BOARD OF SUPERVISORS

Brown County

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PLAN, DEV. & TRANS. COMMITTEE
Supervisor Norb Dantinne, Chairman
Supervisor Kevin Gannon, Vice Chairman
Supervisor Nicholas Dagneau, Supervisor Tom Friberg, Supervisor Stephen Przybelski

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

TUESDAY, JULY 1, 2025
6:10 PM, to follow Land Con.
Room 200, Northern Building
305 E. Walnut St., Green Bay, WI

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of June 3, 2025.

Comments from the Public on Non-Agenda Items

Consent Agenda
1. Land Information Council minutes of July 25, 2024.
2. Planning Commission Board of Directors minutes of May 7, 2025.

Planning & Land Services
3. Director's Report.
   a. Budget Status Financial Reports for March and April 2025 - Unaudited.
   b. Staff Activity Reports.

Port & Resource Recovery
4. Director's Report.
   a. Budget Status Financial Reports through March 2025 - Unaudited.

Extension
5. Director's Report.
   a. Budget Status Financial Reports through May 2025 – Unaudited.

Facilities
6. Director's Report.

Highway
7. Highway Commissioner Report.
8. 2025 EIP Status Report.
9. Department June Labor Report.
10. Southbridge Connector Setting Speed Memo.
11. SBC Planned CIP 2026-2031.

Airport

12. Director's Report.

Register of Deeds (None)

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

13. Resolution Authorizing Harbor Assistance Program (HAP) Grant Application (25-065R).

Communications

14. Communication from Supervisor Labouve re: Request a review of the proposed speed limit of 40 MPH on the Southern Bridge, specifically Section GV16. *Referred from June County Board.*
15. Communication from Supervisor Labouve re: Request a review of a "sound barrier" natural planting for the Southern Bridge connector specifically, Section GV16. *Referred from June County Board.*
16. Communication from Supervisor McDonald re: Resurface Fifth Street front Grant to Main (CTH EE) in De Pere while the urban concrete repairs scoped for 2026 are in progress. *Referred from June County Board.*
17. Late Communication from Supervisor Evans re: Pertaining to the Veteran's 1st of NEW Veterans Home Village project:
    As it is Brown County's responsibility to protect the integrity of the proposed site, along with an acknowledgement by Veteran's 1st that the October 2025 deadline is now postponed, and that there is not a signed contract between Veteran's 1st NEW and Brown County, there is ample time to ascertain (as is exactly stated in the resolution) there are no human remains in this development site.
    I request the County Board support a survey/study be conducted on the "tree site" that was omitted from the GPR test (this area is part of the development). Along with core sampling of anomalies at the depth of one (1) meter or greater with a sample size at a 95% confidence level.
18. Communication from Supervisor Van Dyck re: Request that the Airport Director provide a detailed breakdown of all travel related expenditures for 2024 and YTD 2025, including travel destination and purpose. In addition, request that the airport director provide a detailed breakdown of all marketing related expenditures for 2024 and YTD 2025 including amount spent, objective and results. *Referred from June County Board.*

19. **Closed Session** (Regarding Potential Airport Contracts):
    a. Open Session: Motion and Recorded Vote pursuant to Wis. Stats. Sec. 19.85(1), regarding going into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Regarding Potential Airport Contracts);
    b. Convene into Closed Session: Pursuant to Wis. Stats. Sec. 19.85(1), the Committee shall convene into Closed Session pursuant to Wis. Stats. Sec. 19.85(1)(e), for purposes of conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Regarding Potential Airport Contracts); and
    c. Reconvene into Open Session: The Committee shall reconvene into Open Session for possible voting and/or other action regarding the above-mentioned matters that were discussed in Closed Session, and/or regarding other Agenda items.

Other

20. Such other matters as authorized by law.
21. Adjourn.

Norb Dantinne, Chair

MEETING MINUTES AND AGENDAS: May be found at:
https://www.browncountywi.gov/government/minutes_and_agendas/

ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability should contact the County Clerk's office at (920) 448-4016 at least 48 hours before the scheduled meeting time so that arrangements can be made.

QUORUM: Please take notice that a majority or quorum of the County Board and/or Committee's will attend this meeting and will constitute a meeting of the County Board for the purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on June 3, 2025 in Lower Level – Pine Room, Central Library, 515 Pine St., Green Bay, WI

Present:	Chair Norb Dantinne, Supervisor Tom Friberg, Supervisor Nick Dagneau, Supervisor Stephen Przybelski
Excused:	Vice Chair Kevin Gannon
Also Present:	Planning Director Dan Teaters, Port & Resource Recovery Asst Director Chad Doverspike, Extension Director Kathleen McKee, Airport Director Marty Piette, Deputy Register of Deeds Sara Frisque, Supervisors Lund and Kaster, and other interested parties.

I. **Call Meeting to Order.**

The meeting was called to order by Chair Norb Dantinne at 6:20 p.m.

II. **Approve/Modify Agenda.**

Motion made by Supervisor Friberg, seconded by Supervisor Dagneau to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of May 6, 2025.**

Motion made by Supervisor Friberg, seconded by Supervisor Dagneau to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public on Non-Agenda Items None.

Consent Agenda

1. **Harbor Commission minutes of March 10, 2025.**
2. **Planning Commission Board of Directors minutes of December 4, 2024.**
3. **Solid Waste Board minutes of March 17, 2025.**

Motion made by Supervisor Przybelski, seconded by Supervisor Friberg to receive and place on file the Consent Agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

Planning & Land Services

4. **Director's Report.**
   a. **Budget Status Financial Reports for December 2024, January and February 2025.**
   b. **Staff Activity Reports.**

Planning Director Dan Teaters spoke to the reports provided in the agenda packet. In the January statement, there's a negative number under Intergovernmental Revenues, which was money set aside for the Brown County Housing Authority. They are no longer hosting the Housing Authority, so the money was transferred out.

Motion made by Supervisor Przybelski, seconded by Supervisor Dagneau to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

111

Port & Resource Recovery

5. **Project 2742 Waste Transfer Station 3-sided Building Bid – Request for Approval.**

Port & Resource Recovery Assistant Director Chad Doverspike was present to speak to the project and the bids.

Motion made by Supervisor Dantinne, seconded by Supervisor Friberg to approve Milbach Construction Services for Project Number 2742: Waste Transfer Station 3-Sided Building for a total of $505,021.00. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Director's Report.**

Doverspike highlighted items from the Director's Report, provided in the agenda packet.

Extension

7. **Director's Report.**

Extension Director Kathleen McKee informed the Educators' report was provided in the packet. Extension continues to have a strong fiscal year. From a budget perspective they decided not to fill a Horticultural Educator based on priorities and will shift that funding to a different role. Last month she shared they were feeling the impacts of some federal funding cuts from AmeriCorp, they are now facing more federal cuts with their FoodWise program/SNAP education, it still has to go before the senate. They are navigating the various funding streams from a UW perspective due to the uniqueness of their co-funding model, in which she further explained. McKee briefly highlighted things going on at the Extension from the past month.

Airport

8. **Director's Report.**

Airport Director Marty Piette stated he received a call from Sun Country on Friday, May 23rd, letting him know they were not coming back with the Fort Myers seasonal services, but they were going to try another local airport. There was no indication this was coming. He was told three times in the last 3-4 months that they were committed to Green Bay. Three weeks ago, there was a face-to-face meeting with Sun County and that no change was coming and still committed to GRB. After the call, the schedule was loaded on Monday. May 26th and Tuesday, May 27th the announcement was made. The level this decision came from was pretty high up. Starting January 30th, Sun Country will operate twice weekly in Appleton (ATW), four times weekly over spring break for a total of 28 flights.

Piette learned ATW used marketing tactics to the airlines to attract their attention, that's why he tries to match or exceed their efforts in dealing with airlines and building those partnerships. They also said there was an attractive minimum revenue guarantee (MRG) offered. MRG is basically a guarantee of a certain expectation of revenue so if that flight starts operating while it's building its customer base, if it doesn't meet the expectation, this MRG pays the difference. MRGs cannot be offered or administered by airports but done by someone else such as an economic development group, local government or a private community firm. Piette did find out late last year that the East Central Wisconsin Regional Planning Commission created a Regional Aviation Development Fund, an MRG that's specifically dedicated to growing air service in Appleton. He doesn't know if that's the MRG that was offered, he assumed it was as it doesn't have to be made public.

Sun Country stated they are open to keeping the conversations open for longer opportunities, obviously, so is GRB. Responding to Supervisor Przybelski, it was an operating agreement essentially, a seasonal route and wouldn't come back until January of next year so they were well within their lease ability to do what they're doing. He furthered, Sun Country was focusing heavily on Amazon right now, they committed another 8 aircraft to Amazon Air for a total of 20, that's a third of their fleet and limits their ability to schedule passenger service. It requires that they look at economics and what they're going to do and how they're going to move these things around.

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Another big part was the incentives. The FAA allows airports to offer certain incentives for a limited amount of time. They can offer incentives for three years and waive landing fees and turn fees. GRB was in the fifth year of Sun Country so he legally can't waive those anymore and their fees however were very low. Their turn fee was $345. It's all about profit and they can move to another airport down the road that serves the exact same region at $0 for three years. There are a lot of other costs that go into it that they have zero control over like low-cost labor and aircraft leases, etc. Those incentives that reset are a big deal.

Responding to Supervisor Lund, Piette stated the MRG could be used to incentivize new service, a new city pair with the existing airlines or a significant increase in seats. He wants to bring it down as low as he could without raising the intention of the FAA, thinking 25% might make sense. Delta has one flight to ATL, if they could use an MRG and convince Delta to increase the seats of that route by at least 25%, he suggested using two flights, possibly two smaller planes.

United added a sixth flight to Chicago this summer and hoping to get to 7 in October. American added a fourth flight to Chicago. They added some flights for the NFL regular season. Frontier is back as of May with their seasonal service to Denver. They're watching Delta continue rebuilding Minneapolis and Detroit. Pilots Smith are headquartered in Green Bay and about 70% of all their Wisconsin flight activity takes place at GRB and have 100s of students with very high completion rate and account for about half of the airports landings and takeoffs every year, about 25,000-26,000. Draft is behind them and AirVenture is right around the corner. Sun Country accounted for less than 1% of their passengers in 2024 and a little less in 2025.

Facilities

9. **Director's Report.** *No action required.*

Highway

10. **Highway Commissioner Report.**
11. **Labor Staffing Report.** *No action required.*

Register of Deeds

12. **ROD Annual Report.**
    a. **Budget Status Financial Report through February 2025 - Unaudited.**

    Deputy Register of Deeds Sara Frisque was present to speak to the ROD Annual Report, provided in the agenda packet.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments (None)

Communications (None)

Other

13. **Such other matters as authorized by law.** None.

14. **Adjourn.**

Motion made by Supervisor Dagneau, seconded by Supervisor Przybelski to adjourn at 6:48 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Legislative Specialist

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DRAFT
MINUTES

Brown County
Land Information Council
Thursday, July 25, 2024
2:00 PM; Northern Bldg., Room 200

ROLL CALL:

Chuck Mahlik, County Treasurer	X	Lt. Jim Valley, Sheriffs Office	Exc
Matt Heyroth, Zoning Admin.	X	Cole Runge, Planning Director	X
Tim Niemi, V. of Howard	Exc	Chancy Huntzinger, Public Safety	X
Norb Dantinne, Co. Supervisor	Exc	Dale Raisleger, County Surveyor	X
Sarah Wallace, Dallaire Realty	X	Chad Weininger, Admin Director	Exc
Chris Hardy, Br. Co. Highway	X	Ryan Duckart, Real Property Lister	X
Jon Bechle, Land & Water Cons	X	Cheryl Berken, Register of Deeds	X
Kirsten Holland, IT Director	X	Jeff DuMez, GIS/LIO Coordinator	X

Also present: Sara Frisque and others

APPROVAL OF MINUTES

1. **Approval of the minutes from the December 14, 2023 Land Information Council meeting.**

   A motion was made by C. Runge to approve the minutes of the December 14, 2023 Land Information Council meeting. The motion was seconded by R. Duckart. Vote taken. The minutes were approved unanimously.

2. **Review and discuss 2023 Wisconsin Act 235 relating to land records and privacy protections for judicial officers.**

   C. Berken provided an update on Wisconsin Act 235 (Daniel's Law). It goes into effect April 2025. The bill allows judicial officers to request that certain information be protected from public disclosure and removed from public display.

   State's court is going to create a form for the judicial officers to send to the Register of Deeds (ROD) office. C. Berken explained some of the issues of the bill. When the ROD office receives these forms, they will need to shield the document, and C. Berken explained that everyone who has access to it will need to sign an agreement not to share the information. Once the ROD receives the form, it was suggested creating a subgroup with all relevant players.

   Discussion occurred.

3. **Review and approve the Brown County Land Information Plan 2025-2027.**

J. DuMez explained that in order to spend money or to receive money, we have to have a plan, and in order to spend money we have to have that item identified in the plan.

J. DuMez briefly summarized the projects:

Project 1: Implement 2023 Wisconsin Act 235, the new Judicial Security law that goes into effect in April 2025. Discussed above.

Project 2: Evaluate the Esri Enterprise License Agreement (ELA):
J. DuMez stated that currently licenses are on a per user basis, but we can get an Enterprise License Agreement (unlimited licenses). Jeff explained that in the past this was quite expensive, but he would like to revisit that again.

Project 3: NG911 implementation. J. DuMez stated that this is an ongoing project and working with Public Safety. Across the nation, counties and cities are upgrading to a new standard GIS data structure to support NG911. J. DuMez stated that Brown County began implementing NG911 in 2024.

Project 4: Expand GIS use for Emergency Management. J. DuMez stated that PALS will work with Emergency Management to incorporate more GIS and mapping tools for use in preparing, planning, and responding to emergencies.

Project 5: Continue to expand GIS functionality across the county. J. DuMez stated that other county departments have expressed the need to expand GIS capabilities within their offices.

Project 6: Integrate OneMap wetlands/hydro/land cover, create derivatives. J. DuMez stated they are working with Wisconsin Coastal Management. J. DuMez stated that this is a pilot project and paid with grant money.

Project 7: Continue maintaining high accuracy survey monuments including Public Land Survey System (PLSS) corners. Ongoing project. J DuMez stated surveyors are continuing remonumenting our Public Land Survey System (PLSS) corners. This project is being partially funded by the grant.

Project 8: Utilize the new drone and GPS equipment to bring more current and precise aerial photos, elevation data, and GPS location information into the county GIS dataset. J. DuMez stated PALS has a new drone. More site specific aerial photography and it has LiDAR.

Project 9: Project aerial orthophotography in 2026. J. DuMez stated he identified 2026 as the goal for this project, but will depend on funding. The last county flight was in 2023, and we've been trying to do this on a 3-year cycle.

Project 10: Scan more documents and index using GIS. Ongoing project. Most of the scanning is completed.

Project 11: Continue to improve the county's online GIS services, maps and apps. Ongoing project.
Project 12: Continued Training & Education of county staff. Ongoing project.

Project 13: Continue the GIS User Group. Ongoing project.

J. DuMez explained that this is a draft plan and the next step is taking it to the PD&T Committee and Brown County Board. J. DuMez is looking for a preliminary approval today from this Council.

A motion was made by K. Holland to approve the Draft Brown County Land Information Plan 2025-2027. The motion was seconded by C. Berken. Vote taken. The minutes were approved unanimously.

4. **Review and approve the Land Information 2025 budget.**

J. DuMez reviewed the 2025 Land Information Budget. J. DuMez stated that the Land Information budget is part of the overall Planning & Land Services budget.

J. DuMez covered the budget highlights. J. DuMez stated that in regard to real estate recordings, we're in a down cycle; and the revenue fluctuates. J. DuMez explained that this is a carryover account; and the fund balance is currently at $450,000, but due to the down cycle, our anticipated revenues for 2025 will be $92,000 less than our expenses. As a result, we will be dipping into the fund balance.

J. DuMez also stated that the grant revenue is down.

A motion was made by J Bechle to approve the Draft Land Information 2025 Budget as proposed with final approval electronically by the Council once approved by County Board. The motion was seconded by C. Berken. Vote taken and carried unanimously.

Discussion on real estate recordings.

5. **Any other matters.**

No other matters.

Motion by J. DuMez to adjourn. The motion was seconded by C. Berken. Vote taken and carried unanimously. Meeting adjourned.

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, May 7, 2025 - 6:30 pm
Green Bay Metro Transportation Center
901 University Avenue, Commission Room, Green Bay, WI 54302

ROLL CALL:

Paul Blindauer	x	Dave Kaster	x	Jim Steffek	x
Corrie Campbell	x	Patty Kiewiz	Exc	Andy Vanderloop	Abs
Norbert Dantinne, Jr.	Exc	Dane Lasecki	x	Nick Weber	x
Geoff Farr	x	Dan Lindstrom	x	Matthew Woicek	Exc
Matt Goetsch	x	Josh Lutzow	x	Gene Wojcik	x
Steve Grenier	x	Gary Pahl	x		
Mark Handeland	x	Jim Pyle	x		
Matthew Harris	x	Pam Schauer	x	V. of Suamico - Vacant	
Elizabeth Hudak	Exc	Dan Segerstrom	x	C. of Green Bay - Vacant	
Emily Jacobson	x	Glen Severson	x	Br. Co. Bd. De Pere - Vacant	

Others Present: Lisa Conard, Jeff DuMez, George Hausladen, Chad Miller, and Dan Teaters.

D. Teaters opened the meeting upon consent of the commissioners. Subsequently, Vice-Present Grenier arrived and lead the meeting.

1. Welcome Dan Teaters, Planning Director/MPO Director and Gene Wojcik, representative from the Towns of Scott and Pittsfield.

   D. Teaters introduced himself and spoke of his experience, including 11+ years with the Brown County Planning Commission.

   D. Teaters welcomed Gene Wojcik who will be representing the Town of Pittsfield and Town of Scott.

   D. Teaters also welcomed George Hausladen who will be representing the Village of Suamico. Approval of the minutes of the December 4, 2024 regular meeting of the Brown County Planning Commission Board of Directors.

   A motion was made by G. Pahl, seconded by C. Campbell to approve the minutes of the December 4, 2024, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. **Overview and Public Hearing**: Draft major Amendment #2 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.

   L. Conard provided an overview of the amendment, noting that when projects are added to or modified within the TIP, an amendment is required. This amendment qualifies as a major amendment. L. Conard provided a summary as follows:

   WisDOT is adding a new project in FFY 2025:

Project Sponsor	Project Description	Type	Jan - Dec 2025 Federal	State	Local	Total	Modification
WisDOT	STH 29, Green Bay - Kewaunee USH 141 - East County Line Culvert Replacements 4125-05-00 0.086 miles P	DESIGN RE CONST TOTAL	300 300 STBG - state allocation	75 75	0 0	375 0 0 375	WisDOT is adding the design portion of the project to the TIP. Culvert replacement is scheudled outside the four-year TIP window.

Green Bay Metro has finalized its program for 2025:

Project Sponsor		Type	CY 2025 Federal	State	Local	Total	Modification
Green Bay Metro	Equipment	EQUIP					
158-25-tbd	Charger Equipment & Installation (Partial)		16,800	0	4,200	21,000	
158-25-tbd	Maintenance Inventory/Asset Software		64,000	0	16,000	80,000	
158-25-tbd	Tire Changer		20,000	0	5,000	25,000	
158-25-tbd	Exterior Doors		32,000	0	8,000	40,000	Green Bay Metro added projects to program
158-25-tbd	Electric Brake Disc Lathe		24,000	0	6,000	30,000	
158-25-tbd	Vacuum		120,000	0	30,000	150,000	
		TOTAL	276,800 Section 5307	0	69,200	346,000	
Green Bay Metro	Security Planters	EQUIP	44,000	0	11,000	55,000	Green Bay Metro identified specific use for funds previously awarded Project added to program
158-25-tbd		TOTAL	44,000 STBG	0	11,000	55,000	

WisDOT has finalized several regional mobility management and services programs for 2025:

Project Sponsor	Project Description	Program	Jan - Dec 2025 Federal	State	Local	Total	Modifications
Door-Tran Inc	Mobility Manager & Transportation Program WETAP Mobility Manager Position (0.15 FTE) & Expenses Mobility Manager Position (2.8 FTE) & Expenses and Program Operations: Volunteer & Vouchers, Coordinator (80 FTE)	Section 5310 WETAP	136,724 0	0 39,791	34,181 9,948	170,905 49,739	State WETAP Funds finalized on 2/25/25
158-25-507 (2025)	Project does not include funding from Brown County or any Brown County community	TOTAL	136,724 Federal Section 5310 from state apportionment & State WETAP	39,791	44,129	220,644	
Forward Service Corporation	Regional Multi-County Program including programming in the Green Bay Urbanized Area Mobility Management Services & Vehicle Loans	Section 5311 WETAP WETAP	760,048 0 0	0 25,224 4,561	190,012 29,785 4,561	950,058 55,009 9,122	Federal Section 5311 & State WETAP Funds finalized on 2/25/25
158-25-505 (2025)	Project does not include direct funding from Brown County or any Brown County community	TOTAL	760,048 Section 5311 & State WETAP	29,785	224,358	1,014,189	
Northeastern Wisconsin Community Action Program (NEWCAP)	Mobility Management & My Garage Program Mobility Management Services & Vehicle Loans	Section 5310 Section 5311 Section 5311	73,082 404,814 118,848	0 0 0	18,271 101,204 118,848	91,353 506,018 237,696	Federal Section 5311 & State WETAP Funds finalized on 2/25/25
158-25-506 (2025)	Project does not include direct funding from Brown County or any Brown County community	TOTAL	596,744 Federal Section 5310 from state apportionment & Section 5311	0	238,323	835,067	
Southwestern Wisconsin Community Action Program (SWCAP)	Mobility Management Program Mobility Management Services & Vehicle Loans	Section 5311	830,937	0	118,848	949,785	Federal Section 5311 & State WETAP Funds finalized on 2/25/25
158-25-510 (2025)	Project does not include direct funding from Brown County or any Brown County community	TOTAL	830,937 Section 5311	0	118,848	949,785	

L. Conard opened the public hearing for comment.

L. Conard asked three times if anyone wished to speak. Hearing no comment, L. Conard closed the public hearing.

L. Conard informed the commission that all of the public participation requirements have been completed.

3. Discussion and action regarding Draft major Amendment #2 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.

P. Shauer asked if culverts are inspected.

L. Conard noted that the culvert project is located on STH 29 and WisDOT has determined that four culverts are in need of repair.

N. Weber, WisDOT representative, noted that WisDOT has a regular schedule for inspection.

A motion was made by G. Pahl, seconded by D. Linstrom to approve *Major Amendment #2 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.* Motion carried.

4. Discussion and action regarding the Memorandum of Understanding (MOU) between the Federal Highway Administration - Wisconsin Division (FHWA), the Wisconsin Department of Transportation (WisDOT), and each metropolitan planning organization representing a transportation management area (TMA), including the Green Bay Metropolitan Planning Organization (MPO).

   D. Teaters provided an overview noting that the MOU details roles and responsibilities related to the federal funds apportioned to WisDOT by the Federal Highway Administration.

   A motion was made by G. Pahl seconded by P. Kiewiz, to enter into a Memorandum of Understanding (MOU) between the Federal Highway Administration – Wisconsin Division (FHWA), the Wisconsin Department of Transportation (WisDOT), and each metropolitan planning organization representing a transportation management area (TMA), including the Green Bay Metropolitan Planning Organization (MOP). Motion carried.

5. Brown County Planning Commission staff updates on work activities during the months of March and April 2025.

   A motion was made by G. Pahl seconded by M. Harris, to receive and place on file updates on work activities during the months of March and April 2025.

6. Planning Director's Report.

   D. Teaters reported on the following planning activities:

   - Began coordination of the Brown County Economic Development Bus Tour in conjunction with the County Executive and the Relators Association.
   - The planning department will not likely receive a previously approved FEMA/BRIC grant to prepare the All Hazards Mitigation Plan, leaving a $24,000 hole in the budget.
   - Met with Brown County Economic Development Director regarding the Phoenix Innovation Park and UW-Green Bay land use plan.
   - ERA II funds in the amount of $3,500,000 have been distributed in partnership with the City of Green Bay and Brown County Health and Human Services
   - Scheduled meeting with the clerk of the newly formed Village of Greenleaf to discuss ordinances.
   - Attended MPO Director's meeting in Madison with L. Conard to meet WisDOT and FHWA partners.
   - Filled the Planner I – Transportation/GIS position.
   - The Farmland Preservation Plan will need to be updated to reflect the incorporation of the Village of Greenleaf.
   - Recent completion of the Village of Allouez bike/ped plan.
   - Recent completion of the Village of Bellevue bike/ped plan.
   - Acknowledged Cole Runge's 29+ years with Brown County .

   A motion was made by G. Pahl seconded by G. Farr, to receive and place on file the Planning Director's Report.

7. Drone Presentation.

Jeff DuMez, GIS Coordinator/Land Information Officer, provided an overview of the capability of the drone and targeted use. The drone is a DJI Matrice 350 RTK system that handles multiple payloads for various purposes and types of missions including:

- Camera stabilized on gimbal for aerial photography including mapping orthophotography and high resolution video
- LiDAR sensor for elevation / topographic mapping

In the PALS department, Chad Miller, Matt Heyroth and Jeff DuMez are FAA Certified with the Part 107 license & training needed to safely and legally fly the drone

J. DuMez discussed how the drone could be used including:

- Topographic mapping and aerial imaging of project areas and developing areas
- Data collection during and after flood events
- Inspection of facilities including roof inspections
- Inspection and topographic mapping for non-metallic mines (quarries, sand pits, etc.)
- Obtaining footage of transportation operations and facilities at specific locations

J. DuMez provided examples of projects completed including:

- Brown County South Landfill aerial photography & topographic mapping
- Multiple quarries and sand pits (NMM inspections)
- Bower Creek flooding (July 2024)

- Plum Creek
- Video and mapping capture of Renard Island, former Pulliam Plant site and port facilities along the Fox River
- Aerial video and photos of county facilities

Discussion occurred regarding the many aspects of the drone and FAA licensing.

D. Lindstrom suggested that a county/local municipal staff drone users group may be beneficial, noting that the City of De Pere has 20 licensed drone pilots.

Chad Miller, GIS Analyst provided the commissioners with an outdoor flight demonstration after adjournment.

8. Other matters.

D. Teaters announced the upcoming South Bridge Connector Public Informational Meeting to be held Thursday, May 8th at Altmayer School in De Pere at 6:00 p.m. Those interested in the project to visit the Brown County Highway Department webpage at www.browncountywi.gov (click on Departments, Highway, South Bridge Connector) or direct with the code:

G. Pahl asked about snowmobile use on the Fox River State Recreational Trail south of Greenleaf (per the Parks Department policy, snowmobile use shall be permitted from Greenleaf to south to Man-Cal Road).

9. Adjourn.

   A motion was made by G. Pahl, seconded by C. Campbell to adjourn. Motion carried.

   The meeting adjourned at 7:20 p.m.

Brown County - Planning
Budget Status Report
March 31, 2025

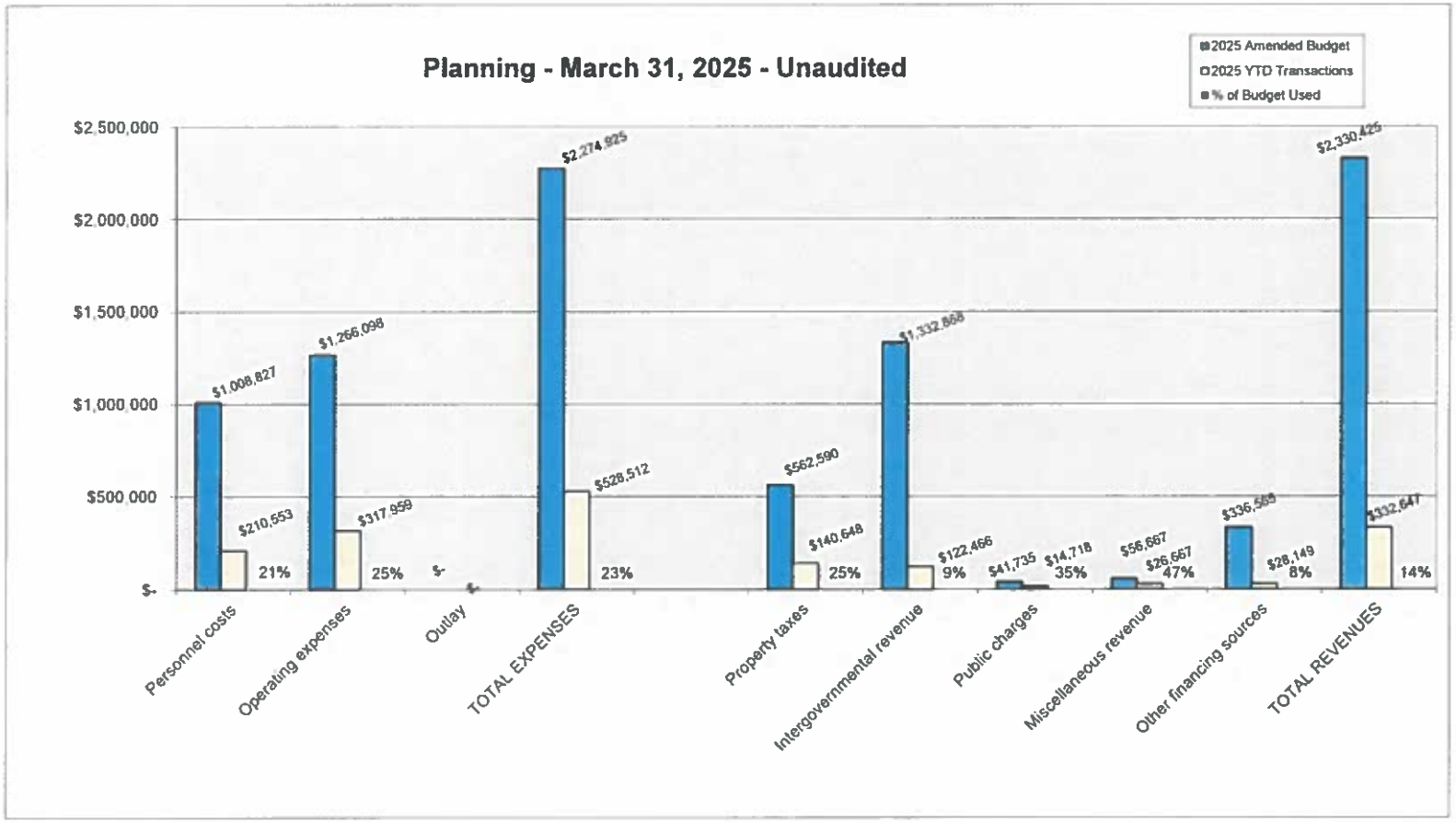
	2025 Amended Budget	2025 YTD Transactions	% of Budget Used
Personnel costs	$ 1,008,827	$ 210,553	21%
Operating expenses	$ 1,266,098	$ 317,959	25%
Outlay	$ -	$ -	
TOTAL EXPENSES	$ 2,274,925	$ 528,512	23%
Property taxes	$ 562,590	$ 140,648	25%
Intergovernmental revenue	$ 1,332,868	$ 122,466	9%
Public charges	$ 41,735	$ 14,718	35%
Miscellaneous revenue	$ 56,667	$ 26,667	47%
Other financing sources	$ 336,565	$ 28,149	8%
TOTAL REVENUES	$ 2,330,425	$ 332,647	14%

	2024 Amended Budget	2024 YTD Transactions
Personnel costs	$ 1,078,226	$ 263,899
Operating expenses	$ 1,261,566	$ 199,725
Outlay	$ -	$ -
TOTAL EXPENSES	$ 2,337,792	$ 463,624
Property taxes	$ 523,063	$ 130,766
Intergovernmental revenue	$ 1,470,631	$ 205,989
Public charges	$ 47,450	$ 10,764
Miscellaneous revenue	$ 26,667	$ 26,667
Other financing sources	$ 504,948	$ 74,199
TOTAL REVENUES	$ 2,572,759	$ 448,385

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: All categories are at or near expectations.



3a

Brown County - Planning
Budget Status Report
April 30, 2025

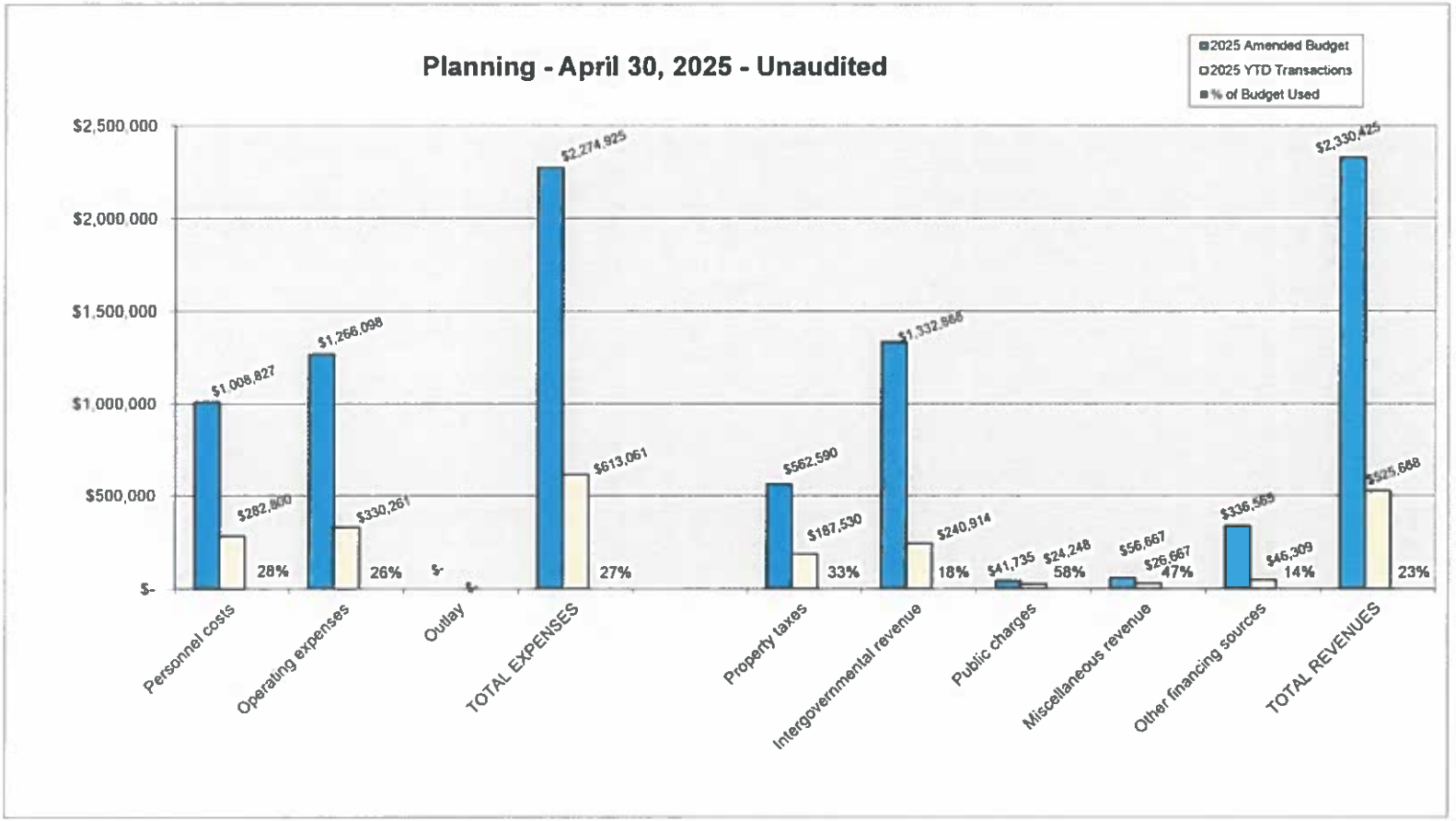
	2025 Amended Budget	2025 YTD Transactions	% of Budget Used
Personnel costs	$ 1,008,827	$ 282,800	28%
Operating expenses	$ 1,266,098	$ 330,261	26%
Outlay	$ -	$ -	
TOTAL EXPENSES	$ 2,274,925	$ 613,061	27%
Property taxes	$ 562,590	$ 187,530	33%
Intergovernmental revenue	$ 1,332,868	$ 240,914	18%
Public charges	$ 41,735	$ 24,248	58%
Miscellaneous revenue	$ 56,667	$ 26,667	47%
Other financing sources	$ 336,565	$ 46,309	14%
TOTAL REVENUES	$ 2,330,425	$ 525,668	23%

	2024 Amended Budget	2024 YTD Transactions
Personnel costs	$ 1,076,226	$ 363,419
Operating expenses	$ 1,261,566	$ 285,957
Outlay	$ -	$ -
TOTAL EXPENSES	$ 2,337,792	$ 649,376
Property taxes	$ 523,063	$ 174,354
Intergovernmental revenue	$ 1,470,631	$ 300,821
Public charges	$ 47,450	$ 16,304
Miscellaneous revenue	$ 26,667	$ 26,667
Other financing sources	$ 504,948	$ 74,199
TOTAL REVENUES	$ 2,572,759	$ 592,345

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: All categories are at or near expectations.



3a

Brown County - Property Listing
Budget Status Report
April 30, 2025

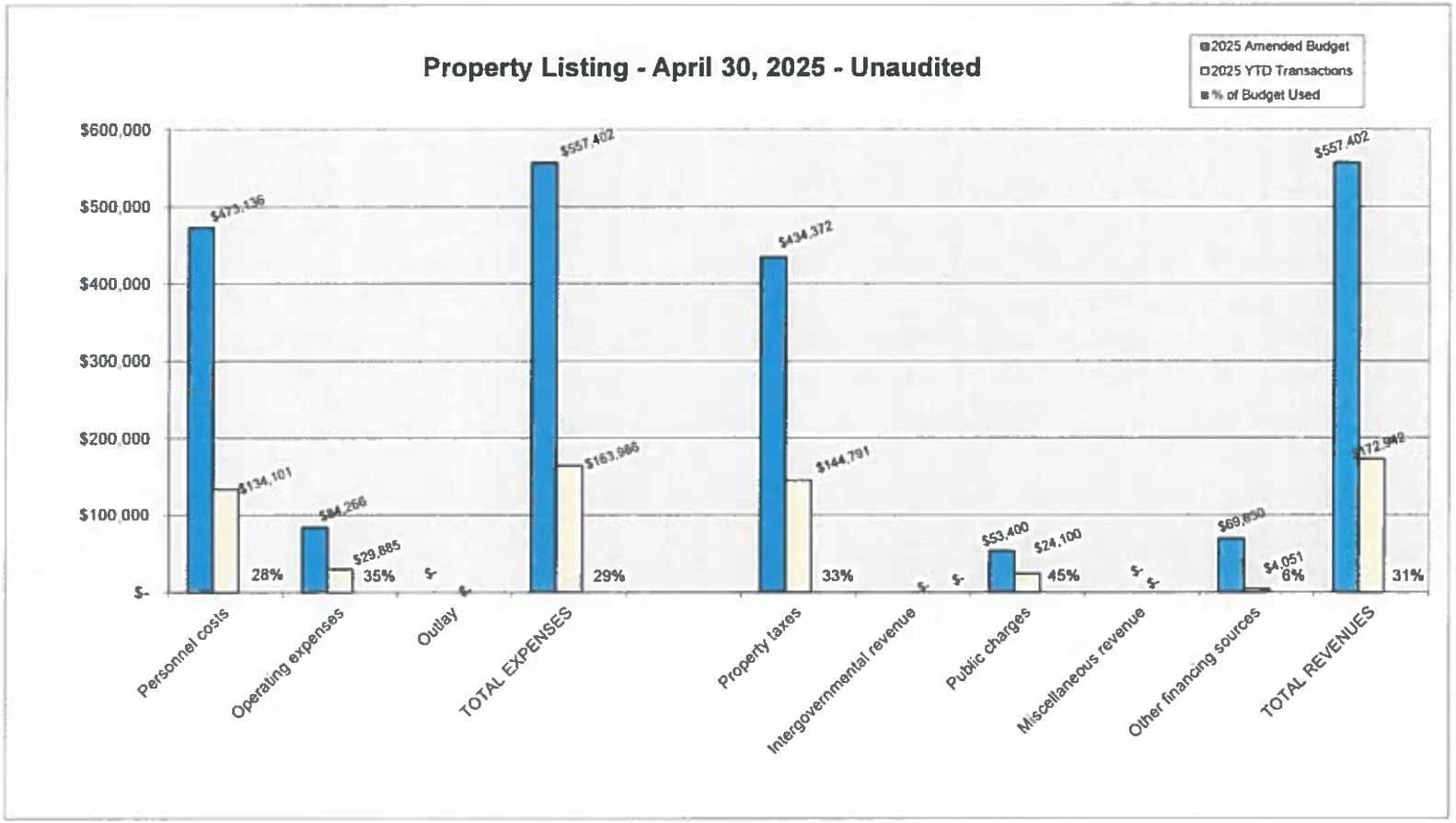
	2025 Amended Budget	2025 YTD Transactions	% of Budget Used
Personnel costs	$ 473,136	$ 134,101	28%
Operating expenses	$ 84,266	$ 29,885	35%
Outlay	$ -	$ -	
TOTAL EXPENSES	$ 557,402	$ 163,986	29%
Property taxes	$ 434,372	$ 144,791	33%
Intergovernmental revenue	$ -	$ -	
Public charges	$ 53,400	$ 24,100	45%
Miscellaneous revenue	$ -	$ -	
Other financing sources	$ 69,630	$ 4,051	6%
TOTAL REVENUES	$ 557,402	$ 172,942	31%

	2024 Amended Budget	2024 YTD Transactions
Personnel costs	$ 456,901	$ 154,964
Operating expenses	$ 96,478	$ 41,514
Outlay		$ -
TOTAL EXPENSES	$ 553,379	$ 196,478
Property taxes	$ 446,820	$ 148,940
Intergovernmental revenue	$ -	$ -
Public charges	$ 58,800	$ 19,500
Miscellaneous revenue	$ -	$ -
Other financing sources	$ 47,759	$ 19,515
TOTAL REVENUES	$ 553,379	$ 187,955

HIGHLIGHTS:

Expenditures: All expenditures are within anticipated levels.

Revenues: All revenues are progressing as anticipated.



Brown County - Property Listing
Budget Status Report
March 31, 2025

	2025 Amended Budget	2025 YTD Transactions	% of Budget Used
Personnel costs	$ 473,136	$ 99,417	21%
Operating expenses	$ 84,266	$ 24,080	29%
Outlay	$ -	$ -	
TOTAL EXPENSES	$ 557,402	$ 123,497	22%
Property taxes	$ 434,372	$ 108,593	25%
Intergovernmental revenue	$ -	$ -	
Public charges	$ 53,400	$ 17,860	33%
Miscellaneous revenue	$ -	$ -	
Other financing sources	$ 69,630	$ 4,051	6%
TOTAL REVENUES	$ 557,402	$ 130,504	23%

	2024 Amended Budget	2024 YTD Transactions
Personnel costs	$ 458,901	$ 118,496
Operating expenses	$ 96,478	$ 35,549
Outlay		$ -
TOTAL EXPENSES	$ 553,379	$ 154,046
Property taxes	$ 446,820	$ 111,705
Intergovernmental revenue	$ -	$ -
Public charges	$ 58,800	$ 12,500
Miscellaneous revenue	$ -	$ -
Other financing sources	$ 47,759	$ 19,515
TOTAL REVENUES	$ 553,379	$ 143,720

HIGHLIGHTS:

Expenditures: All expenditures are within anticipated levels.

Revenues: All revenues are progressing as anticipated.

32

Brown County - Zoning
Budget Status Report
April 30, 2025

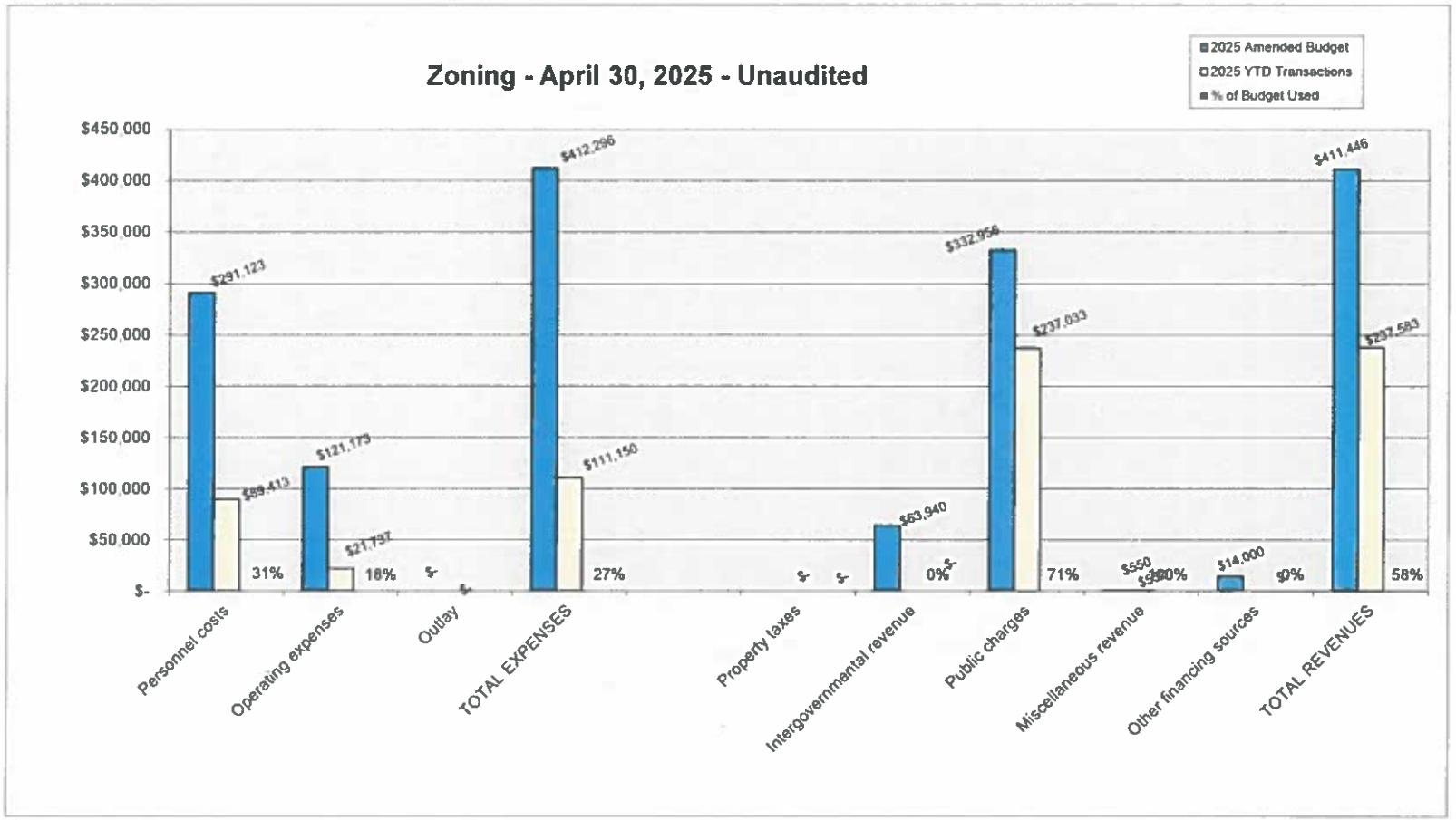
	2025 Amended Budget	2025 YTD Transactions	% of Budget Used
Personnel costs	$ 291,123	$ 89,413	31%
Operating expenses	$ 121,173	$ 21,737	18%
Outlay	$ -	$ -	
TOTAL EXPENSES	$ 412,296	$ 111,150	27%
Property taxes	$ -	$ -	
Intergovernmental revenue	$ 63,940	$ -	0%
Public charges	$ 332,956	$ 237,033	71%
Miscellaneous revenue	$ 550	$ 550	100%
Other financing sources	$ 14,000	$ -	0%
TOTAL REVENUES	$ 411,446	$ 237,583	58%

	2024 Amended Budget	2024 YTD Transactions
Personnel costs	$ 282,212	$ 94,707
Operating expenses	$ 128,178	$ 21,501
Outlay	$ -	$ -
TOTAL EXPENSES	$ 410,390	$ 116,208
Property taxes	$ -	$ -
Intergovernmental revenue	$ 62,580	$ -
Public charges	$ 335,410	$ 235,527
Miscellaneous revenue	$ -	$ 550
Other financing sources	$ 12,060	$ -
TOTAL REVENUES	$ 410,050	$ 236,077

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: Public charges for P.O.W.T.S. program are progressing as planned.



3a

Brown County - Zoning
Budget Status Report
March 31, 2025

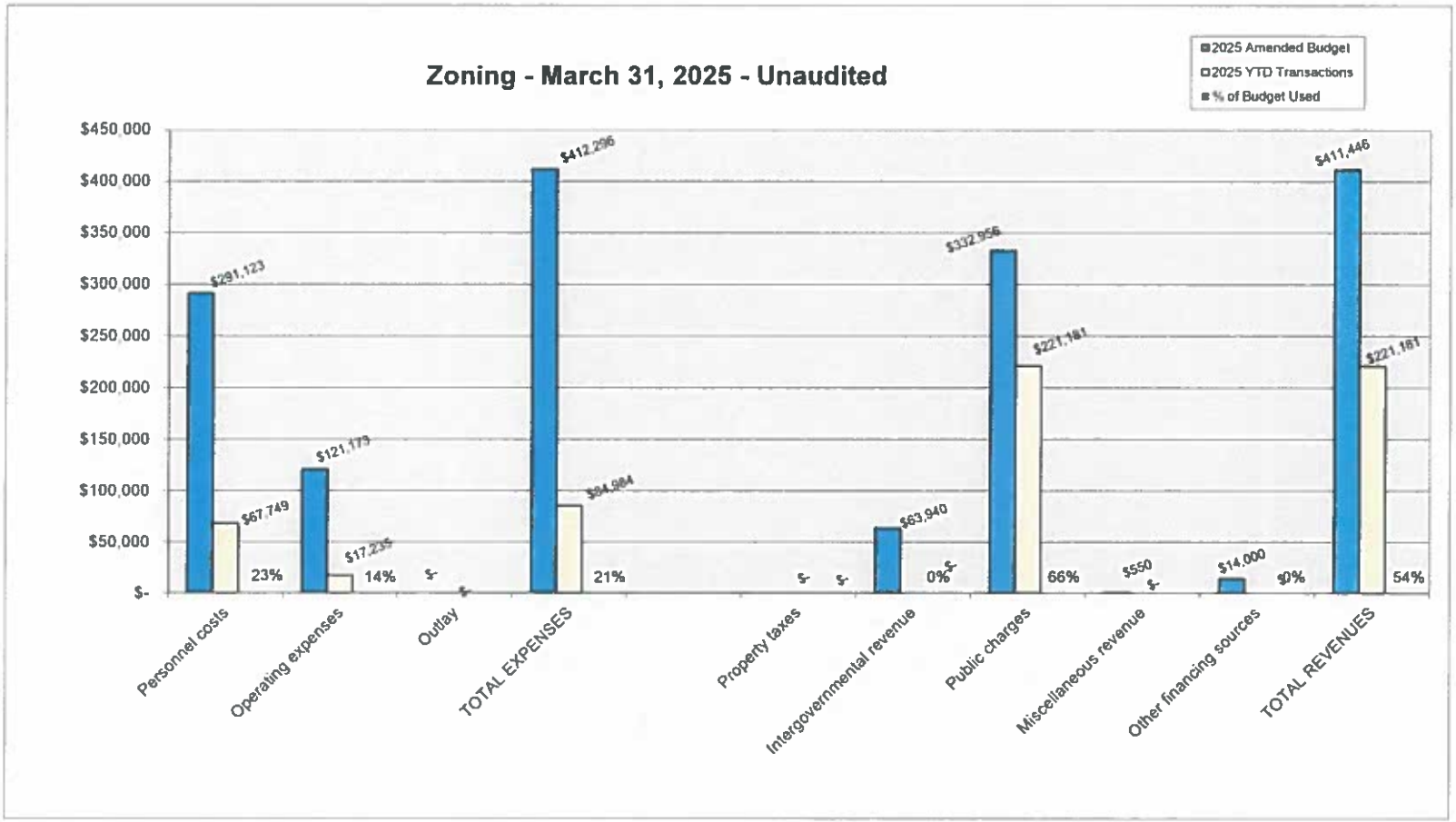
	2025 Amended Budget	2025 YTD Transactions	% of Budget Used
Personnel costs	$ 291,123	$ 67,749	23%
Operating expenses	$ 121,173	$ 17,235	14%
Outlay	$ -	$ -	
TOTAL EXPENSES	$ 412,296	$ 84,984	21%
Property taxes	$ -	$ -	
Intergovernmental revenue	$ 63,940	$ -	0%
Public charges	$ 332,956	$ 221,181	66%
Miscellaneous revenue	$ 550	$ -	
Other financing sources	$ 14,000	$ -	0%
TOTAL REVENUES	$ 411,446	$ 221,181	54%

	2024 Amended Budget	2024 YTD Transactions
Personnel costs	$ 282,212	$ 73,738
Operating expenses	$ 128,178	$ 17,364
Outlay	$ -	$ -
TOTAL EXPENSES	$ 410,390	$ 91,103
Property taxes	$ -	$ -
Intergovernmental revenue	$ 62,580	$ -
Public charges	$ 335,410	$ 218,948
Miscellaneous revenue	$ -	$ 550
Other financing sources	$ 12,060	$ -
TOTAL REVENUES	$ 410,050	$ 219,498

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: Public charges for P.O.W.T.S. program are progressing as planned.



PLANNING AND LAND SERVICES STAFF REPORT
TO THE
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

June 2025 Staff Activity Reports

The recent major planning activities of Dan Teaters, Planning Director/MPO Director:

- Attended the Ashwaubenon JRB meeting – 6/2/2025
- Attended a meeting with the City of Green Bay to discuss the ERA2 funding with the developer – 6/2/2025
- Attended the monthly Economic Development Cabinet meeting – 5/6/2025
- Attended PD&T meeting 6/3/2025
- Attended the Brown County Planning Commission meeting 6/4/2025
- Held the planning division staff meeting – 6/5/2025
- Attended a meeting with City of Green Bay and US Treasury to discuss rules associated with the ERA2 money – 6/6/2025
- Attended the Transportation Coordinating Committee meeting 6/9/2025
- Attended a meeting with the City of Green Bay to discuss the ERA2 funding with the developer – 6/9/2025
- Met with BC Admin and BC Executive to discuss updates related to the ERA2 money.
- Met with MPO staff to discuss the Greater Green Bay Transportation Academy that is planned for the fall of 2025 – 6/9/2025
- Met with Iconica Group to discuss the potential redevelopment of the Bank Mutual Site – 6/11/2025
- Held the monthly meeting with UWGB Economic Development Director to discuss progress with the Phoenix Innovation Park – 6/12/2025
- Attended the NE WI Intermodal Study core team meeting – 6/12/2025
- Met with Greater Green Bay Transportation Academy to discuss the MPO/BC Planning being a speaker/presenter – 6/16/2025
- Attended a meeting with the City of Green Bay to discuss the ERA2 funding with the developer – 6/16/2025
- Met with Devon Christenson of the ADRC to discuss the ADRC and Central Kitchen projects – 6/16/2025
- Held the Planning Division staff meeting to discuss items for BCPC and provide project updates – 6/17/2025
- Met with Ledgeview staff and BC Zoning on site to discuss an ESA violation – 6/18/2025
- Held the PALS managers meeting – 6/19/2025
- Attended the Land Information Council meeting – 6/19/2025
- Attended a meeting with BC Administration and BC Executive to discuss the future of the Bank Mutual site – 6/23/2025
- Attended the Ledgeview JRB meeting – 6/23/2025
- Attended the NE WI Intermodal Freight Facility Coalition meeting – 6/23/2025
- Reviewed the City of Green Bay housing project with Erik Pritzl – 6/24/2025
- Hosted a meet and greet with the BC Executive – 6/24/2025
- I made myself available for one-on-one meetings with PALS staff. Three meetings were scheduled – 6/24/2025
- Attended budget kick off meeting – 6/24/2025
- Met with WDNR staff to discuss an ESA violation in the Town of Scott – 6/25/2025
- Attended a product demonstration with EcoInteractive (E TIP software) – 6/25/2025

- Completed 2 CSM reviews
- Completed 1 subdivision plat review

The recent major planning activities of Lisa Conard, Principal Planner:

- Finalized and submitted the first quarter financial report and invoice/reimbursement from WisDOT for MPO related activities. This includes detailing MPO staff hours by work element and preparing narrative of work activity. Worked with county finance staff to detail the MPO's direct expenses and indirect charges.
- Continued writing the Draft Green Bay Metropolitan Organization (MPO) 2055 Long-Range Transportation Plan (LRTP).
- Finalized Mid-Year Major Amendment #3 to the 2025-2028 Transportation Improvement Program (TIP) for the Green Bay Metropolitan Planning Area.
    - Created PowerPoint.
    - Presented amendment to the BCPC Board of Directors the evening of June 4.
    - Held public hearing.
- Redemonstration of Fiscal Constraint.
    - Finalized amendment document.
    - Assigned MPO project numbers.
    - Submitted amendment to FHWA, FTA, and WisDOT for approval consideration.
- Discussions/correspondence with WisDOT regarding the Transportation Improvement Program (TIP). WisDOT has strongly encouraged all MPOs to "skip a year" in developing a new TIP. This will allow WisDOT the opportunity to align its much larger Statewide Transportation Improvement Program (STIP) process and document consistent with federal law. WisDOT has informed that the amendment process will continue, which will keep the current TIP up to date. The next new TIP would then be developed in the summer of 2026 with the publication of the 2027-2030 TIP in the fall of 2026.
- Discussions/correspondence with WisDOT regarding new TIP process for incorporating projects seeking environmental document approval to include total improvement costs in MPO TIPs and the STIP.
- Processed one administrative modification to the 2025-2028 TIP at the request of WisDOT
- Met with the Community Programs Director for 1000 Friends of Wisconsin regarding the upcoming Transportation Academy program. This 10-week course will be made available to area students and interested parties. The MPO staff has agreed to host one session.
- Continued with oversight as it relates to the Federal STBG, TAP, and CRP.
- Assisted the Director with initial scope and drafting project narratives for the upcoming 2026 MPO Transportation Planning Work Program.
- Reviewed transit section of the new City of Green Bay Comprehensive Plan. Met with Transit Director and city planning staff to discuss plan corrections and content.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Began working with new Planner I - Transportation/GIS, Mason Shea.
- Prepared and disseminated agenda and packet for the June 9 meeting of the Transportation Coordinating Committee (TCC). Chaired meeting.
- Attended the WisDOT local program symposium. The purpose of the symposium is to prepare federal transportation grant applicants for the upcoming local program project solicitation cycle.
- Participated in the Brown County Planning Commission Board of Directors meeting the evening of June 4. Presented items via PowerPoint. Recorded and wrote minutes.
- Attended the Green Bay Transit Commission meeting on June 18.

- Participated in BCPC staff meetings.

The recent major planning activities of Devin Yoder, Senior Planner:

Land Use/Local Assistance

General Planning Activities

- Participated in staff meetings.
- Assisted the public in general zoning and land use questions.
- Provided farmland preservation information for the Village of Greenleaf.
- Updated zoning map for the Town of Holland.
- Participated in Supervised Release Committee meeting on June 16th.

Brown County All Hazards Mitigation Plan Update

- Coordinated with Brown County Emergency Management staff to schedule an advisory committee meeting for the Brown County All
- Met virtually with Wisconsin Emergency Management staff to review planning grant reporting requirements and general plan update questions.
- Began reviewing plan for update process.

Land Division Reviews

- Certified Survey Maps (CSMs)
    - Began reviewing 4 new CSMs.
    - Completed 2 CSM reviews.
    - Signed and stamped 1 CSM.
- Plats
    - Final Plats
        - Began review of 2 final plats.
        - Completed review of 2 final plats.
    - Signed and stamped 1 plat.
- Processed land division/subdivision applications as received.
- Reviewed and provided feedback on revised CSMs submitted by surveyors.
- Responded to questions from the general public, surveyors, and municipalities, as received.

Natural Resources Planning

Brown County Urban Service Area Water Quality Planning

- Assisted property owners with ESA questions via phone calls and emails.
- Assisted local municipalities in Sewer Service Areas with ESA questions regarding various site development proposals.
- Completed reviewing a sewer service area amendment in the Town of Ledgeview.
- Virtually attended a DNR water quality planning coordination meeting with other regional planning commissions.

Transportation Planning

Village of Ashwaubenon Bicycle and Pedestrian Plan

- Continued reviewing the current Bicycle and Pedestrian Plan for update.
- Reviewed and summarized public input data for the plan update.

The recent major planning activities of Todd Mead, Senior Housing Planner:

- Prepared and ordered one (1) initial Housing Quality Standards (HQS) site inspection for a Northeastern Wisconsin Community Development Block Grant (CDBG) Housing Loan Program client.
- Prepared and ordered one (1) interim HQS site inspection for a CDBG client.

- Prepared and ordered one (1) asbestos assessment for a CDBG client.
- Prepared and ordered one (1) lead-based paint assessment for a CDBG client.
- Prepared and ordered three (3) final site inspections for CDBG clients.
- Prepared and ordered one (1) lead-based paint clearance for a CDBG client.
- Prepared three (3) CDBG/RLF clients & contractors for their future rehabilitation projects.
- Opened three (3) new CDBG/RLF Rehabilitation applications.
- Opened one (1) new CDBG/RLF Downpayment Assistance application.
- Denied one (1) CDBG/RLF application.
- Prepared and closed four (4) CDBG/RLF Housing Rehabilitation Loans.
- Prepared three (3) CDBG/RLF Environmental Reviews.
- Prepared & corresponded with two (2) bid documents to CDBG/RLF applicants for future rehab projects.
- Reviewed & prepared two (2) mortgage loan satisfactions for existing CDBG/RLF clients due to project change orders or payoffs.
- Attended Brown County planning staff meetings in person.
- Attended a Brown County Lead-Paint Coalition Meeting via Microsoft Teams.
- Prepared for and attended in person a Door County housing attainable meeting.
- Prepared for & met in person with a Door County Habitat for Humanity director to discuss the regional housing program and to promote the housing program.
- Prepared for and submitted response of required information and documentation for the annual region housing program virtual desk monitoring audit with WDOA-DEHCR.
- Continued to work on new and existing applicant files from Northeastern Wisconsin CDBG/RLF counties and general outreach and marketing efforts for the housing program.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Continuing progress on NextGen 911 project. Attended meetings with AT&T, BC PSC, Dept of Military Affairs, and others. Weekly check-ins with vendor (Pro-West). Received data from Pro-West, proceeded to load into county enterprise v5 GIS database & QC. Participated in Operational Readiness Training meetings.
- Completed GIS to 911 data refresh to apply updates, new addresses, streets, and boundary changes for use in CAD.
- Worked with IT on build out of new GIS servers for Public Safety v5 GIS. Helped document v5 with new GIS system diagram.
- Coordinated and held Land Information Council meeting on June 19 to review plans for potential aerial photography in Spring 2026 and discuss account revenues prior to budget preparation.
- Completed retained fee & grant report for 2024 per state requirements.
- Set up GIS accounts & access for new staff.
- Continued working on the "OneMap" project re-mapping wetlands, hydro, land cover in the additional Gilson Creek and Suamico River watersheds.
- Continued working on overhaul of GIS system (v4 to v5) to prepare for various system changes and requirements including NG911 and other updates.
- Continued work on Zoning's POWTS "Pumper Portal" application. Talking to Esri about creating a packaged Solution for this.
- Created maps showing Highly Developed Shorelines for zoning ordinance changes.
- Snowmobile trail report created & sent to Matt K. in Parks.
- Sent updated Land Records to towns and villages.
- Assisted local municipalities with GIS information, data and processes.
- Attended staff meetings as needed.

The recent major planning activities of Chad Miller, GIS Analyst:

- Made updates to the LOMA & Shoreland layers in GIS for the Zoning Department
- Made updates the Environmentally Sensitive Areas (ESA) layers in GIS
- Made updates to the 9-1-1 GIS layers such as address points and street centerlines
- Assisted Property Listing with processing Certified Survey Maps
- Assisted Property Listing with adding surveys to the Survey Index
- Attended the Brown County NG911 Monthly Call
- Attended the Wisconsin State NG911 GIS Monthly Call
- Attended staff meetings
- Provided GIS parcel data for multiple municipalities
- Attended the Land Information Council meeting
- Attended Project Status Calls for RFP Project #2726 – NextGen 911 GIS Data Preparation with Pro West
- Attended the virtual Brown County Operational Readiness Testing (ORT) for the Statewide NG 9-1-1 Project
- Performed drone flight for aerial photos and LIDAR of the Town of Scott Business Park
- Processed drone flight aerial photos and LIDAR of the Town of Scott Business Park
- Assisted Zoning Dept with GPS delineation for wetlands violation in the Town of Ledgeview
- Completed drone flights to obtain Ortho & LIDAR Imagery of the N-SU-19 & N-SU-26 non-metallic (sand pits) quarry sites
- Processed drone flight aerial photos and LIDAR of the N-SU-19 & N-SU-26 non-metallic (sand pits) quarry sites

The recent major planning activities of Ker Vang, Senior Planner (GIS/Transportation):

Outreach and Education

- Attended the Green Bay Active Communities Alliance meeting on June 4.

Long Range Transportation Plan

- Updated the roundabout inventory layer and provided staff with updated data.
- Updated map and chapter numbers.
- Updated committee and board members information.
- Reviewed draft chapter 4.
- Completed cover page for the plan.

Performance Measure Report

- Collected 2024 data for crash report from Wisconsin TOPS. (fatalities, serious injuries, bicycle and pedestrian injuries)

Section 85.21 Program & Section 5310 Program

- Received and filed May invoice for transportation providers (Curative Connections and Salvation Army).
- Provided an update to the TCC members on the 2025 trust funded projects and expenditures during the TCC meeting on June 9.
- Attended the TCC meeting and presented the 2026 allocation and available funding for projects solicitation for FY 2026 in July.

Green Bay Metro

- Updated black route maps for routes (1, 6, 7, 8, 9, and 11).
- Update the Full Route System Centerfold.

- Updated the following transit route pages (1, 6, 7, 8, 9, 11 and Frequency Page). Updated and assembled the Transit Route Guide with the change to the pages.

Related Activity

- Participated in a meeting with East Central Wisconsin Regional Planning Commission staff to learn about EcoInteractive products (eTIP software) on June 25.
- Participated in a meeting with a staff member from BCHHS department to discuss creating an interactive GIS map for independent walking club on June 24.
- Participated in a meeting with GB Metro, MPO staff and 1000 Friends to discuss the Community Transportation Academy for the Greater Green Bay area.
- Completed TCC draft minutes for 6/9/2025 meeting.
- Researched and provided crash data at the intersection of Ontario Rd and Main Street (STH 141) for the Principal Planner.
- Assisted the Planner I staff to:
    - set up his computer programs (ArcGIS pro, mapping K drive, etc.).
    - create and Obtain login and password for Wisler and TOPS.
    - become familiar with the different data sources for the Performance Measures Report.
- Continued to work on Chapter 4 of the Coordinated Public Transit - Human Services Transportation Plan with comments from staff.
- Provided GIS shapefile layers of Green Bay Metro Transit and Microtransit Service Zones to a staff at the City of Green Bay for their comprehensive plan update.
- Completed four detour maps for the Fox River State Trail repaving project.
- Updated PALS website as needed.
- Participated in PALS staff monthly meeting.

The recent major planning activities of Mason Shea Transportation/GIS Planner 1:

- Completed orientation/training for new employees (6/2)
- Began familiarizing myself with 2025 Transportation Planning Work Program and 2025-2028 TIP (6/2)
- Read and had meeting on Functional Classification Criteria and Procedures (6/3)
- Read Coordination Plan (6/3)
- Updated Metro Transit Guide pages (6/4, 6/9)
    - correcting spacing issues, grammar and some mapping
- Continued 2025 Performance report (6/4-6/6, 6/10-11)
    - Transit data, crash data, ped data
- Updated Bridges feature class in ArcGIS Pro (6/9)
    - Placed bridges on NHS layer to allow for easier/faster selections
- Created new NHS layer for Brown County
    - Centerline accurate data from 6/4/25 to replace WisDOT mapping layer. (6/9)
- Updated working file for BC crash data (years 2020-2024) (6/10)
- Created survey for future bike and ped plan update (6/10)
- Built resolutions for 2026 TAM and PTASP (6/10)
- CUBE software training (6/11-12)
- Created Crash feature layer in ArcGIS Pro (6/12)
- Attended 1,000 Friends of Wisconsin meeting to discuss future class (6/16)
- Reviewed other Wisconsin MPO presentations for class (6/16)

- Updated WisDOT curb cut layer from 2014-15 (6/16)
    - Created file of curb ramps that have been added since 2014-15 or were missing by WisDOT data (6/17)
    - Created map (6/17)
- Planning division staff meeting (6/17)
- Transit Commission meeting (6/18)
- Automated address assignment in excel (6/18)

The recent major property listing activities of Ryan Duckart, Real Property Lister:

- Responded to questions from the general public, surveyors, and municipalities, as received.
- Facilitated staff meetings.
- Attended monthly Manager's meetings.
- Prepared a President's report for the Wisconsin Professional Surveyor publication.
- Attended multiple meetings with Catalis and IT to discuss updates requiring moving from the desktop version of the LandNav land records software to the web version.
- Attended multiple meetings with Brown County staff to discuss the Wisconsin Act 235 and develop a policy for the shielding of information at the request of a Judicial Officer.
- Attended meetings with representatives from the Four Seasons Island Resort and Wisconsin Real Property Listers Association (WRPLA) members to discuss details for hosting the WRPLA Annual State Meeting.
- Prepared a press release for the local Trig-Star winners.
- Discussed options for SharePoint with IT staff.
- Trained Shelly on performing lot closure check in the Civil 3D software.
- Processed land division/subdivision/condominium instrument applications as received.
- Performed 4 Condominium Instrument reviews.
- Performed a review on a Combination Certified Survey Map in the Village of Suamico.
- Performed a cursory review on a Certified Survey Map in the City of Green Bay.
- Reviewed and provided feedback on revised condominium instruments submitted by surveyors and attorneys.
- Updated the County Surveyor Information spreadsheet for the Wisconsin County Surveyors Association.
- Attended NWTC meetings to discuss vacant Survey and Civil Instructors.
- Attended a webinar on the Judicial Privacy Act 235.
- Met with Pete Diemer from AECOM to discuss reference systems and transformation tools for the upcoming datum changes from National Geodetic Survey.
- Met with Dan and Jeff to discuss assessment information requests.
- Attended the WSLS Central Chapter meeting at the 45/90 monument in Poniatowski, WI.
- Picked up the white survey marker posts order to save on shipping and put in storage at the Highway Department.
- Attended the WSLS Southwest Chapter and Madison Area Surveyors Council joint meeting in Blue Mounds, WI.
- Met with Dan to discuss Property Listing staff workflow operations.
- Worked with WRPLA District #2 members on the planning for the Annual State Meeting (ASM).
- Attended a virtual meeting with the WSLS Workforce Development Committee.
- Attended the Brown County Land Information Council meeting.

The recent major property listing activities of Tom Leslie, Assistant Real Property Lister:

- Processed 11 splits (PLC, Plat, Condo, Combinations).
- Numerous new/changed property addresses.
- Helped public with sent in email concerns (20+).
- Helped public walk-ins (4).
- Helped Title Co & Attorneys with questions (10+).
- Helped public with questions on voice mail (25+).
- Numerous Mailing address updates.
- Helped Munis with their questions (every day).
- Helped PALS Department staff with questions or concerns on various topics (Planning, Zoning, County Surveyor, GIS).
- Updated CAD, GIS and GCS with all new or changing information listed above.

The recent major property listing activities of Shelly Ness, Central Services Specialist:

- Save/audit/process 1035 daily papers
- 48 CDBG inquiries resulting in:
    a. 10 general discussions
    b. 11 left messages
    c. 6 email response to an inquiry
    d. 15 referrals to other programs
    e. 6 application packages sent
- 7 purchase/change orders created in New World.
- 3 shipper numbers created in New World.
- 1 new vendor request in New World.
- Work on multiple current/new CDBG files/bid process following up with homeowners as needed.
- Organized 1 CDBG complete loan files creating obligation journals.
- Prep 3 CDBG closing packages.
- Multi address changes per email/phone requests (tax season), confidentiality requests.
- Work with IT regarding GCS/LandNav/Catalis crashing and the move from Desktop version to "Live" version of software.
- "Cleaning" up GCS/LandNav regarding duplicate ownerships/ownership documents, updating descriptions to be consistent (i.e. CSM info (Map/Document Numbers, abbreviations, etc.).
- Multiple emails/phone calls with attorneys, title companies & homeowners regarding document errors, titleship, description questions.
- Customer service at front desk (walk in office traffic), covering main office phone line as needed.
- Multiple CDBG discussions/meetings with Lead Administrator regarding program/file updates.
- Several Teams meeting w/WDOR & other CDBG regional partners regarding program files/processes.
- Update CDBG Income Parameters for 2025.
- Help prep information for CDBG audit.
- Follow up on unable to post documents folder.
- Create new parcels on GCS (Marley Meadows).
- Verify closures Enclave Subd (HB-353).

The recent major property listing activities of Dale Raisleger, County Surveyor:

- Map reviews:
  - Reviewed 6 Preliminary Certified Survey Maps (CSM)
  - Reviewed 4 revised Final CSM
  - Reviewed 1 Final Plat
  - Reviewed 2 cursory reviews of City of Green Bay CSM
- Performed corner maintenance on 31 Public Land Survey System corners (PLSS).

The recent major property listing activities of Tyler Seaman, Survey Crew Chief:

- Performed Corner maintenance on 63 Public Land Surve System corners.
- Drafted 18 PLSS Certified Land Corner Tie Sheets.

The recent major zoning activities of Matt Heyroth, Zoning Administrator:

- Monitor Zoning division budget for achieving projected targets to remain a zero impact on levy and prepare for upcoming 2026 budget.
- Department of Safety and Professional Services zoom training for continuing education credits required to maintain licenses and certifications.
- Communication with Assistant Zoning Administrator regarding emails with Corporation Counsel for review and approval for chapter 11 Private Onsite Wastewater Treatment Systems ordinance.
- ESRI research for replacement of POWTS permit tracking system.
- Drone flights to collect aerial imagery for several Non-Metallic Mining sites in Suamico drone site inspections.
- Highly Developed Shoreline area maps edits with Jeff DuMez for final consultation with DNR for chapter 22 preparing for DNR approval and ultimately to bring to PDT and County Board.
- Review and approval for upcoming summer months work schedule for zoning division.
- Shoreland field visits for potential violations in Town of Green Bay, Ledgeview and Town of Scott.
- Wisconsin County Code Administrators google groups emails regarding important updates and data sharing for budget purposes relevant to POWTS, Shoreland/Wetland/Floodplain, Non-Metallic Mining.
- Consulted with Department of Natural Resources on numerous floodplain related issues in the Village of Bellevue, Town of Ledgeview and Town of Rockland.
- Updates for monthly managers meeting regarding zoning division completed and proposed tasks.
- State grants forms completion in preparation for upcoming budget.
- Consulted with DNR and FEMA regarding floodplain studies in the Village of Greenleaf.
- Communication with the Village of Greenleaf regarding potential contract for shoreland/floodplain services.
- Ledger review for proper data entry for month of May.
- Reviewed and/or reviewed and issued roughly 16 shoreland permits for June thus far.
- Reviewed issued sanitary permits.
- Reviewed approved POWTS plans.
- Non-Metallic Mining summer inspection schedule preparation for the 14 active mining sites.
- Communication and consultation with Certified Soil Testers, Plumbers and Licensed Sanitary pumpers for Private Onsite Wastewater Treatment Systems (POWTS) County wide.

- Continuing ed zoom meetings for Federal Emergency Management Agency (FEMA) floodplain administration topics.
- Reviewed and approved invoices as required.
- Review of inspections to date and consulted with zoning staff.
- Provided continued assistance via contract for floodplain administration for the Villages of Allouez and the Bellevue.
- P-Card review and management for division purchases.
- Assisted Planning staff with shoreland, floodplain and POWTS rule interpretation for Certified Survey Maps and Subdivisions.
- Communicated with Brown County Highway Department regarding proper POWTS abandonment along route of EA-19 located in shoreland zoning and floodplain areas.
- Reviewed and updated BrownDog GIS with 1 Letter of Map Amendments (LOMA's).
- Reviewed Community Acknowledgement Forms (CAF'S) for areas that are proposed to be filled and removed from the FEMA mapped floodplain areas in Village of Allouez.
- Investigated POWTS surface discharge complaints and mailed order letters as needed.
- Review Zoning staff activity reports.
- Review Zoning staff kronos and required approvals.
- Reviewed Zoning fleet vehicles in preparation of 2025 replacement trucks and logistics of what needs there are for making the switch.
- 3 POWTS inspections as mandated.
- 7 shoreland inspections.
- 6 shoreland violation complaints and onsite to determine compliance requirements.
- Rectification inspections regarding drainage easement issues with POWTS in the Village of SU will need to be discussed internally for possible changes for review process.
- Consulted with DNR shoreland lead regarding interpretations for definition of a structure and confirmation of pond at R-184 that Department considers it navigable.

The recent major zoning activities of Lisa Luedke, Assistant Zoning Administrator:

- Plan review for private onsite wastewater treatment systems, working with plumbers, data entry to create file into GCS, creating receipt, ledgering information into our ledger and receipting into Logos. Total number of plan reviews 22.
- Providing technical assistance to the public, contractors, plumbers, soil testers.
- Reviewing soil and site evaluation submitted by certified soil testers, reviewing, adding to spreadsheet and linking.
- Review Zoning staff activity report.
- Continue contact with installers and soil testers with questions, scheduling inspections, getting any necessary information that is needed.
- Scheduling of inspections with installers, inspections of private onsite wastewater treatment systems with installers out at job sites in the field. 2
- Continuing ed zoom meetings for Department of Safety and Professional Services (DSPS) updates on new products and regulations.
- Providing technical assistance to the public, contractors, agencies concerning shoreland, floodplain. Issuing shoreland applications, reviewing, adding to GIS mapping system. Shoreland applications reviewed 3.
- Continue with helping the Sanitary Inspector with any questions or help in learning her job.
- Assisting planning in any CSM review, whether a soil test or existing system inspection is needed before signature.
- Review Zoning staff kronos and approval.

- Onsite for shoreland applications from 2023 in the Town of Scott, Town of Green Bay, Town of Humboldt, Village of Bellevue. Total 34 Sites
- Review of Highly Developed Shoreland Maps with Jeff DuMez and Matt Heyroth that need to be sent to Sue VandenLangenberg to finish up Chapter 22 Ordinance Review – Zoom Meeting.

The recent major zoning activities of Kelly Gutierrez, Sanitary Inspector:

- Reviewing transfers from Laredo, creating letters for any transfers that have happened on old conventional systems that would require an existing system inspection to be completed at the beginning of each month.
- Reviewed 5 soil and site evaluation reports submitted by certified soil testers, filed and added to spreadsheet.
- Linked 7 soil tests to the ArcGIS map for viewing of outside customers.
- Plan review for private onsite wastewater treatment systems, working with plumbers, data entry to create file into GCS, creating receipt, ledgering information into our ledger and receipting into Logos. Total number of plan reviews 3.
- Linked 20 sanitary permits for private onsite wastewater treatment systems to the ArcGIS map for viewing of outside customers.
- Scheduling of inspections with installers, inspections of private onsite wastewater treatment systems with installers out at job sites in the field, as they get requested in: total inspections 18
- Mound Seed Checks.
- Continue contact with installers and soil testers with questions, scheduling inspections, getting any necessary information that is needed. Assists homeowners/realtors with septic related questions, in person or on the phone.
- Customer service for front desk and phone duties as needed.
- Violation letters for private onsite wastewater systems based off soil tests submitted and complaints; sent follow-up letters for those who have yet to comply.
- DSPS monthly training, second Tuesday of the month; watched online video.
- Revision plans for existing permits.
- Went out and completed a few shoreland inspections that are expiring this year.
- Plow checks as needed.
- Yearly/monthly system system/data breakdown for budget.
- Pretreatment Unit Report reviews from installers; added activity on GCS and linked the reports to the web drive.
- Existing inspection report review as needed.
- Worked with sanitary delinquents of their 3 year maintenance with compliance.

Port & Resource Recovery Department
Director's Report
July 2025

South Landfill – Town of Holland has filed a notice of claim to compensated beneficially use waste that are DNR exempt from state fees. Horizontal gas/leachate collection system materials purchase and install prepared to begin. The beneficial use of landfill gas RFP received 8 responses and meetings are being held with responders. A WDNR plan modification has been submitted, seeking to modify Phase 1 filling plan. Approval will beneficially delay the Phase 2 bulk excavation bid into 2026.

Transfer Station – Floor drains and a partial concrete floor replacement scheduled to be completed in early July 2025. Maintenance building construction bid awarded. Construction planned for fall 2025. Razing of the old barn and any back road improvements will be considered in 2026.

East and West Landfill – Awarded a bid to Overhead Solutions to replace 30 year old blower building roofs in the 3rd quarter of 2025.

Renard Island - Brown County continues to wait to receive City approval for an easement on the vacant Sauk Road for Renard Island access. Advocating work continues for the future NOAA Natural Estuarine Research Reserve visitor center to be located on the island.

Port Development Site Project – Working with C. Reiss on a lease agreement, including hiring outside counsel. GEI is working on preparing 60% design and design for PCB cap areas to begin meeting with Fox River clean-up responsible parties. Project scope change requests have been submitted. Potential additional funding opportunities are being explored. Engineering continues towards preparation of construction bid in late 2025.

Relyco Construction is wrapping up construction of the access road and fencing bid. Working with WPS regarding an old abandoned well that has gone artesian resulting water issues on WPS property. Riverview Construction has been hired to channel the water off the site but is more difficult than planned.

Open Position Form

Port and Resource Recovery Department

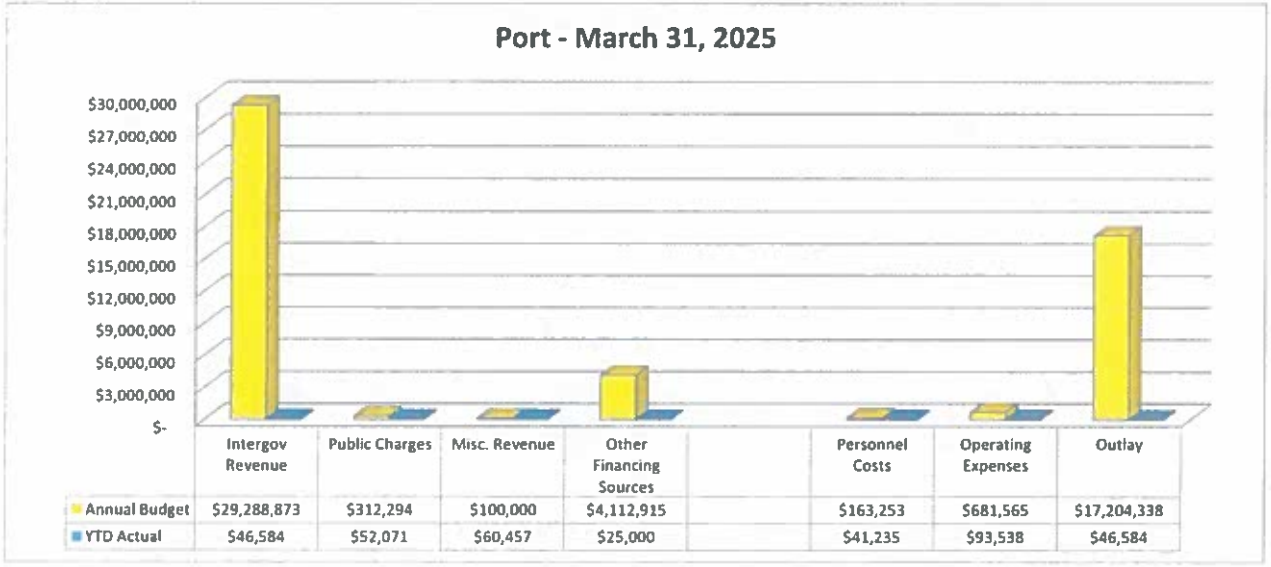
Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
Resource Recovery Associate (1.0 FTE)		Vacant	Fill	Hold
Heavy Equipment Operators (1.0 FTE)	March 2025	Vacant	Fill	Hold

Brown County Port & Resource Recovery Department
Port Area Budget Status Report (unaudited)
March 31, 2025

		Annual Budget	YTD Actual	YTD %	YTD Total
Revenue	Intergov Revenue	$ 29,288,873	$ 46,584	0%	
	Public Charges	$ 312,294	$ 52,071	17%	
	Misc. Revenue	$ 100,000	$ 60,457	60%	
	Other Financing Sources	$ 4,112,915	$ 25,000	1%	
				Total	$ 184,111.80
Expenses	Personnel Costs	$ 163,253	$ 41,235	25%	
	Operating Expenses	$ 681,565	$ 93,538	14%	
	Outlay	$ 17,204,338	$ 46,584	0%	
			Total		$ 181,356.38

Comments

Port Development Site construction has not begun resulting in little activity in **Intergov Revenue, Other Financing Sources and Outlay**. Fence and entrance road construction expected to begin in late 2024 and completed in early 2025. **Public charges** are lowerr due to timing of anticipated lease, tipping and harbor fee revenue. **Misc. Revenue** is the interest earned on investments throughout the year. The investments have been maturing and are earning higher interest. **Other Financing Sources** include ARPA funds which were allocated for Port infrastructure improvements at the Port Development Site and reflect engineering and design costs. In addition, a portion of the **Other Financing Sources** reflect the 217 Agreement transfer to Port General for administration costs. **Personnel Costs** are on budget and the **Operating Expenses are running** below budget estimates.



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Agriculture

- A newsletter for farmers, managers, employees, and agribusiness professionals in collaboration with the Eastern Wisconsin Dairy Herd Improvement Cooperative that informs the reader of upcoming UW Madison Division of Extension programs, provides key crop and dairy management updates and includes timely production articles. A partnership between the Eastern Wisconsin Dairy Herd Improvement Cooperative and Extension results in a newsletter mailed to three hundred current dairy producers in Eastern Wisconsin. The newsletter pairs results from the cooperative's milk testing and allows local Extension educators to share key activities, events and articles that focus on improving management related to crops and dairy cattle. The partnership allows Extension educators to determine what resources are most important to producers at the times the newsletter is published, which in turn provides research-based solutions to growers and farmers when it makes sense for their farm. We collaborate with DHIC staff to ensure timely delivery of the content. The newsletter is direct mailed to approximately three hundred dairy producers every two months, and the targeted information drives dairy producers to engage with Extension programs and educators.

Community Development

- Consultation with the Board of BE's Gives Back, where board members learned about the operation of a nonprofit organization, donations, and annual reporting, so that they can legally carry out their mission of providing food and other resources in the community.
- Consultation with parents and grandparents of special needs individuals, where they learned about different nonprofit, not-for-profit business, and cooperative organizational structures and housing options in Brown County to consider options for forming an organization to provide and build housing when they are no longer able to care for their adult and teenage children with special needs. (Patrick Nehring)
- The economic development professionals in the 18 counties of NEW North and NEWREP (Northeast Wisconsin Regional Economic Partnership) meet every two weeks to discuss and learn about economic development activity, community and business needs, and strategies to build the economy of Northeast Wisconsin. The quality of life factors, services to meet the needs of businesses, employers, and employees, and employment opportunities are provided by the nonprofit organizations in the region. In addition, businesses of color are a growing and integral part of the economy of Northeast Wisconsin. Extension provided information, updates, and reports about resources, assistance, and programs available to organizations and entrepreneurs in the counties are provide at the NEW North and NEWREP meetings.
- Facilitation and participation with members of the NEW Food Forum, where members learn about the local food system, food councils, and organization operation to enhance the local food system and make it more accessible.

Health and Well-Being & FoodWIse Nutrition Program

- A series of eight lessons for ten middle school students at the Boys and Girls Club of Greater Green Bay, empowering them to create meals in a healthy way has wrapped up. Cooking skills are pivotal to ensuring we know how to nourish our bodies. The curriculum used was "Teen Cuisine." The series goal was to empower program participants to easily prepare food quickly and inexpensively for themselves and understand basic nutrition, which will help them make choices to be healthy now and in the future. Program participants were able to elevate their confidence in the kitchen, as stated by the program participants.

The University of Wisconsin–Madison Division of Extension provides equal opportunities
in employment and programming in compliance with state and federal law.

Positive Youth Development

Summer Camp Kick Off!

Brown County 4-H kicked off summer with the Archery Amped Up! and Bake It 'til You Make It summer camps. Both camps were three days long held either in the morning or afternoon.

- During the three-day morning archery summer camp, participants learned the fundamentals of archery, including proper shooting techniques and safety. In addition to honing their aim through fun and engaging target practice, participants had the unique opportunity to build their own bows and arrows, complete with custom fletching. The hands-on experience sparked creativity and excitement, making the camp both educational and enjoyable!
- During the three-day afternoon baking summer camp, children explored the world of baking by creating cookies, cupcakes, and cheesecake from scratch. They sharpened their kitchen skills while comparing homemade treats to store-bought versions, learning the differences in taste, texture, and ingredients. Each participant received a personalized 4-H apron at the start, adding a special touch to their culinary adventure. The camp was a fun, hands-on experience that encouraged creativity and confidence in the kitchen.

4-H takes aim at statewide Shooting Sports Meet

On May 31, 2025, Brown County 4-H hosted a statewide Shooting Sports meet, bringing together enthusiastic young competitors from across Wisconsin. Participants showcased their skills in a fun and educational environment, including a unique 3-D archery course featuring dinosaur targets that added a prehistoric twist to their aim. In addition to archery, competitors tested their precision in air rifle shooting, focusing on accuracy and safety. The event celebrated sportsmanship, marksmanship, and the growing interest in outdoor education among youth.

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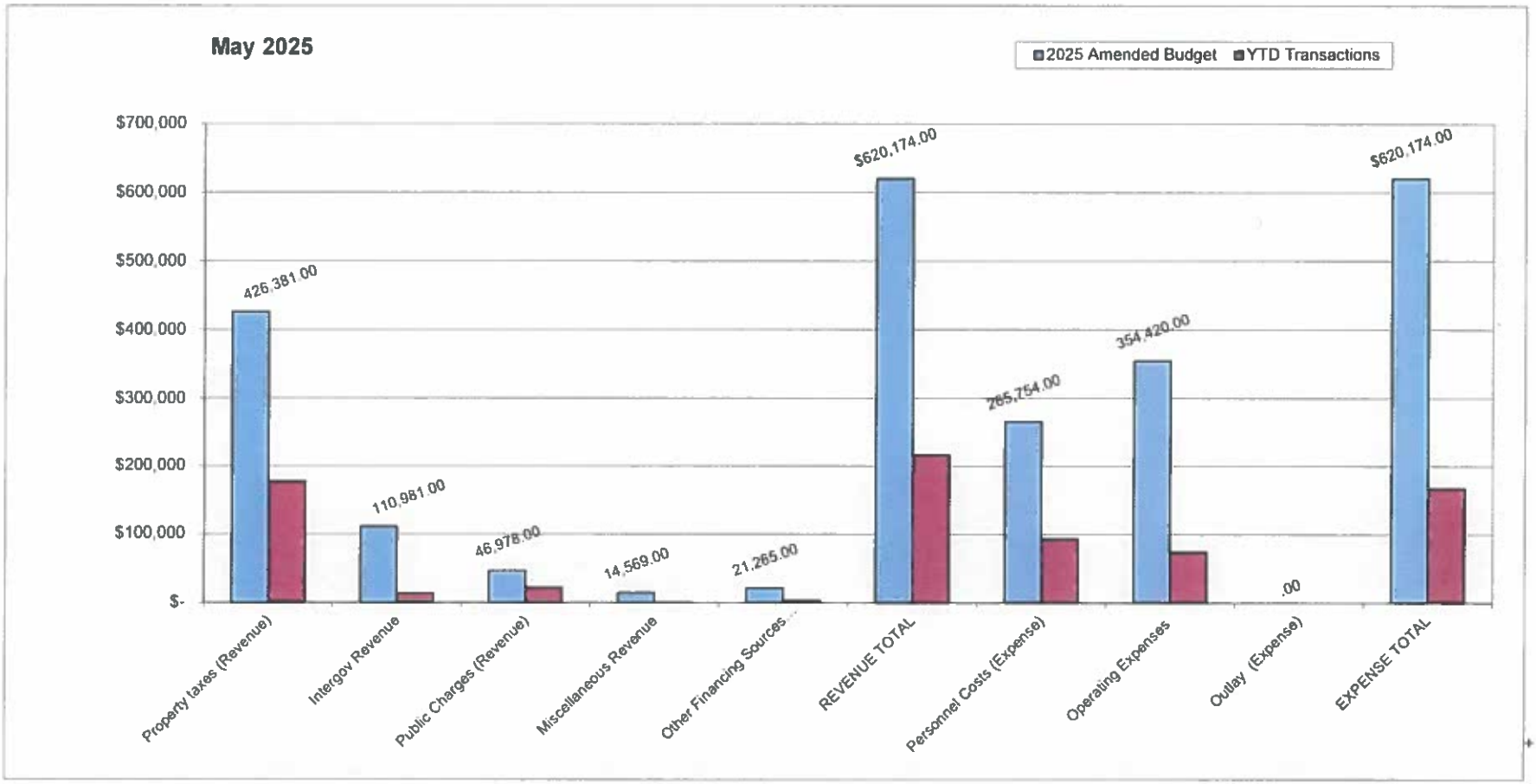
Extension Brown County
Unaudited
May 31, 2025

	2025 Amended Budget	YTD Transactions	%		2024 Amended Budget	2024 Actual YTD
Property taxes (Revenue)	426,381.00	177,658.75	*41.67%*	Property taxes (Revenue)	447,999.00	186,666.25
Intergov Revenue	110,981.00	13,468.73	*12.14%*	Intergov Revenue	90,538.00	4,930.00
Public Charges (Revenue)	46,978.00	22,555.87	*48.01%*	Public Charges (Revenue)	54,583.00	23,854.35
Miscellaneous Revenue	14,569.00	325.44	*2.23%*	Miscellaneous Revenue	15,659.00	885.49
Other Financing Sources (Revenue)	21,265.00	3,000.00	*14.11%*	Other Financing Sources (Revenue)	33,323.00	.00
REVENUE TOTAL	$620,174.00	$217,008.79	*34.99%*	**REVENUE TOTAL**	$642,102.00	$216,336.09
Personnel Costs (Expense)	265,754.00	93,075.85	*35.02%*	Personnel Costs (Expense)	231,847.00	78,504.78
Operating Expenses	354,420.00	73,801.71	*20.82%*	Operating Expenses	375,255.00	87,536.20
Outlay (Expense)	.00	.00	*0.00%*	Outlay (Expense)	35,000.00	.00
EXPENSE TOTAL	$620,174.00	$166,877.56	*26.91%*	**EXPENSE TOTAL**	$642,102.00	$166,040.98



5a

Budget by Account Classification Report

Through 05/31/25
Prior Fiscal Year Activity Included
Summary Listing

UNAUDITED

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 100 - General Fund										
REVENUE										
Property taxes		426,381.00	.00	426,381.00	35,531.75	.00	177,658.75	248,722.25	42	186,666.25
Intergov Revenue		112,550.00	(1,569.00)	110,981.00	.00	.00	13,468.73	97,512.27	12	4,930.00
Public Charges		46,978.00	.00	46,978.00	2,421.03	.00	22,555.87	24,422.13	48	23,854.35
Miscellaneous Revenue		14,569.00	.00	14,569.00	.00	.00	325.44	14,243.56	2	885.49
Other Financing Sources		17,313.00	3,952.00	21,265.00	.00	.00	3,000.00	18,265.00	14	.00
	REVENUE TOTALS	$617,791.00	$2,383.00	$620,174.00	$37,952.78	$0.00	$217,008.79	$403,165.21	35%	$216,336.09
EXPENSE										
Personnel Costs		267,323.00	(1,569.00)	265,754.00	17,881.45	.00	93,075.85	172,678.15	35	78,504.78
Operating Expenses		350,468.00	3,952.00	354,420.00	15,187.92	.00	73,801.71	280,618.29	21	87,536.20
Outlay		.00	.00	.00	.00	.00	.00	.00	+++	.00
	EXPENSE TOTALS	$617,791.00	$2,383.00	$620,174.00	$33,069.37	$0.00	$166,877.56	$453,296.44	27%	$166,040.98
Fund 100 - General Fund Totals										
	REVENUE TOTALS	617,791.00	2,383.00	620,174.00	37,952.78	.00	217,008.79	403,165.21	35%	216,336.09
	EXPENSE TOTALS	617,791.00	2,383.00	620,174.00	33,069.37	.00	166,877.56	453,296.44	27%	166,040.98
Fund 100 - General Fund Totals		$0.00	$0.00	$0.00	$4,883.41	$0.00	$50,131.23	($50,131.23)		$50,295.11
Grand Totals										
	REVENUE TOTALS	617,791.00	2,383.00	620,174.00	37,952.78	.00	217,008.79	403,165.21	35%	216,336.09
	EXPENSE TOTALS	617,791.00	2,383.00	620,174.00	33,069.37	.00	166,877.56	453,296.44	27%	166,040.98
Grand Totals		$0.00	$0.00	$0.00	$4,883.41	$0.00	$50,131.23	($50,131.23)		$50,295.11

5a

Facilities Department

Brown County

305 E Walnut

Green Bay, WI 54305

Chad Magnin

Phone: (920) 448-4507

Facilities Director

Email: Chad.magnin@browncountywi.gov

TO: PD&T Committee

From: Chad Magnin

Date: June, 2025

RE: Director's Report

Agenda Items:

Budget: See page 4 for unaudited report

Projects:

#2693 Courthouse Security Vestibule: Ongoing, targeting early August opening.

#2706 Sophie Beaumont Chiller Replacement: Late fall installation.

#2708/ARPA #25 Courthouse Building Automation: HVAC equipment is being replaced throughout. Work is scheduled to be completed this fall.

#2713/ARPA #77 Jail BAS: Awarded and scheduling.

#2715/ARPA #72 CTC HVAC Updates: Installed. On site training event scheduled. Roof Top Unit work is ongoing.

#2717/ARPA #122 Sophie Beaumont Tile Replacement: Ongoing work.

ARPA #32 Jail Kitchen Project: Approximately 98% Flooring and access hardware remain to be installed.

ARPA #27 Access Control: Near completion. 3 doors remain, working on final updates.

6

ARPA #46.2 County Clerk Office Remodel: Near completion, reopened.

ARPA #66 Our Place Maintenance and Improvements: 99%, 2 punch list items remain.

CH Patio: Ordering materials and putting together a bid package for labor.

LED Project/Energy: Ongoing replacement and upgrades at various sites. Final review of scope of work for $80,000 EECGB.

ARPA Projects Completed:

ARPA #13 911 Communication Center Cooling

ARPA #76 Sheriff Office HVAC

ARPA #32 Jail Mixing kettle foundation and kettle replacement

ARPA #18 Museum Parking Lot Landscape

ARPA #53 Museum Restrooms

ARPA #19 Museum Building Automation

ARPA #77 Jail Condenser and Evaporator Coil Replacement

FM #2700 CH Boiler Replacement: Completed

Staffing:

BROWN COUNTY FACILITIES DEPARTMENT STAFFING SUMMARY

As of 6/24/2025

Position	Vacancy Date	Description	Status	Filled Date
Facility Housekeeper	4/1/2025	CTC part time	offered	
Facility worker	3/26/2025	Courthouse Square	Interviewing	

	Budgeted FTE's	Actual #FTE's
Management / Admin	5.00	5.00
Facility Mechanics	8.00	8.00
Facility Workers	9.00	8.00
Facility Workers (PTE)	1.00	1.00
Facility Housekeeper	18.00	18.00
Facility Housekeeper (PTE)	2.00	2.00
Facility Electrician	1.00	1.00
TOTAL	44.00	43.00

6

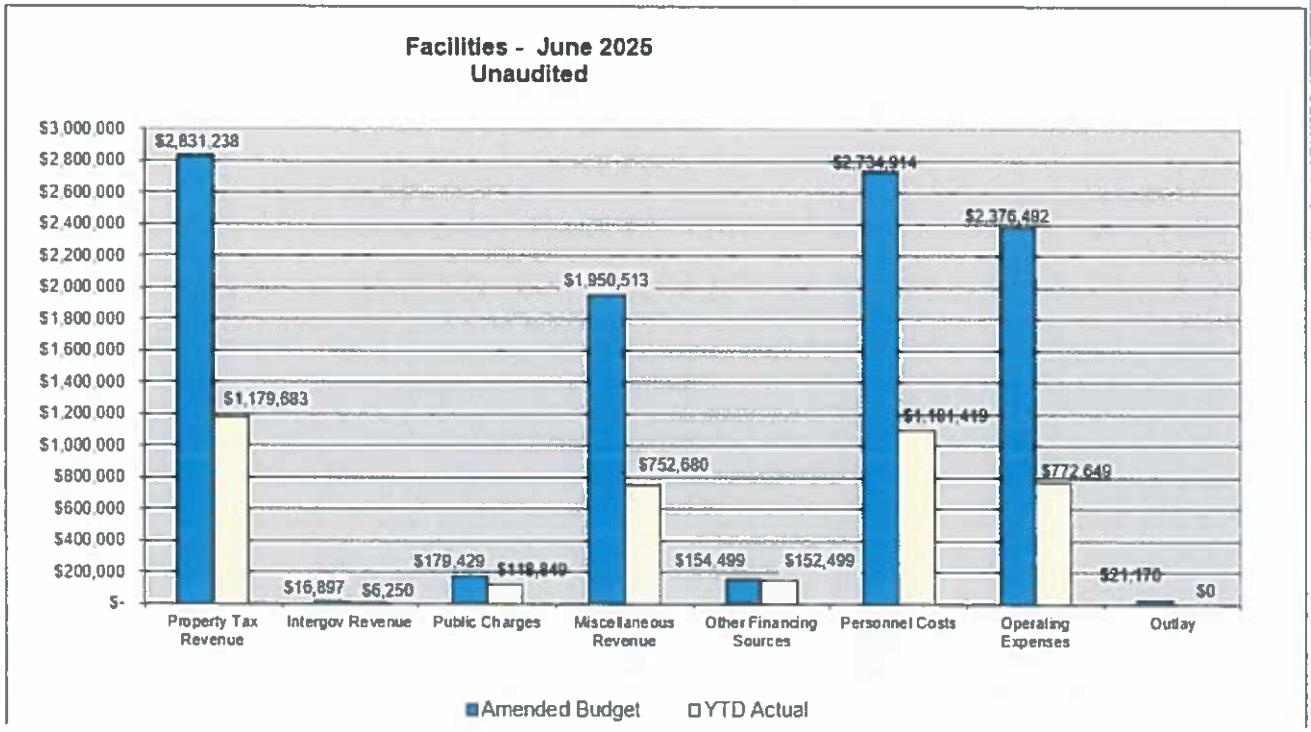
Brown County Facilities
Budget Status Report
For period ended 5/31/2025
Unaudited

	Amended Budget	YTD Actual	% of Budget
Property Tax Revenue	$ 2,831,238	$ 1,179,683	42%
Intergov Revenue	$ 16,897	$ 6,250	37%
Public Charges	$ 179,429	$ 118,849	66%
Miscellaneous Revenue	$ 1,950,513	$ 752,680	39%
Other Financing Sources	$ 154,499	$ 152,499	99%
Personnel Costs	$ 2,734,914	$ 1,101,419	40%
Operating Expenses	$ 2,376,492	$ 772,649	33%
Outlay	$ 21,170	$ -	0%

HIGHLIGHTS:

Revenues Revenues are normal for YTD

Expenses Expenses are normal for YTD



6

HIGHWAY DEPARTMENT

Brown County

2198 GLENDALE AVENUE
GREEN BAY, WI 54303
PHONE (920) 662-2170 FAX (920) 434-4576

CHRIS HARDY, P.E.
HIGHWAY COMMISSIONER

COMMISSIONER'S REPORT (7-01-2025):

1. 2025 Department Projects:
   a. A-25 (Nicolet storm water) plans submitted to Green Bay & WDNR; resident meeting in August.
   b. BB-3 (CTH R to Manitowoc County) work is complete.
   c. EB-39 (Scheuring to Hemlock Creek Bridge) ongoing. Work will be off-road until August.
   d. EB-40 (Glendale to Velp) concrete curb replacement is complete. Paving in July.
   e. EB-44 Roundabout (Packerland @ Trojan) utility removal causing delays. Tight work zone, hoping to complete on time.
   f. GV-14 Lawrence Drive RABT: work progressing slowly; some potential for delay from AT&T (late for utility clearance).
   g. M-22, Lineville Rd; Velp back open (@ CTH M). Working Kwik Trip and Festival entrance now.
   h. PP-20 (STH 96 to Outagamie County) wedging for center road thickness then complete paving by mid-month.
   i. Z-33 (CTH D to Outagamie County). CTH D paved thru intersection. Completion of paving will be in mid-July. Grading complete.

2. Permit Review/Approvals:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Access Permit	0	0	4	5	3	3				
ROW	1	2	1	11	11	3				
Utility	27	19	32	11	11	13				
Single Trip	20	12	22	31	7	15				
Annual Trip	3	0	0	0	4	7				
Rvw CSM/Plat	9	6	5	8	0	2				

3. Southbridge Connector speed consideration – see memo attached.

4. Reviewing and updating Department policies continues;
   a. Completed: Overview, Purchasing, Bridge, and CDL Program(s).
   b. In Process: Work in ROW & permit forms (nothing to share this month).
   c. Compliance concern with Wis Stat §59.69 regarding non-conforming structures that are within the county road Setback requirement (sections 6.04, 6.05, and 6.07).

5. Labor report, continue to work short-handed.
   a. Engineers (4)
   b. Highway Crew (2)
   c. Mechanics (2)
   d. Bridge Foreman (1)

2025 Equipment Replacement Plan - Status
Brown County Highway Dept
June 30, 2025

ITEM DESCRIPTION	NO. UNITS	UNIT COST	ESTIMATED COST	Actual	Remaining	
Single axle plow trucks	3	$ 300,000	$ 900,000	$ 385,470	$ 514,530	International chassis ordered, bidding winter packages
Sign truck	1	$ 425,000	$ 425,000		$ 425,000	Chassis bidding now; equipment soon
Reversable plate compactor	1	$ 10,000	$ 10,000	$ 8,950	$ 1,050	RPU5545 Walk Behind
Compact track loader	1	$ 80,000	$ 80,000		$ 80,000	
Small Mowers	2	$ 15,000	$ 30,000	$ 23,676	$ 6,324	John Deere X72
Crafco	1	$ 100,000	$ 100,000	$ 92,909	$ 7,091	1000L (500 gal) Unit
TOTALS			$ 1,545,000	$ 511,005	$ 1,033,995	

BROWN COUNTY HIGHWAY DEPARTMENT
STAFFING SUMMARY
As of 6/23/2025

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Filled Date	Unfilled Reason
Civil Engineer	9/15/22	Resigned	Fill	In Process	---
Senior Engineer	6/8/23	Resigned	Fill	In Process	---
Senior Engineer	1/5/24	Resigned	Fill	In Process	---
Engineering Manager	1/12/24	Resigned	Fill	In Process	---
Highway Mechanic	4/1/24	Resigned	Fill	In Process	---
Highway Crew	5/1/25	Resigned	Fill	In Process	---
Bridge Tender (Foreman)	5/15/25	Resigned	Fill	In Process	---
Highway Crew	6/2/25	Retired	Fill	In Process	---
Highway Mechanic	6/5/25	Resigned	Fill	In Process	---

	Budgeted FTE's	Actual #FTE's
Commissioner	1.0	1.0
Business / Admin	4.0	4.0
Ops / Supers	4.0	4.0
Engineering	7.0	3.0
Mechanics / Shop	13.0	11.0
Highway Crew	67.0	65.0
Bridge Tender	5.0	4.0
Summer	2.08	2.08
Summer - Engineering	0.52	0.26 *
LTE	1.0	1.0
TOTAL	**104.6**	**95.34**

LTE / SUMMER LIST:

	SUMMER (8)	ENGINEERING AIDE (1)	LTE LARGE TRACTOR MOWER (2)
	5/12/25 - Ware	5/27/25 * -Driessen	5/12/25 – Deterville
	5/19/25 - Mosher	---	5/12/25 - Jaeger
	5/19/25 - McMahon		
	5/27/25 - Lambert		
	6/2/25 - Dahlke		
	6/2/25 - Heyroth		
	6/2/25 - Stone		
Filled	**2.08**	**0.26**	**1.0**
Budgeted	**2.08**	**0.52**	**1.0**

* Due to full-time employees available to train and the workload, we will only be hiring 1 summer engineering aide in 2025.

Brown County South Bridge Connector Project
Posted Speed and Typical Section Paper

May 30, 2024

Note: *Wisconsin statutes require county highways to be posted at 55 mph, and the statutes allow this limit to be reduced by up to 10 mph without conducting a traffic engineering study. However, because the SBC is not an existing roadway, it is not possible to conduct a traffic engineering study to justify posting the SBC at a limit below 45 mph. Therefore, this memorandum serves as a substitute for a traffic engineering study.*

Introduction

When the planning for the South Bridge Connector (SBC) project began in the mid-1990s, the corridor was envisioned to be a limited access arterial street with bicycle and pedestrian accommodations, at-grade intersections at various points along the corridor, and a grade-separated interchange at what is now Interstate 41. A corridor with these features was preferred by Brown County, the communities within and near the corridor area, and a variety of other project stakeholders because it would facilitate efficient east-west multimodal travel in this growing area while being compatible with the existing and planned residential and other land uses along the corridor.

SBC Tier 1 EIS Purpose and Needs

The Environmental Impact Statement (EIS) development process for the SBC corridor began in 2006, and the Record of Decision (ROD) for the corridor's Tier 1 EIS was signed by WisDOT and FHWA in October of 2020. The EIS development process included the identification of many potential SBC location and design alternatives, and each alternative was evaluated to determine how well it addresses the project purpose and needs identified in the EIS. The purpose and needs are summarized below.

Project Purpose

To identify the most appropriate improvements for addressing existing east-west transportation demand and demand that will be generated by the planned development in the southern portion of the Green Bay Metropolitan Area.

Project Needs

- *Address congestion in the vicinity of the existing Fox River bridges.*
- *Accommodate existing and planned land use and future travel demand generated by planned development.*
- *Reduce travel time by improving east-west connectivity.*
- *Address higher-than-average crash rates and safety issues in the vicinity of the existing Fox River bridges.*

The alternatives evaluation process for the EIS determined that the alternative that best satisfies the project's purpose and needs is a four-lane divided arterial street with roundabouts at the major

at-grade intersections and a grade-separated interchange at Interstate 41. The evaluation process also determined that this preferred alternative would satisfy the project's purpose and needs with a posted speed limit of 40 mph, and this was the posted speed that was used when developing the travel demand forecasts for the preferred alternative and the other alternatives evaluated in the EIS. The forecasted traffic volumes for the preferred corridor alternative are shown in Attachment 1, and the roundabout locations planned for the preferred corridor alternative are shown in Attachment 2.

SBC Corridor Posted Speed and Design Class Based on Corridor Characteristics

The number and spacing of roundabouts, existing and planned development within the SBC corridor area, continuous lighting along the corridor, and other characteristics of the preferred SBC alternative identified in the Tier 1 EIS justify the SBC having a posted speed of 40 mph when the corridor is constructed. This would classify the SBC as an Urban Design Class 4 roadway by WisDOT's *Urban Streets Roadway Design Criteria for Posted Speed Limits of 40 mph or Less (Facilities Development Manual (FDM) 11-20 Attachment 1.1)*, and the SBC typical section desired by Brown County and the affected communities satisfies all of the design standards for this type of roadway. A highlighted version of FDM 11-20 Attachment 1.1 is shown in Attachment 3 of this paper, and the desired typical sections for the SBC mainline and Fox River bridge are shown in Attachments 4 and 5, respectively.

Design and Posted Speed of Existing County Highway GV Connection to SBC Corridor

The section of County Highway GV that will connect to the SBC at the east end of the corridor (at County Highway X) was reconstructed in 2014 as a four-lane divided arterial street with pedestrian and bicycle accommodations, roundabouts at intersecting streets, continuous lighting, vertical face curbs, and other features that have enabled people to feel comfortable traveling at the posted speed of 40 mph over the last 10 years. The characteristics of this existing section of County Highway GV will allow it to seamlessly connect to the SBC when it is built with the same design characteristics and posted speed.

County Highway GV Immediately North of the SBC Corridor in the Town of Ledgeview

Requested Action

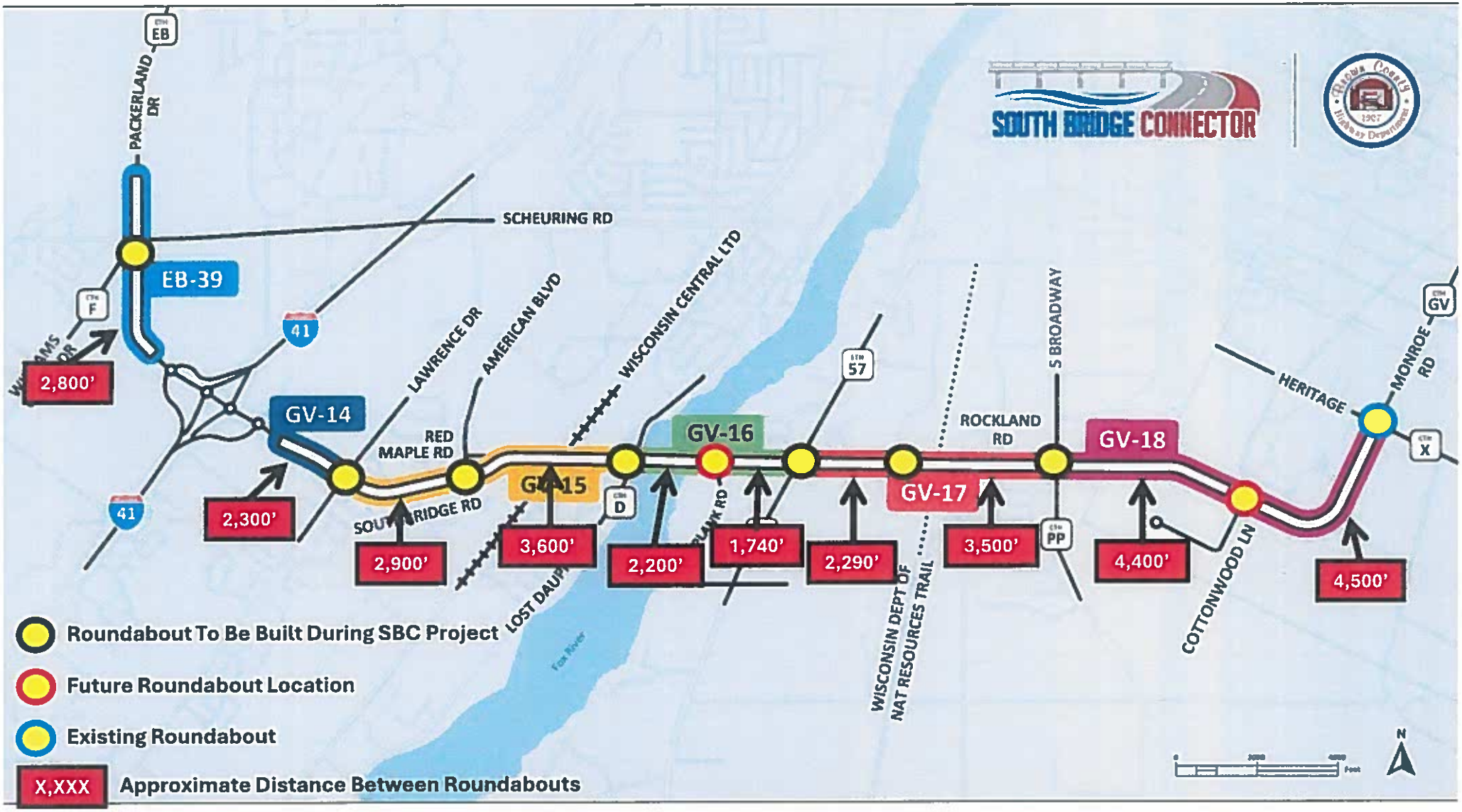
Brown County requests WisDOT's concurrence with:

- Posting a 40 mph speed limit for the SBC after it is constructed.
- Designing the SBC as an Urban Design Class 4 roadway with the desired characteristics described in this paper's narrative and attachments.

Attachment 1: South Bridge Connector Traffic Forecasts

(Forecasts from Tier 1 Environmental Impact Statement)

Attachment 2: South Bridge Connector Roundabout Locations and Spacing



Attachment 3: South Bridge Connector Design Criteria (Highlighted)

FDM 11-20 Attachment 1.1 Urban Streets Roadway Design Criteria for Posted Speed Limits of 40 mph or less

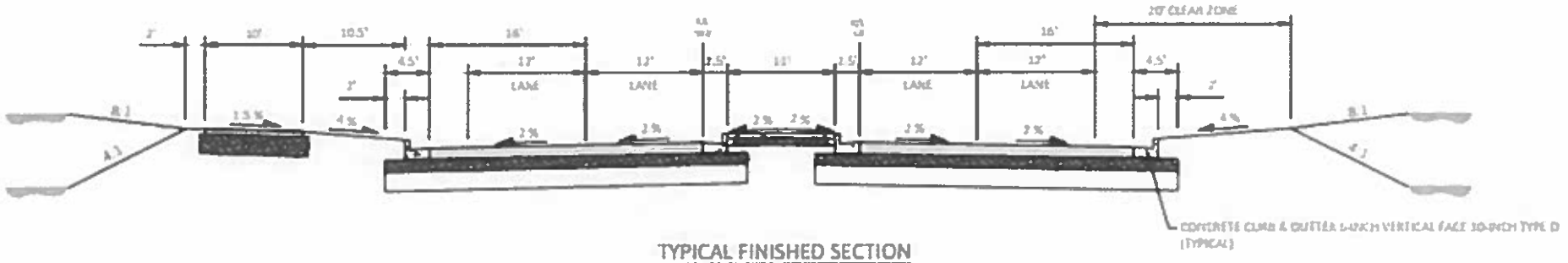
Urban Streets Roadway Design Criteria for Posted Speed Limits of 40 mph or Less

Functional Class	Design Year ADT Thresholds at Levels of Service C, D & E [1]				Design Basis	Roadway Criteria [9]						
						Travel Lanes		Median Widths (feet)	Roadway (Face of Curb to Face of Curb) Width (feet)[4]			
									No Parking[4,7]		Parking [4,7]	
	Scenarios	C[2] LOS 4.0 ADTs (DHVs)	D LOS 5.0 ADTs (DHVs)	Middle E LOS 5.5 ADTs (DHVs)	Urban Design Class [Design Speed] (mph)[3]	No.	Lane Widths (feet)[5]		Range of Normal Widths[6]	Range of Widths including Bike Accommodations/ Lanes	Range of Normal Widths[6]	Range of Widths including Bike Accommodations/ Lanes
Locals	N/A	Low Volume Residential (0-250 ADT)			1a [20-25]	1	12	No	N/A	N/A	28	N/A
		Volume not a consideration			1b [25-30(20)]	2	10-12 (9)	No	24-28 (22)	32-36 (30)	36-40 (32)	46-56 (44)
Arterials and Collectors	N/A	≤ 4,500 ADT (660 DHV)			2a [30-45]	2	11-12 (10)	No	34-36 (24)	34-36 (32)	46-48 (34)	48-56 (46)
	Worst Best	6,500 (1086) 20,000 (2260)	7,500 (1170) 22,500 (2475)	8,000 (1216) 25,000 (2700)	2b [30-45]	2	11-12 (10)	No	34-36 (24)	34-36 (32)	46-48 (34)	48-56 (46)
	Worst Best	16,000-(1888) 41,000 (4100)	17,500 (2048) 47,000 (4610)	18,000 (2088) 50,500 (4900)	3 [30-45]	4	11-12 (10)	No	48-60 (44)	56-60 (52)	68-72 (54)	70-80 (66)
	Worst Best	22,000 (2440) 41,500 (4110)	22,750 (2500) 47,000 (4610)	23,000 (2530) 51,000 (4950)	4 [30-45]	4	11-12 (10)	14-30 (6)	2 @ 26-28 (2 @ 24)	2 @ 30-32 (2 @ 28)	2 @ 36-38 (2 @ 29)	2 @ 37-42 (2 @ 35)
Arterials	Worst Best	35,500 (3660) 68,000 (6390)	37,500 (3790) 76,000 (7070)	38,500 (3850) 81,500 (7580)	5 [30-45]	6	11-12 (10)	14-30 (6)	2 @ 36-40 (2 @34)	2 @ 41-44 (2 @ 38)	2 @ 47-50 (2 @ 39)	2 @ 48-54 (2 @ 45)

Upper values are shown in **bold** and Lower values are shown in parentheses. Use of values below existing roadway dimensions are to be justified by completing environmental process, predictive safety and benefit/cost analyses.

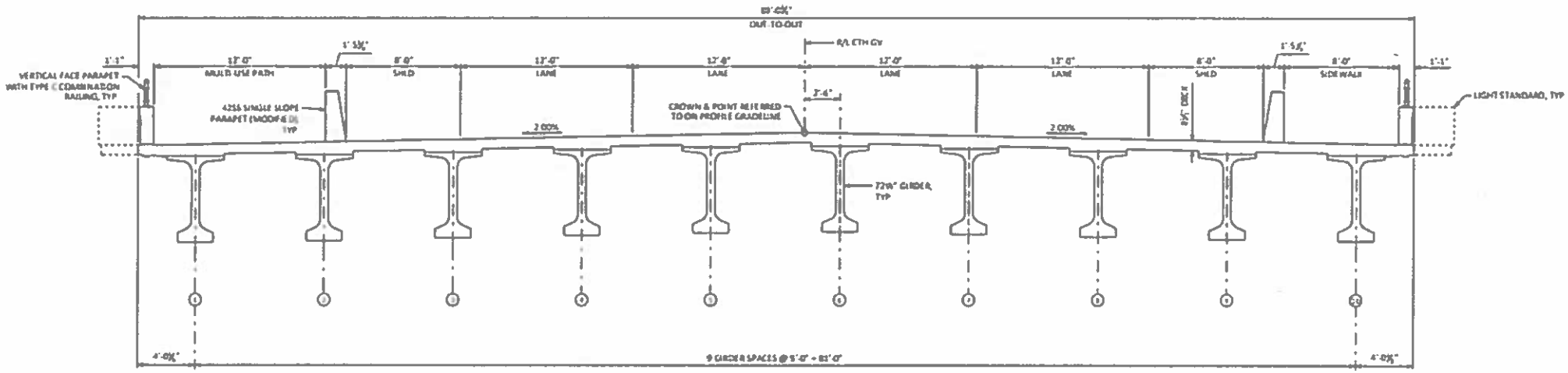
See page 2 of this attachment for superscript notes.

Attachment 4: South Bridge Connector Desired Mainline Typical Section



TYPICAL FINISHED SECTION
CTH GV WITH MEDIAN

Attachment 5: South Bridge Connector Desired Fox River Bridge Typical Section



TYPICAL BRIDGE SECTION

ALTERNATIVE #3

Brown County Highway Department
2198 Glendale Avenue
Green Bay, WI 54303

Southbridge Connector Remaining Budget
Project Cost Estimate to Completion

Estimate based on Engineer Consultant Cost Estimates
Grant Funds shown that are under contract
EB-39 and GV-14 are in construction with funds from 2024-2025; additional funding is needed in 2026 to complete EB-39.
GV-14 will be completed in 2025.

Project	Project #	Funding Source	2026	2027	2028	2029	2030	2031	Total	Grant Type & Amounts	LET Dates
SOUTH BRIDGE CONNECTOR											
CTH EB (CTH EB at CTH F) - Reconstruction	EB-39								-		Self Perform
EXP		Municipalities							-		
		Sales Tax							-		
CTH EB (Bridge Over Hemlock Creek) - New Construct	EB-45		1,557,078						1,557,078		County 11/2025
EXP		Municipalities	778,539						778,539		
		Sales Tax	778,539						778,539		
CTH EB (Mid Valley Dr to Hemlock Creek) - construction	EB-46		1,150,000						1,150,000		Self Perform
EXP		Municipalities	575,000						575,000		
		Sales Tax	575,000						575,000		
CTH GV (French Rd to Lawrence Dr)-New Construction	GV-14								-		
JT Engineering		Municipalities							-		
		Sales Tax							-		
CTH GV (Lawrence Dr to CTH D) - ROW & Construction	GV-15		2,169,300	1,730,000	4,070,000	16,057,300	12,057,300		36,083,900		WisDOT Rd 2/8/2028
Ayres Associates		Grants	1,000,000	700,000	1,000,000	4,264,942	3,264,942		10,229,884	STP CDS #4985-04-00/70	WisDOT RR 2/9/2029
		Municipalities	584,650	515,000	1,535,000	5,896,179	4,396,179		12,927,008	$1,700,000	
		Sales Tax	584,650	515,000	1,535,000	5,896,179	4,396,179		12,927,008		
CTH GV (CTH D to STH 57) - ROW & Construction	GV-16		4,056,244	3,070,000	21,212,558	21,212,558			49,551,360		WisDOT 11/9/2027
Jacobs Engineers		Grants	2,000,000	1,300,000	21,182,558	21,182,558			45,665,116	STP CDS #4985-05-00/70	
		Municipalities	1,028,122	885,000	15,000	15,000			1,943,122	$53,300,000 (Excess rolls into GV-15)	
		Sales Tax	1,028,122	885,000	15,000	15,000			1,943,122		
CTH GV (STH 57 to CTH PP) - Design & Construction	GV-17		1,252,530	-	11,191,100				12,443,630		
Ayres Associates		Grants	-		6,518,124				6,518,124	STP Urban #4556-00-70	WisDOT 2/8/2028
		Municipalities	626,265	-	2,336,488				2,962,753	$6,518,124	
		Sales Tax	626,265	-	2,336,488				2,962,753		
CTH GV (CTH PP to CTH X) - Design & Construction	GV-18		5,030,417				15,794,920		20,825,337	Lawrence wants to try for Grant $	Unknown 2030?
		Grants				?			-	Delaying from 2028	
		Municipalities	2,515,209				7,897,460		10,412,669		
		Sales Tax	2,515,208				7,897,460		10,412,668		
Grants			3,000,000	2,000,000	28,700,682	25,447,500	3,264,942	-	62,413,124		
Levy			-	-	-	-			-		
Municipalities			6,107,785	1,400,000	3,886,488	5,911,179	12,293,639		29,599,091		
Sales Tax			6,107,784	1,400,000	3,886,488	5,911,179	12,293,639		29,599,090		
Projects			15,215,569	4,800,000	36,473,658	37,269,858	27,852,220	-	121,611,305		
Checking math			15,215,569	4,800,000	36,473,658	37,269,858	27,852,220		121,611,305		

July 16, 2025

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION AUTHORIZING HARBOR ASSISTANCE PROGRAM (HAP) GRANT APPLICATION

WHEREAS, on March 19, 2025, Brown County prepared a three-year *Harbor Development Statement of Intentions* that included pursuing a project for Brown County\Port of Green Bay facilities in Green Bay, Wisconsin. Said project, entitled Port of Green Bay Terminal Development Project, includes engineering and design work associated with dredging, brownfield clean-up, the filling of an old slip and behind a bulkhead line, constructing 1,700 feet of new dock wall with bollards and crane pads, resurfacing, and constructing asphalt pads, rail lines, and stormwater management features; and

WHEREAS, in the event Brown County is awarded and accepts the grant, Brown County agrees to assume all grant responsibility; and

WHEREAS, in order to obtain funding for the above-described projects, a grant application must be filed with the Bureau of Railroads and Harbors, Wisconsin Department of Transportation (WisDOT), through the Harbor Assistance Program (HAP), and **the grant application is in the amount of $2,000,000** with a **matching share** (20% of the full project cost of $2,500,000) in the amount of **$500,000** to be paid by Brown County consistent with the requirements of Wisconsin Administrative Code Trans. 28.07; and

WHEREAS, Brown County will maintain ownership of the property, dock wall and other related facilities.

NOW, THEREFORE, BE IT RESOLVED that Brown County hereby requests a grant amount of $2,000,000 from the Wisconsin HAP for the project identified as the Port of Green Bay Terminal Development Project; and

BE IT FURTHER RESOLVED that County Executive Troy Streckenbach is the representative of Brown County authorized to sign agreements, forms, claims and other required documents binding upon Brown County in connection with the application for Wisconsin HAP funds; and

BE IT FURTHER RESOLVED that, in the event Brown County is awarded **and accepts** the grant, Brown County will accept all responsibilities for the operation and maintenance of the Port of Green Bay Terminal Development Project upon completion of the work funded under said HAP grant; and

BE IT FURTHER RESOLVED that Brown County hereby assures that the Port of Green Bay Terminal Development Project is consistent with the harbor development plan for the Port of Green Bay entitled *Port of Green Bay Economic Opportunity Study*, adopted December 9, 2013; and

BE IT FURTHER RESOLVED that Brown County hereby assures that the proposed project is consistent with the three-year harbor development statement of intentions submitted to WisDOT under the requirements of Section 85.095(3), Wis. Stats.; and

BE IT FURTHER RESOLVED that Brown County hereby agrees to provide to the department, in a timely manner, additional analysis or documentation in support of the application, if necessary, for the review process; and

BE IT FINALLY RESOLVED that Brown County hereby warrants that, in the event Brown County is awarded **and accepts** the grant, it will provide such amounts of **matching funds** as may be required, **up to a maximum amount of $500,000** upon the signing of the grant agreement and at a time and manner specified by WisDOT, and that these matching funds may be made up of state or federal earmarks, appropriations or grant funds.

Fiscal Note: This Resolution does not an appropriation from the General Fund. This resolution authorizes the Port Director to apply for a Wisconsin Department of Transportation Harbor Assistance Program Grant, and enables the County Executive to accept the grant and bind Brown County to provide matching funds up to $500,000. Brown County Port has sufficient matching funds available.

Respectfully submitted,

PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Approved By:

_____

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

25-065R
Authored by: Port & Resource Recovery Department
Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL #_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
ANTONNEAU	1				
DE WANE	2				
NICHOLSON	3				
JACOBSON	4				
THENO	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
GANNON	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
DAGNEAU	14				
RENTMEESTER	15				
KASTER	16				
VAN DYCK	17				
MCDONALD	18				
LABOUVÉ	19				
COENEN	20				
PRZYBELSKI	21				
PETERS	22				
WOLFE	23				
TOELLNER	24				
LUND	25				
PYLE	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

PORT AND RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304
PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN
DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: June 23, 2025

REQUEST TO: PD&T and Brown County Board of Supervisors

MEETING DATE: July 1 and July 16, 2025, respectively

REQUEST FROM: Dean Haen
Director of Port and Resource Recovery Department

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION AUTHORIZING HARBOR ASSISTANCE PROGRAM (HAP) GRANT APPLICATION

ISSUE/BACKGROUND INFORMATION:

WI Dept of Transportation Harbor Assistance Program grant submission request to fund the development of the Port Development Site into a state-of-the-art port facility

ACTION REQUESTED:

To approve the aforementioned Resolution as currently revised.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☒ Yes ☐No
   a. If yes, what is the amount of the impact? No fiscal impact to the general fund. Project costs will be paid by grants and Port generated funds
   b. If part of a bigger project, what is the total amount of the project? Estimated $ 55 Million
   c. Is it currently budgeted? ☒ Yes ☐No
      1. If yes, in which account? Port Development Project - 650.078.303
      2. If no, how will the impact be funded?

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

BOARD OF SUPERVISORS

Brown County

BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date: 6/18/25

Agenda No.:

Motion / Communication

From the Floor

Request a review of the proposed speed limit of 40 mph on the Southern bridge, specifically section GV16.

Referred To: PD&T

Signed: Michael T. LaBouve

Printed Name: Michael T. LaBouve

District No. 19

(Please deliver to County Clerk after motion is made for recording into minutes.)

BOARD OF SUPERVISORS

Brown County

BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date: 6/18/25

Agenda No.: _____

Motion / Communication

From the Floor

Request a review of a "sound barrier"/ natural planting for the Southern bride Connector specifically, section 6V16.

Referred To: PD&T

Signed: Michael T. LaBouve

Printed Name: Michael T. LaBouve

District No. 19

(Please deliver to County Clerk after motion is made for recording into minutes.)

15

BOARD OF SUPERVISORS

Brown County

BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date: 6/18/25

Agenda No.: _____

Motion / Communication

From the Floor

Resurface Fifth Street from Grant to Main (CTH EE) in DePere while the urban concrete repairs scoped for 2026 are in progress.

Referred To: PD&T

Signed: Katie McDonald

Printed Name: Katie McDonald

District No. 18

(Please deliver to County Clerk after motion is made for recording into minutes.)

16

Loehlein, Alicia A.

From:	Evans, Patrick M.
Sent:	Tuesday, June 24, 2025 12:12 PM
To:	Giannunzio, Therese G.
Cc:	Buckley, Patrick J.; Dantinne, Norbert A.; Gannon, Kevin; Dagneau, Nicholas; Friberg, Tom; Przybelski, Stephen; Hemery, David P.; Theno, Dan; hans.o.christensen@gmail.com; William Sweasy; jennifer.grant@greenbaywi.gov; Loehlein, Alicia A.
Subject:	Evans - Communication to PDT (Vets 1st Veterans Project)

Hello Therese,

Please add this Communication from me to the July 1st PDT meeting...

Communication pertaining to the Veteran's 1st of NEW Veterans Home Village project:
As it is Brown County's responsibility to protect the integrity of the proposed site, along with an acknowledgement by Veteran's 1st that the October 2025 deadline is now postponed, and that there is not a signed contract between Veteran's 1st NEW and Brown County, there is ample time to ascertain (as is exactly stated in the resolution) there are no human remains in this development site.
I request the County Board support a survey/study be conducted on the "tree site" that was omitted from the GPR test (this area is part of the development). Along with core sampling of anomalies at the depth of one (1) meter or greater with a sample size at a 95% confidence level.
Respectfully submitted,
Supervisor Evans

Thank you!
Pat

Patrick Evans, M.S.
Brown County Supervisor - District 9

Brown County Board of Supervisors
Late Communication
June 18, 2025

Request that the airport director provide a detailed breakdown of all travel related expenditures for 2024 and YTD 2025, including travel destination and purpose. In addition, request that the airport director provide a detailed breakdown of all marketing related expenditures for 2024 and YTD 2025 including amount spent, objective and results.

Refer to PD&T Committee

Supervisor John Van Dyck
District 17