

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the **Personnel Committee** of the Board of Trustees of the Nicolet Federated Library System will be held on **Thursday, June 6, 2024 at 12:00 p.m. via Zoom**

Anyone addressing the Library Board is asked to do so in a respectful, professional, and courteous manner. The Open Forum portion of this meeting is offered as an opportunity for concerned citizens of NFLS' represented counties to be heard. The Board may not act on any item raised during the Open Forum period that is not already on the agenda for such a purpose. The Board's role is to listen to comments and not respond to or discuss the issues raised.

Personnel Committee Members: Kathy Pletcher, Chair, Joan Denis, Matthew Jacobs, Cindy Lemmer, Connie Seefeldt, Rebecca Berger (Ex-Officio)

AGENDA

1. **Call to Order.**
2. **Determination of Quorum.**
3. **Agenda Revisions.**
4. **Approval of the October 5, 2023 Meeting Minutes.**
5. **Staff Updates.**
6. **Review Director Review Policies, Procedures and Timeline.**
7. **Review Executive Director Self-Evaluation and Stakeholder Input Survey Instruments.**
8. **Other Business.**
9. **Adjourn.**

Notice is hereby given that action by the board may be taken on any of the items that are described or listed in this agenda.

To ensure a quorum, please call Maryssa Paulsen at (920) 241-4760 or email at mpaulsen@nflsoffice.org to let us know if you can or cannot attend the meeting.

Any person wishing to attend who requires special accommodation because of disability should contact NFLS at (920) 448-4410 at least two days prior to the meeting so that arrangements can be made.

Attachments: October 5, 2023 Draft Minutes; Director Review Policies & Procedures; Director Self-Evaluation and Stakeholder Input Survey Instruments

Zoom Instructions:

NFLS Board of Trustees Personnel Committee Meeting

Time: Thursday, June 6, 2024 at 12:00 PM

To Join Meeting from Your Phone or Computer Select the Link:

<https://us02web.zoom.us/j/86128506681?pwd=NXhMK3EyaHUrUGRsek56dHEvNzcxZz09>

To Join Meeting from Your Computer:

Go To: <https://zoom.us/join>

Enter the Meeting ID: 861 2850 6681

Enter Your Name

Enter the Password: 352419

To Join Meeting by Telephone:

Call 1-312-626-6799

Enter the Meeting ID: 861 2850 6681#

Enter Pound for the Participant Number: #

Enter Password: 352419#

For members joining **by telephone only**, you can utilize the following commands on your phone using your phone's dial pad while in a Zoom meeting:

- *6 - Toggle mute/unmute
- *9 - Raise hand

If you feel that you are unable to be heard during the meeting, even after “raising your hand,” please hang up and try calling into the meeting again.

If you have trouble connecting to the meeting, please contact Maryssa Paulsen at (920) 241-4760, for assistance at any time before or during the meeting.