



"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
MARCH 18 - 22, 2024**

MONDAY, MARCH 18, 2024

*6:00 pm	Executive Committee – <i>Special Meeting; Note Location</i>	Lower Level, Pine Room Central Library 515 Pine Street
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TUESDAY, MARCH 19, 2024

(No Meetings)

WEDNESDAY, MARCH 20, 2024

*9:00 am	Solid Waste Board – <i>Note Location</i>	Tri-County Recycling Facility 1419 Holland Road Appleton, WI
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*7:00 pm	BROWN COUNTY BOARD OF SUPERVISORS	Lower Level, Pine Room Central Library 515 Pine Street
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THURSDAY, MARCH 21, 2024

*4:00 pm	Children With Disabilities Education Board	Syble Hopp School 755 Scheuring Road
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*5:15 pm	Library Board – <i>Cancelled; rescheduled to March 28</i>	Central Library 515 Pine Street
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FRIDAY, MARCH 22, 2024

(No Meetings)

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221
E-mail: BC_County_Board@browncountywi.gov

EXECUTIVE COMMITTEE

Dave Kaster, Chairman
Patrick Buckley, Vice Chair
Emily Jacobson, Norb Dantine,
Keith Deneys, John Van Dyck,
Richard Schadewald

SPECIAL EXECUTIVE COMMITTEE MEETING

MONDAY, MARCH 18, 2024

6:00 PM

LOWER LEVEL - PINE ROOM

CENTRAL LIBRARY

515 PINE STREET

GREEN BAY, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call meeting to order.
- II. Approve/Modify Agenda.
- III. Approve/modify Minutes of March 4, 2024.

Comments from the Public – Limited to 3 Minutes per Person Speaking

Action Items – ARPA Funding Requests, Budget Adjustments and Resolutions

1. Discussion and possible action regarding awarding the remaining \$1.2 million dollars for *Brown County Tourism Enhancement Capital Grant Program* Projects.

Other Items

2. Such other matters as authorized by law.
3. Adjourn.

Dave Kaster, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. The Committee, at their discretion, may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for the purposes of discussion and information gathering relative to this agenda.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

- **REVISED** -

BROWN COUNTY SOLID WASTE BOARD

Wednesday, March 20th, 2024– 9:00 am

Tri-County Recycling Facility

1419 Holland Road, Appleton, WI 54911

Agenda

1. Call to Order
2. Roll Call
3. Open House Tour of Tri-County Recycling Facility - *Update*
4. Agenda – *Request for Approval*
5. Minutes – February 26th, 2024 – *Request for Approval*
6. Announcements/Communications
7. 2023 Resource Recovery Annual Report - *Request for Approval*
8. Such Other Matters as Authorized by Law
9. Adjourn

Dean R. Haen
Director

Any person wishing to attend who requires special accommodations should contact the Brown County Port & Resource Recovery Department at 492-4950 at least two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

BOARD OF SUPERVISORS
Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE: (920) 448-4015 FAX: (920) 448-6221

PATRICK BUCKLEY, CHAIR
DAVID KASTER, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Sections 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, March 20, 2024, at 7:00 P.M., Lower Level – Pine Room, Brown County Central Library, 515 Pine St., Green Bay, WI 54301.**

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

Note: Commendation Presentations at Item 15 for Supervisor Richard Schadewald and Supervisor Keith Deneys

The following matters will be considered:

1. **Call to Order.**
2. **Invocation.**
3. **Pledge of Allegiance to the Flag.**
4. **Opening Roll Call.**
5. **Adoption of Agenda.**
6. **Comments from the Public.**
7. **Adoption of Minutes of County Board Meeting of February 21, 2024.**
8. **Announcements by Supervisors.**
9. **Presentation of Petitions, Communications, etc. for Consideration.**
 - a. **Late Communications.**
10. **Appointments by:**
 - a. **County Board Chair.**
 - b. **Confirmation/Appointments by County Executive.**
 - i. Appointment of Sandra Skenadore to Aging & Disability Resource Center Board of Directors.
 - ii. Appointment of Amy and Reappointment of Megan Borchardt to Transportation Coordinating Committee.
11. **Reports of the:**
 - a. **County Board Chair.**
 - b. **County Executive.**
12. **Reports Other Than Standing Committee Reports.**

13. **Standing Committee Reports:**

a) **REPORT OF ADMINISTRATION COMMITTEE OF FEBRUARY 22, 2024:**

1. Consent Agenda - Administration – Budget Adjustment Log. To approve.
2. Consent Agenda - Audit of the bills. To approve.
3. Treasurer - Director's Report. Receive and place on file.
4. Child Support Director's Report. Receive and place on file.
5. IT Director's Report. Receive and place on file.
6. County Clerk's Report. Receive and place on file.
7. Admin & HR - Discussion regarding departmental class and comp request. *No action taken.*
8. Admin & HR - Director's Reports. Receive and place on file.
9. Corporation Counsel - Oral Report. *No report, no action needed.*
10. Action Item - Legal Bills - Review and Possible Action on Legal Bills to be paid. To approve.
11. Action Item - Admin & HR - Discussion and possible action regarding ARPA project #42 (Emergency Allocation Fund) requests. To direct Administration to create a Budget Adjustment to ARPA Project #42 for the moving of records.
12. Action Item - Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget. To approve. See Resolutions & Ordinances.
13. Action Item - Resolution Establishing the Salaries of Certain Elective Officials – County Clerk, County Treasurer and Register of Deeds (24-012R). To approve the 3%

b) **REPORT OF EDUCATION & RECREATION COMMITTEE OF MARCH 6, 2024:**

1. Consent Agenda - Audit of the bills. To approve.
2. Museum Director's Report. *No action necessary.*
3. Library Director's Report. *No action necessary.*
4. NEW Zoo Director's Report. *No action necessary.*
5. Golf Course Superintendent's Report. *No report; no action necessary.*
6. Park Directors' Report. *No action necessary.*
7. Action Item - Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget. To approve. See Resolutions & Ordinances.

c) **REPORT OF SPECIAL EXECUTIVE COMMITTEE OF MARCH 4, 2024:**

1. Internal Auditor - Budget Status Financial Report – Board of Supervisors for November 30, 2023 (Unaudited). Receive and place on file.
2. Internal Auditor - Status Update (November 1, 2023-February 29, 2024). Receive and place on file.
3. Communication from Supervisors Deneys and Coenen: Request County Clerk to provide a report to the Executive Committee re: cost implications of the County Board of Supervisors going paperless with considerations of implications for some supervisors not going paperless; along with a plan to test the process for one month. To hold until the next Executive Committee meeting of the next County Board.
4. Action Item - Land and Water Conservation – American Rescue Plan Act (ARPA) – Request for additional funds for Cover Crop and No-Till Planting (Project Number 78). To direct the Administration to prepare a Budget Adjustment to bring forward at the next County Board meeting in the amount of \$50,000 to move funds from Project 79 to Project 78.
5. Action Item - Budget Adjustment Request (24-027): Reallocation between two or more departments, regardless of amount. To approve Budget Adjustment Request 24-027.
6. Action Item - Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget (24-036R-EX). To approve. See Resolutions & Ordinances.
7. Action Item - Review and possible action re: Brown County Tourism Enhancement Capital Grant Program applications. To make the following allocations: \$1 million dollars for the Cornerstone Ice project, \$200,000 for the NE Wisconsin Rugby Foundation, Inc. project, \$400,000 for the Wisconsin United Football Club project. Friendly amendment made to also allocate \$100,000 to the One Denmark project and \$100,000 to the Pulaski Welcome Center/Community Center project, leaving \$1.2 million dollars to hold until the next Executive Committee meeting.

ci) REPORT OF SPECIAL EXECUTIVE COMMITTEE OF MARCH 18, 2024:

1. Discussion and possible action regarding awarding the remaining \$1.2 million for Brown County Tourism Enhancement Capital Grant Program Projects. *Motion pending Special meeting.*

d) REPORT OF HUMAN SERVICES COMMITTEE OF FEBRUARY 28, 2024:

1. Review Minutes of:
 - a. Aging & Disability Resource Center minutes of October 16, 2023 and December 14, 2023.
 - b. Human Services Board minutes from January 11, 2024.
 - c. Children with Disabilities Education Board minutes of January 18, 2024.
 - d. Mental Health Subcommittee minutes of January 25, 2024.
 - i. To suspend the rules to take Items 1a-d together.
 - ii. Receive and place on files Items 1a-d.
2. ADRC - Director's Report. Receive and place on file.
3. Syble Hopp School - Director's Report.
 - i. Receive and place on file.
 - ii. To add an Item 3a to next month's agenda: Approval of 2023-2024 Adjusted Budget.
4. Veterans - Director's Report. Receive and place on file.
5. HHS - Executive Director Report. Receive and place on file.
6. HHS - Financial Report for Community Treatment Center and Community Services. To approve.
7. HHS - Statistical Reports.
 - a) Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - ~~b) Child Protective Services – Child Abuse/Neglect Report~~
 - c) Monthly Contract Update.
 - d) Brown County Public Health Board of Health Report. Receive and place on file Items 7a-d.
8. HHS - Request for New Non-Contracted and Contracted Providers. To approve.
9. Standing Items - Report from Mental Health Subcommittee. To approve the request by the Brown County Mental Health Subcommittee in reference to the request that the Board of Supervisors pass an advisory resolution to be delivered to the Governor and State Legislature.
10. Action Item - Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget. To approve. See Resolutions & Ordinances.
11. Action Item - HHS – Budget Adjustment Request (23-182): b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. To approve.
12. Action Item - HHS – Budget Adjustment Request (23-183): Any increase in expenses with an offsetting increase in revenue. To approve.
13. Action Item - HHS – Budget Adjustment Request (24-014): Any increase in expenses with an offsetting increase in revenue. To approve.
14. Action Item - HHS – Budget Adjustment Request (24-015): Any increase in expenses with an offsetting increase in revenue. To approve.
15. Action Item - Discussion and possible action as it relates to an Outreach and Resources Opioid Program in Brown County. *Standing Item.* To have Item 15 on the next agenda.
16. Action Item - Response to issue of voluntary mental health transports. *Referred from February Public Safety.* To direct staff to review the contract with interested parties to the contract to discuss protocol regarding voluntary mental health transports.
- ~~17. Communication from Supervisor Evans re: Request a class and compensation study for the Youth Justice Social Worker/Case Manager positions.~~
18. Communication from Supervisors Friberg and Borchardt re: To direct Administration and Health and Human Services to purchase \$1,000 worth of rat traps with funding from ARPA or Admin contingency funds. To forward on to Administration for the approval of \$1,000 to fund the purchase of rat traps through the Health Department contingency fund and be made available to the public.
19. Audit of bills. To acknowledge receipt of the payment of the bills.

e) REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF FEBRUARY 27, 2024:

1. Consent Agenda - Harbor Commission minutes of January 8, 2024. *See Item 3.*
2. Consent Agenda - Planning Commission Board of Directors Transportation Subcommittee minutes of September 11, 2023. *See Item 3.*
3. Consent Agenda - Acknowledging the bills. To accept Consent Agenda Items 1 – 3.
4. ~~Airport – Director’s Report.~~
5. Extension - Director’s Report. *No report, no action needed.*
6. Port & Resource Recovery - Director’s Report.
 - a. End of the Year Port Tonnage. *No action needed.*
7. Facilities - Request for Approval of Bid Project #2640 Jail Parapet Wall Coping to be awarded to Craft, Inc. in the amount of \$98,893.00. To approve Project #2640 to Craft, Inc in the amount of \$98,893.00 for the Jail Parapet Wall Coping.
8. Facilities - Director’s Report. To reallocate the funds from the Law Enforcement Center, the Sophie Beaumont and the Northern Building that have been allocated thus far and transfer those to the Courthouse.
9. Planning and Land Services - Director’s Report. *No action needed.*
10. Highway - Interim Commissioner’s Report. *No action needed.*
11. Action Item - Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget. To approve. See Resolutions & Ordinances.
12. Action Item - Port & Resource Recovery – WDOT Harbor Assistance Program Grant Resolution and 3-year Statement of Intentions – Request for Approval. To approve the Resolution Approving 2024 Three-Year Harbor Development Statement of Intentions for Wisconsin Department of Transportation Harbor Assistance Program (HAP). See Resolutions & Ordinances.
13. Action Item - Port & Resource Recovery – Resolution Authorizing Sale of 6 acres of Parcel HL-591 to the Town of Holland. To approve Resolution Authorizing Sale of 6 Acres of Parcel HL-591 to the Town of Holland. See Resolutions & Ordinances.
14. Action Item - Port & Resource Recovery - Budget Adjustment Request (23-181): Any allocation from a department’s fund balance. To approve.
15. Action Item - Facilities – Budget Adjustment Request (23-179): Any increase in expenses with an offsetting increase in revenue. To approve.
16. Action Item - Highway – Budget Adjustment Request (23-176): Any increase in expenses with an offsetting increase in revenue. To approve.
17. Action Item - Highway – Budget Adjustment Request (23-180): Any allocation from a department’s fund balance. To approve.
18. Action Item - Resolution Establishing the Salaries of Certain Elective Officials – County Clerk, County Treasurer and Register of Deeds (24-012R). To pass on to County Board with the recommendations from Administration Committee. See Resolutions & Ordinances.
19. Communication from Supervisor Lund re: Request that the Brown County Highway Commissioner contact WIS DOT to allow Brown County Highway Department to place a more prominent/visible sign on the Bart Starr Memorial Bridge to honor the legendary Green Bay Packer quarterback. To bring back the discussion of signage next month.
20. Communication from Supervisors Theno and Van Dyck re: Respectfully request the Brown County Highway Department to work with the Wisconsin Department of Transportation to install directional signage along Highway 29 to Pamperin Park and along Highway 41/141 to the Barkhausen Waterfowl Preserve. Receive and place on file.

ei) REPORT OF LAND CONSERVATION SUBCOMMITTEE OF FEBRUARY 27, 2024:

1. Director’s Report.
 - a. Wildlife damage program update – Jon Bechle. *No action needed.*
 - b. ARPA Project update.
 - i. Project 78 (Cover Crop & No-till Incentive program).
 - ii. Project 79 (east River Water Trail). *No action needed.*

f) REPORT OF PUBLIC SAFETY COMMITTEE OF MARCH 5, 2024:

1. Consent Agenda - Minutes of Criminal Justice Coordinating Board of January 16, 2024. *See action at Item 5 below.*
2. Consent Agenda - Minutes of Security and Facilities Committee of November 7, 2023. *See action at Item 5 below.*
3. Consent Agenda - Sheriff – Key Factor Report through January 2024 – Unaudited. *See action at Item 5 below.*
4. Consent Agenda - Public Safety Communications – Staffing Report. *See action at Item 5 below.*
5. Consent Agenda - Audit of the bills.
 - i. To take Consent Agenda Items 1 – 5 together.
 - ii. To approve Consent Agenda Items 1 – 5.
6. Circuit Courts, Commissioners, Probate - Presiding Judge’s Report. *No action necessary.*
7. District Attorney’s Report. *No report; no action necessary.*
8. Clerk of Court’s Report. *No action necessary.*
9. Medical Examiner’s Report. *No report; no action necessary.*
10. Public Safety Communications - Director’s Report. *No action necessary.*
11. Emergency Mgmt. - Director’s Report. *No action necessary.*
12. Sheriff’s Report. *No action necessary.*
13. Sheriff - Courthouse Secure Entrance Update – *Standing item; no action necessary.*
14. Sheriff - Jail Replacement Project Update – *Standing item; no action necessary.*
15. Action Item - Sheriff – Budget Adjustment Request (24-018): Reallocation between two or more departments, regardless of amount. To approve Budget Adjustment Request 24-018 with no fiscal impact.
16. Action Item - Sheriff – Budget Adjustment Request (24-019): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-019 in the amount of \$39,000.
17. Action Item - Sheriff - Budget Adjustment Request (24-020): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-020 in the amount of \$39,000.
18. Action Item - Sheriff - Budget Adjustment Request (24-021): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-021 in the amount of \$12,000.
19. Action Item - Sheriff - Budget Adjustment Request (24-022): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-022 in the amount of \$17,000.
20. Action Item - Sheriff - Budget Adjustment Request (24-023): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-023 in the amount of \$10,000.
21. Action Item - Sheriff - Budget Adjustment Request (24-024): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-024 in the amount of \$6,500.
22. Action Item - Sheriff - Budget Adjustment Request (24-025): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-025 in the amount of \$6,000.
23. Action Item - Sheriff - Budget Adjustment Request (24-026): Any increase in expenses with an offsetting increase in revenue. To approve Budget Adjustment Request 24-026 in the amount of \$8,000.
24. Action Item - Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget. To approve Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget. See Resolutions & Ordinances.
25. Communication from Supervisors Nicholson and Deneys: To direct Mark Vanden Hoogen to investigate/evaluate whether different pre-trial tools/software designed to assist with setting bonds other than the Public Safety Assessment Tool exist that meet our needs and if so, what the expense of each is – current cases will be included. To hold for one month.

26. Communication from Supervisor Deneys: To direct the new Public Safety Communications Director to examine employee retention issues including but not limited to the tier system and training hours and salaries and report back to the Committee by January of 2024. To hold until the RFP has been approved and come back to Committee with amount for informational purposes.
27. Communication from Supervisors Coenen and Borchardt: To request our federal and state elected officials to enact legislation to protect the privacy and prevent harassment of individuals by drone operators who are not given permission to do so. To hold until the July Public Safety Committee meeting.
28. Closed Session: (Regarding Personnel Matters and False Allegations):
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f), for purposes of preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations:
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f), for purposes of preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and
 - c. Reconvene into Open Session: The Committee shall reconvene into Open Session for possible voting and/or other action regarding the above-mentioned matters that were discussed in Closed Session, and/or regarding other Agenda items.
 - i. To enter into closed session at 7:01 pm.
 - ii. To return to open session at 7:22 pm

14. Resolutions & Ordinances:

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Admin Cmte, Ed & Rec Cmte, Exec Cmte, Human Services Cmte, PD&T Cmte, Public Safety Committees

- b. Resolution Approving Budget Carryover Requests from 2023 Budget to 2024 Budget (24-036R).

Administration Committee and Planning, Development & Transportation Committee

- c. Resolution Establishing the Salaries of Certain Elective Officials – County Clerk, County Treasurer and Register of Deeds (24-012R).

Special Executive Committee


- d. Resolution Approving of Expenditures of Previously Appropriated ARPA Project Funds – Majority Vote Required.

Planning, Development & Transportation Committee

- e. Resolution Approving 2024 Three-Year Harbor Development Statement of Intentions for Wisconsin Department of Transportation Harbor Assistance Program (HAP) (24-037R).
- f. Resolution Authorizing Sale of 6 acres of Parcel HL-591 to the Town of Holland (24-039R).

15. **Such other matters as authorized by law.**
 - a. **PRESENTATIONS** - Commendation Presentations for Supervisor Richard Schadewald and Supervisor Keith Deneys.
16. **Bills over \$5,000 for February 29, 2024.**
17. **Closing Roll Call.**
18. **Adjournment to **TUESDAY, APRIL 16, 2024 at 9:30 A.M.** Lower-Level Flexible Meeting Room, Brown County Central Library, 515 Pine St., Green Bay, WI 54301.**

Submitted by:

A handwritten signature in black ink that reads "Patrick J. Buckley". The signature is written in a cursive style with a large, stylized initial "P".

Patrick J. Buckley
Board Chairman

Pursuant to Section 19.84, notice is hereby given to the public:

BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD

Thursday, March 21, 2024 @ 4:00 pm

This meeting will be held in-person at Syble Hopp School, 755 Scheuring Road, De Pere, WI 54115

This meeting is a meeting of the Board in public for the purpose of conducting the School's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

1. Action Item: Call to Order
2. Public Comment
3. Action Item: Approval of Minutes
RECOMMENDED MOTION: That the minutes for the February 15, 2024 Board Meeting be approved.
4. Action Item: Approve/Amend Agenda
RECOMMENDED MOTION: That the agenda for today's meeting be approved.
5. Action Item: Donations
RECOMMENDED MOTION: That this month's donations be approved.
6. Action Item: Payment of Bills
RECOMMENDED MOTION: That the payment of the bills be approved.
7. Action Item: Financial Report
RECOMMENDED MOTION: That the financial report be accepted.
8. Action Item: Resignation(s)
RECOMMENDED MOTION: That the Board approve any resignations at the time of the board meeting.
9. Action Item: Hiring
RECOMMENDED MOTION: That the Board approve any hirings at the time of the board meeting.
10. Action Item: Bylaws 0100 – DEFINITIONS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
11. Action Item: Bylaws 0111 - NAME First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
12. Action Item: Bylaws 0112 – PURPOSE First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
13. Action Item: Bylaws 0113 – BOUNDARIES First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
14. Action Item: Bylaws 0114 – CLASSIFICATION First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
15. Action Item: Bylaws 0115 – ADDRESS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.

16. Action Item: Bylaws 0121 – AUTHORITY First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
17. Action Item: Bylaws 0122 - BOARD POWERS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
18. Action Item: Bylaws 0123 - PHILOSOPHY OF THE BOARD First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
19. Action Item: Bylaws 0131.1 - BYLAWS AND POLICIES First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
20. Action Item: Bylaws 0132.1 - SELECTION OF DISTRICT ADMINISTRATOR First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
21. Action Item: Bylaws 0133 – JUDICIAL First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
22. Action Item: Bylaws 0141 – NUMBER First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
23. Action Item: Bylaws 0142.1 Electoral Process First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
24. Action Item: Bylaws 0142.2 – QUALIFICATIONS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
25. Action Item: Bylaws 0142.3 - TERM First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
26. Action Item: Bylaws 0142.5 – VACANCIES First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
27. Action Item: Bylaws 0142.6 – RECALL First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
28. Action Item: Bylaws 0142.7 – ORIENTATION First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
29. Action Item: Bylaws 0143 - AUTHORITY OF INDIVIDUAL BOARD MEMBERS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
30. Action Item: Bylaws 0143.1 - PUBLIC EXPRESSION OF BOARD MEMBERS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
31. Action Item: Bylaws 0143.2 - BOARD MEMBER INFORMATION REQUESTS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.

32. Action Item: Bylaws 0144.1 – COMPENSATION First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
33. Action Item: Bylaws 0144.3 - CONFLICT OF INTEREST First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
34. Action Item: Bylaws 0144.4 - INDEMNIFICATION First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
35. Action Item: Bylaws 0144.5 - BOARD MEMBER BEHAVIOR, COMMUNICATIONS, AND CODE OF CONDUCT First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
36. Action Item: Bylaws 0145 - BOARD MEMBER ANTI-HARASSMENT First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
37. Action Item: Bylaws 0151.1 - ANNUAL BOARD REORGANIZATION MEETING First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
38. Action Item: Bylaws 0123 - PHILOSOPHY OF THE BOARD First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
39. Action Item: Bylaws 0151.2 - REQUIRED STUDENT ACADEMIC STANDARDS AGENDA ITEM First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
40. Action Item: Bylaws 0161 - PARLIAMENTARY AUTHORITY First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
41. Action Item: Bylaws 0162 - QUORUM First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
42. Action Item: Bylaws 0163 - PRESIDING OFFICER First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
43. Action Item: Bylaws 0164 – MEETINGS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
44. Action Item: Bylaws 0166 - AGENDA First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
45. Action Item: Bylaws 0166.1 - CONSENT AGENDA First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
46. Action Item: Bylaws 0167.1 – VOTING First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
47. Action Item: Bylaws 0167.2 - CLOSED SESSION First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.

reading and final approval.

48. Action Item: Bylaws 0167.3 - PUBLIC COMMENT AT BOARD MEETINGS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
49. Action Item: Bylaws 0167.5 - USE OF ELECTRONIC MAIL First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
50. Action Item: Bylaws 0167.6 - E-MAIL - PUBLIC RECORDS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
51. Action Item: Bylaws 0167.7 - USE OF PERSONAL COMMUNICATION DEVICES First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
52. Action Item: Bylaws 0168.1 - MEETING MINUTES First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
53. Action Item: Bylaws 0171.1 - Chairman First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
54. Action Item: Bylaws 0171.3 - CLERK First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
55. Action Item: Bylaws 0171.4 - TREASURER First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
56. Action Item: Bylaws 0172 - LEGAL COUNSEL First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
57. Action Item: Bylaws 0173 - INDEPENDENT FINANCIAL AUDITOR First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
58. Action Item: Bylaws 0174.1 - ANNUAL REPORT First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
59. Action Item: Bylaws 0174.3 - OTHER REPORTS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
60. Action Item: Bylaws 0175 - ASSOCIATION MEMBERSHIPS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.
61. Action Item: Bylaws 0175.1 - SCHOOL BOARD CONFERENCES, CONVENTIONS, AND WORKSHOPS First Reading
RECOMMENDED MOTION: That the Board move the Policy forward for a second reading and final approval.

62. Discussion Item: Facilities

63. Discussion Item: Administrator's Reports

Shawn Cleveland, Principal

Sarah Johnson, Director of Student Services
Erin Martini, BCCDEB Administrator

64. Discussion Item: Parent Organization Report

65. Executive Session: Individual Compensation and Performance Evaluation

The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction pursuant to Wis. Stats. Sec. 118.22.

66. Adjournment

RECOMMENDED MOTION: That the March 21, 2024 Brown County Children with Disabilities Education Board meeting be adjourned.

Any person wishing to attend who, because of a disability, requires accommodation, should contact Syble Hopp School at 336-5754 twenty-four hours in advance so arrangements can be made.



MARCH 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4 Executive Cmte. (Special Mtg) 5:30 pm	5 Public Safety 6:00 pm	6 Ed & Rec 5:00 pm	7	8	9
10	11	12	13	14	15	16
17	18 Executive Cmte. (Special Mtg) 6:00 pm @Central Library	19	20 COUNTY BOARD 7:00 pm	21	22	23
24	25	26 Land Con 5:30pm PD&T 5:45 pm	27 Human Services 5:30 pm	28 Admin 5:30 pm	29	30
31						

BROWN COUNTY COMMITTEE MINUTES

- Housing Authority (January 15, 2024)
- Planning Commission Board of Directors (February 7, 2024)
- Transportation Coordinating Committee (November 13, 2023)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

MINUTES
BROWN COUNTY HOUSING AUTHORITY
Monday, January 15, 2024, 3:30 p.m.
Brown County Northern Bldg., Room 200

ROLL CALL:

Ann Hartman - Chair	<u> X </u>	Jessica King	<u> X </u>
John Fenner	<u> X </u>	Jessica Adams	<u> X </u>

OTHERS PRESENT: Patrick Leifker, Colton Pangrazzi (Accountant) & Kathy Meyer

APPROVAL OF MINUTES:

1. Approval of the minutes from the December 18th, 2023 meeting of the Brown County Housing Authority.
2. Approval of the minutes from the January 11th, 2024 meeting of the Brown County Housing Authority Subcommittee.

A motion was made by J. Fenner, seconded by J. Adams to collectively approve the minutes from the December 18th, 2023 meeting of the Brown County Housing Authority, and the January 11th, 2024 meeting of the Brown County Housing Authority Subcommittee. Motion carried.

COMMUNICATIONS:

None.

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program:

- A. Preliminary Applications
There were 115 preliminary applications for December.
- B. Unit Count
The unit count for December: 2,586
- C. Housing Assistance Payments Expenses
The December HAP expense totaled \$1,584,676
- D. Housing Quality Standard Inspection Compliance.
248 total inspections, 184 that passed initial inspection, 25 passed the re-evaluation, 19 were no shows, and 20 failed.
- E. Program Activity/52681 B (administrative costs, portability activity, SEMAP)

Not reported.
- F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
In December there were 68 active FSS clients, 48 clients in level one; 12 clients in level two; 6 clients in level three and 2 clients in level four. There were 6 new contracts signed, 0 graduate, 56 active escrow accounts and 53 active homeowners.
- G. VASH Reports (new VASH and active VASH)
For December there was 2 new VASH clients, for a total of 41 active VASH clients.

- H. Langan Investigations Criminal Background Screening and Fraud Investigations.
No report. P. Leifker stated he will follow-up with ICS, and stated ICS is updating this report.
- I. Quarterly Langan Denials Report.
Four total, two battery/disorderly conduct, possession of methamphetamine.
- J. Quarterly Active Cases Breakdown.
81 end of participation, two highest were voluntary termination and port-out absorbed.
- K. Quarterly End of Participation Breakdown.
62% HOH Elderly/Disabled, 25% HOH Not Elderly/Disabled with Earned Income, 10% HOH Not elderly/Disabled with No Earned Income and with Dependents, and 3% HOH Not Elderly/Disabled with No Earned Income and with Dependents.
- L. Quarterly Customer Service Satisfaction.
Fourth Quarterly Customer Service Satisfaction, 4% Excellent, 71% Very Good, 25% Good, 0% Fair and 0% Poor.
- M. Quarterly Update regarding the Landlord Incentive Program.
Total Expended: \$205,000
Total Payments Issued: 392
"New" LL Payments: 48
Total Funds Remaining: \$45,000

Question asked if any of the new VASH vouchers will be applied to the tiny homes for veterans? P. Leifker stated that none of them are currently identified for the Veterans Village. P. Leifker has been in conversations with the developers and they do want to explore project based VASH vouchers in the development but they opted to wait until the units are constructed before pursuing the VASH vouchers.

A motion was made by J. Adams, seconded by J. Fenner to receive and place on file. Motion carried.

NEW BUSINESS:

- 4. Consideration with possible action on revisions to the Brown County Housing Authority's Administrative Plan regarding Eligibility (Chapter 3).

P. Leifker explained that the revision to the administrative plan is minor; however, it does need to go before the board for review and approval.

P. Leifker explained that the revision is to remove two references within the chapter to ordinance violations being a denial reason for admission to our program. P. Leifker stated that this provision is unique to our program that other housing authorities don't have. P. Leifker also stated that ICS's software program to run the background checks doesn't recognize ordinance violations. Additionally, after further review Ordinance Violations are not comparable to the misdemeanors and felonies that are denial reasons for our program due to different rights of the individual to contest and have those removed from their record.

Staff recommends removing ordinance violations from the administrative plan.

A motion was made by J. Adams, seconded by J. King to approve removing references with the chapter to ordinance violations. J. Fenner abstained. Motion carried.

- 5. Consideration with possible action on recommendation of BCHA Subcommittee to extend the landlord incentive program.

P. Leifker stated that the landlord incentive program was originally set out for \$250,000 to be expended for the program to expire by the end of year 2023. The Board had already decided

to extend the program and when the situation arose that the funds became more limited that we would come back to the Board with further recommendation to receive additional funds. The BCHA Subcommittee recently met and the recommendation was to extend the landlord incentive program through 12/31/24. The BCHA can explore two options to extend the program: 1) Approve a specific amount of funds. P. Leifker stated that the Subcommittee identified approving an additional \$150,000, that will hopefully last through 2024. If not, the issue would be brought forth again; or 2) Approve the extension of the program through 12/31/24 with the agreement that we will fund whatever is needed rather than approving a certain amount.

P. Leifker noted that the Housing Authority is using administrative reserve funds for the funding of this program, and P. Leifker noted that there is enough funds in the reserve and staff will continue providing quarterly reports to the Board.

Discussion occurred about the two options and more clarity about identifying a specific amount.

Question asked about enhancing advertising around the landlord incentive program. P. Leifker stated that the Subcommittee right now is focusing on getting individuals to work with our program, and now that we have more landlords willing to participate we need to focus on how to retain them and the committee is working on how to best approach this. P. Leifker noted what is being done to advertise, but also noted the challenges of advertising.

J. Adams asked if she could make a motion to amend option #1 to approve the amount to \$200,000; and then if needed, we could bring forth for additional funds? P. Leifker stated that we can authorize a specific amount and then we continue to have conversations that if it got to the point that the \$200,000 wasn't enough we would come back, but felt this did not need to be part of the motion, just approve a specific amount. Discussion occurred clarifying why the Subcommittee recommended the \$150,000.

A motion was made by J. Adams, seconded by J. King to approve that we amend the first option to add in a specific amount of \$150,000 of funds to extend the landlord incentive program. J. Fenner abstained from vote. Motion carried.

6. Review of the goals established by the BCHA for 2023.

P. Leifker stated that within the meeting packet is a copy of the BCHA goals established for 2023.

Question asked of P. Leifker of what he is most proud of. P. Leifker stated that the work that he has collaborated on with different municipalities focusing on the development of affordable housing is what he is currently most proud of. Partnerships and collaboration have started to make progress towards the development of much needed affordable housing, even though it takes time to develop and construct knowing that there will be more options in the future is encouraging.

A motion was made by J. Adams, seconded by J. Fenner to receive and place on file. Motion carried.

7. Consideration with possible action to establish goals for the BCHA for 2024.

P. Leifker stated that this is an opportunity to extend our previous goals or add new goals for the upcoming year. As an example, #4 goal, to evaluate policies within the Administrative Plan, this has been completed. This is ongoing, but not necessarily needs to be identified as a goal.

P. Leifker wanted to bring this forward to see if the Board had any ideas that you wanted to pursue and see as a goal. P. Leifker opened up the floor for discussion.

A concern was expressed about needing more affordable housing, do we need more of an outreach campaign? Question asked to P. Leifker for thoughts on how to have more housing available, or more assistance programs? P. Leifker stated that this touches on the second goal and third goal. P. Leifker touched on opportunities.

P. Leifker stated that the money was put in the 2024 budget to create a logo for the Housing Authority. Discussion occurred.

Motion made for continuation of our previously published goals with the removal of #4 and a greater emphasis on the discussion points on program outreach and awareness.

Motion made by J. Adams to accept the motion that is on the floor, seconded by J. Fenner. Motion carried.

BILLS AND FINANCIAL REPORT:

8. Consideration with possible action on acceptance of BCHA Bills.

P. Leifker reviewed the bills.

A motion was made by J. Adams, seconded by J. Fenner to accept and place on file the BCHA bills. Motion carried.

9. Consideration with possible action on acceptance of BCHA financial report.

P. Leifker presented the BCHA financial report.

A motion was made by J. Fenner, seconded by J. King to accept and place on file the BCHA financial report. Motion carried.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

10. Executive Director's Report

P. Leifker reviewed the projection spreadsheet that staff works with HUD on creating and updating monthly.

OTHER:

Question asked by J. King is there form of tenant education or creating a better tenant? P. Leifker stated that UW Extension has a Rent Smart program. P. Leifker also mentioned that landlord task force group that is working as part of the Blueprint to Prevent and End Homelessness is working to enhance the Rent Smart training and create opportunities for more individuals to participate within that training.

A motion was made by J. Adams, seconded by J. King to adjourn the meeting. Motion carried.

Meeting adjourned at 4:36pm

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, February 7, 2024 - 6:30 pm
Green Bay Metro Transportation Center
901 University Avenue, Commission Room, Green Bay, WI 54302

ROLL CALL:

Paul Blindauer	<u>X</u>	Pat Hopkins	<u>Abs</u>	Pam Schauer	<u>X</u>
Corrie Campbell	<u>X</u>	Elizabeth Hudak	<u>Exc</u>	Dan Segerstrom	<u>X</u>
Devon Coenen	<u>X</u>	Emily Jacobson	<u>X</u>	Glen Severson	<u>X</u>
Norbert Dantine, Jr.	<u>X</u>	Dotty Juengst	<u>Exc</u>	Jim Steffek	<u>X</u>
Steve Deneys	<u>X</u>	Dave Kaster	<u>X</u>	Mark Thomson	<u>X</u>
Geoff Farr	<u>X</u>	Patty Kiewiz	<u>Exc</u>	Andy Vanderloop	<u>Abs</u>
Mike Goral	<u>X</u>	Dane Lasecki	<u>Exc</u>	Nick Weber	<u>X</u>
Steve Grenier	<u>Abs</u>	Dan Lindstrom	<u>X</u>	Matthew Woicek	<u>Exc</u>
Mark Handeland	<u>X</u>	Josh Lutzow	<u>X</u>		
Matthew Harris	<u>X</u>	Gary Pahl	<u>X</u>		

Others Present: Cole Runge

N. Dantine asked for a moment of silence for the three fallen American Servicemen.

1. Approval of the minutes of the December 6, 2023, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by D. Kaster, seconded by D. Coenen, to approve the minutes of the December 6, 2023 regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Approval of the WDNR Water Quality Grant Contract.

C. Runge stated that earlier in 2023, the state gave us roughly half of our 2023 grant, and just recently we received the remaining portion of the 2023 grant.

Staff is asking for approval of the WDNR Water Quality Grant Contract so that we can receive the grant reimbursement and enter that into our 2023 ledger before the budget year closes.

A motion was made by G. Pahl, seconded by P. Blindauer, to approve the WDNR Water Quality Grant Contract. Motion carried.

3. Brown County Planning Commission staff updates on work activities during the months of December, 2023 and January 2024.

C. Runge provided an update regarding the South Bridge Connector project.

C. Runge provided an update on the Mason Street Bridge project.

C. Runge provided an update on the new way the state is administering the local programs for Surface Transportation Block Grant Program and Transportation Alternatives Program.

Receive and place on file the staff activity reports for the months of December 2023 and January 2024.

4. Planning Director's Report.

C. Runge stated that the Brown County Highway Commissioner recently resigned and his last day is Friday, February 9th. C. Runge stated that he will be serving as Brown County's Interim Highway Commissioner in addition to his current duties until further notice.

5. Other matters.

None.

6. Adjourn.

A motion was made by G. Pahl, seconded by M. Harris, to adjourn. Motion carried.

The meeting was adjourned at 6:40 p.m.

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, November 13, 2023
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
Meeting Time: 10:15 a.m.

ROLL CALL

Megan Borchardt (BC Board of Supervisors)	<u> x </u>	Joe Pietrek (Via – Private Operator)	<u> x </u>
Bridget Clancy (Syble Hopp)*	<u> x </u>	Sandy Popp (Options for Independent Living)	<u> x </u>
Lisa Conard (BCPC/Green Bay MPO)	<u> x </u>	Troy Streckenbach (BC Executive Department)	<u> </u>
Michael Conley-Kuhagen (Transit Commission)	<u> x </u>	Andrea Vlach (Green Bay Metro)	<u> x </u>
Katie Doble (ASPIRO)	<u> x </u>	Michael Voight (Citizen Member)	<u> x </u>
Christel Giesen (ADRC Staff)	<u> x </u>	Nick Weber (WisDOT)	<u> x </u>
Amy Hoyer (Cerebral Palsy Inc.)	<u> x </u>	Tina Whetung (Curative Connections Transport.)	<u> x </u>
Denise Misovec (Curative Connections)	<u> Exc </u>	Vacant (BC Health & Human Services)	<u> </u>
Troy Parr (Oneida Nation)	<u> </u>	Vacant (BC Health & Human Services)	<u> </u>
Jim Pecard (ADRC Board of Directors)	<u> x </u>	Vacant (Citizen Member)	<u> </u>

Others Present: Amy Barhite, *Erin Martini for Bridget Clancy, and Ker Vang

ORDER OF BUSINESS

L. Conard opened the meeting at 10:15 a.m.

1. Approval of the September 11, 2023 TCC meeting minutes.

A motion was made by M. Borchardt, seconded by Michael Conley-Kuhagen, to approve the September 11, 2023 TCC meeting minutes. Motion carried.

2. Discussion and recommendation to the Brown County Planning Commission Board of Directors regarding Section 85.21 Specialized Transportation Assistance Application/Plan for CY 2024.

K. Vang provided an overview via PowerPoint noting the State Section 85.21 program provides financial assistance to counties for transportation services for seniors and people with disabilities.

K. Vang noted staff is recommending the following:

- Project #1 - Brown County Health & Human Services Transportation Service - \$30,000
- Project #2 - Salvation Army Transportation Service - \$9,900
- Project #3 - Curative Connections Transportation Service - \$659,702
- Project #4 - Syble Hopp School Capital Project (vehicle) - \$60,000

K. Vang noted that the required public hearing will take place at 2:00 p.m. on Tuesday, November 21, 2023 at the Green Bay Metro Transportation Center

A motion was made by S. Popp, seconded by M. Borchardt, to forward a recommendation of approval to the Brown County Planning Commission Board of Directors regarding Section 85.21 Specialized Transportation Assistance Application/Plan for CY 2024 as presented by staff. Motion carried.

3. Discussion regarding establishing a bike share program for older adults and individuals with disabilities in Brown County.

K. Vang noted that MPO staff was asked to look at expanding cycling opportunities for seniors

and people with disabilities in Brown County.

K. Vang discussed programs offered in other communities.

K. Vang summarized the types of cycles available for level of abilities, cycle storage, benefits of a program, and possible grant sources.



K. Vang suggested it would be necessary to identify a willing partner(s) who could manage a program. If that is not possible, various human service agencies could apply for cycles for use by clients.

Discussion occurred.

S. Popp, Options for Independent Living, noted that they have an established cycle loan program. Options owns several cycle types and makes them available to clients in the region. S. Popp offered to provide an on-site tour for MPO staff and MPO staff agreed to do so.

L. Conard noted it would be necessary to begin programming in the summer of 2024 for implementation in the spring of 2025.

K. Vang stated he would report back to the committee.

No action required.

4. Round robin discussion about specialized transportation services in Brown County.

M. Borchardt asked about trips made to the veterans clinic (Milo C. Huempfer Department of Veterans Affairs Outpatient Clinic located at 2851 University Avenue).

L. Conard stated that pick-up/drop-off data can be tracked. L. Conard subsequently posted the following as part of the meeting minutes.

Green Bay Metro fixed bus route #7 Lime:

431 passengers were picked up at the clinic between January 1 and September 30, 2023. That is equal to 1.9 people per service day. That is equal to 47 trips per month.

Green Bay Metro paratransit service for those with a qualifying disability:

20 passengers were picked up at the clinic over a one-year

period from April 1, 2022 through March 31, 2023. That is equal to <2 trips per month.

Curative Connections transportation service for those 60 or older or with a qualifying disability:

Eight passengers were picked up at the clinic over a four month period January – April 2022. That is equal to 2 trips per month.

A. Vlach, Brown County Mobility Coordinator, announced she has completed the course work and is now certified as a Mobility Manager. A. Vlach also announced that the State of Wisconsin will be issuing another round of VW (Volkswagen Mitigation Trust) funds in the near future.

C. Giesen stated that she is aware of requests for *assisted* transportation (help carrying a bag of groceries from vehicle into home, etc.).

MPO staff reported that the Brown County Planning Commission Board of Directors approved the 2024 Section 5310 program and 2023 Section 85.21 Trust projects as recommended by the TCC.

Section 5310 - 2024

- Curative Connections will receive \$62,328 to offset the cost of a vehicle to use to transport seniors and people with qualifying disabilities throughout Brown County
- Curative Connections will receive \$59,887 to offset the operating cost (fuel, driver wages, etc.) associated with the transportation service.

Section 85.21 Trust - 2023

- Aspiro will receive \$50,000 to offset the cost of a new vehicle to transport clients.
- Syble Hopp will receive \$50,000 to offset the cost of a new vehicle to transport clients.

5. Results of meeting poll and 2024 TCC meeting schedule.

L. Conard noted that MPO staff previously discussed a potential meeting date and time schedule change for next year. A survey was issued and results of the survey indicate that the current arrangement works the best for the majority of TCC members. Therefore, the meeting schedule for 2024 is as follows:

- Monday, March 11, 2024 at 10:15 a.m., 901 University Avenue, Green Bay
- Monday, June 10, 2024 at 10:15 a.m., 901 University Avenue, Green Bay
- Monday, September 9, 2024 at 10:15 a.m., 901 University Avenue, Green Bay
- Monday, November 11, 2024 at 10:15 a.m., 901 University Avenue, Green Bay

6. Other matters.

None.

7. Adjourn.

A motion was made by M. Borchardt, seconded by A. Hoyer, to adjourn.

The meeting was adjourned at 11:15 a.m.