



"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84, Wis. Stats., notice is hereby given to
the public that the following meetings will be held**

**THE WEEK OF
NOVEMBER 27 – DECEMBER 1, 2023**

MONDAY, NOVEMBER 27, 2023

(No Meetings)

TUESDAY, NOVEMBER 28, 2023

- | | | |
|----------|--|---|
| *5:30 pm | Land Conservation Subcommittee | Room 200, Northern Building
305 E. Walnut Street |
| *5:45 pm | Planning, Development & Transportation Committee | Room 200, Northern Building
305 E. Walnut Street |

WEDNESDAY, NOVEMBER 29, 2023

(No Meetings)

THURSDAY, NOVEMBER 30, 2023

- | | | |
|----------|----------------------------|---|
| *5:00 pm | Mental Health Subcommittee | Room 201, Northern Building
305 E. Walnut Street |
| *5:30 pm | Administration Committee | Room 200, Northern Building
305 E. Walnut Street |

FRIDAY, DECEMBER 1, 2023

(No Meetings)

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

LAND CONSERVATION SUBCOMMITTEE

Supervisor Norb Dantinne, Chair;
Citizen Rep Stan Kaczmarek, Vice Chair
Supervisor Friberg, Supervisor Fuller,
Supervisor Suennen

LAND CONSERVATION SUBCOMMITTEE

TUESDAY, NOVEMBER 28, 2023

5:30 PM

Room 200, Northern Building

305 E. Walnut Street

Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 2, 2023.

Comments from the Public

LAND AND WATER CONSERVATION

1. Director's Report.
 - a. Budget Status Financial Report for October 2023 – Unaudited.
 - b. 2023 LWCD Annual Report.

Other

2. Such Other Matters as Authorized by Law.
3. Adjourn.

Norb Dantinne, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

PLAN, DEV. & TRANS. COMMITTEE

Vacant - Chair
Supervisor Ray Suennen, Vice Chair
Supervisor Norb Dantine, Supervisor Tom Friberg,
Supervisor Morgan Fuller

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

TUESDAY, NOVEMBER 28, 2023
Approx. 5:45 PM – To follow Land Con.
Room 200, Northern Building
305 E. Walnut Street
Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Election of Chair.
- IV. Election of Vice Chair.
- V. Approve/Modify Minutes of October 2, 2023.

Comments from the Public on Non-Agenda Items

Consent Agenda

1. Harbor Commission Minutes of September 11, 2023.
2. Housing Authority Minutes of September 18, 2023.
3. Planning Commission Board of Directors Minutes of September 6, 2023.
4. Planning Commission Board of Directors – Transportation Subcommittee of April 20, 2023.
5. Solid Waste Board Minutes of September 18, 2023.
6. Transportation Coordinating Committee Minutes of June 13 and November 14, 2022 and March 6 and June 12, 2023.
7. Register of Deeds – Budget Status Financial Report for October 2023 – Unaudited.
8. Acknowledging the bills.

Airport

9. Director's Report.

Facilities

10. Director's Report.
 - a. Budget Status Financial Report for October 2023.

Planning and Land Services

11. Director's Report.
 - a. Budget Status Financial Reports (Planning, Property Listing, Zoning) for August and September 2023 – Unaudited.

Highway

12. Discussion re: Roof Repairs in 2024 for Duck Creek Main Office/Mechanic Roof (no action required).
13. Summary of Operations Report.
14. Commissioner's Report.

Port & Resource Recovery

15. Director's Report.
 - a. Port - Budget Status Financial Report for 3rd Quarter – Unaudited.
 - b. Resource Recovery – Budget Status Financial Report for 3rd Quarter – Unaudited.

Action Items Including Proposed Resolutions, Ordinances, and Budget Adjustments

16. PALS – Resolution Approving Addition of South Bridge Connector, Between Interstate 41 and State Highway 32/57 to the National Highway System (23-106).
17. PALS – Resolution Authorizing the Donation of Land to Veterans 1st of NEW Wisconsin for the Development of Housing and Support Services for Homeless Veterans (23-108).
18. Highway – Recommendation to approve purchase of a 10' x 36' field office job trailer.
19. Port & Resource Recovery – Project #2626 – East Landfill Tank Access Road RFB – Request for Approval.
20. Discussion with possible action re: 2022 Purchasing Function Review – Airport. *Action at October Executive Committee: To approve Items 2, 3, 4 and 5. Friendly Amendment to approve Items 2, 3, 4 and 5 and forward Items 2, 3 and 4 to the appropriate oversight committee and bring back for follow up.*

Communications

21. Communication from Supervisor Theno: Request PD&T to compile a list of "excess" or "unused" county-owned properties that could be sold and put on local tax rolls. *Referred from October County Board.*
22. Communication from Supervisor Coenen: Have the county look at ways to eliminate/decrease nails and debris on Elmro Road in Wrightstown on the way to the landfill. *Referred from October County Board.*

Extension, Register of Deeds – No agenda items.

Other

23. Such other matters as authorized by law.
24. Adjourn.

Ray Suennen, Vice-Chair

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

Phone: (920) 448-4015 FAX (920) 448-6221

E-Mail: BC_County_Board@browncountywi.gov

Honorable Donald Zuidmulder
Guy Zima, Eric Hoyer, Ph.D.,
Eric Drzewiecki, Randy Schultz,
Rev. Steve Fewell,
Officer Sheila Carlson

MENTAL HEALTH SUBCOMMITTEE

THURSDAY, NOVEMBER 30, 2023

5:00 PM

Room 201, Northern Building

305 E. Walnut Street

Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call meeting to order by Chair.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 26, 2023.

Comments from the Public

1. Meet with the member of Brown County Mental Health Staff as designated to attend by the Chair of HHS.
2. Review EM1 data provided by Brown County Mental Health Staff.
3. Review answers to questions requested and presented to HHS from the October meeting.
4. Continued discussion regarding budget information provided by County Board.
5. Such other matters as authorized by law.
6. Adjourn.

Honorable Donald Zuidmulder, Chair

Notice is hereby given that action may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET, P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

ADMINISTRATION COMMITTEE

Richard Schadewald, Chair; Tom Lund, Vice Chair
Kathy Lefebvre, Thomas Peters, John Vander Leest

ADMINISTRATION COMMITTEE MEETING

THURSDAY, NOVEMBER 30, 2023

5:30 p.m.

Room 200, Northern Building
305 E. Walnut Street, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THIS AGENDA**

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 16 and Special October 23, 2023.

Comments from the Public

Presentation – Report on Annual Comprehensive Financial Report (ACFR) – Presented by CLA.

Consent Agenda

1. Administration – Budget Adjustment Log.
2. Audit of the bills.

Child Support

3. Child Support Director's Report.
 - a. Budget Status Financial Report through October 2023 – Unaudited.

Information Technology

4. IT Director's Report.
 - a. Budget Status Financial Report through October 2023 – Unaudited.

BCCAN

5. BCCAN Director's Report.

Treasurer

6. Director's Report.

County Clerk

7. County Clerk's Report.
 - a. Budget Status Financial Report through October 2023 – Unaudited.
8. Discussion and possible action regarding using contingency funds for the purchase of a color copier/printer, and a black & white copier/printer, to be utilized by the Brown County Copy Center.

Administration & Human Resources

9. Director's Reports.

Corporation Counsel

10. Oral Report.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

11. Legal Bills - Review and Possible Action on Legal Bills to be paid.
12. Discussion with possible action re: 2022 Purchasing Function Review – Airport. *Motion at October 17 Executive Committee: To take Items 2, 3, 4 and 5 together; Friendly Amendment to Approve Items 2, 3, 4 and 5 and forward Items 2, 3 and 4 to the appropriate oversight committee and bring back for follow up.*
13. Discussion with possible action re: 2022 Payment Card (P-Card) Audit. *Motion at October 17 Executive Committee: To take Items 2, 3, 4 and 5 together; Friendly Amendment to Approve Items 2, 3, 4 and 5 and forward Items 2, 3 and 4 to the appropriate oversight committee and bring back for follow up.*
14. Budget Adjustment Request (23-155): Any increase in expenses with an offsetting increase in revenue.

Communications – None.

Other


15. Such Other Matters.
16. Adjourn.

Rick Schadewald, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

November 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Ed & Rec 5:30 pm Canceled	2	3	4
5	6	7 Public Safety 6:00 pm Canceled	8	9	10	11 Happy Veterans Day
12	13	14	15 COUNTY BOARD 7:00 pm	16	17	18
19	20	21	22 Human Services 5:30 pm	23  Office Closed	24	25
26	27	28 Land Con 5:30pm PD&T 5:45 pm	29	30 Mental Health Subcmte 5:00 pm Admin 5:30 pm	Office Closed	

BROWN COUNTY COMMITTEE MINUTES

- Harbor Commission (September 11, 2023)
- Solid Waste Board (September 18, 2023)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

MINUTES OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, September 11th, 2023**
at the Port Offices, 2561 S Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was officially called to order by President Tom Klimek at 10:30 am.

2) Roll Call:

Present: President Tom Klimek
 Vice President Bryan Hyska
 Commissioner Ron Antonneau
 Commissioner Barb LaMue
 Commissioner Tim Feldhausen
 Commissioner Hank Wallace
 Commissioner Pete Diemer

Excused: Commissioner Mike Vizer
 Commissioner Wes Kornowske

Also Present: Dean Haen, Brown County P&RR
 Mark Walter, Brown County P&RR
 Katie Platten, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Theresa Slavek, Brown County Administration
 Ken Przybyla, GLC Minerals

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Barb LaMue and seconded by Tim Feldhausen Unanimously approved.

4) Approval/Modification – Minutes of August 14th, 2023 Meeting

A motion to approve the minutes of the August 14th meeting was made by Hank Wallace and seconded by Bryan Hyska. Unanimously approved.

5) Announcements/Communications

Director Dean Haen discussed the Wisconsin Commercial Ports Association (WCPA) Annual Meeting which was held in August. Mr. Haen is no longer WCPA President. Bryan Hyska asked if the transfer of the presidency affects the influence that the Port of Green Bay would have in the WCPA, which Mr. Haen answered that in certain ways that is correct, but he remains on several committees and boards. The larger ports like Milwaukee, Green Bay, and Superior help lead the association, but the smaller ports have a considerable influence when called upon for action on legislative issues to speak on behalf of Wisconsin ports.

Mr. Haen also talked about a recent visit to the Soo Locks to meet with the Great Lake Pilots Advisory Committee meeting. At this meeting he addressed the daylight restrictions and navigation issues that the Port of Green Bay faces. Green Bay formally requested meeting with US Coast Guard and Western Great Lakes Pilots to define "routine" vessels calling upon the Port in hopes of removing these vessels from daylight restrictions. Removing certain vessels that visit the Port regularly from daylight restrictions will remove a large amount of operations cost.

A press conference regarding the recent Great Lakes economic impact study results for the Port of Green Bay will be held on September 12th at the U.S. Venture terminal.

6) Project #2619 Strategic Public Communications Plan 2023 Draft RFP

Mr. Haen briefly discussed the proposal process with the Harbor Commissioners before speaking about the strategic public communications plan draft RFP. An additional \$5,000 was added to each of the Port and Resource Recovery areas as it was recognized that there was more work needed for public relations due to projects. It was unanimously agreed upon that the current firm, Leonard & Finco has done a tremendous service.

A motion to approve Project #2619 Strategic Public Communications Plan 2023 Draft RFP was made by Tim Feldhausen and seconded by Bryan Hyska.

Unanimously approved.

7) 2024 Budget

The statement of funds requires further work due to its complexity. This will be presented at the next meeting. The 2024 Port Budget was approved through the Administration and County Executive without changes.

8) EDA Grant Opportunity

A grant opportunity from the Economic Development Administration's rail program was discussed. This grant could potentially be a source to fill in some of the funding gap for the Port Development Site.

9) Port Development Site

Permit application submittals were shared with the Harbor Commission. When original maps were drawn for the Fox River, there was a section identified that was included in the FEMA flood control area that needs to be modified and removed from that flood area and filled.

Federal grants are being sought to close the \$19 million funding gap that was identified. A benefit-cost analysis is required and will be completed through a third party. Additionally, it is under discussion with Brown County Administration to hire a grant administrator externally due to the number of grants that the department is seeing.

10) Bay Port Low Haz Exemption Modification

A public hearing was held in late August for permits for the new Bay Port Low Hazard Exemption. Plan modifications over the years were bundled, and closure/long term care requirements were adjusted from 40 to 10 years. Cell 7 is required to be capped with a more stringent cap in 10 years. Letters of credit will need to be used to meet the new higher financial assurance amount required by the WDNR.

11) Director's Report

A prospectus is being created with the help of Discover Green Bay and other local entities to present to the NERR site selection committee to identify Renard Island as a prime contender for the research facility. Ron Antonneau, Barb LaMue, Tim Feldhausen, and Bryan Hyska commented on the timeline and lack of public informational meetings, and input on the prospectus was given.

12) Tonnage Report

Shipping tonnage continues to trend well. August tonnage was incomplete at the time of the Harbor Commission meeting but will be presented at the next meeting.

13) Such Other Matters as Authorized by Law

None

14) Adjourn

A motion to adjourn the Harbor Commission meeting at 11:00 am was made by Hank Wallace and seconded by Ron Antonneau. Unanimously approved.

Tom Klimek, President
Harbor Commission

Dean R. Haen, Director
Port & Resource Recovery Department

PORT & RESOURCE RECOVERY DEPARTMENT



2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **Monday, September 18th, 2023**
at the Resource Recovery Office, 2561 South Broadway, Green Bay, WI 54304

1) Call to Order:

The meeting was called to order by Solid Waste Board Chair John Katers at 2:30 pm.

2) Roll Call:

Present: John Katers, Chair
 Mark VandenBusch
 John Myers
 Bill Seleen
 Mike VanLanen
 Norb Dantinne
 Sean Gehin
 Michael Lefebvre

Excused: Dave Landwehr

Not Excused: Sean Gehin

Also Present: Dean Haen, Brown County P&RR
 Chad Doverspike, Brown County P&RR
 Mark Walter, Brown County P&RR
 Katie Platten, Brown County P&RR
 Theresa Slavek, Brown County Administration
 Mike Geiger, Town of Holland

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Mike VanLanen and seconded by Michael Lefebvre. Unanimously approved.

4) Approval/Modification – Minutes of August 21st, 2023 Meeting

A motion to approve the minutes of the August 21st, 2023 meeting was made by Norb Dantinne and seconded by Mark VandenBusch. Unanimously approved.

5) Announcements/Communications

Director Dean Haen invited the Solid Waste Board members to the Customer Appreciation Days at the Waste Transfer Station, Recycling Transfer Station, and South Landfill.

6) Project #2619 Strategic Public Communications Plan 2023 Draft RFP – Request for Approval

Mr. Haen briefly discussed the proposal process with the Solid Waste Board before Mark Walter spoke about the strategic public communications plan draft RFP. A selection committee to give guidance and scores for submitted proposals will be created. John Katers and Michael Lefebvre were recognized as volunteers for this committee.

An additional \$5,000 was added to each the Port and Resource Recovery areas as it was recognized that there was more work needed for public relations due to projects and advertising.

A motion to approve Project #2619 Strategic Public Communications Plan 2023 Draft RFP was made by John Katers and seconded by Mike VanLanen. Unanimously approved.

7) 2024 Budget - Update

The 2024 Budget that was presented at the previous meeting of the Solid Waste Board was approved through the Finance Department and the Executive's Office. The Statement of Funds requires further work before final submittal. A draft statement of funds was presented to the Board members and there was a brief discussion of the utilization of BOW vs. County monies.

8) South Landfill - Update

Chad Doverspike talked about the Wisconsin DNR compliance inspection that was conducted at the South Landfill in August. The South Landfill passed with 100% compliance.

Mr. Doverspike discussed a number of projects that are currently underway or planned for the South Landfill and presented a drone video provided by Land Conservation.

The clay moving project which will move 54,000 yards of clay from the south side of Phase I to the West slope and is estimated to be finished by November. The area will overwinter and will be the site for the leachate/gas Infrastructure.

As the third lift inside of the Phase I landfill cell reaches ground elevation, the plan of operation requires gas collection lines to be installed. Six-inch gas collection lines will be installed to start drawing methane gas from the landfill to a flare. Leachate recirculation lines will be located on either side of the gas collection lines to collect leachate and

recirculate it into the landfill to encourage breakdown of materials. This project will begin after the clay hauling project is completed in November.

A road will be constructed on the east side of the South Landfill to accommodate trucks to dump as the materials rise to the next lift in the spring of 2024.

As the drone video was presented, questions were answered regarding leachate recirculation. An innovative plan mod for using shredded tire chips to fill the trenches where the gas collection lines will lay is being researched. The use of beneficially reused tire chips in place of stone could save a considerable amount of money. If approved by the Wisconsin DNR, the South Landfill will be the first in the state to use this method.

Trees were discovered during the clay excavation which are likely from an ancient shoreline. The wood is black and likely rotted in a shoreline before it was covered.

9) Director's Report - Update

Mr. Haen shared that the Town of Holland has reached out to the Resource Recovery Department inquiring about a plot of land for future need for a new town hall. The Town of Holland has agreed to sharing the cost of appraisal for the lot. A draft purchase agreement will be drafted and the land surveyed by the town.

Mr. Doverspike talked about the ongoing concrete replacement projects at the Recycling Transfer Station and the upcoming wall repair that will happen in the next week. Dust removal at both the Waste Transfer Station and Recycling Transfer Station is scheduled to be completed to mitigate potential fire hazards.

The East Landfill flare skid project is underway and being installed. A memorandum of understanding has been sent to the Town of Ledgeview to protect landfill infrastructure while planning a bike path at the East Landfill location.

10) Such other Matters as Authorized by Law
None.

11) Adjourn
A motion to adjourn was made by Norb Dantine and seconded by Bill Seleen.
Unanimously approved.

Meeting ended at 3:10PM.

John Katers, Chairman
Solid Waste Board

Dean R. Haen, Director
Port & Resource Recovery Department