



"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that the following meetings will be held:

**THE WEEK OF
SEPTEMBER 15 – 19, 2025**

MONDAY, SEPTEMBER 15, 2025

- | | | |
|----------|------------------------------|---|
| *2:30 pm | Solid Waste Board | Port & Resource Recovery
2561 S. Broadway |
| *3:00 pm | Supervised Release Committee | Room 200, Northern Building
305 E. Walnut Street |
| *7:00 pm | Executive Committee | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, SEPTEMBER 16, 2025

- | | | |
|----------|--|---|
| *4:45 pm | Children With Disabilities Education Board | Syble Hopp School
755 Scheuring Road |
|----------|--|---|

WEDNESDAY, SEPTEMBER 17, 2025

- | | | |
|----------|-----------------------------------|---|
| *7:00 pm | Brown County Board of Supervisors | Lower Level – Pine Room
Central Library
515 Pine Street |
|----------|-----------------------------------|---|

THURSDAY, SEPTEMBER 18, 2025

- | | | |
|----------|---------------|---|
| *5:15 pm | Library Board | 3 rd Floor, Central Library
515 Pine Street |
|----------|---------------|---|

FRIDAY, SEPTEMBER 19, 2025

(No Meetings)

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 | FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

- NOTICE -

BROWN COUNTY SOLID WASTE BOARD

Monday, September 15th, 2025 – 2:30 pm

Brown County Port & Resource Recovery Offices
2561 South Broadway, Green Bay, WI 54304

Agenda

1. Call to Order
2. Roll Call
3. Agenda – *Request for Approval*
4. Comments from the Public
5. Minutes – July 21st, 2025 – *Request for Approval*
6. Announcements/Communications
7. 2026 Budget – *Request for Approval*
8. Project 2701 RFP South Landfill Gas Beneficial Use Project - *Update*
9. Project 2761 RFB Recycling Transfer Station Floor Repair – *Update*
10. 2nd Quarter Budget Status Report – *Update*
11. South Landfill – *Update*
12. Director's Report - *Update*
13. Such Other Matters as Authorized by Law
14. Adjourn

Dean R. Haen
Director

Any person wishing to attend who requires special accommodations should contact the Brown County Port & Resource Recovery Department at 492-4950 at least two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

SUPERVISED RELEASE

COMMITTEE

PHONE (920) 448-4006 FAX (920) 448-4003

SUPERVISED RELEASE COMMITTEE

Formed Pursuant to Wis. Stats. Sec. 980.08

Wednesday, September 15, 2025

3:00 PM

**ROOM 200, NORTHERN BUILDING
305 EAST WALNUT STREET, GREEN BAY, WI 54301**

*The Public may Attend this Meeting **IN-PERSON** by going to Room 200 of the Brown County Northern Building, located at 305 E Walnut St, Green Bay, WI 54301. Social distancing will be practiced, and masks will be available.*

*Committee Members may Attend this Committee Meeting **VIRTUALLY** by utilizing Microsoft Teams (this provides two-way Audio and Video Access). **PLEASE LOG-IN 15 MINUTES EARLY!** **NOTE: Committee members may Virtually Attend this meeting in any location they desire that has sufficient internet access, and any Committee Member that wishes to may go to Room 200 of the Brown County Northern Building, located at 305 E Walnut St, Green Bay, WI 54301, where they may Virtually log-in to this Virtual Meeting.** **NOTE: Technical Support will no longer be provided in Room 200. Committee Members needing Technical Support should call the Brown County Department of Technology Services Help Line at (920) 448-4030.***

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE
MAY TAKE ACTION ON ANY ITEM LISTED ON THE
AGENDA**

- I. Call Meeting to Order.
 - II. Roll Call and Establishment of Quorum
 - III. Approve/Modify Agenda.
 - IV. Approve/Modify Minutes of Last Meeting (Attached).
 - V. Public Comment
-
1. Closed Session – Discussion of Specific Supervised Release Cases, as follows:
 - a. OPEN SESSION: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into closed session pursuant to: 1. Wis. Stats. Sec. 19.85(1)(g), i.e. conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and 2. Wis. Stats. Sec. 19.85(1)(f), i.e. considering financial, medical, social or personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, in particular, to discuss and apply confidential information and statutory factors to specific offender cases to develop potential placements for supervised release per Wis. Stat. Sec. 980.08(4)(dm).

CONVENE INTO CLOSED SESSION: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Supervised Release Committee shall convene into closed session to discuss

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221
E-mail: BC_County_Board@browncountywi.gov

EXECUTIVE COMMITTEE

Supervisor Dave Kaster, Chair
Supervisor Patrick Buckley, Vice Chair
Supervisor Ron Antonneau
Supervisor Norb Dantine
Supervisor Emily Jacobson
Supervisor Andy Nicholson
Supervisor John Van Dyck

EXECUTIVE COMMITTEE MEETING
MONDAY, SEPTEMBER 15, 2025
7:00 PM
ROOM 200, NORTHERN BUILDING
305 E. WALNUT STREET
GREEN BAY, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call meeting to order.
- II. Approve/modify Agenda.
- III. Approve/modify Minutes of June 9, 2025.

Comments from the Public

Action Items, Including Proposed Resolutions, Ordinances and Budget Adjustments – None.

Closed Session

1. Closed Session – Discussion and Possible Action Regarding Potential Litigation
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(g), for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1)(g), the Brown County Board of Supervisors shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(g), for purposes of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
 - c. Reconvene into Open Session: The Brown County Board of Supervisors shall reconvene into Open Session for possible action regarding discussions that occurred in Closed Session, and/or to conduct any other business on the Agenda.

Communications

2. Communication from Supervisor Lund: That a motion that fails at a board meeting may not be brought forward at a later meeting during the legislative session (term) unless it has substitutions/changes made as deemed appropriate by the County Board. *Action at June meeting: To refer to Corporation Counsel and have Supervisor Lund work with Corporation Counsel to work on a change to the ordinance.*

3. Communication from Supervisor Lund: To have the Executive Committee look at the downtown campus and the facilities master plan and prioritize the county's needs for the next 5 years. *Action at June meeting: To direct the Board Chair and Vice Chair to put together a subcommittee to look at downtown campus facilities.*
4. Communication from Supervisor Buckley: Create a procedure for special meetings before the County Board meeting. *Action at June meeting: To ask Corporation Counsel to add language to Chapter 2 that unless authorized by the Board Chair, special meetings should be held no later than the Monday before County Board meeting.*
5. Communication from Supervisors Friberg and Borchardt: For each department to provide a comprehensive list to their oversight committees of grants, loans, and programs that were cancelled by the federal government in 2025 and to provide a summary of how those cancellations will impact short-term and long-term operations. *Referred from August County Board.*
6. Communication from Supervisor Evans: To have the Brown County Budget (for 2026 budget) on October 22nd (per past precedence of having budget meeting on the fourth Wednesday of October). If need be it could be on October 23 as we have had a budget meeting on a Thursday. *Referred from August County Board.*

Other Items

7. Such other matters as authorized by law.
8. Adjourn.

Dave Kaster, Chair

MEETING MINUTES AND AGENDAS: May be found at
https://www.browncountywi.gov/government/minutes_and_agendas/

ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability should contact the County Clerk's office at (920) 448-4016 at least 48 hours before the scheduled meeting time so that arrangements can be made.

QUORUM: Please take notice that a majority or quorum of the County Board and/or Committee's will attend this meeting and will constitute a meeting of the County Board for the purposes of discussion and information gathering relative to this agenda.

Pursuant to Section 19.84, notice is hereby given to the public:



Brown County Children with Disabilities Education Board



September 16, 2025 at 4:45pm

Location: Syble Hopp School

755 Scheuring Rd.

De Pere, WI 54115

BCCDEB Monthly Meeting

BCCDEB Members: Corey Ciesielczyk, Becky Fandrey, Nicole Gomes, Thomas Hansen (Chairman), Hazel Mathes, Andria Moon and Ryan Ruzziconi;

BCCDEB Administration: Angie LaBine (Business Manager), Erin Martini (Administrator), Caroline Mihalski (Student Services Director) and Jodi Alix (Principal)

This meeting is a meeting of the Board in public for the purpose of conducting the School's business and is not to be considered a public hearing. There is time for public comment during the monthly meeting as indicated in the monthly meeting agenda.

1. **Action Item: Call to Order**
2. **Public Comment**
3. Action Item: Approval of Minutes for the September 11, 2025 Board Working Session and the August 19th, 2025 Monthly Board meeting
4. **Action Item: Approval of Agenda**
5. Action Item: Approval of Consent Agenda
 - a. Donations
 - b. Payment of Bills
 - c. Resignations
 - d. Hires
6. Action Item: Financial Report
7. Action Item: Student/Family Handbook 25-26
8. Action Item: Staff Handbook 25-26
9. Discussion: Discontinue using donations to pay for Vocera and increase the number of radios we have in the building. We will need between 90 and 100 Radios.
10. Discussion Item: Administrators' Report
 - a. Jodi Alix, Principal
 - b. Caroline Mihalski, Director of Student Services
 - c. Erin Martini, BCCDEB Administrator
 - i. Events
 - ii. Facilities
 1. Proposed Updates
 2. Budget
 - iii. Personnel
 1. Absence Report
 2. Overtime
 - iv. School
11. Executive Session: Individual Compensation, Discipline and Evaluation, Personnel to discuss Administrator Evaluation and Contract Terms Considering employment, promotion,

compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Wis. Stats.(19.85 [1,c])

Executive Session: Social Histories of Students Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Wis. Stats. (19.85 [1,f]).

12. Adjournment

Any person wishing to attend who, because of disability requires special accommodation, should contact Syble Hopp School at 336-5754 by 2:00 p.m. on the date of the meeting so arrangements can be made.

Upcoming Meetings

10/8/25 October Board working Session 4:00pm

10/14/25 October Monthly Board Meeting at 4:45

**The monthly board meetings day of the week and time have changed to the third Tuesday of the month at 4:45 PM.

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE: (920) 448-4015 FAX: (920) 448-6221

PATRICK J. BUCKLEY, CHAIR
DAVID KASTER, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Sections 19.85 and 59.094, Wis. Stats, notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **WEDNESDAY, SEPTEMBER 17, 2025, at 7:00 P.M.**, Lower Level – Pine Room, Brown County Central Library, 515 Pine St., Green Bay, WI 54301.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

1. **Call to Order.**
2. **Invocation.**
3. **Pledge of Allegiance to the Flag.**
4. **Opening Roll Call.**
5. **Adoption of Agenda.**
6. **Adoption of Minutes of County Board Meeting of August 20, 2025.**
7. **Announcements by Supervisors.**
8. **Presentation of Petitions, Communications, etc. for Consideration.**
 - a. **Late Communications.**
9. **Appointments by:**
 - a. **County Board Chair.** (None)
 - b. **County Executive.**
 - i. Appointment of Melisa Young for Brown County Veterans Service Officer.
10. **Reports of the:**
 - a. **County Board Chair.**
 - b. **County Executive.**
11. **Reports Other Than Standing Committee Reports:** (None)
12. **Standing Committee Reports (NO ACTION REQUIRED)**
 - a. Report of Administration Committee of September 4, 2025.
 - b. Report of Education & Recreation Committee of September 3, 2025.
 - c. Report of Executive Committee of September 15, 2025.
 - d. Report of Human Services Committee – *No meeting held, no report.*
 - e. Report of Planning, Development, & Transportation Committee of September 2, 2025.
 - i. Report of Land Conservation Subcommittee of September 2, 2025.
 - f. Report of Public Safety Committee of August 25, 2025.

13. **Items Requiring Action by County Board (Other than Resolutions & Ordinances):**
 - a. **Report of Administration Committee:**
 - i. Legal Bills – Review and Possible Action on Legal Bills to be paid.
 - ii. Other County Bills -
<https://www.browncountywi.gov/departments/administration/finance/paid-bills-report/>
14. **Resolutions & Ordinances:**
 - a. **Education & Recreation Committee:**
 - i. Resolution Approving of Easement Between Brown County and The Wisconsin Public Service Corporation (25-075R).
 - b. **Planning, Development & Transportation Committee:**
 - i. Resolution Approving Budget Adjustment to Various Department Budgets (25-076R).
 - ii. Resolution Authorizing Submittal of an Application for the Community Development Block Grant – Housing Program for Small Cities (25-074R).
15. **Comments from the Public.**
16. **Committee of the Whole.** *None.*
17. **Closed Session.** *None.*
18. **Such other matters as authorized by law.**
19. **Closing Roll Call.**
20. **Adjournment to County Board Regular and BUDGET meeting WEDNESDAY, OCTOBER 29, 2025 at 9:00 A.M., Brown County Central Library, Lower Level – Pine Room, 515 Pine St., Green Bay, WI 54301.**

Submitted by:



Patrick J. Buckley
Board Chairman

LIBRARY

Brown County

BROWN COUNTY LIBRARY
515 PINE STREET
GREEN BAY, WISCONSIN 54301-5194



SARAH A. SUGDEN
EXECUTIVE DIRECTOR

www.browncountylibrary.org

sarah.sugden@browncountywi.gov
(920) 448-5810

BROWN COUNTY LIBRARY BOARD

Central Library

515 Pine Street, Green Bay | Third Floor

Thursday, September 18, 2025

5:15 p.m.

AGENDA

Call to Order

1. Approve/Modify Agenda and Minutes
2. Communications and Open Forum for the Public*
3. Presentation by Sandy Kallunki, Central Library Manager
4. Update on Delivery of Public Library Service to Rural Communities in Brown County
 - A. New Pulaski Branch Update
 - B. Denmark Branch Update
 - C. Bookmobile Update
5. Discussion and Possible Action Regarding Lease for Job Center at Central Library
6. Central/ADRC/Job Center Working Group Update
7. Discussion and Possible Action Regarding Award of New Denmark Branch Library/OneDenmark Community Center Construction Bid
8. Discussion and Possible Action Regarding Storage and Inventory Guidelines
9. Discussion and Possible Action regarding renaming the Denmark Branch
10. Discussion and Approval of Library Business
 - A. Finance Update
 - B. Facilities Update
 - I. Central HVAC Project
 - II. Ashwaubenon Project
 - III. Denmark Project

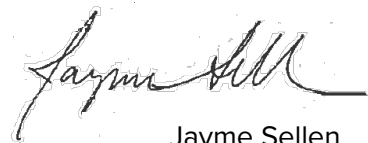
- C. Personnel & Public Services Update
- D. Community Engagement Update
- E. Safety Officer Update

11. Library Director's Report
12. President's Report
13. Convene into Closed Session
14. Closed session pursuant to Wis to Wis. Stat. § 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved – Ashwaubenon Branch Library.
15. Closed session pursuant to Wis to Wis. Stat. § 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Executive Director Annual Performance Review
16. Reconvene in Open Session and Approve Any Action that may have been recommended in Closed Session
17. Other Business
18. Such Other Matters as are Authorized by Law
19. Adjournment

Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodation, should contact the Brown County Library at 920-448-4400 at least one working day in advance of the meeting so that arrangements can be made.

*Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The "Open Forum for the Public" portion of this meeting is offered as an opportunity for concerned citizens of Brown County to be heard. Any person who wishes to address the Library Board during this portion of the meeting must sign in and indicate their name, address, and the topic they wish to present no later than five minutes before the start of the meeting. Comments are limited to 5 minutes per person, and personnel issues may not be discussed (nor individuals named). The Board may not take action on any item raised during the "Open Forum for the Public" period that is not already on the agenda for such a purpose. The Board's role is to listen to comments and not respond to or discuss the issues raised.



Jayme Sellen
Library Board President

SEPTEMBER 2025



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2 Land Con 6:00pm PD&T 6:10 pm	3 Ed & Rec 5:00 pm @ Bay Shore	4 Admin 5:30 pm	5	6
7	8	9	10	11	12	13
14	15 Executive Cmte 7:00 pm	16	17 County Board 7:00 P.M.	18	19	20
21	22	23	24 Human Services 5:30 pm	25	26	27
28	29	30				

BROWN COUNTY COMMITTEE MINUTES

- Planning Commission Board of Directors (August 6, 2025)

To obtain a copy of Committee minutes:

https://www.browncountywi.gov/government/minutes_and_agendas/

OR

Contact the Brown County Clerk's Department

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, August 6, 2025 - 6:30 pm
Green Bay Metro Transportation Center
901 University Avenue, Commission Room, Green Bay, WI 54302

ROLL CALL:

Paul Blindauer	<u>x</u>	Patty Kiewiz	<u>Exc</u>	Jim Steffek	<u>x</u>
Corrie Campbell	<u>Exc</u>	Dane Lasecki	<u>Exc</u>	Andy Vanderloop	<u>Abs</u>
Norbert Dantine, Jr.	<u>x</u>	Dan Lindstrom	<u>Abs</u>	Nick Weber	<u>x</u>
Geoff Farr	<u>Abs</u>	Josh Lutzow	<u>x</u>	Matthew Woicek	<u>x</u>
Matt Goetsch	<u>Abs</u>	Gary Pahl	<u>x</u>	Gene Wojcik	<u>x</u>
Steve Grenier	<u>x</u>	Jim Pyle	<u>x</u>		
Mark Handeland	<u>x</u>	Mike Romes	<u>x</u>		
Matthew Harris	<u>x</u>	Pam Schauer	<u>x</u>		
Emily Jacobson	<u>x</u>	Dan Segerstrom	<u>Abs</u>	C. of Green Bay – Vacant x2	
Dave Kaster	<u>x</u>	Glen Severson	<u>Abs</u>	Br. Co. Bd. De Pere - Vacant	

Others Present: Lisa Conard, Mason Shea, Dan Teaters, and Ker Vang.

1. Welcome Mike Romes, representative for the Village of Suamico.

N. Dantine welcomed M. Romes to the commission.

2. Approval of the minutes of the June 4, 2025 regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by S. Grenier, seconded by G. Pahl to approve the minutes of the June 4, 2025 regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

3. Receive and place on file the draft minutes of the June 9, 2025 meeting of the Brown County Transportation Coordinating Committee.

A motion was made by S. Grenier, seconded by G. Pahl to receive and place on file the draft minutes of the June 9, 2025 meeting of the Brown County Transportation Coordinating Committee. Motion carried.

4. Discussion and action regarding the adoption of the State of Good Repair and Transit Asset Management (TAM) Performance Measures Targets for 2026.

M. Shea provided an overview of the measures and targets.

D. Kaster asked about the condition of the Transit Facility.

M. Shea noted that the facility has a rating of 3.75 on a scale of 1-5 with 5 being excellent. The target is 3. M. Shea provided an overview as to what elements of the building are factored into the score.

A motion was made by G. Pahl, seconded by E. Jacobson to adopt the State of Good Repair and Transit Asset Management (TAM) Performance Measures Targets for 2026. Motion carried.

5. Discussion and action regarding the adoption of the Public Transportation Agency Safety Plan (PTASP) Performance Measures Targets for 2026. Motion carried.

M. Shea provided an overview of the measures and targets.

A motion was made by G. Pahl, seconded by M. Harris to adopt the Public Transportation Agency Safety Plan (PTASP) Performance Measures Targets for 2026.

6. **Overview and Public Hearing:** Draft Major Amendment #4 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.

L. Conard provided an overview of the amendment noting that MPOs are asked to update the TIP whenever there are changes in project scope, funding amount, funding source, or schedule. L. Conard noted that WisDOT modifies its program throughout the year and has made several changes to its program and provided an overview. WisDOT has placed two electric vehicle charging station projects into the 2025 program. In addition, Green Bay Metro has finalized its 2025 program.

L. Conard noted that the TAM and PTASP performance targets that were adopted earlier in the evening are being incorporated into the TIP as required by law.

L. Conard opened the public hearing for comment.

L. Conard asked three times if anyone wished to speak. Hearing no comment, L. Conard closed the public hearing.

L. Conard informed the commission that all of the public participation requirements have been completed.

7. Discussion and action regarding Draft Major Amendment #4 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.

Discussion occurred regarding the electric vehicle charging station placement and the private/public partnership. L. Conard noted that these particular stations will be free for public use.

L. Conard noted that there are several websites/apps that offer the location of charging stations and if it is free or if there is a fee. The website for ChargeHub can be found here: <https://chargehub.com/en/legacy-map>

K. Vang also noted that a link can be found on the MPO webpage.

A motion was made by G. Pahl, seconded by E. Jacobson to approve Draft Major Amendment #4 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area. Motion carried.

8. Overview and discussion regarding the Brown County Coordinated Public Transit – Human Services Transportation Plan Update.

K. Vang provided an overview and noted that the federal transportation law requires projects selected for funding under the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program must be derived from a locally developed Coordinated Public Transit-Human Services Transportation Plan. The plan must be developed and approved through a process that includes participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers and other members of the public.

K. Vang invited the commissioners to attend the meeting as follows:

County Meeting
regarding the
Coordinated Public Transit-Human Services Transportation Plan for Brown County
Monday, September 8, 2025
Green Bay Metro Transportation Center
901 University Avenue
9:15 a.m.

9. Overview and discussion regarding the NE Wisconsin Intermodal Freight Study Phase 2.

D. Teaters provided an overview of the report prepared by the consulting firm of CPCS and in partnership with the East Central Wisconsin Regional Planning Commission (ECWRPC).

The report suggests that an intermodal freight facility is not warranted at this time but could be in the future and that the best location for such a facility should be located in the Oshkosh/Fond du Lac area near an existing Class I Railroad – Canadian National (CN).

The study also recommends that a public/private task force that would meet two to three times per year.

Discussion occurred regarding the current state of the rail industry (mergers), supply chain patterns and concerns (due to tariffs), and preferred location of such facility (outside of Brown County).

10. Brown County Planning Commission staff updates on work activities during the months of June and July, 2025.

A motion was made by S. Grenier, seconded by G. Pahl to receive and place staff updates on work activities during the months of June and July, 2025, on file. Motion carried.

11. Planning Director's Report.

D. Teaters turned the floor over to L. Conard to provide an update regarding the Draft Green Bay Metropolitan Planning Organization (MPO) 2055 Long-Range Transportation Plan Update. L. Conard noted the following:

- MPO staff has been busy developing a draft LRTP.
- WisDOT and FHWA have reviewed the document and provided comment.
- MPO staff has provided the Transportation Subcommittee a copy and will be discussing it on August 12.
- The MPO intends to release the draft for public comment on August 19 at which time the planning commission will receive an electronic copy.
- The MPO staff will present the draft to the BCPC Board of Directors on September 3 with approval consideration on October 1.

a. Staff recognition.

D. Teaters acknowledged Ker Vang as being named one the of most influential Asian-Americans in the State of Wisconsin by Madison365.

Wisconsin's Most Influential Asian American Leaders

Named by Madison365



Ker Vang is senior planner for Brown County in Northeast Wisconsin, a role in which he has served for four years following seven years as a transportation planner. He joined the county after three years with the Bay-Lake Regional Planning Commission in Green Bay. He previously led the Asian American Resource Center, formerly the Hmong Association of Green Bay, as executive director. He earned a bachelor's degree in urban and regional studies from UW-Green Bay and a master's degree in urban planning at UW-Milwaukee.

The commission offered congratulations.

D. Teaters noted that he has been busy working on the 2026 department budget as well as the MPO budget and work program.

D. Teaters noted that WisDOT has issued a request for applications for the STBG and TAP programs with applications due to WisDOT on August 29.

D. Teaters noted the commission has received two reimbursements for work on the All Hazard Mitigation Plan.

D. Teaters noted he would like to create an Air Photo Sustainability Fund. The idea would be to set aside funds annually and pay for a flight every third year. The air photos on the county's Brown Dog system are used by staff, Realtors, and many others. The idea is new and the details on how contributions to the fund would be made have yet to be determined.

12. Other matters.

None.

13. Adjourn.

A motion was made by G. Pahl, seconded by P. Blindauer to adjourn. Motion carried.

The meeting adjourned at 7:23 p.m.

**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
August 6, 2025**

June and July 2025 Staff Activity Reports

The recent major planning activities of Dan Teaters, Planning Director/MPO Director:

- Economic Development Activity
 - Attended the Ashwaubenon JRB meeting – 6/2/2025
 - Attended the monthly Economic Development Cabinet meeting – 6/3/2025 & 7/1/2025
 - Met with Iconica Group to discuss the potential redevelopment of the Bank Mutual Site – 6/11/2025
 - Attended a meeting with BC Administration and BC Executive to discuss the future of the Bank Mutual site – 6/23/2025
 - Attended the Ledgeview JRB meeting – 6/23/2025
 - Attended Suamico JRB Meeting – 7/9/2025
 - Acted as a public hearing panelist for the South Bridge Connector public hearing event held 7/9/2025
 - Held monthly meeting with Alan Peters at UWGB – 6/12/2025 & 7/10/2025
 - Attended a meeting with De Pere staff, BC Highway, and Robinson Metal to discuss options for expansion along South Bridge Connector route 7/10/2025
 - Attended the Greater Green Bay Chamber brand launch event 7/15/2025
 - Attended the NE WI DOT Region Economic Development Partners meeting – 7/23/2025
- Green Bay MPO – Meetings and Projects
 - Attended the Transportation Coordinating Committee meeting 6/9/2025
 - Met with MPO staff to discuss the Greater Green Bay Transportation Academy that is planned for the fall of 2025 – 6/9/2025
 - Met with Greater Green Bay Transportation Academy to discuss the MPO/BC Planning being a speaker/presenter – 6/16/2025
 - Attended the NE WI Intermodal Study core team meeting – 6/12/2025
 - Attended the NE WI Intermodal Freight Facility Coalition meeting – 6/23/2025
 - Attended the Q3 TMA meeting with DOT staff – 7/8/2025
 - Attended the Intermodal Convener discussion – 7/9/2025
 - Met with MPO staff to discuss functional classification system changes 7/11/2025
 - Attended the Q3 MPO Directors meeting – 7/22/2025
- Land Division Reviews & Sewer Service Area Planning (ESA's)
 - June
 - Completed 2 CSM reviews
 - Completed 1 subdivision plat review
 - July
 - Completed 3 CSM reviews
 - Completed 1 subdivision plat review
 - Met with Ledgeview staff and BC Zoning on site to discuss and ESA violation – 6/18/2025
 - Attended a site visit with Matt Heroth (BC Zoning) and the property owners of 3969 Gladiator Lane to discuss an ESA violation 7/11/2025

- Met with property owners of 3969 Gladiator Lane, Matt Heyroth (BC Zoning), Virbrecher staff to discuss the ESA amendment submittal and review process – 7/18/2025
- ERA Funding Meetings
 - Attended a meeting with the City of Green Bay to discuss the ERA2 funding with the developer – 6/2/2025
 - Attended a meeting with the City of Green Bay to discuss the ERA2 funding with the developer – 6/9/2025
 - Met with BC Admin and BC Executive to discuss updates related to the ERA2 money 6/9/2025
 - Attended a meeting with the City of Green Bay to discuss the ERA2 funding with the developer – 6/16/2025
- Attended the One Map Project Team meeting – 7/1/2025
- Attended PD&T meeting 6/3/2025 & 7/1/2025
- Attended a meeting with the NE Housing Region program coordinator to discuss program changes 7/8/2025
- Attended a meeting with PALS and Information Technology to discuss Catalis (former GCS software) 7/9/2025
- Met with BC Executive to discuss the sale of Brown County owned property near Apple Creek in the Town of Wrightstown – 7/14/2025
- Volunteered at the Brown County Picnic - 7/15/2025
- Attended several meetings with various PALS staff to work on 2026 budget
- Submitted two budget adjustments for the PALS Department.
- Held monthly Planning division staff meeting 6/17/2025 & 7/22/2025
- Held monthly PALS division managers meeting 6/19/2025 & 7/24/2025
- Attended the Brown County Planning Commission meeting 6/4/2025
- Met with Devon Christenson of the ADRC to discuss the ADRC and Central Kitchen projects – 6/16/2025
- Attended the Land Information Council meeting – 6/19/2025
- Hosted a meet and greet with the BC Executive – 6/24/2025
- Attended budget kick off meeting – 6/24/2025
- Met with WDNR staff to discuss an ESA violation in the Town of Scott – 6/25/2025
- Attended a product demonstration with EcolInteractive (E TIP software) – 6/25/2025

The recent major planning activities of Lisa Conard, Principal Planner:

- Finalized and submitted the first quarter financial report and invoice/reimbursement from WisDOT for MPO related activities. This includes detailing MPO staff hours by work element and preparing narrative of work activity. Worked with county finance staff to detail the MPO's direct expenses and indirect charges.
- Began the second quarter financial report and invoice/reimbursement from WisDOT for MPO related activities.
- Assisted the Director with developing scope and drafting project narratives for the 2026 MPO Transportation Planning Work Program.
- Continued writing the *Draft Green Bay Metropolitan Organization (MPO) 2055 Long-Range Transportation Plan (LRTP)*. Submitted Chapters 4 and 5 to WisDOT for review. Wrote Chapters 6 – Summary of Recommendations and Appendix B, which is an extensive summary the initial public engagement and stakeholder comments and responses to survey. Began creating public review and comment, open house, public hearing legal notices and outreach materials. Updated the Environmental Consultation mailing list.
- Finalized *Mid-Year Major Amendment #3 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area*.

- Created PowerPoint.
 - Presented amendment to the BCPC Board of Directors the evening of June 4.
 - Held public hearing.
 - Redemonstration of Fiscal Constraint.
 - Finalized amendment document.
 - Assigned MPO project numbers.
 - Submitted amendment to FHWA, FTA, and WisDOT for approval consideration.
- Began Draft Major *Amendment #4 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area*.
 - Coordination with WisDOT Northeast Region staff regarding .changes to its program.
 - Coordination with Metro regarding changes to its 2025 program.
 - Wrote amendment report which details additions and modifications being made to federally funded projects.
 - Scheduled public review, public comment period, and public hearing.
 - Prepared and issued public participation materials, social media posts, and legal notice.
 - Disseminated draft to approximately 210+ individuals and entities on the MPO's interested parties list.
- Processed one administrative modification to the 2025-2028 TIP at the request of WisDOT.
- Discussions/correspondence with WisDOT regarding the *Transportation Improvement Program (TIP)*. WisDOT has strongly encouraged all MPOs to “skip a year” in developing a new TIP. This will allow WisDOT the opportunity to align its much larger *Statewide Transportation Improvement Program (STIP)* process and document consistent with federal law. WisDOT has informed that the amendment process will continue, which will keep the current TIP up to date. The next new TIP would then be developed in the summer of 2026 with the publication of the *2027-2030 TIP* in the fall of 2026.
- Discussions/correspondence with WisDOT regarding new TIP process for incorporating projects seeking environmental document approval to include total improvement costs in MPO TIPs and the STIP.
- Continued with oversight as it relates to the Federal STBG, TAP, and CRP. Reviewed quarterly spreadsheets submitted by WisDOT Department Transportation Investment Management (DTIM). Attended quarterly meeting held by WisDOT DTIM to discuss current schedules and balances for STBG, TAP, and CRP on July 8. Brown County Highway Department to receive an additional \$111,081 above the MPO's allocation for equipment for signalized intersection improvements.
- Prepared and sent letter to potential applicants of the new 2026-2031 Surface Transportation Block Grant (STBG) Program and the 2026-2030 Transportation Alternatives Program (TAP) solicitations issued by WisDOT. The final applications are due on October 31. The BCPC Board of Directors will assign funding to projects in the spring of 2026.
- Worked with Senior Planner and Planner I to review and provide comment on WisDOT's first draft of the urban functional classification system that reflects the new Adjusted UAB.
- Reviewed the Public Transportation Agency Safety Plan (PTASP) and Transit Asset Management (TAM) performance measures and targets resolutions drafted by the new Planner I. The BCPC Board of Directors will consider the resolutions at a later date.
- Reviewed transit section of the new City of Green Bay Comprehensive Plan. Met with Transit Director and city planning staff to discuss plan corrections and content.
- Met with East Central Wisconsin Regional Planning Commission staff to discuss the use of an electronic TIP project management software system. Many MPOs in the country are transitioning to an “eTIP” process.
- Met with the Community Programs Director for 1000 Friends of Wisconsin regarding the upcoming Transportation Academy program. This 10-week course will be made available to area students and interested parties. The MPO staff has agreed to lead one session.

- Met with Green Bay Metro staff regarding new software platform, ReMix. Attended two meetings with ReMix staff. This software will allow for Metro to integrate fixed route bus, microtransit, and paratransit services operations. This will allow users to track fixed route bus and microtransit vehicles in real time using only one app. It also allows Metro to simplify the microtransit “trip rules” for riders.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Began working with new Planner I - Transportation/GIS, Mason Shea.
- Prepared and disseminated agenda and packet for the June 9 meeting of the Transportation Coordinating Committee (TCC). Chaired meeting.
- Attended the WisDOT local program symposium. The purpose of the symposium is to prepare federal transportation grant applicants for the upcoming local program project solicitation cycle.
- Participated virtually in the 3rd Quarter MPO/RPC Quarterly Directors Meeting on July 22.
- Participated virtually in the July 8th meeting of the Northeast Wisconsin Regional Access to Transportation Committee. The purpose of the committee is to address issues relating to transportation for low income populations, seniors, and individuals with disabilities. Emphasis is placed on coordination and funding.
- Attended the Public Informational Meeting for Brown County’s Safe Streets and Road for All project on July 24.
- Completed survey for input into Brown County’s Safe Street and Roads for All (SS4A) project.
- Participated in the Brown County Planning Commission Board of Directors meeting the evening of June 4. Presented items via PowerPoint. Recorded and wrote minutes.
- Attended Green Bay Transit Commission meetings on June 18 and July 23.
- Participated in BCPC staff meetings.

The recent major planning activities of Devin Yoder, Senior Planner:

Land Use/Local Assistance

General Planning Activities

- Participated in staff meetings.
- Assisted the public in general zoning and land use questions.
- Applied for a farmland preservation planning grant through DATCP to update Brown County’s Farmland Preservation Plan in 2026.
- Provided farmland preservation information for the Village of Greenleaf.
- Updated zoning map for the Town of Holland.
- Participated in Supervised Release Committee meetings on June 16th and July 21st.

Brown County All Hazards Mitigation Plan Update

- Began reviewing plan for update process.
- Met virtually with Wisconsin Emergency Management staff to review planning grant reporting requirements and general plan update questions.
- Coordinated with Brown County Emergency Management staff to schedule an advisory committee meeting for the Brown County All
- Met with the advisory committee for the Brown County All Hazards Mitigation Plan to provide an overview of the plan and the update process.
- Continued to update the plan’s data.
- Created a survey for municipalities to assess risks, hazards, and possible planning projects.
- Submitted quarterly report and grant invoices for reimbursement.

Land Division Reviews

- Certified Survey Maps (CSMs)
 - Began reviewing 4 new CSMs.

- Completed 7 CSM reviews.
- Signed and stamped 6 CSMs.
- Plats
 - Preliminary Plats
 - Began review of 1 preliminary plat.
 - Final Plats
 - Began review of 2 final plats.
 - Completed review of 6 final plats.
 - Signed and stamped 1 plat.
- Processed land division/subdivision applications as received.
- Reviewed and provided feedback on revised CSMs submitted by surveyors.
- Responded to questions from the general public, surveyors, and municipalities, as received.

Natural Resources Planning

Brown County Urban Service Area Water Quality Planning

- Assisted property owners with ESA questions via phone calls and emails.
- Assisted local municipalities in Sewer Service Areas with ESA questions regarding various site development proposals.
- Completed reviewing a sewer service area amendment in the Town of Ledgeview.
- Virtually attended a DNR water quality planning coordination meeting with other regional planning commissions.

Transportation Planning

Village of Ashwaubenon Bicycle and Pedestrian Plan

- Continued reviewing the current Bicycle and Pedestrian Plan for update.
- Reviewed and summarized public input data for the plan update.
- Presented public input data to the Ashwaubenon Bicycle and Pedestrian Committee on July 14.

The recent major planning activities of Todd Mead, Senior Housing Planner:

- Prepared and ordered three (3) initial Housing Quality Standards (HQS) site inspections for Northeastern Wisconsin Community Development Block Grant (CDBG) Housing Loan Program clients.
- Prepared and ordered one (1) initial HQS site inspection for a Brown County Revolving Loan Fund (RLF) Housing Loan Program client.
- Prepared and ordered two (2) interim HQS site inspections for CDBG clients.
- Prepared and ordered one (1) asbestos assessment for a CDBG client.
- Prepared and ordered two (2) lead-based paint assessments for CDBG clients.
- Prepared and ordered two (2) radon tests for CDBG clients.
- Prepared and ordered one (1) asbestos assessment for a Brown County RLF client.
- Prepared and ordered one (1) radon test for a Brown County RLF client.
- Prepared and ordered four (4) final site inspections for CDBG clients.
- Prepared and ordered one (1) lead-based paint clearance for a CDBG client.
- Prepared five (5) CDBG/RLF clients & contractors for their future rehabilitation projects.
- Opened six (6) new CDBG/RLF Rehabilitation applications.
- Opened two (2) new CDBG/RLF Downpayment Assistance application.
- Denied one (1) CDBG/RLF application.
- Prepared and closed seven (7) CDBG/RLF Housing Rehabilitation Loans.
- Prepared seven (7) CDBG/RLF Environmental Reviews.

- Prepared & corresponded with four (4) bid documents to CDBG/RLF applicants for future rehab projects.
- Reviewed & prepared four (4) mortgage loan satisfactions for existing CDBG/RLF clients due to project change orders or payoffs.
- Attended Brown County planning staff meetings in person.
- Attended a Brown County Lead-Paint Coalition Meeting via Microsoft Teams.
- Prepared and submitted Yr2026 PALS Planning Office housing program budget detail for CDBG/RLF Grant Program.
- Prepared for and attended in person a Door County housing attainable meeting.
- Prepared for & met in person with a Door County Habitat for Humanity director to discuss the regional housing program and to promote the housing program.
- Prepared for and submitted response of required information and documentation for the annual region housing program virtual desk monitoring audit with WDOA-DEHCR.
- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG/RLF counties and general outreach and marketing efforts for the housing program.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Continuing progress on NextGen 911 project. Attended meetings with AT&T, BC PSC, Dept of Military Affairs, and others. Weekly check-ins with vendor (Pro-West). Received data from Pro-West, proceeded to load into county enterprise v5 GIS database & QC. Participated in Operational Readiness Training meetings
- Completed GIS to 911 data refresh to apply updates, new addresses, streets, and boundary changes for use in CAD
- Worked with IT on build out of new GIS servers for Public Safety v5 GIS. Helped document v5 with new GIS system diagram.
- Coordinated and held Land Information Council meeting on June 19 to review plans for potential aerial photography in Spring 2026 and discuss account revenues prior to budget preparation.
- Completed retained fee & grant report for 2024 per state requirements.
- Set up GIS accounts & access for new staff
- Continued working on the “OneMap” project re-mapping wetlands, hydro, land cover in the additional Gilson Creek and Suamico River watersheds.
- Continued working on overhaul of GIS system (v4 to v5) to prepare for various system changes and requirements including NG911 and other updates.
- Continued work on Zoning’s POWTS “Pumper Portal” application. Talking to Esri about creating a packaged Solution for this.
- Created maps showing Highly Developed Shorelines for zoning ordinance changes
- Snowmobile trail report created & sent to Matt K. in Parks
- Sent updated Land Records to towns and villages.
- Assisted local municipalities with GIS information, data and processes.
- Attended staff meetings as needed.
- Completed LIO division 2026 budget
- ArcGIS licensing updates: Quotations & configurations for various county departments
- Revised extraterritorial zoning map layer & published to BrownDog online
- Attended Motorola Flex 911 GIS Pre-migration meeting. Prepared GIS servers and data for migration later this summer
- Created maps for Public Safety training.
- Watched some of the Esri User Conference online
- Collected GPS data for new boat launch for used as control points for dorne imagery and navigational light coordinates.
- Assisted with many other requests for information.

The recent major planning activities of Chad Miller, GIS Analyst:

- Made updates to the LOMA & Shoreland layers in GIS for the Zoning Department.
- Made updates the Environmentally Sensitive Areas (ESA) layers in GIS.
- Made updates to the 9-1-1 GIS layers such as address points and street centerlines.
- Assisted Property Listing with processing Certified Survey Maps.
- Assisted Property Listing with adding surveys to the Survey Index.
- Attended the Brown County NG911 Monthly Call.
- Attended the Wisconsin State NG911 GIS Monthly Call.
- Attended staff meetings.
- Provided GIS parcel data for multiple municipalities.
- Attended the Land Information Council meeting.
- Attended Project Status Calls for RFP Project #2726 – NextGen 911 GIS Data Preparation with Pro West.
- Attended the virtual Brown County Operational Readiness Testing (ORT) for the Statewide NG 9-1-1 Project.
- Performed drone flight for aerial photos and LIDAR of the Town of Scott Business Park.
- Processed drone flight aerial photos and LIDAR of the Town of Scott Business Park.
- Assisted Zoning Dept with GPS delineation for wetlands violation in the Town of Ledgeview
- Completed drone flights to obtain Ortho & LIDAR Imagery of the N-SU-19 & N-SU-26 non-metallic (sand pits) quarry sites.
- Processed drone flight aerial photos and LIDAR of the N-SU-19 & N-SU-26 non-metallic (sand pits) quarry sites.
- Completed drone flights to obtain Ortho, LIDAR Imagery & video of the Eagle’s Nest Boat Launch.
- Processed drone flight aerial photos and LIDAR of the Eagle’s Nest Boat Launch.
- Updated the map for the annual county directory for the Clerk’s office.
- Attended the Motorola WI Q3 Group Migration call in reference to upgrading the 9-1-1 software.
- Printed large poster for the County Employee Picnic.

The recent major planning activities of Ker Vang, Senior Planner (GIS/Transportation):

Outreach and Education

- Participated in a meeting with the new community program manager at 1000 Friends of Wisconsin to discuss speakers for the Community Transportation Academy (CTA) program.
- Participated in a meeting with GB Metro, MPO staff and 1000 Friends about the CTA for the Greater Green Bay area.
- Participated in the Leadership Green Bay Curriculum meeting on July 16.
- Participated in the ADRC Board of Directors meeting on July 24.
- Attended the Green Bay Active Communities Alliance meeting on June 4.

Long Range Transportation Plan

- Updated page number for all draft chapters and posted on the website for review.
- Updated Maps 3-7, 3-8, 4-10, 4-11, 4-12, and 4-13 with the new microtransit service area.
- Updated the roundabout inventory layer and provided staff with updated data.
- Updated map with chapter numbers.
- Updated committee and board members information.
- Reviewed draft chapter 4 and posted it on the website for review.
- Completed cover page for the plan.

Performance Measure Report

- Collected 2024 data for crash report from Wisconsin TOPS. (fatalities, serious injuries, bicycle and pedestrian injuries)

Section 5310 Program

- Sent out an email to all interested parties requesting application for 2026 projects.
- Prepared all application materials and posted them on the website.

Section 85.21 Program & Section 5310 Program

- Completed 2nd quarter report and uploaded to WisDOT Transportation Management System.
- Received and filed May and June invoices and reports for transportation providers (Curative Connections, Casa Alba, HHS and Salvation Army).
- Provided an update to the TCC members on the 2025 trust funded projects and expenditures during the TCC meeting on June 9.
- Attended the TCC meeting and presented the 2026 allocation and available funding for projects solicitation for FY 2026 in July.

Coordinated Public Transit – Human Services Transportation Plan Updates

- Prepared staff report for the August BCPC meeting.
- Began to put together a PowerPoint presentation for the county open house meeting.
- Completed draft Chapter 4 for review.

TIP

- Posted the draft 2025-2028 TIP Amendment #4 on social media and transportation webpage.
- Posted the updated 2025-2028 TIP road and highway project listing on the webpage with the changes from WisDOT.

Green Bay Metro

- Updated black route maps for routes (1, 6, 7, 8, 9, and 11).
- Update the Full Route System Centerfold.
- Updated the following transit route pages (1, 6, 7, 8, 9, 11 and Frequency Page). Updated and assembled the Transit Route Guide with the change to the pages.

Related Activity

- Participated in the MPO/RPC 3rd Quarterly Directors Meeting on July 22.
- Reviewed WisDOT proposed changes to the functional class system for the 2020 Green Bay urbanized area. Reviewed MPO's final draft map.
- Participated in the Green Bay MPO TMA 2025 3rd quarter meeting on July 8.
- Participated in the NEWRTC's meeting on July 8.
- Updated the 2020 Urbanized Area Boundary map and 2055 Metropolitan Planning Area boundary map.
- Participated in a meeting with East Central Wisconsin Regional Planning Commission staff to learn about EcoInteractive products (eTIP software) on June 25.
- Participated in a meeting with a staff member from BCHHS department to discuss creating an interactive GIS map for independent walking club on June 24.
- Completed TCC draft minutes for 6/9/2025 meeting.
- Researched and provided crash data at the intersection of Ontario Rd and Main Street (STH 141) for the Principal Planner.
- Transportation Planner I:

- Trained on how to edit, post and make changes to the PALS website.
- Helped set up computer programs (ArcGIS pro, mapping K drive, etc.).
- Helped to create and obtain login and password for WISLR and TOPS.
- Provided links to the different data sources for the Performance Measures Report.
- Provided transit and microtransit service GIS shapefile layers to a staff at the City of Green Bay for their comprehensive plan update.
- Completed four detour maps for the Fox River State Trail repaving project.
- Updated PALS website as needed.
- Participated in PALS staff monthly meeting.

The recent major planning activities of Mason Shea, Transportation/GIS Planner 1:

- Completed orientation/training for new employees (6/2)
- Began familiarizing myself with 2025 Transportation Planning Work Program and 2025-2028 TIP (6/2)
- Read and had meeting on Functional Classification Criteria and Procedures (6/3)
- Read Coordination Plan (6/3)
- Updated Metro Transit Guide pages (6/4, 6/9, 6/27, 6/30, 7/8, 7/9)
 - correcting spacing issues, grammar and some mapping
- Continued 2025 Performance report (6/4-6/6, 6/10-11,6/23)
 - Transit data, crash data, ped data
- Updated Bridges feature class in ArcGIS Pro (6/9)
 - Placed bridges on NHS layer to allow for easier/faster selections
- Created new NHS layer for Brown County
 - Centerline accurate data from 6/4/25 to replace WisDOT mapping layer. (6/9)
- Updated working file for BC crash data (years 2020-2024) (6/10)
- Created survey for future bike and ped plan update (6/10)
- Built resolutions for 2026 TAM and PTASP (6/10,6/18-19)
- CUBE software training (6/11-12)
- Created Crash feature layer in ArcGIS Pro (6/12)
- Attended 1,000 Friends of Wisconsin meeting to discuss future class (6/16)
- Reviewed other Wisconsin MPO presentations for class (6/16)
- Updated WisDOT curb cut layer from 2014-15 (6/16)
 - Created file of curb ramps that have been added since 2014-15 or were missing by WisDOT data (6/17)
 - Created map (6/17)
- Planning division staff meeting (6/17)
- Transit Commission meeting (6/18)
- Automated address assignment in excel (6/18)
- Created interactive story map for Performance Report (6/23-6/30)
- Met with independent walking club on interactive trail map (6/24)
- Meet and greet with County Executive (6/24)
- Created interactive Park and Ride map (6/24)
- Attended GB Metro meeting on microtransit update (6/24)
- Updated micro transit map (6/25)

- Interactive Walking Club dashboard (6/27, 6/30, 7/1, 7/2, 7/13-7/18)
- Performance report (7/2, 7/3)
- Address Assignment (7/2, 7/10, 7/17)
- LRTP Table of Contents (7/3, 7/28)
- Functional Classification System (7/3)
 - Identified differences in WisDOT and MPO recommendations (7/3)
 - Mapping and Review (7/7-7/17, 7/21-7/24)
 - Meetings (7/9, 7/11)
- STP, TAP, CRP schedule review (7/3)
- TMA Meeting (7/8)
- Paratransit ridership calculations (7/8-7/9)
- Remix software training (7/8, 7/10)
- Municipality mapping (7/11)
- BC Website updating (7/15)
- Community garden/Transit interactive map update (7/15-7/18)
- Transit additional remix layers (7/14-7/15)
- TAM and PTASP presentation review (7/18)
- Fox River Trail interactive map update (7/21-23)
- Trail Wayfinder map updates (7/21-)
- MPO/RPC Quarterly Directors Meeting (7/22)
- Brown County Trail web application creation (7/22-)