BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
E-Mail BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600 PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF
March 2-6, 2015

MONDAY, MARCH 2, 2015
(No Meetings)

TUESDAY, MARCH 3, 2015

*5:00 pm	Board of Health *Special Meeting*	Health Department, 2nd Floor Conference Room 610 South Broadway Street

WEDNESDAY, MARCH 4, 2015

*11:00 am	Public Safety	Brown County Sheriff's Office 2684 Development Drive
*6:30 pm	Planning Commission – Board of Directors	Green Bay Metro Transportation Center 901 University Avenue, Commission Room

THURSDAY, MARCH 5, 2015

*5:30 pm	Education & Recreation Committee	Ashwaubenon Public Library 1060 Orlando Drive
*7:00 pm	Fire Investigation Task Force	Bellevue Fire Station #1 3100 Eaton Rd

FRIDAY, MARCH 6, 2015
(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

BROWN COUNTY BOARD OF HEALTH SPECIAL MEETING
TUESDAY, March 3, 2015
5:00 PM

Brown County Health Department
610 South Broadway Street
Second Floor Conference Room
Green Bay, WI 54303

AGENDA

1. Call to Order, Welcome, and Introductions
2. Open Session: Discussion and possible action regarding the Shirley Wind Turbines.
3. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session for discussion with legal counsel, possible action and the strategy to adopt regarding the Shirley Wind Turbines. Closed session is authorized pursuant to Wis. Stat § 19.85 (1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.
4. Reconvene into Open Session: Discussion and possible action regarding the Shirley Wind Turbines.
5. Adjournment / Next Meeting Schedule

Please RSVP attendance to Patti Smeester at 448-6405 no later than 4:30 PM Friday, February 27, 2015. Thank-you!

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

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PUBLIC SAFETY COMMITTEE
Patrick Buckley, Chair
Pat La Violette, Vice Chair
Bill Clancy, Andy Nicholson, Guy Zima

PUBLIC SAFETY COMMITTEE
Wednesday, March 4, 2015
11:00 a.m.
Brown County Sheriff's Office
2684 Development Drive, Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

I. Call meeting to order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of February 4, 2015.

Comments from the Public.

1. Review minutes of:
   a. Criminal Justice Coordinating Board (December 17, 2014).
   b. Fire Investigation Task Force (December 4, 2014).
   c. Local Emergency Planning Committee (January 13, 2015).

District Attorney

2. 2014 – 2015 Carryover Funds.
3. Departmental Job Opening Summary.

Medical Examiner

4. 2015 Brown County Medical Examiner Activity Spreadsheet.
5. 2014 Homicide Data.
6. Medical Examiner Pamphlet Created To Help Families with Questions Regarding Autopsy, Donation, etc. (Pamphlets will be distributed at meeting).

Clerk of Courts

7. Clerk of Court's Report.

Public Safety Communications

8. 2014 – 2015 Carryover funds.
9. Director's Report.

Sheriff

10. 2014 – 2015 Carryover Funds.
11. Resolution re: Staffing Agreement for the Operation of the Brown County Jail and Juvenile Detention Center.
12. Update re: Jail Staff Protective Status.
13. Budget Adjustment Request (15-09): Any increase in expenses with an offsetting increase in revenue.

14. Budget Adjustment Request (15-10): Any increase in expenses with an offsetting increase in revenue.
15. Budget Adjustment Request (15-11): Any increase in expenses with an offsetting increase in revenue.
16. Budget Adjustment Request (15-12): Any increase in expenses with an offsetting increase in revenue.
17. Budget Adjustment Request (15-14): Any increase in expenses with an offsetting increase in revenue.
18. Sheriff's Report.

Circuit Courts, Commissioners, Probate; Emergency Management– No agenda items.

Other

19. Audit of bills.
20. Such other matters as authorized by law.
21. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

AGENDA
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, March 4, 2015
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	_____	Mark Handeland	_____	Dan Robinson	_____
James Botz	_____	Matthew Harris	_____	Terry Schaeuble	_____
Brian Brock	_____	Frederick Heitl	_____	Debbie Schumacher	_____
William Clancy	_____	Phil Hilgenberg	_____	Ray Tauscher	_____
Norbert Dantinne, Jr.	_____	Dotty Juengst	_____	Mark Tumpach	_____
Ron DeGrand	_____	Patty Kiewiz	_____	Jason Ward	_____
Bernie Erickson	_____	John Klasen	_____	Dave Wiese	_____
Steve Gander	_____	Michael Malcheski	_____	Reed Woodward	_____
Adam Gauthier	_____	Ken Pabich	_____		
Steve Grenier	_____	Scott Puyleart	_____		

1. Introduction of new members to the Brown County Planning Commission Board of Directors.

2. Approval of the minutes of the January 7, 2015, regular meeting of the Brown County Planning Commission Board of Directors.

3. **Public Hearing:** Major Amendment #2 to the 2015-2019 Transportation Improvement Program for the Green Bay Urbanized Area.

4. Discussion and action on Major Amendment #2 to the 2015-2019 Transportation Improvement Program for the Green Bay Urbanized Area.

5. Presentation of 2010-2012 Green Bay Metropolitan Area Intersection Crash Study.

6. Summary of 2013 Annual Report for the Wisconsin Department of Natural Resources related to Brown County Municipal Storm Water System (MS4) permit.

7. Director's report.

   a. Introduction of Kathy Meyer and Sandy Wentland to the Planning and Land Services Department.

8. Brown County Planning Commission staff updates on work activities during the months of January and February, 2015.

9. Other matters.

10. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY PLANNING COMMISSION OFFICE AT (920) 448-6480 AT LEAST TWO BUSINESS DAYS BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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EDUCATION & RECREATION COMMITTEE
John Van Dyck, Chair
Corrie Campbell, Vice Chair
Tom Katers, Staush Gruszynski, Harold Kaye

EDUCATION & RECREATION COMMITTEE
Thursday, March 5, 2015
5:30 p.m.
Ashwaubenon Branch Library
1060 Orlando Drive, Ashwaubenon, WI

NOTE MEETING LOCATION

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

I. Call to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of February 5, 2015.

Comments from the Public

1. Review Minutes of:
   a. Library Board (January 15, 2015).

Communications: None.

Museum

2. 2014 to 2015 Carryover Funds.
3. Discussion of Museum Admission Fees *(Per Chair Van Dyck's request at February Education and Recreation Committee Meeting).*
4. Director's Report.

Library

5. 2014 to 2015 Carryover Funds.
6. Library/President's Report.

NEW Zoo & Park Management

7. 2014 to 2015 Carryover Funds.
8. Resolution re: International Migratory Bird Day.

9. Approval of Bid for Project #1737A – Adventure Park Base Camp Building (Handout will be provided at meeting).
10. Approval of Bid for Project #1821 – Culvert Repair & Replacement on the State Trails (Handout will be provided at meeting).
11. Request for fee waiver of Reforestation Camp Ski Lodge
    a. Bay Nordic's Project Illumination Fundraising Event, April 18.
12. Approval of MOA's Between the County and Support Groups.
    a. Green Bay Duck Hunters Association.
    b. Brown County Conservation alliance.
    c. Wayside Morrison Lions Club.
13. Open Position Report.
14. Field Staff Reports/Attendance Reports.
15. Assistant Director's Report.
16. Zoo Director's Report.

Golf Course

17. 2014 to 2015 Carryover Funds.
18. Discussion and review of the potential sale of extra land the Golf Course owns. *Motion at February Ed and Rec Meeting: To refer issue back to staff for further review of the plot and to further divide and combine the plots.*
19. Open Positions Report.
20. Superintendent's Report.

Resch Centre/Arena/Shopko Hall

21. 2014 to 2015 Carryover Funds.

Other

22. Audit of bills.
23. Such other matters as authorized by law.
24. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BROWN COUNTY FIRE INVESTIGATION TASK FORCE
GENERAL MEMBERSHIP

AGENDA

A meeting of the General Membership will be held on Thursday, March 5, 2015, at 7:00 p.m., at Bellevue Fire Station #1, 3100 Eaton Rd., Green Bay, WI.

ITEM #1. Adoption of Agenda.

ITEM #2. Review Minutes of Previous Meeting.

ITEM #3. Report of Task Force Activities.

ITEM #4. Information from Board of Directors Meeting.

ITEM #5. Old Business.

ITEM #6. New Business.

ITEM #7. Juvenile Firesetter Business.

ITEM #8. Other Business.

ITEM #9. Set Date, Time, and Location of Next Meeting.

ITEM #10. Training.

Please bring your equipment to the meeting to compare to a checklist of items to see what you need.

The BCFITF General Membership welcomes anyone interested in becoming a member. **Please post for your fellow firefighters and officers to read.**

Joe Gabe
President/Coordinator
BCFITF General Membership

MARCH 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Public Safety 11:00 am	5 Ed & Rec 5:30 pm @ Ashwaubenon Branch	6	7
8	9 Exec Cmte 5:30 pm	10	**11**	12	13	14
15	16	17 Veterans Recognition Subcmte 5:00 pm	**18** *Spec PD&T* *6:45 pm* **Board of Supervisors** **7:00 pm**	19	20	21
22	23 Land Con 6:00 pm PD&T 6:15 pm	24	25 Human Services 5:30 pm	26 Administration Cmte 5:30 pm	27	28
29	30	31				

APRIL 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am	2 Ed & Rec 5:30 pm	3	4
5 EASTER	6 Executive Cmte 5:30 pm	7	8	9	10	11
12	13	14	15 **Board of Supervisors** **7:00 pm**	16	17	18
19	20	21 Veterans Recognition Subcmte 5:00 pm	22 Human Services 5:30 pm	23 Admin Cmte 5:30 pm	24	25
26	27 Land Con 6:00 pm PD&T 6:00 pm @ Public Works Dept	28	29 Human Services 5:30 pm	30 Criminal Justice Coordinating Board 8:00 am		

BROWN COUNTY COMMITTEE MINUTES

- Brown County Fire Investigation Task Force (December 4, 2014)
- Brown County Library Board (January 15, 2015)
- Brown County Veterans' Recognition Subcommittee (February 17, 2015)
- NWTC Board of Trustees (January 14, 2015)
- NWTC Board of Trustees & Public Hearing (January 26, 2015)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

GENERAL MEMBERSHIP

A meeting of the General Membership of the Brown County Fire Investigation Task Force was held on December 4, 2014, at 7:00 p.m., at Howard Fire Station #1, 2456 Glendale Avenue, Green Bay, WI.

Present: Dan Kerkhoff, Aaron Anderson, Greg Steenbock, Rob Gering, Tom Hendricks, Gregg Staszak, Brad Neville, Brandon Dhuey, Randy Lind, Eric Johnson, Kevin Tielens, Kevin Krueger, Ann Watzka, Doug Peters, Karl Linsmeier, Joe Gabe

Item #1. Adoption of Agenda.

Motion was made and seconded to adopt the agenda. **Motion carried.**

Item #2. Review Minutes of Previous Meeting.

Motion was made by Kerkhoff and seconded by Hendricks to approve the minutes from the previous meeting of September 18, 2014. **Motion carried.**

Item #3. Report of Task Force Activities.

The Task Force was called out to the following fires since the last meeting:

10-09-14 1319 Brookwood Dr., Ashwaubenon (residential/accidental)
10-24-14 N614 Irish Rd., Denmark, Kewaunee County (barn/undetermined)
10-29-14 198 Des Plaines Rd., De Pere (duplex garage/undetermined)
11-18-14 320 S. Superior St., De Pere (residential/undetermined)
11-22-14 3311 Monroe Rd., Bellevue (vehicle/arson)

Item #4. Information from Board of Directors Meeting.

Gabe reported that at the last Board of Directors meeting the budget was discussed and what items can be purchased with remaining funds. There was also discussion about creating a case release form.

Item #5. Old Business.

No old business was discussed.

Item #6. New Business.

Two new battery-operated LED scene lights as well as six LED headlamps are now in the rig. Four LED lights and a computer will also be purchased. There is also a new EMS bag for the rig.

Members were told to bring their equipment to the next meeting in March to compare to a checklist of items to see what is needed. It was also mentioned that members should try to obtain their FIT certification.

Item #7. Juvenile Firesetter Business.

It was reported that there have been three JFS cases since the last meeting.

Item #8. Other Business.

No other business was discussed.

Item #9. Set Date, Time, and Location of Next Meeting.

The General Membership meetings for 2015 were set as follows:

March 5, 2015
Bellevue Fire Station #1 (3100 Eaton Rd.)

May 28, 2015
Suamico Fire Station #2 (Northwood Rd. @ White Pine Rd.)

September 3, 2015
Green Bay Fire Station # (501 S. Washington St.)

December 3, 2015
Howard Fire Station #1 (2456 Glendale Ave.)

Item #10. Training.

Interview and interrogation training followed the meeting.

Respectfully submitted,

Marsha Laurent
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **January 15, 2015** at **5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: KATHY PLETCHER, CHAD BIANCHI, CARLA BUBOLTZ, JOHN VAN DYCK, BOB NIELSEN, and VICKY VAN VONDEREN

EXCUSED: NATHAN JESKE, TIM NIXON, and CHRISTOPHER WAGNER

ALSO PRESENT: Kimberly Young, Lori Denault, Sue Lagerman, and Curt Beyler (staff). Becky Phillips (Southwest Branch Library Coordinator)

1. CALL TO ORDER President Kathy Pletcher called the meeting to order at 5:23 p.m.

2. APPROVE CONSENT ITEMS

a. Agenda K. Pletcher suggested to move agenda item 12a to follow item #15.

b. Minutes There were no changes to the minutes and they stand approved.

3. COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

No one from the public was present to address the Board.

4. ANNUAL ELECTION OF OFFICERS

The President will follow up on naming nominating committee. The annual election of officers is deferred to the February meeting.

5. LIBRARY BUSINESS

a. **Information Services Report** The December Information Services Report was presented and there were no questions. L. Denault updated the Board that BCTS called and offered two digital display monitors to the library – recommending to install them at two of our branches.

b. **Financial Manager's Report, Bills and Donations** There were no bills out of the ordinary. L. Denault distributed the November financial statement including a narrative on the statement and the November Gifts, Grants and Donations reports. As of November, estimates show a savings in BCTS chargebacks. **Motion** by V. Van Vonderen, seconded by C. Bianchi, to approve the November financial statement and Gifts, Grants & Donations as follows:

Brown County Library
Gifts, Grants & Donations Report
November 2014

Gifts & Donations

11/01/14	Central Donation Box (various donors)	15.40	Children's Garden
11/06/14	Friends of Brown County Library	1,019.00	Ashwaubenon Signage
11/26/14	Central Donation Box (various donors)	114.50	Children's Garden
11/26/14	Branch Buddies of Brown County Library	38.23	East Event
11/26/14	Friends of Brown County Library	169.30	Kress & Southwest Events
11/26/14	Friends of Brown County Library	266.50	Ashwaubenon Supplies
11/01/14	Ashwaubenon	54.64	Donation Box
11/01/14	Bookmobile		Donation Box
11/01/14	East	57.22	Donation Box
11/01/14	Weyers/Hilliard	16.31	Donation Box
11/01/14	Central Circulation		Donation Box
11/01/14	Kress	21.19	Donation Box
11/01/14	Pulaski	8.10	Donation Box
11/01/14	Southwest	21.08	Donation Box
11/01/14	Wrightstown	14.34	Donation Box
	Total Donations	**$ 1,815.81**	

Motion carried.

c. Facilities Report

i. Update from Facilities Committee

V. Van Vonderen suggested tabling this agenda item until J. Van Dyck arrives.

There was discussion surrounding the approval of the requests for budget adjustments. Approval does not imply approval of funding the project. There is a feeling of uncomfortableness among the Board because these requests were not presented by the Board and don't align with the Board's strategic vision for the library. V. Van Vonderen suggested tabling these agenda items until J. Van Dyck arrives.

6. APPROVE BUDGET ADJUSTMENT REQUEST Reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for the purpose of Design and Engineering costs associated with the expansion of the Southwest Branch Library (per the request of the Education and Recreation Committee).

7. APPROVE BUDGET ADJUSTMENT REQUEST Reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for the purpose of Architect costs associated with the expansion of the Southwest Branch Library.

8. APPROVE 2015 LIBRARY CLOSURES **Motion by** C. Buboltz, seconded by C. Bianchi, to approve the2015 library closures as follows:

2015

January 1, 2015 (Thu)	New Year's Day (Paid holiday)
April 5, 2015 (Sun)	Easter (Unpaid)
May 25, 2015 (Mon)	Memorial Day (Paid holiday)
July 3, 2015 (Fri)	Independence Day Observance (Paid holiday)
July 4, 2015 (Sat)	Independence Day
September 7, 2015 (Mon)	Labor Day (Paid holiday)
November 26, 2015 (Thu)	Thanksgiving Day (Paid holiday)
December 24, 2015 (Thu)	Christmas Eve (Paid holiday)
December 25, 2015 (Fri)	Christmas Day (Paid holiday)
December 31, 2015 (Thu)	New Year's Eve (Library closes at 5:00 pm.)

2016

January 1, 2016 (Fri)	New Year's Day (Paid holiday)

Central Library Summer Hours

The Central Library will begin its summer schedule of Sunday closings on Sunday, May 24, 2015 and continue through Sunday, September 6, 2015. Summer hours for Saturdays will begin on Saturday, May 30, 2015 and continue through Saturday, September 5, 2015.

Motion carried.

9. BUDGET No update.

10. OLD BUSINESS K. Pletcher reported that a summons and complaint had been served to Outagamie County regarding their outstanding bill. It was suggested to invite Corp Counsel, Kristin Hooker, to the February Board meeting to answer questions about next steps and potential outcomes.

11. PRESIDENT'S REPORT

a. Director Search Update Interviews have been completed and the entire process went very well. K. Pletcher complimented Administration and staff. County Department Heads, Ed & Rec, NFLS staff, Friends of the Library Board and staff were invited to a Meet & Greet where each candidate gave a brief presentation and participated in Q&A. The Personnel Committee and K. Young dined with each of the candidates. Positive feedback was received from the candidates regarding the interview process, management team, and staff. The search consultant also shared positive feedback received from candidates. Another valuable piece was the interview feedback form that asked for positives and negatives (green lights and red flags). This form was distributed to those

attending the Work Rules/Supervisor interview and anyone who attended the Meet and Greets. Results were compiled and shared anonymously with the Personnel Committee. The Board is pleased that all levels of staff were involved.

b. Board representation at mandated meetings The Board President attends many meetings and would like to share those responsibilities. Examples include Ed & Rec on the first Thursday of each month; staff development meetings; etc. K. Pletcher will compose a list and send it out and it will be discussed at the February meeting.

12. PERSONNEL COMMITTEE

a. Approve Recommendation of the Personnel Committee in the hiring of the Library Director

13. NICOLET FEDERATED LIBRARY SYSTEM (NFLS)

a. Approve 2014 Collection Development Grant Evaluation Report **Motion** by C. Buboltz, seconded by V. Van Vonderen, to approve the 2014 Collection Development Grant ($24,114) Evaluation Report. **Motion carried.**

b. Approve 2015 Collection Development Grant Application **Motion** by C. Buboltz, seconded by C. Bianchi, to approve the 2015 Collection Development Grant Application in the amount of $25,326. **Motion carried.**

c. NFLS Lease Update The NFLS Board approved NFLS' decision to move out of the Central Library to a commercial space located on Allouez Avenue sometime in March or April. V. Van Vonderen reported on a collaborative meeting space in downtown Green Bay and suggested that a similar structure could be an opportunity for the library.

J. Van Dyck joined the meeting at 6:10 p.m.

C. Beyler and K. Young also visited the site and were asked how that idea could be adapted to the third floor. K. Young mentioned that the Village of Pulaski approached her about doing the same thing at the Pulaski Branch. V. Van Vonderen stated that this is a good opportunity. The library's current reservation system could potentially be used to reserve space. C. Bianchi suggested using other avenues to funnel clientele. There may be students that could design a floor plan. Advertising ahead of time may cultivate synergy. J. Van Dyck offered to seek out help for design at NWTC. C. Beyler suggested calculating potential income to determine lucrativeness. This concept has the potential to improve service to the community. This discussion will continue in February.

5.c.i. Facilities Committee Update (deferred from earlier) J. Van Dyck reported on the last facilities committee meeting. The Central Library deserves a separate conversation because there are so many options. A base assumption that the library was staying where it is was agreed upon. There was much discussion about what kind of library the library should be. The committee also agreed that a second assumption would be that the library would be traditional. These two base assumptions are a conversation starting point. To begin, here is a need to update the Children's Department; the Local History & Genealogy department; computers; and mechanicals. The Board has to collectively decide to move forward. Numerous studies that were previously conducted are getting dated. It will take staff time to determine what things will look like. The process isn't far enough along to warrant bringing in an architect. Where does the Board want to go? This is option A.

What is option B? K. Young described 'traditional' as what we call reference, things we have now and centralized. She suggested reinventing what they will be: Children's Department to Children's Learning and Discovery. While maintaining some tradition, what could Local History and Genealogy look like? What would a computer center look like that is attractive to users? Changing the look and feel will attract new users. There needs to be a blend of both tradition and new while moving forward into the future. C. Bianchi commented that we cannot pigeonhole the library as traditional. K. Young also spoke about decentralization – does the library need this much space at this location? Should smaller locations be increased in size? K. Pletcher encouraged thinking further outside the box.

Discussion turned towards mechanicals. Reconfiguration of this large system could require a move out. C. Beyler has a previous plan for updating half the building at a time. Electrical is probably fine but would need new panels. B. Nielsen commented that disruption of service to library users needs careful consideration.

J. Van Dyck noted that sometimes it is easy to get caught up in the building itself and not what goes on inside the building. If a decision can be made about what is wanted and needed on the inside then it can be determined if it will work in the building itself. He stressed that decisions have to start being made or nothing will happen. V. Van Vonderen reminded about the importance of aligning the library's vision and mission with the strategic plan.

While outside, professional help is probably needed, as B. Nielsen implied, J. Van Dyck suggested that since a new director will be starting in March that maybe this topic should be suspended for a month or two. Smaller branches also have to be considered. J. Van Dyck will put together information on other branches and have it ready for next meeting.

J. Van Dyck advised that the library should be fully prepared regarding Pulaski's plans. K. Young has met with the village's hired consultant and stated that they already have a really cool idea of a free business incubator space. There are still a lot of questions.

6. APPROVE BUDGET ADJUSTMENT REQUEST Reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for the purpose of Design and Engineering costs associated with the expansion of the Southwest Branch Library (per the request of the Education and Recreation Committee). (deferred from earlier)

J. Van Dyck doesn't recall Ed & Rec asking for this budget adjustment. Boldt's work is done and the $2,300 bill has already been paid. **Motion** by J. Van Dyck, seconded by V. Van Vonderen to deny this request. **Motion carried.**

7. APPROVE BUDGET ADJUSTMENT REQUEST Reallocate Library tax levy dollars transferred to the Central Library Renovation Capital Project fund in 2012 for the purpose of Architect costs associated with the expansion of the Southwest Branch Library. (deferred from earlier)

Motion by J. Van Dyck, seconded by V. Van Vonderen to deny this request since this money was intended for Central Library renovation projects. **Motion carried.**

14. CLOSED SESSION pursuant to Wis. Stat. § 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – personnel compensation.

Motion by C. Buboltz, seconded by V. Van Vonderen, to enter into closed session at 7:15 p.m. Roll call vote: Aye: C. Buboltz, J. Van Dyck, B. Nielsen, C. Bianchi, and K. Pletcher. Nay: none. **Motion carried.**

Motion by C. Buboltz, seconded by V. Van Vonderen to return to open session at 8:15 p.m. Roll call vote: Aye: C. Buboltz, J. Van Dyck, B. Nielsen, C. Bianchi, and K. Pletcher. Nay: None. **Motion carried.**

15. APPROVE ANY ACTION THAT MAY HAVE BEEN RECOMMENDED IN CLOSED SESSION
12. a. Approve Recommendation of the Personnel Committee in the hiring of the Library Director **Motion by** J. Van Dyck, seconded by V. Van Vonderen to approve the recommendations of the Personnel Committee to hire the Library Director subject to the results of the background check, and to approve a special incentive compensation for the Library Administrators Curt Beyler, Lori Denault, Sue Lagerman and Kimberly Young, and, to extend the Board's deep appreciation for their leadership during the vacancy of the Library Director.

C. Buboltz asked for a roll call vote on the motion. Roll call: Aye: C. Buboltz, J. Van Dyck, B. Nielsen, C. Bianchi, V. Van Vonderen and K. Pletcher. Nay: None. **Motion carried unanimously**.

16. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

17. MEETING SUMMARY/NEXTMEETING PLANNING

18. ADJOURNMENT
Motion by V. Van Vonderen, seconded by B. Nielsen, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:17 p.m.

NEXT REGULAR MEETING
February 19, 2015
Central Library
515 Pine Street, downtown Green Bay
5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, February 17, 2015 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Rosemary Desisles, Lynn Geiser, Tracy Rosinski, Delores Pierce, Duane Pierce, Bernie Erickson, Jim Haskins, Jerry Polus, Joe Witkowski
EXCUSED: Carl Soderberg, Ed Koslowski

**Running Total of Veterans' Certificates: 1681

1. **Call Meeting to Order.**

   The meeting was called to order by Chair Bernie Erickson at 5:00 p.m.

2. **Invocation.**

3. **Approve/Modify Agenda.**

   Motion made by Jim Haskins, seconded by Delores Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Approve or Modify Minutes of January 20, 2015.**

   Motion made by Joe Witkowski, seconded by Delores Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015.**

   Jim Haskins stated that he attended the most-recent Fair Board meeting. He asked the Fair Board about a covered stage and was advised that they could possibly get one but the Subcommittee would have to pay the cost for the rental. This will be discussed in greater length at the next meeting.

   Jerry Polus indicated that he has not received a response regarding the availability of the band yet; however, he hoped to hear something soon and will keep the Subcommittee advised.

   A brief discussion was also held with regard to honoring the women veterans at the Fair and Witkowski noted that giving each woman a rose was discussed at the last meeting. He also suggested the Subcommittee look into the manicure sets that he showed a few months ago as a possible gift. Tracy Rosinski stated that she will bring one of the manicure sets to the next meeting so a decision can be made.

6. **Possible discussion regarding honoring female veterans at Veterans Appreciation Day at the Brown County Fair.**

   Rosemary Desisles indicated that she had contacted Sherry Steenbock to see if she kept the names of veterans that certificates were sent to so we could get the names of female veterans, but Steenbock indicated that she did not retain the names. Erickson noted that there were other ways to get the names of female vets in the County and he also felt that once the word was out that female veterans were going to be honored, the word would spread quickly. Erickson felt that the media may also be useful in helping to get the word

out. Polus indicated that he had several resources that could be helpful in putting a list of female veterans together.

7. **Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Bernie Erickson did not have anything to report.

-Rosemary Desisles did not have anything to report.

-Jim Haskins reported that he had ordered the new "In God We Trust" license plates for his car. He indicated that he had somewhat of a struggle at the Motor Vehicle Department as no one there seemed to be aware that the plates were available and Haskins was the first person to come in and ask for them.

Haskins also read a poem that he had written in 2011 entitled *Freedom*. Copies of the poem will be prepared for the Subcommittee and available at the next meeting.

-Duane Pierce reported that he and Lynn Geiser as well as several others attended the Hoops for Troops event recently at Bay Port High School. He stated that the veterans marched onto the court as the National Anthem was being played and it was a very interesting event. He urged others to attend next year as the students at Bay Port do a phenomenal job with their veteran activities.

Pierce continued that Legion Post 539 will be holding a fund raising luncheon for Denise Rohan who is running for National American Legion Commander. Rohan would be the first female to hold this position. The fundraiser will be held on March 14 at 12:00 p.m. at the Swan Club. The cost of the luncheon is $14 and anyone wishing to attend should contact Lori Bellows no later than February 24. Rohan will be the guest speaker at the event.

Pierce continued that Legion Post 11 is visiting veterans at area nursing homes. They have a schedule set through April and a copy is attached. On the March 27, 30 and 31 visits they will be distributing Easter baskets to the vets as a way to show them that they are not forgotten. Geiser stated that they currently have 10 – 12 baskets ready and are looking for 65 total.

-Tracy Rosinski reported that Heartland has made arrangements to bring author Debra Grassman back to Green Bay the first week in June. To tag along with that, Heartland has recently signed a contract with King to provide hospice services to their members. Rosinski is working with the director at King and will try to do training with Grassman when she is here. Rosinski also stated that they are looking at doing a soul injury ceremony at King.

-Joe Witkowski reported that he was at Woodside recently and a resident rolled out in his wheelchair and announced that he was scheduled to take part in an Old Glory Honor Flight and was thrilled. Witkowski also stated that if anyone wanted him to come to any organizations to do the *Gettysburg Address*, he would be happy to do so at any time. Witkowski also referenced a discussion from the last meeting that New Orleans was the first city to eliminate veterans' homelessness and he intends to write to the Chamber of Commerce to get more information that he will share with the Subcommittee. Witkowski also indicated that he has been seeing quite a few ads on television from the Wounded Warrior Project which he does not like in light of what was reported at the last meeting as to the percentages of donations that actually go to veterans. Witkowski also stated that at the next meeting he would like to sing the fifth verse of the *Star Spangled Banner*.

8. **Report from CVSO Jerry Polus.**

CVSO Jerry Polus indicated that another individual had graduated from the Veterans Court last week. He stated that the Court is having very high levels of success and Court is held every Friday morning from 9:30 – 11:00 am. Anyone interested in attending may do so. Polus noted that Veterans Court is totally funded by grants and donations while other

treatment courts are funded by the County and noted that the success rate in Veterans Court is higher than that of other treatment courts. Polus noted that the budget for Veterans Court is estimated to be about $20,000 per year, but he would like to have a budget large enough to hire a dedicated staff person, however at this time they do not have that luxury due to funding.

9. **Comments from Carl Soderberg.**

Soderburg was unable to attend this meeting; no report was given.

10. **Comments from Lynn Geiser**

Lynn Geiser stated that the Hope 4 Vets event is scheduled from noon to 4:00 pm on February 28 at the Warpinski Community Center, 515 S. Monroe Avenue. Veterans can get a hot meal, receive a haircut and warm clothes and connect with other vets and their families. Information about veterans' benefits and resources will also be available. Geiser indicated that they are still working on food donations and are in need of chicken, shredded cheese and tater tots. If anyone is able to donate these items, they can let Geiser know. She indicated that they have plenty of warm clothes to distribute and also noted that there will be 8 – 10 people giving haircuts. Jason Moon will also be performing at the event. Moon is an Iraq veteran who tells a phenomenal story about his struggles. Geiser noted that they are still in need of volunteers for the event and anyone interested in helping can contact her. Rosinski noted that there will be two or three volunteers from Heartland at the event.

Polus indicated that he has received calls regarding this event, but did not know much about it. He was trying to figure out if this was an event for homeless veterans and Duane Pierce noted that it was for homeless veterans as well as at risk veterans. Geiser stated the focus is on homeless veterans, but the peer to peer connection component was also a big part of the event as there are still a lot of veterans struggling in the community. She noted that the Vet Center will be there along with the VA and Center for Veterans Issues as well as a number of other organizations. Geiser stated that her key focus is bringing the veterans together with their families and educating the community and providing awareness as to how to work with veterans. Polus noted that he did not have much information about the event as his office was not approached to participate and he did not know what the focus of the event was. He noted that his office works very closely with some of the other organizations mentioned by Geiser and also noted that his office would have participated if they would have been asked. Geiser indicated that there will also be a survey for veterans to fill out at the event which will include contact information for anyone who wants further information on available services. Geiser also noted that monetary donations would be welcome.

11. **Such Other Matters as Authorized by Law.**

Duane Pierce suggested that an item be included on next month's agenda to take a vote to formally make Lynn Geiser a member of this Subcommittee. Erickson responded that he will include an agenda item for this next month.

12. **Adjourn.**

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:40 p.m. Vote taken. <u>MOTION CARRIED UANIMOSULY</u>

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Northeast Wisconsin Technical College District

Board of Trustees Meeting
Minutes

January 14, 2015
12:00 p.m.

NWTC-Oconto Falls Regional Center
649 E. Jackson Street, Oconto Falls, WI 54154

The Board Chairperson called the January 14, 2015 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time.

Present: Laurie Davidson, Phyllis Habeck, Carla Hedtke, Ying LaCourt, Jeff Rickaby, Kim Schanock, Ben Villarruel, Gerald Worrick

Excused: David Mayer

Also Present: Jeff Rafn, Mary Jo Tilot, Jim Blumreich, Lori Suddick, Karen Smits, Sandy Ryczkowski, Erin Wood, Pamela Phillips, Linda Hartford, Chris Dahlke, April Konitzer, Dean Stewart, Karen Widmar

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson asked for the introduction of any guests present at this time and invited public comment.

Student Senate

No report was provided at this time.

Action Items (Roll Call Vote)

Bills

Bills Covering the Period of December 1-31, 2014 $3,875,537.11

Detailed copies of the current disbursements for fiscal year 2014 for the month of December were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills were available in the District Office for review by any interested person.

Laurie Davidson moved that Board approval be given for the December 2014 bills as presented.

Motion seconded by Jeff Rickaby.

Motion carried, with all voting "Aye" on roll call.

Master Facility Planning/2015 Referendum

At its December 17, 2014 meeting the Board of Trustees resolved to approve the development of a Referendum Concept Review for the College along with a request for approval by the WTCS Board of the Referendum Concept

Review. In order to move ahead with this effort the Board must adopt a Resolution of Intent to go to District Stakeholders to seek passage of a public referendum that will allow Northeast Wisconsin Technical College District to issue bonds in the amount of $66,500,000 to pay for capital projects/expenditures which are included in the District's 2015-2025 Achieving the Vision and Master Facilities Plan.

Attached as Exhibit 1 was the Intent Resolution Describing Proposed Capital Expenditures Projects of $66,500,000, and Identifying the Source of Funding Thereof. Approval of this resolution of intent authorizes Administration to move forward with initial steps to inform District stakeholders of NWTC's intent to place a public referendum on the April 7, 2015 ballot in the amount of $66,500,000. The next step in the process would be the holding of a public hearing with respect to the capital expenditure plan and the financing for it. The public hearing is scheduled to be held at a Board meeting on January 26. Following the public hearing, the Board would consider approval of the Initial Resolution with respect to the bonds and a resolution calling for the referendum. Passage of the April referendum will allow Northeast Wisconsin Technical College District to accomplish their district-wide Master Facilities Plan as outlined in its 2015-2025 Achieving the Vision.

Jeff Rickaby moved that the Board approve the Intent Resolution Describing Proposed Capital Expenditures Projects of $66,500,000, and Identifying the Source of Funding Therefor.

Motion seconded by Phyllis Habeck.

- Provided tour of College in Sturgeon Bay to the legislator in Door County and shared information on the referendum.
- This referendum will be funded through capital project borrowing.
- Q&A information was provided to the Board at this time.
- Better use of funding will be to go out for referendum and be able to plan more efficiently for the needs that the College will be facing in the future.

Motion carried, with all voting "Aye" on roll call.

Major Gift Recognition Procedures

On September 13, 2006 the NWTC Board of Trustees endorsed the NWTC Educational Foundation major gift recognition guidelines (Board Exhibit 2). The Foundation Board reviewed the guidelines at their January 6 meeting and have suggested several changes which were in bold and underlined on the exhibit. These revisions would allow the Foundation Board members to solicit donations from corporations and entities by providing the opportunity for naming recognition on entire buildings; thereby increasing the potential size of the donations to the Foundation.

Carla Hedtke moved that the Board endorse the revised Major Gift Recognition Procedures as presented.

Motion seconded by Ying LaCourt.

- NWTC Board of Trustees continues to have the final approval before anything is named by a contributor to the Foundation.
- Some concern was raised with the approval of these changes. NWTC has always been a College that levels the playing field. Would rather name the floor of a building to a professor that gave 35 years of their life to the College than someone that provided a large contribution to the College. Emphasis on dollars is concerning. Would like the College to remain a College of the people.
- Those that contributed to the 4th floor addition to the Health Sciences Building truly believed in the mission and services provided to the community through the technical college. The Foundation at its Retreat set some very aggressive fundraising goals for themselves. This type of changes proposed would allow the Foundation Board to approach more benefactors. Could put together a menu of what amount would be acceptable for a room versus a building for the purposes of naming rights. The President would have the final approval for the acceptance of a donation.

- Bring back guidelines to the Board – identify some specific minimums that would be considered before naming would occur.

Laurie Davidson moved that this item be tabled to the March 11, 2015 Board meeting

Motion seconded by Gerald Worrick.

Motion carried, with all voting "Aye" on roll call.

Board of Trustee Governance Policy – Procurement

In February 2006 the Board granted authority for the President to approve capital purchases exceeding the Board approved budget amount up to a 10% variance. In December 2012, because of statute bidding amount changes, the Board governance policy was amended to require capital budget items exceeding $50,000 (rather than $25,000) to come to the Board for approval. The 10% variance rule was never accordingly updated on account of these dollar value changes. Board Exhibit 3 showed the current Board governance policy pertaining to procurement with the proposed changes.

From:

3. The Board will review and approve all proposed capital expenditures greater than $50,000 that may occur after the budget process ends. Any previously approved capital expenditures that exceed the approved amount by 10% will be returned to the board for further review and approval.

To:

3. The Board will review and approve all proposed capital expenditures greater than $50,000 that may occur after the budget process ends. Any previously approved capital project that will exceed the approved amount by more than $50,000 will be returned to the board for further review and approval.

The Board requested that only those capital budget items that exceed the approved budgeted amount by more than $50,000 or 10%, whichever is greater, be returned to them for further review and approval.

This item was tabled to a future meeting.

Land Acquisition Resolutions

State Statutes require that the District Board obtain approval from the Wisconsin Technical College System Board (WTCSB) for land acquisition. The following project is part of the FY15 Capital Budget.

Resolution approving the project:

"BE IT RESOLVED, that the Northeast Wisconsin Technical College Board approves the acquisition of parcel VH-31 in the Town of Howard, Wisconsin, and the construction of an Emergency Vehicle Operations Course (EVOC) in proximity to the Green Bay Campus of Northeast Wisconsin Technical College contingent upon State Board approval."

Jeff Rickaby moved that the Board approve the resolution.approving the acquisition of parcel VH-31 in the Town of Howard, Wisconsin, and the construction of an Emergency Vehicle Operations Course (EVOC) in proximity to the Green Bay Campus of Northeast Wisconsin Technical College contingent upon State Board approval."

Motion seconded by Phyllis Habeck.

Motion carried, with all voting "Aye" on roll call.

Parking Lot Resolution

State Statutes require that the District Board obtain approval from the Wisconsin Technical College System Board (WTCSB) for additional or new facilities. The following project is part of the FY15 Capital Budget.

Phyllis Habeck moved that the Board approve the following resolution to approve the project to complete construction of a new parking lot (Lot AA) at the Green Bay Campus of Northeast Wisconsin Technical College contingent upon State Board approval."

Motion seconded by Jeff Rickaby.

Resolution approving the project:

"BE IT RESOLVED, that the Northeast Wisconsin Technical College Board approves the project to complete construction of a new parking lot (Lot AA) at the Green Bay Campus of Northeast Wisconsin Technical College contingent upon State Board approval."

- It was noted that this item is not included in the FY15 Capital Budget. Staff is evaluating whether or not we would bring forth a budget modification or wait for funding from the FY16 capital budget. Will be working on identifying fiscal 2015 budget modifications and bring them back to the Board. Approval of this resolution today, will allow staff to forward this to the State Board for their approval.

Motion carried, with all voting "Aye" on roll call.

***Consent Agenda Items*:**

New Hires- Faculty

A. Linda Muraski- Medical Laboratory Technician/Medical Assistant Lab Instructor - Linda Muraski was the Selection Committee's top choice for the Medical Laboratory Technician/Medical Assistant Lab Instructor position. Ms. Muraski holds a Bachelor of Science in Medical Technology from the University of Wisconsin -LaCrosse. She is also certified by the American Society of Clinical Pathologists.

   Since 2011, Ms. Muraski has been a Medical Technologist at Prevea Health. Also since 2013, she is a Medical Technologist, PRN status at Community Memorial Hospital. From 2012-June 2013 she was a Medical Lab Technician Adjunct Faculty at Rasmussen College. Prior to that she held several positions at Bellin Health System from 1991-2011; last position being Laboratory Information System Coordinator (2008-2011).

   Placement for this position would be at the Faculty Level A, $55,692 for 175 days of obligation.

B. Nicole Egnarski- Practical Nursing Instructor - Nicole Egnarski was the Selection Committee's top choice for the Practical Nursing Instructor position. Ms. Egnarski holds a Bachelor of Science in Nursing from the University of Wisconsin Oshkosh. She is currently completing her Master of Science in Nursing Degree Nurse Educator Track from Bellin College (15 credits completed).

   Since 2010, Ms. Egnarski has been a Staff Development Educator at ThedaCare Medical Center. Prior to that she was a Lead Nurse, Post-Surgical Care Unit from 2003-2010.

   Placement for this position would be at the Faculty Level C, $65,387 for 175 days of obligation.

C. Riki Szymanski- Associate Degree Nursing Instructor - Riki Szymanski was the Selection Committee's top choice for the Associate Degree Nursing Instructor position. Ms. Szymanski holds a Master's

degree in Nursing Education from Bellin College. She also holds a Bachelor of Science in Nursing from Bellin College of Nursing.

Since June 2014, Ms. Szymanski has been Part-Time Faculty in Nursing at NWTC. From 2010-2013 she was a Nursing Instructor at Rasmussen College.

Placement for this position would be at the Faculty Level C, $64,937 for 175 days of obligation.

D. Jaime Ehmer- Therapeutic Massage Instructor/Program Director, 75% - Jaime Ehmer was the Selection Committee's top choice for the Therapeutic Massage Instructor/ Program Director, 75% position. Ms. Ehmer is certified in Infant Massage and Early Bonding Specialist, Fertility Massage, Pre and Perinatal Massage, and Equine Massage. Also, she is a nationally certified and state licensed as a Massage Therapist.

Since April 2006, Ms. Ehmer has been a Business Owner/Massage Therapist at NEW Massage Therapy, LLC. Also, Since June 2014 she has been a Therapeutic Massage Lab Part-Time Instructor at NWTC. Prior to that she was a Band Instrument Specialist at Heid Music Company from 2010-2012.

Placement for this position would be at the Faculty Level A, $41,769 for 175 days of obligation.

E. Nancie Brennan- Pathways to Academic Success - Nancie Brennan was the Selection Committee's top choice for the Pathways to Academic Success Instructor, exempt position. Ms. Brennan holds a Master of Arts in Education from Viterbo College as well as a Bachelor of Science in Elementary and Special Education from the University of Wisconsin Eau Claire.

Since 2002, Ms. Brennan has been a Learning Disabilities Teacher at Edison Middle School and District Office. Also, since 2012 she has been a Part-Time Instructor at NWTC. Prior to that she was a 4th/5th grade teacher at MacArthur Elementary School from 1997-2002.

Placement for this position would be at the Faculty Level A, $64,546 for 175 days of obligation.

F. Matthew Becker- Pathways to Academic Success - Matthew Becker was the Selection Committee's top choice for the Pathways to Academic Success Instructor, exempt position. Mr. Becker holds a Master of Arts in Education from Plymouth State University as well as a Bachelor of Arts in English from Albion College.

Since August 2011, Mr. Becker has been a Cross-Categorical Special Education Teacher for the Neenah Joint School District. Prior to that he was an At-Risk Teacher for the Northland Pines School District.

Placement for this position would be at the Faculty Level A, $57,920 for 175 days of obligation.

It was recommended the Board approve the above appointments.

Center for Business & Industry (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2015 contracts pending Board approval was attached as Board Exhibit 4.

This report included not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on

contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (31.75% for on-campus and 25.327% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of $167.00 per hour along with the ability to project price was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts are available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 4.

Laurie Davidson moved that the consent agenda items be approved as presented: the appointments of Linda Muraski, Medical Laboratory Technician/Medical Assistant Lab Instructor; Nicole Egnarski, Practical Nursing Instructor; Riki Szymanski, Associate Degree Nursing Instructor; Jaime Ehmer, Therapeutic Massage Instructor/Program Director; Nancie Brennan, Pathways to Academic Success; and, Matthew Becker, Pathways to Academic Success; and, the contracts for services as identified in Board Exhibit 4.

Motion seconded by Jeff Rickaby.

Motion carried, with all voting "Aye" on voice vote.

Report

Northwest Regional Center Update

April Konitzer, Regional Center Coordinator, provided an update on Center activities.

- The Center is able to provide full program training to students, as well as act as a program feeder site to the Green Bay Campus.
- Largest employers in Oconto Falls are Oconto Falls School District, Community First Hospital, Seneca Foods, and Suring Diversified Woodcrafts (between 30-90 employees).

Board EduByte – Information Technology Report

Linda Hartford, Chief Information Officer, and IIT Directors Karl Reischl and John Kopp, presented the IT Annual Report to the Board.

Carla Hedtke left the meeting at this time (2:35 p.m.).

Entrepreneur

Dean Stewart, Dean of Corporate Training, and Karen Widmar, Entrepreneur Coach, Facilitator, and Strategist discussed with the Board the highlights of the past year and provided an overview of the activities and future plans of the entrepreneur and small business outreach program.

President's Report

Enrollment Activity –

- Semester starts a week from Wednesday. J-term enrollment is a little ahead of last year. 4% behind yet on FTEs but enrollment is on-going. Revenue stream continues to be fairly strong.
- FTE is currently at 6, 217 (-4%) and unduplicated headcount is 28,733 (-2%) over this same period last year.

Legislative Issues (state & federal) –

- President Obama has presented a proposal which would allow students to receive their first two years at a Community College for free. This proposal calls for the state to put up 25% of the money and the federal government to put up 75% of the money. This proposal would assure that every person that wanted to attend, would get the first two years paid for. Discussions will continue on this subject in Congress.
- Governor's State of Address – commented about how successful the Blueprint for Prosperity has been – likely to see any new money coming out of his budget will be on a competitive basis through DWD.
- The Legislative Study Committee focusing on the funding and governance of the local technical colleges has been disbanded.\

Current Events –

- Legislative Luncheon – February 9, 2015 at 11:30 a.m. in the Corporate Conference Center. Will focus on the referendum.

Other Business & Adjournment

Review Next Month Agenda Items

The February 25, 2015 meeting will be held at the Green Bay Campus with the following items scheduled:

1. Center for Instructional Excellence Update
2. Botanical Garden Update
3. Partnerships with Social Agencies for External Support Services

Adjournment

Laurie Davidson moved that the January 14, 2015 Board meeting be adjourned (3:30 p.m.).

Motion seconded by Phyllis Habeck.

Motion carried, with all voting "Aye" on voice vote.

Phyllis J. Habeck

Phyllis J. Habeck, Board Secretary

2-25-15

Date

Northeast Wisconsin Technical College District

Board of Trustees Meeting & Public Hearing
Minutes

January 26, 2015
4:00 p.m.

NWTC-Green Bay Campus, District Board Room
2740 West Mason Street, Green Bay, WI 54303

The Board Chairperson called the January 26, 2015 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time.

PRESENT: Laurie Davidson, Phyllis Habeck, Carla Hedtke, Dave Mayer, Jeff Rickaby, Kim Schanock, Ben Villarruel

EXCUSED: Ying LaCourt, Gerald Worrick

Also Present: Jeff Rafn, Mary Jo Tilot, Pamela Phillips, Linda Hartford, Karen Smits, Erin Wood, Chris Bourassa, Chet Laters, Jim Blumreich, Clark Wagner, Daniel Seidl

Consent Agenda Items:

Minutes

The minutes of the December 10, 2014 Board meeting were sent to Board members prior to the January Board meeting.

Laurie Davidson moved that Board approval be given for the December17, 2014 Board meeting minutes as presented.

Motion seconded by Phyllis Habeck.

Motion carried, with all voting "Aye" on voice vote.

Action Items (Roll Call Vote)

Public Hearing on NWTC Referendum

Dave Mayer moved that the Board adjourn the open meeting for the purpose of conducting a public hearing and receiving public comment on the proposed NWTC Referendum (4:00 p.m.).

Motion seconded by Laurie Davidson.

Motion carried, with all voting "Aye" on roll call.

Board Vice-Chairman Jeff Rickaby asked if there was anyone present who wished to provide comment to the NWTC Board of Trustees regarding the proposed NWTC Referendum to be placed on the April 2015 ballot.

The question was repeated three times, with no one coming forward to comment on the proposed referendum.

Laurie Davidson moved that the Public Hearing be closed and that the Board return to the regular order of business (4:07 p.m.).

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on voice vote.

Initial Resolution Authorizing General Obligation Bonds or Promissory Notes in an Amount Not to Exceed $66,500,000

At its January 14, 2015 meeting, the Board of Trustees adopted a Resolution of Intent to proceed with the effort to gain District Stakeholder support to pass a public referendum that will allow Northeast Wisconsin Technical College District to issue bonds in the amount of $66,500,000 to pay for capital projects/expenditures which are included in the District's 2015-2025 Achieving the Vision and Master Facilities Plan.

Laurie Davidson moved that the Board approve the "Initial Resolution Authorizing General Obligation Bonds or Promissory Notes in an Amount Not to exceed $66,500,000" the 'Initial Resolution" (Exhibit A).

Motion seconded by Carla Hedtke.

Motion carried, with all voting "Aye" on roll call.

Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution

Laurie Davidson moved that the Board approve the Resolution providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds or Promissory Notes in an Amount not to exceed $66,500,000 (Exhibit B).

Motion seconded by Ben Villarruel.

- There are only two technical colleges with less space that NWTC, and we continue to be cost effective.
- Cost of referendum will be $5.00 for a $100,000 home per year.

Motion carried, with all voting "Aye" on roll call.

Adjournment

Dave Mayer moved that the January 26, 2015 Board meeting be adjourned (4:09 p.m.).

Motion seconded by Ben Villarruel.

Motion carried, with all voting "Aye" on voice vote.

Phyllis J. Habeck

Phyllis J. Habeck, Board Secretary

2-25-15

Date