

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair,
Kathy Lefebvre, Vice Chair,
Tom De Wane, Lindsay Dorff,
Cassandra Erickson

EDUCATION & RECREATION COMMITTEE

WEDNESDAY, DECEMBER 1, 2021

5:30 pm

Room 200, Northern Building

305 E. Walnut St.

Green Bay, WI 54301

Note Location

*** UPDATED – See Item 13a ***

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 6, 2021.

Comments from the Public

Consent Agenda

1. Neville Public Museum Governing Board Minutes of October 11, 2021.
2. Library Board of September 16, 2021.
3. Golf Course Budget Status Financial Report for October 2021 – Unaudited.
4. Museum Budget Status Financial Report for October 2021 – Unaudited.
5. NEW Zoo Budget Status Financial Report for October 2021 – Unaudited.
6. Parks Budget Status Financial Report for October 2021 – Unaudited.
7. Audit of the Bills.

Library

8. Library Report/Director's Report.

Museum

9. Museum Director's Report.

Golf Course

10. Golf Course Superintendent's Report.

NEW Zoo and Adventure Park

11. Zoo - Director's Report.
12. Adventure Park – Operations Report.

Parks Department

13. Parks Dept. Director's Report.
- *13a. Resolution to Approve an Underground Electrical Line Easement at the Reforestation Camp.
14. Resch Expo Report.

Action Items

15. Parks Dept. - Budget Adjustment Request (21-089) Any increase in expenses with an offsetting increase in revenue.
16. Parks Dept. - Budget Adjustment Request (21-097) Any allocation from a department's fund balance.
17. Parks Dept. - Request for Approval of Project 2457A – Pamperin Park Gate and Controller to Fortress Fence in the amount of \$61,147.
18. Parks Dept. - Request for Approval of Project 2460 – Lily Lake Replacement Pier and Kayak Launch to Badger Docks in the amount of \$64,442.
19. Parks Dept. - Resolution to Approve an Underground Gas Utility Easement on the Fox River State Trail.

Other

20. Such other matters as authorized by law.
21. Adjourn.

John Van Dyck, Chair

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular and budget meeting of the Brown County Education and Recreation Committee was held on October 6, 2021 in the Clubhouse Dining Room at the Brown County Golf Course, 897 Riverdale Drive, Hobart, Wisconsin.

Present: Vice Chair Lefebvre, Supervisor Dorff, Supervisor De Wane
Excused: Chair Van Dyck, Supervisor Erickson
Also Present: Golf Course Superintendent Scott Anthes, Parks Director Matt Kriese, Finance Director Bradley Klingsporn, Director of Administration Chad Weininger, HR Generalist Kara Navin, Library Finance Manager Linda Chosa, Museum Deputy Director Kevin Cullen, NEW Zoo and Adventure Park Director Neil Anderson, Museum Director Beth Lemke, Internal Auditor Dan Process, Senior Accountant David Diedrick, Library Director Sarah Sugden, County Executive Troy Streckenbach, Adventure Park Supervisor Nathaniel Wagner, Board Chair Patrick Buckley

I. Call to Order.

The meeting was called to order by Vice Chair Lefebvre at 5:51 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

III. Approve/Modify Minutes of September 1, 2021.

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public on Non-Budget Items – None.

Comments from the Public on Budget Items – None.

Consent Agenda

1. Golf Course Budget Status Financial Report for August 2021 – Unaudited.
2. Neville Public Museum Budget Status Financial Report for August 2021 – Unaudited.
3. Parks Budget Status Financial Report for August 2021 – Unaudited.
4. NEW Zoo Budget Status Financial Report for August 2021 – Unaudited.
5. Neville Public Museum Governing Board Minutes of September 13, 2021.
6. Audit of the Bills.

Motion made by Supervisor Dorff, seconded by Supervisor De Wane to receive and please on file Consent Agenda items. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to approve Items 7 – 11. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to approve Items 1, 2, 3, 4 & 5 and adopt related resolutions. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Director of Administration Chad Weininger talked about the ARPA allocations set forth at Pages 309 – 310 of the budget book. He noted roughly \$23 million dollars of ARPA funds have been set aside for 2022. This committee will be hearing a number of requests for funding and these requests will be prioritized similar to the way funds are prioritized for the 5-year CIP. The requests will be ranked and the County Executive will then put them in the budget. This process works and also ensures public input and allows time throughout the year to hear from constituents and department heads on important projects for the departments and the community.

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to reconsider the approval of Items 7, 8, 9 and 10. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Library

(1) LIBRARY – REVIEW OF 2022 DEPARTMENT BUDGET.

See action following Item 6.

7. Library Report/Director's Report.

Library Director Sarah Sugden thanked the committee for their support during the budget process. In terms of what is happening with the Library, Sugden informed the purchase of the East Branch is finally within sight after many years of discussion. The final acquisition of the property will transition to work on facility as well as work on the programming and community engagement. Sugden informed it will likely take several years to complete the work, especially with current supply chain disruption. The Library is thankful to be working with the Concord Group on the East Branch and Sugden informed they are also assisting the Library with a small amount of work at the Central Library which is being funded by the sales tax.

No action taken.

Parks

(2) PARKS – REVIEW OF 2022 DEPARTMENT BUDGET.

See action following Item 6.

a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Parks Department – Re-Organization of Staff.

See action following Item 6.

8. Director's Report.

Parks Director Matt Kriese talked about several upcoming events including the jack-o-lantern hike at Barkhausen and Halloween site decorating and trick-or-treating at Bay Shore. Kriese also noted the rifle range is now open for the season.

Kriese also talked about the investments made in the Fairgrounds over the last several years as it is important to look at the fruits of that labor. A large Packers camping group just spent a weekend at the Fairgrounds and groups like that result in a large economic impact across the region.

Kriese concluded by informing the Leadership Green Bay project is wrapping up at Wequiock Falls and there are also multiple Eagle Scout projects going on. He also mentioned habitat work being done including work with the US Fish and Wildlife on habitat management and inventory plan.

No action taken.

Museum

(3) MUSEUM – REVIEW OF 2022 DEPARTMENT BUDGET.

See action following Item 6.

9. Director's Report.

Museum Director Beth Lemke thanked the committee for their support of the budget process. She talked about several small grants the Museum has received recently from the Women's Fund of Greater Green Bay and the Association of Science and Technology Centers and how these grants will be utilized. She is currently waiting to hear back from the Wisconsin Arts Board on a grant that would offset operational costs.

Lemke concluded that the Museum's temporary exhibit plan is complete through 2025 and includes internally created exhibits, travelling exhibits and partnership exhibits.

No action taken.

NEW Zoo and Adventure Park

(4) NEW ZOO and ADVENTURE PARK – REVIEW OF 2022 DEPARTMENT BUDGET.

See action following Item 6.

- a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the NEW Zoo Department – Adventure Park Guide Supervisors.**

See action following Item 6.

10. Director's Report.

NEW Zoo and Adventure Park Director Neil Anderson provided a handout, a copy of which is attached, outlining attendance, donations, programming, zoo passes and gift shop and Mayan numbers. He spoke to this handout and noted that overall, 2021 has been a good year. He also talked about the upcoming Zoo Boo event.

Anderson also talked about the animal collection and noted the Zoo will be getting an orphaned moose calf from Alaska. A male tawny frogmouth bird also joined the animal collection in September and a second bird is expected to arrive in October. Both of these birds will be used for programming.

No action taken.

Golf Course

(5) GOLF COURSE – REVIEW OF 2022 DEPARTMENT BUDGET.

See action following Item 6.

- a. Resolution Approving New or Deleted Positions During the 2022 Budget Process in the Golf Course Department – LTE Seasonal and Summer Employees.**

See action following Item 6.

11. Superintendent's Report.

Golf Course Superintendent Scott Anthes provided a handout, a copy of which is attached, outlining September numbers. Overall, the golf course is up about \$190,000 over last year's figures and budgeted numbers for 2021 have already been met.

Anthes also talked about the bunker project which is in its third week. The weather has been good and the project is moving along very well.

No action taken.

Action Items

12. **Budget Adjustment Request (21-079): Any increase in expenses with an offsetting increase in revenue.**

This budget adjustment is related to the Recreational Trails Program grant passed through the State of Wisconsin to the Parks Department for the resurfacing of the Mountain Bay Trail from County Road C to Brookside Drive and Spring Green to Glendale Avenue. The grant has a 50% match requirement that will be met by using the Rails to Trails fund balance.

Motion made by Supervisor Dorff, seconded by Supervisor De Wane to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

13. **Budget Adjustment Request (21-080): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.**

This budget adjustment is reallocating \$106,000 from the Parks Department Regular Earnings account to the Outlay account for the purchase of a replacement tractor and related mower attachments. The department had two retirements in 2021 and was unable to hire the necessary (LTE) seasonal staff resulting in regular earning savings of \$106,000+. The old equipment will be sold in the future through Wisconsin Surplus.

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. **Resolution to Approve an Overhead Electrical Transmission Line Easement on the Mountain Bay State Trail.**

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

15. **Communication from Supervisor Peters: Please review the disabled parking spaces at the Resch Expo and Resch Center. How are the number of handicap parking spaces determined for a facility? Where are they located relative to the access points of the building? *Motion at September meeting: To hold for 30 days and bring back.***

Kriese provided a handout, a copy of which is attached that shows the parking around the Expo. The plaza that was put in to the south of the Expo during construction eliminated some of the parking that had been there previously. The blue lot shown on the handout is where the ADA parking is located and it meets state statutes for disabled parking. The red and silver lots also meet ADA requirements. There is a pull-off area on Armed Forces Drive where people or items can be dropped off. One potential outcome of this communication would be that this committee and the county board authorize signage in that area indicating that it is a handicap drop-off zone. Kriese has talked to the Village of Ashwaubenon regarding this and they were very receptive and may also install any signage the county purchases. Kriese estimated that \$200 would cover the cost of signage and posts.

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to approve and refer to Administration Committee to use \$200 dollars of contingency funds for handicap parking signs. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

16. **Such other matters as authorized by law. None.**

17. **Adjourn.**

Motion made by Supervisor De Wane, seconded by Supervisor Dorff to adjourn at 6:22 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Legislative Specialist



PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, October 11, 2021 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Kramer Rock, Tom Sieber, & Cassandra Erickson, Alex Renard, Tom Friberg by phone
ALSO PRESENT: Kevin Cullen, and Beth Kowalski Lemke
EXCUSED: Todd Bartels, Kasha Huntowski

CALL MEETING TO ORDER

1. Chair Kuehn called the meeting to order at 4:35PM.

2. **APPROVE/MODIFY AGENDA**

Motion made by Tom Sieber and seconded by Kramer Rock to approve the agenda.

3. **Museum Director Report.**

Budget Status and Update: Museum Director Kowalski Lemke provided the board the following budget highlights. Overall, the 2022 Museum budget was crafted to be very conservative due to a heavy internally created exhibition schedule. We have held the research technician position open for salary savings given the ongoing pandemic visitation patterns. We look forward to working with HR to recruit and hire in the first quarter of 2022.

We fully support the 2022 ARPA allocations on pages 309 and 310 of the budget book. Most critical to our 2022 American Alliance of Museums Re-accreditation is the HVAC upgrades. This is a replacement to our original steam boiler that provides the needed humidification during the winter months for the community's collection in third floor central storage.

Our department will be working on all the required documentation and application for American Alliance of Museums Re-accreditation. Our self-study must be submitted by July 1, 2022 and this is a process we go through every ten years. Of the nation's estimated 33,000 museums, 1,092 are currently accredited. The Neville Public Museum is one of the 1,092.

Exhibitions are scheduled 2022 through 2025. There are several traveling exhibitions as well as strong internal and community partner exhibitions focused on culturally relevant social history and art. Note that account 4901.110 Donations NPM Foundation are mutually agreed upon by Museum Director Kowalski Lemke and Foundation Director Huntowski. The amount fluctuates each year based on the actual exhibit and program costs. Our Foundation directly pays bills associated to the exhibition and program plan for the year.

Education, Interpretation and Community Engagement: Museum Director Kowalski Lemke provided the board details on the Association of Science and Technology grants received in September

to extend public education onsite and offsite for *Spectacular Science*. As a recipient of the ASTC *Communities for Immunity* grant, the Neville Public Museum plans to create 6 sets of a traveling exhibit consisting of 5 banner stands. The stands will be an extension of the *Germs* section of the museum's first floor *Spectacular Science Exhibition*. They will include information about what makes us sick, how vaccines work, how mRNA vaccines work, COVID-19 updates, and information about Brown County Public Health. In addition, the grant will also allow staff to implement updates to the current *Germs* exhibit in house.

As a recipient of ASTC's IF/THEN Gender Equality Grant we will expand upon the STEM careers section of the current *Spectacular Science* exhibition. We will use project materials to highlight female STEM professionals within their field and incorporate local scientists as well. In addition, we will utilize digital projects to add to the exhibit and programming materials for outreach on our free days.

Digital Media and Technology Update: Museum Director Kowalski Lemke shared that the issues the department had with IT and the website developer were corrected so staff are now finally receiving patron and constituent contact forms for room rentals, research requests, donation of artifacts, and school tours. She also provided an update on Past Perfect Public Access for extending the public education mission and allowing researchers new digital access to collections. Discussion ensued, no action taken.

4. **Such other matters as authorized by law:** Chair Kuehn shared an update on the Wally's Spot sign conservation. The next scheduled meeting of the Neville Public Museum Governing Board will be November 8, 2021 Discussion ensued: no action taken.
5. **Adjournment.** Chair Kuehn, called the meeting to an end at 5:06PM. Motion made by Kramer Rock and seconded by Tom Sieber to approve.

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A regular meeting of the Brown County Library Board was held on **September 16, 2021** at **5:15 p.m.** at the Central Library, 515 Pine Street, Green Bay, WI.

PRESENT: JAYME SELLEN, KATHY PLETCHER, and DAVID RUNNING. MARISSA MELI and JOHN VAN DYCK attended online via TEAMS.

EXCUSED: BRIAN ANDERSON

ABSENT: ANNETTE AUBINGER

ALSO PRESENT: Sarah Sugden, Emily Rogers, Sue Lagerman, Linda Chosa, Curt Beyler, and Katie DeRuyter (staff).

1. CALL TO ORDER Vice President Sellen called the meeting to order at 5:27 p.m.

2. APPROVE/MODIFY AGENDA AND MINUTES Motion by Pletcher, seconded by Meli, to approve the agenda and the August minutes. Motion carried.

3. COMMUNICATIONS AND OPEN FORUM FOR PUBLIC Welcome to Katie DeRuyter from the Circulation Department.

4. UPDATE ON LIBRARY OPERATIONS RELATED TO COVID-19 Rogers reported that the library is holding steady - staff masking is required and highly recommended for library visitors. Registration-based storytimes continue to go well. Most furniture and computers are back on the floor. Staff is planning for more programming in 2022.

5. DISCUSSION AND POSSIBLE ACTION REGARDING CENTRAL CAPITAL PROJECTS UPDATE The project (drawings and specifications) was posted on Monday afternoon. The walkthrough is scheduled for next week and bids are due October 4. Loading dock will be at an angle to accommodate longer trucks. Transoms above emergency exits will have glass that will allow more light (currently metal panels). The boiler stack will have metal panels and joints on precast will not be replaced. If concrete cannot be poured this fall – it will happen in the spring.

6. NAMING RIGHTS INITIATIVE WORK GROUP UPDATE Sugden reported that currently, O'Connor Connective is developing individual information pieces for each building project. These pieces will accompany the case statement and will support fundraising efforts. Individual outreach continues to key potential supporters of BCL.

7. DISCUSSION AND POSSIBLE ACTION REGARDING JOB DESCRIPTIONS Rogers reported that a vacancy provided a great opportunity to turn a cataloging librarian into Technical Service Manager that supervises Technical Services and LHGSC clerks. Most libraries operate in a similar structure.

- A. Technical Services and LHGSC Clerk
- B. Technical Services Clerk
- C. Technical Services Manager (New)
- D. Acquisitions Associate
- E. Acquisitions Specialist
- F. Collection Development Manager

Motion by Running, seconded by Van Dyck, to approve the updated job descriptions. Motion carried.

8. DISCUSSION AND APPROVAL OF LIBRARY BUSINESS

A. Financial Manager Update

I. Financial, and Gifts, Grants, and Donation Reports

Revenue continues to be down but copy machine revenue has doubled since 2020. A \$7000 YTD net revenue in 2021 has been realized. Expenses remain steady and personnel fluctuates but average around a 10% savings.

August 2021 donation report:

Brown County Library
 Gifts, Grants & Donations Report
 August 2021

Gifts & Donations

08/25/21	W. Follett	\$	50.00	Memorial J. Werner
08/31/21	C. Mineau		50.00	WH General Needs

Total \$ 100.00

Donation Box

		Month	YTD
08/01/21	Ashwaubenon	\$ 50.00	\$ 317.75
08/01/21	Bookmobile	0.80	0.80
08/01/21	Central Children's	27.67	229.18
08/01/21	East	47.25	232.63
08/01/21	Denmark	-	-
08/01/21	Kress	37.68	193.90
08/01/21	Pulaski	-	-
08/01/21	Southwest	-	47.91
08/01/21	Weyers/Hilliard	39.80	151.07
08/01/21	Wrightstown	5.48	56.26
Total		\$ 208.68	\$ 1,229.50

Federal & State Grants

08/18/21	Nicolet Federated Library System	\$	32,500.00	Technology
08/18/21	Nicolet Federated Library System	\$	6,000.00	Delivery Service
Total		\$	38,500.00	

Received payments from NFSL related to technology, and delivery services.

B. FACILITIES UPDATE The proposed new East branch structure seems solid except the roof. Additional structural trusses for the roof were recommended at an estimated cost between \$50,000 and \$75,000. Asbestos testing determine two positive samples – in adhesive attaching some mirrors and vermiculite in the original block walls. This would not have to be removed unless a window, door or some other penetration was added. This is not cost-prohibitive. The roof is estimated to be 25+ years old and is nearing the end of its useful life of 20-25 years. Electrical and water service to the building appear to be adequate but the panels need to be replaced. The HVAC rooftop units are 12-16 years and ending the end of their useful life of 15-20 years. It would cost between \$130,000-150,000 to replace with new and recommended two air handlers. Plumbing is good but bathrooms would be replaced in reconstruction. Beyler noted that the roof deficiency is not listed on the condition report.

Running is still wondering about finding a lot and building new and has concerns about the mentioned costs. Sugden has been in communication with realtor and is waiting to hear back on steps forward. Based on information that has been gathered, there is not anything that is big news (no major issues) but some concerns. Sugden was directed to give the realtor this information so he could take it to the owner. The results of that conversation will be shared with the board prior to the board making a final decision. This would require a special meeting of the Board or a change in date of the Board meeting to October 14 to take action on the offer to purchase.

Running asked how the cost of a shell on a new lot would compare to this. Staff will ask for this information from the architect and project manager.

C. PERSONNEL UPDATE

Successful Candidates/Moves: Katie Esserman, part-time Youth Services Librarian; Mary Krauss, Adult Service to Circulation Services Associate; Jerald Howell, East Branch Clerk; and Liz Danielski, East Clerk to part-time Ashwaubenon Associate.

Hired: Mailroom Clerk, East Clerk, Youth Services Associate, Circulation Clerk, and Ashwaubenon Associate.

Open searches: Kress/Wrightstown Manager

Searches launching soon: Adult Services Librarian (CEN), Technical Services Manager, and Shelves at various locations based on staffing assessment.

D. COMMUNICATIONS/PROGRAMMING UPDATE Lagerman reported that "ProTips" have launched on the Brown County employee intranet. Each ProTip suggests something you can do with your library card.

September is National Library Card Sign-up month and anyone who registers for a card is automatically entered in a drawing for a \$50 VISA gift card.

The Local History Series starts on Thursday, September 23. Brochures were distributed.

The Friends BIG Book Sale is slated for November 1-6 at the Central Library.

Badger State Brewing held a book drive, "Pints for Pages," to celebrate International Library Day. Well over 100 books were donated to the library this week. A photo was shared.

A Brown County Fair update was enclosed in the packet. There were no questions.

9. DISCUSSION AND POSSIBLE ACTION GRANTING PERMISSION TO SERVE ALCOHOLIC BEVERAGES AT THE CENTRAL LIBRARY FOR THE WI LIBRARY ASSOCIATION CONFERENCE OPENING RECEPTION, HOSTED BY THE FRIENDS OF THE BROWN COUNTY LIBRARY ON NOVEMBER 16, 2021. Motion by Van Dyck, seconded by Pletcher, to grant permission to serve alcoholic beverages at the Central Library for the WI Library Association conference grand opening reception, hosted by the Friends of the Brown County Library on November 16, 2021. **Motion carried.**

10. PRESIDENT'S REPORT None.

11. LIBRARY DIRECTOR'S REPORT

Sugden reported that a discovery meeting with the Bookmobile consultant took place. The options are being finalized and the project will keep moving forward. Van Dyck suggested a sponsorship of the vehicle.

Library staff continues work with Achieve Brown County to present a community summit on third grade reading achievement data. This event is tentatively planned for fall 2022 and will share research and data on local reading achievement and its economic impact. The summit will conclude with a call to action for a county-wide grade-level reading campaign.

Reading proficiency by the end of third grade is the most important predictor of high school graduation and career success. Locally, reading proficiency rates have been declining over the past several years. This has worsened over COVID, according to local superintendents. A grade-level reading campaign will engage and mobilize our community to serve as full partners in the success of Brown County kids.

Posters for youth services area, created by the Association for Library Service to Children (ALSC), a division of the American Library Association were shared. They promote that babies need words every day. Locations will post them in their youth areas.

11 - 14. OPEN SESSION: Discussion and Possible Motion to Convene in Closed Session A closed session was not needed.

15. OTHER BUSINESS None.

16. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW

17. ADJOURNMENT

Motion by Pletcher, seconded by Running, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 6:18 pm.

NEXT REGULAR MEETING:

Central Library
October 21, 2021
5:15 p.m.

Respectfully submitted,
Sue Lagerman
Recording Secretary

Brown County
Golf Course
Budget Status Report

10/31/2021

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 378,308	\$ 304,631	81%
Operations & Maintenance	\$ 678,823	\$ 567,399	84%
Outlay	\$ -	\$ -	0%
Public Charges	\$ 1,015,000	\$ 974,098	96%
Miscellaneous Revenue	\$ 96,500	\$ 86,614	90%

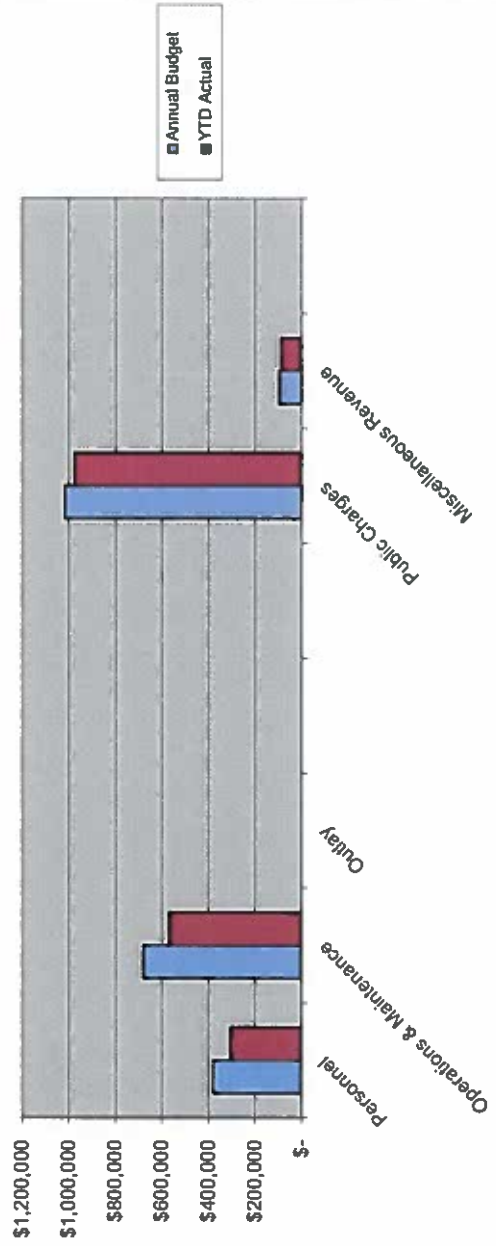
Public Charges consists of the following

Green Fees	\$ 685,000.00	\$ 716,500.00	105%
Cart Fees	\$ 230,000.00	\$ 257,598.00	112%
Concessions	\$ 100,000.00	\$ -	0%

HIGHLIGHTS:

The Golf Course is a seasonal operation that operates April through November. All expenses and revenues are well within budgeted amounts.

Golf Course Budget Analysis October 31, 2021



Museum

Budget Status Report October 2021 "Unaudited"

Prepared for presentation at December 2021 Ed & Rec

	Adopted		YTD		Percentage	Comments:
	Budget	Actual	Actual	YTD		
Property Taxes	\$ 979,220	\$ 816,016			83.3%	
Intergov Revenue	\$ -	\$ -			#DIV/0!	
Public Charges	\$ 114,350	\$ 126,523			110.6%	
Miscellaneous/ Donation Revenue	\$ 156,300	\$ 150,973			96.6%	
Other Financing Sources *budget amendr	\$ -	\$ 8,350			#DIV/0!	
Personnel Costs	\$ 674,892	\$ 537,048			79.6%	
Operating Expenses	\$ 574,978	\$ 518,210			90.1%	
Outlay	\$ -	\$ -			#DIV/0!	

Comments:

Public Charges: include gate, photo sales, vending and room rental.

Other Financing:

Miscellaneous Revenue: includes NPMF funds for exhibits and programs.

NPMF uses Intra-county expense Copy Center

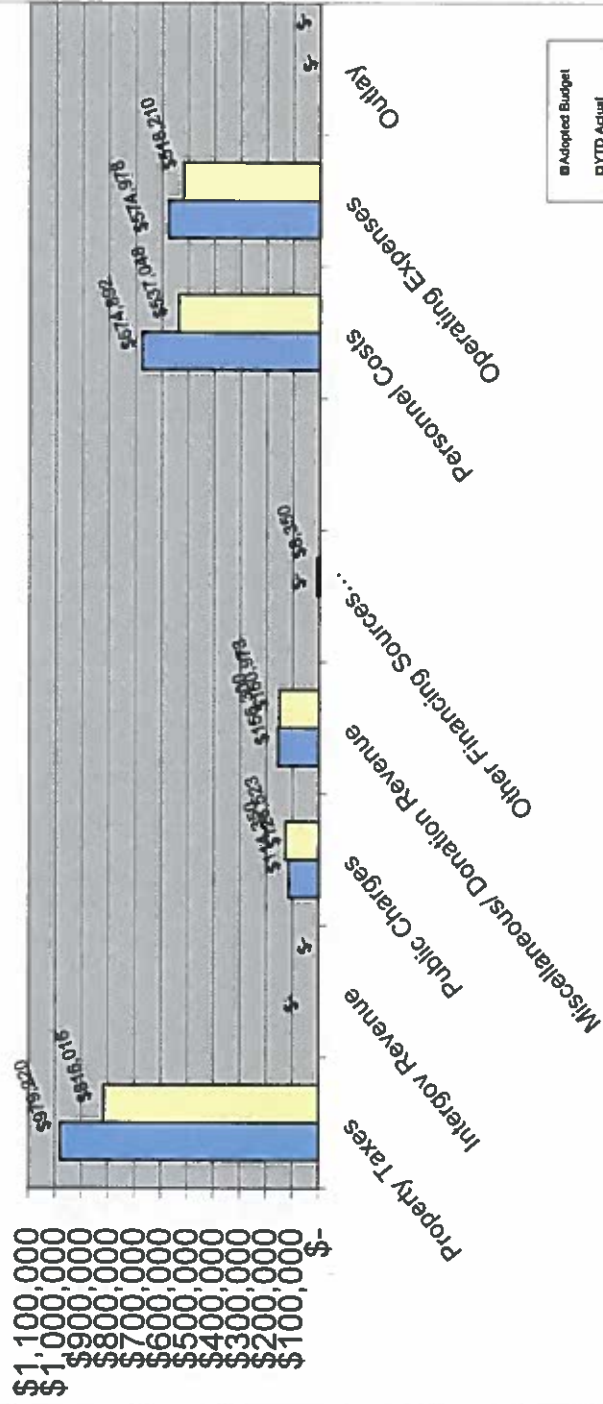
charge back amounts are deposited in Miscellaneous Revenue line

Intergov Revenue: None in 2020

Operating Expenses: \$12,221.44 encumbered for security

Personal Costs:

Museum - October 31, 2021

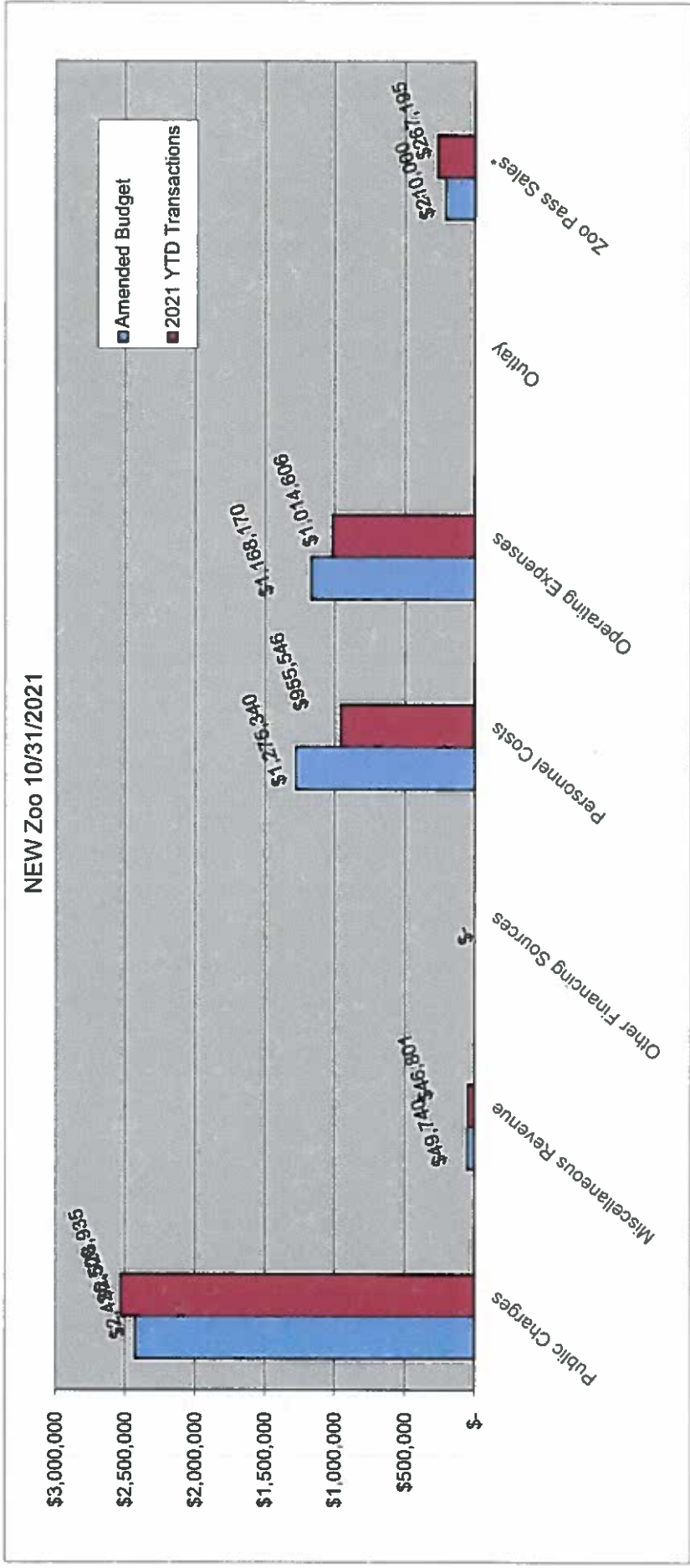


Brown County NEW Zoo
 Budget Status Report (Unaudited)
 10/31/2021

2021

	2021 YTD Budget	2021 YTD Transactions	Percent of Budget	2020 YTD Transactions	2019 YTD Transactions	2018 YTD Transactions	
Public Charges	\$2,426,500	\$ 2,528,935	104%	\$ 1,249,061	\$ 2,019,142	\$ 1,951,427	Revenues: Public charges significantly higher than 2019 and 2020. Attendance also significantly higher than 2020 and 2019 through October.
Miscellaneous Revenue	\$ 49,740	\$ 46,801	94%	\$ 122,051	\$ 201,887	\$ 37,891	
Other Financing Sources	\$ -	\$ -	0%	\$ 96,577	\$ -	\$ -	
Personnel Costs	\$1,275,340	\$ 955,546	75%	\$ 1,007,395	\$ 991,118	\$ 958,533	Expenses: Operating Expenses up from 2020 and 2019, and under budget.
Operating Expenses	\$1,168,170	\$ 1,014,606	87%	\$ 856,148	\$ 1,047,231	\$ 928,539	
Outlay	\$ -	\$ -	-	\$ -	\$ 2,497	\$ -	
Zoo Pass Sales*	\$ 210,000	\$ 267,195	127%	\$ 150,059	\$ 165,870	\$ 169,546	
Zoo Attendance		231,069		119,529	202,427	202,893	

*Zoo Pass Sales have been included in Public Charges ~ used for comparison only



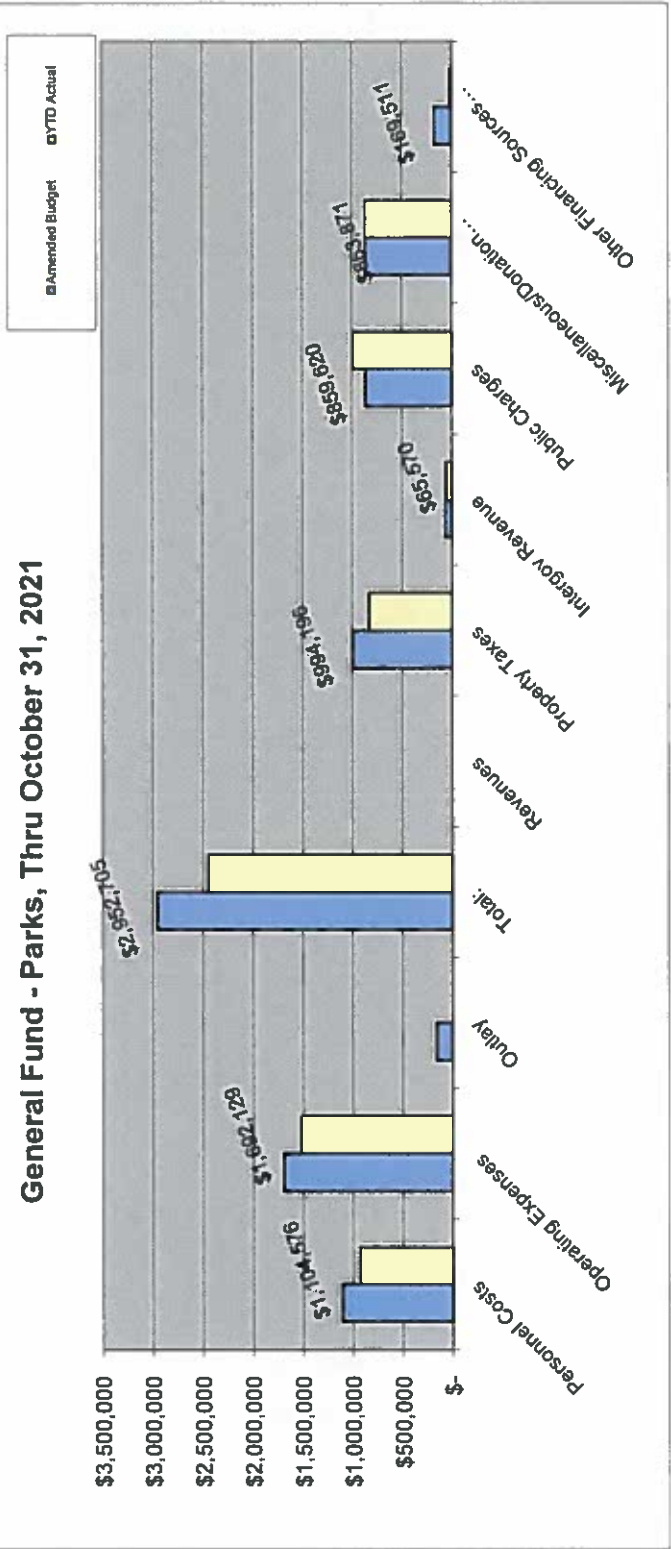
**~Parks General Fund~
Budget Status Report**

10/31/2021 - "Unaudited"

	Amended Budget	YTD Actual	Percent of Budget
Expenses			
Personnel Costs	\$ 1,104,576	927,113	84%
Operating Expenses	\$ 1,692,129	1,516,740	90%
Outlay	156,000.0	0	0%
Total:	\$ 2,952,705	2,443,853	
Revenues			
Property Taxes	\$ 994,196	828,497	83%
Intergov Revenue	\$ 65,570	60,946	93%
Public Charges	\$ 859,620	982,786	114%
Miscellaneous/Donation Revenue	\$ 863,871	864,268	100%
Other Financing Sources *acct transfers/ carry over	\$ 169,511	14,511	9%
Total:	\$ 2,952,768	\$ 2,751,008	

Comments:
 Public Charges: include rifle range, environmental education, camping, concessions, dog park passes, bike & horse passes, shelter & building rentals.
 Intergov Revenue: include grants
 Miscellaneous Revenue: include equipment disposal, donations, sponsorships, other revenue
 Other Financing Sources: include carryover, transfer in from other park accounts
 2021 Overall Park Budget (general fund, park donations, boat landing, land and building acquisition, rails to trails: Revenue YTD: (excluding CIP Park Impro Projects, Expo) \$2,010,832 Expenses YTD \$3,089,766 Revenue YTD

General Fund - Parks, Thru October 31, 2021



NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES. CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

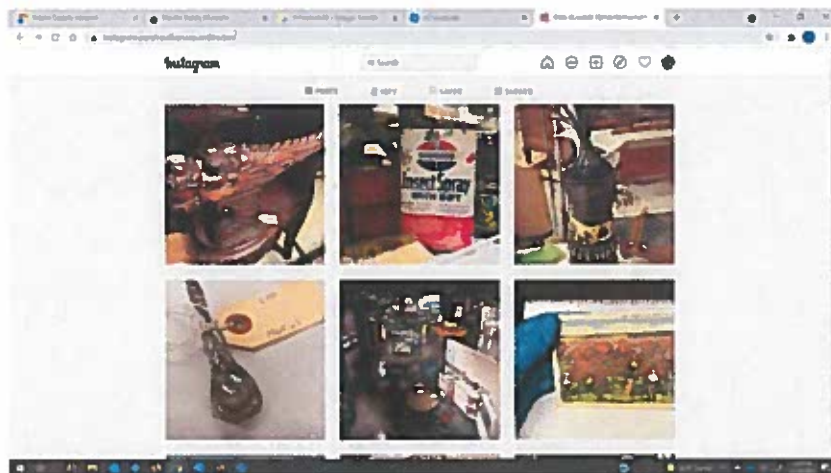


**Neville Public Museum Director's Report and 2022 Budget
Education & Recreation Committee Brown County Board of Supervisors
For Wednesday, December 1, 2021
Submitted Tuesday, November 23, 2021**

Operations: Since our last committee meeting, we were awarded a Packers Give Back grant, we said good bye to exhibits *Spirited: Prohibition in America* and *Beauty of the Beasts*, our team installed the 76th Art Annual Exhibition and *Holiday Memories of Downtown Green Bay* display, we partnered with House of Hope Youth on the Move to bring awareness to National Runaway and Homeless Youth Prevention Month, we partnered with Brown County Health and Human Services in hosting a youth vaccination clinic, we continued work on improving our collections database in preparation for adding a public access component to the collection not on display, and have continued conversations with community partners for future exhibits.

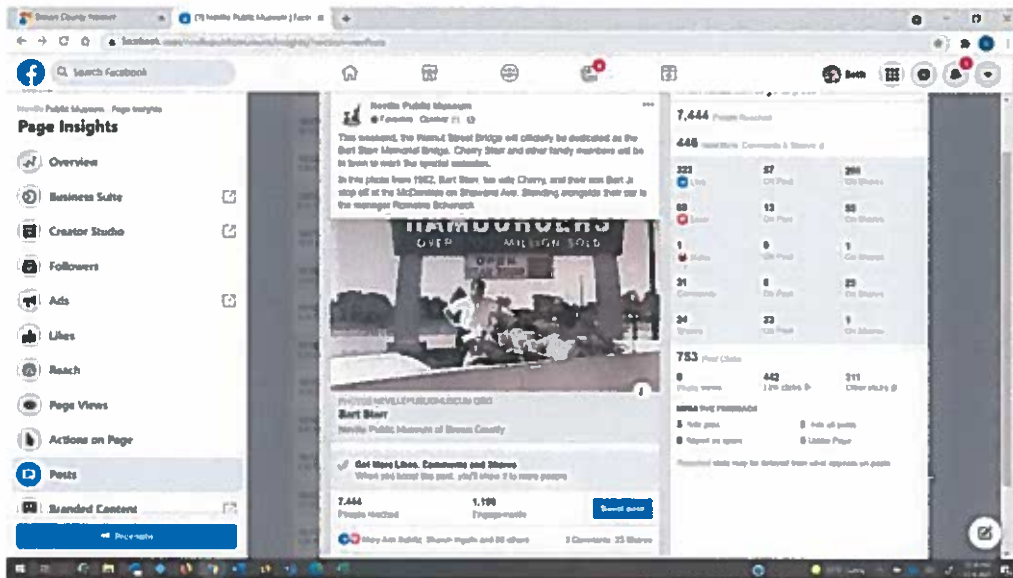


Focus On Collections: For the third year Director Kowalski is participating in the #Museum30 social media challenge. #Museum30 is an annual photography-based social media challenge designed to allow museum professionals to share interesting aspects of their work. The first #museum30 began on in 2017 and was created by Gracie Price (@magnifyingzoology). You can also follow other museums' posts by checking the #museum30 tag.



Neville Public Museum Governing Board: Did not meet in November 2021.

Social Media Story of the Month: This weekend, the Walnut Street Bridge will officially be dedicated as the Bart Starr Memorial Bridge. Cherry Starr and other family members will be in town to mark the special occasion. In this photo from 1962, Bart Starr, his wife Cherry, and their son Bart Jr. stop off at the McDonalds on Shawano Ave. Standing alongside their car is the manager Romaine Schanock.



This post reached over 7,444 people, had 753 post clicks, and garnered 446 positive reactions, comments, and shares.

Neville Public Museum Website www.nevillepublicmuseum.org – Starting in November of 2020 the Museum will only use Google Analytics to track website engagement. Previously Adobe Business Catalyst generated the engagement reports, however the new website utilizes Google, and the format will be adjusted to what is reported below:

	Sessions	Users	Page Views	Bounce Rate	New User	Returning User
2021						
October	4,783	3,563	12,147	44.20%	81.8%	18.2%
September	4,591	3,526	11,292	47.61%	82.5%	17.5%
August	6,845	5,195	18,024	44.40%	81.1%	18.9%
July	8,110	6,122	22,035	40.75%	80.2%	19.8%
June	7,294	5,319	19,746	40.87%	81.8%	18.2%
May	3,359	4,225	11,751	41.63%	83.4%	16.6%
April	4,817	3,844	13,515	37.68%	83.5%	16.5%
March	5,212	4,097	14,793	34.71%	82.7%	17.3%
February	3,697	2,920	10,892	37.71%	82.1%	17.9%
January	4,292	3,293	12,356	41.31%	82.1%	17.9%

Neville Public Museum Facebook

October

Daily Page People Engaged 3,366
 The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)
 Daily Total reach (cumulative for the month) 40,972

September

Daily Page People Engaged 2,291
 The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)

Daily Total reach (cumulative for the month)	38,032
August	
Daily Page People Engaged	3,211
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	52,293
July	
Daily Page People Engaged	1,632
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	40,087
June 2021	
Daily Page People Engaged	1,650
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	35,779
May 2021	
Daily Page People Engaged	1,403
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	24,857
April	
Daily Page People Engaged	1,951
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	31,738
March	
Daily Page People Engaged	1,436
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	27,144
February	
Daily Page People Engaged	1,422
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	33,545
January	
Daily Page People Engaged	1,612
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	28,098
2020	
Daily Page People Engaged	36,303
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	529,768
2019	
Daily Page People Engaged	44,045
The number of people who engaged with your Page. Engagement includes any click or story created. (Unique Users)	
Daily Total reach (cumulative for the month)	729,775

	2014		2015		2016		2017		2018	
	Daily People Engaged	Total Reach	Daily People Engaged	Total Reach	Daily People Engaged	Total Reach	Daily People Engaged	Total Reach	Daily People Engaged	Total Reach
TOTALS	24712	1127429	36981	833877	34517	582321	36250	604503	44707	765751

Holiday 2021 Program Schedule

Children Only Shop

This whimsical re-creation of the H.C. Prange holiday experience is back for its eleventh year in a row! Children ages 4-12 are invited to purchase from an assortment of holiday gifts for \$3 each and have them gift-wrapped before grown-ups can sneak a peek.

Entrance to the Children Only Shop is included with museum admission:

- Saturday, November 20th noon - 3:00 p.m.
- Friday, November 26th noon - 3:00 p.m.
- Saturday, November 27th noon - 3:00 p.m.
- Tuesday, November 30th 4:00 - 7:00 p.m.
- Wednesday, December 1st 4:00 - 7:00 p.m.
- Saturday, December 4th noon - 3:00 p.m.
- Tuesday, December 7th 4:00 - 7:00 p.m.
- Saturday, December 11th noon - 3:00 p.m.
- Saturday, December 18th noon - 3:00 p.m.

Virtual Children Only Shop

To address all levels of comfort this season the Virtual Children Only Shop will be available. Each item is \$3, and includes tax, gift wrap, and a personalized tag. Payment and pickup will need to be arranged through [Head Elf Katy Maier](#) (920-448-7874) when you order. Colors, characters, and designs will be selected at random based on availability; if you would like something specific please indicate and we will do our best!

Bruce the Spruce Returns

Bruce is awake at the following times to talk with guests:

- Saturday, November 20th 10:00 a.m. - noon
- Saturday, November 27th 10:00 a.m. - noon
- Wednesday, December 1st 5:00 - 7:00 p.m.
- Saturday, December 4th 10:00 a.m. - noon
- Saturday, December 11th 10:00 a.m. - noon
- Saturday, December 18th 10:00 a.m. - noon

Tree of Giving

Decorate the Tree of Giving with new or lightly used winter items like hats, gloves, and scarves now through January 9, 2022. Donated items will be given to the Salvation Army for those cold winter months!

Temporary Exhibits



Spectacular Science! - This new science gallery will provide us the opportunity to present four different mini science exhibits with hands on experiences. The design of creating four mini exhibits will allow us to rotate topics and provide new experiences each year once open. The four premier sections for opening the gallery in April of 2021 include Germs, Birds, Bees, and Engineering Marvels. (April 2021 - April 2022)

76th Art Annual - Art exhibits have always been a significant part of the Neville Public Museum's history going back our founding in 1915. However, it was in 1942 that the museum's director, Earl Wright, initiated a juried art competition. Since that time, the *Art Annual* has become an important bridge between the artistic communities of Northeastern Wisconsin and the Upper Peninsula of Michigan. There are literally generations of artists that apply each year, and it is the *Art Annual* that connects these generations through art here at the Neville Public Museum. (October 30 – January 20, 2022)



Holiday Memories of Downtown Green Bay. The animated figures that once adorned the H.C. Prange's department store windows are featured in this exhibit along with the *Enchanted Forest*, the *Snow Babies*, and charming forest animal collections. There also is a Children's Only Shop and *Bruce the Spruce*, the loveable talking Christmas tree who once chatted with holiday shoppers at Prange's. *Holiday Memories* is a wonderful family tradition. (November 20, 2021 – January 9, 2022)

Neville Public Museum Attendance and Revenue Comparison

	2017		2018		2019		2020		2021		2021 Mar
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	monthly % vs 2019
January	2,504	\$ 6,942.00	6,808	\$24,888.00	2,015	\$6,717.00	1,897	\$4,810.50	1,377	\$6,100.00	
February	2,984	\$ 6,437.00	3,295	\$7,749.50	2,544	\$5,074.00	2,490	\$5,210.50	1,497	\$6,501.50	
March	3,703	\$ 10,835.25	4,757	\$10,527.50	4,228	\$9,387.50	1,713	\$2,472.50	2,427	\$10,847.00	
April	4,436	\$ 6,470.50	4,826	\$6,547.00	3,690	\$6,295.50	0	\$0.00	2,188	\$8,229.50	
May	4,338	\$ 6,243.50	3,521	\$5,068.50	3,069	\$4,956.00	126	\$217.00	2,729	\$7,340.00	
June	3,885	\$ 9,918.50	3,589	\$7,916.50	3,495	\$7,005.00	1,592	\$1,862.50	4,052	\$17,060.00	
July	3,482	\$ 8,957.50	3,631	\$9,294.00	2,987	\$7,171.50	2,142	\$7,523.00	4,475	\$21,138.50	
August	3,586	\$ 10,096.00	3,469	\$8,835.00	3,292	\$5,721.50	3,428	\$10,877.50	3,684	\$18,263.00	
September	3,303	\$ 7,269.50	2,848	\$5,695.00	2,171	\$4,859.00	1,907	\$6,361.00	2,007	\$6,066.50	
October	4,295	\$ 12,327.50	4,215	\$9,461.00	2,408	\$6,519.44	1,502	\$5,372.50	2,367	\$8,589.50	
November	5,746	\$ 12,035.50	4,457	\$8,360.00	3,148	\$7,866.38	1,135	\$3,462.00			
December	7,128	\$ 17,055.00	5,330	\$12,644.00	5,093	\$10,619.00	1,859	\$5,387.50			
TOTALS	49,390	\$114,588	50,746	\$ 116,986.00	38,140	\$82,191.82	19,791	\$53,556.50	26,803	\$110,135.50	

Neville Public Museum Attendance and Revenue October 2021

Date	Day	Walk In Admission	Guided Tours	Distance Learning	Self-Guided Tours	Outreach	Facility Rental/Meeting Attendees	Event/Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue	Revenue for Brown County Department Meeting Room use	Covid-19 Presale admission
1	Friday	26							26	\$160.50			0
2	Saturday	83					28		111	\$612.50	\$190.00		0
3	Sunday	39							39	\$220.50			0
4	Monday								9				
5	Tuesday	19						57	76	\$127.50			0
6	Wednesday	148						41	189	\$127.00			
7	Thursday	28					45		73	\$190.50	\$97.50		5
8	Friday	53					36		89	\$405.00	\$176.25		8
9	Saturday	65							65	\$399.00			6
10	Sunday	41							41	\$267.00			0
11	Monday								0				
12	Tuesday	14						72	86	\$108.00			3
13	Wednesday	24	75						99	\$390.00			0
14	Thursday	38					11		49	\$174.00	\$190.00		0
15	Friday	39	12						51	\$283.50			2
16	Saturday	86							86	\$520.50			0
17	Sunday	25							25	\$159.00			4
18	Monday								0				
19	Tuesday	11						71	82	\$63.00			0
20	Wednesday	16	46						62	\$323.50			3
21	Thursday	38	109					72	219	\$721.50			0
22	Friday	65							65	\$381.50			2
23	Saturday	71							71	\$499.50			3
24	Sunday	51							51	\$267.00			0
25	Monday		15	100					115	\$175.00			
26	Tuesday	17						60	77	\$127.50			0
27	Wednesday	15	78						93	\$412.00			0
28	Thursday	27	70						97	\$437.50			0
29	Friday	92						65	157	\$504.00			0
30	Saturday	63							63	\$336.00			2
31	Sunday	38							38	\$237.00			0
TOTAL		1,232	405	100	0	0	120	438	2,295	\$8,589.50	\$653.75	\$0.00	72

September Walk In Attendance	1,944
September Covid-19 Presale	63
September Grand Total Served	2,007

October Walk In Attendance	2,295
October Covid-19 Presale	72
October Grand Total Served	2,367

GOLF COURSE FINANCIAL STATISTICS

For October - Nov 15, 2021

GOLF COURSE REVENUE:

	October - Nov 15 ROUNDS	October - Nov 15 REVENUE	YEAR TO DATE ROUNDS	YEAR TO DATE REVENUE
2021	2,588	\$ 30,088.00	35721*	\$ 996,071.80
2020	3,191	\$ 77,797.00	32401**	\$ 950,525.00
2019	1,065	\$ 18,334.00	26449***	\$ 834,306.89
				TOTAL SEASON PASS REVENUE
			2021 \$	135,464.70
			2020 \$	122,525.00
			2019 \$	121,950.00

PRO-SHOP SHARED REVENUE (CARTS):

	October - Nov 15 COUNTY SHARE	YEAR TO DATE COUNTY SHARE
2021	\$ 9,442.30	\$ 193,688.20
2020	\$ 17,558.60	\$ 176,732.60
2019	\$ 4,135.50	\$ 145,380.50

Golf Course Opening Day

2021	*March 30th	P&L YEAR TO DATE	2021 \$	977,659.00
2020	**April 24th		2020 \$	933,933.00
2019	***April 20th		2019 \$	853,032.00

ZOO MONTHLY ACTIVITY REPORT For November 2021

Agenda items:

1. **Zoo Director Report**

Curator Report

Operations Report

Education/Volunteer Report

Maintenance Report

Adventure Park Report

Director additional updates

Animal Collection Report November 2021

Lili, a young female tawny frogmouth has joined her new mate Nano in the habitat across the guest pathway from the emus. Both emus and tawny frogmouth are cold hardy Australian birds who can handle Wisconsin winters with just a little supplemental heat during particularly brutal cold spells. So far, the new frogmouth couple seem to be getting along well. We hope to see signs of courtship in the coming months. The pair has a breeding recommendation from the Species Survival Program for this species.

Murphy the 5 month old moose from Alaska is now living in the moose habitat in the Zoo's Northern Trails section. He is adapting well to his new home. Matilda, our elderly female moose has told him in no uncertain terms that he should stay away from her adjoining habitat but seems to enjoy watching him when he is not aware of her attention. Murphy, who is a wild orphan raised by humans, is much more interested in bonding with Zookeepers and meeting other Zoo staff than befriending the cranky moose next door.

One of the Zoo's three blue duikers has been transferred to another AZA zoo as a result of a new breeding recommendation. Rocco made the journey to Florida on 11/16/21. The recommendations also include a new mate for resident female Spriggy. Rocco and Spriggy's grown son Ash is also scheduled to move on to a new home soon. October and November are prime months for animal transfers between zoos as the temperatures are warm enough in the North yet cool enough in the South to make travel optimally comfortable for the animals.

Animal Collection Report October 2021

After many months of planning and collaboration, a young male moose arrived at the NEW Zoo on 10/12/21. The process started in early February when we let the Alaska Department of Fish and Game know that we were interested in providing a home for an orphan. Every year, Alaska F&G encounters orphaned animals in need of placement. The process of finding homes begins before the youngsters are born. Because Wisconsin has strict Chronic Wasting Disease regulations, we are not able to bring in wild born deer of any species from states that are affected with the disease.

Fortunately, Alaska has not yet seen cases of CWD. On 6/1/21, Alaska Fish & Game contacted us to say that they had a 3 day old male moose who needed a home. He was transported to the Alaska Zoo who had agreed to care for him (and other orphan moose) while the permit process was initiated. Moose are very sensitive to heat stress so it is not in their best interest to transport during the summer months. This worked out well as permitting took several months to complete.

Obtaining the necessary permits was complicated as the US Dept of Agriculture needed to approve the move before the state of Wisconsin DATCP could begin their approval process. Another Midwest Zoo was going through a similar scenario with one of the other Alaskan orphan moose calves and we were able to coordinate with them on a FedEx flight to transfer both youngsters. Zoo staff from both AZA Zoos met at the Indianapolis airport at 2 am to unload the "little" 4 month old calves before continuing the journey to their respective new homes. Murphy came right out of his travel crate and happily chugged down his bottle of milk as soon as he arrived at the NEW Zoo. He is currently living in a behind the scenes quarantine area until he is cleared by the Veterinarian to move to the moose yard where he will be able to see resident old lady moose Matilda. It is likely that the two will live in side by side exhibits as she may not be willing to share her space with a rambunctious youngster.

Nano, the male tawny frogmouth who arrived here last month has been moved out to his permanent home in the lorikeet habitat across from playground. The cold hardy Australian bird is settling in well. Frogmouths are nocturnal hunters, but guests will be able to see him resting on his perch during the daytime hours. We expect his intended mate to arrive soon. After a brief quarantine period, she will join him in his new home. After the two have gotten to know each other, we intend to begin introductions with the lorikeets who share the habitat.

Two young domestic rats and a guinea pig from a local pet rescue organization have joined the Education Program Animal team this month.

A young trumpeter swan hatched at the NEW Zoo in 2020 was recently transferred to another AZA Zoo where he will soon be introduced to his prospective mate. The two will likely produce offspring who will be part of a wild release conservation program.

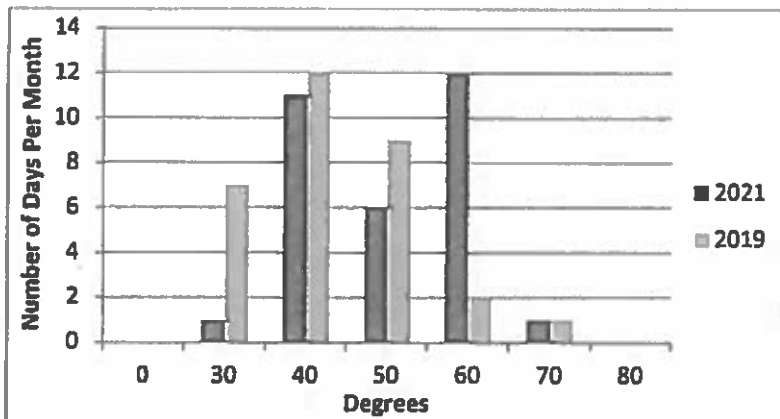
NEW Zoo Operations Report: October 2021

(Comparisons are made to 2019 since we were closed and did not open to public until June 10 due 2020 to COVID 19)

Noteworthy:

Average Temperature recorded at the zoo in {October 2021} = 54.1 °F
1 in the 30's, 11 in the 40's, 6 in the 50's, 12 in the 60's, and 1 in the 70's

Average Temperature Recorded at the zoo in {October 2019} = 48.2 °F
7 in the 30's, 12 in the 40's, 9 in the 50's, 2 in the 60's, and 1 in the 70's



Lowest temperature for period in {October 2021}: 38°F, Highest Temp: 71°F

Lowest temperature for period in {October 2019}: 32°F, Highest Temp: 73°F

October 2021 Compared to October 2019

- 21,416 people visited the Zoo this October 2021 compared to 18,599 visitors in October of 2019. An increase of 5,817 people. Of the 21,416 guests, 12,502 were Zoo Boo attendees.
- In October 2021 we had \$ 50,231.39 in Zoo admission. In October 2019 we had \$ 26,061.75 in Zoo admission. An increase of \$ 24,169.64 in Zoo admission.
- During our Zoo Boo event in October, we had 12,502 guests that attended. Of those 1,595 were kids under 3 who get in free and the other 10,907 guests were \$15 per ticket with sales of \$163,605. We also had 510 no shows with sales of \$7,650. For a Zoo Boo attendance total income of \$171,255.
- Gift Shop sales were down in October 2021 compared to October 2019. October 2021 sales were \$ 4,070.27 and October of 2019 sales were \$ 6,926.94. The decrease in sales of \$ 2,856.67 is mostly due to the lack of product stemming from the supply chain issues.
- The Mayan Restaurant/Concession sales for October 2021 were \$ 7,077.64 compared to October 2019 \$ 11,911.69. A decrease of \$ 4,834.05. This decrease is due to staffing issues.
- **NOVEMBER NOTES:**
Operations/Guest Services spent time cleaning up and taking down after Zoo Boo. We created a float and entered 2 parades. One in Green Bay and one in Appleton. Starting to prepare for our Holiday Fest which is being held on December 4th.

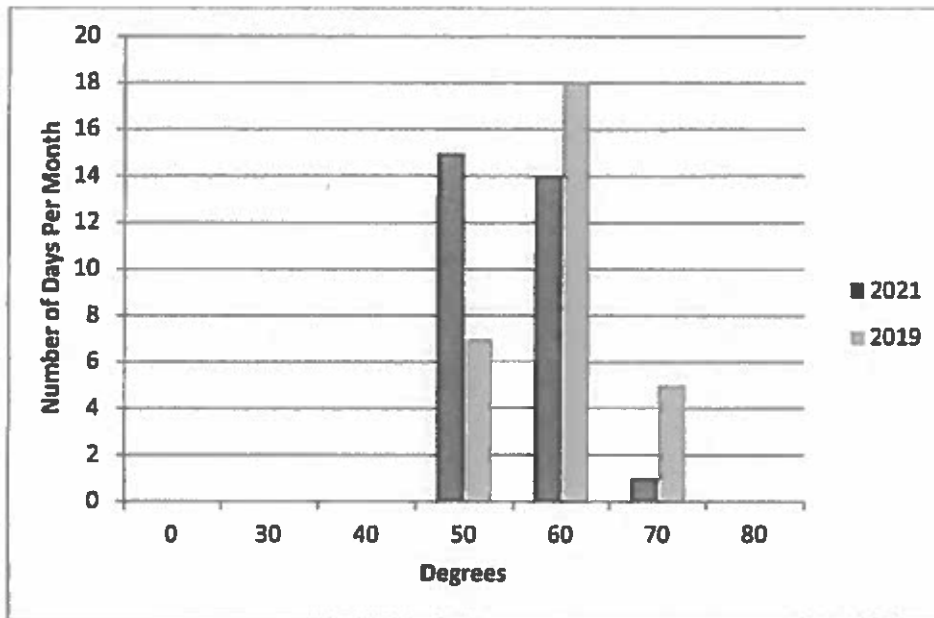
NEW Zoo Operations Report: September 2021

(Comparisons are made to 2019 since we were closed and did not open to public until June 10 due 2020 to COVID 19)

Noteworthy:

Average Temperature recorded at the zoo in {September 2021} = 60.0 °F
15 in the 50's, 14 in the 60's and 1 in the 70's

Average Temperature recorded at the zoo in {September 2019} = 64.5 °F
7 in the 50's, 18 in the 60's, and 5 in the 70's



Lowest temperature for period in {September 2021}: 52°F, Highest Temp: 71°F

Lowest temperature for period in {September 2019}: 54°F, Highest Temp: 75°F

September 2021 Compared to September 2019

- 19,141 people visited the Zoo this September 2021 compared to 15,916 visitors in September of 2019. An increase of 3,225 people.
- Our Brew at the Zoo event in September brought in 350 guests.
- In September 2021 we had \$ 111,961.97 in Zoo admission. In September 2019 we had \$ 79,540.50 in Zoo admission. An increase of + \$ 32,421.47.
- Gift Shop sales were up in September 2021 compared to September 2019. September 2021 sales were \$ 17,111.33 and September of 2019 sales were \$ 15,229.69. That is a increase in sales of \$ 1,881.64. The gift shop revenue was just a bit more because of a small shipment of backorder product that came in. Backorder was a big issue this year with all the supply chain issues.
- The Mayan Restaurant/Concession sales for September 2021 were \$ 5,539.73 compared to September 2019 \$ 17,410.43. A decrease of \$ 11,870.70. This decrease is due to staffing issues. September staff either went back to school or quit. Staffing issues continue to be an issue.

**NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2021
REPORT
2019, 2020, 2021**

ATTENDANCE

MONTH	2019		2020		2021		2019		2020	
	ADMISSIONS	REVENUE	ADMISSIONS	REVENUE	ADMISSIONS	REVENUE	Change	PER	Change	PER
January	1,576	1,414	3,189	3,189	1,623	1,785	(-)/+		(-)/+	
February	699	2,962	4,306	4,306	3,607	1,444				
March	7,933	4,585	17,175	17,175	9,242	12,490				
April	15,348	29	23,192	23,192	7,844	23,163				
May	30,473	30	34,290	34,290	3,817	34,260				
June	35,124	22,269	32,063	32,063	(3,061)	9,794				
July	34,770	25,158	40,584	40,584	5,814	15,426				
August	41,989	30,263	35,703	35,703	(6,286)	5,440				
September	15,916	17,188	19,141	19,141	3,225	1,953				
October	18,599	15,631	21,416	21,416	2,817	5,785				
November	2,277	7,850								
December	2,246	3,075								
TOTAL	208,950	130,454	231,069	231,069	28,642	111,540				

ADMISSION & DONATIONS

MONTH	2019		2020		2021		2019		2020		2021	
	ADMISSIONS	REVENUE	ADMISSIONS	REVENUE	ADMISSIONS	REVENUE	Change	PER	Change	PER	Change	PER
January	3,324.00	3,860.00	7,962.84	7,962.84	4,838.84	4,102.84	2.11	2.73	2.11	2.73	2.11	2.49
February	1,417.50	11,111.75	9,987.49	9,987.49	8,179.99	(1,514.26)	2.03	3.88	2.03	3.88	2.03	2.23
March	31,765.50	18,138.50	111,156.30	111,156.30	79,380.80	93,017.80	4.00	3.87	4.00	3.87	4.00	6.47
April	87,485.50	209.00	139,403.80	139,403.80	51,918.30	139,194.80	5.70	7.21	5.70	7.21	5.70	6.01
May	154,249.50	215.00	212,627.18	212,627.18	58,377.88	212,412.18	5.06	7.17	5.06	7.17	5.06	6.20
June	186,410.50	111,606.00	188,632.64	188,632.64	12,222.14	87,026.64	5.31	5.01	5.31	5.01	5.31	6.20
July	187,002.00	139,946.00	280,322.67	280,322.67	73,320.67	120,376.67	5.38	5.56	5.38	5.56	5.38	6.41
August	223,355.50	174,179.50	227,554.15	227,554.15	4,198.65	53,374.85	5.32	5.76	5.32	5.76	5.32	6.37
September	79,540.50	94,006.00	111,961.97	111,961.97	32,421.47	17,955.97	5.00	5.47	5.00	5.47	5.00	5.95
October	123,811.75	125,052.00	199,143.88	199,143.88	75,332.14	74,081.89	6.66	8.00	6.66	8.00	6.66	9.30
November	7,563.00	33,523.50					3.33	4.27	3.33	4.27	3.33	
December	22,508.50	10,435.00					10.02	3.39	10.02	3.39	10.02	
TOTAL	\$ 1,108,464.75	\$ 722,283.25	\$ 1,478,362.93	\$ 1,478,362.93	\$ 400,000.88	\$ 800,039.18	5.36	5.54	5.36	5.54	5.36	6.40

**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE
2021 REPORT
2019, 2020, 2021**

Paws & Claws Gift Shop				2019	2020	2019	2020	2021
	2019	2020	2021	Change (-)/+	Change (-)/+	PER CAP	PER CAP	PER CAP
January	\$ 948.42	\$ 747.92	\$ 3,465.30	2,516.88	2,717.38	0.60	0.53	1.08
February	\$ 1,374.83	\$ 3,251.88	\$ 7,551.88	6,177.03	4,299.98	1.97	1.14	1.75
March	\$ 15,138.84	\$ 7,197.65	\$ 52,673.85	37,535.01	45,476.20	1.91	1.54	3.07
April	\$ 21,609.16	\$ 12,380.35	\$ 63,371.18	41,782.02	50,990.83	1.41	426.91	2.73
May	\$ 51,154.75	\$ 79.13	\$ 90,618.34	39,463.59	90,539.21	1.68	2.64	2.64
June	\$ 62,712.48	\$ 42,584.07	\$ 60,003.18	(2,709.28)	17,419.11	1.79	1.91	1.87
July	\$ 63,298.29	\$ 53,603.28	\$ 66,707.27	3,408.98	13,103.99	1.82	2.13	1.64
August	\$ 73,219.12	\$ 61,583.31	\$ 22,684.70	(50,534.42)	(38,898.61)	1.74	2.03	0.64
September	\$ 15,229.69	\$ 31,473.53	\$ 17,111.33	1,881.84	(14,362.20)	0.96	1.83	0.89
October	\$ 6,928.94	\$ 15,843.54	\$ 4,070.27	(2,858.67)	(11,573.27)	0.37	1.00	0.19
November	\$ 1,481.99	\$ 8,609.27				0.65	1.10	
December	\$ 2,633.65	\$ 8,212.01				1.13	2.67	
TOTAL	\$ 315,828.14	\$ 245,365.94	\$ 388,257.28	\$76,544.78	\$159,712.62	\$ 1.53	\$ 1.88	\$ 1.68

Mayan Taste of Tropic				2019	2020	2019	2020	2021
	2019	2020	2021	Change (-)/+	Change (-)/+	PER CAP	PER CAP	PER CAP
January	\$ 1,424.21	\$ 1,130.11	\$ 1,478.65	52.44	346.54	0.90	0.80	0.46
February	\$ 949.60	\$ 2,468.28	\$ 2,139.63	1,190.03	(328.65)	1.36	0.86	0.50
March	\$ 8,230.83	\$ 4,315.75	\$ 10,438.83	2,208.00	6,123.08	1.04	0.92	0.61
April	\$ 13,330.69	\$ -	\$ 15,453.62	2,122.93	15,453.62	0.87		0.67
May	\$ 33,273.87	\$ -	\$ 33,185.68	(88.31)	33,185.68	1.09		0.97
June	\$ 41,388.23	\$ 27,658.65	\$ 39,705.65	(1,682.58)	12,049.00	1.18	1.24	1.24
July	\$ 47,547.24	\$ 34,895.35	\$ 69,597.73	12,050.49	24,902.38	1.37	1.38	1.47
August	\$ 58,185.07	\$ 42,588.52	\$ 34,474.54	(23,710.53)	(8,111.98)	1.39	1.41	0.97
September	\$ 17,410.43	\$ 21,521.28	\$ 5,539.73	(11,870.70)	(15,981.55)	1.09	1.25	0.29
October	\$ 11,911.89	\$ 6,852.52	\$ 7,077.84	(4,834.05)	425.12	0.54	0.43	0.33
November	\$ 1,928.32	\$ 3,840.58				0.85	0.46	
December	\$ 2,173.59	\$ 1,452.92				0.97	0.47	
TOTAL	\$ 237,751.77	\$ 146,117.94	\$ 209,089.58	(\$24,562.28)	\$68,065.12	\$ 1.15	\$ 1.12	\$ 0.90

ZOO PASS MONTH				2019	2020	2019	2020	2021
	2019	2020	2021	Change (-)/+	Change (-)/+	PER CAP	PER CAP	PER CAP
January	\$ 6,150.00	\$ 6,075.00	\$ 6,948.00	798.00	871.00	3.90	4.30	2.17
February	\$ 4,990.00	\$ 8,235.00	\$ 9,901.02	4,911.02	1,668.02	7.14	2.88	2.30
March	\$ 19,988.00	\$ 14,170.00	\$ 46,404.91	26,418.91	32,234.91	2.52	3.02	2.70
April	\$ 25,115.00	\$ 7,680.00	\$ 40,188.38	15,073.38	32,508.38	1.64	264.83	1.73
May	\$ 31,357.00	\$ 9,250.00	\$ 45,929.48	14,572.48	36,679.48	1.03	308.33	1.34
June	\$ 29,300.00	\$ 42,533.00	\$ 36,388.02	7,088.02	(6,146.98)	0.83	1.91	1.13
July	\$ 20,819.00	\$ 22,289.00	\$ 30,839.84	10,020.84	6,550.64	0.60	0.89	0.76
August	\$ 14,998.00	\$ 16,152.00	\$ 22,942.63	7,946.63	6,790.63	0.36	0.53	0.64
September	\$ 7,043.00	\$ 13,838.00	\$ 15,384.83	8,341.83	1,548.83	0.44	0.81	0.80
October	\$ 8,072.00	\$ 8,450.00	\$ 11,641.74	5,569.74	3,191.74	0.33	0.54	0.54
November	\$ 8,282.00	\$ 18,056.00				3.63	2.30	
December	\$ 34,589.00	\$ 30,221.00				15.39	9.83	
TOTAL	\$ 208,659.00	\$ 196,949.00	\$ 268,584.63	\$100,738.63	\$117,892.63	\$ 1.01	\$ 1.51	\$ 1.15

NEW ZOO
EDUCATION PROGRAMS, MERCHANDISE, BIRTHDAY
2021 REPORT
2019, 2020, and 2021

Education Programs				2019	2020	2019	2020	2021
	2019	2020	2021	Change (-)/+	Change (-)/+	PER CAP	PER CAP	PER CAP
January	\$ 10,539.00	\$ 15,979.80	\$ 731.02	(9,807.88)	(15,248.78)	6.69	11.30	0.23
February	\$ 5,091.00	\$ 5,512.00	\$ 2,720.12	(2,370.88)	(2,791.88)	7.28	1.93	0.63
March	\$ 3,694.00	\$ 637.00	\$ 16,574.50	12,880.50	15,937.50	0.47	0.14	0.97
April	\$ 4,819.00	\$ 99.20	\$ 5,347.63	528.83	5,248.43	0.31	3.42	0.23
May	\$ 7,273.22	\$ 251.00	\$ 4,360.98	(2,912.24)	4,109.98	0.24	8.37	0.13
June	\$ 11,167.00	\$ (3,632.80)	\$ 5,528.00	(5,639.00)	9,160.80	0.32		0.17
July	\$ 7,307.00	\$ (2,748.20)	\$ 5,180.00	(2,127.00)	7,928.20	0.21		0.13
August	\$ 8,175.00	\$ 1,594.00	\$ 5,510.93	(664.07)	3,918.93	0.15	0.05	0.15
September	\$ 4,078.00	\$ 2,391.00	\$ 3,307.00	(769.00)	918.00	0.26	0.14	0.17
October	\$ 1,887.00	\$ 572.00	\$ 1,644.00	(43.00)	1,072.00	0.09	0.04	0.08
November	\$ 5,528.83	\$ 1,860.40				2.43		0.21
December	\$ 4,382.00	\$ 4,803.40				1.94	1.56	
TOTAL	\$ 71,718.85	\$ 27,120.80	\$ 50,904.18	(\$10,924.04)	\$30,247.18	\$ 0.35	\$ 0.21	\$ 0.22

Education Merchandise				2019	2020	2019	2020	2021
	2019	2020	2021	Change (-)/+	Change (-)/+	PER CAP	PER CAP	PER CAP
January	\$ 400.00	\$ 150.00	\$ 3,545.02	3,145.02	3,395.02	0.25	0.11	1.11
February	\$ 180.00	\$ 500.00	\$ 1,810.00	1,430.00	1,110.00	0.26	0.17	0.37
March	\$ 200.00	\$ 550.00	\$ 750.00	550.00	200.00	0.03	0.12	0.04
April	\$ 125.00	\$ 1,125.00	\$ 635.00	510.00	(490.00)	0.01	38.79	0.03
May	\$ 875.00	\$ 700.00	\$ 305.00	(570.00)	(395.00)	0.03	23.33	0.01
June	\$ 250.00	\$ 275.00	\$ 520.00	270.00	245.00	0.01	0.01	0.02
July	\$ 125.00	\$ 875.00	\$ 125.00	0.00	(750.00)	0.00	0.03	0.00
August	\$ 25.00	\$ 650.00	\$ 207.00	182.00	(443.00)	0.00	0.02	0.01
September	\$ 125.00	\$ 250.00	\$ 25.00	(100.00)	(225.00)	0.01	0.01	0.00
October	\$ 100.00	\$ 1,375.00	\$ 1,995.00	1,895.00	620.00	0.01	0.09	0.09
November	\$ 525.00	\$ 400.00				0.23	0.05	
December	\$ 2,000.00	\$ 3,725.00				0.89	1.21	
TOTAL	\$ 4,930.00	\$ 10,575.00	\$ 9,717.02	\$ 7,312.02	\$ 3,267.02	\$ 0.02	\$ 0.08	\$ 0.04

Education Birthday				2019	2020	2019	2020	2021
	2019	2020	2021	Change (-)/+	Change (-)/+	PER CAP	PER CAP	PER CAP
January	\$ 1,025.00	\$ 1,250.00	\$ 50.00	(975.00)	(1,200.00)	0.65	0.88	0.02
February	\$ 100.00	\$ 1,450.00	\$ 151.33	51.33	(1,298.67)	0.14	0.51	0.04
March	\$ 1,150.00	\$ 1,170.00	\$ 1,488.78	338.78	318.78	0.14	0.25	0.09
April	\$ 2,300.00	\$ (95.00)	\$ 1,500.00	(800.00)	1,585.00	0.15		0.06
May	\$ 5,785.00	\$ (300.00)	\$ 1,065.89	(4,699.31)	1,385.89	0.19		0.03
June	\$ 1,775.00	\$ 50.00	\$ 1,335.00	(440.00)	1,285.00	0.05	0.00	0.04
July	\$ 1,735.00	\$ 820.00	\$ 2,070.00	335.00	1,250.00	0.05	0.03	0.05
August	\$ 3,200.00	\$ 320.00	\$ 2,580.00	(620.00)	2,280.00	0.08	0.01	0.07
September	\$ 2,300.00	\$ 820.00	\$ 2,845.00	545.00	2,025.00	0.14	0.05	0.15
October	\$ 800.00	\$ 250.00	\$ 100.00	(500.00)	(150.00)	0.03	0.02	0.00
November	\$ 925.00	\$ -				0.41		
December	\$ 950.00	\$ -				0.42		
TOTAL	\$ 21,825.00	\$ 5,735.00	\$ 13,183.78	(\$6,766.22)	\$7,448.78	\$ 0.11	\$ 0.04	\$ 0.06

11

**Gift Shop, Mayan and Admissions Revenue
Monthly Revenue October 2021**

Day	Date	Gift Shop	Concessions	Zoo Admissions	Vending	Zoo Pass	Education Programs	Education Merchandise	Birthday	Zoo Operations	Conservation	Special Event	Attend.	Temp	Weather
Fri	1	287.89	185.38	2,283.38	92.57	872.52	218.00	25.00	-	2.50	174.67	8,370.00	508	60	1
Sat	2	171.56	384.98	6,293.83	316.71	383.95	-	-	-	0.27	231.24	2,015.00	1078	67	2
Sun	3	61.14	16.72	1,081.62	4.74	216.37	-	-	-	-	19.70	2,970.00	169	65	2
Mon	4	35.07	21.89	787.58	10.00	205.97	100.00	-	-	-	20.85	2,635.00	141	63	2
Tue	5	61.53	77.70	1,200.78	47.92	531.74	-	-	-	20.02	7.58	2,910.00	237	62	2
Wed	6	140.09	67.07	1,828.43	522.12	436.74	-	-	50.00	1.35	8.58	2,587.50	350	61	1
Thu	7	37.09	21.43	763.63	482.29	-	-	-	-	5.05	-	3,285.00	123	62	3
Fri	8	50.60	142.37	869.32	144.62	145.58	-	-	-	2.51	123.95	8,780.00	853	65	2
Sat	9	280.42	1,237.73	3,700.87	310.67	640.50	-	-	-	2.00	160.76	11,680.00	2583	62	3
Sun	10	110.31	174.28	2,802.47	1,558.08	582.32	-	-	-	3.38	72.98	2,205.00	510	71	3
Mon	11	78.62	48.70	455.09	37.37	450.08	-	-	-	-	-	2,390.00	111	65	3
Tue	12	24.47	35.49	880.92	28.96	147.79	58.00	-	-	-	-	3,082.50	134	64	2
Wed	13	90.16	43.28	890.04	20.48	363.95	300.00	-	-	-	24.65	4,447.50	173	61	2
Thu	14	190.61	62.14	992.02	46.18	310.64	145.00	1,400.00	-	-	5.69	6,412.50	224	58	2
Fri	15	197.00	1,276.55	1,948.10	113.56	349.34	-	-	-	-	34.99	13,230.00	1888	49	2
Sat	16	887.30	1,276.55	928.18	338.44	494.92	-	-	-	2.37	87.57	12,485.00	3495	46	2
Sun	17	90.20	161.93	2,940.10	22.05	331.55	-	-	-	0.77	75.82	2,220.00	495	47	1
Mon	18	126.33	63.32	1,580.62	7.35	554.92	36.00	50.00	-	-	15.16	2,152.50	304	45	1
Tue	19	26.14	228.11	3,701.29	185.02	653.76	-	-	-	0.04	128.88	4,327.50	567	53	1
Wed	20	55.83	100.83	1,278.11	85.45	680.50	381.00	-	-	-	42.84	3,690.00	238	55	3
Thu	21	12.08	31.74	675.45	24.01	801.16	-	-	-	1.00	1.00	6,285.00	126	48	3
Fri	22	358.06	488.89	1,571.98	127.30	436.74	108.00	-	-	-	51.28	13,280.00	2082	38	2
Sat	23	141.23	929.69	1,543.99	351.76	296.03	-	-	-	-	205.93	14,772.50	3602	43	2
Sun	24	112.60	59.85	1,855.23	26.36	145.58	-	-	-	16.63	140.74	-	-	41	2
Mon	25	20.55	2.37	263.52	4.03	441.18	300.00	-	-	0.01	-	-	265	41	2
Tue	26	119.23	21.36	1,748.88	29.21	58.18	-	-	50.00	-	-	-	47	42	2
Wed	27	14.08	4.83	405.08	57.72	222.79	-	500.00	-	-	-	-	259	43	1
Thu	28	92.32	12.30	718.35	627.74	205.58	-	-	-	5.00	11.38	-	82	45	2
Fri	29	7.18	40.19	1,023.02	707.09	237.85	-	-	-	9.00	36.01	-	123	51	3
Sat	30	195.81	97.17	2,432.91	130.81	481.55	-	-	-	-	-	-	186	50	2
Sun	31	72.78	29.76	888.59	13.63	-	-	-	-	16.00	-	-	520	50	2
Totals		\$ 4,070.27	\$ 7,077.84	\$ 50,231.39	\$ 6,472.24	\$ 11,641.74	\$ 1,844.00	\$ 1,995.00	\$ 100.00	\$ 86.90	\$ 1,672.24	\$ 136,612.50	21,416	54.1	2.0

Weather Key 1 = Sunny 2 = Cloudy 3 = Rain 4 = Sleet 5 = Snow XW = Extreme Weather
 Vending Consists: Stroller, Animal Feed, Grafite, Pops/, Carousel, Train, Panny Press, Hurricane Simulator, Footsie Wootsie, Telescope

**Gift Shop, Mayan and Admissions Revenue
Monthly Revenue September 2021**

Day	Date	Gift Shop	Concessions	Zoo Admissions	Vending	Zoo Pass	Education Programs	Education Merchandise	Birthday	Zoo Operations	Conservation	Special Event	Attend.	Temp	Weather
Wed	1	313.22	87.33	2,086.63	128.79	291.16	0.00	0.00	0.00	2.00	31.09	1,060.00	438	81	1
Thu	2	304.45	98.22	2,780.02	62.80	72.79	205.00	-	-	1.00	-	295.00	494	82	2
Fri	3	294.60	36.98	1,428.41	1,443.68	72.79	72.00	-	-	-	4.55	295.00	206	62	3
Sat	4	582.50	297.43	7,016.82	114.64	873.22	-	-	-	0.04	139.00	-	1078	63	3
Sun	5	1,105.33	612.91	15,277.99	792.58	919.26	130.00	-	-	7.00	743.52	86.00	2293	63	1
Mon	6	510.69	618.54	10,620.30	381.19	1,237.70	90.00	-	-	1.50	90.35	165.00	1766	60	1
Tue	7	18.98	38.28	830.73	59.09	145.58	185.00	-	720.00	1.00	-	320.00	117	67	3
Wed	8	433.22	50.03	1,636.11	16.44	220.58	95.00	-	-	1.00	53.83	160.00	359	61	2
Thu	9	227.34	55.05	2,061.74	60.58	363.95	109.00	-	50.00	3.00	66.35	160.00	360	58	2
Fri	10	1,133.75	132.89	2,489.74	232.08	678.20	176.00	-	825.00	-	116.16	415.00	472	59	1
Sat	11	2,812.77	454.64	9,306.38	579.10	1,299.34	-	-	-	0.01	433.10	375.00	1560	87	1
Sun	12	692.30	222.15	3,943.35	142.12	218.37	-	-	-	3.00	299.77	430.00	613	59	2
Mon	13	395.28	30.55	1,129.85	1,201.53	788.29	315.00	-	-	0.01	18.96	325.00	212	60	2
Tue	14	487.50	55.53	1,200.87	26.93	383.95	255.00	-	-	0.03	-	1,250.00	215	68	2
Wed	15	283.84	59.56	1,921.56	136.14	426.63	6.00	-	10.00	-	9.58	915.00	368	62	2
Thu	16	544.84	67.80	1,203.66	86.36	423.95	270.00	-	150.00	1.41	1,862.15	1,045.00	686	64	1
Fri	17	734.01	118.88	2,905.37	148.03	383.43	130.00	-	715.00	2.00	72.91	2,200.00	519	56	2
Sat	18	2,013.08	679.14	11,854.28	623.49	747.38	30.00	-	-	4.75	282.30	-	1848	58	1
Sun	19	1,270.11	456.96	7,375.47	233.03	554.34	60.00	-	-	2.50	217.08	-	1131	64	1
Mon	20	282.43	40.48	1,323.32	399.13	1,140.58	80.00	-	200.00	-	6.06	1,740.00	221	71	2
Tue	21	243.10	14.40	1,210.65	1,846.64	480.64	80.00	-	-	4.07	-	1,170.00	201	57	2
Wed	22	52.67	37.75	676.87	48.80	385.64	350.00	-	-	1.78	24.26	1,685.00	181	54	2
Thu	23	233.57	25.41	1,110.11	44.06	383.43	45.00	-	75.00	-	12.12	1,605.00	230	54	2
Fri	24	283.76	225.22	3,316.09	161.81	1,283.69	125.00	-	-	2.59	138.37	1,203.80	649	54	2
Sat	25	848.39	386.59	7,107.32	211.17	145.58	30.00	-	-	2.00	314.63	945.00	1118	54	2
Sun	26	488.90	372.60	4,844.32	180.46	458.43	45.00	-	250.00	4.01	218.86	1,335.00	670	57	2
Mon	27	109.13	39.01	904.47	25.77	220.58	15.00	25.00	200.00	-	-	845.00	207	58	1
Tue	28	64.58	64.76	975.69	68.33	220.03	400.00	-	-	-	9.10	12,505.00	192	52	1
Wed	29	270.76	86.95	2,156.20	87.07	291.16	15.00	-	-	5.00	50.28	1,790.00	388	55	1
Thu	30	106.25	61.58	1,207.65	492.79	291.16	15.00	-	-	1.00	22.74	90.00	251	59	2
0	31	-	-	-	-	-	-	-	-	-	-	-	0	0	0
Total		\$ 17,111.33	\$ 5,539.73	\$ 111,961.97	\$ 9,855.61	\$ 15,384.83	\$ 3,307.00	\$ 25.00	\$ 2,845.00	\$ 49.71	\$ 5,238.12	\$ 34,203.89	19,141	60.0	1.7

Weather Key 1 = Sunny 2 = Cloudy 3 = Rain 4 = Sleet 5 = Snow XW = Extreme Weather
Vending Consists: Stroller, Animal Feed, Graffe, Pepsi, Carousel, Train, Penny Press, Hurricane Simulator, Footsie Wootsie, Telescope

NEW ZOO & ADVENTURE PARK

Brown County



4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

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ANGELA KAWSKI

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NEW Zoo & Adventure Park EDUCATION & VOLUNTEER DEPARTMENTS REPORT OCTOBER 2021

Volunteer Hours

2021	Opportunity	2020	2019
41	Education	46.75	1.75
7	Giraffe Food	--	32.25
92.75	Giraffe Stand	--	128
63	Horticulture	42	70.25
7	Husbandry	4.25	16.5
--	Office Help	--	9
93.75	Special Events	79.5	37
55	Special Projects	2	32.25
25.5	Zoo Watch	1.5	6
385	Total Hours	176	336
765.25	Zoo Boo	780.75	1928
1,150.25	Total Hours w/Zoo Boo	956.75	2264

Internship Hours

3 Education/Husbandry Interns + 0 Marketing/Media

Total Hours = 185.5 hours vs 444 in 2020, 227.5 in 2019

Off-Site Programs (Zoomobiles)

6 Zoomobile Programs

Total of \$900 vs \$0 in 2020; \$1,150 in 2019

Approx. 134 people educated/reached vs 0 in 2020, 494 in 2019

On-Site Programs

5 Wild Encounter programs

3 Zoo Classes

1 Zoo Tour

Total of \$745 vs \$600 in 2020; \$1,098 and 231 people

Approx. 124 people educated/reached vs 23 in 2020, 231 in 2019

Birthday Parties

3 Birthday Parties

Total of \$1,040 vs \$250 in 2020; \$350 in 2019

Approx. 65 people educated/reached vs 15 in 2020, 42 in 2019

Things to Note...

- 👑 Public Pumpkin Carving event occurred on October 6th; sign-ups were required in advance this year, with guests selecting a time slot to be here. Just over 200 people attended, and the event went very smoothly, never feeling too crowded!
- 👑 Zoo Boo event once again modified, this year to accommodate for lack of staff/volunteer availability
- 👑 A total of 229 Zoo Boo volunteer positions were filled throughout the month, by a total of 183 individuals (50 more than last year). We are grateful for their support!
- 👑 Associated Bank provided three sets of volunteers to help us clean up Zoo Boo during the final week of October; the process went great!

NEW ZOO & ADVENTURE PARK

Brown County



4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 662-2405
E-MAIL angela.kawski@browncountywi.gov

ANGELA KAWSKI

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NEW Zoo & Adventure Park EDUCATION & VOLUNTEER PROGRAMS REPORT SEPTEMBER 2021

Volunteer Hours

2021 Hours	Opportunity	2020 Hours	2019 Hours
56	Education	-	15.75
34.5	Giraffe Food	-	46.5
95.75	Giraffe Stand	-	164
110.5	Horticulture	125.5	120
6.25	Husbandry	6	5.5
-	Office Help	-	2.5
299	Special Events	130.25	326
71.5	Special Projects	3.5	68.75
-	Visitor Center	5.75	--
29.5	Zoo Watch	-	3.25
703	Total Hours	271	752.25

Internship Hours

3 Education/Husbandry Interns + 0 Marketing/Media

Total Hours = 195.25 hours versus 313 hours in 2020; 196.5 hours in 2019

Off-Site Programs (including Virtual Reach Programs)

0 Virtual Programs

6 Zoomobile Programs

Total of \$882 versus \$100 in 2020; \$0 in 2019

Approximately 280 people educated/reached (vs 442 in 2019)

On-Site Programs

3 Badge in a Day programs

13 Wild Encounter programs

Total of \$2,126 versus \$1,633 in 2020; \$3,604 in 2019

Approximately 101 people educated/reached (vs 158 in 2019)

Birthday Parties

9 Birthday Parties Hosted

Total of \$2,595 versus \$720 in 2020; \$2,750 in 2019

Approximately 157 people educated/reached (vs 208 in 2019)

Miscellaneous Things to Note

- Brew at the Zoo event volunteer needs met for September 16th fundraising event
- Rekindled partnerships (after last year's COVID hiatus) with several corporate groups to decorate & prepare for Zoo Boo, including Associated Bank, Kohl's, Wipfli, and United Health
- Continued relationship with Festival Foods De Pere; Zoo provided a two-hour Zoomobile program at the end of September, in exchange for six bins of pumpkins for our Zoo Boo event
- Secured sponsorship from Happy Joe's for the public Pumpkin Carving event
- Secured assistance from Green Bay Scuba, to serve as Swamp Monsters once again for Zoo Boo

NEW Zoo Maintenance Report

- **November 2021**

- **Purchased 2 roll up doors for the train station**
- **Took down bounce houses and stored**
- **Worked on closing gaps in the moose yard fencing.**
- **Winterized the mining sluice.**
- **Shut down the carrousel and wrapped it.**
- **Winterized the penguin exhibit pools and plumbing.**
- **Winterized the children's zoo water lines**
- **Augured out holes in the bear yard for the NWTC deck project.**
- **Winterized and cleaned the crane pond.**
- **Assisted in cleaning out the white shed.**
- **Installed a new wiper motor and blade and door hinges on the skid steer.**
- **Drained and cleaned the otter pools and winterized.**
- **Built a shipping container for the duiker deer transport.**
- **Moved Murphey the new moose into his exhibit.**
- **Fixed the throttle microswitch on cart 14**
- **Built and installed a corner moose feeder for the north yard.**
- **Winterized the alligator exhibit and helped move into winter holding.**
- **Snow removal for first storm of the season 11-14-21**
- **Replaced the automatic flush valve assembly on men's urinal in the ECC**
- **Repaired broken faucet in men's restroom in the vc.**
- **Trenched in and ran conduit for deer yard power pedestal install.**
- **Diagnosed and installed a new ignition coil in the white admin cart.**
- **Installed the snow plow on the yellow truck and filled with weights.**
- **Looked into automatic flush valves for energy conservation purposes.**
- **Raked and cleaned up around the zoo.**
-

NEW Zoo Maintenance Report

- **October 2021**

- **Preparations for Zoo Boo event**
- **Worked parking for the Zoo Boo event**
- **Repaired electrical circuit on the penny press**
- **Reinforced the aviary door**
- **Cut down dead pine in front of the zoo.**
- **Went to cut down corn stalks for zoo boo**
- **Made repairs to the monkey well system**
- **Cut lock off the wind machine due to broken key.**
- **Changed bulbs in the lion den.**
- **Replaced the multiport selector at alligator.**
- **Set up bounce houses for zoo boo.**
- **Assist with elk antler removal.**
- **Had repairs done to the monkey well after loss of water.**
- **Had broken underground water line excavated and repaired.**
- **Repaired multiple broken battery cables on the VC cart**
- **Shocked and cleaned up the penguin pool.**
- **Rebuilt 2 toilet valves in the VC.**
- **Ordered a new pump for the aviary pool.**
- **Ordered a replacement transformer for the hospital surgery light.**
- **Cleaned penguin chemical detection probes and recalibrated.**
- **Took delivery of a dumpster for white shed 6S project.**
- **Replumbed the night stall giraffe waterer system.**
- **Installed a new 1hp pump in the aviary.**
- **Paid NWTC supply bill at builders supply.**
- **Fixed mechanical room lights at the nutrition center.**
- **Replaced the battery, generator, and voltage regulator on cart 13**
- **Put a new generator and voltage regulator in cart 13**
- **Replaced 2 bad outlets in penguin den**
- **Replaced the hay room garage door gasket in the giraffe barn.**
- **Replaced bad 240 volt electric heater in otter mechanical room.**



news release

Contact: Rob Vernon, AZA, 301.244.3352;
rvernon@aza.org

FOR IMMEDIATE RELEASE

Association of Zoos and Aquariums Announces 2021 Honors and Awards Recipients

Silver Spring, MD (November 17, 2021) – The Association of Zoos and Aquariums (AZA) recognized the achievements of over 20 AZA member facilities in the fields of conservation, education, exhibit design, marketing, diversity, green practices, and volunteer engagement during the 2021 AZA Virtual Annual Conference this September.

"It is important for AZA and its community to recognize excellence, and that is what our Honors and Award program does," said AZA President and CEO, Dan Ashe. "Congratulations to all of this year's award winners. AZA is lucky to count you among its professional community!"

"Even amidst a pandemic, AZA members continue to do exceptional work. Our Honors and Awards program recognizes and celebrates those achievements," said Sue Chin, Vice President of Planning & Design and Chief Architect at the Wildlife Conservation Society, and Chair, AZA Honors and Awards Committee. "AZA-accredited zoos and aquariums are leaders in animal care, conservation, education, community outreach, and more. The communities where these award-winning facilities are located should be proud of their achievements!"

The 2021 Honors and Awards recipients are as follows:

Animal Welfare Lifetime Achievement Award:

Jill Mellen, Ph.D. – Disney's Animal Kingdom

The Devra Kleiman Scientific Advancement Award

Oliver Ryder, Ph.D., Director of Conservation Genetics - San Diego Zoo Wildlife Alliance

R. Marlin Perkins Award for Professional Excellence

Douglas Myers, President and CEO Emeritus – San Diego Zoo Wildlife Alliance

William G. Conway International Conservation Award:

Top Honors – Giant Armadillo Conservation Project; Houston Zoo, Houston, Texas / Naples Zoo and Caribbean Gardens, Naples, Fla. / SeaWorld Parks and Entertainment, Orlando, Fla.

Exhibit Award:

Top Honors – Eagle Passage: Wings of Hope; Northwest Trek Wildlife Park, Eatonville Wash.

Top Honors – Kathrine G. McGovern Texas Wetlands and Cypress Circle Café; Houston Zoo, Houston, Texas

Significant Achievement - Australian Adventures; The Living Desert Zoo and Gardens, Palm Desert, Calif.

Angela Peterson Excellence in Diversity Award:

Top Honors - For Wildlife, For ALL; Lincoln Park Zoo, Chicago, Ill.

Special Recognition – WCS Youth Career Lattice; Wildlife Conservation Society, New York, N.Y.

Education Award:

Top Honors – Zoo School; Henry Vilas Zoo, Madison, Wisc.

Top Honors – Virtual Aquarium: Supporting Teachers, Students and Families In a Time of Crisis; The Maritime Aquarium at Norwalk, Norwalk, Conn.

Significant Achievement - Young Naturalists; Western North Carolina Nature Center, Asheville, N.C.

Significant Achievement – ZooConnect; Zoological Society of Milwaukee, Milwaukee, Wisc.

Significant Achievement – Toronto Zoo's Great Lakes Program; Toronto Zoo, Toronto, Canada

Green Award:

Top Honors - Omaha's Henry Doorly Zoo and Aquarium, Omaha, Neb.

Innovation Award - Brevard Zoo, Melbourne, Fla.

Excellence in Marketing Award

Top Honors - Our World Without: Save the Heart and Soul of the South Carolina Aquarium; South Carolina Aquarium, Charleston, S.C.

Top Honors - Shedd Aquarium Recovery Campaign; John G. Shedd Aquarium, Chicago, Ill.

Significant Achievement - Calgary Zoo Daily & Weekly Dose Campaign; Calgary Zoological Society, Calgary, Canada

Significant Achievement - Tembo Camp; Indianapolis Zoo, Indianapolis, Ind.

Volunteer Engagement Award:

Significant Achievement – Calgary Zoo Volunteer Program; The Calgary Zoological Society, Calgary, Canada

Innovation Award - Docent-Led Virtual Field Trips (VFT); Greater Los Angeles Zoo Association, Los Angeles Zoo, Los Angeles, Calif.

Quarter Century Award (for 25 years of continuous AZA accreditation):

African Safari Wildlife Park - Cumberland, Ohio

Northeastern Wisconsin (NEW) Zoo – Green Bay, Wisc.

Rainforest and Aquarium at Moody Gardens - Galveston, Texas

The Wilds – Columbus, Ohio

To learn more about AZA's Honors and Awards, visit www.aza.org/honors-awards.

About AZA

Founded in 1924, the Association of Zoos and Aquariums is a nonprofit organization dedicated to the advancement of zoos and aquariums in the areas of conservation, animal welfare, education, science, and recreation. AZA is the accrediting body for the top zoos and aquariums in the United States and 12 other countries. Look for the AZA accreditation logo whenever you visit a zoo or aquarium as your assurance that you are supporting a facility dedicated to providing excellent care for animals, a great experience for you, and a better future for all living things. The AZA is a leader in saving species and your link to helping animals all over the world. To learn more, visit www.aza.org.

Adventure Park Operations Report: October 2021

Noteworthy:

Days of Operation 10

October 2021

- We hosted 6 groups which included 3 school groups, 2 church youth groups, 1 birthday party.
- We continued with the two new adventure options, the Rock'n Zip which includes the climbing wall and zipline, and the Climbing Adventure, which is just the climbing wall.
- Sold the second pair of zipStop brakes that were not being used.
- Decorated for Zoo Boo.
- Assisted at the Zoo during the week due to their staffing shortages.
- Assisted with Parking during Zoo Boo.
- Picked up pumpkins for Zoo Boo.
- Began clean-out of the white shed.
- Continued to meet with Zoo Operations and the Zoological Society on 2022 marketing.
- Completed applications for the Green Bay and Appleton Holiday Parades.

October Comparisons							
	2016	2017	2018	2019	2021	Change	
						(-) / +	
AP Zip Line Adventure	399	380	403	124	57	(67)	
AP Complete Adventure - NM	134	134	16	51	-	(51)	
AP Second Zip Line	113	48	46	44	8	(36)	
AP Ropes Adventure	144	103	20	37	-	(37)	
AP Group Participant	39		135	188	38	(150)	
AP Member	23	46	25	9	-	(9)	
AP Group Rate	37		6	99	61	(38)	
AP Complete Adventure ZM	1	10	4	2	-	(2)	
AP Rock'n Zip	-	-	-	-	55	55	
AP Climbing Adventure	-	-	-	-	12	12	
AP Kids Course	-	-	-	21	3	(18)	
AP Bike Rental	23	17	1	-	-	-	
AP Bike Rental Add Hour	-	-	-	-	-	-	
Second quick jump	-	-	-	-	-	-	
Totals	913	738	656	575	234	(341)	
			Days of Operation	12	10	(2)	

Sincerely,
Nathaniel Wagner – Adventure Park Supervisor

Adventure Park Operations Report: September 2021

Noteworthy:

Days of Operation 10

September 2021

- We hosted 4 groups which included 2 school groups, 1 scout troop, 1 birthday party.
- We continued with the two new adventure options, the Rock'n Zip which includes the climbing wall and zipline, and the Climbing Adventure, which is just the climbing wall.
- Assisted at the Zoo during the week due to their staffing shortages.
- Mowed and trimmed the grass.
- Assisted with the set-up and operation of the Brew at the Zoo event.
- Continued to develop a 2022 marketing plan with Zoo Operations and the Zoological Society.

September Comparisons						
	2016	2017	2018	2019	2021	Change (-) / +
AP Zip Line Adventure	403	377	400	319	216	(103)
AP Complete Adventure - NM	296	276	36	165	-	(165)
AP Second Zip Line	153	76	141	56	35	(21)
AP Ropes Adventure	207	153	15	184	-	(184)
AP Group Participant	99	76	238	144	10	(134)
AP Member	21	81	42	18	-	(18)
AP Group Rate	-	-	15	259	92	(167)
AP Complete Adventure ZM	18	-	-	13	-	(13)
AP Rock'n Zip	-	-	-	-	128	128
AP Climbing Adventure	-	-	-	-	34	34
AP Kids Kourse	-	-	-	30	29	(1)
AP Bike Rental	19	32	7	6	-	(6)
AP Bike Rental Add Hour	4	5	-	1	-	(1)
Second quick jump	1	-	-	-	-	-
Totals	1,221	1,076	894	1,195	544	(651)
			Days of Operation	17	11	(6)

Sincerely,
Nathaniel Wagner – Adventure Park Supervisor

December 2021 Report
Mtg Date: 12.01.2021



Matt Kriese
Parks Director
920-448-4464
920-613-6197
Matt.Kriese@browncountywi.gov

Director's Report: Education and Recreation Committee, County Board of Supervisors

September & October Months At-A-Glance

- The new campground work continues, and excitement is building, as these past two months the project received attention from the media and the positive feedback continues to be encouraging.
- FISTA Chainsaw Safety Training was hosted at the RFC for staff. Both Beginner and Advanced levels were offered to staff based on experience and as a refresher to those already certified. This certification training provided us with hands-on experience using current technology, tools, and cutting techniques. In addition, the following was covered: PPE, safe use, reactive forces, maintenance, bore cuts, hinge establishment, open faced notches, 45 degree exit plans, limbing/bucking techniques, precision felling, felling of various tree sizes, dangerous and hazard tree evaluations, pressure cut methods, hung tree methods, etc.
- Three Eagle Scout projects were recently completed with split rail fencing installed around the parking lot of the new northern portion of Barkhausen off of Lakeview Drive by Gabe Phillips. Andrew Delvoe installed 2 wood duck boxes and 2 mallard cylinders at Barkhausen. Andrew Boucher completed his project of adding a wheelchair ramp to one of the viewing blinds located on the trail at Barkhausen near the trailhead. Andrew also made two Aldo Leopold Benches near the ramp area. As always, we are honored to work with these young men and thank them for their hard work.
- The Wetland Overlook Platform (funded by a grant by the Green Bay Packers) was completed by NWTC students and looks great. The new platform is located right off the scenic drive and overlooks the main wetland. A spotting scope and signage will be added next year.
- Winter Storage 2021 was a success! The behind the scenes planning that takes place certainly aides all staff in working safely and efficiently and is noticed by customers. It is a large brain puzzle and staff do an amazing job of knowing their building and work diligently to piece items together to assure maximum use of their facility.
- Goosebumps on Gravel Pit Road continued at Bay Shore Campground with every reservable and non-reservable campsite filled with campers eager to trick-or-treat and creatively decorate their campsite. Looking forward to 2022 and more opportunities for themed camping weekends!

Grounds, Buildings & Trails

Barkhausen/Suamico Boat Launch

- Staff have been repairing sections of trails by replacing busted culverts and adding crushed limestone to the trail surface.
- The Green Bay West Rotary Club had a service workday cutting back the invasive species, buckthorn, from around the Sensory Woods.
- Staff have been preparing the snowshoe and ski trails for the upcoming season.
- Several of the water impoundments were flooded with the high capacity well and a large number of ducks and other waterfowl have been seen in them.
- Brown County Highway Department mowed areas of meadows and around some wetlands to maintain the grass meadow from having brush take them over. This work effort was funded with the County Conservation Grant from the WDNR.
- Staff assisted all Seeder Rentals that took place the past few months as the seeder is being rented out. We are pleased to see this equipment being utilized.
- Staff assisted with the moving of the Barkhausen VenTek to the Rifle Range. It was a quick and relatively easy operation that will give Range users the option to use cash or card.

Bay Shore/Wequiock

- Camping wound down after a busy season. Staff are working on winterizations, brush removal, and leaf removal will be a big focus before the snow starts falling.
- The Wequiock restroom project is complete. The restrooms were remodeled with new toilets, sinks and epoxy floor. Brown County Parks Staff put the icing on the project by giving the interior a fresh coat of paint as well.

Dog Park/Pamperin

- Pamperin welcomed its newest Ranger, Ben Gordon to the team! We are excited to have Ben on board and are eager to see him excel with us.
- Staff replaced the roof on the dry storage building at Pamperin. This was a learning opportunity for many as it was not only a great team building effort, but it also saved the county the price of having a contractor complete the project.
- Winterizations were completed as needed and picnic tables were moved and repaired as needed.
- The Dog Park had tree removals completed and subsequently chipping.

Fairgrounds/Fonferek/Lily Lake/ Neshota/State Trails/Way-Morr

- The Brown County Fairgrounds continues to be a popular camping spot and in September weekends tend to be increasingly busy with home Packer games. Out of town fans find it a great place to grill out before the game, hop on a bus to the game, and avoid the late-night drive home after the game. We are glad to have the green and gold fans back again this year.
- A benefit to a very rainy summer is the amazing waterfall photos visitors to Fonferek have been taking.

- Fonferek's kiosk at the park was completed in October and we look forward to streamlining signage and rules as users enter the park.
- With Lily Lakes new kayak launch tentatively scheduled for completion in Spring of 2022, the old dock has been placed on Wisconsin Surplus Sales.
- Trail repairs were completed at Neshota on a section of trail with a particularly troublesome culvert that has been prone to washing out. Larger rocks and cement were placed to armor the area around the culvert to help prevent future washouts.
- Our mowing project on the Fox River Trail wrapped up in mid-September and the operation quickly moved on to the Mountain Bay Trail. The State trails were completed by early October. This work was performed with the use of a tractor and side mounted boom mower. With 21 miles of the Fox River Trail and 13 miles of the Mountain Bay trail running through Brown County this was no easy task. Staff also took this opportunity to clean up some storm damage in the more urban sections of the Fox River Trail.
- The project to install a new power pedestal for the park electrical service is complete staff poured a new concrete slab and rerouted the power safely into a cabinet. It looks great too!

Reforestation Camp/Rifle Range

- Staff completed the final mowing of the season and began blowing the trail.
- Bow hunting opened at the Camp in selected areas and the Rifle Range was prepped and opened for the season.
- Further Ski Trail improvements, widening, leveling, seeding, pruning was completed.
- Fat Bike trail prep, felling trees, clean-up, blowing, volunteer work was completed.
- The old concrete farm exhibit on Trout Trail was demolished and removed.
- Began winterizing buildings, irrigation, and equipment.
- Cleaned septic traps.
- Stump Farm Mountain Bike race had over 200 participants and close to 400 spectators for its annual race.
- Assisted the Zoo with the maintenance of its grinder pump.
- Assistance with the Zoo Boo in relation to preparations and park clean-up was completed.
- Repairs to summer equipment were completed as necessary and the PistenBully was taken in for necessary work ahead of the ski season.

Programming Updates

- Staff led a class about waterfowl and birds for UWGB's Lifelong Learning Institute program. This program targets retired individuals and is the 2nd one offered in the last year. Participants enjoy the program and had very positive feedback leading to more programs being offered in 2022.
- School programs have kicked off with a variety of schools from northeast Wisconsin coming out. Fall dates were not fully booked but given the uncertainty of the start of the school year and some schools not able to do field trips this fall; it was a good start to getting back to normal for these types of programs.
- Field trip reservations are being taken for 2022 and dates are filling up much like they did pre-COVID. As of 10-5-2021 we have:

30 slots open out of 56 for the winter session
 5 slots open out of 24 for Maple Syrup session
 26 slots open out of 66 for the Spring Session







- Jack-O-Lantern Hikes took place with and were enjoyed by many families with dates being sold out. The popularity of the event continues, and new fun additions are built into it. This year there were motion activated owl sounds, and the distance was extended. Both were positive additions to the 120 pumpkins that were carved for the event. The only reason there are limits on attendance is to assure that the parking lot can safely accommodate visitors and as a side note, this year the temperatures had staff working extra hard to re-carve over 60 pumpkins between week 1 and week 2 as it was too warm to properly preserve them. It was labor intensive, but well worth it to assure families had fresh jack-o-lanterns for their night hike adventure!

Commercial Contracts

- Youth Livestock Show- Fairgrounds – September 10 – 13, 2021
- Boy Scouts of America Community Hike – RFC Trails – September 26, 2021
- Private Camping Group – Fairgrounds – October 1 - 4, 2021
- Bellin Half Marathon – Fox River Trail – October 2, 2021
- Hot Cider Hustle – Fox River Trail – October 17, 2021
- Stump Farm Races – RFC – October 31, 2021

Facebook Insights

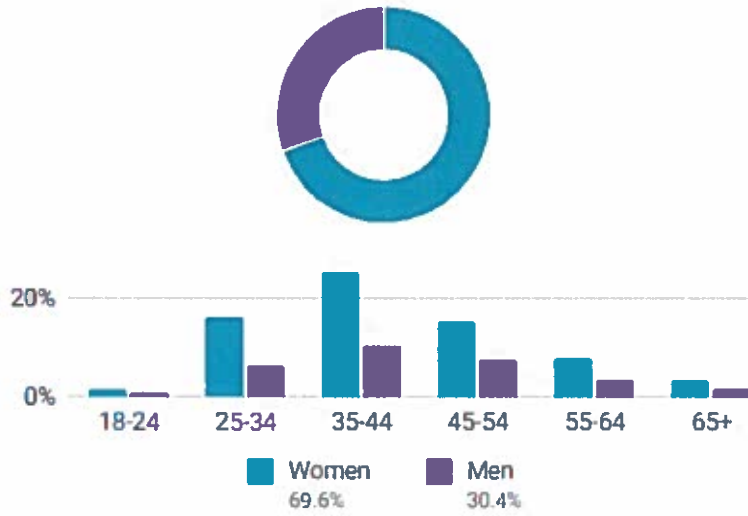
Top Posts in September & October:

 <p>Tue Sep 21, 7:54am Posted below are some pi... Post Reach 13.2K</p>	 <p>Fri Sep 10, 6:44am Promoting Website: www.... Post Reach 2.7K</p>	 <p>Thu Sep 16, 9:36am Pamperin Parks bridge is ... Post Reach 2.4K</p>
 <p>Mon Oct 25, 12:35pm 2021 Winter Storage Upd... Post Reach 1.3K</p>	 <p>Wed Oct 20, 9:07am As of 11:00 a.m. Winter S... Post Reach 1K</p>	 <p>Fri Oct 1, 12:42pm Untitled Post Reach 580</p>

Page Likes Through October 31, 2021

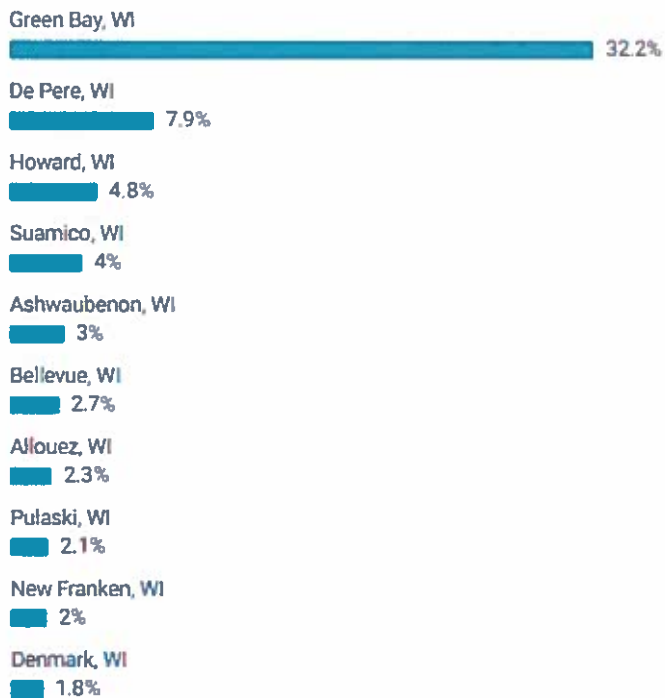
4,483 making up the following:

Age & Gender 📌



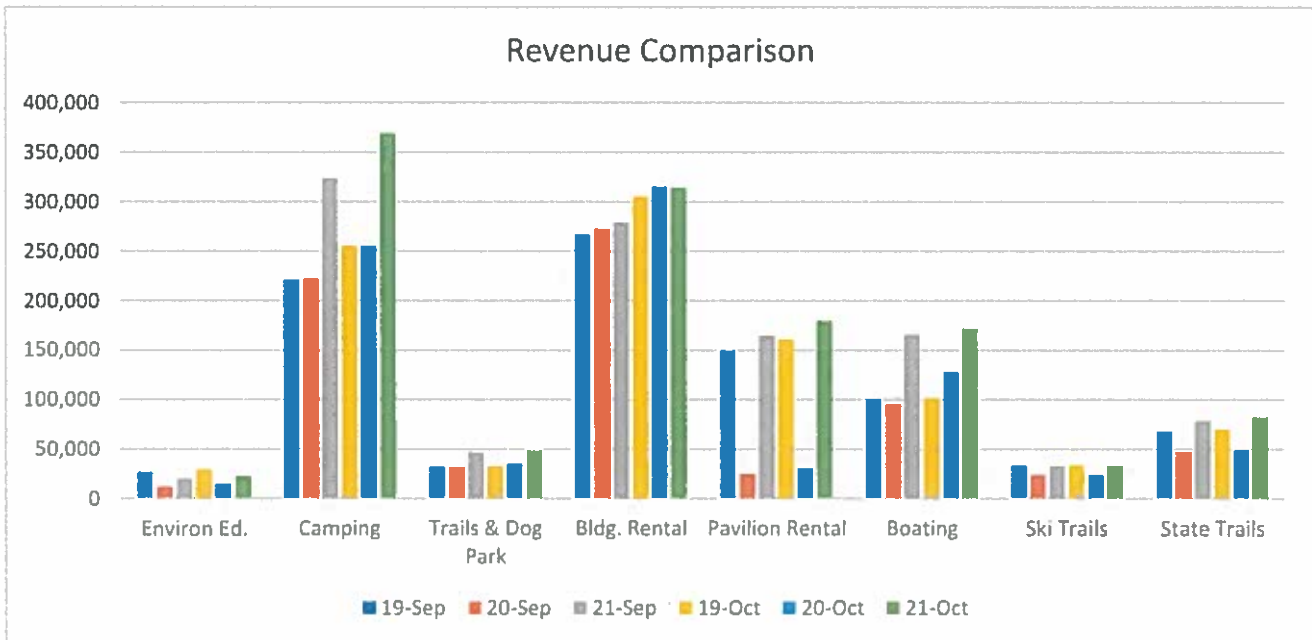
5,054 People Follow us, but Where Do Our Followers Reside?

Top Cities



Brown County Parks Revenue Comparison

	Environ Ed.	Camping	Trails & Dog Park	Bldg. Rental	Pavilion Rental	Boating	Ski Trails	State Trails
September-19	26,634	220,738	31,938	266,000	148,930	100,454	33,402	67,654
September-20	11,389	222,190	31,484	272,709	24,549	94,354	24,055	46,678
September-21	19,977	324,048	46,731	279,209	164,878	166,211	32,962	79,037
October-19	28,986	255,086	32,422	305,166	161,197	101,950	33,480	70,279
October-20	14,784	254,572	34,961	314,223	30,530	127,934	24,131	48,679
October-21	22,307	368,966	48,241	314,479	179,448	171,853	33,043	82,016



*Numbers are not final or audited

December 15, 2021

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION TO APPROVE AN UNDERGROUND ELECTRICAL LINE
EASEMENT AT THE REFORESTATION CAMP**

WHEREAS, Brown County (“County”) is the owner of the Reforestation Camp County Park and its associated Parcels, SU-159 and SU-160 (“Park”); and

WHEREAS, the County is constructing a campground at the Park, and requires electrical distribution to the sites as a modern amenity for campers and operations; and

WHEREAS, the County desires to enter into an Electric Underground Easement (“Easement”), attached hereto and incorporated herein by reference, with Wisconsin Public Service Corporation (“Grantee”), as Grantee desires a permanent easement upon, within and beneath the Park, as further defined in the Easement, which is incorporated into this Resolution by reference and attachment.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby approves of the County entering into the attached Electric Underground Easement with Wisconsin Public Service Corporation, and hereby authorizes and directs any necessary County Officers, Officials and Agents to take any and all actions necessary to execute said Easement.

Fiscal Note: This resolution does not require an appropriation from the General Fund. The resolution authorizes the easement and does not appropriate any funds. The recording of the easement will be paid by WPS.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

21-098R
Authored by Parks Department
Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
CHU	3				
DORFF	4				
JACOBSON	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
MURPHY	15				
KASTER	16				
VAN DYCK	17				
HOPKINS	18				
ERICKSON	19				
COENEN	20				
SCHULTZ	21				
PETERS	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

PARKS



P.O. BOX 23600
GREEN BAY, WI 54305-3600



Matt Kriese

Parks Director

PHONE: (920) 448-6242 FAX: (920) 448-4054

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 11/24/2021

REQUEST TO: Education and Recreation Committee, County Board of Supervisors

MEETING DATE: 12/01/2021 and 12/15/2021, respectively

REQUEST FROM: Matt Kriese

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: RESOLUTION TO APPROVE UNDERGROUND ELECTRICAL LINES AT THE REFORESTATION CAMP

ISSUE/BACKGROUND INFORMATION:

Brown County is the owner of the Reforestation Camp, and the County Board of Supervisors approved the addition of the campground. The campground will require WPS electrical service, and this resolution approves the easement for WPS to install and maintain the underground electric lines on Brown County property.

ACTION REQUESTED:

Request to Approve this Resolution

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$14,549
2. Is it currently budgeted? Yes No N/A (if \$0 fiscal impact)
 - a. If yes, in which account? 415.062.001.6182.100
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time or continuous?

3. Please provide supporting documentation of fiscal impact determination.

The expenses listed here are for the installation of the electrical service, not for the easement. They are included here for transparency.

x COPY OF RESOLUTION OR ORDINANCE IS ATTACHED



Wisconsin Public Service Corporation
P.O. Box 19001
Green Bay, WI 54307-9001
www.wisconsinpublicservice.com

11/10/2021

ROW
Brown County
2024 Lakeview Dr
Suamico WI 54173

Dear Customer:

You or your agent recently worked with a Wisconsin Public Service Corporation (WPSC) representative to define the location of an easement at *4418 Reforestation Rd in the Town of Suamico, County of Brown, State of Wisconsin.*

I have enclosed two copies of the easement for your review. The exhibit is only temporary until the final one can be completed. When the final exhibit is complete we will send it along with a copy of the easement for your review. After you review the exhibit, the document will be recorded with the Office of the Register of Deeds. Signing this document will allow WPSC to install facilities on your property in the location described in the easement.

Please note that the Public Service Commission entitles you to a minimum of five days to examine the materials provided. However, you have the option to waive the five-day review period and sign and return the easement at any time.

You will note that the documents require you to sign them in the presence of a Notary Public. Please make the necessary arrangements to meet with a Notary Public in your vicinity and have the Notary sign the documents where indicated. All signatures and blanks filled in must be completed in **BLACK INK** to be accepted by the Register of Deeds for recording.

Please return one of the documents to me in the pre-paid envelope provided at your earliest convenience. The second document is for your records. Installation cannot be scheduled until the completed document has been received.

Please contact me if you have any questions regarding the easement. Please refer to Work Request **3286614**.

Thank you.

Sincerely,

Andrea Windham - Right of Way Agent
Wisconsin Public Service Corporation
(920) 433-2903
Andrea.Windham@wecenergygroup.com

Enclosure

ELECTRIC UNDERGROUND EASEMENT

THIS INDENTURE is made this _____ day of _____, _____, by and between **Brown County**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Brown County Register of Deeds Volume 230 on page 595, recorded as Document Number 259549, being part of the East One Half of the Northwest Quarter (E 1/2-NW 1/4) and Volume 231 on Page 79 recorded as Document Number 260067, being part of the West One Half of the of Northwest Quarter (W 1/2-NW 1/4) of Section 9, Township 25 North, Range 20 East, **Town of Suamico, County of Brown, State of Wisconsin**, as shown on the attached Exhibit "A" and attached Exhibit "B".

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.

Parcel Identification Number (PIN)
SU-159
SU-160

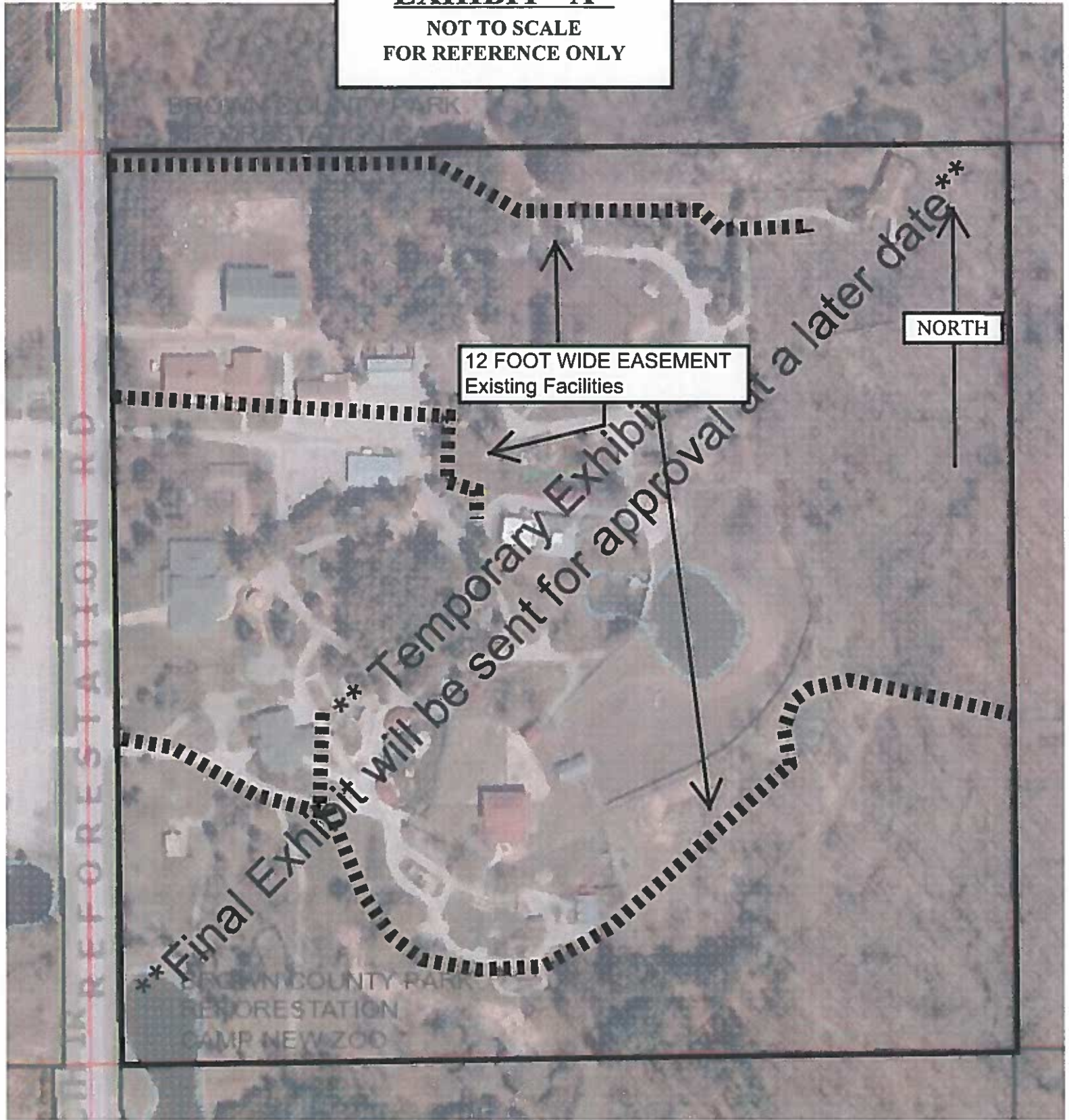
1. **Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.

[REMAINDER OF PAGE LEFT BLANK]

EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY



12 FOOT WIDE EASEMENT
Existing Facilities

NORTH

**** Temporary Exhibit will be sent for approval at a later date ****

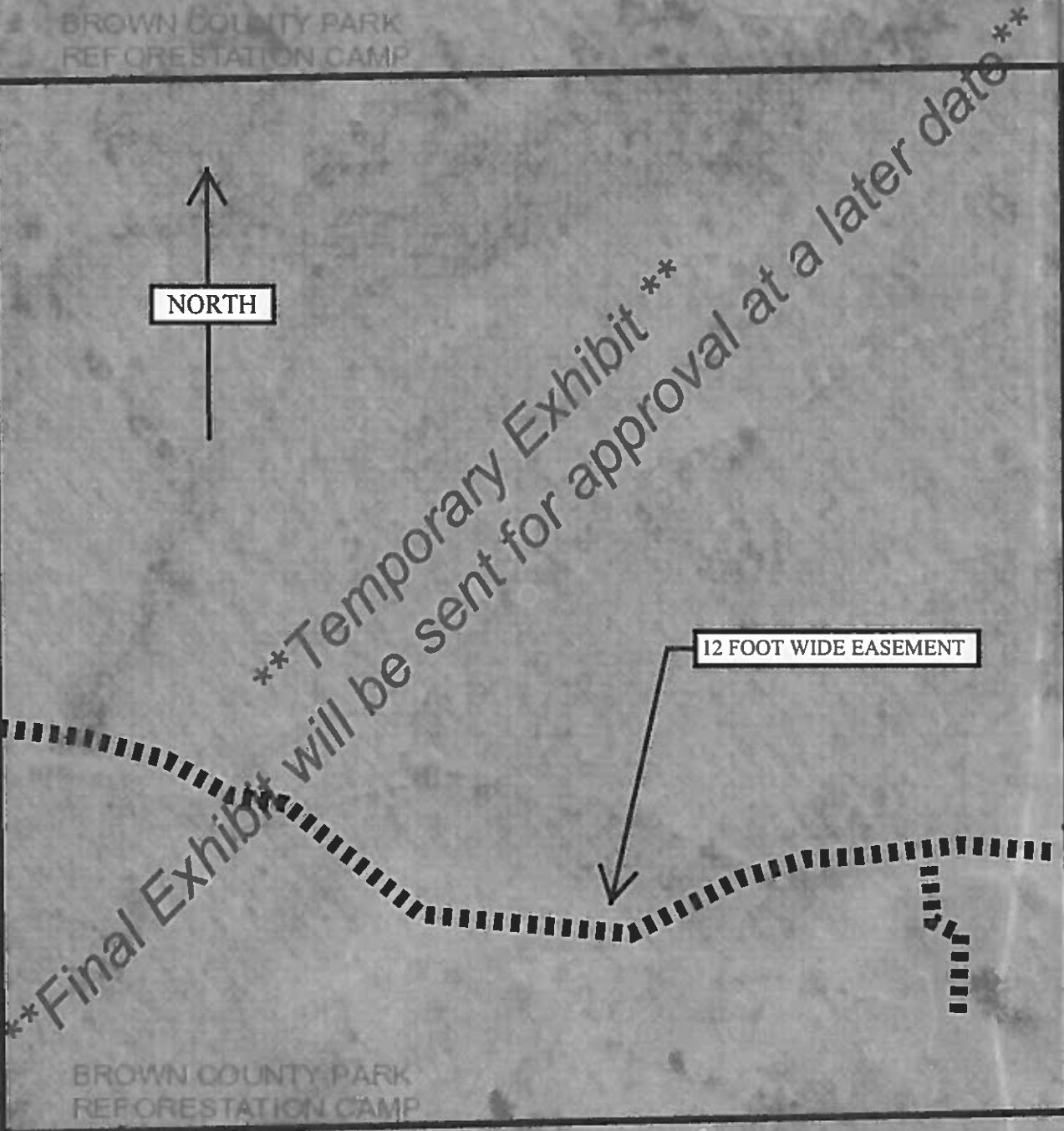
BROWN COUNTY PARK
REFORESTATION
CAMP NEW ZOO

REFORESTATION RD

EXHIBIT "B"

**NOT TO SCALE
FOR REFERENCE ONLY**

BROWN COUNTY PARK
REFORESTATION CAMP



Resch Complex Event and Attendance Report for October 2021

COMPLEX ATTENDANCE FOR RESCH EXPO AND RESCH CENTER EVENTS					
October 2021					
Event Name	Event Dates	Spaces Held	Attendance	2020	2020 DATE
VIP Tailgate Party	October 3, 2021	2nd level bar	304	NA	NA
MAC	October 3, 2021	Oneida St. Plaza	195	NA	NA
Wisconsin Club	October 3, 2021	Suite 4-6	85	NA	NA
State of Brown County - Econ. Development	October 5, 2021	Suite 3-6	100	NA	NA
Craftoberfest (moved inside due to weather)	October 9, 2021	Hall A	1476	NA	NA
Ron Weyers Celebration of Lift	October 10, 2021	2nd level bar	750	NA	NA
PCM Credit Union meeting	October 11, 2021	2nd level bar	45	NA	NA
Gourmet Wishes	October 13, 2021	Hall A	640	NA	NA
Catholic Diocese	October 21, 2021	Hall A/B		NA	NA
VIP Tailgate Party	October 24, 2021	2nd level bar		NA	NA
In This Moment (Concert)	October 26, 2021	Hall C		NA	NA
Brown County Budget Meeting	October 27, 2021	Hall A		NA	NA
EXPO TOTAL			3595		
Gamblers vs Dubuque	October 2, 2021	Arena	1688	NA	NA
Bart Star Tailgate Party	October 3, 2021	Arena	685	NA	NA
Gamblers vs Cedar Rapids	October 8, 2021	Arena	871	NA	NA
Bert Kreischer	October 15, 2021	Arena		NA	NA
Gamblers vs Chicago	October 22, 2021	Arena		NA	NA
Lauren Daigle	October 23, 2021	Arena		NA	NA
Bart Star Tailgate Party	October 24, 2021	Arena		NA	NA
UWGB vs St. Norbert	October 29, 2021	Arena		NA	NA
Gamblers vs. Madison	October 30, 2021	Arena		NA	NA
ARENA TOTAL			3244		
COMPLEX TOTAL JULY			6,839		

Resch Complex Event Estimates Report for November 2021

Description	Booked Spaces	Est. Guests	Doors	Start Time	Ticket Price
WIAA State Volleyball Tournament	Resch Center	1,000-3,000	9a, 12p, 3p, 6p	10a, 1, 4, & 7p	\$11 for 6yrs & up, \$1 under 6
WIAA State Volleyball Tournament	Resch Center	1,000-3,000	8a, 10:30a, 1p, 4p, 6:30p	9a, 11:30a, 2p, 5p, 7:30p	\$11 for 6yrs & up, \$1 under 6
WIAA State Volleyball Tournament	Resch Center	1,000-3,000	8a & 1:30p	9a, 11:30a, & 2:30p, 5p & 7:30p	\$11 for 6yrs & up, \$1 under 6
Veteran's Day Ceremony	Expo Hall A	200	TBD	TBD	FREE
Jim Gaffigan: The Fun Tour	Resch Center	5,800	6:00 PM	07:00 PM	\$89.75, \$79.75, \$69.75, \$59.75, \$49.75, \$39.75
Trans-Siberian Orchestra (2 shows)	Resch Center	7000 per show	3pm/7pm	4pm/8pm	4p \$79.50/\$69.50/\$59.50/\$49.50 8p \$89.50/\$79.50/\$69.50/\$59.50
Chris Young	Resch Center	4,000	6:30 PM	07:30 PM	\$69.75, \$59.75, \$49.75, \$25
Jurassic Quest (3 show days)	Expo Hall A, Expo Hall B	1,500	8:00 AM	09:00 AM	\$22 / \$36
Jurassic Quest (3 show days)	Expo Hall A, Expo Hall B	4,000	8:00 AM	09:00 AM	\$22 / \$36
Jurassic Quest (3 show days)	Expo Hall A, Expo Hall B	4,000	8:00 AM	09:00 AM	\$22 / \$36
Gamblers vs Youngstown	Resch Center	1,500	6:00 PM	07:05 PM	\$12/\$14/\$16/\$18/\$25/\$30/\$35/\$40
Gamblers vs Dubuque	Resch Center	1,500	6:00 PM	07:05 PM	\$12/\$14/\$16/\$18/\$25/\$30/\$35/\$40
Green Bay Gamblers vs USA U18	Resch Center	1,500	6:00 PM	07:05 PM	\$12/\$14/\$16/\$18/\$25/\$30/\$35/\$40
Green Bay Gamblers vs USA U18	Resch Center	1,500	6:00 PM	07:05 PM	\$12/\$14/\$16/\$18/\$25/\$30/\$35/\$40
Collectorabilia / Gifts & Crafts	Expo Hall A, Expo Hall B	2,000	7:00 AM	08:00 AM	\$5
Bart Starr Tailgate Party	Resch Center / Expo 2nd lvl	500	8:30 AM	08:30 AM	\$25 child/\$35 adult & \$25 child/adult \$70
James Taylor	Resch Center	6,000	6:00 PM	07:30 PM	\$128.00/\$82.50/\$62.50

BUDGET ADJUSTMENT REQUEST

- | <u>Category</u> | <u>Approval Level</u> |
|---|--|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). | Admin Comm |
| <input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue | Oversight Comm <i>CW</i>
2/3 County Board <i>CW</i> |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| 9 Any allocation from the County's General Fund (<i>requires separate Resolution</i>)
<i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i> | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

2021 Parks:
 In August 2021 Budget Adjustment 21-065 was approved, which included \$50,000 for the gate/fencing at Pamperin Park. This budget adjustment is for an additional \$20,000 for the gate operators and gates. The project was publicly bid and bids were over estimated cost. It was determined this was due to material costs and landscape work around the project.

Fiscal Impact*: 20,000

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.095.001.4600.762	Charges and Fees Camping	20,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.062.094.001.6110.100	Outlay Other	20,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AP

Matt Kriese

Digitally signed by Matt Kriese
 Date: 2021.10.13 10:50:08
 -05 00'

AUTHORIZATIONS

Troy Strackebach
 Troy Strackebach (Oct 14, 2021 10:45 CDT)

Signature of Department Head

Signature of DOA or Executive

Department: Parks

Date: Oct 14, 2021

Date: 10/13/2021

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- 1 Reallocation from one account to another in the same level of appropriation Dept Head
- 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior yearDirector of Admin
- 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) County Exec
- 5 a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). Admin Comm
- 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. Oversight Comm
2/3 County Board
- 6 Reallocation between two or more departments, regardless of amount Oversight Comm
2/3 County Board
- 7 Any increase in expenses with an offsetting increase in revenue Oversight Comm
2/3 County Board
- 8 Any allocation from a department's fund balance Oversight Comm *CW*
2/3 County Board *CW*
- 9 Any allocation from the County's General Fund (*requires separate Resolution*) Oversight Comm
Admin Committee
2/3 County Board
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Justification for Budget Change:

2021-This Parks budget adjustment is to request the use of additional Boat Landing fund balance to fund the previously approved Lily Lake fishing pier and kayak launch project. This project was to be funded by both a grant and Boat Landing fund balance, however, the Sport Fish Restoration grant awarded is slightly less than originally budgeted and the overall project was bid \$25,000 higher than expected.

Fiscal Impact*: 25,000

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	121.062 064 6110 020	Outlay Equipment	25,000
<input type="checkbox"/>	<input checked="" type="checkbox"/>	121.3300 200	Boat Landing Fund Balance	26,197
<input type="checkbox"/>	<input checked="" type="checkbox"/>	121.062 064 4302	State Grant Revenue	1,197
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

AP

Matt Kriese

Digitally signed by Matt Kriese
Date: 2021.11.01 12:41:57 -05'00'

AUTHORIZATIONS

Troy Streckenbach
Troy Streckenbach (Nov 18, 2021 12:06 CST)

Signature of Department Head

Signature of DOA or Executive

Department: Parks

Date: Nov 18, 2021

Date: 11/01/2021



Tabulation Record / Intent to Award Documentation

305 E. Walnut Street, Green Bay, WI 54305 ☎ Phone: (920) 448-4040 ☎ Fax: (920) 440-4036 ☎
 ☎ Web: www.co.brown.wi.us ☎

Project Number: **2457A**
 Project Name: **Pamperin Park Gate**
 Type of Project (RFB, RFP, RFQ): **RFB**
 Purchasing Representative: **Dale DeNamur**
 Due Date: **October 26, 2021** Location: **Brown County Clerk's Office**
 Opening Date: **October 26, 2021** Location: **Bid Opening via WebEx**

CONTRACTOR	CITY, STATE	BASE BID	OPTIONAL BID	BIDDERS PROOF OF RESPONSIBILITY SUBMITTED BY 11:00AM ON OCTOBER 21, 2021	BIDDERS CERTIFICATE	BID BOND	ADD 1 - Bid opening info	Addenda Acknowledged?		Intent To Award
								Yes	No	
1 Fortress Fence	Green Bay, WI	\$ 59,997.00	\$ 1,150.00	Yes	Yes	Yes	Yes			

Department is requesting approval for the gate and controller replacement at Pamperin Park. This equipment reduces staff time as it automates the open and closing process and improves security during late evening pavilion rentals.

Total cost: \$61,147 to Fortress Fence



Tabulation Record / Intent to Award Documentation

305 E. Walnut Street, Green Bay, WI 54305 ☎ Phone: (920) 448-4040 ☎ Fax: (920) 440-4036 ☎
 ☎ Web: www.co.brown.wi.us ☎

Project Number: 2460
Project Name: Lily Lake Pier & Alternate Kayak Launch
Type of Project (RFB, RFP, RFQ): RFB
Purchasing Representative: Date DeNamur
Due Date: October 28, 2021 11:00 AM Location: Brown County Clerk's Office
Opening Date: October 28, 2021 11:00 AM Location: Bid Opening via WebEx

CONTRACTOR	CITY, STATE	BASE BID	ALTERNATE BID	BIDDERS PROOF OF RESPONSIBILITY SUBMITTED BY 11:00AM ON OCTOBER 23, 2021	BIDDERS CERTIFICATE	BID BOND	ADD. 1 - Bid opening info	Addenda Acknowledged?		Intent To Award
1 Badger Docks	New Holstein, WI	\$ 53,242.00	\$ 11,200.00	Yes	Yes	Yes	Yes			
2 Milbach Construction Services	Kaukauna, WI	\$ 85,920.00	\$ 25,315.00	Yes	Yes	Yes	Yes			
3 Pier & Waterfront Solutions - see below note	Sturgeon Bay, WI			Yes	Yes	No	Yes			
Note - Pier and Waterfront Solutions did not enclose the 5% bid bond with their submitted bid. This results in an automatic rejection of their bid. No numbers were read aloud at the bid opening.										

Brown County Parks is requesting approval of the low bidder to Badger Docks for the Base Bid and Alternate, this includes 12' accessible gangway, 30' floating walkway, 20'x18' floating platform and an accessible kayak launch. Total price: \$64,442

December 15, 2021

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION TO APPROVE AN UNDERGROUND GAS UTILITY EASEMENT ON THE
FOX RIVER STATE TRAIL**

WHEREAS, Brown County (“County”) is the holder of a Trail Management Easement interest regarding the Fox River State Recreational Trail (“Trail”). Said easement interest affords the Brown County Parks Department (“Trail Manager”) to construct, develop, maintain and operate the Trail; and

WHEREAS, in accordance with said Trail Management Easement, as well as other documents relating thereto, the County is required to consent to any additional easements/access permits/agreements granted by the Owner of the Trail, i.e., the Wisconsin Department of Natural Resources (“DNR”), provided that the Trail Manager, who has final authority over issues relating to the management of the Trail corridor, is notified and consulted with in advance; and

WHEREAS, upon due notification to and consultation with the Trail Manager, the DNR desires to enter into an Underground Gas Pipeline Easement, attached hereto and incorporated herein by reference, with the Wisconsin Public Service Corporation (“Grantee”) as the Grantee desires an easement upon, within and beneath Trail; and

WHEREAS, pursuant to said Underground Gas Pipeline Easement, Wisconsin Public Service Corporation, as Grantee, is required to submit a construction plan to the Trail Manager and may not begin work regarding said construction plan unless and until written approval from the Trail Manager is granted and received, and the Grantee is also required to obtain all necessary permits, approvals, and licenses prior to starting work, and to comply with all applicable federal, state, and local laws, rules and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby consents to the attached Easement between the Wisconsin Department of Natural Resources and

Wisconsin Public Service Corporation being entered into, and hereby authorizes and directs the Brown County Executive to execute the attached Easement, indicating the County's acceptance of and consent to the terms and conditions of said agreement.

Fiscal Note: This resolution does not require an appropriation from the General Fund. The resolution authorizes the easement and does not appropriate any funds.

Respectfully submitted,

EDUCATION & RECREATION COMMITTEE

Approved By:

 TROY STRECKENBACH
 COUNTY EXECUTIVE

Date Signed: _____

21-090R

Authored by Parks Department

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
CHU	3				
DORFF	4				
JACOBSON	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
MURPHY	15				
KASTER	16				
VAN DYCK	17				
HOPKINS	18				
ERICKSON	19				
COENEN	20				
SCHULTZ	21				
PETERS	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

PARKS



P.O. BOX 23600
GREEN BAY, WI 54305-3600



Matt Kriese

Parks Director

PHONE: (920) 448-6242 FAX: (920) 448-4054

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 11/16/2021
REQUEST TO: Education and Recreation Committee, County Board of Supervisors
MEETING DATE: 12/01/2021 and 12/15/2021, respectively
REQUEST FROM: Matt Kriese
REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: RESOLUTION TO APPROVE WPS UNDERGROUND GAS UTILITY EASEMENT ON THE FOX RIVER STATE TRAIL

ISSUE/BACKGROUND INFORMATION:

The WI DNR is the owner of the Fox River Trail, and the County holds a Trail Management Easement. This resolution authorizes the county to approve an easement for the installation, construction and/or abandonment of an underground natural gas line under the trail at a minimum depth of 144" in De Pere.

ACTION REQUESTED:

Request to Approve this Resolution

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

- 1. What is the amount of the fiscal impact? \$0
- 2. Is it currently budgeted? Yes No N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time or continuous?
- 3. Please provide supporting documentation of fiscal impact determination.

x COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

State of Wisconsin
Department of Natural Resources
Box 7921
Madison, WI 53707

**UNDERGROUND GAS
PIPELINE EASEMENT
(Cooperative Trail)**

Wis. Stat. ss. 23.09(10) and 27.01(2)(g)
Form 2200-015b
Rev. 05/2021

THIS UNDERGROUND GAS PIPELINE EASEMENT (“Easement”) is made by and between the State of Wisconsin Department of Natural Resources (“Grantor”) and Wisconsin Public Service Corporation, a Wisconsin corporation (“Grantee”).

RECITALS

WHEREAS, Grantor is the successor in title of the former Wisconsin Central Ltd. railroad corridor known today as the “Fox River State Trail” (“Trail” or “Premises”);

WHEREAS, the Grantor is the fee title owner of certain lands abutting the Fox River in the City of De Pere, Brown County, Wisconsin, commonly known as the “Fox Point Boat Launch” (“Public Access Site” or “Premises”);

WHEREAS, the Grantor has eased the Trail management and operations to Brown County Parks Department (“Trail Manager”) and has leased the Public Access Site management and operations to the City of De Pere (“Public Access Site Manager”);

WHEREAS, the Grantee desires to install, construct, operate, repair, maintain, remove, replace and/or abandon in place an underground natural gas line under the Trail at a minimum depth of 144 inches and under the Public Access Site at a minimum depth of 24” by directional drilling; and

WHEREAS, the underground natural gas pipeline will be installed within a 12-foot-wide corridor crossing under the Premises (the “Easement Area”), which is depicted on the attached Exhibit “A” and more particularly described as follows:

Part of the S ½ of the SE ¼ and NW ¼ of the SE ¼ of Section 15, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin, that is further described below:

All that part of the Grantor's property being part of Private Claim 26, East Side of Fox River, City of De Pere, Brown County, Wisconsin, lying 6.00 feet on each side (12.00 feet total width) of the easement reference line described below:

Commencing at Brown County Surveyor ID Point 30M/N-16/17; thence N36°24'56"E, 52.96 feet on a line that connects said Surveyor ID Point to Brown County Surveyor ID Point 30L/M-16/17(2) to the easterly extension of a line that is 6.00 feet south of and parallel to the north line of lands described as Parcel III in Jacket 15031 Image 09, Document Number 1200142, Brown County Records; thence on said line N63°50'46"W, 10.20 feet to the west right of way of North Broadway Street - a.k.a. S.T.H. '57" and said easement reference line, the POINT OF BEGINNING; thence continuing N63°50'46"W, 108.35 feet on said easement reference line to Point 'A'; thence

Recording Area

Return: Department of Natural Resources
Bureau of Facilities & Lands – LF/6
P.O. Box 7921
Madison, WI 53707-7921
Attn: Closing Officer (CE XXXX)

Parcel Identification Number (PIN):

ED-80-3
ED-1128-E-1
ED-1128-E-3-1

continuing N63°50'46"W, 59.45 feet on said easement reference line; thence N68°47'59"W, 104.23 feet on said easement reference line; thence N63°50'46"W, 396.16 feet on a line that is 6.00 feet south of and parallel to a north line of said lands described as Parcel III to Point 'B'; thence continuing N63°50'46"W, 49.73 feet to the Point of Termination 'A'; and also

BEGINNING at aforementioned Point 'B'; thence N29°17'03"E, 306.70; thence S63°57'10"E, 31.50 feet on said easement reference line that is 6.00 feet northerly of and parallel to the exterior wall line of the public restroom building as it existed November 8, 2021, to the Point of Termination 'B'; and also

BEGINNING at aforementioned Point 'A'; thence S21°53'06"W, 20.16 feet to the south line of said lands described as Parcel III to the Point of Termination 'C';

The sidelines of said 12.00 foot wide easement extend and shorten to intersect with the west right of way of North Broadway Street - a.k.a. S.T.H. '57', the north and south lines of said lands described as Parcel III and all points of intersection.

NOW, THEREFORE, the Grantor hereby grants to the Grantee, and its corporate successors in interest, for and in consideration of the sum of Five Hundred Dollars (\$500.00), receipt of which is hereby acknowledged by the Grantor, a non-exclusive easement allowing for the installation, construction, operation, maintenance, repair, removal, replacement and/or abandonment in place of one 2-inch diameter and one 1-inch diameter underground gas pipelines in the Easement Area.

It is understood by the Grantor and the Grantee that this grant of non-exclusive Easement is subject to the following conditions:

1. **Recitals.** The Grantor and Grantee confirm and agree that the recitals set forth above are true and correct and incorporate the same herein for all purposes.
2. **Purpose.** The Grantor grants and conveys to Grantee a non-exclusive Easement for the installation, construction, operation, maintenance, repair, removal, replacement and/or abandonment in place of one 2-inch diameter steel and one 1-inch diameter PE underground gas pipelines. Any additional pipelines or structures, or replacements greater in diameter than described herein, will require prior written approval of the Grantor and Grantor may require the Grantee to obtain a new, separate easement.
3. **Parties.** This Easement is limited to the Grantee and is not transferable to a non-affiliated third party. The Grantee may assign this Easement to its affiliate with notice to Grantor. For purposes of this section, "affiliate" means any entity that directly or indirectly owns or controls, is owned or controlled by, or is under common ownership or control with Grantee. The Grantee will not have the right to allow additional co-location of facilities by a third party without written consent from the Grantor and amendment to the Easement. Grantor may also require a new and separate easement to accommodate additional facilities.
4. **Non-Exclusive Use.** The Easement shall be non-exclusive and the Grantor may use the Easement Area and may lease or convey other easements to one or more other person(s), company(ies) or other entity(ies), provided that any such subsequent use, lease or conveyance shall not interfere with the Grantee's rights.
5. **Construction.** Grantee shall submit a written notification of project commencement to Grantor at least five business days prior to initiation of any installation, construction, maintenance, repair, removal, replacement, and/or abandonment work on or within the Easement Area. In the event that Grantee's

planned commencement of project activities conflicts with Grantor's use of the Premises, Grantor shall notify Grantee of conflict and Grantor and Grantee shall agree on an alternative date to begin project. If an emergency situation related to the gas pipeline within the Easement Area requires immediate action by the Grantee, the Grantee shall take immediate action then promptly notify the Grantor's Trail Manager and/or Public Access Site Manager that an emergency exists and that the Grantee is proceeding to correct the emergency situation. The Trail Manager can be reached at (920) 448-4464. The Public Access Site Manager can be reached at (920) 339-4065.

6. **Access.** If notification is provided in advance to Grantor's Trail Manager and Public Access Site Manager, Grantee may enter upon the Premises at locations outside of the Easement Area using Grantors existing roads necessary to gain access to the Easement Area in order to construct, install, operate, maintain, repair, remove, replace and/or abandon in place an underground gas pipeline and to do any and all other such work as is reasonably necessary in accordance with the rights granted under this Easement.
7. **Vegetative Management.** Grantee may cut, trim and remove any brush, trees, logs, stumps or branches, which by reason of their proximity may endanger or interfere with the underground gas pipeline, or its installation, construction, maintenance, repair, operation, removal, replacement and abandonment in place thereof. Any such undertakings shall be done with the prior notification of the Trail Manager and/or Public Access Site Manager by Grantee and under the supervision of the Trail Manager and/or Public Access Site Manager. Any trees removed from the Premises remain the property of the Grantor. All trees having commercial value including firewood shall be cut in standard lengths and be piled at a location on the Premises designated by the Trail Manager. All stumps, slash, waste materials and other debris shall be disposed of by the Grantee as directed by the Trail Manager and/or Public Access Site Manager. Use of pesticides and herbicides shall only be allowed with the prior written approval of the Grantor. Any pesticides or herbicides used as part of a management plan must conform to the Forest Stewardship Council list found at <https://ic.fsc.org/en/our-impact/program-areas/forest-program/pesticides>. Grantee shall report to the Grantor at least annually, the chemicals that are applied on the Easement Area including the date, product trade name, active ingredient(s) and corresponding CAS number(s), purpose, rate, location with a map, total area treated, and total amount of chemical used.
8. **Signage.** Any signs, postings and other markers not in accordance with standard utility practice to be located on the Easement Area by the Grantee shall be approved by the Grantor prior to placement.
9. **Maintenance.** The Grantee shall maintain the Easement Area in a decent, sanitary, and safe condition and at no time shall the Grantee allow its work to cause a hazard or unsafe conditions on the Easement Area.
10. **Existing Utilities.** The Grantee is responsible for determining the location of any existing utilities within the Easement Area. Grantee is responsible for any and all damages, costs or liabilities that result from damages caused by the Grantee to existing utilities within the Easement Area.
11. **Compliance with Other Laws.** This Easement does not relieve Grantee from the responsibility to comply with all applicable federal and state laws and local ordinances and does not supersede any other governmental requirements for plan approval or for authority to exercise any other rights granted herein.
12. **Conditions of Construction and Maintenance.** Relating to installation, operation, and maintenance work within the Easement Area, work shall be completed as follows:
 - a. Other than as otherwise permitted herein, the Trail and/or Public Access Site shall remain open for public use at all times. Closures may not be allowed at certain times depending on planned events, activities, or volume of use. All closures must be coordinated with the Grantor's Trail Manager and/or Public Access Site Manager.

- b. If the Trail must be blocked at any time due to safety, a flag person must be present or appropriate signage must be installed such that Trail users are informed of the blockage and an acceptable detour (if needed) must be provided by the Grantee so users can pass through safely. Grantee shall not use the Trail right-of-way for backing of any equipment unless a flag person is present and directing Trail traffic.
 - c. Warning signs and lights shall be placed informing Trail users of any construction work or as otherwise directed by the Grantor's Trail Manager.
 - d. If needed, as determined by the Grantor's Trail Manager, Grantee shall place passable barricades at entry points for Trail users that require Trail users to substantially reduce their speed and proceed single file. Barricade points must include signs stating that construction activities are taking place along the Trail, listing a reduced speed limit, and indicating 2-way, single-file traffic.
 - e. All excavated open holes must be adequately marked at all times by the Grantee and warning signs must be placed and maintained by Grantee a safe distance ahead in both directions.
 - f. All excavated holes shall be filled in and made level with the original grade by the Grantee prior to project activity completion.
 - g. Insofar as is practicable and when the Grantor requests other than during the initial construction or due to an emergency situation, the Grantee shall schedule any construction work in an area used for recreational purposes at times when the ground is frozen in order to prevent or reduce soil compaction. All work will be conducted to minimize soil disturbance. All rutting will be repaired and the Easement Area restored as promptly as possible by Grantee following its work. If soils are not frozen or stable to a point that avoids rutting, timber mats, mud tracks, or equivalent must be utilized to access construction, installation, or maintenance locations.
 - h. Grantee is responsible for any and all ground settling or surface damage related to the exercise of the Grantee's rights within a 2 year period from the date of installation or after any maintenance, and Grantee must restore or repair the Premises to pre-construction or better conditions using the same type and quality materials as approved by the Trail Manager and/or Public Access Site Manager. If the Grantee fails to complete needed repairs or restoration, repairs or restoration within 20 days after being notified of the need for repair by the Trail Manager and/or Public Access Site Manager, the Trail Manager may contract for such repairs and restoration, and the Grantee shall promptly reimburse the Trail Manager for all associated costs.
 - i. Grantee shall not park or store any vehicles or equipment on the Premises at any time unless authorized in writing by the Grantor or Grantor's Trail Manager and/or Grantor's Public Access Site Manager.
13. **AREMA Compliance.** The Premises may be encumbered by federal or state railroad interest and subject to future restoration and reconstruction of the right-of-way for rail purposes consistent with Section 208 of the National Trails System Act Amendment of 1983, Publ. L. No. 98-11 (16 U.S.C. 1247(d)) or s. 85.09, Wis. Stats., including possible termination of this Easement, and subject to reservations, exceptions and leases, agreements and permits authorized by the former railroad company or the Grantor prior to the execution of this Easement. Grantor shall provide written notice of the necessity for the reestablishment of railroad, which may result in the termination of this Easement upon the discretion of the railroad. Grantee shall: (1) not materially change the grade or topography of the Trail or the Easement Area; (2) not construct and install or remove any permanent improvement which violates American Railway Engineering and Maintenance-of-Way Association ("AREMA"), or its successors' published practices and procedures or would make such reestablishment of railroad impracticable; and (3) not allow the installation of any facility, above or below grade that does not conform to AREMA's standards or clearances for railroad.

14. **Non-Disturbance.** Grantee shall not disturb wetlands or waterways unless it first obtains all necessary permits. No work may be done that alters drainage or allows water to drain onto adjoining land.
15. **Restoration.** The Grantee shall restore the Easement Area in a timely workmanlike manner consistent with the original condition of the Easement Area prior to such entry by the Grantee or its employees or agents. This restoration, however, does not apply to the initial installation of said facilities or to any trees, bushes, branches or roots which may interfere with Grantee's use of the Easement Area.
16. **Violation.** If Grantor identifies a violation of this Easement by Grantee that does not constitute an emergency, the Grantor will notify Grantee of the violation(s) in writing, and the Grantee will have 30 days to provide Grantor with a plan and a schedule for correcting the violation(s). If Grantee's plan is not approved by the Grantor, Grantor will provide Grantee with a list of acceptable modifications to the plan and allow Grantee an additional 30 days to revise its plan to meet Grantor's requirements. If Grantee refuses Grantor's modifications, Grantor may declare this Easement null and void, and it may take full control of the Easement Area without hindrance or delay, and it may use its legal remedies to recover from the Grantee any damages sustained by acts of the Grantee. Grantor's approval of the plan for correcting the violation(s) shall not be unreasonably withheld, delayed, or denied. Any violations that constitute a health or safety emergency shall be immediately rectified by the Grantee in accordance with paragraph 5.
17. **Termination.** The Easement shall automatically terminate, without right of reentry, upon:
 - a. Grantee's acknowledgement that it is abandoning the Easement Area; or
 - b. An implied abandonment as evidenced by Grantee's non-use of the Easement Area for a period of two consecutive years.
18. **Indemnification.** Except for the willful misconduct or negligence by the Grantor, its agents, officers, and employees, Grantee assumes and agrees to protect, indemnify and save harmless the Grantor, and its agents, officers and employees from and against any and all claims, demands, suits, liability and expense by reason of loss or damage to any property or bodily injury including death, arising directly or indirectly from:
 - a. The construction, installation, operation, maintenance, existence, use, repair, removal, replacement and/or abandonment in place of the gas line;
 - b. Any defect in the underground gas line or failure thereof;
 - c. Any act or omission of the Grantee, its agents or employees while on or about the Easement Area or any of Grantor's adjoining land;
 - d. Grantee's exercise of any and all rights, duties and responsibilities granted by this Easement; and/or
 - e. Any defect or insufficiency of title or authority of the Grantor to convey this Easement.
19. **Insurance.** At all times the Grantee shall be required to provide the Grantor adequate evidence of financial responsibility to meet the liabilities, losses, demands and actions from which the Grantee is required to meet. Evidence of adequate financial responsibility shall be either appropriate evidence that the Grantee is self-insured and has sufficient resources to provide coverage equivalent to an insurance policy having combined single limits of not less than \$500,000.00 or, alternatively, evidence of an appropriate insurance policy having combined single limits of not less than \$500,000.00. Upon request, the Grantee shall furnish the Grantor the requisite certificate, or other proof of insurance showing that the Grantor and its officers, employees and agents, are named as additional insureds under the insurance policy. The Grantor may require greater evidence of resources or higher limits of insurance coverage if it determines that greater coverage is reasonably required to cover the risks presented by the underground line. The Grantee shall furnish the Grantor evidence of adequate financial responsibility on or before the effective date of the

Easement. If at any time the Grantor determines that the Grantee has not provided adequate evidence of financial responsibility, the Grantee shall immediately suspend any construction, installation, operation, maintenance, repair, removal or replacement on the Easement Area until adequate evidence of financial responsibility is again provided to the Grantor.

20. **Notices.** With the exception of emergency notice provided to the Trail Manager, all notices or other writings this Easement requires to be given, or which may be given, to either party by the other shall be deemed to have been fully given when made in writing and deposited in the United States mail, prepaid and addressed as follows:
- a. To the Grantor: Wisconsin Department of Natural Resources, Bureau of Facilities and Lands, 101 S. Webster St., Madison, WI 53703.
 - b. To the Trail Manager: Brown County Parks Department, PO Box 23600, Green Bay, WI 54305.
 - c. To the Public Access Site Manager: City of De Pere Parks, Recreation, and Forestry Department, 925 S. Sixth St, De Pere, WI. Phone Number (920) 339-4065.
 - d. To the Grantee: Wisconsin Public Service Corp., Manager of Real Estate Services, PO Box 19001, Green Bay, WI 54307. Phone Number (800) 450-7260.
 - e. The address to which any notice, demand, or other writing may be given, made or sent to any party as above provided may be changed by written notice given by such party as above provided.
- The Trail Manager shall be notified of emergencies via telephone at (920) 448-4464 and Public Access Site Manager at (920) 339-4065 or the DNR Call Center at 1-888-936-7463.
21. **NR 45 Enforcement.** The Grantor retains management, supervision and control over the Premises for the purpose of enforcing pertinent state laws needed to protect the Premises, its natural resources or the general public, including Chapter NR 45, Wis. Admin. Code, which governs the conduct of visitors to state lands.
22. **Non-Warrantable Title.** The Grantor does not warrant that title to the Easement Area is free and clear of all encumbrances or that it will defend the Grantee in its peaceful use and occupancy of the Easement Area.
23. **Relocation Costs.** If Grantor requests that Grantee's facilities that serve Grantor be relocated, Grantor will be responsible for the costs associated with that relocation and shall grant easement rights covering the new location. If Grantee's facilities that do not serve Grantor need to be relocated at the request of Grantor, Grantee will be responsible for all costs associated with the same.
24. **Headings.** The headings of clauses contained in this Easement are used for convenience and ease of reference only and do not limit the scope or intent of the clause.
25. **Governing Law.** This Easement shall be construed and enforced in accordance with the internal law of the State of Wisconsin.
26. **Acknowledgement.** This Easement sets forth the entire understanding of the Grantor and the Grantee and may not be changed except by a written document executed and acknowledged by the Grantor and the Grantee.
27. **Invalidity.** If any term or condition of this Easement shall be deemed invalid or unenforceable, the remainder of this Easement shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

28. **Enforcement.** Enforcement of this Easement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Easement, either to restrain or prevent the violation or to obtain any other relief.

29. **Additional Conditions.** Additional conditions that apply to this Easement are enumerated below:

END OF TERMS AND CONDITIONS

CONSENT TO EASEMENT

IN WITNESS WHEREOF, Brown County, being the holder of an Easement for the Fox River State Trail by virtue of said Easement, between the State of Wisconsin Department of Natural Resources and Brown County as recorded on August 28, 2000 as Document No. 1769733, also as amended and recorded on December 21, 2001 as Document No. 1863067, and also as amended and recorded on March 4, 2004 as Document No. 2100224 all in Brown County Records against said Premises, does hereby acknowledge, join in and consent to this Underground Gas Pipeline Easement, subject to the same terms and conditions as set forth herein on this _____ day of _____, 20__.

Brown County

By: _____ (SEAL)
Troy Streckenbach
Brown County Executive

State of Wisconsin)
) ss.
County of Brown)

Personally appeared before me this _____ day of _____ 20__, the above-named Troy Streckenbach, Brown County Executive, to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity therein stated and for the purpose therein contained.

*
Notary Public, State of Wisconsin
My commission (expires) (is) _____

*Please print name

This instrument drafted by:
State of Wisconsin
Department of Natural Resources

CONSENT TO EASEMENT

IN WITNESS WHEREOF, City of De Pere, being the holder of a Lease for the Fox River Boat Launch by virtue of said Lease, between the State of Wisconsin Department of Natural Resources and City of De Pere as executed on June 29, 1990 and as renewed and recorded on **November xx, 2021** as **Document No. xxxxxxxx** in Brown County Records against said Premises, does hereby acknowledge, join in and consent to this Underground Gas Pipeline Easement, subject to the same terms and conditions as set forth herein on this _____ day of _____, 20__.

City of De Pere

By: _____ (SEAL)
Lawrence Delo
City Administrator

State of Wisconsin)
) ss.
County of Brown)

Personally appeared before me this _____ day of _____ 20__, the above-named Lawrence Delo, City Administrator, to me known to be the person who executed the foregoing instrument and acknowledged the same in the capacity therein stated and for the purpose therein contained.

*
Notary Public, State of Wisconsin
My commission (expires) (is) _____

*Please print name

This instrument drafted by:
State of Wisconsin
Department of Natural Resources

Exhibit "A"

EASEMENT MAP (EXHIBIT 'A')

AN EASEMENT AREA DESCRIBED AS FOLLOWS:

ALL THAT PART OF THE GRANTOR'S PROPERTY BEING PART OF PRIVATE CLAIM 26, EAST SIDE OF FOX RIVER, CITY OF DE PERE, BROWN COUNTY, WISCONSIN, LYING 6.00 FEET ON EACH SIDE (12.00 FEET TOTAL WIDTH) OF THE EASEMENT REFERENCE LINE DESCRIBED BELOW:

COMMENCING AT BROWN COUNTY SURVEYOR ID POINT 30M/N-16/17; THENCE N36°24'56"E, 52.96 FEET ON A LINE THAT CONNECTS SAID SURVEYOR ID POINT TO BROWN COUNTY SURVEYOR ID POINT 30L/M-16/17(2) TO THE EASTERLY EXTENSION OF A LINE THAT IS 6.00 FEET SOUTH OF AND PARALLEL TO THE NORTH LINE OF LANDS DESCRIBED AS PARCEL III IN JACKET 15031 IMAGE 09, DOCUMENT NUMBER 1200142, BROWN COUNTY RECORDS; THENCE ON SAID LINE N63°50'46"W, 10.20 FEET TO THE WEST RIGHT OF WAY OF NORTH BROADWAY STREET - A.K.A. S.T.H. '57" AND SAID EASEMENT REFERENCE LINE, THE POINT OF BEGINNING; THENCE CONTINUING N63°50'46"W, 108.35 FEET ON SAID EASEMENT REFERENCE LINE TO POINT 'A'; THENCE CONTINUING N63°50'46"W, 59.45 FEET ON SAID EASEMENT REFERENCE LINE; THENCE N68°47'59"W, 104.23 FEET ON SAID EASEMENT REFERENCE LINE; THENCE N63°50'46"W, 396.16 FEET ON A LINE THAT IS 6.00 FEET SOUTH OF AND PARALLEL TO A NORTH LINE OF SAID LANDS DESCRIBED AS PARCEL III TO POINT 'B'; THENCE CONTINUING N63°50'46"W, 49.73 FEET TO THE POINT OF TERMINATION 'A'.

AND ALSO:

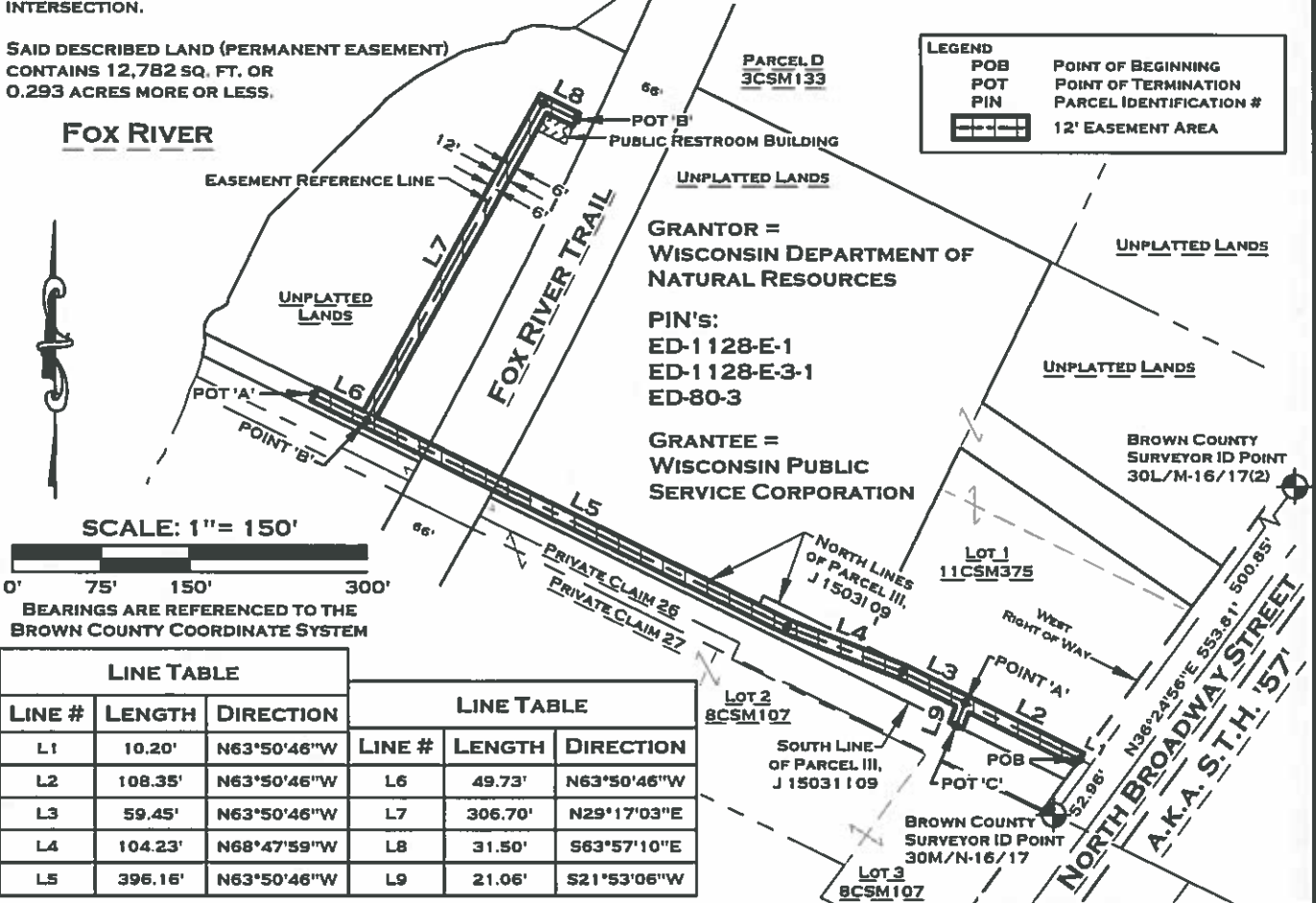
BEGINNING AT AFOREMENTIONED POINT 'B'; THENCE N29°17'03"E, 306.70; THENCE S63°57'10"E, 31.50 FEET ON SAID EASEMENT REFERENCE LINE THAT IS 6.00 FEET NORTHERLY OF AND PARALLEL TO THE EXTERIOR WALL LINE OF THE PUBLIC RESTROOM BUILDING AS IT EXISTED NOVEMBER 8, 2021, TO THE POINT OF TERMINATION 'B'.

AND ALSO:

BEGINNING AT AFOREMENTIONED POINT 'A'; THENCE S21°53'06"W, 20.16 FEET TO THE SOUTH LINE OF SAID LANDS DESCRIBED AS PARCEL III TO THE POINT OF TERMINATION 'C';

THE SIDELINES OF SAID 12.00 FOOT WIDE EASEMENT EXTEND AND SHORTEN TO INTERSECT WITH THE WEST RIGHT OF WAY OF NORTH BROADWAY STREET - A.K.A. S.T.H. '57', THE NORTH AND SOUTH LINES OF SAID LANDS DESCRIBED AS PARCEL III AND ALL POINTS OF INTERSECTION.

SAID DESCRIBED LAND (PERMANENT EASEMENT) CONTAINS 12,782 SQ. FT. OR 0.293 ACRES MORE OR LESS.



SCALE: 1" = 150'
 0' 75' 150' 300'
 BEARINGS ARE REFERENCED TO THE BROWN COUNTY COORDINATE SYSTEM

LINE TABLE			LINE TABLE		
LINE #	LENGTH	DIRECTION	LINE #	LENGTH	DIRECTION
L1	10.20'	N63°50'46"W	L6	49.73'	N63°50'46"W
L2	108.35'	N63°50'46"W	L7	306.70'	N29°17'03"E
L3	59.45'	N63°50'46"W	L8	31.50'	S63°57'10"E
L4	104.23'	N68°47'59"W	L9	21.06'	S21°53'06"W
L5	396.16'	N63°50'46"W			

PREPARED BY:
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 R:\1100\1134\1134533\DWG\WR3251861_WisDNR_REV3.DWG

PREPARED FOR:

 WISCONSIN PUBLIC SERVICE CORPORATION
 P.O. Box 19001
 2830 S. ASHLAND AVE.
 GREEN BAY, WI 54307-9001
 PHONE: 800-450-7260
 FAX: 920-431-4815

DRAFTED BY: BLP	REVIEWED BY: TEH	DATE: 11/8/2021	RE No: 1056575	WR No: 3251861
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