

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

PUBLIC SAFETY COMMITTEE

Supervisor Andy Nicholson, Chair
Supervisor Jim Pyle, Vice Chair
Supervisor Michael LaBouve
Supervisor Dave Kaster
Supervisor Terry Rentmeester

PUBLIC SAFETY COMMITTEE

MONDAY, APRIL 7, 2025

6:00 pm

BROWN COUNTY SHERIFF'S OFFICE

2684 Development Drive

Green Bay, WI

**NOTE: Enter through INVESTIGATIVE entrance
door on south side of building,
around building to left of main entrance.**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 3, 2025.

Comments from the Public

Consent Agenda

1. Public Safety Communications Staffing Report.
2. Review Minutes of Brown County Traffic Safety Commission of January 7, 2025.

Circuit Courts, Commissioners, Probate

3. Presentation by Judge Zuidmulder re: GAL Fees.
4. Presiding Judge's Report.

District Attorney

5. District Attorney's Report.

Clerk of Courts

6. Clerk of Courts Report.

Medical Examiner

7. Medical Examiner's Report.

Public Safety Communications

8. Director's Report.
9. Update re: Implementation of consultant study recommendations – *Standing Item*.

Emergency Management

10. Director's Report.

Sheriff

11. Sheriff's Report.
12. Courthouse Secure Entrance Update – *Standing Item*.
13. Jail Replacement Project Update – *Standing Item*.
14. Status and timeline of training facility/range/office space – *Standing Item*.

Committee Appointments – None.

Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments

15. Discussion and possible action re: Resolution Regarding Table of Organization Change for the Clerk of Courts Department – Records Specialist (25-050R).
16. Discussion and possible action re: Resolution Urging Governor Evers and the Wisconsin Legislature to Support the County Courts (25-040R).

Communications

17. Communication from Supervisor Nicholson and (former) Supervisor Deneys: To direct Mark Vanden Hoogen to investigate/evaluate whether different pre-trial tools/software designed to assist with setting bonds other than the Public Safety Assessment Tool exist that meet our needs and if so, what the expense of each is – current cases will be included. *Action at February meeting: To hold for one month.*
18. Communication from Supervisor Nicholson: Request the presiding judge attend the next Public Safety meeting to address how the Guardian Ad Litem impact the county financially. *Action at January Meeting: To hold until April meeting.*

Closed Session

19. Closed Session (Regarding Preliminary Consideration of Specific Personnel Problems):
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f) for purposes of the preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations;
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f) for purposes of the preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and
 - c. Reconvene into Open Session: The Committee shall reconvene into Open Session for possible voting and/or other action regarding the above-mentioned matters that were discussed in Closed Session, and/or regarding other Agenda items.
20. Closed Session (Regarding Conducting Public Business Where Competitive or Bargaining Reasons Require a Closed Session – 911 Contracts):
 - a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (911 Contracts);
 - b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (911 Contracts); and
 - c. Reconvene into Open Session: The Committee shall reconvene into Open Session for possible voting and/or other action regarding the above-mentioned matters that were discussed in Closed Session, and/or regarding other Agenda items.

Other

21. Such other matters as authorized by law.
22. Adjourn.

Andy Nicholson, Chair

If you have a disability and would like to arrange assistance prior to the meeting, please contact the County Board Office via email at BC_County_Board@browncountywi.gov or via telephone at (920) 448-4015.

Notice is hereby given that action by the Committee may be taken on any of the items described or listed on this agenda. It is possible members of a County Committee/Commission/Board/Entity may attend this presentation and/or meeting, resulting in a majority or quorum of another County Committee/Commission/Board/Entity, but said additional members will only engage in information gathering, as opposed to taking any official actions or exercising the responsibilities, authority or duties vested in them as members of a County Committee/Commission/ Board/Entity.

PROCEEDINGS OF THE BROWN COUNTY
PUBLIC SAFETY COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Public Safety Committee was held on March 3, 2025 at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Supervisor Kaster, Supervisor Pyle, Supervisor La Bouve', Supervisor Rentmeester
Excused: Supervisor Nicholson
Also Present: Emergency Management Director Dan Kane, Public Safety Communications Director Chancy Huntzinger, Public Safety Communications Deputy Director Amy Shannon, Sheriff Todd Delain, Corporation Counsel David Hemery, Director of Administration Chad Weininger, Medical Examiner Director of Operations Dr. Elizabeth Douglas, District Attorney David Lasee, Judge Tammy Jo Hock, other interested parties and media

I. Call meeting to order.

The meeting was called to order by Vice Chair Pyle at 6:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor La Bouve', seconded by Supervisor Rentmeester to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of February 3, 2025 and February 19, 2025 (special).

Motion made by Supervisor Kaster, seconded by Supervisor La Bouve' to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public

-Kirk Parker, 3028 Curry Lane, Green Bay, WI - not a lobbyist.

Parker referenced an e-mail sent to the Committee by a colleague at Public Safety Communications and indicated he agreed with everything in the e-mail and added comments regarding changing the work schedule mid-year as well as scheduling for the NFL Draft. His comments are outlined in the attached document.

Consent Agenda

1. Public Safety Communications Staffing Report.

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Circuit Courts, Commissioners, Probate

2. Presiding Judge's Report.

Presiding Judge Tammy Jo Hock referenced the proposal in the Governor's budget to add two judges. She informed there is a lot of activity in the courthouse, including a number of jury trials. There is still a shortage of defense attorneys and not enough staffing in the District Attorney's Office and this impacts what gets done, but everyone is working hard to make progress on the backlog.

No action required.

District Attorney

3. District Attorney's Report.

District Attorney David Lasee informed his office has been very busy and things are going well. He talked about the Governor's proposed budget which includes conversion of 2.5 temporary positions that were ARPA funded and a

federally grant funded position set to expire. Lasee's understanding is that the Governor's budget proposal includes conversion of those positions as well as the addition of positions which would benefit the office. He will be lobbying for this as will the Wisconsin District Attorney's Association. Lasee noted he also supports the addition of judges, but noted that would come with a need for additional resources in his office.

No action required.

Clerk of Courts

4. Clerk of Courts Report.

No report; no action required.

Medical Examiner

5. Medical Examiner's Report.

Medical Examiner Director of Operations Dr. Elizabeth Douglas informed the Funeral Home Liaison is doing well as is the new Operations Director. They have a new part-time investigator but Dr. Schuppener and Dr. Douglas will continue responding to scenes until the team is fully trained.

No action required.

Public Safety Communications

6. Director's Report.

Director of Public Safety Communications Chancy Huntzinger and Assistant Director Amy Shannon addressed the Committee. Huntzinger informed there were 17 emergency staffing events in February; 13 were forced and four were voluntary. She also talked about a snow event on February 3 and noted 911 calls increased by 450% during that time, admin calls were up 325% and they dispatched 112 accidents. Snow events on February 14 and 21 did not result in significant call increases.

No action required.

7. Update re: Implementation of consultant study recommendations – *Standing Item.*

Huntzinger informed a Policies and Procedures Committee has been formed to look at streamlining and standardizing to provide consistency. Additionally, they have a Law Enforcement Dispatch User Group to talk about policies and possible changes to the policies. Huntzinger recalled that per the consultant's report, 61% of calls were non-emergency calls. She has also talked to the President of the Brown County Fire Chief's Association and they will have a Fire and EMS Dispatch User Group to look at policies and procedures.

Huntzinger continued that they will be looking at the mission statement for the PSC and noted the consultants recommended having a criteria for any requests outside the role of the 911 Center. She noted there are a lot of extra requests put on dispatch and they will be coming up with criteria and she will keep this Committee updated.

There was a consultant recommendation regarding scheduling and they have come up with a schedule that is as close as possible to the current schedule and the details of that were put out last week. These changes will be a temporary work rule and will put everyone on three 12 hour shifts and one six hour shift. Half the team would work Monday, Tuesday and Wednesday for 12 hours and then six hours on Thursday. The other half of the team would work six hours on Thursday and then 12 hours on Friday, Saturday and Sunday. After four weeks, the shifts will rotate so every other month staff would have weekends off.

Supervisor Kaster informed he is in favor of and supports going ahead with the consultant recommendations, especially regarding the scheduling. He also feels strongly that something needs to be figured out with the administrative non-emergency calls as they are grossly outrageous and unacceptable.

Pyle agreed with Kaster but noted he gets concerned when policy changes are made mid-year as this affects a lot of people and he asked if accommodations will be made for those who have trips planned and things like that. Huntzinger replied they will accommodate as best they can, but they do need to keep the center staffed.

Standing item; no action required.

Emergency Management

8. Director's Report.

Director of Emergency Management Dan Kane talked about a recent press event regarding Flood Awareness Week. He also noted planning for the NFL Draft is picking up and informed his office's involvement will be assisting Green Bay and Ashwaubenon and making sure the office is in the right posture to be ready for the event. Kane continued that the Governor's Conference on Emergency Management will be held in Green Bay and he has reached out to local emergency managers to provide them with information. Finally, Kane informed he has received word from the State that the main emergency grants will be funded.

No action required.

Sheriff

9. Sheriff's Report.

Sheriff Todd Delain reported Draft planning is ongoing and they are setting necessary resources aside so they are prepared. They continue to work on a tactical team response and he is comfortable where they are at with law enforcement partners.

Regarding staffing, Delain informed they are currently nine Correctional Officers short, but four of those positions are blocked. There are two scheduled to start in March which means they will be down to three openings, which is the lowest Delain has seen in many years. On the patrol side, they are currently six deputies short, but there are three conditional offers out with start dates in May.

Supervisor La Bouve' asked what has changed to be able to fill open positions. Delain explained the County Board made a significant financial wage adjustment which has really helped.

No action required.

10. Courthouse Secure Entrance Update – *Standing item.*

Delain informed cameras have been delivered. The project continues to be on schedule and within budget and it is anticipated construction should be done by May 1.

Standing item; no action required.

11. Jail Replacement Project Update – *Standing item.*

Delain reported the majority of the construction document is done and it is anticipated it will go out for bids in April.

Standing item; no action required.

12. Status and timeline of training facility/range/office space – *Standing Item.*

Delain has been working with Facilities Director Chad Magnin as to what the needs of the Sheriff's Office are so they can determine how it fits into the bigger picture.

Standing item; no action required.

Committee Appointments – None.

Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments

13. Discussion and possible action re: Resolution Approving Budget Carryover Requests from 2024 Budget to 2025 Budget (24-036R-PS).

Director of Administration Chad Weininger explained this is a standard process and relates to projects that were allocated for 2024 but not expended so the intent is to carry them over to 2025.

Motion made by Supervisor Kaster, seconded by Supervisor La Bouve' to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. Discussion and possible action re: Resolution Urging Governor Evers and the Wisconsin Legislature to Support the County Courts (25-040R).

A proposed amended resolution was provided, a copy of which is attached. Corporation Counsel David Hemery explained language has been added to the amended resolution that outlines the issues unique to Brown County as well as language that the county supports the addition of two circuit court branches for Brown County.

Weininger added that Clerk of Courts John Vander Leest, who took part in this discussion by phone, would also like language added that they would like additional ADA's and Public Defenders in the event judges are added.

Vander Leest informed he would like this to go to the April County Board meeting as he is not able to attend the March meeting.

Motion made by Supervisor Kaster, seconded by Supervisor La Bouve' to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

15. Communication from Supervisor Nicholson and (former) Supervisor Deneys: To direct Mark Vanden Hoogen to investigate/evaluate whether different pre-trial tools/software designed to assist with setting bonds other than the Public Safety Assessment Tool exist that meet our needs and if so, what the expense of each is – current cases will be included. *Action at February meeting: To hold for one month.*

Motion made by Supervisor Kaster, seconded by Supervisor La Bouve' to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

Closed Session

16. Closed Session (Preliminary Consideration of Specific Personnel Problems):
- Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f), to conduct Preliminary Consideration of Specific Personnel Problems;
 - Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(f), to conduct Preliminary Consideration of Specific Personnel Problems; and
 - Reconvene into Open Session: The Committee shall reconvene into Open Session for possible voting and/or other action regarding the above-mentioned matters that were discussed in Closed Session, and/or regarding other Agenda items.

Motion made by Supervisor La Bouve', seconded by Supervisor Rentmeester to take no action. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

17. Such other matters as authorized by law. None.

18. Adjourn.

Motion made by Supervisor Kaster, seconded by Supervisor Rentmeester to adjourn at 6:45 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Legislative Specialist

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Public Safety Communications Staffing Report

<u>Group</u>	<u>Full Staffing</u>	<u>Vacancies</u>	<u>NH/In-Training</u>	<u>2-3 positions</u>	<u>Calltake Only</u>	<u>Fully Trained</u>
Admin	4	0	1	0	0	3
Leads	6	3	0	1	0	2
Supervisors	6	1	1	0	0	4
Telecoms	56	13	5	11	3	24
EM	2	0	0	0	0	2
LTE	0.3	0	0	0.67	0	0.67
Total:	74.3	17	7	12.67	3	35.67
		22.88%	9.42%	17.05%	4.04%	48.01%

BROWN COUNTY TRAFFIC SAFETY COMMISSION MEETING MINUTES

A regular meeting of the Brown County Traffic Safety Commission was held on Tuesday, January 7, 2025, at 9 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present:	John Rousseau	Randy Wiessinger	Kris Tuschl
	Joshua Falk	Macalister Crowe	Peter Flucke
	Brandi Hibbard	Tera Hansen	Dan Van Lanen
	Sean Hamill	Michael Piacenti	Kim Hess

1. Call to Order

Chair Rousseau called the meeting to order at 9 a.m.

2. Introductions

Crowe is from BOTS and works with traffic safety grants. Piacenti is with the Brown County Highway Department.

3. Citizen Appearances

None.

4. Old Business

a. Approve Minutes from Prior Meeting

A motion was made by Van Lanen and seconded by Flucke to approve the minutes from the last meeting on October 8, 2024. **Motion carried.**

5. New Business

Rousseau stated he currently does the fatal crash reviews for all the jurisdictions. He gets the information from the MV4000 reports and doesn't have all the information. The new TSC Toolkit in Community Maps suggests that the investigating law enforcement agency should present the crash review. There is a PowerPoint example in the Toolkit.

He also suggested social media postings ahead of the NFL draft regarding road closure information.

6. DOT Work Zone Update

Falk reported on upcoming projects in 2025:

- I-41 from CTH JJ in Outagamie County to Miners Way, April-December
- Southbridge interchange, June through 2026 construction season

He stated there will be restrictions on lane closures during the week of the NFL draft.

Piacenti stated the county will be working on the Velp/Lineville roundabout project in 2025. It is possible that work on this project will be going on during the NFL draft, but he will ask that work pause that week.

7. 2024 Fourth Quarter Review of Fatal Crashes

Rousseau gave an overview of the fourth quarter fatal crashes as follows:

10-11-24, 1106 Main St., Green Bay, a 29 YOA male pedestrian entered the roadway and was struck by an E/B city bus. After discussion, it is not a good idea to put in a crosswalk at this spot as there is one down the road in either direction.

11-28-24, S/B I-43/Shirley Rd., a 27 YOA male pedestrian ran across lanes of traffic on I-43. This occurred on Thanksgiving night and after a Packers game, so there was a lot more traffic than usual at this time.

12-22-24, Glenbrook Dr./STH 32, Pulaski, E/B vehicle on Glenbrook failed to stop for stop sign and hit a N/B vehicle on STH 32. The 77 YOA female passenger in the N/B vehicle died.

8. Brown County Tavern League Updates

Hansen stated the Tavern League received a grant through DOT for 40 shuttles to be used during the draft. The shuttles will be 14-passenger (or less) vans. There will be six different routes around Green Bay (only in Brown County). Discover Green Bay is going to put this on their app and the Packers will add this to the OnePass app listing the routes, establishments and hotels where the shuttles will run. The shuttles will be running Wednesday-Saturday during draft week. The city pledged a \$15,000 donation toward this, and the Tavern League is currently in talks with other jurisdictions for donations. This service could be used for future big events.

9. Wisconsin BOTS Update

Wiessinger reported there were three fatalities in Brown County in the fourth quarter of 2024 (two involving pedestrians), compared to one fatality during the fourth quarter of 2023. There were 17 fatalities in 2024. Statewide in 2024, there were 487 crashes resulting in 553 deaths (unofficially).

A reminder that Community Maps Virtual Office Hour is the second Monday of each month from 12 p.m. to 1 p.m. where you can learn how to use Community Maps.

The Governor's Conference on Highway Safety will be held August 19-20, 2025, at the Kalahari in Wisconsin Dells.

There will be a couple of DRE training opportunities in 2025 in spring and fall.

Driver Oriented Screening for Cognitive Impairment (DOSCI) is a new roadside screening tool for Wisconsin law enforcement, mostly used for elderly drivers. The driver can then be referred to DMV for a retest.

In Community Maps in the Dashboard tab, you can compare year-over-year crash stats. In the TSC Toolkit link in the TSC Resources tab you can find the fatal crash review template for the investigating law enforcement agency. Community Maps is now in testing mode with the importation of citations and warnings. You can overlay crashes on top of those to see if there is a connection.

10. Roundtable Discussion

Tuschl reported that Brown County Public Health has two new staff members—an epidemiologist and a communications specialist. Together with the Center for Childhood Safety, BCPH held a child passenger safety course and trained some local law enforcement. They are working on plans for the NFL draft.

Falk wants to make sure that dispatchers are reporting wrong-way drivers to TMC.

Flucke noted that there are a lot more walkers/bikers out this winter due to the lack of snow. A number of RRFBs will be going up around town.

Hess stated the bike safety education classes for kids will be done in May. She also said that a grant was renewed for car seats for families who cannot afford them.

11. Next Meeting

The next meeting is set for Tuesday, April 8, 2025, at 9 a.m., at the Brown County Sheriff's Office.

12. Adjourn

A motion was made by Tuschl and seconded by Piacenti to adjourn the meeting.

Motion carried. The meeting adjourned at 10:14 a.m.

Respectfully submitted,

Marsha Laurent
Recording Secretary

PSC Reports

VESTA (Phone) Report (including 911 and Admin Calls) - Feb, 2025

Jan, 2025 - Feb, 2025 calls decreased 9% compared to Jan, 2024 - Feb, 2024

Feb, 2025 (all calls) decreased 5% over Jan, 2025 all calls

Feb, 2025 all calls decreased by 5% compared to Feb, 2024

Feb, 2025

Incoming	17,183
Outgoing	4,288
Total	21,471

Jan, 2025

Incoming	18,921
Outgoing	3,700
Total	22,621

**Includes emerg, non-emerg and auto-attendant calls

Emergency	Calls	Percentages
911 Wireline	222	4.02%
911 Wireless	4,676	84.62%
911 VoIP	586	10.60%
SMS	36	0.65%
Elevator	6	0.11%
Total	5526	100.00%

Auto Attendant	Calls	
AA Unanswered	2,519	32.12%
AA Answered	5,324	67.88%
Total	7,843	100.00%

CAD Reports (calls entered for service) - Feb, 2025

Feb, 2025	Call #'s	%
Law Enforcement	12,351	83.05%
Fire/EMS	436	2.93%
EMS	2,084	14.01%
Total	14,871	100.00%

Feb, 2024	Call #'s	%
Total	15,934	100.00%

Feb, 2025 calls decreased 7% compared to Feb, 2024.

April 16, 2025

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE
FOR THE CLERK OF COURTS DEPARTMENT –
RECORDS SPECIALIST

WHEREAS, a table of organization request was submitted by the Clerk of Courts Department (“Department”).

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the changes to the Departments’ table of organization, as displayed in the Budget Impact section of this resolution, are hereby approved, effective 04/27/2025; and

BE IT FURTHER RESOLVED, that, should the funding end, said Position(s) will end and be eliminated from the Departments’ table of organization.

Budget Impact: Clerk of Courts

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist II \$22.12/hr Position #106.077.012 Hours: 1957.50	1.0	Deletion	(\$43,300)	(\$15,570)	(\$58,870)
Records Specialist \$23.23/hr Position #106.077.012 Hours: 1957.50	1.0	Addition	\$45,474	\$16,343	\$61,817
Savings from Contracted Services					(\$2,947)
Annual Fiscal Impact					\$0

Fiscal Note: This resolution does not require an appropriation from the General Fund. The increase in personnel costs will be offset with a savings in Contracted Services.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

25-050R

Authored by Public Safety

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
ANTONNEAU	1				
DE WANE	2				
NICHOLSON	3				
JACOBSON	4				
THENO	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
GANNON	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
DAGNEAU	14				
RENTMEESTER	15				
KASTER	16				
VAN DYCK	17				
MCDONALD	18				
LABOUE	19				
COENEN	20				
PRZYBELSKI	21				
PETERS	22				
WOLFE	23				
TOELLNER	24				
LUND	25				
PYLE	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 3/27/25

REQUEST TO: Public Safety and County Board

MEETING DATE: 4/7/25 and 4/16/25, respectively

REQUEST FROM: John Vander Leest, Clerk of Courts

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE CLERK OF COURTS DEPARTMENT – RECORDS SPECIALIST

ISSUE/BACKGROUND INFORMATION:

The Clerk of Courts office must maintain all records and court exhibits under State law. This is a priority initiative to have all exhibits reviewed, marked logged and a summary document of all exhibits for tracking. Brown County is a larger County with many cases having exhibits that are stored within the office. Larger Counties have a Record Specialist to take on these specialized record duties versus multiple staff members helping when they have available time.

ACTION REQUESTED:

I need to convert a Clerk II position to a Records Specialist to reflect the new duties for catching up on all necessary procedures for all records and exhibits in the Brown County Clerk of Courts office.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded? Savings from Contracted Services
If funding is from an external source, is it one-time ☐ or continuous? ☒
3. Please provide supporting documentation of fiscal impact determination.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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April 16, 2025

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION URGING GOVERNOR EVERS AND THE
WISCONSIN LEGISLATURE TO SUPPORT THE COUNTY COURTS**

WHEREAS, in 2023, the total cost to Wisconsin Counties for running all local Circuit Courts was \$237 million. At the same time, the Court Support funding from the State of Wisconsin to counties was \$28 million, 12 percent of the actual cost to run the local Circuit Courts; and

WHEREAS, the local Circuit Court system is intended to be a state-county partnership;
and

WHEREAS, the state's fiscal responsibilities include Judges, Court Reporters, CCAP equipment, and the Circuit Court Cost Appropriation; and

WHEREAS, the Counties are fiscally responsible for the majority of other functions of the court, including, but not limited to the following: bailiffs and court security officers, courthouse building maintenance, phones and utilities, Clerk of Court and Register in Probate, staff salaries and benefits, jury costs, psychological exams, guardians ad litem and court-appointed attorneys, expert witnesses, interpreters and translation fees, court commissioners, law libraries, corporation counsel, courtroom technology and audio visuals, copying machines and other non-CCAP office technology, office supplies, furniture, recruitment and training, financial collection efforts, mail fees, printing costs, exhibit and file storage, access to state data, insurance, service of court documents, judicial staff attorneys and equipment repair; and

WHEREAS, it is the responsibility of the State to fund Judges, District Attorneys and Public Defenders, but: 1) Brown County only has one Judge per 34,154 residents (Outagamie County has one Judge per 27,446 residents) (Milwaukee County has one Judge per 19,545

residents); 2) Brown County only has one Assistant District Attorney per 21,017 residents (Outagamie County has one Assistant District Attorney per 12,808 residents) (Milwaukee County has one Assistant District Attorney per 7,177 residents); and 3) the lack of State funded Public Defenders that serve Brown County has forced Brown County Judges to appoint attorneys for defendants at County expense, which effectively shifts the cost of providing Public Defenders from the State to the County; and

WHEREAS, over the last 10 years, the increase in the county portion of cost to run the local Circuit Courts was nearly six times higher than the increase in Circuit Court Cost Appropriations provided to cover these costs, and combined counties now pay almost \$150,000,000 more than the state in unbalanced local Circuit Court costs.

NOW THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that Brown County supports the establishment of two (2) additional Circuit Court Judges in Brown County as described in the proposed 2025/27 Wisconsin State Budget, and joins the Wisconsin Clerks of Circuit Court Association (WCCCA) and the Wisconsin Counties Association (WCA) in their efforts to increase the Circuit Court Cost Appropriation by \$70 million, payable to Wisconsin Counties in the 2025/27 Wisconsin State Budget; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication, and a copy shall be emailed to Governor Evers and all Wisconsin State Legislators representing Brown County.

Fiscal Note: This resolution does not require an appropriation from the General Fund. The anticipated result of this resolution will be a savings in personnel costs.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

25-040R

Authored by: WCA/Brown County Clerk of Court's Office
Final Draft Approved by: Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
ANTONNEAU	1				
DE WANE	2				
NICHOLSON	3				
JACOBSON	4				
THENO	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
GANNON	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
DAGNEAU	14				
RENTMEESTER	15				
KASTER	16				
VAN DYCK	17				
MCDONALD	18				
LABOUVÉ	19				
COENEN	20				
PRZYBELSKI	21				
PETERS	22				
WOLFE	23				
TOELLNER	24				
LUND	25				
PYLE	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____