BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Jeremy Kral, *Executive Director*

MEETING OF THE HUMAN SERVICES BOARD
Thursday, December 12, 2013

SOPHIE BEAUMONT BUILDING, BOARD ROOM A
111 NORTH JEFFERSON, GREEN BAY, WI 54311
5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of November 14, 2013 Human Services Board Meeting.
4. Executive Director's Report.
5. Birth to Three Update.
6. Financial Report for Community Treatment Center and Community Programs.
7. *Statistical Reports.
    a. Monthly Inpatient Data – Community Treatment Center.
    b. Monthly Inpatient Data – Bellin Psychiatric Center.
    c. Child Protection – Child/Abuse/Neglect Report.
    d. Monthly Contract Update.
8. *Request for New Non-Continuous Vendor.
9. *Request for New Vendor Contract.
10. Other Matters.
11. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:
Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, November 14, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, John Van Dyck, Bill Clancy, Susan Hyland, JoAnn Graschberger

Excused: Craig Huxford, Helen Smits, Paula Laundrie

Also Present: Jeremy Kral, Executive Director
Tim Schmitt, Finance Manager

---

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:15 pm.

2. **Approve/Modify Agenda:**
GRASCHBERGER/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

Supervisor John Van Dyck entered at 5:16 p.m.

3. **Approve Minutes of October 10, 2013 Human Services Board Meeting:**
CLANCY/HYLAND moved to approve the minutes dated October 10, 2013.
The motion was passed unanimously.

4. **Executive Director's Report**

Executive Director Jeremy Kral presented and handed a written report to the board (attached).

Q: County Board Member Van Dyck asked if the nurse practitioner we are seeking specializes in psychiatric care.
A: Kral stated that a Nurse Practitioner at a medical clinic will have less certification that what we are looking for. We are seeking an Advanced Practice Nurse Prescriber who will have a special state credential to prescribe psychotropic medications.

VAN DYCK/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. **Financial Report**

Schmitt had submitted a written report with the board packet agenda. Schmitt stated there are two new reports about fund balance that will be included going forward.

Q: County Board Member Van Dyck asked if the $6 million amount is the well discussed fund balance for Human Services.
A: Schmitt answered yes and added that we did budge to use some of the money for 2013. Our original budget stated we would be using $2 million but we will most likely end up using less than that.

Q: County Board Member Van Dyck asked if there will be excess revenue again this year.
A: Schmitt stated that the CTC remodel project has come in under budget. We put in the budget $400,000 to use for high cost clients but have not done a detailed analysis of that yet. We look favorable for the budget thus far.

ANDREWS/GRASCHBERGER moved to receive and place on file.
Motion was carried unanimously.

6. Statistical Reports:
Please refer to the packet which includes this information.

7. Approval for New Non-Continuous Vendor:
Please refer to the packet which includes this information.

8. Request for New Vendor Contract:
Please refer to the packet which includes this information.

9. Other Matters:

Next Meeting: Thursday, December 12, 2013
5:15 p.m. – Sophie Beaumont Building, Board Room A

10. Adjourn Business Meeting:
HYLAND/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:29 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Phone (920) 448-6064 Fax (920) 448-6126

Tim Schmitt, *Budget & Finance Manager*

To: Human Services Board, Human Services Committee

Date: December 1, 2013

Subject: October 2013 financial results for Community Programs and Community Treatment Center

---

Financial results are reported year to date thru October 31, 2013.

Community Programs results show that a favorable budget to actual variance of $1.085M. Revenues are showing an unfavorable budget variance of $526K primarily due to a lag in receiving claim funding. CP is experiencing a favorable budget variance of $1.6 million for all expenses. $1.383M of this favorable variance is due to lower wage and fringe benefit costs due to open positions and lower than budget wages being paid. The transfer out line item has a $500K favorable variance due to lower costs expected and transferred to the CTC for the CBRF construction project.

The Community Treatment Center is experiencing an unfavorable budget variance of $831.9K. Revenues are lower than budget primarily due lower client admissions for both Brown County and out of county clients in the hospital and an unfavorable client payer mix in the nursing home. Expenses at the CTC show a favorable variance of $797.9K due to lower than budgeted wages and fringes for personnel changes due to a lower hospital census.

Community Programs

Through 10/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD	YTD Budget	YTD Variance (Fav) Unfav
Fund **201 - CP**											
REVENUE											
Property taxes	16,024,172.00	.00	16,024,172.00	1,335,347.67	.00	13,353,476.70	2,670,695.30	83	14,490,087.50	13,353,476.67	-
Intergovernmental	65,071,363.00	395,496.00	65,466,859.00	7,730,296.27	.00	54,264,590.27	11,202,268.73	83	50,710,984.21	54,555,715.83	291,125.56
Charges for sales and services	1,877,965.00	.00	1,877,965.00	143,825.29	.00	1,627,186.87	250,778.13	87	1,618,306.59	1,564,970.83	(62,216.04)
Intergovernmental charges for services	8,272,174.00	.00	8,272,174.00	1,178,838.31	.00	6,596,118.25	1,676,055.75	80	6,913,972.51	6,893,478.33	297,360.08
Miscellaneous revenue	16,000.00	1,000.00	17,000.00	2,288.05	.00	7,614.91	9,385.09	45	35,477.61	14,166.67	6,551.76
Rent	36,000.00	.00	36,000.00	3,000.00	.00	30,000.00	6,000.00	83	33,000.00	30,000.00	-
Contributions	.00	.00	.00	(133.50)	.00	5,232.23	(5,232.23)	+++	18,140.02	-	(5,232.23)
Charges to county departments	.00	.00	.00	.00	.00	.00	.00	+++	.00	-	-
Transfer in	29,100.00	5,394.00	34,494.00	2,425.00	.00	29,643.89	4,850.11	86	34,472.68	28,745.00	(898.89)
REVENUE TOTALS	$91,326,774.00	$401,890.00	$91,728,664.00	$10,395,887.09	$0.00	$75,913,863.12	$15,814,800.88	83%	$73,854,441.12	76,440,553.33	526,690.25
EXPENSE										-	
Personnel services	14,600,771.00	149,162.00	14,749,933.00	1,083,104.02	.00	11,308,565.29	3,441,367.71	77	10,849,579.47	12,291,610.83	(983,045.54)
Fringe benefits and taxes	5,955,066.00	114,015.00	6,069,081.00	456,769.13	.00	4,656,983.41	1,412,097.59	77	4,705,980.77	5,057,567.50	(400,584.09)
Employee costs	34,907.00	.00	34,907.00	842.90	.00	13,677.83	21,229.17	39	5,540.74	29,089.17	(15,411.34)
Operations and maintenance	1,428,494.00	55,130.00	1,483,624.00	140,994.51	6,762.16	1,101,689.90	375,171.94	75	1,072,642.31	1,236,353.33	(134,663.43)
Insurance costs	2,000.00	.00	2,000.00	.00	.00	1,000.00	1,000.00	50	2,000.00	1,666.67	(666.67)
Utilities	30,500.00	3,700.00	34,200.00	1,441.88	.00	23,980.39	10,219.61	70	12,623.71	28,500.00	(4,519.61)
Chargebacks	2,375,541.00	.00	2,375,541.00	187,673.87	.00	1,947,415.93	428,125.07	82	1,831,302.82	1,979,617.50	(32,201.57)
Purchased services	66,327,219.00	(15,246.00)	66,311,973.00	8,152,461.98	16.00	56,088,128.70	10,223,828.30	85	51,215,471.97	55,259,977.50	828,151.20
Contracted services	879,600.00	64,723.00	944,323.00	69,658.38	93,736.80	465,038.84	385,547.36	59	430,728.98	786,935.83	(321,896.99)
Medical expenses	400.00	.00	400.00	.00	.00	.00	400.00	0	.00	333.33	(333.33)
Judiciary Costs	85,000.00	.00	85,000.00	6,634.32	.00	55,838.86	29,161.14	66	104,962.50	70,833.33	(14,994.47)
Other	.00	.00	.00	.00	.00	.00	.00	+++	.00	-	-
Outlay	58,125.00	.00	58,125.00	(26,325.00)	.00	16,531.50	41,593.50	28	41,743.00	48,437.50	(31,906.00)
Transfer out	1,405,042.00	250,737.00	1,655,779.00	14,209.93	.00	879,541.71	776,237.29	53	154,385.79	1,379,815.83	(500,274.12)
EXPENSE TOTALS	$93,182,665.00	$622,221.00	$93,804,886.00	$10,087,465.92	$100,514.96	$76,558,392.36	$17,145,978.68	82%	$70,426,962.06	78,170,738.33	(1,612,345.97)
										-	
Fund **201 - CP** Totals										-	
REVENUE TOTALS	91,326,774.00	401,890.00	91,728,664.00	10,395,887.09	.00	75,913,863.12	15,814,800.88	83	73,854,441.12	76,440,553.33	$ 526,690.21
EXPENSE TOTALS	93,182,665.00	622,221.00	93,804,886.00	10,087,465.92	100,514.96	76,558,392.36	17,145,978.68	82	70,426,962.06	78,170,738.33	(1,612,345.97)
Fund **201 - CP** Totals	($1,855,891.00)	($220,331.00)	($2,076,222.00)	$308,421.17	($100,514.96)	($644,529.24)	($1,331,177.80)		$3,427,479.06	(1,730,185.00)	$ (1,085,655.76)

Brown County Human Services
Community Programs Fund balance forecast report

Special Revenue Fund: Funds used to acccount for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt servcie or capital projects
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	3300.100/200 Desig Subseq Yr Exp	3300.700 Desig Cap Proj	3300.400 Reserve for Prepaid	Total
Balance as of 1/1/2013	$ 4,920,095	$ 1,100,000	$ 210,618	$ 6,230,713
transfer	$ 1,100,000	$ (1,100,000)		$ -
				$ -
	$ 6,020,095	$ -	$ 210,618	$ 6,230,713

*Note: Fund balance does not represent cash on hand
Cash is consumed by working capital requirements (i.e. Accounts Receivable)

Fund Balance Reserves Detail (rounded to nearest $100K)	
HS Committee motion	$ 115,000.00
Reserve for prepaid	$ 210,618.00
Transfer to EMR	$ 316,890.00
transfer for phase III EMR	$ 53,630.00
Develop Interfaces for Phase III of EMR	$ 441,711.00
CTC Renovation	$ 500,000.00
Family Care Conversion	$ 1,000,000
Post Family Care Reserve	$ 1,300,000
LTC Unit - existing high cost clients	$ 600,000
Adult Behavioral Health Unit-existing high cost clients	$ 500,000
Agency wide high cost clients - Contingency	$ 1,000,000
Total	$ 6,037,849.00

CTC operating results

Through 10/31/13
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD	YTD Budget	YTD Variance (Fav) Unfav
Fund 630 - CTC												
REVENUE												
Property taxes		3,236,508.00	.00	3,236,508.00	269,709.00	.00	2,697,090.00	539,418.00	83	2,447,497.50	2,697,090.00	0.00
Intergovernmental		558,700.00	.00	558,700.00	50,225.00	.00	502,250.00	56,450.00	90	529,970.00	465,583.33	(36,666.67)
Fines and forfeitures		.00	.00	.00	.00	.00	.00	.00	+++	.00		0.00
Charges for sales and services		6,921,830.00	.00	6,921,830.00	321,323.95	.00	3,675,457.55	3,246,372.45	53	4,522,060.91	5,768,191.67	2,092,734.12
Intergovernmental charges for services		2,726,370.00	.00	2,726,370.00	250,033.24	.00	2,595,270.53	131,099.47	95	3,289,085.19	2,271,975.00	(323,295.53)
Miscellaneous revenue		5,500.00	.00	5,500.00	32.00	.00	1,546.69	3,953.31	28	7,015.09	4,583.33	3,036.64
Rent		165,330.00	.00	165,330.00	13,333.00	.00	138,664.00	26,666.00	84	134,496.68	137,775.00	(889.00)
Contributions		3,300.00	.00	3,300.00	155.00	.00	1,005.00	2,295.00	30	1,300.00	2,750.00	1,745.00
Charges to county departments		363,700.00	.00	363,700.00	133,923.60	.00	407,323.09	(43,623.09)	112	294,228.18	303,083.33	(104,239.76)
Capital contributions		.00	15,246.00	15,246.00	.00	.00	15,246.00	.00	100	49,805.00	12,705.00	(2,541.00)
Transfer in		.00	230.00	230.00	.00	.00	230.00	.00	100	17,772.00	191.67	(38.33)
	REVENUE TOTALS	$13,981,238.00	$15,476.00	$13,996,714.00	$1,038,734.79	$0.00	$10,034,082.86	$3,962,631.14	72%	$11,293,230.55	11,663,928.33	1,629,845.47
EXPENSE												
Cost of sales		6,700.00	.00	6,700.00	525.65	.00	4,195.82	2,504.18	63	4,202.52	5,583.33	(1,387.51)
Personnel services		7,297,010.00	230.00	7,297,240.00	547,989.91	.00	5,620,988.29	1,676,251.71	77	5,801,649.67	6,081,033.33	(460,045.04)
Fringe benefits and taxes		2,701,074.00	.00	2,701,074.00	203,010.58	.00	2,020,834.27	680,239.73	75	2,074,858.09	2,250,895.00	(230,060.73)
Employee costs		5,850.00	.00	5,850.00	1,239.63	195.00	5,251.13	403.87	93	1,882.14	4,875.00	376.13
Operations and maintenance		571,569.00	.00	571,569.00	48,064.79	1,308.00	459,921.00	110,340.00	81	400,866.53	476,307.50	(16,386.50)
Insurance costs		161,192.00	.00	161,192.00	13,205.00	.00	132,241.00	28,951.00	82	132,955.88	134,326.67	(2,085.67)
Utilities		7,000.00	.00	7,000.00	796.65	.00	7,415.99	(415.99)	106	6,998.13	5,833.33	1,582.66
Chargebacks		2,233,040.00	.00	2,233,040.00	166,558.05	.00	1,762,539.72	470,500.28	79	1,803,087.02	1,860,866.67	(98,326.95)
Contracted services		596,060.00	.00	596,060.00	47,066.56	.00	547,057.53	49,002.47	92	665,970.46	496,716.67	50,340.86
Medical expenses		332,750.00	.00	332,750.00	8,914.83	.00	250,249.19	82,500.81	75	257,228.52	277,291.67	(27,042.48)
Other		.00	.00	.00	.00	.00	.00	.00	+++	.00		-
Debt retirement		180.00	.00	180.00	10.10	.00	148.27	31.73	82	331.26	150.00	(1.73)
Depreciation		735,660.00	.00	735,660.00	61,035.10	.00	597,933.00	137,727.00	81	511,827.55	613,050.00	(15,117.00)
Outlay		.00	.00	.00	.00	.00	(418.00)	418.00	+++	(693.75)		(418.00)
Transfer out		68,813.00	.00	68,813.00	5,357.05	.00	57,995.65	10,817.35	84	58,265.14	57,344.17	651.48
	EXPENSE TOTALS	$14,716,898.00	$230.00	$14,717,128.00	$1,103,773.90	$1,503.00	$11,466,352.86	$3,249,272.14	78%	$11,719,429.16	12,264,273.33	(797,920.47)
Fund 630 - CTC Totals												
	REVENUE TOTALS	13,981,238.00	15,476.00	13,996,714.00	1,038,734.79	.00	10,034,082.86	3,962,631.14	72	11,293,230.55	11,663,928.33	1,629,845.47
	EXPENSE TOTALS	14,716,898.00	230.00	14,717,128.00	1,103,773.90	1,503.00	11,466,352.86	3,249,272.14	78	11,719,429.16	12,264,273.33	(797,920.47)
Fund 630 - CTC Totals		($735,660.00)	$15,246.00	($720,414.00)	($65,039.11)	($1,503.00)	($1,432,270.00)	$713,359.00		($426,198.61)	(600,345.00)	831,925.00

Brown County Human Services
Community Treatment Center Net Asset report

Enterprise Fund: Funds used to acccount for services provided on a total or partial cost recovery basis to parties outside the government
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	Unrestricted	Invest in Capital	Total
Balance as of 1/1/2013	$ 2,420,020	$ 19,245,125	$ 21,665,145
			$ -
			$ -
			$ -
			$ -
			$ -
			$ -
	$ 2,420,020	$ 19,245,125	$ 21,665,145

*Note: Net Assets do not represent cash on hand as the CTC produces negative cash-flow
Cash is consumed by working capital requirements (i.e. Accounts Receivable and Inventory)

BROWN COUNTY COMMUNITY TREATMENT CENTER

NOVEMBER STATISTICS 2013

ADMISSIONS	November	Year to Date 2013	Year to Date 2012
Voluntary - Mental Illness	1	221	77
Voluntary - Alcohol	0	0	27
Voluntary - AODA/Drug	0	0	5
Police Protective Custody - Alcohol	0	0	305
Commitment - Alcohol	0	0	2
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	1
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	64
Emergency Detention - Mental Illness	61	733	740
Court Order Prelim. - Mental Illness	0	5	6
Court Order Prelim. - Alcohol	0	0	7
Court Order for Final Hearing	0	3	3
Commitment - Mental Illness	0	0	0
Return from Conditional Release	4	68	136
Court Order Prelim. - Drug	0	2	2
Other	0	1	0
TOTAL	66	1033	1375

ADMISSIONS BY UNITS			
Nicolet Psychiatric Center	66	1033	1375
TOTAL	66	1033	1375

ADMISSIONS BY COUNTY			
Brown	47	679	867
Door	2	31	42
Kewaunee	2	27	41
Oconto	3	51	68
Marinette	0	36	61
Shawano	0	42	45
Waupaca	0	6	10
Menominee	1	16	14
Outagamie	0	28	42
Manitowoc	6	91	143
Winnebago	0	2	3
Other	5	24	39
TOTAL	66	1033	1375

NEW ADMISSIONS			
Nicolet Psychiatric Center	34	473	565
TOTAL	34	473	565

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	6	115	229
TOTAL	6	115	229

AVERAGE DAILY CENSUS	November	Year to Date 2013	Year to Date 2012
Nicolet Psychiatric Center	10	14	17
TOTAL	10	14	17

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	298	4522	5611
TOTAL	298	4522	5611

BED OCCUPANCY			
Nicolet Psychiatric Center	62%	47%	45%
TOTAL	62%	47%	45%

DISCHARGES			
Nicolet Psychiatric Center	65	1025	1248
TOTAL	65	1025	1248

DISCHARGE DAYS			
Nicolet Psychiatric Center	313	4521	5686
TOTAL	313	4521	5686

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	5	4	5
TOTAL	5	4	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	5	4	4
Door	4	4	5
Kewaunee	4	5	5
Oconto	2	4	6
Marinette	0	4	5
Shawano	3	4	3
Waupaca	0	3	5
Menominee	2	7	3
Outagamie	0	4	2
Manitowoc	6	6	5
Winnebago	0	8	0
Other	0	4	3
TOTAL	5	4	4

IN/OUTS	Current	YTD	2012
	3	25	105

BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY CHILD/ADOLESCENT ADMISSIONS
MONTH ENDING: NOVEMBER 2013

VOLUNTARY ADMISSIONS	30
INVOLUNTARY ADMISSIONS	14
VOLUNTARY INPATIENT DAYS	111
INVOLUNTARY INPATIENT DAYS	65
VOLUNTARY AVG. LENGTH OF STAY	3.7
INVOLUNTARY AV. LENTH OF STAY	4.06

Brown County Human Services

Report of Child Abuse/Neglect by Month

Month	2012	2013	% Increase
January	391	422	7.9%
February	409	333	-18.58%
March	408	396	-2.94%
April	427	476	11.5%
May	525	477	-9.14%
June	320	322	.6%
July	309	296	-4.2%
August	344	315	-8.43%
September	420	425	1.19%
October	462	446	-3.46%
November	385		
December	283		

Reports Investigated by Month

Month	2012	2013	% Increase
January	125	133	6.4%
February	123	115	-6.5%
March	146	127	-13.01%
April	156	162	3.8%
May	187	143	-2.35%
June	125	127	1.5%
July	119	112	-5.8%
August	144	109	-24.3%
September	162	147	-9.26%
October	151	144	-4.64%
November	139		
December	95		

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
ADAMS AFH	11/26/12	12/6/12	$98,929					$98,929
ADAMS, R AFH	) Jill 7/18/1	7/24/13	$6,176					$6,176
ADULT CARE LIVING OF NE WI	12/6/12	1/2/13	$227,902					$227,902
ADRC	12/12/12	1/16/13	$60,466					$60,466
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/13/12	1/3/13	$10,000	$10,000				$20,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	5/9/13	6/3/13	$25,000					$25,000
AMERICAN FOUNDATION OF COUNSELING SERVICES	12/3/12	1/10/13	$17,654					$17,654
ANDERSON RECEIVING HOME	12/3/12	12/6/12	$28,281					$28,281
ANGELS ON ARCADIAN	12/6/12	12/13/12	$1,211,198					$1,211,198
ANNA'S HEALTHCARE (COUNTRY LIVING)	12/6/12	1/31/13	$266,069					$266,069
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/3/12	1/14/13	$150,518					$150,518
APPLIED BEHAVIOR ANALYSTS LLC	1/2/13	1/31/13	$300,000	$0				$300,000
ARNOLD RECEIVING HOME	12/3/12	12/19/12	$50,059					$50,059
ARTISAN ASSISTED LIVING	2/14/13	2/27/13	$290,710					$290,710
ARTS AFH	11/26/12	12/21/12	$29,244					$29,244
ASPIRO INC	12/12/12	12/17/12	$3,701,781					$3,701,781
BELLIN PSYCHIATRIC CENTER	12/13/12	4/3/13	$10,000					$10,000
BERGER AFH	11/26/12	1/28/13	$56,991	$0	$0	$0	$0	$56,991
BETHESDA	12/14/12	1/2/13	$18,818					$18,818
BIRCH CREEK	12/12/12	1/7/13	$439,934					$439,934
BISHOPS COURT	12/12/12	12/17/12	$489,742					$489,742
BOLL ADULT CARE CONCEPTS	12/14/12	1/7/13	$684,518					$684,518
BOURASSA AFH	11/26/12	12/6/12	$18,698					$18,698
BORNEMANN NURSING HOME	12/6/12	12/21/12	$106,272					$106,272
BROTOLOC HEALTH CARE SYSTEMS	12/14/12	1/10/13	$820,210					$820,210
BRUNETTE AFH	11/26/12	12/12/12	$55,212	$0				$55,212
BRUSS SUPPORTIVE COMMUNITY LIVING	1/2/13	1/14/13	$270,686					$270,686
BUSSE AFH	11/26/12	12/13/12	$66,444					$66,444
CAPELLE AFH	11/26/12	12/6/12	$56,532					$56,532
CARE FOR ALL AGES	12/6/12	12/17/12	$85,846	$0				$85,846
CARRINGTON MANOR ASSISTED LIVING	1/2/13	1/7/13	$14,861					$14,861
CATHOLIC CHARITIES	12/12/12	1/10/13	$171,606					$171,606
CENTERPIECE LLC	12/13/12	1/2/13	$10,000	$0	$0	$60,000		$70,000
CENTURY RIDGE OF GREEN BAY, INC.	12/6/12	12/17/12	$329,054					$329,054
CEREBRAL PALSY INC.	1/24/13	1/25/13	$1,783,666					$1,783,666
CHILDRENS SERVICE SOCIETY	12/3/12	1/7/13	$54,444					$54,444
CHRISTENSEN AFH	11/26/12	12/3/12	$72,036					$72,036

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
CLARITY CARE INC	12/19/12	1/14/13	$2,183,611	$0	$0			$2,183,611
CLEARVIEW BRAIN INJURY CENTER	1/9/13	3/25/13	$75,000					$75,000
COMFORT KEEPERS INC	12/13/12	1/10/13	$684,869					$684,869
COMPASS DEVELOPMENT	1/16/13	1/28/13	$1,543,063	$0				$1,543,063
COMPASS DEVELOPMENT SHC INC	8/12/13	8/20/13	$230,000	$0				$230,000
CONLEY AFH	11/26/12	1/7/13	$35,757					$35,757
CONNECTIONS LLC	9/16/13	9/23/13	$10,000					$10,000
CROSSING THE BRIDGES	12/13/12	1/10/13	$10,000	$0				$10,000
CURO CARE LLC	12/19/12	1/2/13	$333,871	$40,000				$373,871
DARNELL RECEIVING HOME	12/3/12	1/9/13	$28,281					$28,281
DEATHERAGE-VELEKE AFH	11/26/12	1/7/13	$14,642	$1,850				$16,492
DEBAERE AFH	11/26/12	12/10/12	$68,100					$68,100
DEER PATH ASSISTED LIVING INC	4/24/13	5/6/13	$96,300					$96,300
DEER PATH ESTATES, INC.	1/7/13	1/16/13	$128,407					$128,407
DORN AFH	11/26/12	1/24/13	$40,642	$1,356				$41,998
DUDLEY AFH	to jill 3/4/13	3/18/13	$10,580					$10,580
DUNGARVIN WISCONSIN LLC	12/12/12	1/9/13	$686,930					$686,930
DYNAMIC FAMILY SOLUTIONS	12/13/12	2/20/13	$48,060	$0				$48,060
EAST SHORE INDUSTRIES	12/14/12	1/7/13	$58,824					$58,824
ELSNER AFH	11/26/12	12/6/12	$13,460	$500				$13,960
ENCOMPASS CHILD CARE	12/13/12	1/9/13	$124,250					$124,250
ENGBERG AFH	11/26/12	12/3/12	$39,216					$39,216
ETHAN HOUSE	12/3/12	12/10/12	$142,462					$142,462
FAMILY SERVICE OF NORTHEAST WI, INC.	1/24/13	2/4/13	$1,921,691	$21,122				$1,942,813
FAMILY TRAINING PROGRAM	12/13/12	12/19/12	$252,084					$252,084
FENLON AFH	11/26/12	11/29/12	$42,657					$42,657
G & I OCHS INC.	1/2/13	1/7/13	$1,906,847	$0	$0			$1,906,847
GAUGER AFH	11/26/12	12/6/12	$32,148					$32,148
GJT LLC	12/14/12	12/19/12	$30,000					$30,000
GOLDEN HOUSE	12/13/12	1/9/13	$63,086					$63,086
GOLTZ J. AFH	11/26/12	1/2/13	$23,472					$23,472
GONZALEZ AFH	11/26/12	1/17/13	$76,966					$76,966
GOODWILL INDUSTRIES	1/7/13	1/16/13	$98,825					$98,825
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	1/2/13	1/9/13	$75,000	$0	$0			$75,000
GRACYALNY, SUE	12/12/12	1/9/13	$70,000					$70,000
GREEN BAY TRANSIT COMMISSION	2/13/13		$217,406					$217,406
GREEN VALLEY ENTERPRISES INC	12/14/12	1/10/13	$50,000					$50,000

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
GRONSETH AFH	11/26/12	12/6/12	$43,848					$43,848
HARMONY LIVING CENTERS LLC	12/12/12	2/7/13	$107,042					$107,042
HEAD AFH	12/3/12	12/6/12	$77,582	$2,060	$0	$0		$79,642
HELPING HANDS CAREGIVERS	1/2/13	2/13/13	$341,088					$341,088
HIETPAS AFH	11/26/12	12/3/12	$24,104					$24,104
HOEFT AFH	11/26/12	12/10/12	$38,582					$38,582
HOME INSTEAD SENIOR CARE	1/9/13	1/16/13	$322,226					$322,226
HOMES FOR INDEPENDENT LIVING	12/19/12	1/24/13	$5,175,173					$5,175,173
IMPROVED LIVING SERVICES	12/19/12	1/2/13	$746,970	$0				$746,970
INFINITY CARE INC	12/12/12	12/19/12	$383,290	$0	$0			$383,290
INNOVATIVE COUNSELING(AUTISM)	12/12/12	2/4/13	$50,000	$0				$50,000
INNOVATIVE SERVICES	1/2/13	1/14/13	$13,847,375	$0	$0	$0	$0	$13,847,375
INTERIM HEALTHCARE STAFFING	12/12/12	2/20/13	$26,014					$26,014
J & DEE INC.	12/19/12	1/3/13	$1,488,473					$1,488,473
JASMER AFH	10/23/13	11/11/13	$3,180					$3,180
KAKUK AFH	11/26/12	1/7/13	$62,753					$62,753
KALISHEK AFH	11/26/12	1/2/13	$48,692					$48,692
KCC FISCAL AGENT SERVICES	12/13/12	1/3/13	$4,211,227	$0	$0			$4,211,227
KCC SERVICES INC	12/13/12	1/3/13	$5,000					$5,000
KINDRED HEARTS	12/12/12	1/2/13	$535,378	$0				$535,378
KLAPPER AFH	11/26/12	12/13/12	$23,760					$23,760
KLARKOWSKI AFH	12/6/12	1/23/13	$22,044	$5,500				$27,544
KLECZKA-VOGEL AFH	11/26/12	12/3/12	$77,376					$77,376
KLEIN, DR. (AUTISM)	12/12/12	12/17/12	$275,000	$0	$0			$275,000
KUNZ AFH	11/29/12	12/3/12	$66,124	$0				$66,124
KUSKE AFH	11/26/12	12/6/12	$25,692	$14,371				$40,063
LAD LAKE	5/8/13	6/27/13	$100,000					$100,000
LAKEWOOD ASSISTED LIVING	) Jill 9/26/1	10/2/13	$25,000					$25,000
LAMERS BUS LINES, INC.	12/13/12	1/2/13	$740,681					$740,681
LANCASTER GARDENS	12/12/12	1/7/13	$100,000					$100,000
LAURENT AFH	11/29/12	12/6/12	$49,464					$49,464
LEVY AFH	11/26/12	11/29/12	$18,096					$18,096
LISKA, JOANN	12/13/12	1/7/13	$16,000					$16,000
LUTHERAN SOCIAL SERVICES	12/19/12	2/20/13	$866,849	$0				$866,849
LUTHERAN SOCIAL SERVICES-HOMME	12/3/12	2/20/13	$91,330					$91,330
LYONS, KATHLEEN	3/6/13	3/18/13	$45,000					$45,000
MACHT VILLAGE PROGRAMS INC (ENDING 5/21/13)	12/12/12	1/2/13	$80,000					$80,000

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
MACHT VILLAGE PROGRAMS INC (STARTING 5/21/13)	5/24/13	5/24/13	$275,000					$275,000
MACHT VILLAGE PROGRAMS INC (STARTING 9/13/13)	9/18/13	9/30/13	$275,000					$275,000
MALINSKI AFH	12/3/12	12/6/12	$36,898					$36,898
MALONE AFH	12/3/12	12/6/12	$25,656					$25,656
MARLA VIST MANOR ASSISTED LIVING	12/12/12	1/7/13	$118,997					$118,997
MARTIN AFH	11/26/12	11/29/12	$18,621					$18,621
MATTHEWS SENIOR LIVING	3/20/13	3/28/13	$72,000					$72,000
MCCORMICK MEMORIAL HOME	12/12/12	1/3/13	$96,490					$96,490
MELOHN AFH	11/26/12	12/3/12	$38,592					$38,592
MILQUETTE AFH	11/26/12	12/3/12	$21,528					$21,528
MOMMAERTS RECEIVING HOME	12/3/12	12/13/12	$28,281					$28,281
MORAINE RIDGE LLC	9/23/13	10/21/13	$120,000					$120,000
MOSSFLOWER HARBOUR	3/28/13	4/10/13	$32,000	$0				$32,000
MYSTIC ACRES LLC	12/19/12	1/7/13	$146,501					$146,501
MYSTIC CREEK LLC	12/19/12	1/7/13	$103,728					$103,728
MYSTIC MEADOWS LLC	12/19/12	1/7/13	$143,839					$143,839
NEMETZ AFH	11/26/12	12/3/12	$53,456	$2,000				$55,456
NEW COMMUNITY SHELTER INC	12/13/12	1/9/13	$40,000					$40,000
NEW CURATIVE REHABILITATION	12/19/12	1/9/13	$1,209,461					$1,209,461
NEW VISIONS TREATMENT HOMES OF WI, INC	12/3/12	1/10/13	$39,163					$39,163
NEW VIEW INDUSTRIES	1/7/13	2/11/13	$69,624					$69,624
NORTHWEST PASSAGE	12/6/12	1/14/13	$83,976					$83,976
OPTIONS LAB INC	12/13/12	1/7/13	$5,000					$5,000
OPTIONS TREATMENT	12/19/12	1/2/13	$367,183					$367,183
ORLICH AFH	12/19/12	1/7/13	$94,966					$94,966
OSTAPYUK AFH	11/29/12	12/7/12	$45,072					$45,072
PANTZLAFF AFH	11/29/12	1/7/13	$71,928					$71,928
PARAGON INDUSTRIES	12/19/12	2/4/13	$813,804					$813,804
PARENT TEAM	12/13/12	1/7/13	$78,240	$70,000				$148,240
PARENTEAU AFH	11/26/12	12/3/12	$41,964					$41,964
PARMENTIER AFH	11/26/12	12/19/12	$80,900	$1,200				$82,100
PATIENT PINES	12/12/12	12/21/12	$60,000	$0				$60,000
PHOENIX BEHAVIORAL HEALTH SERVICES	9/25/13	10/21/13	$10,000					$10,000
PNUMA HEALTH CARE	1/2/13	1/7/13	$294,394					$294,394
PRODUCTIVE LIVING SYSTEMS	12/19/12	2/13/13	$783,427					$783,427
RAVENWOOD BEHAVIORAL HEALTH	1/15/13	2/20/13	$100,982					$100,982
REBEKAH HAVEN	1/2/13	1/10/13	$89,323	$0				$89,323

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
REHAB RESOURCES	12/12/12	1/2/13	$89,040					$89,040
REM-WISCONSIN II, INC.	12/19/12	2/6/13	$1,732,848					$1,732,848
RENNES ASSISTED LIVING CORP	10/23/13	11/4/13	$20,000					$20,000
RESCARE WISCONSIN INC	12/12/12	2/11/13	$20,539					$20,539
ST. VINCENT HOSPITAL	12/19/12	1/10/13	$172,342	$0				$172,342
SALDANA AFH	11/26/12	1/7/13	$17,617					$17,617
SCHAUMBERG, LAURIE	1/22/13	2/12/13	$15,000					$15,000
SCHULTZ AFH	11/26/12	1/16/13	$104,220					$104,220
SELTZER AFH	11/26/12	1/2/13	$23,076					$23,076
SKORCZEWSKI AFH	11/26/12	12/2/12	$18,660					$18,660
SLAGHT AFH	11/26/12	12/17/12	$46,676					$46,676
SMET AFH	11/26/12	1/17/13	$52,481					$52,481
SOUTHERN HOME CARE SERVICES	12/12/12	2/11/13	$57,365	$10,000				$67,365
STARR/DINGER AFH	jill 11/28/1	12/10/12	$43,812					$43,812
STEVENS AFH	11/26/12	12/3/12	$18,621					$18,621
TALBOT AFH	11/26/12	12/3/12	$23,778					$23,778
TANZI AFH	11/29/12	12/10/12	$84,442					$84,442
TIPLER AFH	11/29/12	12/3/12	$61,080					$61,080
TREMPEALEAU CO HEALTH CARE	1/7/13	1/17/13	$758,935	$0				$758,935
VALLEY PACKAGING INC.	2/11/13	2/20/13	$15,466					$15,466
VANLANEN RECEIVING HOME	allison 8/12	8/22/13	$9,427					$9,427
VERBONCOUER AFH	11/26/12	1/2/13	$69,934	$0				$69,934
VILLA HOPE	3/6/13	3/13/13	$1,373,370	$94,000				$1,467,370
WARREN, JOHN MD	1/9/13	1/16/13	$113,000					$113,000
WAUSAUKEE ENTERPRISES	12/12/12	1/7/13	$26,489					$26,489
WEBER RECEIVING HOME	12/3/12	12/10/12	$28,281					$28,281
WEYENBERG AFH	11/26/12	12/6/12	$21,036					$21,036
WILLOWCREEK AFH	1/24/13	1/28/13	$479,419					$479,419
WILLOWGLEN ACADEMY	12/6/12	1/2/13	$9,528					$9,528
WISCONSIN EARLY AUTISM PROJECT	12/12/12	12/21/12	$500,000	$0	$0			$500,000
YU AFH	11/26/12	1/3/13	$16,786					$16,786
ZAMBON AFH	11/26/12	12/3/12	$20,592	$1,000				$21,592
ZIELKE, JON AFH	11/26/12	1/10/13	$32,802					$32,802
ZIESMER AFH	11/26/12	12/3/12	$77,580					$77,580
TOTAL			$65,856,713	$274,959	$0	$60,000	$0	$66,191,672
2013 Contracts Sent: 183								

Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Amdt #3	Amdt #4	Updated Contract Amount
2013 Contracts Returned: 182								

Brown County Human Services

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: November 18, 2013

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	**SERVICES**	**DATE REQUESTED**	**DATE APPROVED**
Travelodge of Green Bay	Services	1-8-13	2-20-13
Detrie Construction Inc.	Rent/Services	1-22-13	3-20-13
Northern Guardianship & Financial Inc.	Guardianship Services	1-24-13	3-20-13
BRING IT! Errands & Delivery	Supportive Home Care	1-24-13	3-20-13
Treu, Jennifer	Respite	1-24-13	3-20-13
Compass Counseling Wausau	Counseling	1-29-13	3-20-13
J.K. Flooring, LLC	Services	1-30-13	3-20-13
Advocates for Independent Living II, LLC	Services	2-5-13	3-20-13
Miller, Sandra K	Respite	2-7-13	3-20-13
Gussert, Christine	Volunteer Guardian	2-21-13	4-17-13
Davis, Donica	Volunteer Guardian	2-21-13	4-17-13
Grant, Mary Ann	Mileage	3-6-13	4-17-13
Kallas, Kim	Respite	3-6-13	4-17-13
Total Care Enterprises LLC	Snow Removal	3-6-13	4-17-13
Danen, Barbara	Rent	3-8-13	4-17-13
Turf Pro	Snow Removal	3-13-13	4-17-13
Dalbec, Mary	Daycare	3-18-13	4-17-13
Medicoping LLC	Supportive Home Care	3-18-13	4-17-13
Professional Services Group, Inc	Services	4-4-13	5-15-13
Pendleton, Elizabeth	Respite	4-4-13	5-15-13
Easy Communications dba Slavic Languages Group	Translation	4-10-13	5-15-13
Catalano, Sandra	Respite	4-12-13	5-15-13
Nellis, Eric	Respite	4-22-13	6-19-13
DeLeon, Oscar	Mileage	5-2-13	6-19-13
Coppens, Mike	Rent	5-2-13	6-19-13
Amedisys Home Health	Supportive Home Care	5-2-13	6-19-13
Midwest Dental	Dental Care	5-6-13	6-19-13
Woodside Lutheran Home & Woodside Manors	Rent	5-10-13	6-19-13

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	**SERVICES**	**DATE REQUESTED**	**DATE APPROVED**
Weinfurter, Denise	Rent	5/23/13	7-17-13
Pamperin, Annette	Respite	5/29/13	7-17-13
Northwest Transportation Specialists	Transportation	6/7/13	7-17-13
Childers, Jacob	Mileage	6/7/13	7-17-13
Virtues, Anne	Respite	6/10/13	7-17-13
Portage County Sheriff's Dept.	Juvenile Detention	6/11/13	7-17-13
ManorCare Health Systems	Rent	6/13/13	7-17-13
Pine Crest Village LLC	RCAC	6/14/13	7-17-13
Pank Chiropractic	Chiropractic care	6/19/13	9-18-13
Arms of Angels Transport	Transportation	6/21/13	9-18-13
Buss, Julie	Respite	7/9/13	9-18-13
All About Kids	Daycare	7/11/13	9-18-13
Bialozynski, Arlene	Respite	7/18/13	9-18-13
Smith, Jennifer	Respite	7/18/13	9-18-13
Videos for Tomorrow	Video Services	7/19/13	9-18-13
Drivers 2B LLC	Drivers Ed Classes	7/24/13	9-18-13
CW Solutions	ES Training	8/6/13	9-18-13
Michel, Mark	Rent	8/20/13	
Rock, Amy	Respite	8/20/13	
Little Rock Fence	Construction Services	9/6/13	
Potthast O & M Services LLC	Training	9/6/13	
Carpenter Ear & Hearing SC	Professional Services	9/6/13	
Rehab Arices, LLC	Services	9/10/13	
Young, Jamie	Respite	9/24/13	
Echo Ridge Dental Clinic	Services	10/15/13	
APRIA Healthcare	Equipment	10/17/13	
Communication Pathways LLC	Autism Services	10/21/13	
Bauer, Shannon	Respite	11/7/13	

Brown County Human Services

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: November 18, 2013

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	**SERVICES**	**CONTRACT AMOUNT**	**DATE REQUESTED**	**DATE APPROVED**
Dudley Adult Family Home	Adult Family Home	$10,580	2-28-13	4-17-13
Mossflower Harbour	CBRF	$31,500	3-19-13	5-15-13
Age Well Centre for Life Enrichment	RCAC	25,000	5-2-13	6-19-13
Lad Lake Inc.	Child Care Institution	$100,000	5-3-13	6-19-13
Adams, R. Adult Family Home	Adult Family Home	$6,175	7-1-13	8-21-13
Compass Development SHC	SHC Services	$230,000	7-24-13	9-18-13
Phoenix Behavioral Health Services, LLC	Autism Services	$5,000	8-6-13	9-18-13
VanLanen Receiving Home	Receiving Home	$9,427	8-6-13	
Moraine Ridge LLC	RCAC	$120,000	9-3-13	
Lakewood Assisted Living	CBRF	$25,000	9-20-13	
Rennes Asstd Living Corp	RCC	$25,000	9-26-13	