BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Erik Pritzl, *Executive Director*

MEETING OF THE HUMAN SERVICES BOARD
Thursday, January 14, 2016

COMMUNITY TREATMENT CENTER, ROOM 365
3150 GERSHWIN DRIVE, GREEN BAY, WI 54311
5:15 P.M.

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of December 10, 2015 Human Services Board Meeting.
4. Executive Director's Report.
5. Administrator Report (CTC).
    a. NPC Monthly Report.
    b. QAPI Summary Report.
6. Financial Report for Community Treatment Center and Community Programs.
7. *Statistical Reports.
    a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
    b. Monthly Inpatient Data – Bellin Psychiatric Center.
    c. Child Protection – Child Abuse/Neglect Report.
    d. Monthly Contract Update.
8. *Request for New Non-Continuous Vendor.
9. Other Matters.
10. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:
Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Board** was held on Thursday, December 10, 2015 in Board Room A of the Sophie Beaumont Building, 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Bill Clancy, Carole Andrews, Jo Ann Graschberger, Susan Hyland, Helen Smits

Also Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Eric Johnson, Finance Manager

1. **Call Meeting To Order.**
The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. **Approve/Modify Agenda.**

GRASCHBERGER/LAUNDRIE moved to approve the agenda.
The motion was passed unanimously.

3. **Approve Minutes of November 12, 2015 Human Services Board Meeting.**

CLANCY/ANDREWS moved to approve the minutes dated November 12, 2015.
The motion was passed unanimously.

4. **Executive Director's Report.**

Executive Director Erik Pritzl noted that his report was included in the agenda packet. He said that his department holds all-agency meetings two or three times a year. This year they did this in spring and fall. Pritzl said they will continue on that schedule as spring is a good time to talk about progress and initiatives and fall is a good time to talk about the budget process. He also reported that his department recently held an Agency Fair. This was an activity that was brought about because there is a gap of knowledge internally of people knowing what each department does. Booths were put together by each program area and Pritzl said they were very creative and some amazingly neat things were done. There were different activities and handouts and other informational things at the booths to explain what each program area does. It is the intention to hold a similar event in the spring for the public.

The other thing Pritzl commented on was the printout of the Bay Lake Consortium profile that was in the agenda packet. He said this is an extract from the state report and that Economic Support came in a few months ago to talk about all 11 consortiums operating in the state. The printout shows how we are performing, what the strengths are and what the opportunities to improve may be. Pritzl noted that there are almost 42,000 cases open which equates to about 6% of the state. A question was asked how to go about an improvement plan and if areas that need improvement were specified. Pritzl responded that the strengths are shown on the handout in green and there is also a list of opportunities to improve including things such as

training resources, workload leveling and additional consolidated teams or a leads team and evaluating available positions for consortium-wide roles. Pritzl stated that the consortiums have to operate together and find ways to specialize to get more done. He said the part he wanted this Board to be made aware of is how much work the consortium is doing in terms of output.

LAUNDRIE/HYLAND moved to receive and place on file.
The motion was passed unanimously.

5. **Administrator Report (CTC).**
   a. **NPC Monthly Report.**
   b. **QAPI Summary Report.**

Hospital & Nursing Home Administrator Luke Schubert referred to his report in the agenda packet and reported that there was a situation with a provider that came in to provide dental, podiatry, optometry, and audiology services that was going through potential bankruptcy. The contract with this company was terminated. There is only one other provider in the area that provides all four of those services on-site and Schubert has decided to move forward with this company, Health Drive, for these on-site services.

Schubert continued that there were three unsubstantiated complaints for the month and no regulatory activity. With regard to the QAPI, Schubert reported that there was one root cause in November in which a staff member was injured while placing a client into seclusion. The client also ended up pulling the sprinkler head from the seclusion room which set off the whole sprinkler system in the area causing some flooding damage. One of the after actions from this event was an opportunity to educate staff members more on their positions when transferring clients. A question was asked how the client was able to reach the sprinkler head and Schubert responded that the ceiling in that area is very low. An assessment of alternative options such as placing a sprinkler head guard over the sprinkler head or possibly allowing the sprinkler head to be capped off in that area will be requested by Facilities Maintenance.

ANDREWS/SMITS moved to receive and place on file Items 5 a & b.
The motion was passed unanimously.

6. **Financial Report for Community Treatment Center and Community Programs.**

Finance Manager Eric Johnson noted that as of the end of October, 2015 Community Programs is at 86% for revenues and 86% for expenses. He explained that because the transition to Family Care began on July 1, 2015 instead of March 1, 2015 as originally anticipated, year-to-date percentage used statistics for both revenues and expenses are higher than normally expected with reporting 10 of 12 months (83%). Johnson continued that there is a possibility that there will be higher expenses in comparison to revenues for the last two months of the year because some programs are capped at a certain amount of revenue and these caps are being reached.

With regard to the CTC, Johnson reported that October was a favorable month as explained in his report and that the census was good for September and October which helped with the numbers. He also noted that there is a possibility that they will be revisiting the collectability of

the receivables at CTC as the method that was used up to this point estimated collection percentage all the way out to 12 months and then after 12 months they assume they are not collectible. It is felt that perhaps they should step down the collectability percentage gradually over the course of a year rather than just letting it completely fall off after a year.

ANDREWS/HYLAND moved to receive and place on file.
The motion was passed unanimously.

7. **Statistical Reports.**
   a. **Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**
   b. **Monthly Inpatient Data - Bellin Psychiatric Center.**
   c. **Child Protection - Child Abuse/Neglect Report.**
   d. **Monthly Contract Update.**

8. **Request for New Non-Continuous Vendor.**

9. **Request for New Vendor Contract.**

LAUNDRIE/ANDREWS moved to receive and place on file Items 7 a-d and 8 and 9.
The motion was passed unanimously.

10. **Other Matters.** None.

11. **Adjourn Business Meeting.**

LAUNDRIE/ANDREWS moved to adjourn.
The motion was passed unanimously.
Chairman Lund adjourned the meeting at 5:33 pm

Respectfully submitted,

Therese Giannunzio
Recording Secretary

NPC Monthly Report

1. **Patient Care Issues** - There are no new concerns to report.

2. **Contracted Services Issues** - We have completed a sole-source contract with Health Drive to make on-site dental, podiatry, audiology, and optometry services available for our clients. The majority of Health Drives' providers will be coming from the local Green Bay market area to provide these client services. New client service additions will include on-site dental extractions and more extensive restorative dental care availability.

   We have re-initiated monthly focused medication advisory meetings with Streu's Pharmacy. We have been resolving concerns of low-level on a timely basis at this meeting with our consultant pharmacist from Steu's in attendance. We will begin drafting the pharmacy services request for proposal to assess future service needs in anticipation of our upcoming June 30, 2016 pharmacy contract expiration.

3. **Summary of patient complaints** - There were no client complaints on Nicolet during the month of December.

4. **Federal/State Regulatory Concerns** - There were no regulatory health inspection surveys conducted in December.

5. **Approval of Medical Staff appointments** - There are no new medical staff appointments for the month of December.

6. **Other Business** - We have begun planning efforts to restructure our employee training program regarding Crisis Prevention Institute (CPI) and Restraint and Seclusion for staff incident response efforts in the hospital.

   We have initiated several new systems to comply with pay for performance reporting standards in the psychiatric hospital in order to receive additional Medicare and Medicare available funding for services rates for client care provided on the unit.

***Respectfully submitted by*: Luke Schubert**, NHA: Hospital and Nursing Home Administrator

QAPI Summary Report
Nicolet Psychiatric Center
Prepared on January 5, 2016
Submitted by: Luke Schubert, NHA: Hospital and Nursing Home Administrator

Quality Assurance and Performance Improvement (QAPI) meetings are currently held monthly at BCCTC and include representation from administration, medical staff, nursing, social services, food/nutrition services, health information management, laboratory services, housekeeping services, facilities maintenance, billing services, electronic medical record systems, pharmacy, and the human services board. The most recent meeting was held on December 30, 2015 to review November's data. The next meeting is scheduled for January 27, 2016 and will be a quarterly meeting. Below is a summary of the main areas of focus reviewed at December's QAPI committee meeting.

Root Cause Analysis/Sentinel Events

We had one sentinel event in December. A client successfully eloped from Nicolet. Police were notified in response to the incident. There was no adverse outcome. Our root-cause assessment indicated a need to make an immediate environmental change to move a storage bin's location on the premises. Other suggested environmental considerations for change were determined to have to wait for action in the Spring season with warmer weather due to construction modification needs. We will re-assess the environment at that time for additional changes.

Pharmacy

We are conducting monthly medication advisory meetings with the DONs, RN Staff Educator, Administrator, and Streu's Pharmacy representative. Pharmacy audits will continue on a weekly basis, with the results being reviewed at the Medication Advisory and QAPI meetings with the Director of Nursing for the Hospital and Nursing Home present.

Contingency medications and the medication storage room continue to be audited weekly with positive overall compliance results regarding reconciliation and medication delivery systems that meet the goals of the facility. The reconciliation of contingency medications and tracking of medication errors also continues to be audited with results meeting the current goals of the facility. The facility is planning to move forward with an automated medication dispensing system on or before July 2016, and will be sending out an RFP for pharmacy service prior to March 2016.

Infection Control

Infection control data continues to be monitored and reported on regularly at monthly Infection Control meetings as well as at monthly and quarterly QAPI meetings. Infection rates and prescribed antibiotic use continues to be within acceptable limits as defined by the hospital staff. There have not been any infection outbreaks on the hospital. Infection control education has been added to Relias learning and will be monitored for compliance by the Staff Educator. Flu vaccination policy was reviewed for inpatient and outpatient staff at the Community Treatment Center. We currently are at 96 % staff compliance with vaccination consents, with 94 % of staff consenting to the flu vaccination offering. The

remaining 4 % of staff not in compliance were on-call employees who have not responded and have been notified that they are not able to work until compliance is achieved with this initiative.

Treatment and Discharge Planning

A minimum number of five charts per week are audited to ensure that treatment plans are initiated within 24 hours of admission and that treatment plans are individualized with the inclusion of interdisciplinary approaches and discharge planning. Audits resulted in 92.7% compliance for December. The treatment plan process continues to improve towards the facilities goal. Education was provided to staff identified for corrective audit action follow up.

Psychosocial Assessments

A minimum number of five charts per week are audited to ensure that the psychosocial assessment is entered into the medical record within 24 hours and that the content is appropriate. We exceeded our goal with 99.5 % audit compliance in December.

Hospital Group Participation Audits

A minimum number of five charts per week are audited to ensure that the hospital group participation documentation is being properly recorded in the medical record and that alternatives are being offered if groups are declined or missed. The group schedule has been updated to include groups led by social workers, COTAs, nursing staff, and registered dietitians. Group participation documentation rates met the facility goal for the month at a rate of 93.9 % compliance.

H&P Medical Record Audits

H&P compliance continues to improve so that H&Ps are recorded in the medical record within 24 hours or documentation of refusal is noted. December audits resulted in 92.5% compliance. Education has been completed with the NP's related to this process. Dr. Warren is expanding his contracts offering with medical NP services that we anticipate will help us to achieve this quality goal as we proceed into 2016.

BID Form Audits

Background Information Disclosure (BID) forms are completed on hire and every four years after. Staff members who have not had a recent BID form are identified and then required to complete a new BID form. This audit is complete. The QAPI team will continue to monitor a small sample of files to ensure continued compliance. There were no issues noted this month.

Other 2016 Goals:

We introduced a plan for participation in the hospital pay for performance incentive, which prior Administration elected to forgo. There are three programs related inpatient Medicaid payment, Medicare payment, and Provider based-billing payment. Each program has a 2 % associated payment

rate penalty for non-participation. These new quality initiative goals associated with this program will be included in our 2016 QAPI plan as focused goal areas.

We also identified that we were not specifically addressing the OIG Work plan goals within our quality monitoring efforts, which will also be implemented in 2016.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

BROWN COUNTY HUMAN SERVICES

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P.O. Box 22188
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Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board, Human Services Committee

Date: January 5, 2014

Subject: November 2015 financial results for Community Programs and Community Treatment Center

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As of 11/30/15 Community Programs YTD revenues were recorded as $71,988,633 or 91% of total annual budgeted revenues. Expenses through November were recorded as $73,676,036 also 91% of the 2015 budget, resulting in a deficit of $1,687,402 compared to an overall 2015 budgeted deficit of $1,907,986. These numbers appear reasonable for 11 of 12 months elapsed YTD. However, in preparing year end projections for the different Community Program operating units, it was discovered that a significant number of contractors submit monthly invoices too late for inclusion in month end accounting and so a significant amount of expense for November services is not included in the YTD expense total noted above. Also, a number of programs have reached the maximum contracted amount from the state, so no further revenue will be recorded for these contracts in December. Because of the unfavorable impacts to both expense and revenue which will be reflected in December, the year-end deficit for Community Programs is anticipated to exceed budget by a considerable amount. Projections by individual operating unit are in progress and are expected to be available for review prior to the Human Services Board and Human Services Committee meetings later in January.

Financial results for the Community Treatment Center in November were impacted by an unfavorable adjustment of approximately $160,000 to the allowance for uncollectible accounts reflecting a change in accounting to more realistically adjust the collectible value of accounts gradually over 12 months after which they are considered completely uncollectible unless cash is received. The previous method of accounting decreased collectible values only partially over 12 months then recorded the majority of bad debt expense when an account reached 12 months old. Operating results for the month of November without this adjustment were very close to the average monthly budgeted deficit of $66,358 due to solid census for all of the operating units.

	November Census	YTD Census	Budgeted Census
Nursing Home	63.0	61.4	62.0
Hospital	10.7	10.1	11.0
CBRF	4.2	1.7	6.0

Respectfully Submitted,

Eric Johnson
Finance Manager

Community Programs

Through 11/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 201 - CP										
REVENUE										
Property taxes		15,060,752.00	.00	15,060,752.00	1,255,062.67	.00	13,805,689.37	1,255,062.63	92	13,976,161.87
Intergov Revenue		43,793,652.00	18,134,296.00	61,927,948.00	2,471,964.28	.00	56,315,116.42	5,612,831.58	91	76,048,834.52
Public Charges		1,960,068.00	.00	1,960,068.00	135,985.02	.00	1,766,979.91	193,088.09	90	1,913,771.88
Miscellaneous Revenue		19,400.00	.00	19,400.00	1,393.02	.00	72,709.59	(53,309.59)	375	32,969.84
Other Financing Sources		30,700.00	.00	30,700.00	2,558.00	.00	28,138.00	2,562.00	92	48,525.04
	REVENUE TOTALS	$60,864,572.00	$18,134,296.00	$78,998,868.00	$3,866,962.99	$0.00	$71,988,633.29	$7,010,234.71	91%	$92,020,263.15
EXPENSE										
Personnel Costs		18,252,054.00	1,023,624.00	19,275,678.00	1,503,753.39	.00	17,439,090.16	1,836,587.84	90	18,254,674.11
Operating Expenses		44,450,998.00	17,102,671.00	61,553,669.00	2,552,067.59	18,354.80	56,223,917.50	5,311,396.70	91	73,839,895.78
Outlay		69,507.00	8,000.00	77,507.00	.00	35,421.00	13,027.90	29,058.10	63	(425.00)
	EXPENSE TOTALS	$62,772,559.00	$18,134,295.00	$80,906,854.00	$4,055,820.98	$53,775.80	$73,676,035.56	$7,177,042.64	91%	$92,094,144.89
	Fund 201 - CP Totals									
	REVENUE TOTALS	60,864,572.00	18,134,296.00	78,998,868.00	3,866,962.99	.00	71,988,633.29	7,010,234.71	91	92,020,263.15
	EXPENSE TOTALS	62,772,559.00	18,134,295.00	80,906,854.00	4,055,820.98	53,775.80	73,676,035.56	7,177,042.64	91	92,094,144.89
	Fund 201 - CP Totals	($1,907,987.00)	$1.00	($1,907,986.00)	($188,857.99)	($53,775.80)	($1,687,402.27)	($166,807.93)		($73,881.74)
	Grand Totals									
	REVENUE TOTALS	60,864,572.00	18,134,296.00	78,998,868.00	3,866,962.99	.00	71,988,633.29	7,010,234.71	91	92,020,263.15
	EXPENSE TOTALS	62,772,559.00	18,134,295.00	80,906,854.00	4,055,820.98	53,775.80	73,676,035.56	7,177,042.64	91	92,094,144.89
	Grand Totals	($1,907,987.00)	$1.00	($1,907,986.00)	($188,857.99)	($53,775.80)	($1,687,402.27)	($166,807.93)		($73,881.74)

CTC Operating Results

Through 11/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC										
REVENUE										
Property Taxes		2,578,283.00	.00	2,578,283.00	214,856.92	.00	2,363,426.12	214,856.88	92	2,380,828.12
Intergov Revenue		3,893,727.00	.00	3,893,727.00	365,935.87	.00	3,348,102.01	545,624.99	86	3,792,993.04
Public Charges		4,914,426.00	.00	4,914,426.00	184,766.97	.00	2,511,746.20	2,402,679.80	51	3,917,238.00
Miscellaneous Revenue		1,534,626.00	.00	1,534,626.00	132,298.78	.00	1,338,892.21	195,733.79	87	1,414,339.47
Other Financing Sources		.00	6,799.00	6,799.00	.00	.00	24,799.00	(18,000.00)	365	10,186.00
	REVENUE TOTALS	$12,921,062.00	$6,799.00	$12,927,861.00	$897,858.54	$0.00	$9,586,965.54	$3,340,895.46	74%	$11,515,584.63
EXPENSE										
Personnel Costs		9,427,173.00	6,799.00	9,433,972.00	768,603.71	.00	8,245,375.63	1,188,596.37	87	8,782,417.60
Operating Expenses		4,290,189.00	.00	4,290,189.00	356,341.01	.00	3,917,085.66	373,103.34	91	4,016,137.70
Outlay		.00	.00	.00	.00	.00	633.67	(633.67)	+++	.00
	EXPENSE TOTALS	$13,717,362.00	$6,799.00	$13,724,161.00	$1,124,944.72	$0.00	$12,163,094.96	$1,561,066.04	89%	$12,798,555.30
Fund 630 - CTC Totals										
	REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	897,858.54	.00	9,586,965.54	3,340,895.46	74	11,515,584.63
	EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,124,944.72	.00	12,163,094.96	1,561,066.04	89	12,798,555.30
Fund 630 - CTC Totals		($796,300.00)	$0.00	($796,300.00)	($227,086.18)	$0.00	($2,576,129.42)	$1,779,829.42		($1,282,970.67)
Grand Totals										
	REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	897,858.54	.00	9,586,965.54	3,340,895.46	74	11,515,584.63
	EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,124,944.72	.00	12,163,094.96	1,561,066.04	89	12,798,555.30
Grand Totals		($796,300.00)	$0.00	($796,300.00)	($227,086.18)	$0.00	($2,576,129.42)	$1,779,829.42		($1,282,970.67)

BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER 2015 BAY HAVEN STATISTICS

ADMISSIONS	December	2015	2014
Voluntary - Mental Illness	16	150	408
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	1
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	16	150	409

AVERAGE DAILY CENSUS	December	2015	2014
Bay Haven	1	2	5
TOTAL	1	2	5

INPATIENT SERVICE DAYS			
Bay Haven	38	596	1699
TOTAL	38	596	1699

BED OCCUPANCY			
Bay Haven	8%	11%	31%
TOTAL	8%	11%	31%

DISCHARGES			
Bay Haven	15	150	409
TOTAL	15	150	409

ADMISSIONS			
Bay Haven	16	150	409
TOTAL	16	150	409

DISCHARGE DAYS			
Bay Haven	46	596	1747
TOTAL	46	596	1747

ADMISSIONS BY COUNTY			
Brown	14	117	338
Door	1	5	9
Kewaunee	0	5	5
Oconto	0	5	9
Marinette	0	0	3
Shawano	1	12	10
Waupaca	0	0	0
Menominee	0	2	0
Outagamie	0	1	4
Manitowoc	0	2	23
Winnebago	0	0	0
Other	0	1	8
TOTAL	16	150	409

AVERAGE LENGTH OF STAY			
Bay Haven	3	4	4
TOTAL	3	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	3	5	4
Door	1	1	4
Kewaunee	0	2	6
Oconto	0	2	3
Marinette	0	0	4
Shawano	3	3	8
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	0	2
Manitowoc	1	1	3
Winnebago	0	0	0
Other	0	2	3
TOTAL	3	4	4

NEW ADMISSIONS			
Bay Haven	13	109	269
TOTAL	13	109	269

READMIT WITHIN 30 DAYS			
Bay Haven	2	10	33
TOTAL	2	10	33

In/Outs	Current	YTD	2014
	3	5	1

BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER 2015 NICOLET PSYCHIATRIC CENTER STATISTICS

ADMISSIONS	DEC	YTD 2015	YTD 2014
Voluntary - Mental Illness	22	150	112
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	67	730	749
Court Order Prelim. - Mental Illness	0	2	5
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	10	7
Commitment - Mental Illness	0	0	0
Return from Conditional Release	2	66	92
Court Order Prelim. - Drug	0	0	0
Other	0	4	0
TOTAL	91	962	965

AVERAGE DAILY CENSUS	December	YTD 2015	YTD 2014
Nicolet Psychiatric Center	9	10	11
TOTAL	9	10	11

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	279	3650	3848
TOTAL	279	3650	3848

BED OCCUPANCY			
Nicolet Psychiatric Center	56%	63%	66%
TOTAL	56%	63%	66%

DISCHARGES			
Nicolete Psychiatric Center	91	968	967
TOTAL	91	968	967

ADMISSIONS			
Nicolet Psychiatric Center	91	962	965
TOTAL	91	962	965

DISCHARGE DAYS			
Nicolet Psychiatric Center	305	3643	3891
TOTAL	305	3643	3891

ADMISSIONS BY COUNTY			
Brown	58	668	612
Door	3	23	32
Kewaunee	3	22	26
Oconto	2	40	58
Marinette	2	32	31
Shawano	3	31	31
Waupaca	1	3	7
Menominee	0	6	7
Outagamie	5	16	16
Manitowoc	7	72	100
Winnebago	0	4	4
Other	7	45	41
TOTAL	91	962	965

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	3	4	4
TOTAL	3	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	4
Door	2	2	4
Kewaunee	4	5	3
Oconto	1	2	3
Marinette	1	3	4
Shawano	5	4	4
Waupaca	2	1	5
Menominee	0	1	16
Outagamie	5	3	3
Manitowoc	2	3	4
Winnebago	0	2	2
Other	6	5	4
TOTAL	3	3	4

NEW ADMISSIONS			
Nicolet Psychiatric Center	53	475	467
TOTAL	53	475	467

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	4	114	93
TOTAL	4	114	93

In/Outs	Current	YTD	2014
	7	65	33

BELLIN PSYCHIATRIC CENTER
BROWN CO
INVOLUNTARY AND VOLUNTARY
CHILD/ADOLESCENT ADMISSIONS
DEC. 2015

VOLUNTARY ADMISSIONS	27
INVOLUNTARY ADMISSIONS	16
VOLUNTARY INPATIENT DAYS	110
INVOLUNTARY INPATIENT DAYS	81
VOL. AV. LENGTH OF STAY	3.7
INVOL AV. LENGTH OF STAY	5.1

Report of Child Abuse/Neglect by Month

Month	2014	2015	% Change from 2014 to 2015
January	403	415	2.98%
February	433	403	-6.9%
March	427	444	3.98%
April	485	453	-7.06%
May	474	407	-14.14%
June	351	319	-9.12%
July	308	319	3.571%
August	301	272	-9.63%
September	437	430	-1.6%
October	438	436	-2.0%
November	413	409	-4.0%
December	394	405	-1.1%
Total	4864	4531	-3.33%

Reports Investigated by Month

Month	2014	2015	% Increase
January	152	135	-11.18%
February	140	120	-14.29%
March	157	139	-11.46%
April	166	124	-33.87%
May	157	120	-23.57%
June	129	117	-9.30%
July	136	102	-25.0%
August	108	91	-15.74%
September	154	134	-12.99%
October	138	132	-6.0%
November	113	99	-14.0%
December	119	233	***11.4%
Total	1669	1546	-12.3%

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 1/5/2016

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ADAMS, L AFH	AFH	12/11/14	1/6/15	$111,218	$111,218
ADAMS, R AFH	AFH	12/11/14	12/22/14	$27,049	$27,049
ADRC	Other	11/20/14	12/1/14	$72,000	$72,000
ADULT CARE LIVING OF NE WI	CBRF	11/20/14	12/8/14	$205,640	$205,640
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	Foster Care	12/15/14	1/6/15	$15,000	$15,000
ADVOCATES, EXTENSION LLC	Children	1/8/15	1/15/15	$120,000	$120,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	RCAC	1/26/15	1/29/15	$240,000	$240,000
AGNESIAN HEALTHCARE INC	Autism	12/11/14	2/2/15	$22,100	$22,100
ALL ABOUT KIDS, INC.	Children	12/15/14	1/12/15	$130,800	$130,800
AMERICAN FOUNDATION OF COUNSELING	Children	4/14/15	4/20/15	$100,000	$100,000
ANDERSON CAMPBELL EDUCATIONAL TEACHING & CONSULTING	Children	11/3/15	12/15/15	$24,000	$24,000
ANGELS ON ARCADIAN	CBRF	11/20/14	12/1/14	$1,531,200	$2,347,125
ANGELS TOUCH ASSISTED LIVING	CBRF	11/20/14	1/6/15	$175,000	$175,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	CBRF	11/20/14	12/18/14	$445,641	$445,641
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	Foster Care	12/15/14	1/12/15	$180,000	$180,000
ARTISAN ASSISTED LIVING	CBRF	11/20/14	12/22/14	$480,566	$480,566
ARTS AFH	AFH	11/20/14	11/24/14	$30,132	$30,132
ASPIRO INC	Other	1/8/15	1/19/15	$3,396,518	$3,396,518
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	Other	2/9/15	4/27/15	$40,000	$40,000
BELLIN PSYCHIATRIC CENTER	Other	3/16/15	3/26/15	$10,000	$10,000
BENNIN, MARILYN	Children	12/15/14	1/26/15	$9,000	$9,000
BETHESDA	CBRF	12/11/14	1/6/15	$14,300	$14,300
BETTER DAYS MENTORING LLC		8/27/15	9/25/15	$15,000	$15,000
BIRCH CREEK	CBRF	11/20/14	1/8/15	$1,235,182	$1,235,182
BISHOPS COURT	CBRF	11/20/14	1/8/15	$1,304,662	$1,304,662
BOLL ADULT CARE CONCEPTS	AFH	12/22/14	1/6/15	$825,000	$825,000
BORNEMANN CBRF	CBRF	12/11/14	1/6/15	$282,919	$282,919
BOURASSA AFH	AFH	11/20/14	12/9/14	$18,720	$18,720
BROTOLOC HEALTH CARE SYSTEMS	CBRF	12/12/14	1/6/15	$982,600	$982,600
BRUNETTE AFH	AFH	11/20/14	12/1/14	$52,152	$52,152
BRUSS SUPPORTIVE COMMUNITY LIVING	AFH	11/20/14	12/4/14	$273,214	$273,214
BUSSE AFH	AFH	11/20/14	12/1/14	$66,444	$66,444
CAPELLE AFH	AFH	1/26/15	2/2/15	$63,572	$63,572
CARE FOR ALL AGES (CFAA)	CBRF	12/18/14	1/8/15	$156,000	$156,000
CARRINGTON MANOR ASSISTED LIVING	CBRF	11/20/14	11/25/14	$92,628	$92,628
CATHOLIC CHARITIES	Other	12/15/14	12/22/14	$173,406	$173,406
CENTERPIECE LLC	Autism	12/11/14	12/18/14	$150,000	$150,000
CENTURY RIDGE OF GREEN BAY, INC.	CBRF	11/20/14	12/1/14	$387,932	$387,932
CEREBRAL PALSY INC.	Other	1/8/15	1/15/15	$1,510,200	$1,510,200
CEREBRAL PALSY OF MIDEAST WI INC	Other	11/20/14	12/9/14	$4,800	$4,800
CHILDRENS SERVICE SOCIETY	Foster Care	12/15/14	1/15/15	$25,000	$25,000
CHRISTENSEN AFH	AFH	11/20/14	12/1/14	$74,357	$74,357
CLARITY CARE INC	CBRF	11/20/14	12/18/14	$1,838,347	$1,894,734
COGNITIVE CONCEPTS	AFH	11/20/14	1/13/15	$278,977	$372,606
COMFORT KEEPERS	Home Health	3/16/15	4/6/15	$600,000	$600,000
COMPASS DEVELOPMENT	AFH	11/20/14	1/15/15	$1,198,927	$1,198,927
COMPASS DEVELOPMENT SHC INC	Home Health	11/20/14	1/15/15	$500,000	$500,000
CONLEY AFH	AFH	11/20/14	11/24/14	$36,645	$36,645
CONNECTIONS LLC	Autism	12/15/14	12/22/14	$25,000	$25,000
THE COTTAGES AT MEADOWLANDS	CBRF	11/20/14	12/1/14	$39,871	$39,871
CURO CARE LLC	AFH	12/11/14	1/6/15	$503,440	$503,440
DARNELL RECEIVING HOME	Receiving Home	12/15/14	2/2/15	$13,140	$15,878
DEATHERAGE-VELEKE AFH	AFH	11/20/14	12/1/14	$20,759	$20,759
DEBAERE AFH	AFH	11/20/14	12/11/14	$69,240	$69,240
DEER PATH ASSISTED LIVING INC	CBRF	12/11/14	1/8/15	$182,500	$188,815
DENMARK SENIOR LIVING	CBRF	7/15/15	7/20/15	$7,500	$7,500
DODGE COUNTY (DBA CLEARVIEW)	CBRF	3/2/15	3/16/15	$285,795	$285,795
DORN AFH	AFH	11/20/14	12/2/14	$22,008	$22,008
DUNGARVIN WISCONSIN LLC	Other	11/20/14	12/4/14	$686,931	$686,931
DYNAMIC FAMILY SOLUTIONS	Children	12/15/14	1/6/15	$59,400	$139,400
EAST SHORE INDUSTRIES	Other	11/20/14	12/1/14	$46,594	$46,594
ELSNER AFH	AFH	11/20/14	1/26/15	$14,348	$14,348
EMERALD SHORES	CBRF	3/17/15	4/9/15	$35,000	$57,000
ENCOMPASS CHILD CARE	Children	12/15/14	1/6/15	$15,000	$15,000
ENGBERG AFH	AFH	11/20/14	12/1/14	$39,216	$39,216
FAMILY SERVICE OF NORTHEAST WI, INC.	Children	12/15/14	1/6/15	$2,173,415	$2,303,415
FAMILY TRAINING PROGRAM	Children	12/15/14	2/2/15	$155,000	$155,000
FENLON AFH	AFH	11/20/14	12/1/14	$48,137	$48,137

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 1/5/2016

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
G & I OCHS INC.	CBRF	11/20/14	12/1/14	**$1,936,174**	$1,936,174
GAUGER AFH	AFH	11/20/14	12/1/14	**$32,844**	$32,844
GOLDEN HOUSE	Other	12/18/14	1/6/15	**$63,086**	$63,086
GOLTZ J. AFH	AFH	11/20/14	12/8/14	**$24,360**	$24,360
GONZALEZ AFH	AFH	12/18/14	1/19/15	**$79,062**	$79,062
GOODWILL INDUSTRIES	Other	11/20/14	12/1/14	**$77,166**	$77,166
GREEN BAY TRANSIT COMMISSION NO CONTRACT	Transportation	---	---	**$400,000**	$400,000
GRONSETH AFH	AFH	11/20/14	11/25/14	**$44,736**	$44,736
HARMONY LIVING CENTERS LLC	CBRF	11/20/14	1/6/15	**$221,838**	$221,838
HAUGEN AFH	AFH	2/17/15	2/24/15	**$16,435**	$16,435
HEAD AFH	AFH	11/20/14	12/1/14	**$87,826**	$87,826
HELPING HANDS CAREGIVERS	Home Health	11/20/14	12/1/14	**$350,000**	$350,000
HIETPAS AFH	AFH	11/20/14	12/1/14	**$24,992**	$24,992
HOEFT AFH	AFH	11/24/14	12/2/14	**$29,713**	$29,713
HOME INSTEAD SENIOR CARE	Home Health	11/20/14	12/8/14	**$200,000**	$200,000
HOMES FOR INDEPENDENT LIVING	Other	11/20/14	12/8/14	**$6,252,622**	$6,612,755
IMPROVED LIVING SERVICES	AFH	12/22/14	1/6/15	**$943,100**	$943,100
INFINITY CARE INC	CBRF	11/20/14	12/1/14	**$380,128**	$380,128
INNOVATIVE COUNSELING	Autism	12/15/14	2/5/15	**$50,000**	$50,000
INNOVATIVE SERVICES	Other	2/9/15	2/23/15	**$13,430,200**	$13,430,200
INTERIM HEALTHCARE STAFFING	Home Health	11/20/14	2/9/15	**$25,000**	$25,000
J & DEE INC.	CBRF	11/20/14	12/1/14	**$1,821,000**	$1,821,000
JASMER AFH	AFH	12/11/14	1/6/15	**$13,608**	$13,608
KAKUK AFH	AFH	11/20/14	12/4/14	**$32,292**	$32,292
KCC FISCAL AGENT SERVICES	Other	1/8/15	1/15/15	**$4,200,000**	$4,200,000
KCC SERVICES INC	Other	11/20/14	11/25/14	**$2,000**	$2,000
KINDRED HEARTS	CBRF	11/20/14	12/8/14	**$890,100**	$890,100
KLARKOWSKI AFH	AFH	12/11/14	2/3/15	**$22,932**	$37,300
KLECZKA-VOGEL AFH	AFH	11/20/14	12/4/14	**$77,376**	$77,376
KLEIN, DR.	Autism	12/15/14	12/22/14	**$50,000**	$50,000
KPI INC (KATHI PAPA, INC)	Other	11/20/14	12/1/14	**$12,400**	$12,400
KRUEGER RECEIVING HOME	Receiving Home	12/15/14	1/6/15	**$13,140**	$13,140
KUSKE AFH	AFH	11/20/14	11/24/14	**$25,692**	$25,692
LAD LAKE	Children	12/22/14	1/6/15	**$40,000**	$40,000
LAKEWOOD ASSISTED LIVING	CBRF	11/20/14	12/22/14	**$64,000**	$64,000
LAMERS BUS LINES, INC.	Transportation	1/22/15	1/29/15	**$850,000**	$850,000
LANCASTER GARDENS	CBRF	1/27/15	2/2/15	**$37,000**	$37,000
LAURENT AFH	AFH	11/20/14	12/9/14	**$50,352**	$50,352
LAURENT, SALLY AFH	AFH	5/5/15	5/11/15	**$12,432**	$12,432
LEVY, LYNN AFH	AFH	8/3/15	8/19/15	**$12,138**	$12,138
LISKA, JOANN	Other	12/15/14	1/13/15	**$5,000**	$5,000
LUND VAN DYKE INC	Autism	12/18/14	1/6/15	**$210,000**	$210,000
LUTHERAN SOCIAL SERVICES	CBRF	12/22/14	1/15/15	**$900,000**	$900,000
MACHT VILLAGE PROGRAMS INC	Children	1/6/15	1/15/15	**$600,000**	$650,000
MARLA VISTA MANOR ASSISTED LIVING	CBRF	11/20/14	11/24/14	**$129,404**	$216,417
MARTIN AFH	AFH	11/20/14	12/8/14	**$19,509**	$19,509
MATTHEWS SENIOR LIVING	CBRF	11/20/14	1/22/15	**$202,380**	$202,380
MCCORMICK MEMORIAL HOME	CBRF	11/20/14	12/1/14	**$198,484**	$198,484
MELOHN AFH	AFH	4/23/15	5/4/15	**$23,712**	$23,712
MILQUETTE AFH	AFH	11/20/14	12/4/14	**$22,344**	$22,344
MORAINE RIDGE LLC	RCAC	11/20/14	12/8/14	**$200,000**	$200,000
MYSTIC ACRES LLC	AFH	12/11/14	1/6/15	**$70,812**	$70,812
MYSTIC CREEK LLC	AFH	12/11/14	1/6/15	**$105,000**	$105,000
MYSTIC MEADOWS LLC	AFH	12/11/14	1/6/15	**$149,400**	$149,400
NEMETZ AFH	AFH	11/20/14	12/1/14	**$71,744**	$71,744
NEW COMMUNITY SHELTER INC	Other	12/15/14	1/6/15	**$40,000**	$40,000
NEW CURATIVE REHABILITATION	Other	2/5/15	2/12/15	**$1,124,415**	$1,124,415
NEW VIEW INDUSTRIES	Other	11/20/14	1/13/15	**$43,240**	$43,240
NEW VISIONS TREATMENT HOMES OF WI, INC	Foster Care	1/29/15	3/2/15	**$42,000**	$42,000
NORTHWEST PASSAGE	Children	12/15/14	2/9/15	**$67,500**	$67,500
ODD FELLOW REBEKAH HAVEN	CBRF	11/20/14	11/25/14	**$140,000**	$140,000
OPTIONS FOR INDEPENDENT LIVING INC	Other	7/27/15	8/3/15	**$10,000**	$10,000
OPTIONS LAB INC	Other	1/27/15	2/5/15	**$40,000**	$40,000
OPTIONS TREATMENT PROGRAM	Other	12/11/14	1/15/15	**$100,000**	$120,000
ORLICH AFH	AFH	11/20/14	12/15/14	**$95,854**	$95,854
OSTAPYUK AFH	AFH	11/20/14	1/6/15	**$56,058**	$56,058
PARAGON INDUSTRIES	Other	12/15/14	1/22/15	**$746,800**	$746,800
PARENT TEAM	Children	12/15/14	1/6/15	**$227,300**	$247,300

HUMAN SERVICES
2015 CONTRACT STATUS LOG - 1/5/2016

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
PARMENTIER AFH	AFH	11/20/14	12/1/14	**$91,465**	$91,465
PATIENT PINES	CBRF	11/20/14	11/24/14	**$284,000**	$284,000
PHOENIX BEHAVIORAL HEALTH SERVICES	Autism	12/11/14	12/18/14	**$25,000**	$25,000
PNUMA HEALTH CARE	CBRF	12/11/14	12/22/14	**$358,600**	$358,600
PRODUCTIVE LIVING SYSTEMS	CBRF	11/20/14	1/15/15	**$768,452**	$768,452
RAVENWOOD BEHAVIORAL HEALTH	CBRF	12/11/14	1/15/15	**$70,600**	$70,600
REHAB RESOURCES	Other	12/11/14	1/6/15	**$122,200**	$122,200
REM-WISCONSIN II, INC.	AFH	11/20/14	12/1/14	**$1,335,480**	$1,385,461
RENNES ASSISTED LIVING CORP	RCAC	11/20/14	12/1/14	**$75,000**	$75,000
RES-CARE WISCONSIN	Home Health	11/20/14	12/11/14	**$19,344**	$19,344
SALDANA AFH	AFH	12/8/14	1/19/15	**$43,360**	$43,360
SCHAUMBURG, LAURIE	Other	12/15/14	1/20/15	**$25,000**	$25,000
SCHULTZ AFH	AFH	11/20/14	1/13/15	**$107,772**	$107,772
SKORCZEWSKI AFH	AFH	11/20/14	1/6/15	**$18,660**	$18,660
SLAGHT AFH	AFH	11/20/14	12/8/14	**$55,246**	$55,246
SMET AFH	AFH	12/11/14	1/22/15	**$54,257**	$55,112
SOUTHERN HOME CARE SERVICES	Home Health	11/20/14	12/11/14	**$35,580**	$35,580
SPECTRUM BEHAVIORAL HEALTH	Other	3/30/15	4/30/15	**$50,000**	$50,000
ST. VINCENT HOSPITAL	Other	12/11/14	1/20/15	**$117,300**	$117,300
STARR/DINGER AFH	AFH	11/20/14	12/8/14	**$23,700**	$23,700
STEVENS AFH	AFH	11/20/14	1/6/15	**$30,905**	$30,905
STILLING AFH	AFH	12/11/14	12/22/14	**$32,802**	$37,758
STIRLING PCW SERVICES	Other	12/11/14	1/6/15	**$20,000**	$20,000
TALBOT AFH	AFH	12/15/14	1/6/15	**$23,838**	$23,838
TANZI AFH	AFH	11/20/14	12/1/14	**$85,330**	$85,330
TOMORROW'S CHILDREN INC	Children	1/20/15	1/29/15	**$100,000**	$100,000
TREMPEALEAU	CBRF	12/11/14	12/22/14	**$1,487,700**	$1,487,700
VALLEY PACKAGING INC.	Other	11/20/14	12/22/14	**$10,386**	$10,386
VANLANEN RECEIVING HOME	Receiving Home	12/15/14	1/20/15	**$19,710**	$19,710
VILLA HOPE	CBRF	12/15/14	1/12/15	**$1,730,700**	$2,032,009
WARREN, JOHN MD	Other	12/22/14	1/6/15	**$165,000**	$165,000
WAUSAUKEE ENTERPRISES	Other	11/20/14	12/4/14	**$18,586**	$18,586
WE ARE HOPE	Other	12/8/14	12/15/14	**$20,400**	$20,400
WILLOWCREEK AFH	AFH	11/20/14	12/4/14	**$445,136**	$445,136
WISCONSIN EARLY AUTISM PROJECT	Autism	12/15/14	12/22/14	**$300,000**	$300,000
WISCONSIN FAMILY TIES	Children	12/16/14	1/6/15	**$26,000**	$26,000
ZAMBON AFH	AFH	11/20/14	11/24/14	**$25,334**	$28,687
ZIESMER AFH	AFH	11/20/14	11/24/14	**$79,716**	$79,716
TOTAL				**$70,808,401**	**$72,927,362**

Brown County Human Services

TO: Human Services Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: January 5, 2016

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	**SERVICES**	**DATE REQUESTED**	**DATE APPROVED**
Individual	Respite	11/23/15	
Under the Rainbow	Child Care	11/23/15	
Individual	Family Support	11/23/15	
Body & Balance Therapeutic Massage	Massage Therapist	11/24/15	
Individual	Family Support	12/3/15	
Individual	Family Support	12/3/15	
Individual	Client's Rent	12/10/15	
AABC Driving School	Drivers Ed	12/10/15	
Individual	Respite	12/10/15	
Individual	Respite	12/21/15	
Green Bay Water Utility	Service	12/21/15	
Individual	Family Support	12/21/15	
Forensic Fluid Labs	UA Services	12/30/15	