

AGENDA
BROWN COUNTY HOUSING AUTHORITY
Monday, May 20th, 2024 at 3:30pm
Brown County Northern Building Room 200
305 E. Walnut St, Green Bay, WI 54301

MEMBERS: Ann Hartman – Chair, Jessica Adams – Vice Chair, John Fenner, Jessica King and Marissa Heim

ROLL CALL:

Ann Hartman	_____	John Fenner	_____
Jessica Adams	_____	Jessica King	_____
Marissa Heim	_____		

APPROVAL OF MINUTES:

1. Approval of the minutes from the April 22nd, 2024, meeting of the Brown County Housing Authority.

ELECTION OF OFFICERS – BCHA Chair and Vice – Chair:

COMMUNICATIONS:

2. BCHA/ICS Updates

REPORTS:

3. Report on Housing Choice Voucher Rental Assistance Program:
 - A. Preliminary Applications
 - B. Unit Count
 - C. Housing Assistance Payments Expenses
 - D. Housing Quality Standard Inspection Compliance
 - E. Program Activity/52681B (administrative costs, portability activity, SEMAP)
 - F. Family Self-Sufficiency Program (client count, participation levels, new contracts, graduates, escrow accounts, and homeownership)
 - G. VASH Reports (new VASH and active VASH)
 - H. Langan Investigations Criminal Background Screening and Fraud Investigations

OLD BUSINESS:

4. Closed Session: Regarding Brown County Housing Authority Contract Administration:
 - a. Open Session: **Motion and Record Vote** pursuant to Wis. Stats. Sec 1985(1), **regarding going into Closed Session** pursuant to Wis. Stats. Sec (19.85(1)(e), **for purposes of** deliberating or negotiating the purchasing of public properties, the investing of public funds, or **conducting other specified public business, whether competitive or bargaining reasons require a closed session (Regarding Service Provider Contract Issues)**;
 - b. Convene in to Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Authority shall convene into Closed Session pursuant to Wis. Stats. Sec 19.85(1)(e), the purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (regarding Service Provider Contract Issues); and
 - c. Reconvene into Open Session: The Authority shall reconvene into Open Session for possible voting and/or other action regarding the above mentioned matters that were discussed in closed session, and/or regarding other Agenda items.

NEW BUSINESS:

5. Consideration with possible action on the presentation by St. John's Ministries regarding the programs and services that they offer.

BILLS AND FINANCIAL REPORT:

6. Consideration with possible action on acceptance of BCHA bills.
7. Consideration with possible action on acceptance of BCHA financial report.

ADMINISTRATOR'S REPORT AND INFORMATIONAL:

8. Executive Director's Report

Date of next meeting: **June 17th, 2024**

Any person wishing to attend who, because of a disability, requires special accommodation should contact the Brown County Human Resources Office at (920) 448-4065 by 4:30 p.m. the day before the meeting so that arrangements can be made.