

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
E-Mail: BrownCountyCountyBoard@co.brown.wi.us
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

**THE WEEK OF
MARCH 27-31, 2017**

MONDAY, MARCH 27, 2017

- | | | |
|----------|--|--|
| *6:00 pm | Land Conservation Subcommittee | Room 161, UW Extension
1150 Bellevue Street |
| *6:15 pm | Planning, Development & Transportation Committee | Room 161, UW Extension
1150 Bellevue Street |

TUESDAY, MARCH 28, 2017

- | | | |
|-----------|------------------|--|
| *11:00 am | Cable Commission | Ashwaubenon Community Center
986 Anderson Drive |
|-----------|------------------|--|

WEDNESDAY, MARCH 29, 2017

- | | | |
|----------|--------------------------|--|
| *5:30 pm | Human Services Committee | Dining Rm, Aging & Disability Resource Ctr.
300 S. Adams Street |
|----------|--------------------------|--|

THURSDAY, MARCH 30, 2017

- | | | |
|-------------|----------------------------------|---|
| *5:30 pm mm | Education & Recreation Committee | Room 200, Northern Building
305 E. Walnut Street |
|-------------|----------------------------------|---|

FRIDAY, MARCH 31, 2017

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

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LAND CONSERVATION SUBCOMMITTEE

Norbert Dantine, Jr., Chair
Dave Kaster, Vice Chair
Bernie Erickson, Dave Landwehr, Tom Sieber
Citizen Rep: Vacant

LAND CONSERVATION SUBCOMMITTEE
Monday, March 27, 2017
6:00pm
(PD&T to Follow)
Room 161, UW Extension
1150 Bellevue Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 27, 2017.
- IV. Approval of Highway location for April meeting with a start time at 5:00pm.

Comments from the Public

Communications

1. Communication from Supervisor Gruszynski re: That Brown County draft a resolution supporting Marinette County Board of Supervisor's unanimous resolution opposing the Aquila Resources' "Back Forth" sulfide mine, that has the potential to threaten the waters of the Menominee River, Bay of Green Bay, and Lake Michigan. *Referred from March County Board.*

Land and Water Conservation Department

2. Open Positions Report.
3. Budget Status Financial Reports for January and February 2017 - Unaudited.
4. Director's Report:
 - a. Demonstration Farm Network-Brickstead Dairy-NEW Watershed Champion.
 - b. Department Relocation.

Other

5. Such Other Matters as Authorized by Law.
6. Adjourn.

Norb Dantine, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair
Dave Kaster, Vice Chair
Dave Landwehr, Norbert Dantine, Tom Sieber

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Monday, March 27, 2017
Approx. 6:15 PM (Or to follow Land Con)
Room 161, UW Extension
1150 Bellevue Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 27, 2017.
- IV. Approval of Highway location for April meeting with a start time at approximately 5:15pm.

Comments from the Public

1. Review Minutes of:
 - a. Harbor Commission (January 9, 2017).
 - b. Revolving Loan Fund Committee (September 29, November 11 and December 16, 2016).

Communications

2. Communication from Supervisor Becker re: Per the request of the Town of Pittsfield, move County Rd U to Old 29. *Held for one month.*

UW-Extension

3. Budget Status Financial Report for February 2017 (Unaudited).
4. Director's Report.

Port & Resource Recovery

5. 2016 Port Annual Report
6. Budget Adjustment Request (#17-18): Any allocation from a department's fund balance.
7. Director Report.

Public Works

8. Summary of Operations.
9. Director's Report.
10. Recommendation and Approval for Brown County Courthouse Dome Repairs and Restoration – Project #2127.
11. Discussion re: Moving CTH T reconditioning project from 2018 to 2017 and possible funding sources.

12. An Ordinance to Amend Section 6.10 of the Brown County Code of Ordinances Entitled, *“Contract Highway Construction by County”*.

Planning and Land Services

Land Information – No agenda items.

Planning Commission

13. Southern Bridge project update.
14. Request for Proposal (RFP) for Brown County: Architectural/Engineering Services for New Science, Technology, Engineering & Math (STEM) Innovation Center.
15. Update regarding development of the Brown County Farm property – standing item.
16. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
17. Budget Status Financial Reports for January and February 2017 (Unaudited).

Property Listing

18. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
19. Budget Status Financial Reports for January and February 2017 (Unaudited).

Zoning

20. POWTS Update.
21. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
22. Budget Status Financial Reports for January and February 2017 (Unaudited).

Airport

23. Open Positions Report.
24. Year-End Unaudited Budget Status Financial Report.
25. Annual Report.
26. Director’s Report.

Register of Deeds

27. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
28. Budget Status Financial Reports for February 2017 (Unaudited).

Other

29. Audit of bills.
30. Such other matters as authorized by law.
31. Adjourn.

Bernie Erickson, Chair

Attachments

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305 E. Walnut Street
Suite 214
Green Bay, WI 54301
(920) 940-8224

Agenda
NEWEYE INC – Board of Commissioners
Meeting of 03/28/2017
LOCATION: Ashwaubenon Community Center
986 Andersen Drive, Ashwaubenon

MARCH 23, 2017

Board of Commissioners

*Chad Weinger
Brown County
Commission Chairman*

*Leigh Ann Wagner Kroening
Village of Howard*

*Jeremy Moeller
Village of Ashwaubenon*

*Jennifer Messerschmidt
Town of Lawrence*

*Jim Rafter
Village of Allouez*

- I. Call Meeting to Order
- II. WFRV Presentation on NEWEYE Partnership
- III. **Agenda Items**
 1. Review of Documents
 - i) 2017 Strategic Plan
 - ii) 2017 Budget
 - iii) 2017 Organizational Goals
 - iv) 2017 Memorandum of Understanding
 - v) Proposed Fundraising Packet
 2. New ADA Requirements on Digital Media for Local Governments
 3. Press Gazette Article on Brown County
 4. Discussion on NEWEYE website
 5. Commission Meeting Dates/Locations for 2017
 6. Executive Director Update
 7. Future Agenda Items
- IV. Adjourn



Respectfully Submitted,
Chad Weinger
NEW EYE Commission Chair

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HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linsen

HUMAN SERVICES COMMITTEE

Wednesday, March 29, 2017

5:30 p.m. (Tour @ 5pm)

Aging & Disability Resource Center

Meeting to be held in ADRC Dining Room

300 S. Adams St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

Please Note Location
(Parking Instructions Attached)

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of February 22, 2017.

Comments from the Public

Report from Human Services Chair, Erik Hoyer

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center (January 26, 2017).
 - b. Board of Health (February 2, 2017).
 - c. Children with Disabilities Education Board (January 16 & February 27, 2017).
 - d. Mental Health Treatment Committee (February 15, 2017).
 - e. Veterans' Recognition Subcommittee (February 21, 2017).

Communications

2. Communication from Supervisor Hoyer re: Discuss contracting Rise Together to present in Brown County schools in an effort to help our youth avoid addiction and other devastating consequences of drug use.
January Motion: To hold until the March meeting.

Wind Turbine Update

3. Receive new information – Standing Item.

Human Services Department

4. Resolution re: Reclassification of a Clinical Social Worker Position in the Human Services – Community Treatment Center Table of Organization.
5. Resolution re: A Change in Table of Organization for the Human Services – Community Programs Department Clerk II Position.
6. Executive Director's Report.
7. Financial Report for Community Treatment Center and Community Programs.

8. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Child Protection - Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
9. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Aging & Disability Resource Center

10. Resolution in Support of Retaining and Expanding Wisconsin's Aging and Disability Resource Centers' Dementia Care Specialist Program and Promoting the Work of the Dementia Friendly Coalition in Brown County.
11. Director's Report.

Health Department – No agenda items

Syble Hopp – No agenda items

Veterans Services – No agenda items

Other

12. Audit of bills.
13. Such other Matters as Authorized by Law.
14. Adjourn.

Erik Hoyer, Chair

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Staush Gruszynski, Vice Chair
Corrie Campbell, Kathy Lefebvre, Paul Ballard

EDUCATION & RECREATION COMMITTEE

Thursday, March 30, 2017

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street, Downtown GB**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

PLEASE NOTE LOCATION

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 26, 2017.

Comments from the Public

1. Review Minutes of:
 - a. Library Board (January 19 and February 16, 2017).

Communications – None

Golf Course

2. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
3. Budget Status Financial Reports for January and February 2017 (Unaudited).
4. Superintendent's Report.

Library

5. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
6. Budget Status Financial Reports for January and February 2017 (Unaudited).
7. Director's Report.

NEW Zoo

8. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
9. Budget Status Financial Reports for January and February 2017 (Unaudited).
10. Zoo Director's Report and Zoo Monthly Activity Reports.

Park Management

11. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
12. Budget Status Financial Reports for January and February 2017 (Unaudited).
13. Budget Adjustment Request (#17-19): Any allocation from a department's fund balance.
14. Budget Adjustment Request (#17-23): Any increase in expenses with an offsetting increase in revenue.
15. Resolution to: Approve the Transfer of a 15 Foot Parcel of Park Land to Lynn Dewitt within the Village of Howard Adjacent to Barkhausen Wildlife area.
16. Request for Approval – Expanding access to dogs in the county parks for a one-year trial.
17. February 2017 park attendance and field staff reports.
18. Assistant Director's Report.

Museum

19. Budget Status Financial Report for December 2016 (Preliminary and Unaudited).
20. Budget Status Financial Reports for January and February 2017 (Unaudited).
21. Director's Report.
22. History Treasure Tour 2017 Flyer.

Resch Centre/Arena/Shopko Hall

23. Complex Attendance for January and February, 2017.

Other

24. Audit of bills.
25. Such other matters as authorized by law.
26. Adjourn.

John Van Dyck, Chair

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MARCH 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am Admin Cmte 6:15 pm	2	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12 	13	14	15 Mental Health Ad Hoc 12:00 pm Board of Supervisors 7:00 pm	16	17 	18
19	20	21 Veterans Recognition Subcmte 4:30	22	23 Criminal Justice Coordinating Board 8:00 am	24	25
26	27 Land Con 6 pm PD&T 6:15 pm	28	29 Human Services 5:30 *Note date change	30 Ed & Rec 5:30 pm	31	

BROWN COUNTY COMMITTEE MINUTES

- Board of Health (March 14, 2017 – Draft)
- Children With Disabilities Education Board (February 27, 2017)
- Harbor Commission (January 9, 2017)
- Local Emergency Planning Committee (March 14, 2017)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

**PROCEEDINGS OF THE BOARD OF HEALTH MEETING
TUESDAY, MARCH 14, 2017
5:00 PM**

Present: James Crawford, Harold Pfothenauer, Karen Sanchez, Richard Schadewald, Jay Tibbetts

Excused: Joe Van Deurzen, Susan Paulus-Smith

Staff Present: Anna Destree, Rob Gollman, Ann Steinberger, Erik Pritzl, Nicci Beeck, Kris Kovacic, Rebecca Nyberg, Andrea Schultz, Patti Zich (minutes recorder)

1. Call to Order, Welcome, and Introductions

Chairman Richard Schadewald called the meeting to order.

2. Approval / Modification of the Agenda

MOTION: To modify the agenda to move Item 7 behind Item 9 and to move Item 12 before Item 6.

Crawford / Pfothenauer

MOTION CARRIED.

3. Approval of Minutes of meeting of February 2, 2017

MOTION: To approve the minutes from February 2, 2017.

Crawford / Pfothenauer

MOTION CARRIED.

4. Community Engagement Division Presentation

The Health Educators introduced themselves, including Andrea Schultz, Kris Kovacic, Rebecca Nyberg and Nicci Beeck. Anna shared the proposed organizational structure which there will be one nurse manager to focus on the nursing efforts and one community health education manager to focus on our community engagement activities. With the merger of Health and Human Services and also the maternal child health nurse manager vacancy, it is an opportunity to streamline services, prevent duplication of efforts and provide population based services. Anna reviewed the handout and identified key areas of oversight for each manager including the proposed organization chart and span of control.

Andrea Schultz explained how public health interprets data in order to implement evidence-based practices and community programming, to prevent death and disease and to improve quality of life across the life span. Ms. Schultz stated the shift in public health is away from providing individual services and now toward providing population-level programming. That includes looking at systems already in place and making sure they are adequate.

Kris Kovacic stated there are grant opportunities that exist at the national, state and local level that we have not been able to take advantage of, and this new proposal allows public health to pursue them in a coordinated way.

Nicci Beeck indicated that data driven public health needs and services must be prioritized. The state requires the Department of Health Services to create a public health agenda that is done every 10 years and is fulfilled through Healthiest Wisconsin 2020 and what trickles down to the different counties is a Community Health Improvement Plan (CHIP). In Brown County we have identified goals and priorities and have coalitions that work on the priorities.

Rebecca Nyberg indicated that prevention costs less than providing medical care after an illness or injury. The role of public health is to look at the data, determine what is happening and why it is happening and see what we can do to prevent it.

Ann Steinberger indicated the nurses will still be involved in the community coalitions however there is going to be a coordinated effort. In the past it was fragmented having two nurse managers. She states the new division will be able to promote health messaging while the nurses can focus on the client population assessments, interventions and investigations.

Rob Gollman is in support of the new division. He states there is an opportunity for a certified food manager course in the future, environmental health grants, and help developing pictographic signage which may be helpful to the non-English speaking population.

Karen Sanchez asked where the grant writing time would come from. Ann Steinberger indicated there was duplication of duties by having two nurse managers. Jim Crawford asked specifically what the new manager would do. Anna indicated the new manager would work with the Public Health Officer on the initiatives. The Health Officer works on the CHIP and the new manager will work on community health assessment priorities. Anna would be working with the new manager to direct where our priorities are and activities to support the CHIP process and community.

5. Comments from the Public

None.

6. Receive new information on wind turbines – standing item.

MOTION: To suspend the rules to hear from interested parties

Tibbetts / Pfothenhauer

MOTION CARRIED.

Jim Vanden Boogart – 7463 Holy-Mor Road, Greenleaf, WI. Mr. Vanden Boogart stated at the February 15, 2017 Board of Supervisors meeting, Herb Coussons MD gave a presentation entitled *Wind Energy: Science, Medical Facts and Local Patients*. Jim prepared a transcript of that presentation and is providing a copy of that to the Board of Health along with Dr. Coussons' curriculum vitae. He also stated there are several YouTube videos online which can be found by searching Dr. Herb Coussons.

Barbara Vanden Boogart – 7463 Holy-Mor Road, Greenleaf, WI. Barbara Vanden Boogart submitted article entitled "*The Secret, Silent Wind-Power Peril*," Parts I, II and III, by Helen Schweisow Parker, PhD., a Licensed Clinical Psychologist, dated February 8, 2017, for the record. Ms. Vanden Boogart read excerpts directly from this report, Part II.

7. Discussion of potential Health Department move to Sophie Beaumont Building

Chairman Schadewald updated the Board of Health that he met with the County Executive and Department Heads. At the Executive Committee the \$97,000 carryover passed unanimously will be used as part of the move and will go before the Board of Supervisors tomorrow. If it passes the County Executive's plan is to look at all proposals and come up with an actual cost. He states there is a potential buyer for the current building and the new owner may want a 3 or 5 year lease. Things are coming together for a decision to be made. Mr. Schadewald indicated the lab has state requirements. Erik Pritzl indicated they have to look at public accessibility and public parking.

8. Environmental Division Update

Rob Gollman submitted a report and summarized lab procedures performed. Rob is concerned the lab will get cut when it comes to the move and public accessibility. He reported during radon promotion month we sold 26 kits at the promotion price versus 1 at the regular price. Rob also reported we are fully staffed in EH. Mr. Schadewald told Rob that the EH division is a big part of discussions when it comes to moving the department. Erik indicated his conversations talked about the importance of the lab. Rob believes we are the only lab statewide who does water testing for licensed pools.

Crawford stated the DNR draft air permit will be ready for public comment by April. He would like to review the air permit for the citizenry and have Health Department give comments on improving the air permit. Schadewald stated that there is county protocol and procedures as to who speaks for Brown County.

9. Nursing Division Update

Ann handed out a report on influenza season. Ann also expressed the importance of the lab. The nursing division handles and processes specimens, such as blood, stool, and sputum.

Ann stated each year we have to order our vaccine for the next season and we purchased quite a bit of state supplied or free flu vaccine that we were able to give out for the children and that supply has been used up. This year we purchased a large amount of vaccine for This Is Public Health, however we still have that vaccine available. If people request it we have been giving it. The vaccine expires the end of April. Crawford asked if

we give it free. Ann stated we ask for a donation. It is only because we purchased a large amount of vaccine for "This Is Public Health Event" as this was unique and will not happen next year. Ann states there is so much adult vaccine available in the community.

10. Communicable Disease Resolution

Ann wanted to let the Board know that we are working on a Resolution to submit to Administration for communicable disease funding. The local health departments throughout the State have been asked by the Wisconsin Public Health Association and the Wisconsin Association of Local Public Health Boards to have a resolution to send down to the state legislators to show support for communicable disease funding in the budget process. Ann states the majority of the counties around us have already approved the resolution.

11. Interim Health Officer's Report

Anna stated 2017 is the year of the CHA (Community Health Assessment). It is the process we go through to identify what our priorities will be in our Community Health Improvement Plan. Because of turnovers on the committee, they are just getting started. Anna shared the timeline. The goal is to get our data collected and have that presented at a community engagement meeting in October. We will then present to the community what they feel are the priorities. They will vote on them and that will drive what the CHIP will look like next year. CHA is the process leading up to it and CHIP is what comes from the CHA. The Health Officer handles the CHA process.

Erik wanted to highlight and note that tomorrow night at the County Board meeting the County Executive's appointment for the Health Officer, Anna Destree, will be voted on for confirmation.

12. Review of statutory duties of an interim health director or health director

Jim Crawford stated before the merger rumor was that the health director could close a beach due to E.coli and in theory close down Shirley wind turbines if it was demonstrated to the director that they were a health hazard and wondered if anything had changed with the new position, Public Health Officer. Richard Schadewald indicated that statutory there is no difference because of the title. Erik stated the health officer makes the decision based on the information in front of them as an independent statutory protected decision. Mr. Crawford would like to see if the anti-wind turbine lobbyist asks the health director to make a decision on wind turbines that they are a health hazard that it come to the Board first to advise the director what to do. Mr. Schadewald indicated the health officer has statutory duties they have to fulfill. The Board of Health is advisory. Jim states what we can do is review the 2014 decision that it is a health hazard and advise the public differently in the future.

13. Correspondence

None.

14. All Other Business Authorized by Law

None.

15. Adjournment / Next Meeting Schedule

MOTION: To adjourn meeting at 6:16 PM

Crawford / Pfothenauer

MOTION CARRIED

NEXT MEETING: May 9, 2017 5:00 PM

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, February 27, 2017

Board Members Present: S. King (by phone), B. Clancy, J. Mitchell, L. Franke, R. Osgood,

Others Present: D. Zadnik, A. Nizzia, C. Maricque, J. Driessen

Call to Order – The meeting was called to order by Vice Chair B. Clancy at 3:30 PM.

1. Action Item: Approval of January 16, 2017 Board Minutes

Motion made by J. MITCHELL, seconded by L. FRANKE, that the minutes from the January 16, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

Motion made by J. MITCHELL, seconded by R. OSGOOD, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

Motion made by R. OSGOOD, seconded by L. FRANKE, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

Motion made by L. FRANKE, seconded by J. MITCHELL, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

C. Maricque asked if there were any questions regarding the payments of bills. The first transit of categorical aide payments were made to districts that paid their tuition bills.

5. Action Item: Financial Report

L. Franke asked why there were two budget columns on the expenditure report. C. Maricque indicated that the first column was the annual budget and the second was an estimated budget as of 12-31-16.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item: Staff Salary Increases 2016-17

D. Zadnik reviewed the proposed 2% increase for teachers and therapists which is consistent with the increases provided to other staff earlier in the school year. The increase will be retroactive to the beginning of the school year. An additional \$7,000 in total will be distributed to staff who have been at the school for 3-6 years that are still at the entry level. When Act 10 was enacted, it allowed schools to move from the salary schedules that outlines past teacher increases. These teachers are making the same as first year teachers because they have only

received cost of living increases and the starting level has increased each time with the cost of living. Finally, an increase was requested for an aide that is making substantially less than other aides hired during the same time period.

Motion made by J. MITCHELL, seconded by R. OSGOOD, that the staff salary increases for the 2016-17 school year be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item: Student Information System

WI DPI is requiring all schools to implement a student informational system to allow student information to be electronically uploaded to the State WISEdata collection system. Since BCCDEB does not have a student information system in place, DPI required a memorandum of understanding be signed that required a system to be implemented by July 1, 2017. Infinite Campus provided the lowest qualified bid. Infinite Campus is one of the top student information systems. The system was cost effective and provided the best opportunity to implement improvements to the school student tracking system. Although the system is being implemented due to the State's requirement, it will provide many useful tools for the staff and administration.

Question was raised whether charter and private schools are required to implement a student system. Charter schools are required to implement a system. Walworth County CDEB already has a student tracking system and will also be reporting electronically to WISEdata.

Motion made by L. FRANKE, seconded by R. OSGOOD, that the contract with Infinite Campus for the 2017-18 school year be approved. (\$9,713.75). MOTION CARRIED UNANIMOUSLY.

8. Action Item: Staffing

Deb Koehler submitted her resignation. She will be retiring after the 2016-17 school year. D. Zadnik discussed her dedicated service and highlighted that she has accomplished many things for the CDEB and implemented new beneficial programs.

Motion made by J. MITCHELL, seconded by R. OSGOOD, that the retirement of Deborah Koehler at the conclusion of the 2016-17 school year be accepted. MOTION CARRIED UNANIMOUSLY.

9. Discussion Item: Excess Courtyard Funds

The Sensory Courtyard capital account currently has \$200,000 and there are still \$176,000 in pledges. The completed project came in at about \$1.43 million which was less than the expected \$1.8. These savings were due the electrical and project management work being donated. The BCCDEB has an obligation to ensure the funds are spent as the donor intended. Due to the large balance, donors may be willing relax the restrictions of the funds and allow for other capital/maintenance needs of the school. Prior to any funds being requested to be used for other purposed, the maintenance requirements of the Sensory Courtyard will need to be reviewed. The funds will remain in a capital maintenance fund for the Sensory Courtyard until the topic can be reviewed further. The discussion was tabled until

March when more information could be provided.

10. Discussion Item: Administrators' Report

Administrative staff is currently working on the 2017-18 budget.

A part-time employee is cleaning the school once per week. This individual has given her resignation notice, so the cleaning needs of the school need to be addressed. The school should have daily cleaning and D. Zadnik requested that the board allow a request for cleaning service quotes be sent out. Board members agreed that this was important. The quotes will be brought back to the March meeting for approval.

The administrative staff have been set-up on the County network. The new part of the building has been wired for the transfer and the remaining wings will be completed by the end of March.

Staff that required certification completed CPR training. On February 24th, staff received Non-violent Crisis Intervention training. School was cancelled for student that day due to weather, so the training was moved to earlier in the day which allowed for two more hours of training.

The Spaghetti Dinner is March 9, 2017. This week is Dr. Seuss week and we are continuing with the Random Acts of Kindness. There have also been many tours for the next school year, including teachers from other schools using their professional development days to tour our school. R. Osgood also mentioned that students from St. Norbert College have taken tours at Syble Hopp and thanked Abbie for her time.

B. Clancy asked what the method was to notify parents that school was cancelled. Abbie described the system used with Remind 101 that provided text alerts and alerts to news stations. In addition, contact is made directly to Medivan and staff that have long distances to travel due to their early start.

11. Discussion Item: Parent Organization Report

The Winter Blast was another successful evening. Many staff attended and the parents that put on the event did a tremendous job. The event was held at the Marq this year. Preliminary numbers indicate that the event raised over \$35,000 in profit.

A. Nizzia attended Parents in Partnership (PIP). PIP is a leadership development opportunity for parents with children with disabilities. The parents sign-up for five events per year. There are two families from Syble Hopp that participate who are also very involved in Syble Hopp. It is great that the parents are active and are empowering themselves by getting more information. A presenter from Disability Rights provided good insight and A. Nizzia indicated that she agreed with much of his information. She asked him to speak at Syble Hopp and let him know that she agreed with much of his presentation even though that they are many times on opposite sides. A. Nizzia thought it may be a good time to share our school and successes with the Disabilities Rights of WI.

12. Discussion Item: Administrator Search Update

Executive Connect is currently reviewing the list of applicants and plan to review the potential applicants the end of March.

13. Executive Session: The Board will move to executive session as allowed by Wisconsin stats 19.85 (1)(c)(e) to discuss future retiree insurance, donor issue

Motion made by J. MITCHELL, seconded by R. OSGOOD, to move to Executive Session. Motion carried. MOTION CARRIED UNANIMOUSLY.

Returned to open session at 4:45 PM.

Motion made by J. MITCHELL, seconded by R. OSGOOD, to have Administration draft a policy to transfer retiree sick leave balances to a VEBA account at retirement that is consistent with the prior teacher contract language for insurance escrow that included only providing the benefit until the retiree reached 65.

14. Action Item: Adjournment

Motion made by J. MITCHELL, seconded by R. OSGOOD, to adjourn at 4:47 PM. MOTION CARRIED UNANIMOUSLY.

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, January 9th, 2017**
Port & Resource Recovery Department | 2561 S. Broadway, Green Bay, WI 54304

1) The meeting was officially called to order by President Tom Klimek at 10:31 am.

2) Roll Call:

Present: President Tom Klimek
Vice President Bryan Hyska
Commissioner Tim Feldhausen
Commissioner Bernie Erickson
Commissioner Hank Wallace
Commissioner Ngosong Fonkem

Excused: Commissioner Peter Zaehring
Commissioner Mike Vizer

Unexcused: Commissioner Ron Antonneau

Also Present: Dean Haen, Brown County P&RR
Mark Walter, Brown County P&RR
Shelby Schraufnagel, Brown County P&RR
Chad Doverspike, Brown County P&RR
Al Leisgang, RGL Holdings, Inc.
Randy Siewert, RGL Holdings, Inc.
Troy Gawronski, Foth
Jim & Sylvia Graefe, Residents
Mark Hawkins, Hands On Deck, Inc.
Holly Bellmund, GLC Minerals
Karl Mueller, GLC Minerals

3) Approval/Modification – Meeting Agenda – *Request for Approval*

A motion to approve the agenda was made by Hank Wallace and seconded by Bryan Hyska. Unanimously approved.

4) Approval/Modification – Meeting Minutes of November 14th, 2016 – *Request for Approval*

A motion to approve the minutes of November 14th, 2016 was made by Bernie Erickson and seconded by Hank Wallace. Unanimously approved.

5) Announcements/Communication

The Port will remain open until January 20th.

6) Fox River Environmental Clean-Up Project – Public Comments/Update on Standing Item

No update on the project.

7) WDOT Harbor Assistance Program Statement of Intentions – Request for Approval

Two projects were added to the Statement of Intentions since the Agenda packet was mailed and provided at the meeting. Additionally, the approved resolution by Corporation Counsel was provided at the meeting. GLC Minerals has additional interest in a conveyance system using the other property on Bylsby Ave by conveying material coming in by water to the site. The second addition is interest in connecting Prairie Avenue to Hurlbut Court; providing another way for people to get downtown, improve safety where Hurlbut Ave meets Bylsby Ave and also free up industrial property. All other Statement of Intentions were not new and included in 2016 submittal. Mr. Haen gave an overview of previous submittals.

Commissioner Hyska questioned the third SOI, Connect Prairie Ave to Hurlbut Ct. Relocate Bylsby Ave, under Brown County's contribution GLC Minerals is listed; this is a SOI for GLC Minerals, WE Energies and Fox River Terminals. GLC Minerals should not be the only one listed as contributor. Mr. Haen agreed to remove sole reference to GLC Minerals.

A motion to approve the WDOT Harbor Assistance Program Statement of Intentions as amended was made by Bernie Erickson and seconded by Tim Feldhausen. Approved Unanimously.

8) Assignment of Dock Wall Lease – Request for Approval

Fox River Dock Company and C. Reiss Coal Company have been recently acquired by KF Maritime, LLC. Fox River Dock Company will operate as Fox River Terminal Company. KF Maritime, LLC is the Kroh Company entity that will assume the Dock Wall Lease between Brown County and Fox River Dock Company. The dockwall lease will expire in 2021.

A spelling error was found on the first page; this change will be made.

A motion to approve the Assignment of Dock Wall Lease as amended was made by Tim Feldhausen and seconded by Bryan Hyska. Unanimously approved.

9) Response to U.S. Army Corps of Engineers on Cat Island Project – Request for Approval

Dave Hemery reviewed the response to U.S. Army Corps of Engineers (USACE) letter originally drafted by Kristen Hooker and agreed on the language and being the signator.

Mr. Haen suggested the Port send in the \$407,000 that the Corps says the County still owes as "payment in full, in protest" reserving the right to take the Corps to court. The Port has spent a lot of time and effort making the Renard Island causeway permanent as part of the turnover of the

island from the Corps to the County. One option could be to refuse to take over Renard Island and leave the Corps with the maintenance costs. Another solution could be to get the Corps to recognize that they are holding \$407,000 of the County's money and use it as credit towards the next project partnership agreement. Commissioner Fonkem will draft a sentence explaining that by depositing the check of \$407,000 the Corps agrees to recognize it as credit for a future project. This sentence will be reviewed by Corporation Counsel and considered to be added to the letter. The letter and check will be sent to the Corps upon approval.

A motion to approve the Response to U.S. Army Corps of Engineers on Cat Island Project as amended was made by Bernie Erickson and seconded by Bryan Hyska. Unanimously approved.

10) Application for Bay Port Rehandling Facility – Request for Approval

The Fox River Clean-Up Project has 80,000 cy of sand to dispose of. This sand has been used beneficially in the Highway 41 project and at Georgia Pacific's landfill. With the completion of the Highway 41 project the Fox River Project is looking at several options for disposal of this sand. The sand is less than 1.0 ppm PCBs and is already dry; it could go straight to a storage cell at Bay Port avoiding the dewatering process and associated costs. (Note; actual PCB concentrations are less than 0.1 ppm PCB) The sand may be used on the surface of Renard Island to improve the surface for future use of the island. This option would likely include additional dredged material placed over the sand and be a modification to the DNR approved Renard Island Closure Plan. A third option is leasing land to the Project and building a DNR approved storage site until the sand has all been used at the Georgia Pacific landfill. Each option would result in a different tipping fee. Foth and staff are working on costing out these options.

Commissioner Hyska asked if there is a way during the process of figuring out fees to find out what this would do to the already approved budget. Mr. Haen stated that the 2017 budget does not include this project. The project would have a positive impact on the budget.

A motion to receive and place the Application for Bay Port Rehandling Facility on file was made by Bernie Erickson and seconded by Tim Feldhausen. Unanimously approved.

11) Current & Future Use of Bay Port Property – Update

The city of Green Bay uses Bay Port Hurlbut Property for their west side city compost location. The east end of the property is used as storage for jersey barriers, millings and top soil. The Department has approached the City letting them know that they may need to clear the area soon for a storage site for the Fox River Clean-up Project.

The Department acquired the Hurlbut Property 10 years ago and the purchase agreement gave the city of Green Bay free use of the land, as the City worked toward relocating the compost facility upon land acquired as part of the purchase agreement or other land. The Hurlbut property is critical to achieve the disposal capacity of the Bay Port Dredged Material Rehandling Facility by using the property to construct two dewatering cells. Because of beneficial reuse of dredged material at Renard Island and construction of the Cat Island Restoration Project the Department's need for use of the property has been deferred for three to five years. The free 10 years of use is coming to term in February. For the past 12-18 months Mr. Haen has been in contact with the city of Green Bay regarding this matter.

Corporation Counsel would like an additional three months to negotiate with the City. Options include vacating the property or leasing the property. The City has indicated no money to lease the land and has not invested the time necessary over the past 10 years to permit a new compost facility.

Since November, Commissioner Erickson has also spoken with staff at the city of Green Bay to come to an agreement. He offered the Mayor continued use of the location for one year if he signs the Renard Island easement. Any additional years would be negotiated. The easement has yet to be signed.

Commissioner Erickson has offered to reach out to Steve Grenier, city of Green Bay Public Works Director and meet with Mayor Jim Schmitt to negotiate an agreement.

The Commission will hold on any action until Corporation Counsel and Commissioner Erickson's efforts are complete. Mr. Haen requested that the Commissioners begin thinking about what actions they would like to take at the next Harbor Commission, should the City not respond to efforts to figure out an amenable solution.

12) Director's Report – *Update*

The Coast Guard has increased 2017 pilotage rates an additional 14% on top of the 24% increase in 2016.

Peter's Concrete is interested in buying less than two acres from the County on the other side of the Bay Port Rehandling Facility sedimentation pond, similar to the property sale to Northeast Asphalt. Mr. Haen suggested the Port maintain an easement across this property for sedimentation pond maintenance access

A few years ago Commissioner Vizer suggested that an artistic sculpture of some kind be placed on the east island of the Cat Island chain. Mr. Haen has been working with John Koester a local artist on a concept design. The concept design was then shared with Jones Sign. The concept is estimated at \$300,000. Mr. Haen will present the idea to the Terminal Operators at the annual Harbor Fee meeting and determine if the terminal operators find value or interest in such an artistic sculpture or not. The terminal operators have say over use of the annually collected Harbor Fee funds.

13) Audit of Bills – *Request for Approval*

Commissioner Hyska asked about the bills presented to the Harbor Commission for approval as they are already paid by the time they see them. Mr. Haen explained that the approval process for any action is typically 60-90 days so it would affect the ability of the department to pay bills timely. The Commission does have the authority to review and comment on any bills if they have concerns.

A motion to approve the Audit of Bills was made by Hank Wallace and seconded by Tim Feldhausen. Unanimously approved.

14) Tonnage Report – *Request for Approval*

A motion to approve the Tonnage Report was made by Bryan Hyska and seconded by Tim Feldhausen. Unanimously approved.

15) Such Other Matters as Authorized by Law

Commissioner Erickson asked if the west island on Cat Island could be incorporated as a boat launch area. Mr. Haen suggested that a better place might be at the end of Bay Shore where an old bar was located. There is already a parking lot and has part of a dockwall. Commissioner Erickson asked staff to look into both locations for a possible boat launch and report back in 90 days.

16) Adjourn

A motion to adjourn the Harbor Commission meeting at 11:55 am was made by Hank Wallace and seconded by Bryan Hyska. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, March 14th, 2017 @ 13:30 at Brown County EOC.

PRESENT: Lauri Maki, Jerad Preston, Chris Lehner, Dennis Carr, Russ Phillips, Bob Mayer, Adam Butry, Rachel Bessette, Kent Caelwaerts, Justin Hewitt, Mike Schoen, Steve Johnson, Leon Engler, Jeremy Klingbiel, Randy Tews

- CALL MEETING TO ORDER:

The meeting was called to order by Jerad Preston at 13:30.

- APPROVAL OF AGENDA:

Approved by Russ Phillips, 2nd by Chris Lehner

- APPROVAL OF MINUTES:

Approved by Leon Engler, 2nd by Mike Schoen

- COMMITTEE REPORTS:

- A. EXECUTIVE COMMITTEE

- Talked about having members think about committees and which ones they would like to join/etc.

- B. PUBLIC INFORMATION AND EDUCATION (PIE) COMMITTEE

- No Report

- C. PLANNING COMMITTEE

- No Report

- OTHER REPORTS:

- A. ARES/RACES UPDATE

- New skywarn coordinator
- Spotter training April 27
- 4 severe weather activations last year, will still respond to EOC during severe weather
- Lehner recently retired from MARS
- ARES looking at recruiting
- Looking at their message handling & operations
- Spoke with Steve Johnson about possible relationships for funding between ARES and Health

B. RECENT SPILLS

- January 12, Champeau/Tower Rd, NF, Diesel Fuel, UNK
- January 20, 1230 Shawano Av, GB, Transformer Fluid, 20 Gal
- January 23, 3399 Southridge Rd, DP, Wastewater, UNK
- January 30, 1/10 S of 2363 CTH J, SU, UNK, UNK
- February 16, Champeau/Tower Rd, NF, Diesel, UNK
- February 18, 41 South, N of CTH B, SU, Gas, 10 Gal
- February 28, Elgin St/Badgerland Dr, Wastewater, UNK
- February 28, 2099 Badgerland, HW, Wastewater, 3300 Gal
- March 3, 1575 Lineville Rd, HW, Wastewater, UNK
- March 3, 2480 University, GB, Various Fluids, UNK
- March 14, Kroll Farm, Humboldt, Manure, 1000 Gal

C. PUBLIC/PRIVATE PARTNERSHIP

- No Report

D. EM REPORT

- Airport Exercise Aug 16, 2017 - Looking for approx. 100-150 volunteers
- Severe weather awareness expo @Bay Park Mall Apr 23.
- Dark Sky EOC activation in 2018 (full activation)
- CodeRed and possible usages

• PUBLIC COMMENT

- No public comment.

• LEPC ROUND TABLE:

- Mike Schoen
 - Butadiene spill .163 gallons (.8 lbs)
 - Design of isolation piping system and knowledgeable workers prevented larger spill
- Russ Phillips
 - expanding ammonia system June 1 by adding 13 refrigerators.
- Chris Lehner
 - interest from ARES/RACES for severe weather expo
- Dennis Carr
 - Looking for a used flammable liquid cabinet
 - interested in airport exercise
- Jeremy Klingbiel
 - Halfway through their \$160 million project
 - Starting back on digesters with spring coming
 - Hoping to complete early 2018
- Rachel Bessette
 - Carboline is switching to a new foam water fire suppression system
- Randy Tews
 - Attending on behalf of ASPD
- Steve Johnson

- Possible CodeRed relationship with licensed establishments with refrigeration and possible regions for notifications
- Mentioned pipeline safety class
- Attendees discussed the ability for the LEPC meeting locations to be anywhere in the county.

- SUCH OTHER MATTERS AS AUTHORIZED BY LAW

None

- ADJOURN

A MOTION WAS MADE BY LEON ENGLER TO ADJOURN AT 14:18. STEVE JOHNSON SECONDED. Vote taken, MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Lauri Maki
BCEM