

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.84 of the Wisconsin Statutes, Notice is hereby given to the public that a meeting of the **Personnel Committee** of the Board of Trustees of the Nicolet Federated Library System will be held on **Thursday, October 5, 2023 at 12:00 p.m. via Zoom**

Personnel Committee Members: Kathy Pletcher (Chair), Miriam Erickson, Cheryl Maxwell, Connie Seefeldt, Rebecca Berger (Ex-Officio)

AGENDA

1. Call to order.
2. Determination of Quorum.
3. Agenda Revisions.
4. Approval of September 11 Meeting Minutes.

Pursuant to Wisconsin Statutes Section 19.85(1)(c), the Board will convene in Closed Session for Salary Recommendations for Finance Committee.

5. Approval of Salary Recommendations for Finance Committee.
6. Discuss "Executive Director Performance Review Policy and Procedure" Document for Possible Modifications.
7. Other Business.

Notice is hereby given that action by the board may be taken on any of the items that are described or listed in this agenda.

To ensure a quorum, please call Maryssa Paulsen at (920) 241-4760 or email at mpaulsen@nflsoffice.org to let us know if you can or cannot attend the meeting.

Any person wishing to attend who requires special accommodation because of disability should contact NFLS at (920) 448-4410 at least two days prior to the meeting so that arrangements can be made.

Attachments:

September 11 Meeting Minutes
Executive Director Performance Review Policy and Procedure Documents

Zoom Instructions:

NFLS Personnel Committee Meeting

Time: Thursday, Oct 5, 2023 12:00 PM

To Join Meeting from Your Phone or Computer Select the Link:

<https://us02web.zoom.us/j/8570477256?pwd=RXVCV3V1L3FGT3V6R3IDT3U2SHJjQT09>

To Join Meeting from Your Computer:

Go To: <https://zoom.us/join>

Enter the Meeting ID: 857 0477 7256

Enter Your Name

Enter the Password: 440537

To Join Meeting by Telephone:

Call 1-312-626-6799

Enter the Meeting ID: 857 0477 7256#

Enter Pound for the Participant Number: #

Enter Password: 440537#

For members joining **by telephone only**, you can utilize the following commands on your phone using your phone's dial pad while in a Zoom meeting:

- *6 - Toggle mute/unmute
- *9 - Raise hand

If you feel that you are unable to be heard during the meeting, even after "raising your hand," please hang up and try calling into the meeting again.

If you have trouble connecting to the meeting, please contact Maryssa Paulsen at (920) 241-4760, for assistance at any time before or during the meeting.