are not licensed They purchased this STR Helper which tracks down the tourist rooming houses.

**9. Community Engagement Unit Update**

Andrea Kressin stated an offer was made for the Public Health Planner position and we are finalizing details. This person will guide us through the accreditation process. We are in the committee process in terms of hearing and vision. We proposed a position change to hire an educator to support the Hearing and Vision Program to work in partnership with the nurse who is currently coordinating efforts along with health aide support. A new grant opportunity is related to a chronic disease prevention grant that the State of Wisconsin approached Brown County because of some outreach that our Community Engagement team had been doing in terms of diabetes awareness and prevention with at risk populations in our community. Casa Alba, NEW Community Clinic, ADRC, and others have been having conversations around diabetes management and awareness and the State applied to the CDC for funding to support some of these initiatives because of the work we were already doing. We are putting together an 18-month action plan that will wrap up in mid-year 2020. The focus will be on diabetes and cardio-vascular disease prevention and early detection and management.

**10. Health Officer's Report**

Anna stated Erik Pritzl would talk more about case management resource. Erik stated there were questions about case management resources and what the department does for mental health, substance use, or disability. Erik submitted a Case Management Services Overview, which describes what we do. He stated it

describes the programs that we offer based on regulations or a partnership with the State. It talks about eligibility briefly and then funding. All these programs depend on medical assistance eligibility so we can be reimbursed for the service.

Anna stated we are in the final stretch of the move. Ann pointed out the great work that is being done by staff. The incident command system is used to management emergency events. We can use this as an example of how we respond as an agency to planning an event.

Anna stated the Beyond Health group is working and doing a charter on what are the roles of the Steering committee. We have had two planning sessions. She thought it was important to note that they are going through that process.

Anna stated we are looking at updating Public Health Ordinances and recognize that they are outdated. Chapter 37 needs to be updated to include current code reference. We are working with Corporation Counsel as part of our accreditation process to update other policies and ordinances.

We will be evaluating our home visitation program and look towards Nurse Family Partnership. At the March 12<sup>th</sup> meeting, we will give a presentation on how we intend to evaluate the home visitation program. It is a community program and we will get feedback from partners and community members.

**11. Public Health Legislation – Standing Item**

**12. Receive New Information on Wind Turbines – Standing Item**

William Acker submitted "*Wind Turbine Hosts Clive & Trina Gare Hosted 19 Wind Turbines on Their Land and Became Ill upon Start-up,*" by William Acker dated January 15, 2019, which states wind turbines in Australia were hosted by the Gare Family. Because of the 2010 installation, the Gare's became ill. They reported their experiences to the Senate Select Committee and risked losing their compensation for hosting the wind turbines by speaking to them. He states this disproves the "green eyed monster of jealousy" theory.

Mr. Acker also submitted an article printed from <https://stopthesethings.com> entitled "*SA Farmer Paid \$1 Million to Host 19 Turbines Tell Senate they 'Would Never Do it Again' due to 'Unbearable' Sleep-Destroying Noise,*" which is about Clive and Trina Gare.

Mr. Acker presented his document "*Jay Tibbetts Visit to Dave Enz Home June 8, 2016,*" prepared by William Acker dated January 15, 2019, which describes Jay Tibbetts experiencing a condition called Fight or Flight Response. Mr. Acker read this document to the Board and it is on file.

Mr. Acker also submitted "*Future Renewable Electricity Production from 2017 to 2050 for the USA & the Impact on Wisconsin,*" by William Acker dated January 15, 2019, which is on file and talks about solar energy increasing over the 17 years, from 2017 to 2050, by 28.8% per year, but wind turbines over that same period of time will experience an increase of 2.27% per year.

Barbara Vanden Boogart stated in the affidavits that people never experienced the Fight or Flight Response prior to the wind turbines being installed. She stated not only did Dr. Tibbetts experience this but three teachers have experienced this as well. There have been four county supervisors that have experienced symptoms because of their exposure in the project as well as an attorney. It is not just people that live there that have symptoms but visitors as well.

**13. Comments from the Public**

None.



**14. All Other Business Authorized by Law**

Dr. Tibbetts would like a rural representative on the Board of Health.

Mr. Schadewald will send a thank you to Joe Van Deurzen for his years of service.

**15. Adjournment / Next Meeting Schedule (March 19th, 2019)**

Motion to adjourn at 6:40PM

Brown-Sullivan / Molenaar