BOARD OF SUPERVISORS

Brown County

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PLAN, DEV. & TRANS. COMMITTEE
Bernie Erickson, Chair
Mike Fleck, Vice Chair
Dan Haefs, Dave Kaster, Norb Dantinne

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
Monday, November 29, 2010
Approx. 6:30 p.m. (To follow Land Con mtg.)
Room 161, Ag & Extension Center
1150 Bellevue Street

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of the October 25, 2010.

1. Review minutes of:
   a. Harbor Commission (September 13, 2010 and October 11, 2010).
   b. Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee Meeting (July 7, 2010 and November 4, 2010).
   c. Planning Commission Board of Directors (October 6, 2010).
   d. Solid Waste Board (September 20, 2010).

Communications

2. Communication from Supervisor Kaster re: Discussion and Possible Action regarding going out for bids on road projects.

Highway

3. Budget to Actual for October, 2010.
4. Director's Report.

Port & Solid Waste

5. Port - Budget Status Financial Report for October, 2010.
6. Solid Waste - Budget Status Financial Report for October, 2010.
7. Project #1395 Vande Hey & Sanderfoot property sale Bid Tab – Request for Approval.
8. Project #1429 Renard Isle Closure Activities Bid Tab – Request for Approval.
9. Director's Report.

Planning and Land Services

Land Information - No agenda items.

10. **Planning Commission** - Budget Status Financial Report for October, 2010.
11. **Property Listing** - Budget Status Financial Report for October, 2010.

Zoning

12. Budget Status Financial Report for October, 2010.
13. Update regarding the implementation of the private onsite wastewater treatment system maintenance program for the remaining pressure and holding tank systems.

14. **Airport** - Budget Status Financial Report for October, 2010.
15. **Register of Deeds** - Budget Status Financial Report for

Port & Solid Waste - No agenda items.
UW-Extension – No agenda items.

Other
16. Audit of bills.
17. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments
Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.
Word97/agendas/plandev/December_2010.

PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular and budget meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, October 25, 2010 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantinne, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: Tom Miller, Cathy Williquette, Brian Lamers, Chuck Lamine, Pat King, Bill Bosiacki, Chuck Larscheid, Judy Knudsen, Debbie Klarkowski, Jeff DuMez, Sara Perrizo, Carolyn Maricque, Ellen Sorenson, Andrea Konrath, Supervisors C. Andrews, K. Schuller, T. Theisen, B. Clancy, T. Lund, J. Krueger, M. Scray, and T. DeWane
Other Interested Parties, Media

I. **Call Meeting to Order:**
The meeting called to order by Chairman Bernie Erickson at 5:17 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve the agenda as amended. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of September 27, 2010:**

Motion made by Supervisor Kaster and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

1. **Review Minutes of:**
   a. **Planning Commission Board of Directors (8/4/10 & 9/1/10)**
   b. **Planning Commission Board of Directors Chapter 21 Subdivisions Ordinance Revision Subcommittee (7/19/10)**
   c. **Transportation Coordinating Committee (9/.13/10)**

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to suspend the rules and receive and place on file 1a, b, & c. MOTION APPROVED UNANIMOUSLY

BUDGET REVIEW
REVIE OF 20100 DEPARTMENT BUDGETS:

2. **Airport- Review of 2011 Department Budget:**
Director Tom Miller highlighted activities expected in 2011:
   - The FAA has indicated they plan to fund, along with the State, the construction of an aircraft rescue and firefighting facility at the Airport.
   - The new ramp installed in front of the Jet Air facility this summer will be expanded approximately 40%.
   - Unexpectedly, numbers show that passenger air traffic will increase over 2009 by 2% by year end.
   - Staffing will remain the same with one position, an Airport Operations Manager, remaining open and unfunded.

- Contracts listed on page 128 of the budget book are a continuation of services which have been performed in the past at the airport, with one new listing - $300,000 for marketing.

Additional questions regarding the budget asked by supervisors included long term disability, supplies, etc.

(Supervisor Haefs arrived 5:28 p.m.)

Motion made by Supervisor Dantinne, seconded by Supervisor Kaster to approve the 2011 Airport Department Budget and forward to the County Board. MOTION APPROVED UNANIMOUSLY

A discussion brought forward by Supervisor Haefs related to administrative salaries, presently suggested to be 2%, resulted in a suggestion that salaries be capped at $50,000 or $60,000, or $1,000 or $1,200 annually. The Internal Auditor was asked to run numbers for both of these figures to present at the November 8th budget meeting.

Motion made by Supervisor Dantinne, seconded by Supervisor Kaster to request the Internal Auditor prepare numbers for capping salaries at $50,000 or $60,000 ($1,000 or $1,200) to present at the November 8th County Board budget meeting. MOTION APPROVED UNANIMOUSLY

3. **Register of Deeds - Review of 2011 Department Budget:**
Cathy Williquette addressed the committee, stating that the biggest change in the 2011 budget relates to new policy initiatives involving the tracking of Social Security numbers due to statutory change. This project is in process and speculated to run through 2014. Funding for the project will come from an additional $5 recording fee and will be off the levy.

Other highlights included:
- An increase in operating expenses will be offset by recording fees.
- Personnel costs see an increase to reflect a cost of living wage. Other expenses have been reduced or held the same.
- No additional staff will be hired in the next budget year
- Expectation is that the same number of documents will be recorded in the next year and numbers will remain stable.

Ms. Williquette informed the committee that the Register of Deeds office will be returning $400,000 to the General Fund which is based on real estate sales, indicating this is less than in previous years.

Motion made by Supervisor Fleck, seconded by Supervisor Dantinne to approve the 2011 Register of Deeds Department Budget as presented and forward to the County Board. MOTION APPROVED UNANIMOUSLY

4. **Highway- Review of 2011 Department Budget:**
Brian Lamers distributed a handout relative to the proposed 2011 budget (attached), stating that department strategy is to maintain the existing level of service in carrying out winter and summer roadway and bridge maintenance, to continue to provide maintenance service, and to obtain maximum cost efficiency of personnel, equipment, and facilities. Lamers stated the plan for 2011 is to carry out 13.6 miles of reconditioning and 2.75 miles of major construction work funded with bonding, budget, and federal or local funding, with the goal to make annual improvements on an average of 18 miles in order to maintain the current pavement condition. As of 2010, the pavement condition

rating on the County Highway System has 108 miles of roadway in poor condition, or 30% of the system.

Major expense factors impacting the budget include fuel, overall equipment operation cost, steel cost which impacts the purchase of drainage culverts, snowplow blades, etc., labor and fringe benefit cost increases, General Transportation Aid, and new emissions standards

Lamers indicated that State Transportation Aid to Brown County in 2011 is estimated at $3,977,298, compared to the 2010 level of $3,788,690. The proposed 2011 budget is $1,797,168 (which reflects a 2011 increase in GTA of $188,608, which needs to be approved as a levy reduction). The 2010 budget was $1,983,312, showing a difference of $1,797,168 or 9.39% in 2011. (See attached for details).

Supervisors Kaster and Dantinne asked if chip sealing would not put off major projects for a few years with the result of saving dollars. However, Lamers, along with Supervisors Clancy and Fleck opined that the present philosophy to do a more permanent job was the better route to take.

A list of proposed highway and bridge improvement projects was distributed for the years 2011-2017 (attached).

Supervisor Kaster questioned what services could be contracted, i.e. snowplowing etc. with area townships, implying that winter staff may not be as utilized as they can be in the summer months. After a lengthy debate, Kaster suggested that salaries and benefits be cut by 5% or $350,000. Financial staff indicated this amount would need to be defined as to where it would come from, noting that many of these projects come from the Planning Department and Solid Waste and are not on the levy.

Motion made by Supervisor Kaster, seconded by Supervisor Haefs to reduce salaries and benefits by 5%, or $350,000, only on levy projects for the County, not projects within townships. No Vote

Additional discussion resulted in a suggestion that $250,000 be taken from the maintenance budget, indicating they were willing to take the risk that maintenance would be less, and if not dollars would be taken from the General Fund.

Lamers distributed information related to pulverization and managing local roads for informational purposes (attached).

Motion made by Supervisor Kaster, seconded by Supervisor Haefs to remove $250,000 from the County Highway maintenance budget and to increase the (GTA) General Transportation Aid by $188,608; leaving $77,168 on the levy. <u>MOTION APPROVED UNANIMOUSLY</u>

Motion made by Supervisor Dantinne, seconded by Supervisor Fleck to approve the 2011 Highway Department Budget as amended and forward to the County Board . <u>MOTION APPROVED UNANIMOUSLY</u>

a. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Highway Department)**

Motion made by Supervisor Dantinne, seconded by Supervisor Fleck to approve the Resolution Approving New or Deleted Positions during he 2011 Budget Process.
<u>MOTION APPROVED UNANIMOUSLY</u>

5. **<u>Planning & Land Services</u>- Review of 2011 Department Budget:**
   a. **Planning Commission:**
   b. **Property Listing:**
   c. **Zoning:**

Chuck Lamine, Bill Bosiacki, and Pat King presented to the committee, highlighting the 2011 Planning & Land Services budget for all three departments, pointing out that Zoning is not on the levy. Lamine addressed the levy cost to operate the department, explaining that in 2009 the levy impact was $882,422. Over the last two years, this amount has been reduced by 26.5%, with a percentage of 11.87% reduction between the 2010 and 2011 budget years, or a total budget in 2011 at $648,439.

Policy initiatives were highlighted:
- Land Records update as adopted by the County Board in September will be implemented which will get information on the Internet and reduce printing costs.
- Brown County Shoreland and Wetland update as required by NR115 will be implemented with a $5,000 grant.
- Budget includes no increases or decreases in staffing. A Senior Planner position not funded in 2010 will continue to be unfunded and unfilled.

A deduction in membership funding is shown resulting from the decision not to use the Bay Lake Regional Planning Commission in the future. Rates and fees remain stable.

Motion made by Supervisor Haefs, seconded by Supervisor Dantinne to approve the 2011 Planning & Land Services Department Budget as presented and forward to the County Board.
<u>MOTION APPROVED UNANIMOUSLY</u>

6. **<u>Port/Solid Waste</u>- Review of 2011 Department Budget:**

Chuck Larscheid distributed a handout relative to the 2011 Port & Solid Waste budget (attached), explaining that the Transfer Station, Gas-To-Energy, Household Hazardous Waste, Recycling, and General Office Cost Center have been separated in the 2011 budget.

Solid Waste Department highlights included:
- 2011 will be the last year of hauling and disposing of waste in the Winnebago County Landfill. In 2012, the Outagamie County landfill will open and become the regional site. It is expected that Brown County's waste hauling costs will decrease because less mileage.
- The Single Stream Facility will enter its 2nd full year of operation in 2011 and has been operating within estimated budgets.
- The Waste Transfer Station regular waste tipping fee is proposed to increase by $1 to $39/ton or 2.63%.
- Staffing for the Port & Solid Waste Department operations has been decreased to 13.48 FT employees from 14.40. Positions include reduction of typist hours, and hours of a student intern.

Port Department highlights include:
- Port will participate in the federal closure of Renard Isle and restoration of the Cat Island Chain.
- A Great Lakes' Restoration Initiative of $2M was received to load, haul, and place cover materials on Renard Island.
- A $1.5M Great Lakes' Restoration Grant was received to construct 1.5 miles of structural spine of the Cat Island's protective core.

Port & Solid Waste Departments are budgeting in 2011 to transfer $157,900 for

rent revenues and $34,019 for in lieu of tax payments for properties to the County's general fund.

Motion made by Supervisor Haefs, seconded by Supervisor Fleck to approve the 2011 Port/Solid Waste Department Budget as presented and forward to the County Board. MOTION APPROVED UNANIMOUSLY

a. **Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Port & Solid Waste Department):**

Motion made by Supervisor Dantinne, seconded by Supervisor Fleck to approve the Resolution Approving New or Deleted Positions during the 2011 Budget Process (Port & Solid Waste Department). MOTION APPROVED UNANIMOUSLY

7. **UW-Extension- Review of 2011 Department Budget:**
Judy Knudsen highlighted the UW-Extension 2011 budget as follows:
- An initial reduction of 5% was taken off the tax levy in the areas of program supplies, phone system, printing and postage.
- A special services grant will conclude in 2011 from the UW Madison Medical School which provided for 40% of salaries.
- Salaries for four employees under professional services are projected to remain flat due to the continuation of furlough days.
- A reduction of $5,000 for the salary of the 4H program assistant position.
- The budget shows more accurate revenue projections with the possibility of receiving grant dollars.

Motion made by Supervisor Dantinne, seconded by Supervisor Fleck to approve the 2011 UW-Extension Department Budget as presented and forward to the County Board. MOTION APPROVED UNANIMOUSLY

a. **Resolution re: Approving New or Deleted Position during the 2011 Budget Process (UW Extension):**

Motion made by Supervisor Fleck, seconded by Supervisor Kaster to approve the Resolution Approving New or Deleted Positions during the 2011 Budget Process (UW-Extension). MOTION APPROVED UNANIMOUSLY

Non-Budget Items
Communications:

8. **Communication from Supervisor Kaster re: Review he policy regarding road construction, road maintenance, chip sealing, snowplowing, and the cutting of grass along county trunks and explore the contracting of such services.** ***Referred back from September PD&T.***

Motion made by Supervisor Fleck, seconded by Supervisor Dantinne to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. **Communication from Supervisor Kaster Re: Explore with possible action on a low cost maintenance program for roads – such as chip sealing.** ***Referred from October County Board.***

Motion made by Supervisor Dantinne, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

10. **Communication from Supervisor Kaster re: Explore with possible action on bidding out road construction, reconstruction, resurfacing, chip sealing, etc.** ***Referred from October County Board.***

A handout including the annual prevailing wage rate in Brown County was distributed and is attached. Supervisor Kaster asked that this item be held for one month allowing time to review. He expressed concern that municipalities are getting the lowest price on projects they share with the County and would like to see them bid out. Brian Lamers explained that many parts of the individual projects are bid out such as for concrete and sewer, that County Highway usually does the base course, asphalt, and landscaping.

Motion made by Supervisor Kaster, seconded by Supervisor Dantinne to hold for one month. MOTION APPROVED UNANIMOUSLY

11. **Communication from Supervisor Theisen: That the Brown County Board adopt a resolution to the U.S. Senate and House of Representatives objecting to a Federal regulation which will require wasting over $1.7 million building the Renard Island Causeway and to recommend putting the project on hold until the issue is resolved.** ***Referred from October County Board.***

Supervisor Theisen distributed a Green Bay Press Gazette article explaining that the federal government has awarded a contract to build a causeway to Renard Isle to a Milwaukee company for more than three times what two Green Bay area companies bid, or a difference of more than $1.7 million. (See attached article for details) The U.S. Army Corps of Engineers has awarded a contract in the amount of $2,423,336 to Nuvo Construction of Milwaukee to build the causeway that will be used to haul material to eventually cover contaminated Fox River sediment. Theisen explained that although local contractors, PTS, and Advance Construction bid on the job for approximately $700,000, they were refused because Brown County is not located in a "hub zone" an area established by the Small Business Administration to generate economic development.

Theisen distributed a draft resolution to be sent to US Senators and Congressman disputing this action (draft attached),asking that the Brown County Board go on record urging the Army Corps of Engineers to rebid the project and award to the low bidder.

Motion made by Supervisor Haefs, seconded by Supervisor Dantinne to approve the Resolution as amended. MOTION APPROVED UNANIMOUSLY

Planning and Land Services

Land Information – No agenda items

12. **Planning Commission – Budget Status Financial Report for September 2010:**

13. **Property Listing - Budget Status Financial Report for September 2010:**

14. **Zoning - Budget Status Financial Report for September 2010:**

15. **Register of Deeds - Budget Status Financial Report for September 2010:**

16. **UW-Extension - Budget Status Financial Report for September 2010:**

Airport

17. **Budget Status Financial Report for September 2010:**

Motion made by Supervisor Dantinne, seconded by Supervisor Fleck to suspend the rules and receive and place on file #'s 12 though #17.
MOTION APPROVED UNANIMOUSLY

18. **Director's Report:**
No Report. No Action.

Port/Solid Waste

19. **Port Area Budget Status Financial Report for September 2010:**

Motion made by Supervisor Dantinne, seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

20. **Solid Waste Budget Status Financial Report for September 2010**

Motion made by Supervisor Dantinne, seconded by Supervisor Haefs to receive and place on file. MOTION APPROVED UNANIMOUSLY

21. **Cat Islands Restoration Update:**
Chuck Larscheid addressed the Cat Island restoration project, explaining that a Harbor Assistance Grant of $7.1M is available from the state. A cooperative agreement is being drafted with the U.S. Corps of Engineers. $1.5M grant agreement was signed with the EPA for the Great Lakes Restoration, including money for Cat Island. Also under discussion are Natural Resource Damage Assessment Funds with Fish & Wildlife for $800,000. Brown County is working on procuring permits and easements. A public meeting was held including a 30 day comment period, and 30 days for DNR review.

Motion made by Supervisor Dantinne, seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

22. **Renard Island Closure Update:**
County Executive Hinz has been in contact with the Corps of Engineers regarding awarding the causeway project discussed in #11 to an out of area contractor. He has been told it is a federal issue. Larscheid also reported that he has talked to Congressman Kagan's office whom state they are reviewing the matter.

At this time the Wisconsin DNR has signed off on the construction of a temporary causeway for Renard Island including Chapter 30 Water Quality Certification. Staff is busy identifying material for the Renard cover which will need to meet minimum DNR standards.

Motion made by Supervisor Dantinne, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

23. **Director's Report:**
Larscheid highlighted the following activities during the last reporting period:
- Two Foreign Trade Zone participants are halting their operations, meaning that Brown County will lose $48,000 in the Port budget
- Bay Port is being expanded by increasing the height. In addition, plans are being made to build two additional dry cells on land purchased from the City of Green Bay off of Military Road.
- Highway 41 interchange is being negotiated with the DOT for the use of encapsulated sediment in the building of on and off ramps
- Tonnage is up 6% over last year

- Federal government has aprpoved Brown County and the City of Green Bay to settle out of court PCB Fox River litigation.
- Terms of an agreement with the Waste Gasification Project/ Oneida Seven Generation Corporation is being review by staff and Corporation Counsel.

Motion made by Supervisor Fleck, seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway:

24. **September Budget to Actual (attached)**

Motion made by Supervisor Fleck, seconded by Supervisor Dantinne to receive and place on file. MOTION APPROVED UNANIMOUSLY

25. **Final Design and Measurements of Highway GV with possible action: (B) If the County can reach an agreement to purchase the home of Victor Hoffman (not the property) at the cost to Brown County only.** ***(Referred back to PD&T Committee as per the County Board on 10/20/2010)***

Chairman Erickson indicated that because of federal tax liens and unpaid taxes on the Victor Hoffman residence, both Corporation Counsel and Board Attorney, Fred Mohr, have advised that Brown County not purchase the property.

Motion made by Supervisor Fleck, seconded by Supervisor Haefs that, on the advice of Corporation Counsel and the County Board attorney, that the County not purchase the residence of Victor Hoffman.
Ayes: Dantinne, Erickson, Fleck, Haefs
Nays: Kaster
MOTION APPROVED

Other

26. **Audit of Bills:**

Motion made by Supervisor Fleck, seconded by Supervisor Haefs to approve audit of bills. MOTION APPROVED UNANIMOUSLY

27. **Discussion of meeting dates for November & December 2010. (Scheduled meeting dates: November 22 (4th Monday) or November 29 (5th Monday), 2010 & December 27, 2010.**

November LCC-PDT meeting will be held on November 29th.
December LCC-PDT meeting will be held on December 27th.

28 **Such Other Matters as Authorized by Law:**

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to adjourn at 9:17 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PORT AND SOLID WASTE DEPARTMENT

Brown County

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CHARLES J. LARSCHEID
PORT AND SOLID WASTE DIRECTOR

APPROVED 10.11.10

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Thursday, **SEPTEMBER 13, 2010**, 11:30am., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey.

Roll Call:

Present:
President Neil McKloskey
Vice-President Ron Antonneau
Commissioner Tom Klimek
Commissioner Bill Martens
Commissioner John Gower (arrived at 11:40am)
Commissioner John Hanitz
Commissioner Bernie Erickson
Commissioner Hank Wallace

Excused: Commissioner Craig Dickman

Also Present:
Charles Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Mark Walter, Brown County Port & Solid Waste
Paul Lemens, ENCAP
Chip McDonald, McDonald Lumber
Angela Moore, McDonald Lumber

3. Approval/Modification – Meeting Agenda
A motion was made by John Hanitz and seconded by Neil McKloskey to approve the agenda. Unanimously approved.

4. Approval/Modification – July 19, 2010 Meeting Minutes
A motion to approve the July 19, 2010 meeting minutes was made by Bernie Erickson and seconded by Hank Wallace. Unanimously approved.

5. ENCAP Beneficial Reuse of Dredge Material Project
   a. Project Overview, Paul Lemens, ENCAP
   b. Non-Disclosure Agreement – *Request for Approval*
   c. WDNR Solid Waste Management Plan

Manager Haen attended a UWGB-sponsored conference in spring where he began discussions with ENCAP regarding using Bayport dredge material as a renewable resource. Paul Lemens from ENCAP provided background information on the company, their partnerships, product concepts for a granulated soil to fertilizer spread and answered questions from the Commission. ENCAP will continue testing and studies on the reuse of dredge material and is hopeful to begin marketing of the product next spring.

Additional Bayport dredged material has been sent to ENCAP in order to perform a larger demonstration project. A Wisconsin Department of Natural Resources (WDNR) permit was necessary in order to remove a ton of material from Bayport. ENCAP is asking Brown County to sign a Non-Disclosure Agreement to protect their proprietary interests. Brown County Corporation Counsel has reviewed the Agreement and has incorporated some open records requirements into the Agreement. This Agreement will not affect the Port in regards to managing dredged material. If this project takes off, approximately 100,000 cubic yards per year could be taken out of Bayport. This project could prove to be a marketable resource and a valuable asset to the Port. Staff is recommending approval of the Non-Disclosure Agreement. ENCAP will perform a full chemical analysis on the finished product and expects a soft launch to take place locally next summer and then at the national hardware show the following year. ENCAP has filed for patent protection on this process. Staff noted that although the WDNR supports the project, solid waste management rules will prevail. Discussion ensued.

A motion to approve the Non-Disclosure Agreement was made by Tom Klimek and seconded by John Gower. Unanimously approved.

6. Flint Hills Resources, LLC Assignment of 1990 & 1996 dockwall leases to Flint Hills Resources Pine Bend, LLC

   Flint Hills Resources has requested approval to change their LLC from Flint Hills Resources to Flint Hills Resources Pine Bend. This is a typical assignment and similar to the one done recently changing the name from Koch Materials to Flint Hills Resources. The Assignment has been approved by Brown County Corporation Counsel.

   A motion to approve the dockwall lease was made by Bernie Erickson and seconded by Neil McKloskey. Unanimously approved.

7. Polaris Industries FTZ 167 – *Update*

   Polaris Industries notified the Port in June 2010 that they will be closing their facility in Wisconsin within the next 18 to 24 months. Polaris is part of the Green Bay Foreign Trade Zone (FTZ) and pays Brown County $1000 per month to use the FTZ. The Port's budget for 2012 will be affected, however, staff indicated that Marinette Marine, which was created in the fourth subzone six months ago, could hopefully make up that difference. In December, Marinette will be notified whether they will be awarded the Navy contract.

8. Tall Ship Festival Recap – *Update*

   Staff thanked Hank Wallace, John Gower, Tom Klimek, Bernie Erickson, and John Hanitz who volunteered at the Tall Ship Festival. Can coolers were distributed to the Commissioners. The event had an attendance of 50,000 with a total cost to the Port of $4000. Staff was pleased with the success of the event

9. Cat Island Chain Restoration Project – *Update*

   The Dredge Material Management Plan (DMMP) has been approved by the U.S. Army Corps of Engineers (USACE) headquarters and should go out this week for a 30-day public comment period. Lt. Col. Michael Derosier, recently assumed command of the USACE – Detroit District, and will be in Green Bay on September 21st to discuss the Cat Island and Renard Island projects. The Port will need to have a Project Cooperative Agreement and Memorandum of Understanding negotiated. A copy of this was in the July Agenda Packet. Brown County Corporation Counsel is reviewing the documents along with staff in order to get the documents in proper form. At a news conference on Thursday, the Port was formally awarded the GLRI grants for Cat Island and Renard Island. In addition, the Port has filed with the NRDA through U.S. Fish & Wildlife for the $800,000 amount held for Cat Island. The Wisconsin Department of Transportation has received their grant agreement and is similar to the Harbor Assistance Grants done by the Port in the past. Brown County has not received the grant agreements for the GLRI as of this date.

Staff is putting together a document for all concerned parties (Brown County Parks, Brown County Conservation Alliance & Wisconsin Department of Natural Resources) which outlines the easement. Approval is needed from all three parties. Once easements are received, then a Chapter 30 permit to allow crossing this piece of property will be needed from the State of Wisconsin. Within the next two weeks, the USACE will be in Green Bay to meet with the above-mentioned parties along with the Remedial Action Plan Work Group and Bio-Habitat to do a walk-through of the property. The Commission is invited to attend. The USACE has the Plans and Specifications about 50% completed.

10. Closure of Renard Island – *Update*
The USACE has applied for a Chapter 30 permit to build the causeway to Renard Island. The WDNR has completed their public comment period. Staff has a draft permit in hand, however, the details are still being worked on. One point of contention is that the WDNR is requesting 90 days for further analysis on some items. If that happens, the installation of the causeway to Renard Island by the USACE will not take place this year. The grant was just awarded so we are waiting to submit our grant agreement. A construction bid needs to be developed immediately and will be brought for approval to next month's meeting. This is a $1.6M construction project.

11. Audit of Bills – *Request for Approval*
A motion to approve the bills was made by Bill Martens and seconded by Ron Antonneau. Unanimously approved.

12. Tonnage Report
Tonnage report was handed out at the meeting. Tonnage to date is equal to last year. In April tonnage was 120% higher than last year, May 70%, June 30%, July 10% and August was even. The Port, however, has not received all the shipments of salt for the year.

13. Director's Report
- The budget was passed in July. The 5% budget cuts that were part of the budget as requested were not accepted by the County Executive.
- Mark Walter, Facility Manager was introduced. This newly-created position will have 35% of its responsibilities as Port's activities. Mr. Walter previously held the position of Director at the Bay-Lake Planning Commission.
- Port of Green Bay Signage has been put on gas pump toppers as well as on the metro buses as part of the Harbor Prosperity PR campaign. Staff reported that a lot of positive feedback has been received. The Commission asked if this campaign extended into the Valley. Discussion ensued.

14. Such Other Matters as Authorized by Law
There were no other matters to discuss.

15. Adjourn
A motion to adjourn was made by John Gower and seconded by Neil McKloskey. Meeting adjourned at 1:00pm.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department

1a

PORT AND SOLID WASTE DEPARTMENT

Brown County

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APPROVED 11.15.10

CHARLES J. LARSCHEID
PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Thursday, **OCTOBER 11, 2010**, 11:30am., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey.

Roll Call:

Present: President Neil McKloskey
Commissioner Bill Martens
Commissioner John Gower
Commissioner John Hanitz
Commissioner Hank Wallace

Excused: Commissioner Tom Klimek

Also Present: Charles Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Mark Walter, Brown County Port & Solid Waste
Tony Walter, Green Bay Press Gazette
Daniel Tumpach, Citizen

2. APPROVAL/MODIFICATION – MEETING AGENDA
A motion was made by John Gower and seconded by John Hanitz to approve the agenda. Unanimously approved.

3. APPROVAL/MODIFICATION – SEPTEMBER 13, 2010 MEETING MINUTES
A motion to approve the September 13, 2010 meeting minutes was made by Neil McKloskey and seconded by John Gower. Unanimously approved.

4. CAT ISLAND CHAIN RESTORATION PROJECT - *Update*
   a. WDOT Harbor Assistance Grant Agreement
   Until the HAP Grant Agreement for $7.1M is signed, Brown County's costs are not eligible for reimbursement. Due to changes in the terms of the Project Cooperative Agreement and Memorandum of Understanding with the USACE, the request for approval of the WDOT Harbor Assistance Grant Agreement is not being requested at this time per staff. Staff indicated there is ongoing discussion between the federal government and Brown County as to cost-share and reimbursement. The WDOT grant is on a reimbursement basis and there is no money up front. In addition, Brown County has indicated they would do a portion of the project in order to be funded 80/20 rather than 50/50 and, therefore, has to be a Brown County project with Brown County being the payor. The USACE is requesting that Brown County supply the materials and provide all the rock. Brown County could get credit for the materials provided which would be considered part of Brown County's cost-share. This option is being pursued by staff. The grant agreement specifically outlines the scope of work and a timeline; however, if Brown County is shown as the material provider, this timeline could be extended up to 5 years in order to provide the necessary rock or stone needed. This also changes the scope as previously outlined as Brown County's sole purpose will be providing material.

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Another alternative staff is considering is to have Brown County assume responsibility for building the access road and the wave barrier in front and sides of the west Island using County and State money and then negotiating a 217 Agreement with the USACE to use it.

A Grant Agreement has been signed with the EPA for GLRI money. Any staff time used for this project would be eligible for reimbursement from the EPA. Brown County is also in the process of securing a grant agreement with Fish & Wildlife for NRDA money. Discussion ensued.

As Brown County is responsible for all permits and easements, a 401 Water Quality Certification request was submitted to the State for crossing the upland portion of the project. There is an existing right of way of Bayshore Drive.

A public information meeting on the DMMP has been scheduled by the USACE at the Brown County Central Library on Wednesday from 530pm to 730pm. Commission is welcome to attend.

5. CLOSURE OF RENARD ISLAND – *Update*

The WDNR has signed off on the construction of the causeway to Renard Island. The USACE and Brown County have submitted a Chapter 30 Permit to the WDNR and have received approval. Information on the construction bid was handed out and discussed. This project will not start until the causeway is in. Since the USACE award of the construction bid to Nuvo did not include monies to brush scrub the Island, Brown County has modified their bid to include that. An onsite meeting is scheduled for October 20th at Renard and BayPort. Bid responses due by November 1st. Staff noted that Brown County's crane mats will be available to rent at $300 each to the contractor awarded the contract.

Staff is attempting to identify the capping material for Renard Island. Recent samples have come back with a pcb level of .39 (the pcb limit is .4). Staff has requested Foth perform a full investigation of Cells 2 and 7. It has been determined that Cell 4 does not meet limitations. The additional cost of $30,000 for the investigation will affect the closure bid. Results should be received in 3 to 6 weeks and approval of a budget adjustment will be needed from the Commission.

The USACE bid was reviewed. The bid was not awarded to either of the two local contractors but instead was awarded to a company out of Milwaukee in order to meet USACE bid requirements. The bid awarded was at three times the original cost of the project. Discussion followed on the qualifications of the company that received the contract.

6. ROBIN'S MANUFACTURING FTZ 167 SUBZONE CLOSURE – *Update*

Staff contacted Robin's Manufacturing as they are at the end of their five-year subzone agreement with Brown County. Brown County was informed that as of June 2011, Robin's will be closing their doors. The FTZ generates $24,000 per year for the Port. With the closure of Robin's as well as Polaris Industries (discussed at last month's meeting), this loss of revenue will affect the 2012 Port budget.

7. BayPort Dredge Material Rehandling Facility – *Update*

A draft of the proposed expansion by adjusting the grades at BayPort was sent to the Commission. A final draft has been sent to the WDNR to begin the process of upward expansion BayPort. This draft is the culmination of five years worth of studies. Staff does not believe there are any environmental issues. There is currently less than 10 years of capacity remaining at BayPort.

8. HIGHWAY 41-141 BENEFICIAL REUSE PROJECT – *Update*

The Quality Assurance Plan (QAP) is being done by Foth and at this time is not available for Commission's review. Brown County has not received the WDOT's investigation results as of this date either. Staff is confident BayPort dredge material will be used for this project and any information/results will be provided to the Commission as they become available.

9. AUDIT OF BILLS – *Request for Approval*
A motion to approve the bills was made by Hank Wallace and seconded by John Hanitz. Unanimously approved.

10. TONNAGE REPORT – *Request for Approval*
September's tonnage was reviewed. Staff noted tonnage is up 6% from last year at this time. The number of ships entering the Port is also up. Staff anticipates a substantial amount of salt to be delivered to the Port this year yet. U.S. Venture's facility is being dredged and will be open for business next year. **A motion to approve the tonnage report was made by Hank Wallace and seconded by John Gower**. Unanimously approved.

11. DIRECTOR'S REPORT
- *Fox River Litigation*

The government has allowed most of the smaller PRP's to settle out of court but are holding Brown County and the City of Green Bay accountable. It is possible that Brown County and Green Bay will be allowed to settle with the government. Brown County's insurance may pay our portion of the lawsuit; however, no confirmation of this has been received by Brown County Corporation Counsel.

- *2010 budget*

The Brown County Board will be discussing the proposed 2011 County Budget on November 8th beginning at 9am. Staff indicated that generally the Port budget is non-controversial.

- *Furloughs*

The County Board implemented a furlough plan for all County employees. Union-represented employees are required to take 5 furlough days in 2010. Administrative employees are required to take 3 furlough days in 2010. Two of these furlough days will be the Friday after Thanksgiving, the half day on Christmas Eve and the half day on the day before New Year's Eve. Employees, however, can use vacation or comp time for these lost hours. Since the Transfer Station and Hazardous Waste facility are normally open on Saturdays, an exception has been made for these employees in order to continue service to our customers (specifically municipalities). Employees working holiday hours will be required to take furlough days on alternative days. Staff noted, however, that employees working holiday hours will be paid double time and that no Administrative staff will be in the office. Discussion on how this saves money for the County was discussed.

12. SUCH OTHER MATTERS AS AUTHORIZED BY LAW
Staff indicated that zero comments were received on the Chapter 30 Permit for Renard Island. Staff is still waiting for the mitigation credit for the spawning area at the Bylsby property.

13. ADJOURN
A motion to adjourn was made by Hank Wallace and seconded by John Hanitz. Meeting adjourned at 12:35pm.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department

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MINUTES
LOWER FOX RIVER AND GREEN BAY SHORELINE WATERFRONT REDEVELOPMENT STEERING COMMITTEE MEETING
Brown County Planning Commission
Wednesday July 7, 2010
De Pere City Hall, 2nd Floor Riverview Room
335 S. Broadway
De Pere, Wisconsin
2:00 p.m.

Committee Members

Fred Monique	X	Rick Ledvina	X
Paul Blindauer	X	Derek Lord	Exc
Penny Dart	X	Neil McKloskey	X
Cheryl Detrick	X	Jeff Mirkes	
Erin Hanson	Exc	Ken Pabich	X
Dean Haen	X	Charles Pelky	
Carol Karls	X	Jacqueline Frank	X
Rick Koffler	X	Aaron Schuette	X
Steve Kubacki		Nic Sparacio	X
Chuck Lamine	Exc	Angela Pierce	X

OTHERS PRESENT: Dotty Juengst – Brown County Planning Commission, Kyle Moseng – Oneida Tribe Planning, Kristen Rabas – Leonard & Finco Public Relations

ORDER OF BUSINESS

1. **Welcome – Mr. Ken Pabich – City of De Pere Planning Director.**
   The meeting was called to order at 2:03 p.m. Committee and audience members introduced themselves.

   K. Pabich welcomed the committee to De Pere and provided background on waterfront planning activities, including the De Pere Comprehensive Plan Update, Downtown Master Plan, Katherine Harper Riverwalk, and Government Island fishing wharf.

   Ms. Jacqueline Frank was introduced as the new Executive Director of the National Railroad Museum.

2. **Review/action regarding February 25, 2010, meeting minutes.**
   N. McKloskey made a motion to approve the minutes as presented. F. Monique seconded. Motion carried unanimously.

3. **Review/discussion of revised Draft Chapter 1: Introduction.**
   A. Schuette informed the committee of changes made to the draft chapter based on comments received from the February committee meeting. Specific changes included adding Brown County Comprehensive Plan goals and objectives pertinent to the

16

waterfront to create the guiding vision for the waterfront plan.

C. Karls requested to clarify in the waterfront plan that the listed goals and objectives are taken directly from the Brown County Comprehensive Plan to avoid confusion with regard to the heading subtitles.

K. Pabich requested the photographs be captioned to better inform the reader and for consistency with all the chapters.

P. Blindauer noted it may create more reader interest to include references to some of the major waterfront issues in Chapter 1 that are discussed in detail later in the plan, such as Renard Island, port business expansion, intermodal containerized shipping opportunities, and the Cat Island Restoration.

4. **Review/discussion of Draft Chapter 2: Study Area Land Uses.**
A. Schuette provided background on how the draft Study Area Land Uses Chapter is set up, including the designation of "opportunity areas" that group similar land use areas together.

F. Monique noted it would be helpful to have a listing of land uses by parcel to create more specificity in the chapter.

A. Schuette stated that developing an appendix listing the land uses by parcel number and grouped by opportunity area is possible with the County's GIS system and will be included in the final document.

K. Pabich noted a way to benchmark and measure changes within the waterfront area would be to benchmark the total assessed valuation of each opportunity area and then recalculate them into the future to determine progress made.

A. Schuette said this would be a valuable exercise and will be included in the document.

C. Karls requested adding hyperlinks in the document to make it more interactive.

P. Blindauer noted a link to the Brown County Mapping Website would also be useful.

5. **Review/discussion of Draft Chapter 3: Public Waterfront Access.**
A. Schuette presented background on draft Chapter 3: Public Waterfront Access, including a discussion of improved parks, trails, and road-end access points. A. Schuette noted that the road-ends are generally not publicly known as official public access points and, except for the West Lazarre Avenue road-end in Allouez, are not signed as public access points. A. Schuette noted that many property owners adjacent to the road-ends consider the road-ends to be part of their property even though it is a public right-of-way. A. Schuette furthermore stated that some of the road-ends are not useable due to their locations in heavy industrial area and encroachments from adjacent properties. Therefore, the local unit of government should be contacted prior to utilizing the road-ends for public access.

16

N. McKloskey noted that users of the road-ends should be considerate of neighboring property owners in terms of parking.

K. Pabich stated the public should be encouraged to utilize improved parks and access points when they have a choice since there are facility improvements (restrooms, garbage receptacles, benches, disabled access, etc.) that are not available at road-ends.

P. Dart noted that kayakers in particular do not require improvements for usage.

A. Pierce stated a group is currently in the process of developing a Lake Michigan water trail similar to one that exists along Lake Superior and the identification of access points will help that effort as well as the Fox-Wisconsin Heritage Parkway effort.

F. Monique noted it would be helpful to include the number of parking spaces available at each improved park.

R. Koffler stated that having links to the websites of private marinas with transient boat dockage would be useful to readers.

A. Schuette asked the committee if a long-term goal should be to develop a west-side trail connection linking downtown De Pere to downtown Green Bay.

K. Pabich stated that many of the links are already in place, including the bike lanes on Broadway in Ashwaubenon.

R. Ledvina said a way to connect the parks and points of access are key.

The committee consensus was that a west-side trail consisting of off and on-road facilities linking the various parks and attractions would be a worthy long-term goal of the plan.

6. **Review/discussion of Draft Chapter 4: Summary of Existing Plans Relative to the Waterfront.**

A. Schuette provided an overview of Chapter 4 and the many plans developed over the past 10 years that impact the waterfront.

C. Karls asked if site-specific plans such as the Bay Beach plan, downtown Green Bay plans, or Heritage Hill plan should be included.

A. Schuette stated that including the plans would help to provide a base level of information and encourage information sharing across agencies.

N. Sparacio asked if the other communities are identified for specific recommendations similar to the City of Green Bay.

A. Schuette stated that the plan does identify potential recommendations throughout the document in all communities, where appropriate, based upon sound planning

principles and noted opportunities. The plan uses terms such as "encourage" and "consider" because there is a recognition that each community will ultimately make their own decisions how to proceed, but the communities will hopefully take the plan recommendations into consideration. A. Schuette stated a primary goal of the waterfront plan is to facilitate greater communication among the various communities, agencies, businesses, and interest groups when potential opportunities or issues arise. A. Schuette asked the committee to forward any pertinent plans that they would like to see in the plan to him.

P. Blindauer noted that the Great Lakes Restoration Initiative (GLRI) could provide funding for implementation of the plan.

D. Haen provided background on two GLRI grants Brown County Port and Solid Waste Department received for the capping of Renard Island and the Cat Island Restoration.

7. **Plan completion timeline update.**
   A. Schuette informed the committee that he is currently working on Chapter 5, which is a literature review of successful waterfronts and case studies of Milwaukee and Duluth-Superior and how they integrate port and non-port land uses. Chapter 6 will contain the recommendations of the waterfront plan. A. Schuette stated he hopes to have a draft document together for committee review by the end of September.

8. **Set next meeting date and location.**
   The next meeting will be scheduled for the end of September with a specific date, time, and location to be determined.

9. **Adjourn.**
   Motion made by C. Karls to adjourn the meeting. The motion was seconded by C. Detrick. Motion carried unanimously. Meeting adjourned at 3:30 p.m.

MINUTES
LOWER FOX RIVER AND GREEN BAY SHORELINE WATERFRONT REDEVELOPMENT STEERING COMMITTEE MEETING
Brown County Planning Commission
Thursday, November 4, 2010
305 E. Walnut Street
Room 200
(Brown County Northern Building 2nd Floor)
Green Bay, Wisconsin
3:00 – 4:30 p.m.

Committee Members

Jessica Beckendorf		Rick Ledvina	Exc
Paul Blindauer	X	Derek Lord	Exc
Penny Dart	Exc	Neil McKloskey	X
Cheryl Detrick	Exc	Jeff Mirkes	
Rick Stoll		Ken Pabich	
Dean Haen	X	Charles Pelky	
Carol Karls	X	Jacqueline Frank	X
Rick Koffler	Exc	Aaron Schuette	X
Mike Aubinger		Nic Sparacio	X
Chuck Lamine	X	Rich Heath	

ORDER OF BUSINESS

1. **Call Meeting to Order**
   A. Schuette called the meeting to order at 3:08 p.m.

2. **Review/action regarding July 7, 2010, meeting minutes.**
   Motion to approve the minutes as presented was made by N. McKloskey, seconded by C. Karls. Motion carried unanimously.

3. **Review/discussion regarding Draft Chapter 5: Waterfront Community Best Practices and Case Studies.**
   A. Schuette provided an overview of the chapter and described the primary sections of the chapter. The first part of the chapter reviews two reports on waterfront redevelopment. The second part reviews three community waterfronts with similar issues as the lower Fox River and Green Bay shorelines – City of Duluth, MN, City of Milwaukee, WI, and City of Superior, WI.

   C. Karls noted the importance of varied shorelines that are reflective of their nearby land uses.

   P. Blindauer stated that lighting and a sense of security is necessary for people to utilize the waterfront.

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C. Karls noted that Sheboygan has done a good job of this along their waterfront.

A. Schuette said he would include a reference to both of these issues in the document.

4. **Review/discussion of Draft Chapter 6: Future Land Uses, Public Access, and Environmental Restoration Recommendations.**
A. Schuette provided an overview of the chapter and explained the chapter is broken into two parts – the first part deals with area-wide policies and the second part identifies specific recommendations for each of the 12 identified opportunity areas.

P. Blindauer asked how the Port could increase exports.

D. Haen stated that there is no one business in the area that could fill up a ship with exported goods and that is the rationale behind the intermodal study. If multiple businesses could deliver their exports to an intermodal location for shipping, then it becomes more feasible. As it stands, the lack of a grain elevator and just-in-time shipping to minimize warehousing costs also contribute to a lack of export opportunities. D. Haen further noted the Harbor Commission is in discussions with ADVANCE to develop an economic development subcommittee to further port-related business recruitment and growth. D. Haen requested a reference to the formation of the committee be placed in the document.

P. Blindauer and C. Karls asked about the status of Renard Island.

D. Haen provided an overview of the closure process and the plans at this point are for Renard Island to be a passive recreation area, which may change in the future.

N. Sparacio asked where the concept of using the C. Reiss Coal Company land for continued port use came from since it is not consistent with current City of Green Bay plans.

C. Karls concurred.

A. Schuette noted it was from discussions with City of Green Bay staff. A. Schuette said he would revise the language to reflect the inconsistency with current plans with recognition of recently stated perspectives of staff from the City of Green Bay Planning and Economic Development departments.

N. Sparacio requested to have the alignment of the proposed East River Trail on Figure 6-1.

A. Schuette said he would add it to the map.

D. Haen requested A. Schuette provide a presentation to the Brown County Harbor Commission at their December meeting.

A. Schuette agreed to present the report.

A. Schuette said the report will be on the December 1, 2010, Brown County Planning Commission Board of Directors meeting for adoption and all committee members are welcome to attend.

D. Haen expressed his appreciation for quality work that A. Schuette completed in preparing the plan.

C. Lamine and A. Schuette thanked the committee members for their time and valuable contributions to the process.

5. **Discussion/action regarding recommendation to Brown County Planning Commission Board of Directors.**
   The committee agreed to forward the report on to the Brown County Planning Commission Board of Directors.

6. **Adjourn.**
   Motion made by N. McKloskey, seconded by D. Haen, to adjourn the meeting at 4:05 p.m. Motion carried unanimously.

16

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, October 6, 2010
Humboldt Town Hall
5500 Humboldt Road
Green Bay, WI 54311
6:30 p.m.

ROLL CALL:

Paul Blindauer	X	Dotty Juengst	X
James Botz	X	Dave Kaster	X
Keith Chambers	Exc	Pat Kolarik	Exc
William Clancy	X	Patrick Moynihan, Jr.	X
Norbert Dantinne, Jr.	X	Ken Pabich	Exc
Ron DeGrand	X	Gary Pahl	X
Bernie Erickson	X	Mike Soletski	Exc
Mike Fleck	X	Alan Swatloski	Exc
Steve Grenier	X	Mark Tumpach	X
Mark Handeland	Exc	Jerry Vandersteen	X
Greg Henning	X	Tim VandeWettering	X
Phil Hilgenberg	X	Dave Wiese	Exc

OTHERS PRESENT: Lisa J. Conard, Jeff Jensen, Chuck Lamine, Cole Runge, Peter Schleinz, and Aaron Schuette.

1. Approval of the minutes of the September 1, 2010, regular meeting of the Brown County Planning Commission Board of Directors.

   A motion was made by M. Fleck, seconded by B. Erickson, to approve the minutes of the September 1, 2010, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. **Public Hearing:** Notice of public hearing on *Major Amendment #3 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* and public hearing on the addition to the *Green Bay Metro 2010 Program of Projects*. These public hearings will be held concurrently. (Note: Accessible public transportation services were available to and from the hearing from the Green Bay Metro Transportation Center, 901 University Avenue, Green Bay. The service was scheduled to depart from the Transportation Center at 6:00 p.m. and returned to the Transportation Center upon completion of the hearing. The service was free and open to the public. However, no one attended the hearing.)

   N. Dantinne turned the public hearing over to L. Conard.

   L. Conard opened the public hearing for the *Major Amendment #3 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* and public hearing on the addition to the *Green Bay Metro 2010 Program of Projects*.

   L. Conard stated the amendment and update to the 2010 Green Bay Metro Program of Projects includes the addition of $1,100,000 in federal funds for the purchase of up to six new buses. The amendment also includes $448,000 in federal funds for the design work

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for the Riverside Drive/Broadway repaving project and the rehabilitation work on the Tillman and Walnut Street bridges.

L. Conard asked three times if anyone wished to speak. Hearing none, the public hearing was closed. L. Conard also informed the commission that no comments had been received during the 15-day public comment period.

L. Conard informed the commission that the requirement for a public comment period and hearing has been fulfilled.

3. Discussion and action on *Major Amendment #3 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.*

A motion was made by S. Grenier, seconded by G. Pahl, to approve *Major Amendment #3 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.* Motion carried.

4. Subdivisions Ordinance variance to Section 21.63 proposing to allow reduced street frontage and reduced lot area square footage for Lot 2 of a two lot certified survey map in the Town of Green Bay. (VAR 2010-02 TGB)

P. Schleinz provided a review of the staff report.

D. Juengst asked about the history of substandard street frontage and lot sizes.

P. Schleinz stated that it was common to have less street frontage and smaller lots on the bay shore.

G. Pahl asked if the property had sewer service.

P. Schleinz stated yes.

M. Tumpach asked for clarification on how many substandard lots were in this area.

P. Schleinz stated eight north of the property are being discussed.

N. Dantinne clarified that the property was on a private drive.

B. Erickson asked if the property was owned by one individual.

P. Schleinz stated yes.

P. Schleinz stated that the Town of Green Bay was in favor of the lot layout as identified in the amendment.

A motion was made by M. Fleck, seconded by B. Erickson, to allow interested persons to speak. Motion carried.

Mr. Jeff Jensen, property owner, stated he is seeking the creation of two lots. Mr. Jensen indicated that he applied for the variance so that he can sell the property containing the seasonal cottage while using the other dwelling as his permanent residence.

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A motion was made by B. Erickson, seconded by R. DeGrand, to return to the regular order of business. Motion carried.

A motion was made by B. Erickson, seconded by P. Moynihan, to approve the Subdivisions Ordinance variance to Section 21.63 proposing to allow reduced street frontage to be 46.97 feet and reduced lot area square footage to be 3,876 square feet for Lot 2 of a two lot certified survey map in the Town of Green Bay (VAR 2010-02 TGB) with the two conditions outlined in the staff report. Motion carried.

5. 2011 Brown County Planning Commission budget.

C. Lamine stated that he has met the levy target set by the County Executive. The 2011 proposed Planning budget shows a levy reduction from the 2010 amended budget of $60,498 or a decrease of 15.5%. The overall reduction of the Planning and Land Services (PALS) budget shows a levy decrease of 12%.

Planning	2010 Amended Budget	2011 Proposed Budget	Reduction in Percent
Levy Only	$389,795	$329,297	-15.5%

C. Lamine stated that because the Planning Commission is formed as a regional planning commission, the Planning budget must be reviewed and approved by the Brown County Planning Commission Board of Directors.

C. Lamine provided an overview of the proposed 2011 budget:

Decrease in revenue/Increase in expenditures:

- The 2010 vs. 2011 budget shows a decrease of $29,000 in revenue received from the Brown County Highway Department. The funds were expended for the work performed on the south bridge and connecting arterial EIS ($20,000 allocated to hire a consultant to perform the archeological work on the project).
- The *Lower Fox River and Green Bay Shoreland Waterfront Redevelopment Plan*, in which the Planning Department received a $10,000 grant in 2010, will be completed.
- The federal transportation grant for 2011 is estimated to be approximately $14,000 less than 2010 levels.
- The County Executive is recommending a cost of living adjustment for administrative staff of 2%. The administrative staff was not given a cost of living adjustment in 2010. The union employees received a 2.5% cost of living increase in 2010 and the Brown County Board of Supervisors has approved a 2.5% cost of living increase for union employees for 2011. All of the planning staff are considered administrative employees.

Increase in Revenue/Decrease in Expenditures:

- The Brown County Board of Supervisors voted to end its membership with the Bay-Lake Regional Planning Commission beginning in 2011, saving approximately $87,500.

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- Brown County installed a new phone system in 2010 that will save the department $2,700 over 2010 rates.
- The copy expense was reduced by $800 as materials previously copied are now posted on the website, downloaded to CDs, and/or emailed.
- The PALS Department eliminated one staff vehicle. (The use of new air photos and other land-related products has greatly reduced the need to perform field checks.)

C. Lamine noted that the PALS Department will not add staff or purchase any equipment in 2011.

Overall, the 2010 amended planning budget is estimated to be $906,303 and the 2011 proposed budget is $774,441, a decrease of $131,862.

C. Lamine noted that staff will continue to pursue grant opportunities to further offset the 2011 levy.

N. Dantinne stated that he was in Washington D.C. recently and was given information about free training opportunities and will pass this information along to county staff.

The full PALS Department budget has been provided to the Planning, Development & Transportation (PD&T) Committee and the Brown County Board of Supervisors. The PD&T Committee will address the budget in October and the Brown County Board of Supervisors will address it in November.

A motion was made by G. Pahl, seconded by M. Fleck, to approve the 2011 Brown County Planning Commission budget. B. Erickson, D. Kaster, N. Dantinne, and M. Tumpach abstained. Motion carried.

6. Distribution of draft MPO Long-Range Transportation Plan Update.

C. Runge requested the commissioners review the document over the next month in anticipation of discussion and action at the November 3 meeting.

D. Kaster asked C. Runge to explain the ¾-mile from a fixed route paratransit service area.

C. Runge stated that Green Bay Metro offers complementary paratransit service to qualifying persons with disabilities with a trip origin and destination within ¾ of a mile of a fixed bus route. This is consistent with the Americans with Disabilities Act (ADA).

P. Blindauer suggested that with an increase in the number of elderly in Brown County, transportation programs such as the Red Cross and Metro's Paratransit Program are likely to see an increase in requests for service.

C. Runge agreed. C. Runge stated that this is an issue that the Brown County Transportation Coordinating Committee (TCC) has discussed at length.

D. Kaster asked about the number of Green Bay Metro fixed routes and service frequency.

C. Runge stated that the number of routes was reduced a year ago. However, the area served by the routes remains relatively the same because several routes were consolidated. There are routes that operate every 30 minutes and routes that operate

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every 60 minutes. However, we have seen a decrease in the overall amount of service provided due to funding levels.

W. Clancy suggested that volatile fuel prices can have a major impact on transportation program budgets.

C. Runge agreed.

D. Juengst stated that she read the report entitled *Transportation Needs of Low Income Residents in the Green Bay Metro Area* prepared by the Bay Area Community Council and asked if the report could be used to guide transportation investments.

C. Runge stated that staff has read the report and discussed the findings with its principal author, Dr. David Littig. Planning staff also has worked in cooperation with Cathy Putman, director of the Brown County Housing and Homeless Coalition, on solving various transportation problems for disadvantaged populations.

C. Runge stated the report confirms that existing transportation funding is not adequate to meet the demand.

C. Runge stated Planning staff continually works with Green Bay Metro and area human service agencies in regards to services provided and grants for capital and operating assistance for various transportation services.

W. Clancy stated that the state legislature failed to pass enabling legislation that would allow the metropolitan communities to form a Regional Transit Authority (RTA). W. Clancy added that there is not enough support at this time.

C. Runge stated that Valley Transit (serving the greater Appleton area) formed a committee to address the funding dilemma. State assemblypersons and senators who represent the Fox Valley support RTA enabling legislation. However, RTA legislation that affects the Fox Valley and Green Bay has not passed in the assembly or senate.

D. Kaster asked why the draft MPO Long-Range Transportation Plan Update contains analyses based on the 2000 Census.

C. Runge explained that the MPO Long-Range Transportation Plan, which was developed in 2005, is required by the federal government to be updated every five years. The MPO Plan Update for the Green Bay Urbanized Area is due in November of 2010. Many MPOs from around the state are on this schedule and are using the 2000 Census data. The next update, likely due in 2015, will include analyses based on the 2010 Census.

D. Kaster suggested leaving the history of the south bridge and connecting arterials in the document to reflect the work of the communities in officially mapping a possible route for the south bridge and connecting arterials back in the mid and late 1990s.

C. Runge agreed that this could be done.

D. Kaster stated he would prefer to see the word "should" be replaced with "could" or "may" because it sounds like the plan is telling communities what to do.

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C. Runge stated that this was discussed before the plan was adopted in 2005, and the reason that "should" was used instead of "shall" or "will" is because the plan is recommending policies instead of requiring them. C. Runge stated that the plan recommends policies for communities to consider, but the communities are not required to implement the recommendations.

D. Kaster stated that he thought bicycle lanes and multi-use paths were a huge expense and underutilized. D. Kaster suggested that most bicyclists use the middle of the road as opposed to using the striped lanes, which causes conflict with other vehicles.

G. Pahl stated that he often sees groups of 40 or 50 bicyclists riding down the road with little consideration for others.

C. Runge stated that many bicyclists use and remain in the area's bicycle lanes. He also stated that unlawful behavior by bicyclists should be recognized and that penalties should be assessed.

J. Vandersteen stated that the Village of Suamico is working on enhancing opportunities for bicyclists throughout the community and changes have been well received.

G. Pahl suggested he would like to see the Town of Wrightstown prohibit bicycle use by non-town residents on all roads with the exception of STH 96.

C. Runge stated that bicycles are vehicles and cannot be prohibited from using any public roads.

D. Kaster reiterated that this is not the time to spend money on bicycle facilities and that CTH GV is a good example.

C. Runge stated that as long-range planners, we have to look ahead. A new road can easily last 50-60 years. It is more cost effective to put the facility in now than it is to retrofit in the future.

C. Runge noted that Bellevue, Ledgeview, and De Pere have adopted plans that recommend on-street bicycle lanes along their sections of CTH GV.

A motion was made by R. DeGrand, seconded by B. Erickson, to receive and place on file the draft report with the intention of taking action at the November 3 meeting of the Brown County Planning Commission. Motion carried.

C. Runge asked the planning commissioners to call or email him if they have additional questions or comments about the draft plan update.

7. Director's report.
   a. Land use inventory update.

      C. Lamine referred to the map included in the packet.

      C. Lamine stated that the two interns hired by the Brown County PALS Department have completed assigning a land use classification to all of the parcels assigned to them. Bay-Lake Regional Planning Commission staff has completed three

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communities assigned to them with the villages of Ashwaubenon, Bellevue, and Pulaski and the Town of Ledgeview yet to be completed.

b. EPA Brownfield grant application.

A. Schuette provided an overview of the staff report contained in the packet and noted the number of successful projects completed in Brown County to date.

A. Schuette stated that $225,000 in hazardous substance and petroleum funds have been used on said projects. A. Schuette stated he is in the process of writing a grant for an additional $200,000 for hazardous substance site assessments within Brown County.

A. Schuette stated that approximately $120,000 in grant funding remains for petroleum-based environmental site assessments and invited anyone with knowledge of a vacant or underutilized property within their community that may be contaminated with petroleum to give him a call.

8. Brown County Planning Commission staff updates on work activities during the month of September 2010.

A motion was made by R. DeGrand, seconded by B. Erickson, to receive and place on file the Brown County Planning Commission staff updates on work activities during the month of September 2010. Motion carried.
(A copy of the staff updates on work activities will be attached only to the minutes provided to the County Board office.)

9. Other matters.

G. Pahl asked about the status of the south bridge and connecting arterials Environmental Impact Statement (EIS).

C. Runge stated that the EIS Lead Agencies (Brown County, WisDOT, and the Federal Highway Administration) agree that Alternative #4 - Old Martin Road could be eliminated from further consideration upon agreement from the EIS Cooperating Agencies (WDNR, EPA, and the US Army Corps of Engineers). It is anticipated that staff will know within a month if these agencies agree with this recommendation. The remaining alternatives will then be studied in greater detail with the goal of identifying a preferred project alternative.

10. Adjourn.

A motion was made by W. Clancy, seconded by G. Pahl, to adjourn. Motion carried.

The meeting adjourned at 7:47 p.m.

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ITEM #8

STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
October 6, 2010

September 2010 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Coordinated and attended the September meeting of the Brown County Planning Commission Board of Directors.
- Continued to complete an analysis for the proposed Brown County Sheriff's Department facility relocation to the S & L Building. Attended meetings in this regard with the Brown County Executive, Public Safety Committee, Executive Committee, and the Brown County Board of Supervisors.
- Participated in S & L Building bonding coordination meetings with various county staff.
- Attended the LEAN Steering Committee meeting on September 2.
- Completed final draft review of the 2011 Planning and Land Services Department budget.
- Coordinated with Advance for administration of the Brown County Economic Development Revolving Loan program.
- Met with the County Executive and Facilities staff regarding the Request for Offers document for the sale of the old Mental Health Center building and disposal of county equipment.
- Worked with staff on revisions to the Chapter 21 Subdivisions Ordinance for environmentally sensitive areas.
- Attended the September meeting of the Brown County Board of Supervisors to discuss the CTH GV design.
- Facilitated several Planning and Land Services managers and Planning staff meetings.
- Reviewed and assisted with development of draft chapters of the Waterfront Plan.
- Met with the representatives of Bellevue, Ledgeview, and the Brown County Planning & Land Services and Highway Departments to discuss the design of CTH GV in Bellevue and Ledgeview.
- Completed and discussed job description updates for various positions in the Planning and Land Services Department with staff of the Human Resources Department.
- Participated in a meeting with representatives of WisDOT and the BCPC to discuss the next steps in the STH 29/CTH EA environmental study.
- Met with BCPC staff and a consulting firm representing WisDOT to discuss the tasks that will be completed to finish the STH 29/CTH EA environmental study.
- Participated in a meeting of the Brown County Board's Planning, Development, and Transportation (PD&T) Committee to discuss the design of CTH GV.
- Participated in a CTH GV discussion at a Brown County Board of Supervisors meeting.
- Participated in a meeting with Ledgeview and Bellevue staff, the Bellevue Village President, and representatives of the Brown County Highway Department and BCPC to discuss the CTH GV design conditions identified by Bellevue.
- Met with a property owner and representatives of the Brown County Highway Department and BCPC to discuss the CTH GV project and answer questions.
- Met with Brown County Highway Department and BCPC staff to discuss preparing visuals and other information for a CTH GV meeting at a property owner's home. Also met with CTH GV residents and representatives of the Brown County Highway Department, Brown

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County Board of Supervisors, Town of Ledgeview, and BCPC at the property owner's home to present information and answer questions.

- Met with the County Facilities Director, County Executive, County Administration Director, and Planning staff regarding changes to the proposed EECBG projects on September 17.
- Met with the Brown County Emergency Management Director regarding an update to the Brown County All-Hazards Plan on September 14.
- Chaired the Brown County Land Information Committee meeting on September 15.
- Attended a meeting with a developer regarding a potential economic development project in proximity to the Resch Center.
- Attended the Energy Oversight Committee meeting and presented on issues associated with wind energy development.
- Attended and participated as a member of the Community Health Improvement Process Partner (CHIPP) meeting for the Brown County Health Department.
- Attended a JOSHUA Workforce Housing Taskforce meeting.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Developed the third, fourth, and fifth drafts of Chapter 2 of the EIS. After finishing the drafts, I facilitated an EIS Lead Agencies meeting with representatives of WisDOT and the Federal Highway Administration (FHWA) and presented the revised drafts to the meeting participants.
- Continued to collect information for and develop the 2007-2009 Green Bay Metropolitan Area Intersection Crash Study.
- Participated in a meeting with representatives of the Village of Bellevue, Brown County Highway Department, and BCPC to discuss the next steps in the STH 29/CTH EA environmental study.
- Participated in a meeting with representatives of WisDOT and the BCPC to discuss the next steps in the STH 29/CTH EA environmental study.
- Met with BCPC staff and a consulting firm representing WisDOT to discuss the tasks that will be completed to finish the STH 29/CTH EA environmental study.
- Participated in a meeting of the Brown County Board's Planning, Development, and Transportation (PD&T) Committee to discuss the design of CTH GV.
- Developed two reports that contained answers to frequently asked questions about the CTH GV project.
- Participated in a CTH GV discussion at a Brown County Board of Supervisors meeting.
- Participated in a meeting with Ledgeview and Bellevue staff, the Bellevue Village President, and representatives of the Brown County Highway Department and BCPC to discuss the CTH GV design conditions identified by Bellevue.
- Met with a property owner and representatives of the Brown County Highway Department and BCPC to discuss the CTH GV project and answer questions.
- Met with Brown County Highway Department and BCPC staff to discuss preparing visuals and other information for a CTH GV meeting at a property owner's home. Also met with CTH GV residents and representatives of the Brown County Highway Department, Brown County Board of Supervisors, Town of Ledgeview, and BCPC at the property owner's home to present information and answer questions.
- Prepared the draft Green Bay MPO Long-Range Transportation Plan (LRTP) Update for public review. This included developing a public review/hearing notice and formatting the document for printing and distribution.
- Developed the agenda for a meeting of the Brown County Transportation Coordinating Committee (TCC). Also chaired the TCC meeting.

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- Participated in two meetings of the Town of Ledgeview's Parks and Recreation Plan Update Committee.
- Participated in a meeting of the Northeast Wisconsin Regional Traffic Demand Model Advisory Committee.
- Completed a survey for the Green Bay area LIFE study.
- Developed a proposal to retain federal operating funding for Green Bay Metro and submitted it to Congressman Kagen's office.
- Participated in a Green Bay Transit Commission meeting.

The recent major planning activities of Aaron Schuette, Senior Planner:

- Completed an initial draft of the Lower Fox River and Green Bay Shoreline Waterfront Plan.
- Attended a webinar on the 2011 EPA Brownfield Assessment Grant program.
- Began writing an EPA Areawide Brownfields Assessment Grant application for hazardous substances.
- Prepared Brown County Administration grant review forms for Wisconsin Coastal Management and EPA Brownfield Grants.
- Prepared and submitted a reimbursement request for the EPA Brownfield Grant.
- Placed Brown County's EPA Brownfield grant funded projects in to the EPA ACRES program.
- Began writing a Wisconsin Coastal Management Grant application for the Brown County Coastal Shoreland Area Mapping and Public Education Initiative.
- Made revisions to the 2nd Quarter Department of Energy reporting for the Energy Efficiency and Conservation Block Grant (EECBG).
- Met with the County Facilities Director, County Executive, County Administration Director, and Planning Director regarding changes to the proposed EECBG projects on September 17.
- Met with County Administration and Land Conservation Department staff regarding federal grant administration requirements on September 17.
- Began preparing a comprehensive amendment to Brown County's EECBG project list and budget.
- Attended a webinar on Davis-Bacon wage rate requirements for federal grants on September 27.
- Met with Hobart village staff regarding the Wisconsin Working Lands Initiative on September 1.
- Prepared a preliminary listing of parcels participating in the Wisconsin Working Lands Initiative and provided it to Brown County Land Conservation.
- Created GIS-based Wisconsin Working Lands Initiative Maps for the Village of Hobart and Town of Holland based on locally provided maps.
- Met with the Brown County Emergency Management Director regarding an update to the Brown County All-Hazards Plan on September 14.
- Gave a presentation on maps and geography to the Meadowbrook Elementary School 3rd grade classes on September 22.
- Prepared a digital page-size road map for the Town of Rockland.
- Reviewed and distributed certified survey maps as needed.

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The recent major planning activities of Peter Schleinz, Senior Planner:

- Began review of 10 new certified survey maps (CSMs) and one new final plat. Completed review of 16 CSMs. Completed county review of one City of Green Bay and City of De Pere CSM and plat.
- Responded to one private Water Quality Letter request.
- Completed one environmentally sensitive area (ESA) amendment.
- Finalized a Village of Bellevue ESA amendment petition related to an acreage swap that allowed a lot to be developable due to changes on 2009 FEMA maps. The ESA mitigation required the mitigation of 1,400 square feet of floodway setback from the subject lot to an adjacent lot.
- Developed solutions for ESA inquiries in the City of Green Bay, Village of Suamico, Town of Humboldt, and the Town of Lawrence, among other locations.
- Concerns in the City of Green Bay where a subdivision was established with sufficient buildable area, and a developer desires the reduction of an ESA setback to an ordinary high-water mark and floodway.
- Concerns in the Village of Suamico where a lagoon was proposed to be filled. Village staff had inquiries regarding authority between county, state, and federal government with the subject area being along the Bay of Green bay and questioned who owned the lagoon and if it was permitted to be filled.
- Concerns in the Town of Humboldt related to property with ESAs. Planning staff allowed a property owner to place approximate ESAs on the CSM, but were concerned because the approximates may not be acceptable to the WDNR when a property owner attempted to obtain permits for development in the future.
- Concerns in the Town of Lawrence regarding drainage ways and adjacent ESAs.
- Completed dry weather field screening data collection and storm water sample collection with Brown County Highway Department. Review included approximately 114 outfall locations. Review was setup to address criteria of both the WDNR and EPA permit requirements. Performing this task in-house costs approximately $3,000, a significant savings when compared to contracting the project out.
- Reviewed draft documents for the Lower Fox Wolf TMDL and provided additional comments to the Wisconsin Department of Natural Resources. Primary concerns related to not identifying the county in breakout municipality lists for watersheds, and suggested TSS reductions that exceeded 40 percent.
- Worked with WDNR to allow the development of updates to the Sewage Plan, a step to allow both the Sewage Plan and Subdivisions Ordinance to be updated at the same time, coordinated with County Ordinances 22, 23, and the new NR 115.
- Provided planning services and ESA related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

The recent major planning activities of Lisa Conard, Transportation Planner I:

- Finalized work regarding the *2011-2015 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*. The TIP is a five-year program of highway transit, elderly and disabled, and transportation enhancement projects.

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- Presented the draft TIP to the BCPC Board of Directors for approval.
- Completed TIP project fiscal constraint demonstration.
- Coordinated printing and publication of the final document.
- Submitted final to WisDOT, FHWA, and FTA.

- Began preparing *Major Amendment #3 to the 2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.* This amendment includes the addition of six new buses for Green Bay Metro with a federal contribution of $1,100,000 and design work for improvements to Riverside Drive/Broadway and the Tillman and Walnut Street bridges. Published request for comments and public hearing legal notice and sent out a notice to interested parties regarding the amendment.
- Calculated traffic volumes and accident rates for area intersections with high accident occurrences for use by the Principal Planner in the development of the Crash Study.
- Submitted to WisDOT the BCPC Board of Director's ranking of projects under consideration for SMIP funding.
- Researched and reviewed various random sampling procedures that met the statistical standard of 95 percent confidence and +/- 10 percent precision in an effort to meet the Federal Transit Administration's (FTA) National Transit Database (NTD) reporting requirements. Sampling will begin on January 3, 2011, and continue throughout the year.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Participated in the BCPC Board of Directors meeting the evening of September 1. Recorded and prepared minutes.
- Participated in the Brown County Transportation Coordinating Committee meeting on September 13. Recorded and prepared minutes.
- Attended the Green Bay Transit Commission meeting on September 15.

<u>The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:</u>

- Finished the 2010-2015 Land Records Modernization 5-year Plan document.
- Coordinated and attended a Land Information Office (LIO) Committee meeting on September 15.
- Attended a PD&T Committee meeting on September 27.
- Continued to coordinate the LiDAR elevation mapping projects: managed grant funds and dispersed to partners.
- Coordinated and attended a GIS Data Maintenance Team meeting.
- Continued to coordinate the aerial photography project: received aerial photography, began quality control review, and coordinated distribution of photos.
- Continued to assist the Land Conservation and Information Services staff on the ag inventory project and the TMDL watershed mapping project.
- Continued to coordinate the Internet web mapping project.
- Began setting up the new GIS servers and v3 GeoDatabase.
- Assisted the Survey Coordinator in getting more survey tie sheets on the Internet mapping site.
- Assisted the Emergency Management intern with GIS projects.
- Attended the Emergency Operation Center / ICS Interface course on September 28 and 29.
- Produced a 911 "Geo" file export for the Public Safety Department.
- Conducted a presentation to the Health Department on the use of GIS.
- Assisted Zoning in getting more FEMA LOMA/LOMR case files online.
- Continued to work on finishing the 2010 plat book.

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- Provided regular updates to GIS datasets to several municipalities (Suamico, Bellevue, and continued to support those with direct-connect into our GIS server such as Green Bay, Ashwaubenon, De Pere, and Howard).
- Continued updating GIS data and records.
- Created scripts that automate the update of the Internet mapping system.
- Continued to research addressing / street name issues in the County, particularly along County Highway U.
- Assisted Planning staff and others with the CTH GV corridor planning.
- Provided GIS data and maps to Wisconsin DOT, Bonestroo, AECOM, Giles Engineering, Extreme Structures LLC, Performa, NEW Paramedic Rescue, UWGB, American Cancer Society, Cornerstone Appraisals, Tri-Data, Reinhart Law, Merrill Lynch, UW-Extension, Portside Builders, WPS/Integrys, Robert E. Lee & Associates, Mau & Associates, First National Bank, US Department of Agriculture, and Grandbridge Real Estate Capital.
- Assisted other people with miscellaneous service and data requests.
- Attended staff meetings as needed.

The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

- Continued to work on the Brown County Bike and Pedestrian Plan. Review of the text for chapter 5 (Metropolitan Area Bicycle Facility Recommendation and Justifications). Began a gap analysis of existing and proposed bike facilities around the county.
- Continued updating the Common Place layer in GIS.
- Completed a rendering for each building along the CTH GV corridor north of the Ledgeview town line. Each rendering depicts the proposed road placement and the future changes that are incorporated with the new road.
- Continued support of the interns working on the 2010 Land Use project. The project is 99 percent complete for Brown County's portion of work. We have received three of the seven communities that Bay-Lake Regional Planning Commission agreed to complete. Each has been incorporated into the data set.
- Produced four addresses.
- Finalized and printed the Food Study maps for the UW Extension office.
- Participated in the regular staff meetings held every other Thursday morning.

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PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

APPROVED 11.22.10

CHARLES J. LARSCHEID
PORT AND SOLID WASTE DIRECTOR

PROCEEDINGS OF BROWN COUNTY SOLID WASTE BOARD

A regular meeting was held on **September 20, 2010**, 1:30 p.m., at the Brown County Materials Recycling Facility, 2561 S. Broadway, Green Bay, WI.

1. Call to Order – meeting was called to order by Mike Strenski at 1:38 pm.

2. Roll Call

Present: Mike Strenski, Chair
John Katers, Vice-Chair (arrived at 1:58pm)
Jim Rasmussen, Secretary
Norb Dantinne
Mike Fleck
Dawn Goodman
Mark Vanden Busch

Excused: Chuck Rhyner
Bud Harris

Also Present: Charles Larscheid, Brown County Port & Solid Waste Dept.
Chad Doverspike, Brown County Port & Solid Waste Dept.
Mark Walters, Brown County Port & Solid Waste Dept.

3. Approval/Modification – Meeting Agenda
A motion to approve the agenda was made by Mike Fleck and seconded by Norb Dantinne. Unanimously approved.

4. Approval/Modification – July 26, 2010 Meeting Minutes
A motion to approve the July 26, 2010 minutes was made by Norb Dantinne and seconded by Mike Fleck. *Unanimously approved.*

5. East Landfill Bid Tabulation for Furnishing & Installing Gas Blower-*Request to approve low bidder*
Staff believes that the blower currently in use at the Gas-to-Energy Facility is oversized and not efficiently pulling gas out of the landfill. A letter of commitment to purchase this blower for $24,000 has been received from Marathon County.

August Winter & Sons submitted the lowest bid for installing a new smaller size blower (100hp down to 50hp) at the Gas-to-Energy Facility for $38,400. The terms will be the same as those previously approved by the Board. The net cost for the new blower is approximately $14,400. Staff is recommending awarding the bid to August Winter & Sons. There is a 10-week lead time once approval is received from the County Board.

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A motion to approve the purchase and installation of the East Landfill blower/motor from August Winter & Sons was made by Jim Rasmussen and seconded by Mike Fleck.

6. Brown County/Oneida Seven Generations Corp. Waste Gasification Project Agreement

   a. Closed Session
      19.85 (1)(e): Deliberating or negotiating the purchase of public properties...as pertaining to the Waste Gasification Project Agreement

A motion to go into closed session was made by Jim Rasmussen and seconded by Mike Strenski. *Unanimously Approved.*

Roll call was taken:

Present:	Mike Strenski, Chair Jim Rasmussen, Secretary Norb Dantinne Mike Fleck Dawn Goodman Mark Vanden Busch
Excused:	Chuck Rhyner Bud Harris John Katers, Vice-Chair
Also Present:	Charles Larscheid, Brown County Port & Solid Waste Dept. Chad Doverspike, Brown County Port & Solid Waste Dept. Mark Walters, Brown County Port & Solid Waste Dept.

A motion to return to regular session was made by Norb Dantinne and seconded by Mike Fleck. *Unanimously approved.*

Roll Call was taken:

Present:	Mike Strenski, Chair John Katers, Vice-Chair Jim Rasmussen, Secretary Norb Dantinne Mike Fleck Dawn Goodman Mark Vanden Busch
Excused:	Chuck Rhyner Bud Harris
Also Present:	Charles Larscheid, Brown County Port & Solid Waste Dept. Chad Doverspike, Brown County Port & Solid Waste Dept. Mark Walters, Brown County Port & Solid Waste Dept

Chair Strenski indicated that during closed session a general discussion on the waste gasification project agreement took place.

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6. Brown County/Oneida Seven Generations Corp. Waste Gasification Project Agreement

   b. ELF Gas-to-Energy Operation & Maintenance Contract Extension–*Request for Approval*

   Staff was instructed to continue negotiations with Oneida Seven Generations Corp. No approval was requested.

7. Landfill Update

   Approval has been received from the WDNR to bring a total of 12,000 cy of sediment from the Bayport Dredged Material Facility to each closed landfill for topsoil amendment. Currently there is 6000 cy of sediment stockpiled at both the East and West Landfills. To date approximately 2500 cy has been used to cover areas at the landfills where there were surface emission pits. All work has progressed well and should be finished by the end of the week. A stockpile of sediment will be maintained at both landfills

   Brown County is required to annually perform serpentine surface emissions monitoring on the landfill. The initial test had some hits at both landfills, however, repairs were made and another test was performed and no leaks were found. Staff noted the amount of hits per landfill was significantly less than in past years.

   Air permit testing is done at both landfills also. Recently seven new wells were installed at the landfill at a cost of $15,000 each. Staff indicated that there have been no air permit exceedances reported to the WDNR for the past several months.

8. Gas-to-Energy Update

   Both engines at the Gas-to-Energy Facility are due for top end overhauls based on hours of operation. The annual budget included $80,000 to $90,000 to cover the overhaul. One engine will be done at a time allowing the other engine to run at full load. Some jetting, replacement of orifice plates, water levels, etc., will also be done at this time. Normally top end overhaul is done around 10,000 hours and the engines are at 14,000 hours. Inspections are done every 30 days and just recently the tolerances started to spread which is the indicator for a top end overhaul.

9. Director's Report

   - Mark Walter, the new Facility Manager, will be doing 65% solid waste projects and 35% port projects. Mark Walter addressed the Board providing background information on his education, work experience, etc.
   - Hazardous waste collected this month to date has been 21,000#; the average amount of waste collected per month is 12,000# to 13000#. The increase is due to the E-Waste ban recently put into effect by the State of Wisconsin and the HHW Facility collection of e-waste.
   - The Clean Sweep held Friday was a huge success with over 250 drop-offs received between the hours of 10am to 1pm. The collection was held across from the Waste Transfer Station on West Mason in Hobart. Approximately 15,000# to 18,000# of appliances and tires were also collected.
   - October 5 through October 9, 2010 is Household Hazardous Waste Awareness Week. The facility will be open Tuesday through Saturday from 8am until 3 pm with extended hours on Thursday till 6pm. An ad campaign is being run. The facility will also be collecting techno waste (DVD's, VHS tapes, computer hard drives) at $0.40 per pound. The techno waste will be send to a company in Missouri where they will be disposed of securely.

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- Bids were received for installing a smaller blower at the West Landfill. Shop drawings are being prepared by Foth.
- The Gas-to-Energy contract extension to Fabco is still being negotiated. Staff is confident it will be extended at the end of this year.
- One of the part-time scale operators is resigning. Currently the department has a full-time scale operator and two on-call part-time scale operators. The full-time person is out quite a bit since she works through her lunch hour and accumulates comp time of .75 to 1 hour per day. Presently the part-time employees fill in for her during the week when she is off and also work on Saturdays. Staff is in process of hiring for this position.
- The Executive's budget is being put together. The 5% possible budget cuts that were included in the Port & Solid Waste budget were eliminated by the Executive.
- The area in the Recycling building which formerly housed the sorting equipment is empty and cleaned. Pioneer Metal was contacted and they have agreed to a short-term lease for warehousing space at a cost of $400 per month. The baler and conveyor are still stored in this area.
- The VandeHey farm sale is being handled through Purchasing. Any offer to purchase must be approved by the County Board
- Solid Waste Board member's terms expire in November for Jim Rasmussen, Dawn Goodman and Norb Dantinne.
- A handout of the results of the 2009 audit of the BOW solid waste and recycling activities was distributed and discussed.
- Brown County has an agreement with Fox River Fiber to use their de-inked sludge material as daily cover on the landfills. Winnebago County feels they only need 40,000 tons to accomplish this; however, the agreement is for 72,000 tons. Winnebago County has also expressed concerns with the existing hauler, E&G Hauling. Staff will be looking into this matter further.

10. Such Other Matters as Authorized by Law
There were no other matters to discuss.

11. Adjourn
A motion to adjourn was made by Norb Dantinne and seconded by Mike Fleck. Unanimously approved. Meeting adjourned at 3:13pm.

Mike Strenski, Chair
Solid Waste Board

Charles Larscheid, Director
Port & Solid Waste Department

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Brown County Highway
Budget to Actual State Billing
2010

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	472.29	131,495.92	-	-	1,499.61	4,490.44	-	15,677.31	-	-	153,635.57	165,900.00	12,264.43	92.61%
0005-01-01	Roadway Asphalt Maintenance	4,103.87	4,358.11	1,962.16	1,411.42	1,150.68	1,721.00	14,461.93	7,532.67	2,250.93	108,371.42	-	-	147,324.19	161,100.00	13,775.81	91.45%
0005-01-03	Roadway Concrete Maintenance	8,835.82	17,511.41	8,675.15	14,524.79	12,097.67	10,599.84	6,774.58	6,040.18	8,136.95	12,150.81	-	-	105,347.20	212,300.00	106,952.80	49.62%
0005-01-04	Roadway Concrete Maintenance-I43	1,139.39	3,978.04	1,832.66	971.93	1,214.23	1,057.65	1,142.45	1,181.55	708.01	16,109.13	-	-	29,335.04	95,000.00	65,664.96	30.88%
0005-01-05	Roadway Shoulder Maintenance	-	-	-	21,258.72	6,526.69	3,094.80	1,071.25	5,128.18	1,526.08	19,251.98	-	-	57,857.70	30,000.00	(27,857.70)	192.86%
0005-01-06	Roadway Shoulder Maintenance-I43	-	-	-	1,000.88	-	-	-	-	-	2,586.91	-	-	3,587.79	5,000.00	1,412.21	71.76%
0005-01-31	Roadway Facility Maintenance	3,482.94	11,791.33	1,334.61	10,572.20	22,386.07	22,759.97	2,022.60	2,572.79	6,178.48	14,324.68	-	-	97,425.67	107,000.00	9,574.33	91.05%
0005-01-32	Roadway Facility Maintenance-I43	1,251.04	4,207.57	1,746.72	2,799.87	1,412.37	4,776.32	2,321.29	1,224.88	5,053.14	5,164.71	-	-	29,957.91	40,000.00	10,042.09	74.89%
0005-01-33	Roadside Vegetation	11,946.27	17,047.52	50,087.65	67,282.27	25,652.02	36,979.32	45,807.35	33,786.83	22,067.10	33,523.28	-	-	344,179.61	219,300.00	(124,879.61)	156.94%
0005-01-34	Roadside Vegetation-I43	3,760.35	3,163.46	1,737.54	24,833.02	8,184.33	3,821.59	13,488.20	2,913.95	1,361.53	6,303.66	-	-	69,567.63	79,800.00	10,232.37	87.18%
0005-01-07	RMN Routine Misc.	-	853.59	2,785.63	13,438.90	4,806.99	3,852.30	3,099.94	5,511.94	4,052.63	7,258.72	-	-	45,660.64	97,800.00	52,139.36	46.69%
0005-01-08	Routine Misc.-I43	-	-	468.88	3,879.29	3,034.76	2,948.68	549.42	1,695.95	1,596.60	2,574.15	-	-	16,747.73	76,600.00	59,852.27	21.86%
0005-01-11	Winter Maintenance	173,926.66	165,468.95	78,111.82	34,247.80	2,729.63	151.48	-	-	-	6,457.94	-	-	461,094.28	1,145,000.00	683,905.72	40.27%
0005-01-12	Winter Maintenance-I43	28,318.62	50,968.53	18,478.76	4,677.42	-	-	-	-	-	1,734.66	-	-	104,177.99	256,600.00	152,422.01	40.60%
0005-01-21	Routine Bridge	255.40	430.28	255.40	2,060.40	2,011.01	394.72	3,055.02	11,777.51	26,370.78	45,822.57	-	-	92,433.09	111,000.00	18,566.91	83.27%
0005-01-22	Routine Bridge-I43	456.86	297.70	255.40	5,799.25	191.55	221.57	496.17	4,942.98	1,565.36	8,019.77	-	-	22,246.61	55,000.00	32,753.39	40.45%
0005-01-24	Bridge-Lift	-	565.23	3,033.93	15,682.57	1,892.48	22,922.70	18,899.95	3,052.39	1,352.52	743.93	-	-	68,145.70	31,200.00	(36,945.70)	218.42%
0005-01-41	Admin Patrol Supervision	10,643.58	10,527.23	10,722.35	16,129.62	10,048.08	10,051.35	8,483.31	8,726.04	10,269.85	15,801.72	-	-	111,403.13	127,100.00	15,696.87	87.65%
0005-01-51	Local-DePere/Allouez/Ash/Mason	253.14	28.47	328.03	4,967.18	53.36	533.53	918.06	-	161.03	114.51	-	-	7,357.31	29,400.00	22,042.69	25.02%
0005-01-61	Sign Repairs	375.54	299.56	1,057.61	422.05	347.07	-	87.39	165.09	404.59	111.54	-	-	3,270.44	29,000.00	25,729.56	11.28%
0005-01-62	Sign Repairs-I43	-	163.97	-	163.97	-	-	-	-	-	-	-	-	327.94	6,000.00	5,672.06	5.47%
		248,749.48	291,660.95	183,346.59	377,619.47	103,738.99	125,886.82	124,178.52	100,743.37	93,055.58	322,103.40	-	-	1,971,083.17	3,080,100.00	1,109,016.83	63.99%

* Includes 3 payperiods

0005-08-20	Traffic Signing	110.73	830.83	-	1,108.16	-	2,723.03	1,443.54	-	1,972.05	3,882.02	-	-	12,070.36	-	(12,070.36)	
0005-08-10	Pavement Marking	-	-	-	-	-	-	29,584.72	-	968.24	917.94	-	-	31,470.90	-	(31,470.90)	
0031-01-31	Kewaunee County-Culvert Steaming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0038-01-51	Marinette Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0005-83-81	Security Fence	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0015-01-24	Door County	-	-	2,292.85	-	-	-	-	684.21	208.08	58.38	-	-	3,243.52	-	(3,243.52)	
0015-01-03	Door County	-	-	-	-	3,749.22	-	-	-	-	37.43	-	-	3,786.65	-	(3,786.65)	
0005-83-14	Asphaltic repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
0070-01-11	Winnebago Co-Haul Salt	-	-	-	-	-	-	-	-	-	-	-	-	-			
0044-83-11	Outagamie Bridge Decks	-	-	-	-	-	-	-	-	-	-	-	-	-			
0005-08-25		-	-	-	-	-	432.14	606.44	1,611.19	679.14	3,236.59	-	-	6,565.50	-	(6,565.50)	
		110.73	830.83	2,292.85	1,108.16	3,749.22	3,155.17	31,634.70	2,295.40	3,827.51	8,132.36	-	-	57,136.93	-	(57,136.93)	
Total		248,860.21	292,491.78	185,639.44	378,727.63	107,488.21	129,041.99	155,813.22	103,038.77	96,883.09	330,235.76	-	-	2,028,220.10	3,080,100.00	1,051,879.90	

Construction		January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract
0077-03-00	Misc Damage Claims	38,037.42	43,048.82	55,338.46	26,335.60	24,915.72	14,851.59	17,330.31	14,225.62	17,829.78	31,170.25	-	-	283,083.57	
0077-03-33	Misc Damage Claims-I43 Fire	-	-	-	-	-	-	-	-	-	-	-	-	-	
1211-18-71	Shoulder Prepartion	-	226.31	-	-	-	-	-	-	-	2.96	-	-	229.27	5,000.00
4075-32-60	Crack Filling-STH 96	-	-	-	-	-	-	-	-	-	-	-	-	-	
1150-42-60	Bird Netting	-	-	-	-	-	-	-	-	-	-	-	-	-	
0015-01-24	Door County Lift Bridge	-	418.03	-	-	719.02	-	-	-	-	-	-	-	1,137.05	
0072-40-36		-	-	-	38.30	1,251.77	-	-	2,175.56	76.59	63.60	-	-	3,605.82	
0092-43-03	29-Traffic Control	-	-	-	-	-	-	-	-	-	-	-	-	-	
4131-01-60		-	-	-	-	-	3,082.97	7,584.57	7,788.36	-	123.63	-	-	18,579.53	
1480-08-78		-	-	-	-	-	-	-	-	-	-	-	-	-	
6560-07-71		-	-	-	-	-	-	-	-	1,340.72	13.32	-	-	1,354.04	
1133-03-02		-	-	-	-	-	-	-	-	-	5,748.82	-	-	5,748.82	
1133-06-00		-	-	1,035.59	-	-	-	-	-	325.48	13.32	-	-	1,374.39	
Total		38,037.42	43,693.16	56,374.05	26,373.90	26,886.51	17,934.56	24,914.88	24,189.54	19,572.57	37,135.90	-	-	315,112.49	
		286,897.63	336,184.94	242,013.49	405,101.53	134,374.72	146,976.55	180,728.10	127,228.31	116,455.66	367,371.66	-	-	2,343,332.59	

W

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2010

		BUDGET	23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10	Percentage of Budget
SUMMER															
Surface Maint	5331-100-11	740,000	40,214	108,107	222,368	401,373	443,412	471,994	480,339	490,115	512,211	622,651	-	-	84.14%
Shoulder Maint	5331-100-12	270,000	-	148	1,762	25,536	75,961	95,734	98,366	103,317	125,116	187,547	-	-	69.46%
Mowing and Brush	5331-100-13	210,000	5,962	10,449	10,607	17,685	35,382	94,435	127,450	186,575	203,970	217,024	-	-	103.34%
Guard Fence/Safety	5331-100-14	35,000	1,570	1,835	2,164	2,548	2,646	3,709	5,580	7,400	10,117	10,629	-	-	30.37%
Drain/Culverts/Brdg	5331-100-15	300,000	-	2,676	7,256	17,252	37,046	51,184	73,619	128,514	147,111	178,041	-	-	59.35%
Trash Pickup	5331-100-16	300,000	273	652	14,673	61,971	88,360	107,651	124,351	143,680	169,219	202,800	-	-	67.60%
Total		1,855,000	48,019	123,867	258,830	526,365	682,807	824,707	909,705	1,059,601	1,167,744	1,418,692	-	-	76.48%
WINTER															
Drift Prevention	5331-200-21	110,000	961	1,945	7,520	20,696	20,696	20,696	20,696	20,696	20,696	22,047	-	-	20.04%
Storage		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	-	100.00%
Apply Chloride	5331-200-23	380,000	41,778	139,489	142,009	148,009	148,009	148,009	148,009	148,009	148,009	148,009	-	-	38.95%
Blading & Plowing	5331-200-24	950,000	146,251	311,027	387,838	409,055	409,485	409,485	409,485	409,485	409,485	411,544	-	-	43.32%
		1,460,000	208,990	472,461	557,367	597,760	598,190	598,190	598,190	598,190	598,190	601,600	-	-	41.21%
MAINT SURFACING															
Engineering	5331-400	265,000	21,203	44,374	74,622	104,752	123,089	140,509	156,729	176,353	193,542	218,711	-	-	82.53%
Signing	5331-701	225,000	18,383	39,849	69,312	107,608	122,816	136,552	144,792	155,321	164,056	177,063	-	-	78.69%
Traffic Signal Mt	5331-702	100,000	2,678	7,882	19,895	27,952	36,583	40,371	43,993	54,112	58,946	64,829	-	-	64.83%
Pavement Marking *	5331-100-19	235,000	-	-	-	83	24,020	46,983	53,632	68,068	77,607	238,686	-	-	101.57%
Total		4,140,000	299,273	688,433	980,026	1,364,520	1,587,505	1,787,312	1,907,041	2,111,645	2,260,085	2,719,581	-	-	65.69%

*Paint supplies for county get turned in at year en ESTIMATE

3

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2010

		BUDGET		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10	Percentage of Budget
Indirect Labor	5323-300	240,000		15,562	33,078	52,586	86,270	104,545	121,188	137,914	156,021	172,215	197,495	-	-	82.29%
Training	5323-301	10,000		-	-	72	3,671	3,682	3,682	5,237	5,237	5,980	5,980	-	-	59.80%
Shop Supplies	5323-302	94,000		664	9,858	15,452	23,924	31,100	35,557	40,295	46,950	52,732	60,040	-	-	63.87%
Shop Tools	5323-303	21,000		-	1,675	4,321	8,419	9,020	9,863	9,863	10,660	10,660	11,416	-	-	54.36%
Tool Allow	5323-304	15,000		4,426	4,426	4,806	5,588	6,830	7,645	8,067	8,468	9,130	10,936	-	-	72.91%
First Aid/Safety	5323-305	18,000		-	126	1,447	1,756	2,930	4,268	4,566	4,925	5,837	7,086	-	-	39.37%
Maint Shop Equip	5323-307	10,000		273	1,457	2,821	3,595	4,383	4,678	5,537	5,972	6,514	7,651	-	-	76.51%
Telephone	5323-310	7,000		13	115	659	1,652	2,187	2,700	2,787	3,062	3,101	3,460	-	-	49.43%
Service Truck		55,000	X	4,400	8,800	13,750	18,150	22,550	27,500	31,350	36,300	40,150	45,650	-	-	83.00%
Credits		(12,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation		15,000	X	1,200	2,400	3,750	4,950	6,150	7,500	8,550	9,900	10,950	12,450	-	-	83.00%
Stockroom Credit	5323-900	(10,000)		(2,826)	(5,494)	(6,880)	(8,910)	(9,938)	(10,758)	(13,633)	(14,772)	(15,636)	(19,793)	-	-	197.93%
Total		463,000		23,712	56,441	92,784	149,065	183,439	213,823	240,533	272,723	301,633	342,371	-	-	73.95%

83% X estimate

OPERATION OF BUILDINGS

Indirect Labor	5327-701	76,000		36	395	395	431	1,004	1,129	1,129	1,129	1,129	1,765	-	-	2.32%
Cleanup/Lockup	5327-702	60,000		2,403	4,725	7,584	14,251	18,808	22,260	26,637	30,972	35,082	40,657	-	-	67.76%
Cleaning Supplies	5327-703	9,500		-	-	316	1,051	1,051	1,051	2,205	2,427	2,579	4,747	-	-	49.97%
Bldg Mt-Labor	5327-704	90,000		7,616	18,294	29,494	36,817	39,524	43,566	50,511	54,692	56,587	67,927	-	-	75.47%
Bldg Mt-Material	5327-705	80,000		400	3,875	9,481	13,289	15,328	15,477	15,702	16,186	16,805	19,118	-	-	23.90%
Bldg Mt-Machinery	5327-711	3,000		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Heat	5327-708	95,000		7,600	13,311	17,181	30,771	32,295	32,668	32,828	33,007	33,070	33,489	-	-	35.25%
Light/Power	5327-709	45,000		360	4,240	5,388	12,341	15,044	17,002	20,621	23,582	23,938	29,535	-	-	65.63%
Water	5327-710	9,000		720	370	731	2,060	2,581	3,123	4,569	5,140	5,712	6,994	-	-	77.71%
Fire Protection	5327-712	4,500		360	360	360	360	360	360	360	360	360	360	-	-	8.00%
Salt Storage Cr.		(20,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit Building Admin		(22,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit-State/Co		(90,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	5327-706	110,000	X	8,800	17,600	27,500	36,300	45,100	55,000	62,700	72,600	80,300	91,300	-	-	83.00%
Insurance	5327-707	8,000	X	640	1,280	2,000	2,640	3,280	4,000	4,560	5,280	5,840	6,640	-	-	83.00%
Admin/Eng/Traf Cr	(28,000)	-		-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Electrician/w credit at	5327-713	60,000		2,715	4,748	6,766	9,730	10,420	10,799	11,879	12,955	15,249	14,089	-	-	23.48%
Total		518,000		31,650	69,198	107,196	160,041	184,795	206,435	233,701	258,330	276,651	316,621	-	-	61.12%

3

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2010

ADMINISTRATION		BUDGET		20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	29-Nov-10	31-Dec-10	Percentage of Budget
Office Salaries	5311-101	331,600		41,415	64,693	99,933	123,425	153,596	181,736	210,185	240,138	286,167	-	-	86.30%
Travel-Staff	5311-102	600		290	308	662	662	775	806	806	830	856	-	-	142.67%
Office Supplies	5311-104	6,000		-	-	175	319	1,074	1,085	1,085	2,251	2,741	-	-	45.68%
Postage	5311-106	3,000		-	-	7	7	510	510	510	510	510	-	-	17.00%
Machine Mt/Deprec	5311-107	5,000	X	800	1,250	1,650	2,050	2,500	2,850	3,300	3,650	4,150	-	-	83.00%
Building Exp	5311-108	15,000	X	2,400	3,750	4,950	6,150	7,500	8,550	9,900	10,950	12,450	-	-	83.00%
Publication	5311-109	-		-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Bid Advertising	5311-110	500		-	122	217	217	217	217	217	217	217	-	-	43.40%
Setback Admin	5311-113	200		50	50	50	50	50	99	99	99	199	-	-	99.50%
Telephone	5311-105	3,000		54	291	757	988	1,227	1,296	1,366	1,366	1,516	-	-	50.53%
Data Processing	5311-111	87,609		14,017	20,584	25,955	31,663	37,487	45,980	51,240	51,630	63,466	-	-	72.44%
Indirect Cost	5311-116	105,889		8,824	17,648	35,296	44,120	53,044	61,868	70,692	79,516	88,340	-	-	83.43%
Total		558,398		67,851	108,696	169,652	209,651	257,980	304,997	349,400	391,157	460,612	-	-	82.49%
SUPERVISION															
Salaries/Fringe	5319-100	426,945		47,495	69,507	97,395	113,482	128,968	144,707	163,314	177,421	200,861	-	-	47.05%
Car Expense	5319-200	50,000	X	8,000	12,500	16,500	20,500	25,000	28,500	10,165	36,500	41,500	-	-	83.00%
Other Expense	5319-300	1,000		222	332	448	558	670	814	927	987	1,219	-	-	121.90%
Jury Duty	5319-500	1,000		502	502	502	502	502	502	502	502	502	-	-	50.20%
Training	5319-600-700	24,000		816	1,236	10,945	11,233	11,233	11,272	11,272	11,272	11,781	-	-	49.09%
Total		502,945		57,035	84,077	125,790	146,275	166,373	185,795	186,180	226,682	255,863	-	-	50.87%
INTEREST/BONDS															
Insurance (1)	5316-000	93,686	X	15,019	23,422	30,916	38,411	46,843	53,401	61,833	68,391	77,759	-	-	83.00%
Radio	5317-400	8,000	X	1,280	2,000	2,640	3,280	4,000	4,560	5,280	5,840	6,640	-	-	83.00%
Grand Total		1,163,029		141,184	218,195	328,998	397,617	475,196	548,753	602,693	692,070	800,874	-	-	68.86%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND
X Estimated-83%

3

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2010
MACHINERY EXPENSE

OPERATION OF MACHINERY-2010

		BUDGET		23-Jan-10	20-Feb-10	20-Mar-10	1-May-10	29-May-10	26-Jun-10	24-Jul-10	21-Aug-10	18-Sep-10	30-Oct-10	27-Nov-10	31-Dec-10	Percentage of Budget	
Gasoline	5324-10	30,000		1,674	4,191	6,534	9,330	12,233	18,120	20,764	25,081	28,826	33,396	-	-	111.32%	
Diesel Fuel	5324-11	694,500		45,808	108,838	141,515	171,045	210,337	270,539	316,381	379,483	434,770	490,618	-	-	70.64%	
Kerosene	5324-12	2,000		-	120	120	120	120	120	120	120	326	327	-	-	16.35%	
Motor Oil	5324-20	25,000		1,883	2,984	4,733	8,197	10,055	10,433	11,151	13,061	14,402	15,490	-	-	61.96%	
Grease	5324-21	5,000		373	885	1,175	1,622	1,908	1,908	2,248	2,292	2,852	3,117	-	-	62.34%	
Anti-Freeze	5324-22	3,000		279	452	493	522	660	660	774	774	853	987	-	-	32.90%	
Repair Labor	5324-30	850,000		52,541	119,396	177,929	257,990	311,268	366,528	414,265	471,187	524,892	593,192	-	-	69.79%	
Repair Material	5324-40	600,000		15,525	80,249	127,142	189,518	225,452	271,016	329,492	381,538	409,532	494,123	-	-	82.35%	
Iron	5324-41	20,000		13	406	890	1,176	1,370	1,572	2,216	2,560	2,681	2,791	-	-	13.96%	
Equip Paint	5324-42	8,500		191	779	1,067	1,890	1,909	2,291	3,291	3,316	3,608	4,035	-	-	47.47%	
Tire/Tubes	5324-50	50,000		4,405	8,281	9,133	16,416	18,669	25,400	29,335	32,833	35,618	42,746	-	-	85.49%	
Batteries	5324-51	7,000		598	547	622	911	1,135	1,358	2,278	3,515	4,379	5,740	-	-	82.00%	
Equip Rental	5324-70	70,000		-	-	-	-	-	-	-	-	39,955	49,926	-	-	71.32%	
Overhead		981,000	XX	78,480	156,960	245,250	323,730	402,210	490,500	559,170	647,460	716,130	814,230	-	-	83.00%	XX
Depreciation	5324-06	680,000	XX	54,400	108,800	170,000	224,400	278,800	340,000	387,600	448,800	496,400	564,400	-	-	83.00%	XX
Insurance	5324-81	44,000	XX	3,520	7,040	-	14,520	18,040	22,000	25,080	29,040	32,120	36,520	-	-	83.00%	XX
Total		4,070,000		259,690	599,928	886,603	1,221,387	1,494,166	1,822,445	2,104,165	2,441,060	2,747,344	3,151,638	-	-	77.44%	
Estimate Budget Target		83%										XX Estimate					
	Revenue	4,070,000		275,302	695,061	888,824	1,123,179	1,393,027	1,701,245	2,027,934	2,395,909	2,656,207	3,053,944	-	-		
	Estimated Gain (Loss)			15,612	95,133	2,221	(98,208)	(101,139)	(121,200)	(76,231)	(45,151)	(91,137)	(97,694)	-	-		

3

BROWN COUNTY HIGHWAY
COUNTY AID BRIDGE CONSTRUCTION
ANALYSIS FOR YEAR 2010

	Balance 1/1/2010	County Levy	District Levy	Total Available	2010 Expenditures	Balance 12/31/2010
TOWN						
Eaton	25,327.10	20,000.00	20,000.00	65,327.10	15,864.08	49,463.02
Glenmore	140,530.40	5,000.00	5,000.00	150,530.40	38,808.35	111,722.05
Green Bay	125,035.16	30,000.00	30,000.00	185,035.16	-	185,035.16
Holland	378,765.80	-	-	378,765.80	58,865.06	319,900.74
Humboldt	51,385.93	-	-	51,385.93	-	51,385.93
Lawrence	138,099.75	12,000.00	12,000.00	162,099.75	-	162,099.75
Ledgeview	230,927.35	-	-	230,927.35	-	230,927.35
Morrison	68,586.11	5,000.00	5,000.00	78,586.11	-	78,586.11
New Denmark	61,048.33	19,000.00	19,000.00	99,048.33	7,933.17	91,115.16
Pittsfield	245,416.74	20,000.00	20,000.00	285,416.74	-	285,416.74
Rockland	102,314.65	15,000.00	15,000.00	132,314.65	4,938.63	127,376.02
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	676,702.39	50,000.00	50,000.00	776,702.39	37,277.26	739,425.13
VILLAGE						
Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	254,817.25	50,000.00	50,000.00	354,817.25	-	354,817.25
Howard	570,387.02	20,000.00	20,000.00	610,387.02	-	610,387.02
Hobart	69,712.49	15,000.00	15,000.00	99,712.49	-	99,712.49
Suamico	507,124.19	-	-	507,124.19	-	507,124.19
TOTAL	3,970,345.71	261,000.00	261,000.00	4,492,345.71	163,686.55	4,328,659.16

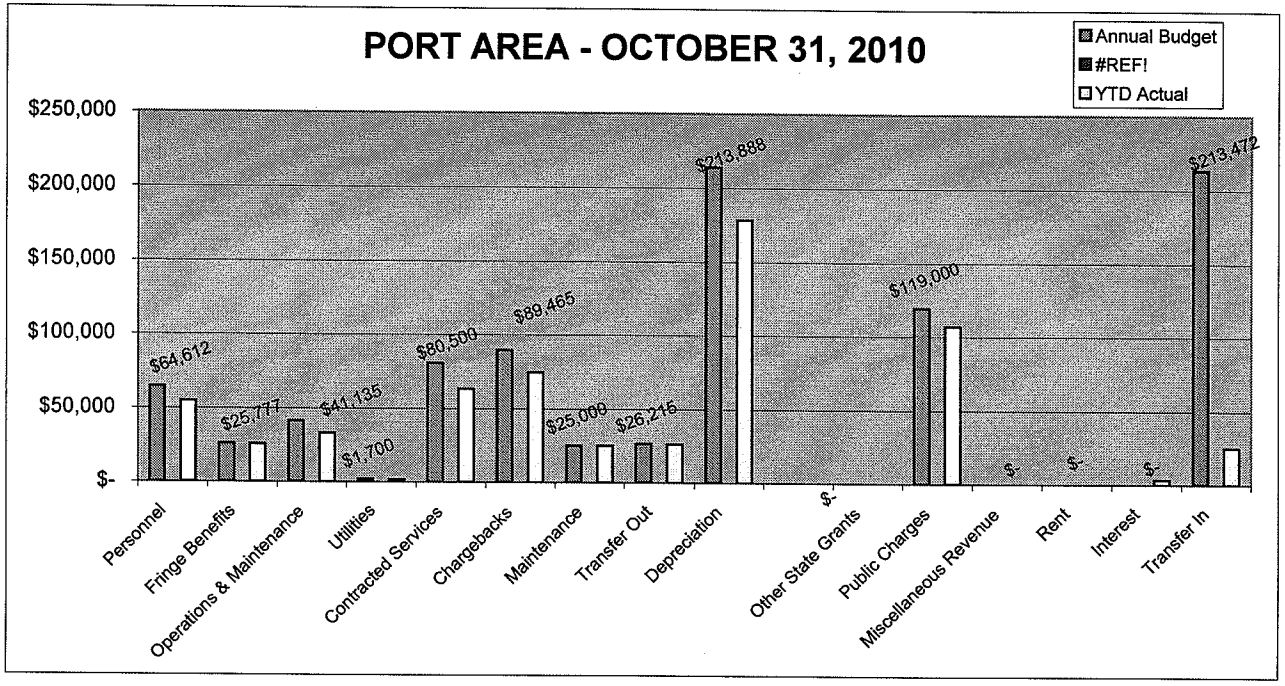
Brown County
Port & Solid Waste
Port Area Budget Status Report
10/31/2010

	Annual Budget	YTD Actual
Personnel	$ 64,612	$ 54,730
Fringe Benefits	$ 25,777	$ 25,364
Operations & Maintenance	$ 41,135	$ 33,078
Utilities	$ 1,700	$ 1,491
Contracted Services	$ 80,500	$ 63,234
Chargebacks	$ 89,465	$ 74,485
Maintenance	$ 25,000	$ 25,000
Transfer Out	$ 26,215	$ 26,013
Depreciation	$ 213,888	$ 178,240
Other State Grants	$ -	$ -
Public Charges	$ 119,000	$ 106,740
Miscellaneous Revenue	$ -	
Rent	$ -	$ -
Interest	$ -	$ 3,234
Transfer In	$ 213,472	$ 25,000

HIGHLIGHTS:

Expenses: Memberships to Amer. Asso of Port Authorities, Asso Great Lakes Ports. Travel to WashINGTON DC for Congress. Lobbying. Contracted Services for HWY dept Bay port cell reconstruction and Hwy 41 embankment study.

Revenues: Public Charges include dockwall leases and foreign trade zone revenues.



5

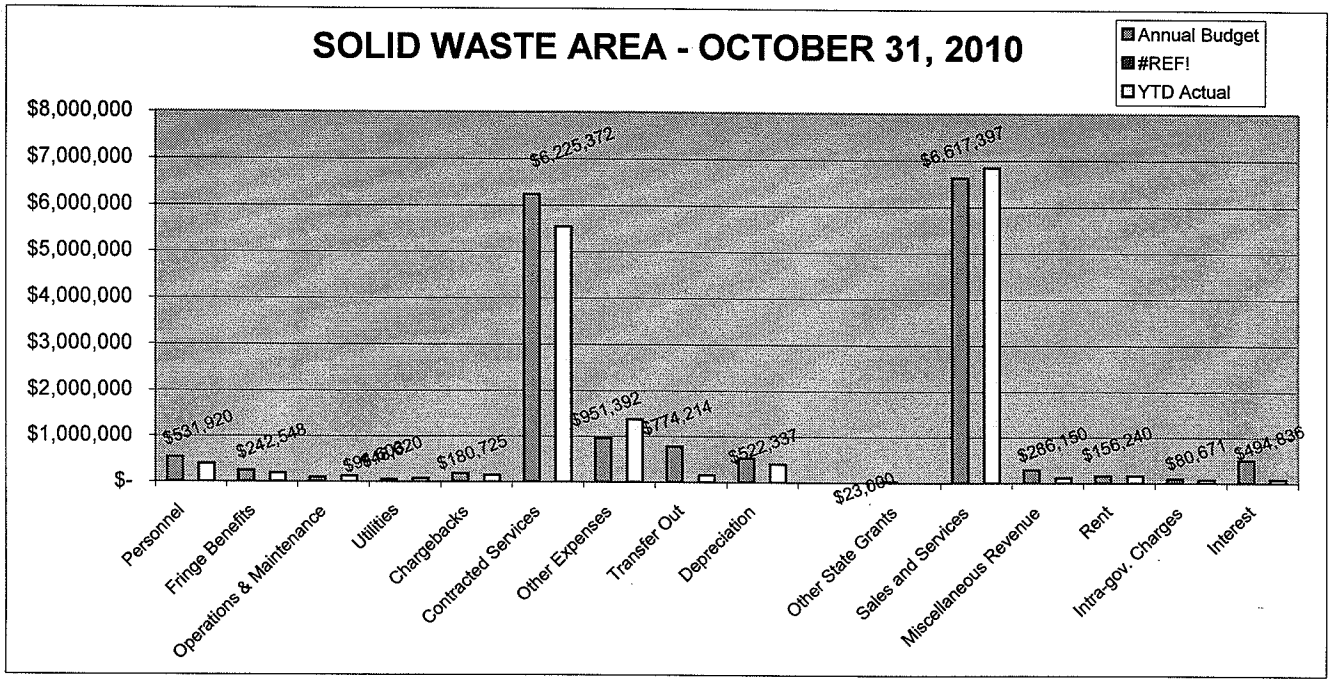
Brown County
Port & Solid Waste
Solid Waste Area Budget Status Report

10/31/2010	Annual Budget	YTD Actual
Personnel	$ 531,920	$ 394,798
Fringe Benefits	$ 242,548	$ 190,234
Operations & Maintenance	$ 94,603	$ 127,028
Utilities	$ 48,620	$ 69,270
Chargebacks	$ 180,725	$ 149,581
Contracted Services	$ 6,225,372	$ 5,541,487
Other Expenses	$ 951,392	$ 1,368,640
Transfer Out	$ 774,214	$ 156,845
Depreciation	$ 522,337	$ 399,935
Other State Grants	$ 23,000	$ -
Sales and Services	$ 6,617,397	$ 6,840,867
Miscellaneous Revenue	$ 286,150	$ 111,320
Rent	$ 156,240	$ 154,019
Intra-gov. Charges	$ 80,671	$ 67,230
Interest	$ 494,836	$ 76,009

HIGHLIGHTS:

Expenses: Other Expenses includes unbudgeted Recycling Rebate of $29,000 because of improved market conditions. Electronics collection has pushed HHW expenses and revenues over budget. Single Stream Recycling unbudgeted $424,370 is offset by revenues.

Revenues: Recycling Revenues increased by $264,896 due to markets.



9

OFFER TO PURCHASE RESULTS

PROJECT NAME: 154.59 acres Van De Hey & Sanderfoot Property for Port & Solid Waste

SEALED BID: PROJECT #1395

BUYER: CHERYL CORBEILLE

DUE DATE & TIME : OCTOBER 29, 2010 AT 4:00 BC PURCHASING

OPENING DATE & TIME: 11/2/2010 at 10:40 AM

Name	Farm	Price/Acre	Price for total piece of land	Loan or cash?
Virgil & Sandra, Dain, Todd & Terry VandeHey	Meadowlark Dairy LLC	$ 7,751.00	$ 1,198,227.09	Loan
David Van De Hey	New Horizons Diary LLC	$ 6,225.50	$ 962,400.00	Loan
Mark Wiese & Dave Wiese	Wiese Brothers Farms	$ 6,209.97	$ 960,000.00	Cash

X:\Projects\Projects 2010\1395 OTP-Property Sale-154 acres\1395 OFFER TO PURCHASE Results_11022010.xls

BID TABULATION RECORD

PROJECT NAME: RENARD ISLAND CLOSURE

SEALED BID: PROJECT #1429 FOR PORT & SOLID WASTE DEPARTMENT

BUYER: DCD

DUE DATE & TIME : NOVEMBER 5, 2010 AT 3:00 PM BC CLERK

OPENING DATE & TIME: NOVEMBER 5, 2010 AT 3:00 PM

CONTRACTOR	Total Cost to Brush, Grub, and Grade Renard Island	Cost per Cubic Yard for Cell #2 at Bay Port Facility		Cost per Cubic Yard for Cell #8 at Bay Port Facility		Cost for Renard Island Placement and Grading of Material	Total Cost to Reconstruct Bayport Cell #2	Total Cost for all work bid based on excavating and transporting 151,500cy from Cell #2 and 82,440 cy from Cell #8
		Excavation	Transport	Excavation	Transport	Placement - Cost per Cubic Yard		
Peters Concrete								
Cost Per Cubic Yard		$ 2.96	$ 3.18	$ 1.81	$ 3.18	$ 0.65		
Total Cost Per Item	$ 272,000.00	$ 448,440.00	$ 481,770.00	$ 149,216.40	$ 262,159.20	$ 152,063.34	$ 20,300.00	$ 1,785,948.94
PTS Contractors								
Cost Per Cubic Yard		$ 1.58	$ 6.76	$ 1.10	$ 5.79	$ 0.73		
Total Cost Per Item	$ 294,000.00	$ 239,370.00	$ 1,024,140.00	$ 90,684.00	$ 477,327.60	$ 170,776.20	$ 31,400.00	$ 2,327,697.80
Advance Construction								
Cost Per Cubic Yard		$ 3.00	$ 5.35	$ 2.60	$ 5.35	$ 1.20		
Total Cost Per Item	$ 266,666.00	$ 454,500.00	$ 810,525.00	$ 214,344.00	$ 441,054.00	$ 280,728.00	$ 32,000.00	$ 2,499,817.00
Riverview Construction								
Cost Per Cubic Yard		$ 2.20	$ 6.35	$ 2.20	$ 5.85	$ 1.95		
Total Cost Per Item	$ 214,620.00	$ 333,300.00	$ 962,025.00	$ 181,368.00	$ 482,274.00	$ 456,183.00	$ 15,000.00	$ 2,644,770.00
Ostrenga Excavating								
Cost Per Cubic Yard		$ 1.97	$ 5.00	$ 1.97	$ 5.00	$ 1.05		
Total Cost Per Item	$ 854,629.00	$ 298,455.00	$ 757,500.00	$ 162,406.80	$ 412,200.00	$ 245,637.00	$ 15,939.00	$ 2,746,766.80

Note: All numbers submitted for Cost per Cubic Yard were based on excavation and transport of 175,000 cy for comparison purposes. Total Cost for all work was based on excavating and hauling 151,500 cy from Cell #2 and 82,440 cy from Cell #8 (Total 233,940 cy).

Note: No bidders indicated that they are minority or women owned businesses

Renard Island GLRI Grant Project Budget Estimate

Item	Quantity	Unit	Unit Price	Total
Clearing of Vegetation, Excavation of Dredge Material at Bay Port	1	each		$ 230,000
Hauling of Dredge Material	175,000	cubic yard	$ 5.25	$ 918,750
Clearing of Vegetation, Grading, Placement of Dredge Material, Site Surveys on Renard Island	1	each		$ 621,250
Reconstruction of Bay Port Drainage System	1	each		$ 30,000
Construction Subtotal				**$ 1,800,000**
Personnel/Salaries				$ 128,333
Fringe Benefits				$ 64,167
Travel				$ 5,000
Supplies				$ 2,500
Non-Construction Subtotal				**$ 200,000**
Total Project Cost Estimate				**$ 2,000,000**

Bid Summary and Cost Extension

Item	Quantity	Unit	Unit Price	Estimate
Peters Concrete				
Brush, Grub and Grade Renard Island	1	each		$ 272,000
Excavation of Dredge Material from Cell 2*	151,500	cubic yard	$ 2.96	$ 448,440
Excavation of Dredge Material from Cell 8	82,440	cubic yard	$ 1.81	$ 481,770
Hauling of Dredge Material	233,940	cubic yard	$ 3.18	$ 411,376
Placement and Grading of Dredge Material	233,940	cubic yard	$ 0.65	$ 152,063
Reconstruction of Bay Port Drainage System	1	each		$ 20,300
Peters Concrete Subtotal				$ 1,785,950
Foth				
Survey Work - 5 Surveys at Renard Island, 2 Surveys at Bay Port	1	each		$ 14,050
Construction Subtotal				**$ 1,800,000**
Personnel/Salaries				$ 128,333
Fringe Benefits				$ 64,167
Travel				$ 5,000
Supplies				$ 2,500
Non-Construction Subtotal				**$ 200,000**
Total Project Costs				**$ 2,000,000**

**202,000cy of wet dredged material was placed in Cell 2 in 2008. Based on an average 25% dewatering rate, it is estimated that the volume of dry dredge material in Cell 2 is 151,500cy.*

11/18/2010

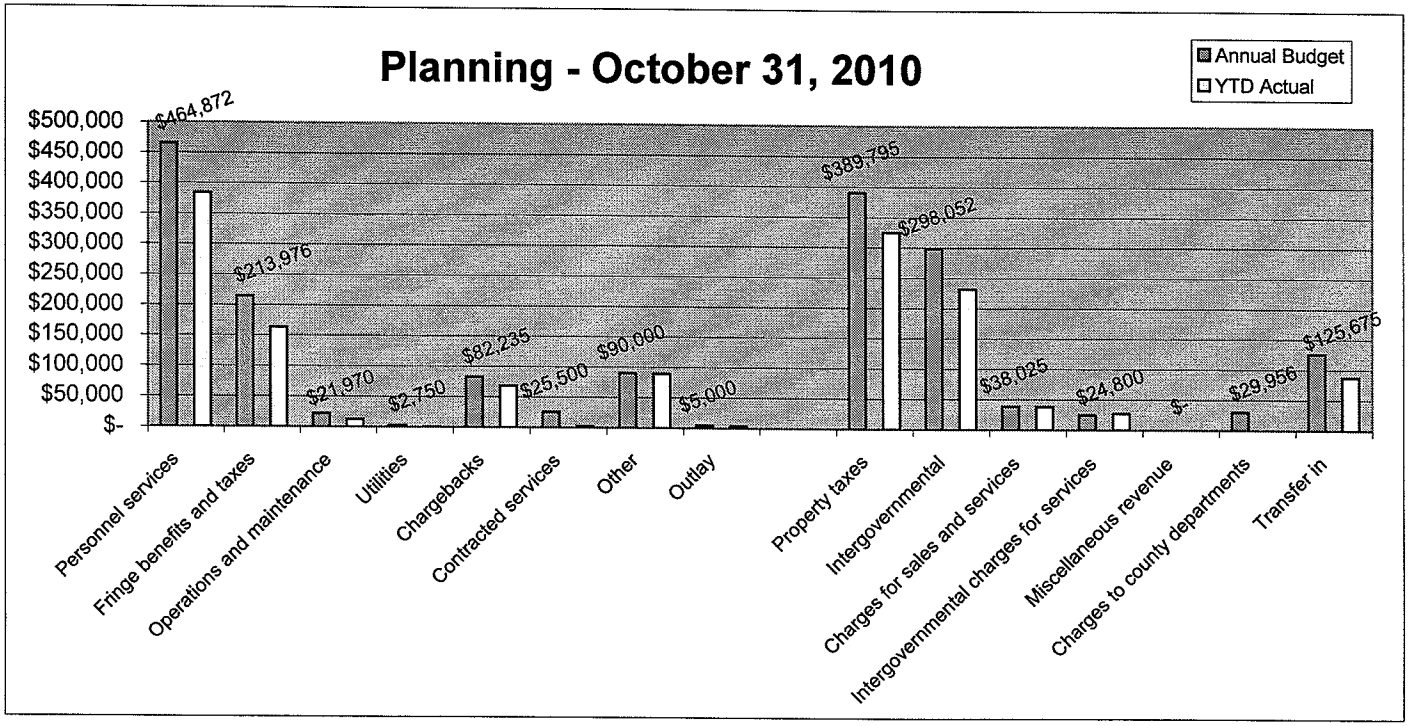
Brown County
Planning
Budget Status Report
10/31/2010

	Annual Budget	YTD Actual
Personnel services	$ 464,872	$ 383,741
Fringe benefits and taxes	$ 213,976	$ 162,767
Operations and maintenance	$ 21,970	$ 12,465
Utilities	$ 2,750	$ 373
Chargebacks	$ 82,235	$ 67,645
Contracted services	$ 25,500	$ 2,500
Other	$ 90,000	$ 88,855
Outlay	$ 5,000	$ 4,502
Property taxes	$ 389,795	$ 324,829
Intergovernmental	$ 298,052	$ 231,525
Charges for sales and services	$ 38,025	$ 37,946
Intergovernmental charges for services	$ 24,800	$ 27,088
Miscellaneous revenue	$ -	$ 32
Charges to county departments	$ 29,956	$ -
Transfer in	$ 125,675	$ 87,193

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: All categories are at or near expectations.



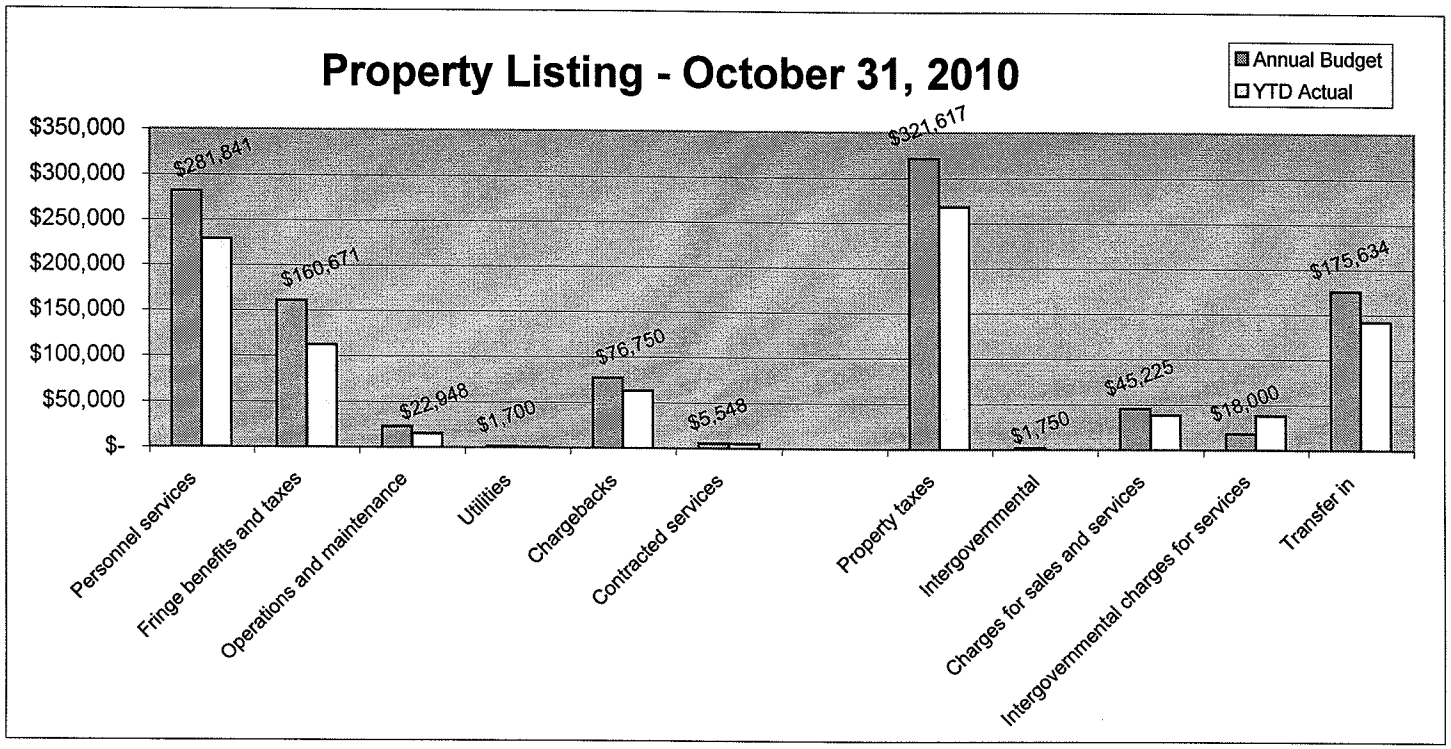
Brown County
Property Listing
Budget Status Report
10/31/2010

	Annual Budget	YTD Actual
Personnel services	$ 281,841	$ 229,068
Fringe benefits and taxes	$ 160,671	$ 111,987
Operations and maintenance	$ 22,948	$ 14,827
Utilities	$ 1,700	$ 541
Chargebacks	$ 76,750	$ 62,926
Contracted services	$ 5,548	$ 5,181
Property taxes	$ 321,617	$ 268,014
Intergovernmental	$ 1,750	$ -
Charges for sales and services	$ 45,225	$ 38,344
Intergovernmental charges for services	$ 18,000	$ 38,000
Transfer in	$ 175,634	$ 141,703

HIGHLIGHTS:

Expenditures: All expenditures are within anticipated levels.

Revenues: All revenues are at or above projections.



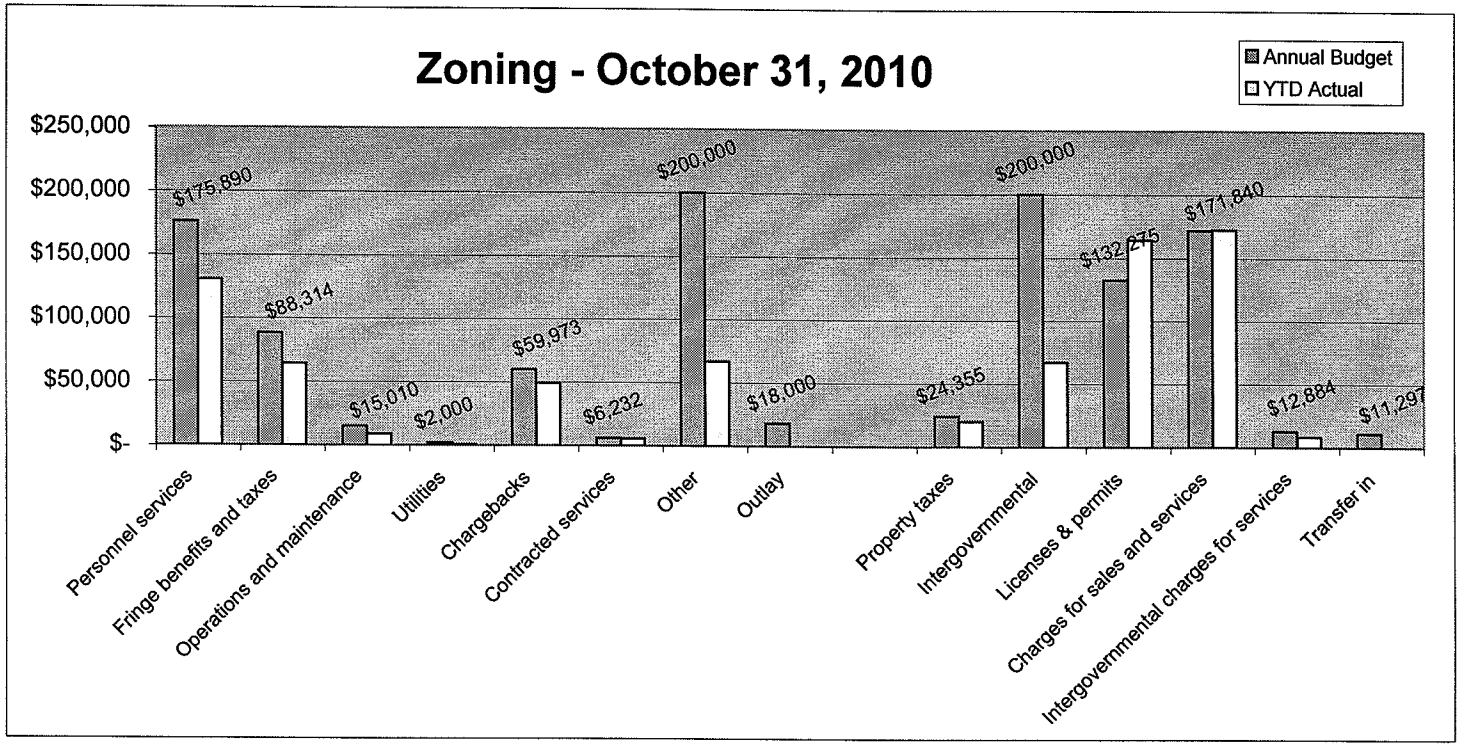
Brown County
Zoning
Budget Status Report
10/31/2010

	Annual Budget	YTD Actual
Personnel services	$ 175,890	$ 130,520
Fringe benefits and taxes	$ 88,314	$ 64,283
Operations and maintenance	$ 15,010	$ 8,857
Utilities	$ 2,000	$ 668
Chargebacks	$ 59,973	$ 49,263
Contracted services	$ 6,232	$ 5,581
Other	$ 200,000	$ 67,004
Outlay	$ 18,000	$ -
Property taxes	$ 24,355	$ 20,296
Intergovernmental	$ 200,000	$ 67,004
Licenses & permits	$ 132,275	$ 164,070
Charges for sales and services	$ 171,840	$ 172,296
Intergovernmental charges for services	$ 12,884	$ 8,357
Transfer in	$ 11,297	$ -

HIGHLIGHTS:

Expenditures: All categories are progressing as anticipated.

Revenues: Permits and public charges are progressing at our anticipated rate.



Brown County
Airport
Budget Status Report
October 2010

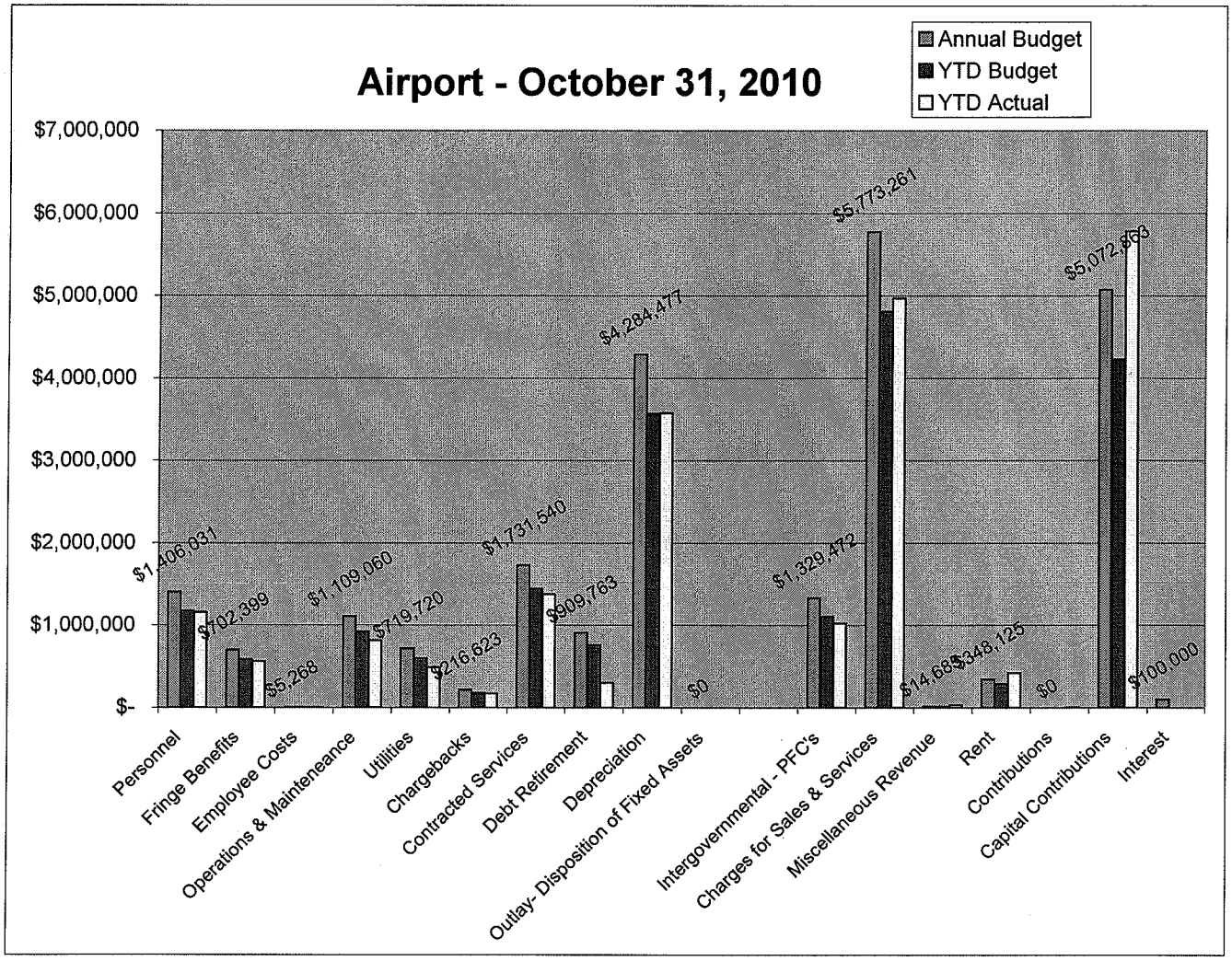
	Annual Budget	YTD Budget	YTD Actual
Personnel	$1,406,031	$1,171,693	$1,156,767
Fringe Benefits	$702,399	$585,333	$559,860
Employee Costs	$5,268	$4,390	$1,980
Operations & Mainteneance	$1,109,060	$924,217	$814,117
Utilities	$719,720	$599,767	$488,922
Chargebacks	$216,623	$180,519	$172,267
Contracted Services	$1,731,540	$1,442,950	$1,377,694
Debt Retirement	$909,763	$758,136	$304,992
Depreciation	$4,284,477	$3,570,398	$3,572,478
Outlay- Disposition of Fixed Assets	$0	$0	$1,225
Intergovernmental - PFC's	$1,329,472	$1,107,893	$1,023,077
Charges for Sales & Services	$5,773,261	$4,811,051	$4,967,204
Miscellaneous Revenue	$14,685	$12,238	$30,440
Rent	$348,125	$290,104	$422,325
Contributions	$0	$0	$4,656
Capital Contributions	$5,072,863	$4,227,386	$5,781,839
Interest	$100,000	$83,333	$57,046

HIGHLIGHTS

Airport Expenses continue to track in accordance with the approved Airport budget, or slightly below anticipated spending.

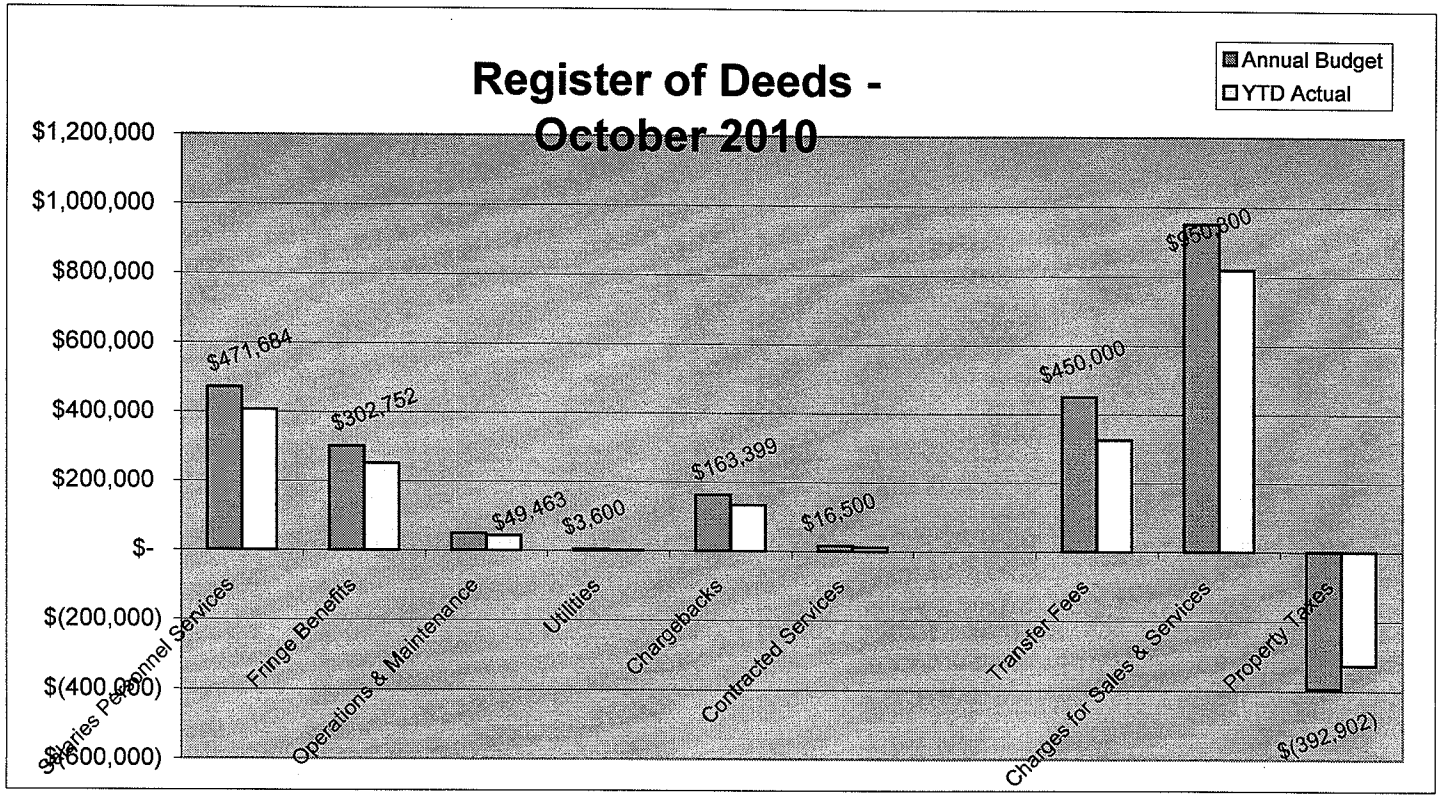
Revenue collected through October represents 97% of anticipated budget income for 2010. Increased grant and concession revenue due to higher than expected passenger traffic is responsible for the growth in income.

Thru Oct	PAX Enplaned	TRAFFIC % (+/-)
2010	310,660	+2.3%
2009	303,725	



Brown County
Register of Deeds
Budget Status Report
10/31/2010

	Annual Budget	YTD Actual
Salaries Personnel Services	$ 471,684	$ 405,787
Fringe Benefits	$ 302,752	$ 253,123
Operations & Maintenance	$ 49,463	$ 44,265
Utilities	$ 3,600	$ 1,810
Chargebacks	$ 163,399	$ 133,876
Contracted Services	$ 16,500	$ 12,512
Transfer Fees	$ 450,000	$ 325,596
Charges for Sales & Services	$ 950,300	$ 819,664
Property Taxes	$ (392,902)	($327,418)

HIGHLIGHTS:
Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.