BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

EDUCATION & RECREATION COMMITTEE
Jesse Brunette, Chair
Tim Carpenter, Vice Chair
Bill Clancy, John Vander Leest, Vicky Van Vonderen

EDUCATION & RECREATION COMMITTEE
Thursday, April 5, 2012
5:00 p.m.
Room 200, Northern Building
305 E. Walnut Street

I. Call to Order.
II. Approve/Modify Agenda.
III. Approve/modify Minutes of March 1, 2012.

1. **Review Minutes of:**
   a. Library Board (February 16, 2012).
   b. Neville Public Museum Governing Board (December 12, 2011).

Communications

2. Communication from Supervisor Lund re: To examine the parking at the Brown County Boat Ramp on the Suamico River to explore options for additional parking. *Held until the April mtg.*

Other

3. Update from Corporation Counsel John Luetscher regarding Room Tax Issues. *Standing item.*

Library

4. Budget Status Financial Report for December, 2011.
5. Budget Adjustment Request (12-41): Increase in expense with offsetting increase in revenue.
6. Director's Report.

Museum

7. Museum Director's Report.

Golf Course

8. Financial Statistics as of March 18, 2012.
9. Superintendent's Report.

NEW Zoo and Park Management

10. Request from Wisconsin United Coalition of Mutual Assistance Associations for reductions of fees for a festival to be held at the Fairgrounds on July 28 and 29, 2012.
11. Park Management Director's Report.

12. Zoo Budget Adjustment (12-42): Increase in expenses with offsetting increase in revenue.
13. Zoo Monthly Activity Report for March, 2012.
    a. Operations Report.
    b. Admissions, Revenue, Attendance.
    c. Gift Shop, Mayan, Zoo Pass, Misc Revenue.
14. NE Wisconsin Zoo Education/Volunteer Programs Report for February, 2012.
15. Zoo Animal Collection Report for March, 2012.
16. Zoo Director's Report.

Resch Centre/Arena/Shopko Hall

17. Complex Attendance for the Brown County Veterans Memorial Complex for February, 2012.

Other

18. Audit of bills.
19. Such other matters as authorized by law.

Jesse Brunette, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, March 1, 2012 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WII

Present: Jesse Brunette, Bill Clancy, Tim Carpenter, John VanderLeest, Vicky VanVonderen
Also Present: Neal Anderson, Scott Anthes, Rolf Johnson, Doug Hartman, Lynn Stainbrook Terry Watermolen, John Hickey, Kathy Pletcher, Supervisor Tom Lund, Other Interested Parties

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I. **Call to Order:**
The meeting was called to order by Chairman Jesse Brunette at 5:02 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor VanVonderen, seconded by Supervisor Clancy to approve. MOTION UNANIMOUSLY APPROVED

III. **Approve/Modify Minutes of February 2, 2012:**

Motion made by Supervisor Clancy, seconded by Supervisor VanVonderen to approve. MOTION UNANIMOUSLY APPROVED

1. **Review Minutes of:**
   a) **Library Board (January 19, 2012)**

   Motion made by Supervisor VanVonderen, seconded by Supervisor Clancy to receive and place on file. MOTION APPROVED UNANIMOUSLY

Communications:

2. **Communication from Supervisor Brunette re: To enter into a Memorandum of Understanding with the Neville Public Museum Foundation regarding a new governance model for the Neville Public Museum.** ***Held for one month.***

Museum Director, Rolf Johnson, presented a draft Letter of Intent between Brown County and the Neville Public Museum Foundation related to improving governance of the Museum (attached).

The agreement states: "Designated representatives from the County and the Foundation – working in-concert as representatives of the public/community partnership currently supporting the Museum – agree to collaboratively analyze various models of museum governance in order to develop and then implement a more effective and sustainable form of governance at the Museum".

Johnson indicated that the result of the analysis will be to identify industry trends, best-practices, and to answer important points of consideration to the satisfaction of all parties before executing any governance change. The document is to be signed by both the County Executive and the County Board Chair.

III

Johnson explained that the representatives of the team will include the County Executive, County Board Chair, Museum Board members Kevin Kuehn and Kramer Rock, community leaders who support the foundation, along with two Brown County Board Supervisors. Johnson asked for a recommendation from this committee as to Board members who may be interested in serving. Supervisor Lund expressed interest in becoming a member.

Motion made by Supervisor VanVonderen, seconded by Supervisor Clancy to approve the Letter of Intent with two authorized signatures from Brown County – the County Executive and the County Board Chair.
MOTION UNANIMOUSLY APPROVED

3. **Communication from Supervisor Lund re: To examine the parking at the Brown County Boat Ramp on the Suamico River to explore options for additional parking:**

Supervisor Lund and Doug Hartman addressed the committee relative to a lack of parking at the Brown County Boat Ramp on the Suamico River. A map of the area was provided and is attached. At this time, additional over-flow parking is a distance of one-third mile from the boat launch. The area proposed as a possibility for additional parking is located to the north of Sunset Beach Road and is owned by the State. Mr. Hartman indicated that although he has made contact with the DNR, he has not been able to reach them. He will continue to attempt contact and will discuss with them the possibility of 20 additional parking spots on their land and report back.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to hold until the April meeting. MOTION UNANIMOUSLY APPROVED

Carryovers:

4. **2011 to 2012 Carryover Funds for Education, Culture & Recreation Division:**

Library Director, Lynn Stainbrook, distributed the proposed 2011 budget carryover to 2012, explaining the recommended allocations (attached). Also attached is a list of actual expenditures from carryovers in 2010 to 2011.

Motion made by Supervisor Carpenter, seconded by Supervisor VanVonderen to approve.
MOTION UNANIMOUSLY APPROVED

Other:

5. **Update from Corporation Counsel John Luetscher regarding Room Tax Issues.** ***Standing item:***

Motion made by Supervisor Clancy, seconded by Supervisor VanVonderen to hold for one month. MOTION UNANIMOUSLY APPROVED

NEW Zoo and Park Management:

6. **Approval of RFP for Access Audit of Park Facilities and Properties**:

Neil Anderson explained that this RFP falls under Title II of the American with Disabilities Act which requires participating agencies to conduct an evaluation of their current facilities relative to elements that may adversely affect individuals with disabilities. Responses are due by April 10th.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to approve. MOTION UNANIMOUSLY APPROVED

7. **Park Management Director's Report**:
Doug Hartman highlighted activities during the last reporting period:
- The Pamperin Park project has been completed and work has begun on repairs and cleanup of the Pavillion in preparation of upcoming rentals.
- Due to lack of snow, snowmobile and ski trails have been closed.
- The Park Management Office has moved to the first floor of the Northern Building.
- A meeting will be scheduled with the Mountain Bay Bike Group to discuss upcoming plans.
- WPS has included information in their Small Business Newsletter relative to focus on energy which will be distributed when received.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. MOTION UNANIMOUSLY APPROVED

8. **Zoo Monthly Activity Report for February 2012**:
a. **Operations Report**:
b. **Admissions, Revenue, Attendance**:
c. **Gift Shop, Mayan, Zoo Pass, Misc Revenue**:

Neil Anderson reported that admissions at the Zoo have been very good in the winter months due to the warmer weather and half price admission in January and February. Numbers for gift shop sales, concessions, and passes are also reported to show an increase.

Motion made by Supervisor Carpenter, seconded by Supervisor VanVonderen to receive and place on file.
MOTION UNANIMOUSLY APPROVED

9. **NE Wisconsin Zoo Education/Volunteer Programs Report for January 2012**:
Volunteer hours in the month of January totaled 345.5.

Motion made by Supervisor Clancy, seconded by Supervisor Carpenter to receive and place on file. MOTION UNANIMOUSLY APPROVED

10. **Zoo Animal Collection Report for February 2012**:
Mr. Anderson indicated that spring time brings the breeding season for many of the Zoo animals and at this time one of the lions is pregnant. A picture of Black Footed Ferrets was distributed and is attached. Anderson reported that these animals were flown in by volunteers from Colorado. The ferrets are endangered and have a life span of 5 to 6 years.

Motion made by Supervisor Clancy, seconded by Supervisor VanVonderen to receive and place on file. MOTION UNANIMOUSLY APPROVED

11. **Zoo Director's Report**:
Anderson reported that construction of the Education Building continues and will be open to the public in spring. A meeting was held with Anita Barth who is interested in naming a Conference Room in the new Education Building after her husband who was the first Reforestation Camp Superintendent.

A resolution will be presented at the April County Board meeting in honor of Ernie Ehrbar.

III

Staff will have a busy March with AZA accreditation due April 1st.

The NEW Zoo and the Museum are working with Brown County Purchasing and Information Services to finalize the purchase of the Altru software system.

Motion made by Supervisor Carpenter, seconded by Supervisor VanVonderen to receive and place on file.
MOTION UNANIMOUSLY APPROVED

(Supervisor VanderLeest arrived 5:43 p.m.)

Golf Course:

12. **Superintendent's Report**:

Scott Anthes highlighted activities during the last reporting period:

- Equipment has been repaired and painted in anticipation of the upcoming season.
- Pricing for replacement of trees is being sought.
- First Tee has scheduled an outing at the course. At this time, there has been no mention of the proposed project.
- A contractor has been found to do the Trout Creek project, however, it will be put on hold until November due to soft ground in the next months.
- Pro Shop will open on March 6th

Motion made by Supervisor Carpenter, seconded by Supervisor VanderLeest to receive and place on file.
MOTION UNANIMOUSLY APPROVED

Museum

13. **Museum Director's Report:**

Director Rolf Johnson reported the following:

- Staff is down with a Clerk Typist II position and the Coordinator of Guest Services position open.
- Effective April 1 Free Wednesday nights will be available to Brown County residents with proper identification only. A Press Release will be sent out.
- Purchase of Altru Software System (See above in Zoo Director's report, # 11)
- The new Director of Development & Marketing began work on March 1st.
- 1812 - Remembering the Forgotten War will open on February 14th (attached).

Upcoming exhibits during the month of March include:

- Traveling Treadlers Fiber Arts Guild
- International Film Series: Disgrace (Australia 2008)
- Webelos Scout Art Day
- Natural History Lecture Services: MY Life as a Paleontologist
- Astronomical Society Monthly Meeting: Observatory Construction
- Internal Film Series: The Tiger and the Snow
- Spring Break Craft Day: Pet Rocks
- Geology Club Monthly Meeting
- Dinosaur Egg Hunt PLUS

Motion made by Supervisor Clancy, seconded by Supervisor VanderLeest to receive and place on file. MOTION UNANIMOUSLY APPROVED

III

Resch Centre/Arena/Shopko Hall:

14. **Complex Attendance for the Brown County Veterans Memorial Complex:**

Motion made by Supervisor VanderLeest, seconded by Supervisor VanVonderen to receive and place on file.
MOTION UNANIMOUSLY APPROVED

Library:

15. **Resolution re: Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed $1,530,000:**

Supervisor VanderLeest distributed a document (attached) outlining his concerns with the Central Library renovation and the resolution requiring the authorization and approval of General Obligation Bonds in the amount of $1.5 million by the Brown County Board. First, he had questions about how a capitol campaign will raise dollars for the renovation and what are the areas of opportunity, suggesting naming rights, sponsorships, partnerships, one-time gifts, Friends of the Library Wall, support form the City of Green Bay or other non-profit organizations, State or Federal grants? Secondly, he asked for an estimate/target goal for fundraising from this capitol campaign. He indicated that the Brown County Board will want to know a reasonable range on future bonding costs and a defined total cost for area taxpayers. He had issue with paying for an engineering design before knowing the project cost or where the funds will come from.

Kathy Pletcher & John Hickey, Co-Chairs of the Central Library Task Force, addressed VanderLeest's issues, stating that many of his questions were addressed at the 2-15-12 County Board meeting. They indicated it is premature to seek funding from private donors until the design is complete. The original cost estimate was $23.4 million, however, after consultation with engineers and architects, they have confirmed that the repair, health, safety, and functional needs for the Library can be achieved for $17 million, plus or minus. Pletcher & Hickey indicated that they believe there are opportunities to raise dollars from the private and public sector through naming rights and joint ventures once the design work is done. Grants from local, state and federal agencies for energy, ADA, and other improvements can be applied for once there are engineering design specifications. Pletcher indicated that construction will not begin until the County Board has approved the bonding, however, if a portion of the infrastructure were to fail, the County would be responsible.

Also addressed was the condition of this 40 year old building which is need of major repairs, indicating that deferred maintenance, changing technology, ADA requirements and increased use have resulted in a building that is energy inefficient, functionally inadequate, not code compliant, and in some respects, unsafe.

Hickey indicated that since many of the problems are inter-related, it makes sense to have a blueprint containing final design drawings, engineering specifications, and construction documents. Pletcher highlighted the items that will be covered by the $1.5 million bonding (attached). It is felt that the Target Value Design process with a professional engineering firm can reduce the cost of the repair and renovation and indicated that the cost to the taxpayer for this design/engineering phase is 43 cents per capita per year, or $1.02 per household per year.

Supervisor Carpenter questioned whether there would be less cost if the County were to hire their own engineering firm, however, Task Force members indicated that electrical, mechanical,

heating/cooling engineers would be required, speculating the cost would be higher. Supervisor VanVonderen pointed out that if this bonding and renovation does not go forward, there is no Plan B.

Pletcher & Hickey requested that Supervisor VanderLeest consider being a part of the Project Management Team and he indicated he would consider such.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to approve the Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed $1,530,000 for the Central Brown County Library Renovation. MOTION UNANIMOUSLY APPROVED

16. **Director's Report:**
Director, Lynn Stainbrook distributed a written report (attached) highlighting activities of the Brown County Library during the last reporting period:
Training:
- Refresher courses were conducted by Prevea in Automated External Defibrillator Training (AED's) which are installed at all library locations
- Enterprise - The new library catalog which will begin operation this spring.
- 2-1-1 Database – A non-emergency telephone number that connects people with community services and volunteer opportunities is now available.
- Upgrade to Sam 9.0 – An online reservation system that allows library patrons to reserve a public computer from anywhere they have an internet connection.

A free five-part reading and discussion series called "Making Sense of the American Civil War" will be hosted by the Central Library – 6:30 to 8:30 p.m. on March 14 & 28, April 12, 26, and May 10th. (See attached report for additional information)

Wrightstown Branch – A fund raiser will be held at the Mid Valley Golf Course on March 3rd.

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to receive and place on file. MOTION UNANIMOUSLY APPROVED

Other:

17. **Audit of Bills:**
Audit of bills held – not available

18. **Such Other Matters as Authorized by Law:**
None

Motion made by Supervisor Carpenter, seconded by Supervisor Clancy to adjourn at 7:24 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **February 16, 2012** at **6:00 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: TERRY WATERMOLEN, DON CARMICHAEL, CHRIS FROELICH, JOHN HICKEY, PAUL KEGEL, KATHY PLETCHER, VICKY VAN VONDEREN, and CHRISTOPHER WAGNER

EXCUSED: CARLA BUBOLTZ

ALSO PRESENT: Lynn Stainbrook, Lynn Hoffman, Lori Denault, Sue Lagerman and Curt Beyler (staff). Kevin Raye (BC Information Services Network Manager and Interim Director); Julie Archiquette, Green Bay; and Becky Phillips, Green Bay (public).

President Terry Watermolen called the meeting to order at 6:00 p.m.

APPROVE/MODIFY AGENDA
There were no modifications to the agenda. **Motion** by Carmichael, seconded by Froelich, to approve the agenda. **Motion carried.**

MINUTES, BILLS AND COMMUNICATIONS
There were no modifications to the minutes and they stand approved.

Lori Denault reported that the bills did not contain any out of the ordinary expenses.

Communications included a letter from the WI Regional Building Committee #2 thanking the library for the availability of meeting space with kitchen facilities, Internet service and comfortable, well-lit rooms; and a letter expressing thanks for allowing the Model Railroaders to be part of the Kress Family Branch Library.

Terry welcomed Christopher Wagner to the Board. Chris stated he is looking forward to serving on the Board.

OPEN FORUM FOR THE PUBLIC
No one from the public wished to address the Board.

INFORMATION SERVICES REPORT ON SERVICES RECEIVED
Lynn noted that staff is working on Enterprise, the new online catalog. It has been introduced to staff and is available as a preview to the public through the library's web site; SAM, the PC reservation system, is being upgraded and Sara Evers is working on adapting the library's hardware. I.S. is scheduled to configure RFID software so tagging of the materials at the Central Library can begin. There were no other comments or questions related to the distributed report. Al Pedi is involved on talks about a new P.A. System at the Central Library.

FACILITIES REPORT
a. Report of Central Library Renovation Task Force (Kathy Pletcher and John Hickey) Kathy reported that they gave a presentation to the County Board. Terry noted that Kathy and John did a phenomenal job explaining the project. A total of 20 votes are needed to approve the funding for the architectural plans. This approval will allow the library to continue to move forward. John talked about grant opportunities, and target-valued design which will examine where costs can be lowered. Copies of Kathy's speech that were distributed help explain the project and give a good understanding of the library's position. Kathy is interested to know about any questions that may come up so they can be addressed. The new target value was lowered because escalating costs and costs for appreciation that haven't taken place were built in to the original amount. Reserves will be planned for duration of project. As previously discussed, once details are determined, fund raising can begin. It is a lot easier to raise funds for new buildings than it is to raise funds for repair. Discussion took place around the county's responsibility to one of its buildings; the community's willingness to pay for deferred maintenance; private fund raising; grants; and naming rights.

The Central Library's problems will still exist whether the renovation takes place or not. The Task Force's presentation is very factual. Bonding approval is important because it will give professional and accurate information on how to proceed if systems fail – which will eventually happen. A date for bonding has not yet been established.

Kevin Raye left the meeting at 6:44 p.m.

a. Other Activity Updated copies of the Library Community Sustainability Plan were distributed. The updates reflect a fair amount of progress. Curt reported that the partial replacement of the cork floor at the Kress Branch is complete. A meeting will be held with Boldt and FGM to determine the next steps for the Central Library elevators.

1a

ACCOUNTANT'S REPORT

a. **Financial Report** There are no reports available.
Financial Secretary's Report: John Hickey reported on and reviewed the following Special Library Funds as of 12/31/11:

Lester Wood Trust Fund, designated for the maintenance of the Central Library (Wood) Memorial Garden: Principle balance $13,432 and interest balance: $5,286;

Fredricka Crane Trust, designated for the purchase of art and music books: Principle balance: $8,604 and interest balance: $169;

Nicolet National Bank account balance (donated funds designated for studies related to the repair and renovation of the Central Library): $8,906.

Monies held at the Greater Green Bay Community Foundation are for library improvements.
Motion by Carmichael, seconded by Pletcher, to approve the financial secretary's report. **Motion carried.**

b. **Acceptance of Gifts, Grants and Donations** A donation report was not available.

2012 BUDGET

a. Carryover Funds There are still outstanding entries but an early estimate totals $355,491 in a carryover balance. $64,000 is committed for book purchases. The budget shortfall was remedied by using $94,000 from the fund balance. The carryover balance remaining is about $197,000. Terry reminded that board that carryover projects are prioritized according to increased safety and technology efficiencies. Decisions are based on best utilization of dollars and priorities.

RFID UPDATE

Training on tagging and converting took place recently. Floor spaces have been reconfigured in anticipation of the automated materials handling equipment. The public side floor design is in the works. The go-live date is undetermined as the project has many facets (I.S., portability of tagging equipment, availability of volunteers and staff) but tagging the collection is expected to take about 3 months. It is recommended to have about 80% of the collection tagged before turning the system on.

The Southwest Branch is experiencing very good results as almost 60% of their check outs are from the self-check.
Lynn Stainbrook and Lori met with RFID Solutions, a company that specializes in custom AMH equipment. They will be quoting a price for a 2-bin sorter.

APPROVE ACTION FOR EMPLOYEE TRANSITION

Terry, Lynn S., Lynn H. and Chris met with attorney John Haase, to explore the possibility of a resolution that when passed, would transition staff to library employees and recognize that library employees are employees of the library board. The advantage of a resolution is that it would take less time to acquire and be less expensive than a declaratory judgment. A declaratory judgment could take months and months and also be subject to escalating costs and fees. It is in both the library's and county's best interest to resolve this issue quickly. Chris Froelich agreed that resolving the issue instead of ending up in litigation is a good plan.

Lynn Stainbrook reported that the county has refused to implement any of the recent Library Board approved policies, pay rates, Table of Organization changes, position changes, personal time allocation – everything. All these changes are at a complete stand still. The library is allowed to continue to offer extra hours. Prior to this, positions could be filled, change to the Table of Organization could be made with proper notification to Ed & Rec. The County Executive is insisting that library employees follow County Code Chapter 4 in its entirety.

The issue comes down to Library Board responsibility. Streckenbach has indicated that the Library Board has never formally said they would exercise their authority and take on the responsibility. Is this a procedural issue? State law trumps county code. Even if the Library Board passes a letter indicating their intent to resume authority, the county board could still oppose it. It was recommended to discuss this further with legal counsel. It is apparent that this issue needs resolve. Terry suggested that the library board authorize the allocation of $5,000 to secure Hasse to get this done. Undesignated donation funds will be used to cover this expense. The board agreed that this is an appropriate use of these funds.

Motion by Carmichael, seconded by Kegel, to authorize up to $5,000 with initial payment of $2,500 from Dorothy Krohn Fund to work with and give authority to Haase to work toward a resolution. **Motion** by Kegel, seconded by Wagner, to authorize Library Board officers to work with Lynn S. and counsel John Hasse to complete work between meetings. **Motion carried.**

REPORT OF WORK RULES COMMITTEE

The Committee has been talking about the culture of the library and brainstormed about the environment, employee handbook, job descriptions and job analysis, communication and setting policy. The committee's priorities that will be worked on over the next several weeks are library culture, job descriptions and job distinctions. The goal is to create an environment/culture of cooperation while focusing on the library's vision and values.

APPROVE FILLING OF OPEN POSITIONS
There are a couple open clerk positions that will be filled with clerks.

APPROVE WI PUBLIC LIBRARY ANNUAL REPORT
Lynn Stainbrook reviewed the draft 2011 public library annual report which contains several different sections that report on the library collection; library services; library governance; operating revenue and expenditures; staff; loans of material to out-of-county residents; technology; services to youth; and compliance with and system effectiveness of library system. 2011 saw the highest circulation ever. Registered borrowers total 160,000 out of 249,000 county residents.

There were some areas of concern regarding the effectiveness of the library system. The board agreed to indicate that the system did not provide effective leadership and would detail the issues to explain this decision.

Motion by Kegel, seconded by Froelich, to approve the 2011 WI Public Library Annual Report with agreed upon changes and final approval from the Library Board President. **Motion carried.**

NICOLET FEDERATED LIBRARY SYSTEM
a. Monthly update Lynn reported that the NFLS Board met. Both Chris Wagner and Paul Kegel were in attendance. The system annual report was approved and Rick Krumweide gave an update on the OWLS automation system.

PRESIDENT'S REPORT
Terry again welcomed Chris Wagner to the Board and noted that he will be a great asset. He also reiterated how well the presentation to the County Board by the Task Force went.

DIRECTOR'S REPORT
Chris Wagner accompanied Lynn S. to Legislative Day in Madison. They both met with several aides. Legislative day is a good networking opportunity. Lynn thanked Curt, Lynn H, Lori and Sue for the work they do.

The Central skylight ribbon cutting was a success. Terry, Vicky, Kathy, Chris W, John represented the Library Board at this Saturday morning event. Reid Ribble was eloquent and was very praiseworthy of the project. Lynn S. and Curt gave him a tour. In addition to Ribble, Terry, Lynn S. and Troy Streckenbach spoke. There was good media coverage, Others in attendance included Mayor Schmitt, County Supervisor Pat Evans, Representatives Jacques and Van Roy, Senator Dave Hansen, Julia Wallace from NFLS Board, FBCL President, Barbara Kane and others from the companies that worked on the project. Sue Lagerman organized the ribbon cutting and created the "building momentum" notepads.

ED & Rec met at Kress Family Library and toured Model Railroaders exhibit.

The Wrightstown fundraiser is scheduled for March 3 at Mid Valley Golf Course and will feature wine and cheese tasting. Hors d'oeuvres will also be served.

Lynn S., Lynn H. and Sue will be attending the Public Library Association conference March 13 – 17 in Philadelphia.

SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW
Chris W complimented Lynn on her talking to representatives at Legislative Day.
Vicky reminded that the Ed & Rec meeting in April will be Jesse Brunette's last meeting.

ADJOURNMENT
Motion by Froelich, seconded by Van Vonderen, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 8:50 p.m.

NEXT REGULAR MEETING
March 22, 2012
Central Library
515 Pine Street, Green Bay
6:00 p.m.

Respectfully submitted,

Carla Buboltz, Library Board Secretary
Sue Lagerman, Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, December 12, 2011 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

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PRESENT: Kramer Rock, Kevin Kuehn, Jesse Brunette, Bob Jossie, Sandy Juno, Pat Wetzel

ALSO
PRESENT: Rolf Johnson, Jean Hermes

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1. CALL MEETING TO ORDER

Chairman Kevin Kuehn called the meeting to order at 4:30

2. APPROVE/MODIFY AGNEDA

Motion made by Jesse Brunette and seconded by Bob Jossie to approve the agenda. Vote taken. **MOTION APPROVED UNANIMOUSLY.**

3. APPROVE/MODIFY MINUTES of October 10, 2011

Motion made by Bob Jossie and seconded by Jessie Brunette to approve. Vote taken. ***MOTION APPROVED UNANIMOUSLY***.

4. Director's Report

a. Rolf began the discussion by identifying preliminary action steps for the board to entertain and contribute to. He followed by distributing reference documents he had prepared pertaining to the groups ongoing discussions regarding proposed governance changes at the Museum. Rolf reported that he did bring this matter to the Ed & Rec Committee and advised them that we are moving forward on this matter. Discussion ensued regarding distributed material.

The recommendation to get together with colleges from Milwaukee County Museum was addressed. Similarities in structure were discussed.

Kevin questioned if a three way meeting with the County Executive has taken place. Jessie has talked to him but a three way meeting has not come about and would like to hold off until after the County budget. It is suggested that Rolf, Kramer, Jessie and Kevin comprise the core team to meet with the County Executive. Rolf addressed the concept that other people from the community should be involved in the effort from the beginning, middle and end and that they

should be identified and contacted by the end of January, 2012. Discussion ensued.

Sandy Juno questioned whether or not there will be any meetings with Milwaukee County Museum representatives regarding their governance prior to meeting with the County Executive. Rolf stated that having been present during Milwaukee's changes, he planned to lay out a model for analysis. Kramer feels we could benefit greatly from reviewing Milwaukee's model thus reaping the benefits from their experience. Rolf will contact Milwaukee tomorrow morning to solicit information from them prior to the end of the calendar year.

The question of who will be the "go to person" for publicity and media calls was addressed. Rolf was suggested. All concurred.

Sandy wanted to know what needs to be done to make the plan transpire. Kevin stated that we will need approval from the County Board. Rolf believes that budget alignment and the perception/reality of loosing some control will be necessary elements. Also, the necessity for continuing base line support from Brown County is stressed. Discussion continues.

Rolf's target date to launch the public campaign is by the end of July, 2012. Kramer is concerned with the weight the foundation will be holding. Kevin would like to see the base line support from the County to stay where it is now. What services would continue to be provided by the County was addressed. Every one agreed that the plan can not be successful without the County continuing their base line support.

Kramer stated that the perception of the elected official is that the plan will get the Museum off the tax role. He feels that asking for $950,000 in the beginning has no merit. Kevin feels that the benefit to the county for keeping their baseline support at $950,000 is that they will not have to operate the museum any longer. The process will give ownership of the Museum to the community and will stop the deterioration of the Museum. Jesse would like the governance model to affirm that funding decisions the County Board vote on, would require a supper majority. All concur.

The importance of the Milwaukee model was addressed. The necessity to start working with the Board leadership is stressed. Rolf distributed the last two months dashboards for trend comparison. The dramatic decrease of school tours is noted. Rolf will meet with the new school superintendant to discuss this issue. Other dashboard numbers are discussed.

5. <u>Such other matters as are authorized by law</u>

6. ADJOURNMENT

Motion made by Bob Jossie and seconded by Jessie Brunette to adjourn at 5:25p.m. Vote taken. **MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,
Jean Hermes

Next Meeting
Monday—January 9, 2012
4:30 p.m.

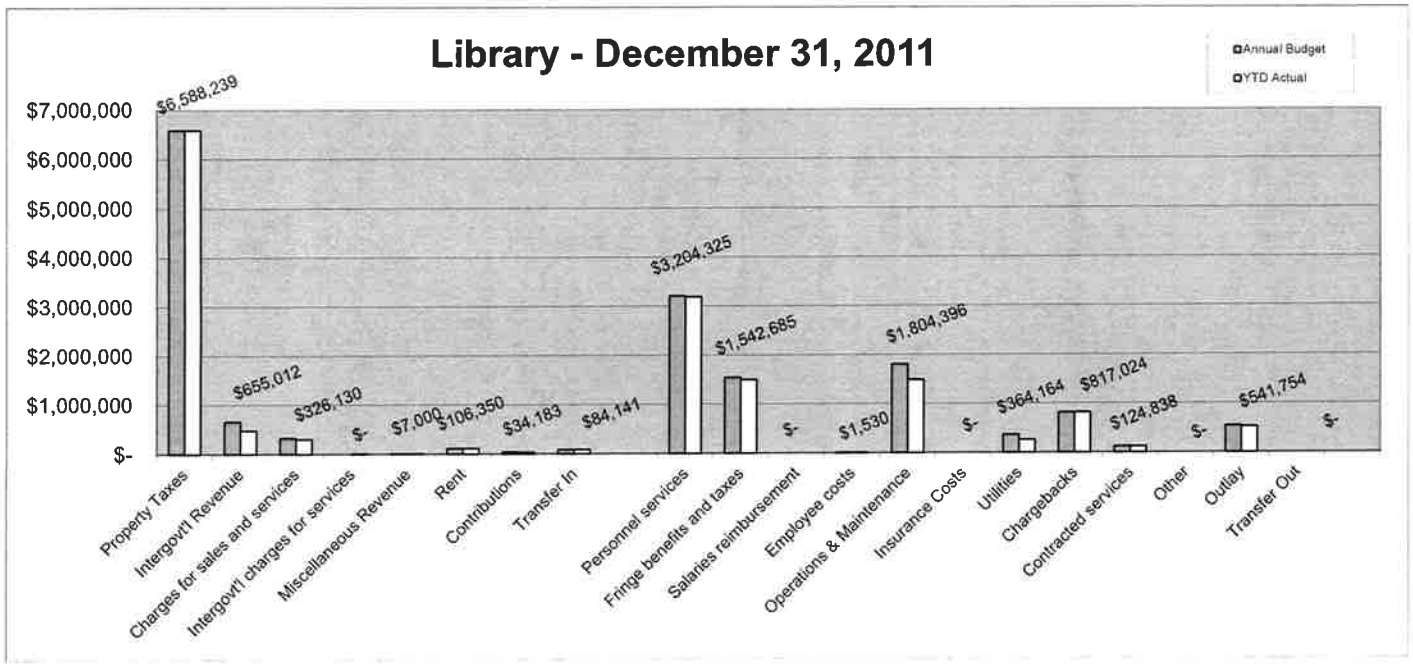
Brown County
Library
Budget Status Report
12/31/2011

	Annual Budget	YTD Actual
Property Taxes	$ 6,588,239	$ 6,588,239
Intergovt'l Revenue	$ 655,012	$ 474,314
Charges for sales and services	$ 326,130	$ 297,023
Intergovt'l charges for services	$ -	$ 1,078
Miscellaneous Revenue	$ 7,000	$ 5,524
Rent	$ 106,350	$ 106,037
Contributions	$ 34,183	$ 31,911
Transfer In	$ 84,141	$ 84,141
Personnel services	$ 3,204,325	$ 3,188,825
Fringe benefits and taxes	$ 1,542,685	$ 1,495,397
Salaries reimbursement	$ -	$ -
Employee costs	$ 1,530	$ 1,104
Operations & Maintenance	$ 1,804,396	$ 1,484,620
Insurance Costs	$ -	$ -
Utilities	$ 364,164	$ 260,599
Chargebacks	$ 817,024	$ 816,842
Contracted services	$ 124,838	$ 117,125
Other	$ -	$ -
Outlay	$ 541,754	$ 522,254
Transfer Out	$ -	$ -

HIGHLIGHTS:

Revenues: Grant funds were not received from Nicolet Federated Library System. The RFID project for Central Library was in the proposal stage but work was not completed. Grant funds were allowed to be utilized in 2012 for this project.

Expenses: Personnel costs were under budget. Savings were realized in utilities due to energy conservation measures implemented by the Library. Operations and maintenance were under budget primarily due to RFID project still in planning phase and book orders that were not received.



12-41

BUDGET ADJUSTMENT REQUEST

Adjustment	Description	Approval Level
☐ Category 1	Reallocation from one account to another within the major budget classifications.	Department Head
☐ Category 2		
☐ a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	Library Board
☐ b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	Library Board
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☐ a.	Reallocation between budget classifications other than 2b or 3b adjustments.	Library Board
☐ b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	Library Board
☐ Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
☒ Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
☒	☐	105.050.020.003.5395	Equipment-nonoutlay	$33,784
☒	☐	105.050.020.003.4302	State grant and aid revenue	$33,784
☐	☐			
☐	☐			

Narrative Justification:

This budget adjustment is to increase the actual amount of grant dollars available from Nicolet Federated Library System over the budget amount.

AUTHORIZATIONS

Signature of Department Head

Department: Library

Date: 3/22/12

Signature of Executive

Date: 3/28/12

Rev 10/09

GOLF COURSE FINANCIAL STATISTICS
AS OF MARCH 18, 2012

GOLF COURSE REVENUE:

	TOTAL PLAYERS	TOTAL REVENUE	
2012 YTD	347	5,478.00	
2011 YTD	0	0.00	*
2010 YTD	0	0.00	*

PASSES PURCHASED:

		PASSES SOLD	TOTAL REVENUE
ADULTS	1,150	38	43,700.00
HUSBAND AND WIFE	2,150	2	4,300.00
SR CITIZEN (62+)	1,050	13	13,650.00
SR HUSBAND AND WIFE	1,950	1	1,950.00
ADULT 18-22	625	0	0.00
LIMITED JUNIOR	275	4	1,100.00
RESTRICTED ADULT (1A)	675	0	0.00
RESTRICTED SENIOR (1S)	575	0	0.00
RESTRICTED FAMILY (1F)	1,000	0	0.00
RESTRICTED OTHER (2)	475	0	0.00
LIMITED JUNIOR (from 2010)	275	1	275.00
FREE ADULT PASS	(1,250)	0	0.00
TOTAL PASSES		59	64,975.00
REFUNDED PASSES			0.00
REVENUE FROM GC & DUPLICATE PASSES			904.00
REVENUE FROM DAILY PLAY			5,478.00
TOTAL REVENUE RECEIVED			71,357.00

2011 YTD (as of 4/1/11)	
≈ 10,402.75	*

PRO-SHOP SHARED REVENUE (CARTS):

	COUNTY SHARE	
2012 YTD	488.70	
2011 YTD	0.00	*
2010 YTD	0.00	*

SAFARI STEAKHOUSE SHARED REVENUE:

	COUNTY SHARE	
2012 YTD	3,457.53	
2011 YTD	4,944.49	*
2010 YTD	9,187.89	*

* Effective 4/09, YTD golf course and Safari Steakhouse comparison numbers for 2010 and 2009 were reported weekly, not daily. Because of this, the YTD comparison numbers from this point forward for 2010 and 2009 may include a variance of 1 to 3 days.

Wisconsin United Coalition Of Mutual Assistance Associations, Inc.

1111 Marshall Street, Manitowoc, WI 54220
Phone: 920-683-1806 • Fax 920-683-1814 • Email: info@wucmaa.org

Eau Claire Area Hmong MAA
Eau Claire

Hmong American Association of Portage County
Stevens Point

Hmong American Community Association
Menomonie

Hmong American Friendship Association
Milwaukee

Hmong American Partnership
Appleton

United Hmong Asian American Community Center
Green Bay

Hmong Community Center
Manitowoc

Lao Family Community
Milwaukee

Hmong Services Center
Oshkosh

Hmong MAA of Sheboygan
Sheboygan

United Asian Services of WI
Madison

Wausau Area Hmong MAA
Wausau

Shee Yee Community of Milwaukee

March 21, 2012

Mr. Douglas R. Hartman
Facility and Park Management
Brown County
325 East Walnut, Room 220
Box 23600
Green Bay, WI 64305-3600

Dear Mr. Hartman:

My name is Viluck Kue, Executive Director of the Wi. United Coalition of Mutual Assistance Association, which represents 13 Hmong associations across the state of WI, including the Hmong Association located in Green Bay.

We are planning to have a Summer Festival on July 28 & 29th at the Brown County Fair Grounds to raise funds for our thirteen non-profit agencies.

Therefore, we would like to schedule a meeting with the Parks & Recreation Committee and the Public Safety Committee to determine if it would be possible to reduce some of the festival expenses at your April, 2012 meeting.

Please contact me if we could be included on your agenda for your April 5th Committee Meeting. My contact information is as follows: E-mail: viluck@wucmaa.org Phone: 920-683-1806.

Thank you for considering our request.

Sincerely,

Viluck Kue
Executive Director

DIRECTOR'S REPORT
FACILITY & PARK MANAGEMENT
FEBRUARY 2012

Marvin Hanson

Fairgrounds

- Cleaning, park security, park inventory
- Process maintenance work orders
- Snowplowing as necessary
- Assisted Barkhausen with maple syrup sap collection & processing
- Equipment maintenance

Neshota Park

- Cleaning, security checks and park inventory
- Processed work orders
- Maintenance/grooming of ski trails
- Maintenance of sledding hill
- Snowplowing as needed

Way-Morr Park

- Security checks and park inventory
- Process work orders

Lily Lake

- Cleaning, security checks and park inventory
- Process work orders
- Snowplowing as necessary
- Inspection of aerator safety fence

Wrightstown Park

- Cleaning, security checks and park inventory

Fonferek Glen

- Security checks and park inventory
- Process work orders—sign inspections & inspection of boundary signs
- Snowplowing as necessary

DIRECTOR'S REPORT
FACILITY & PARK MANAGEMENT
FEBRUARY 2012

Matt Kriese

Barkhausen

- Hosted Brown County Conservation Alliance meeting
- Hosted Green Bay Duck Hunter's Association meeting
- Submitted request for funding to BC Conservation Alliance for supplemental waterfowl plantings
- Building cleaning and preparation for outdoor education programming
- Featured a booth at the Superbowl of Safety at the Lambeau Field Atrium, Kids Event
- Limited snow removal, plowing, walkway clearing, etc.
- Limited cross country ski trail grooming
- Snowshoe repairs as necessary

Special Events or Programs

- Featured on Fox 11 "Good Day Wisconsin" for Winter Survival Tips, Bird Feeding 101, and Amphibian & Reptile Adaptations
- Hosted Waters Edge Artist Group for a 'Paint Outdoors' event
- Limited public programming (minimal snow): 18
- Environmental education: school programming: 814 & off-site: 600

Fox River Trail

- Attended Friends of the Fox River Trail meeting
- Weekly St. Francis building inspection and cleaning
- Weekly dog waste station checks

Mountain-Bay Trail

- Weekly dog waste station checks

DIRECTOR'S REPORT FACILITY & PARK MANAGEMENT FEBRUARY 2012

Rick Ledvina

Bay Shore Park

- Performed security checks of the facility on a regular basis to maintain the integrity of the park
- There are several fisherman using the road to the Boat Landing for ice fishing and the turf will need repair in spring; on average 20 cars and trailers are there every day ~ even more on the weekends

Brown County Park

- Continue to see steady use of the Dog Park; even in inclement weather, the same people are there every day
- Performed security checks of the facility on a regular basis to maintain the integrity of the park

Pamperin Park

- Continued on our housekeeping procedures for shop area
- Completed all work orders as assigned to park areas
- The gate control pads were installed and the gate is now fully operational; contacted the emergency response parties of the codes needed to get in.
- Working on small repairs and cleanup of the Pavilion structure in preparation of rentals ahead
- All floors in Pavilion have been refinished and the white garden chairs have been cleaned

Vande Hei Property

- Performed security checks of the facility on a regular basis to maintain the integrity of the park

Wequiock Falls

- Performed security checks of the facility on a regular basis to maintain the integrity of the park

DIRECTOR'S REPORT
FACILITY & PARK MANAGEMENT
FEBRUARY 2012

Jon Rickaby

Reforestation Camp

- Ski Lodge oversight, pass sales and checks
- Ski trail grooming and oversight of the program
- Snow removal and salting as needed
- Rentals, building cleaning, opening and closing
- Repaired a recall on truck heater
- Installed new cone rack on the chipper for safety
- Added a ballast weight box on truck for plow use & extra salt for the salter
- Finished changing all Lodge lights to CFLs
- Completed two tool box training talks
- Numerous preventives completed
- Updated all MSDS information
- Septic system monitoring, maintenance and pumping requirements
- Established the Park & Zoo well calculation for the DNR
- Completed the emergency egress exterior lighting project for the Park
- Cut stumps for the new snow/bike loop trails on the west end of the Park
- Archibus maintenance, monitoring and upkeep for the department

Rifle Range

- Security and building checks

Mar-An-Dol

- Checked property line fencing and signage

Suamico Boat Access

- Launch, parking lot and building checks

12-42

BUDGET ADJUSTMENT REQUEST

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Increase	Decrease	Account #	Account Title	Amount
☒	☐	640.057.001.9004	Intrafund Transfer In	14,500
☒	☐	640.057.001.9002	Transfer In	8,500
☒	☐	640.057.001.5330	Subscriptions	14,500
☒	☐	640.057.001.5395	Equipment Nonoutlay	8,500
☒	☐	641.057.001.9005	Intrafund Transfer Out	14,500
☐	☒	641.3300.200	Fund Balance	14,500
☒	☐	100.058.001.9003	Transfer Out	8,500
☐	☒	100.058.001.5335	Software	8,500

EB 3/28/12

Narrative Justification:

This adjustment is for a subscription to ticketing software and the necessary hardware to be used at both the NEW Zoo and Neville Museum. The NEW Zoo will fund this subscription and hardware with previous donations collected (fund balance) and a transfer from the Neville Museum. The quote for the subscription and software was less than what the Neville originally budgeted for this, so the excess will be transferred to cover a portion of the NEW Zoo's portion.

Signature of Department Head

AUTHORIZATIONS

Signature of Department Head

Signature of Executive

Department: Neville Public Museum

Date: 3/28/12

Date: 3/28/12 : NEW Zoo

ZOO MONTHLY ACTIVITY REPORT
For March 2012

1. Operations Report

2. Education/Volunteer Programs Report

3. Curator Report

4. Zoo Director Report

FOX 11 programs weekly

Zoo Society meeting held on 3-19-12

AZA 2012 accreditation materials completed and sent in on March 22nd. The next step will be for the AZA to set up a site visit with the Accreditation team. This will probably be in June.

Zoo Boo Efficiency Kaizen staff preparations for April Kaizen event.

LEAN Steering Committee meeting on 3/1/12

Governance study by Schultz & Williams final draft completed.

Continued work on Spring maintenance of facility and exhibit openings including all aquatic exhibits pool cleanings etc.

Attended the Governor's Tourism Conference on March 5th & 6th

AZA Enterprise meeting on March 26th

NEW Zoo Operations Report: February 2012

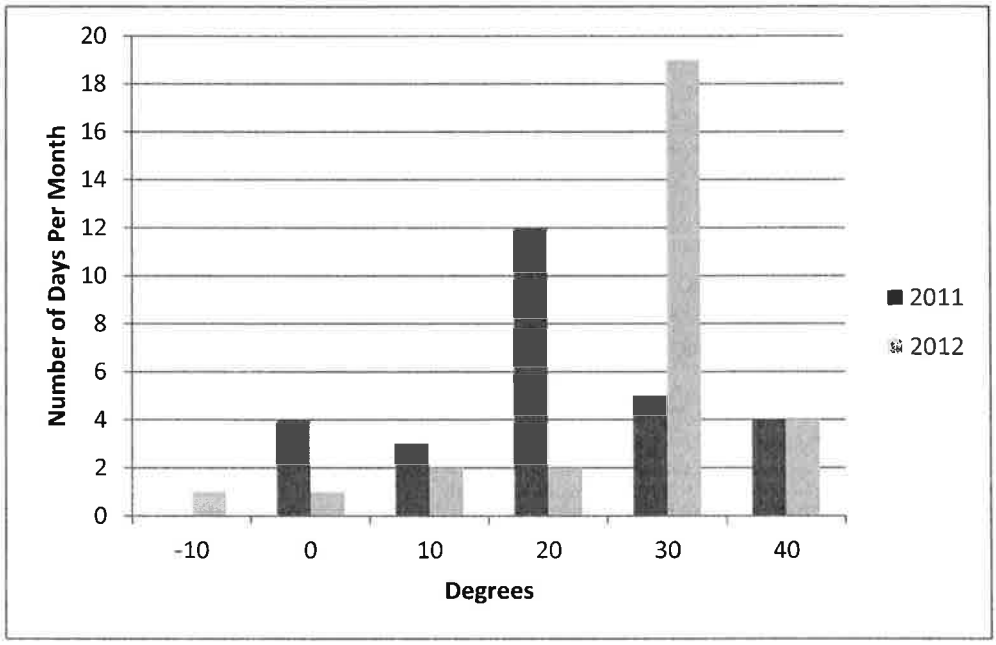
Noteworthy:

Average Temperature recorded at the zoo in Feb 2011 = 25°F

4 days in the single digits, 3 days in the teens, 12 days in the 20's, 5 days in the 30's, 4 days in the 40's

Average Temperature recorded at the zoo in Feb 2012 = 32°F

1 day below zero, 1 day in the single digits, 2 days in the teens, 2 days in the 20's, 19 days in the 30's, 4 days in the 40's



Lowest temperature for period in 2011: 1°F Highest Temp: 46°F

Lowest temperature for period in 2012: -8°F Highest Temp: 43°F

<u>February</u>

- Surpassed February revenue goals (based on previous year's performance and budgeted goal for the year) at the Mayan Taste of the Tropics, Admissions and Vending
- More than doubled attendance from February 2011
- Recruited and interviewed for additional Concessionaire I's primarily for weekday help
- Began planning for private summer corporate events including Oneida Casino Executive Player's Night and Thrivent Financial Day at the Zoo
- Participation in Produce Safety webinar
- Completed yearly state amusement ride registration for train and carousel
- Continuously working to prepare for our spring and summer seasons (through organization of restaurant and gift shop, ongoing training, etc.)

NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2012 REPORT
2010, 2011, 2012

ATTENDANCE

MONTH	2010	2011	2012
January	834	592	1,478
February	1,649	1,240	2,705
March	11,754	4,112	
April	29,292	16,835	
May	38,070	34,741	
June	41,647	43,321	
July	39,142	40,042	
August	42,345	48,792	
September	17,938	15,637	
October	27,836	31,148	
November	2,571	2,693	
December	1,266	1,949	
TOTAL	254,344	241,102	4,183

ADMISSION & DONATIONS

	2010		2011		2012			2010	2011	2012
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	(-)/(+)	PER CAP	PER CAP	PER CAP
MONTH										
January	1,532.00	590.80	1,239.00	389.55	2,544.25	499.00	1305.25	$1.84	$2.09	$1.72
February	3,714.10	41.00	2,506.00	429.78	4,438.00	227.35	1932.00	$2.25	$2.02	$1.64
March	27,371.74	184.00	9,465.00	83.95				$2.33	$2.30	
April	57,448.67	931.97	33,618.40	-				$1.96	$2.00	
May	118,802.99	427.56	100,768.40	515.18				$3.12	$2.90	
June	112,869.92	385.04	122,512.42	526.74				$2.71	$2.83	
July	115,654.19	483.99	123,122.83	616.58				$2.95	$3.07	
August	129,290.88	476.65	141,956.40	547.61				$3.05	$2.91	
September	50,826.50	657.88	50,013.28	791.07				$2.83	$3.20	
October	30,099.13	131.50	36,991.97	469.46				$1.08	$1.19	
November	6,103.00	251.00	7,318.45	186.05				$2.37	$2.72	
December	3,380.28	1,552.00	4,801.73	271.41				$2.67	$2.46	
TOTAL	$657,093.40	$6,113.39	$634,313.88	$4,827.38	$6,982.25	$726.35	3237.25	$2.43	$2.47	$1.68

5/27/10 issued 15 family passes to HS CTC department

13b

Gift Shop, Mayan and Admissions Revenue
February 2012

Day	Date	Gift Shop	Concessions	Admissions	Vending	Zoo Pass	I Adopt/zoo	Donation	Cons. Fund	Misc	Special Event	Attend.	Temp/W
Wed	1	42.81	32.68	70.00	33.18	133.00	100.00	200.00	-	-	-	63	38, 2
Thu	2	32.41	23.20	16.00	16.11	54.00	-	-	-	-	-	17	33, 1, 2
Fri	3	39.27	97.96	124.00	72.04	256.00	-	-	-	-	-	84	36,2
Sat	4	504.07	632.20	1,010.00	460.19	308.00	101.00	5.00	-	7.58	133.00	575	43, 1
Sun	5	200.69	229.91	377.00	160.19	256.00	100.00	-	-	-	-	286	38, 2, 1
Mon	6	104.58	134.92	164.00	67.30	128.00	-	-	-	-	-	109	40, 1
Tue	7	-	2.00	9.00	9.48	64.00	-	-	-	-	-	9	27, 1, 2
Wed	8	37.10	21.40	16.00	22.75	308.00	20.00	-	3.00	-	-	9	35
Thu	9	47.89	69.46	64.00	125.59	-	-	-	-	-	-	42	36, 1
Fri	10	-	-	-	-	87.00	-	-	-	-	-	0	like -8, 4
Sat	11	78.95	32.13	55.00	25.59	-	-	-	-	1.90	-	22	17, 1
Sun	12	59.92	79.62	89.00	43.60	-	-	-	-	-	-	58	like 19, 1
Mon	13	36.80	37.91	23.00	11.37	-	-	-	-	-	-	15	32, 1
Tue	14	5.19	11.18	6.00	7.58	64.00	50.00	-	-	-	-	4	34, 3
Wed	15	27.90	29.43	124.00	37.91	-	-	-	-	-	-	41	37,1
Thu	16	89.77	81.99	89.00	52.13	-	-	-	-	1.90	-	58	41, 1
Fri	17	152.42	95.79	148.00	53.08	187.00	-	-	-	-	-	96	34, 1, 2
Sat	18	216.78	200.20	276.00	174.64	123.00	-	22.35	-	1.90	-	154	34, 1, 2
Sun	19	307.02	394.06	701.00	291.00	297.00	-	-	-	9.48	-	427	39, 1
Mon	20	71.96	180.12	152.00	114.69	305.00	150.00	-	-	-	50.00	132	39, 1
Tue	21	9.55	1.00	35.00	25.59	59.00	-	-	3.00	-	-	14	38, 2, 3
Wed	22	57.36	35.97	73.00	55.92	128.00	-	-	-	-	-	50	38, 2
Thu	23	38.96	70.63	89.00	85.31	-	-	-	-	-	-	71	40, 1
Fri	24	86.43	50.71	63.00	67.30	-	-	-	-	-	-	45	33, 2
Sat	25	230.93	223.12	408.00	194.31	-	-	-	-	3.79	-	218	32, 1
Sun	26	54.43	120.64	159.00	136.49	67.00	-	-	-	-	-	71	like 25, 2
Mon	27	16.59	16.85	59.00	33.18	54.00	34.00	-	-	-	-	17	32, 1
Tue	28	35.02	4.88	39.00	19.91	-	-	-	-	-	-	18	36, 2
Wed	29	5.96	-	-	2.84	-	-	-	-	-	-	0	4, 32
		-	-	-	-	-	-	-	-	-	-	0	0
		-	-	-	-	-	-	-	-	-	-	0	0
Total		**$ 2,590.76**	**$ 2,909.96**	**$ 4,438.00**	**$ 2,399.27**	**$ 2,878.00**	**$ 555.00**	**$ 227.35**	**$ 6.00**	**$ 26.55**	**$ 183.00**	**2,705**	

Weather Ke 1 = Sunny 2 = Overcast 3 = Rain 4 = Snow

Volunteers

Total Attendence 2705

130

NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE
2012 REPORT
2010, 2011, 2012

Paws & Claws Gift Shop	2010	2011	2012	(-)/(+)	2010 PER CAP	2011 PER CAP	2012 PER CAP
January	$ 1,100.43	$ 850.64	$ 1,039.73	$ 189.09	$1.32	$1.44	0.70
February	$ 1,733.75	$ 1,813.73	$ 2,590.76	$ 777.03	$1.05	$1.46	0.96
March	$ 10,694.13	$ 4,436.34			$0.91	$1.08	
April	$ 25,606.74	$ 12,644.60			$0.87	$0.75	
May	$ 41,462.02	$ 36,626.74			$1.09	$1.05	
June	$45,906.57	$44,855.32			$1.10	$1.04	
July	$ 44,312.40	$ 46,882.07			$1.13	$1.17	
August	$ 48,932.87	$ 50,252.33			$1.16	$1.03	
September	$ 16,193.99	$ 15,149.13			$0.90	$0.97	
October	$ 17,078.70	$ 18,782.65			$0.61	$0.60	
November	$ 2,444.98	$ 3,733.23			$0.95	$1.39	
December	$1,847.89	$3,659.67			$1.46	$1.88	
TOTAL	$ 257,314.47	$ 239,686.45	$ 3,630.49	$ 966.12	$ 1.05	$ 1.15	$ 0.83

Mayan Taste of Tropic	2010	2011	2012	(-)/(+)	2010 PER CAP	2011 PER CAP	2012 PER CAP
January	$ 1,702.25	$ 974.96	$ 1,739.60	$ 764.64	$2.04	$1.65	$1.18
February	$ 2,542.97	$ 1,677.23	$ 2,909.96	$ 1,232.73	$1.54	$1.35	$1.08
March	$ 13,071.01	$ 4,831.74			$1.11	$1.18	
April	$ 22,461.64	$ 13,908.56			$0.77	$0.83	
May	$ 40,170.65	$ 33,326.69			$1.06	$0.96	
June	$44,864.86	$47,807.81			$1.08	$1.10	
July	$ 48,815.59	$ 52,190.85			$1.25	$1.30	
August	$ 52,917.17	$ 57,760.72			$1.25	$1.18	
September	$ 19,543.36	$ 19,539.45			$1.09	$1.25	
October	$ 22,334.07	$ 25,618.50			$0.80	$0.82	
November	$ 2,874.40	$ 2,972.94			$1.12	$1.10	
December	$ 1,797.83	$ 2,594.06			$1.42	$1.33	
TOTAL	$ 273,095.80	$ 263,203.51	$ 4,649.56	$ 1,997.37	$1.21	$ 1.17	$1.13

ZOO PASS MONTH	2010	2011	2012	(-)/(+)	NEW	RENEWAL	TOTAL
January	$2,317.00	$1,385.00	$1,872.00	$ 487.00	14	10	24
February	$ 3,177.00	$ 2,485.00	$ 2,878.00	$ 393.00	33	10	43
March	$17,882.00	$8,042.00					
April	$ 24,530.00	$ 21,614.00					
May	$ 28,047.00	$ 24,232.00					
June	$25,770.00	$20,412.00					
July	$ 18,033.00	$ 12,127.00					
August	$ 14,188.00	$ 10,538.00					
September	$ 6,816.00	$ 5,341.00					
October	$ 5,581.00	$ 5,036.00					
November	$ 4,494.00	$5,802.00					
December	$ 8,660.00	$ 10,079.00					
TOTAL	$ 159,495.00	$ 127,093.00	$ 4,750.00	$ 880.00	47	20	67

NEW ZOO

Brown County

4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 434-7841 ext. 2405
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US

ANGELA KAWSKI
EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NORTHEASTERN WISCONSIN ZOO
EDUCATION AND VOLUNTEER PROGRAMS REPORT
FEBRUARY 2012

Volunteer Hours

2012 Hours	Opportunity	2011 Hours
--	**Education Programs**	--
122.25	**Giraffe Stand**	127
79.75	**Husbandry**	57.5
1	**Mayan Restaurant**	4.5
26.5	**Office Help**	12
17.25	**Special Projects**	152.5
20.25	**Visitor Center**	1.5
13.75	**Zoo Watch**	--
280.75	**Total Hours**	**364.75**

Internship Hours

Intern A 60 hours

Total Hours = 60 hours

Off-Site Programs (Zoomobiles)

Feb 28th – Syble Hopp School – $150
Feb 14th – NWTC Volunteer Fair – Non-paid, recruitment opportunity

Total Revenue = $150 versus $170 in 2011

On-Site Programs

Feb 4th – Bday Encounter – $30
Feb 4th – Wild Encounter "Animal Edventure" – $150

Total Revenue = $180 versus $0 in 2011

Things to Note

Feb 6th through 12th: Education Coordinator attended AZA School in Wheeling, West Virginia
New Volunteer Orientation on Feb 21st
Extensive progress made on AZA Re-Accreditation materials

Animal Collection Report
March 2012

The application for the renewal of our U.S. Fish and Wildlife Service Captive Bred Wildlife Permit has been submitted. This particular permit is required to hold, deliver, receive, or transport captive bred wildlife which are both foreign and listed as endangered by the Endangered Species Act. The permit must be renewed every three years and is just one of many that are required to run a Zoo. The 10 page application requires extensive justification of need and proof of the applicant institution's expertise and commitment to conservation for the species involved.

The Laughing Kookaburras have hatched a chick. Both parents are spending their days supplying insects and mice to their rapidly growing youngster. The chick is growing fast and seems to be very healthy. It is still confined to the nest box but has recently opened its eyes and is sprouting feathers. Our Kookaburras were identified by the Species Survival Program (SSP) as among the most genetically valuable pairs in captivity. The pair is one of only six in the United States that were recommended to produce offspring this year.

A highly endangered African Penguin arrived on 3/19/12 from the Georgia Aquarium. Two and a half year old Cari has been determined to be a good genetic match for Bart who lost his longtime mate to old age last year. Bart has joined Cari for her quarantine period as the colony birds do not do well in isolation. The two seem to be developing a strong bond quickly. The SSP recommends that this pair produce offspring as soon as possible to help maintain genetic diversity for the species.

The unseasonably warm weather has also allowed the earlier than expected transport of another new arrival. A burrowing owl hatched last year at the Chula Vista Nature Center in Southern California arrived at the NEW Zoo on 3/23/10. The young male owl will be a welcome companion for Bing, the male owl currently in residence at the Riley building.

A second American White pelican has been added to the collection. Maury is a rehab bird who was found on Lake Butte des morts with a broken wing. He was taken in by the Bay Beach Wildlife Sanctuary who contacted us when it became clear that he would not be capable of surviving in the wild. Maury will be joining Durango in the North American Aviary when his quarantine period is complete.

Unprecedented early season warm temperatures have made it possible for the giraffes to be allowed outside for the first time on 3/11/12 this year! The new tortoise exhibit has enabled the Aldabra tortoises to soak up sun on warm afternoons as well. Opening a door to bring them back inside is a whole lot easier than transporting them to another location when temperatures drop back to a more normal range!

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

February-12	Date	Building	2012	2011	2011 dtae
Monster Trucks	February 3 2012	ARENA	2948	3062	
Monster Trucks	February 4 2012	ARENA	5658	4499	
Green Bay Cheer Classic	February 11 2012	ARENA	1671	N/A	
WBAY Boat Show	February 16 2012	ARENA	344	383	
WBAY Boat Show	February 17 2012	ARENA	306	420	
WBAY Boat Show	February 18 2012	ARENA	952	1083	
WBAY Boat Show	February 19 2012	ARENA	378	231	
Super Golf Expo	February 24 2012	ARENA	824	N/A	
Super Golf Expo	February 25 2012	ARENA	1682	N/A	
Super Golf Expo	Fevruary 26 2012	ARENA	600	N/A	
Hairball		ARENA	N/A	874	February 11 2011
State Cheer Competition		ARENA	N/A	2900	February 26 2011
ARENA TOTAL			**15,363**	**13652**	
Mantown	February 3 2012	SHOPKO	812	1062	
WBAY Boat Show	February 16 2012	SHOPKO	344	383	
WBAY Boat Show	February 17 2012	SHOPKO	306	420	
WBAY Boat Show	February 18 2012	SHOPKO	952	1083	
WBAY Boat Show	February 19 2012	SHOPKO	378	231	
Wisconsin Deer Classic	February 24 2012	SHOPKO	782	809	
Wisconsin Deer Classic	February 25 2012	SHOPKO	2897	3020	
Wisconsin Deer Classic	February 26 2012	SHOPKO	1080	1219	
SHOPKO HALL TOTAL			**7,551**	**8227**	
Gamblers vs. Muskegon	February 3 2012	RESCH	3258	1338	
Gamblers vs. Tri City	February 7 2012	RESCH	1427	3541	
Disney Live	February 10 2012	RESCH	3681	N/A	
Gamblers vs. Des Moines	February 11 2012	RESCH	6957	1126	
UWGB Vs. Milwaukee	February 4 2012	RESCH	3962	3820	
UWGB vs. Valparaiso	February 14 2012	RESCH	1906	2573	
Jason Aldean Concert	February 16 2012	RESCH	9885	N/A	
UWGB Bracket Buster game	February 18 2012	RESCH	2714	N/A	
UWGB vs. Cleveland State	February 21 1012	RESCH	2099	N/A	
Jeff Foxworthy, Bill Engvall, Larry the Ca	February 24 2012	RESCH	9687	N/A	
Gamblers vs. TEAM USA	February 25 2012	RESCH	4214	1745	
Gamblers vs. Muskegon	February 26 2012	RESCH	5048	4168	
Rock and Worship Road Show		RESCH		5005	February 4 2011
WWE		RESCH		3969	February 8 2011
Gamblers vs. Dubuque		RESCH		3134	February 12 2011
Gamblers vs. Cedar Rapids		RESCH		4908	February 13 2011
Disney On Ice		RESCH		3873	February 16 2011
Disney On Ice		RESCH		2783	February 17 2011
Disney On Ice		RESCH		4805	February 18 2011
Disney On Ice		RESCH		4676	February 19 2011
Disney On Ice		RESCH		4234	February 19 2011
Disney On Ice		RESCH		4671	February 19 2011
Disney On Ice		RESCH		2375	February 20 2011
Disney On Ice		RESCH		1820	February 20 2011
Gamblers vs. Waterloo		RESCH		1930	February 27 2011
RESCH CENTER TOTAL			**54,838**	**66494**	
TOTAL FOR FEBRUARY 2012			**77,752**	**88373**	

NOTE: WHEN TWO/THREE BUILDINGS ARE USED FOR AN
EVENT THE ATTENDANCE IS DIVIDED BETWEEN THE TWO/THREE