

# BOARD OF SUPERVISORS

# Brown County



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## PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair  
Dave Kaster, Vice Chair  
Dave Landwehr, Norbert Dantinne, Tom Sieber

**PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE**  
Monday, October 19, 2015  
Approx. 5:15 p.m. (To follow Land Con Mtg)  
Room 161, Ag & Extension Service Center  
1150 Bellevue Street

**\*\* NOTE TIME \*\***  
**\*\* PLEASE BRING BUDGET BOOK \*\***  
(Combined budget & regular meeting)

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of September 29, 2015.

### Advance

1. Quarterly Report from Advance Business – Peter Zaehring, Vice President, Economic Development

### Comments from the Public

### BUDGET REVIEW

#### REVIEW OF 2016 DEPARTMENT BUDGETS:

2. **Public Works** (Highway, County Roads & Bridges, Facility Management)  
- Review of 2016 department budget.
  - a. Resolution Approving New or Deleted Positions during the 2016 Budget Process – Public Works.
3. **Register of Deeds** - Review of 2016 department budget.
4. **Planning & Land Services** (Land Information, Planning Commission, Property Listing & Zoning)  
- Review of 2016 department budgets.
5. **Port and Resource Recovery** - Review of 2016 department budget.
6. **Airport** - Review of 2016 department budget.
  - a. Resolution Approving New or Deleted Positions during the 2016 Budget Process – Airport.
7. **U.W. Extension** - Review of 2016 department budget.
  - a. Resolution Approving New or Deleted Positions during the 2016 Budget Process – U.W. Extension.

## **NON-BUDGET ITEMS**

### **Communications**

8. Communication from Supervisor Lund re: To look at parking on Velp Avenue, County Highway HS south of Riverside Drive in the Village of Suamico, WI.

### **Register of Deeds**

9. Budget Status Financial Report for September, 2015.
10. Brown County Land Information Seminar.

### **Planning and Land Services**

#### **Land Information, Property Listing & Zoning** (no items)

#### **Planning Commission**

11. Update regarding development of the Brown County Farm Property – standing item.

### **Airport**

12. Departmental Openings Summary.
13. Director's Report.

### **U.W. Extension**

14. Budget Status Financial Report for September, 2015.
15. Director's Report.

### **Public Works**

16. Ordinance Amending Schedule A of the Brown County Code Entitled "Speed Limits".
17. Resolution to Authorize the Uses of Bonded and Levied Funds for Library Renovations.
18. Summary of Operations.
19. Director's Report.
  
20. **Port and Resource Recovery** – Port & Resource Recovery Budget Status Financial Reports for September, 2015.

### **Closed Session**

21. Open Session: Discussion and possible action regarding the purchase and negotiations for property involving a future consolidated Highway Department site.
22. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion and possible action as to negotiations and bargaining for the purchase of property for a future consolidated Highway Department site. Closed session is authorized pursuant to Wisconsin Statutes Section §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
23. Reconvene in Open Session: Discussion and possible action regarding the purchase and negotiations for property involving a future consolidated Highway Department site.

### **Other**

24. Audit of bills.
25. Such other matters as authorized by law.
  - a. Discussion regarding dates and times for November and December meetings.

Bernie Erickson, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Attachments

**PROCEEDINGS OF THE BROWN COUNTY  
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, September 29, 2015, Room 161, UW Extension, 1150 Bellevue Street, Green Bay, Wisconsin.

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**Present:** Chair Bernie Erickson; Supervisors: Norbert Dantine, Dave Kaster, Tom Sieber, and Dave Landwehr

**Also Present:**

Supervisor Tom Katers	Jeff DuMez (GIS/LIO Coordinator)
Paul Fontecchio (PW – Engineering Manager)	Cole Runge (Principal Planner)
Jeff Oudeans (PW - Project Manager)	Chad Weininger (Director of Administration)
Dean Haen (Port & Resource Recovery Director)	News media and other interested parties.
Chuck Lamine (Planning Director)	

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**I. Call Meeting to Order.**

Meeting was called to order by Supervisor Bernie Erickson at 6:00 p.m.

**II. Approve/Modify Agenda.**

**Motion made by Supervisor Kaster, Seconded by Supervisor Dantine to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**III. Approve/Modify Minutes of August 24, 2015.**

**Motion made by Supervisor Sieber, Seconded by Supervisor Landwehr to approve. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**Comments from the Public.** None.

**1. Review minutes of:**

- a. Planning Commission Board of Directors (August 5, 2015).**

**Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**Communications**

- 2. Communication from Supervisor Gruszynski re: That the Brown County Board, in collaboration with staff, the Library Board and the community, build a comprehensive plan to update aging library facilities, especially central library, to improve the quality of service, efficiency, space and budget. *August motion: Hold for 30 days.***

Erickson informed that he had a brief conversation with Supervisor Gruszynski after County Board in regard to this. In discussing whether the committee should hold the item, Erickson informed that Gruszynski could always bring it back up if he'd like.

**Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

3. **Communication from Supervisor Katers re: With County V reconstruction being completed this fall, I believe now is the best time to provide a road and traffic study in order to reduce the speed from 45 mph to 35 mph from County GV to Bower Creek Road. *Referred from September County Board.***

Katers thanked the members of the PD&T committee for letting him speak and provided a handout to committee members. He informed there was a traffic study done from GV to Town Hall Road a month and a half ago in which they saw and approved at the August County Board meeting. The handout showed the 1,600 yard distance.

Katers stated that with the design of County V occurring over much of the past two years the Village has voiced their interest in lowering the speed limit many times. This spring when the County went ahead with road construction he spoke with Supervisor Kaster about approaching the Hwy Dept. and they agreed they could wait until the roadway was closer to completion this fall. When Katers saw the meeting minutes from the other committees before the full County Board meeting in August, he saw that Public Works Interim Director Paul Fontechio had placed the revised speed limit ordinance on PD&T's agenda along with a traffic study but only for Town Hall to CTH GV. Katers placed the item on the next Village of Bellevue agenda to request and prove their support and have their Village Administrator Angela Gorall provide a letter of recommendation; the letter was provided in the committee's agenda packet.

The Study for County GV to Town Hall Road provided state requirements, allowing municipalities the ability to raise and lower speed limits within the state guidelines if a study was provided. The study provided that there was growing business access needs between GV and Town Hall and between Daly and Town Hall it was undevelopable. The increased turning movements were the reason only this sections speed was reduced. There were 86 homes in the Daly subdivision that entered and exited from the Daly St. corner. Very near Daly was Fonferk's Landscaping, which continued to maintain a high quality business that had a great deal of traffic from all vehicle shapes and sizes. There were two duplexes around that location as well. Those intersections were only 300 yards from the newly full opening intersection at Landmark Boulevard. He felt they could all realize that the Landmark Blvd opening would create a huge traffic impact to that area specifically, as his map showed.

Also note that there would be a shared use path along the east side of CTH V. He believed this supported slower speeds, similar to County JJ, County EA, and County GV; they all had speed limits of 35mph.

The County was not recommending lowering the speed limit south of Town Hall as there would be limited access and the new construction was addressing old safety concerns. Just because the road got moved and curve radius increased didn't change the concern that residents had entering and exiting a roadway with people traveling 45+mph.

Kaster informed that they had softened the curve a bit with the reconstruction but when they go to the overpass there was basically a wall there and they couldn't see traffic until they got to the corner; it was a blind area coming around the curve for a ways. He believed that even though the speed limit was 45, people were going above that. He knew there hadn't been a huge amount of accidents but there were a lot of folks that were concerned about it. They had a hard time pulling out; there was a lot of traffic through there. Landmark Blvd had never been fully opened to Bellevue and with a new business to go on Landmark it will increase the traffic

even more. Kaster felt this was a good time to accomplish this. In the original agreement with the Highway Department they had talked about lowering the speed limit from Town Hall out to GV. There had been many phone calls from citizens to all of the Trustees and the President of the Bellevue Board and they would like something to be done about it.

Erickson pointed out that a response to Bellevue from Brown County was also included in the agenda packet material. It informed that they were going to do a speed study spring of 2016. Fontecchio felt it would be spring based on the comments they had. They were going to be reconstructing the road until the end of October as they would be pushing snow. It was his opinion that they weren't going to have a chance to get the tubes out and get an accurate count.

Katers reiterated that the original plan was to wait until 2016 but being that it was brought forward this year before the project was done, somehow a traffic study was done in August for that portion, he decided to push to have the study completed yet this year before the road was completed and opened. To Katers, it made more sense to start the road off as one speed, rather than try and change the speed six months to a year from now.

Fontecchio informed that he had met with the previous Village Administrator and Angela Gorall and talked about the speed limit change. One of the reasons they changed it from Town Hall to GV was the difference in the roadway. From Town Hall to GV there was a two way left turn lane, they weren't going to have a divided roadway with a median, this would allow for some driveways into that triangular area when that does develop. That was something they agreed upon back in the spring and that's why he brought it forward at this time. It was their understanding coming from that meeting they would hold to after construction sometime with the next big development or whenever for in the future for the rest of it to be addressed. They could definitely look at it this spring for a speed study.

In looking at the stretch between Daly and Town Hall on the map that was provided, Sieber stated there was nothing between Bower Creek and Daly and further down near another development, it looked like the same conditions throughout V. He understood why they stopped at Town Hall Road with the commercial development there but if they were talking about trying to keep the road uniformed and keep the neighborhoods off of there, he felt if they were going to go there, they mine as well keep on going. Make it 35mph like GV or keep it 45 up until they got to Town Hall. He was going to go along with Director Fontecchio on this and he would like to see the speed study before they go and change it.

Katers responded that yes, Fontecchio provided eight bullet points but they could probably pick apart each one of them to some degree. The biggest point was the safety of the access, the feeling of the residents. They got a lot of calls, it was over years. The design of the roadway was going on for over two years and it had been something that the village had pushed for that time and beyond to have that roadway speed reduced. The reported accident bullet point they could probably poke some holes in. With regard to sight distances, they could compare it to CTH EA and JJ and both of those had perfect straight sight distances and were 35mph. The roadway geometrics were redesigned and designed to meet speeds of 50mph, which was never by the village standards or wishes. The village wanted that to be a slower speed road. Landmark was going to pull a lot more traffic through the area than just residents from one of these little subdivisions. It was pulling from all subdivisions heading north and south from Landmark. Sieber was right, Katers had a conversation with a member of the Planning Commission from Ledgeview and they would like to see it lower going south further. As they got higher up there, those subdivisions were all growing by leaps and bounds and the curves around 172 going underneath, there wasn't much for visibility. The enforcement level, just because BC Sheriff

Department was within a mile from there, didn't mean that they would be sitting on that spot constantly. They only employed so much service from the force.

Erickson stated he would agree with Supervisor Kaster, he would do what was right for his constituents. They could deal with this on a basis as it went along.

Dantinne believed Daly only had one access and it was half a block from the highway and in his mind it should have never come out there and it was a dangerous intersection right there. If they went further south, these roads had access somewhere else and didn't have to come to V like Daly. He supported Kaster's motion.

Kaster informed that they had changed areas for folks in those areas, they weren't calling just because they liked calling. He understood that there were some development areas south of Bower Creek Road but the line of sight was pretty open there. The biggest problem was when they come under 172 and around the corner and Daly Drive was right there. Erickson felt they could always bring it back up.

Sieber added that when he drives he likes to have a reason why the speed limit changed, like when driving from urban to rural or two lanes to four. It looked like they were dropping the speed limit because the neighborhood was filtering on V and they had that all the way down V. Erickson felt they did that on GV and nothing changed. Dantinne pointed out the problem area on the map. Fontecchio respected what supervisors were saying; he had to look at the facts from a strictly engineering point of view and given his professional opinion he didn't see it warranting the speed limit change. He appreciated Erickson suggestion of posting and hoping the speed would change but he would caution that sometimes by posting a speed limit lower like on GV that wasn't warranted, they created speed differentials that could be very dangerous.

**Motion made by Supervisor Kaster, Seconded by Supervisor Dantinne to change the speed limit to 35 mph from Bower Creek Road to Town Hall Road and have staff bring back a resolution to the PD&T Committee in October. Vote Taken. Nay: Sieber. MOTION CARRIED 4 to 1.**

#### **Public Works**

4. **Discussion re: CTH ZZ.**

Fontecchio informed that they had an informational meeting; it was very well attended and vocal. There were about 120-125 people there. They tabulated the responses that they had. A lot of the comments from the public centered on putting in an off-street bike trail. Quite a few of the landowners along ZZ were not in favor of it. The responses that they received through 9/23 there were 13-yes for the trail, 3-maybe and 27-no. About a two to one against in terms of the written comments they received there. There were other people that followed up with him after the meeting such as the Live54218.org group. Fontecchio typed up all the written comments and provided them to the committee.

**Motion made by Supervisor Sieber, seconded by Supervisor Dantinne to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Melinda Morella, 305 W. Capital Drive, Appleton**

Morella informed that she was born and raised in the Greater Green Bay area and it was her passion go be here and that's why she worked here and spent a lot of time here. Being that she lived in the Valley and worked here, regional connectivity was something that was very

important to her personally. This was an amazing opportunity to have a bike path or off-road path for biking and recreating along this reconstruction. Reading some of the comments that were made at the meeting, unfortunately she could not attend, a lot of it was people feeling uncertain of what it meant and people feared the unknown. It was important for this group to consider if a plan was going to be drawn up, bicycle and pedestrian facilities as part of the plan and have people react to it verses having people sway a decision whether an idea came to fruition based on the unknown. She would strongly encourage and support at least considering it in planning. Professionally Live54128 was a healthy eating active living organization so they had a vested interest in creating access for people to be physically active and be able to engage in health eating, bike lanes and trails and things were a great opportunity for that. She drove on CTHZZ when avoiding Hwy 41, it was a beautiful drive and there was a great opportunity to extend the Fox River Trail and some great space for recreating, trails and green spaces, increase economic vitality, physical and mental health of residents and she felt it was a great opportunity that would be missed if it was not considered.

Landwehr questioned if she was advocating for the bike lanes that were adjoining the traffic lanes or separated or both. He wanted to know what was acceptable to their group. Morella would be in support of any facilities considered, such as an off-road path as discussed for the specific area. Something separated would be preferred in terms of people feeling they were going to take the path of least resistance. Some might be comfortable utilizing a space that adjoined to the road and a vast majority would prefer off-road or separated. Fontecchio informed that either way they would have five foot paved shoulders. Erickson felt when said and done they were probably going to have a couple different plans. Morella added that when the Fox River trail was first discussed, she heard the history of residents being deeply opposed almost unanimously as it was cutting through their backyards, but now that it was in and utilized and a pillar for the community, people don't have a whole lot to say other than they can't imagine if it weren't there. She knew residents were very concerned about how it affected them immediately and their property and they certainly understood their perspective but the bigger picture in terms of regional connectivity and the opportunities for walking and biking. It was three miles to Wrightstown Middle School; it provided a safe route to school.

**Motion made by Supervisor Dantine, seconded by Supervisor Sieber to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY**

Fontecchio informed that the Town of Wrightstown reached out to him and he will attend their town meeting October 14 to discussing further. February 29, 2016, the county will host their next meeting as a follow-up to the meeting they had. It was Fontecchio's thought to show a couple sets of preliminary plans; one without a trail and one with. The landowners will have a better visual as to what the impacts really were.

Kaster stated he got calls from landowners questioning how far the road was going to be moved over. They were concerned with moving the road away from the river and how far it would be; some heard 100'. There were several concerns other than just the bike path. Fontecchio responded that the preliminary plans will give them something to talk about as there were so many unknowns right now.

Sieber questioned if there was a possibility of rerouting CTH ZZ through some existing roadways. Fontecchio responded, no. No matter what they had to invest a certain amount of money into fixing that road, trying to reroute would be tough and was way out of the scope.

Landwehr questioned that if the land could stay private on the riverside and if the consultant came back with the terracing idea that was pushed, could the land be terraced and still remain

private property? Fontecchio wasn't sure how to answer it as they didn't even have a design. When they talked about that slope the idea was that the step was going to be placed there for a geotechnical point of view anyway. So the idea was just to utilize that step for a trail so they weren't adding additional right-a-way for a trail. Landwehr added, they were taking the private property and making it public. Fontecchio informed that they had to really look at it because a lot of that stretch didn't have private property or it had a narrow amount of area on it, it was going to be almost impossible for any scenario to keep it private because of what they are going to have to do. One thing that they did look at as a follow-up, he had conversations with the consultant about leaving access to the river while leaving it in the landowner's names so that they could have a dock or whatever access they had now and maintain it. They were going to need a permanent easement at the very least. However, without drawing it up, he couldn't give them any answers, he didn't know. Landwehr felt it would be interesting to have the individual who did all the purchasing of the property and more familiar with the laws to come to the meeting to discuss and to get a better feel for what could happen.

The last meeting they talked about getting older traffic counts for that stretch of road. Fontecchio informed that it was discussed at their meeting, the last count the DOT had was 1,800 vehicles a day. They sent him some traffic projections from roads all around when doing the design for the 96 bridge. They projected out 3,000-3,500 cars for the plus 20 years. It was a pretty good system that they came up with internally. Landwehr stated it would be interesting to see those traffic counts and to compare them to other roads; his personal impression was that it was a very low traveled road volume. He felt there were a lot of perceptions out there; it would be nice to get some firm numbers to back up one way or the other.

Planning Director Chuck Lamine appreciated their discussion. He informed that Fontecchio and the Planning staff talked a day after the public meeting. One thing to emphasize about going through a meeting like that was that they got a lot of input, they found out what some of the concerns were of the public. When he thought back to the Fox River Trail process, it was a long haul, it took a long time. He appreciated the comment and agreed, what would they do without the trail today? The other thing his staff could offer was as those comments were brought into consideration and Fontecchio moved forward with the engineering process which was a lot of engineering work on a very complicated piece of land, a very beautiful, scenic, heavily used for recreational purposes corridor, all of those challenges will be taken into consideration and Planning could take those drawings as they developed and they could start converting those to a 3D rendering. It would be a good tool when they go to the next meeting. He felt it was really helpful in the GV process. Each individual property owner could zoom in and see how their property and design fit in.

**Motion made by Supervisor Sieber, seconded by Supervisor Kaster to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

5. **Bid Recommendation and Approval for Bid Project #2000: CTC Water Main Check Valve Installation. *Held for one month.***

Oudeans informed that the CTC had two mains because it was a hospital, the DNR changed the rules in 2012 and they had to have check valves on. They went through the process, Green Bay Water Department did all their checks for the city of Green Bay and in the fall of 2014 they were told they had to put the check valves on. They went out and got verbal pricing and went out for bids, gave specifications and De Groot was the only one that bid.

Landwehr felt the purpose of the dual was so that they had more movement and circulation purposes. Oudeans responded that it came from two different sites, too different main



sources. If they didn't have the check valve and didn't do the process correctly, they didn't want to fail on the good side.

**Motion made by Supervisor Landwehr, seconded by Supervisor Sieber to approve De Groot, Inc. for \$18,000 for Project 2000 – CTC Water Main Check Valves. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**6. 2016 Funding Response to Chairman Erickson.**

Fontecchio informed that he took this as an advantage to give the committee a feel for some of the things that went on behind the scenes of how they funded what they did.

**Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**7. Summary of Operations.**

Fontecchio spoke to the handouts located in the agenda packet.

Referring to the County Maintenance Budget to Actual – Fund 240 – 58.88% Traffic Operations, Landwehr questioned why it was so much different. Fontecchio wasn't able to explain it other than it was over a whole summer. He knew there was a lot of painting yet to do and that was part of the traffic operations; painting, signs, etc. In the month of August they were at two thirds, 66.6%, which was 8% below.

Dantine thanked Fontecchio as his reports were easy to follow.

**Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**8. Director's Report.**

Fontecchio referred to the Director's Report in the agenda packet and spoke briefly to it.

Fontecchio provided a handout (attached) re: Excellence in Concrete Pavement Awards; he informed that they applied for a concrete paving project award through the American Concrete Paving Association. They received an email today, they didn't know yet, but they were going to be either silver or gold nationally for the two blocks on Oneida Street they did last year. That was a pretty big feather in their cap. When looking at the "Engineer" column on the second page, it was mostly consulting firms and DOT on a national level. The category they were in was the municipal streets and intersections less than 30,000 sq. ft.; for a smaller project.

**Motion made by Supervisor Sieber, Seconded by Supervisor Dantine to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**Port & Resource Recovery**

**9. Resolution to approve Easement Agreement between McDonald Lumber Company, Inc. and Brown County, Wisconsin for access relating to Renard Island.**

Port & Resource Recovery Director Dean Haen thanked Chairman Erickson for the time and effort he put into this easement and the initiator of them finding an alternative easement to access the causeway.

Sieber thanks Haen and Erickson for putting all the work, time, energy and effort into doing this as well as thank you to Mr. McDonald for granting the easements. Assuming Green Bay didn't give them more of an easement, will they have to reconstruct a road on the McDonald property, essentially shifting the road over to get to and from the gate at a cost to the port and county? Haen responded that if they had the triangular piece of property from the city, they would be able to cross their easement, swing on to city property to get into the gate. He was optimistic as the City Council said they would approve it in October, but if that would happen, if that Lakebed Grant was granted to Brown County, that same triangle would flip behind the gate and they would take some of the stone that was part of their existing causeway, it would have a bend and they would create a triangle of land. That cost would be pretty minimal, maybe \$10,000. McDonald and the county would have stone there. In a worst case scenario, it would be that they have until 2020 to address it.

**Motion made by Supervisor Dantine, Seconded by Supervisor to approve with the amendments to the resolution to change "Solid Waste" to "Resource Recovery" and amend the submittal form to add "savings" after \$20,000/year. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

10. **2016 Funding Response to Chairman Erickson.**

**Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

11. **Director's Report.**

a. **Outagamie County.**

Haen referred to the Director's Report and handouts relating in the agenda packet and spoke briefly to each item.

Responding to Kaster, Haen informed that the sludge disposal agreement was a 25 year agreement but they were 10 years into it, it was specifically for Winnebago and Outagamie County landfills, Outagamie landfill had about six years of life yet so that was the term. Once they shifted over to the Brown County's new landfill that ends the contractual relationship. This was new information, even though Haen read the agreement a dozen times. It was an interesting thing that Corporation Counsel recovered.

The Director at Outagamie County came from somewhere else and he had purchased product, equipment and using manpower to spray on a cover over the garbage forming a thin layer that defectors can't go through, the next day they run over it with the compactor and it disappeared. They had a long history of using waste that was paid to them and was delivered right where they needed it and at the end of the day they spread it out. That had worked very well. Lots of landfills used dirt and those that don't use dirt used purchasing products and others when they were lucky enough to have byproducts to use alternative daily cover for fee so they had been fortunate enough to be able to charge over the business of their landfills for that need.

Brown County had always taken sludge, they had been at Winnebago County or Outagamie and they were going to go to Brown but before they start Brown they will go out and solicit for alternative daily cover. When Brown County was in control they will go back to using alternative daily cover. Georgia Pacific, Proctor & Gamble, Fox River Fiber produced it, they also had shredder fluff. In 2005 they signed a long term contract with Fox River Fiber because all of it had

disappeared. Winnebago was at a point of their history where they were using for the first time dirt because at that time there was a minergy power plant in Neenah. That plant was taking paper mill sludge and producing something, so there was a shortage of paper mill sludge so at the time the three counties thought hooking up with Fox River Fiber for a long term deal was best for the bow system. It ebb and flows. Right now it was more readily available.

The 5,000 tons/year for Fox River Fiber sludge to be used as alternative daily cover that will go to Kewaunee County will be for three years. Their landfill will last about three years or so. Should these agreements when they get finalized, Brown County was going to be a signature on those so they will be coming. The tonnage won't come back to Brown County because they had a state regulatory requirement that they could only take 12.5% of their municipal solid waste number which was approximately 50,000 ton.

With regard to Outagamie County, Winnebago was in the process of writing a letter to Outagamie County telling them that they don't believe their position was correct, supporting Brown County. At the Wisconsin Counties Association the three executives talked about this and Winnebago County was pretty adamant that they were supporting Brown County and that Outagamie County was in the wrong. Everything had always been by consensus and in this topic their Director was unable to meet with them to discuss it because he was being directed not to. Friday the Winnebago Director and Haen showed up in Outagamie County and the Winnebago Director informed that he couldn't talk about it. At this point it was in Outagamie County's hands and Brown County had given them a foundational explanation of why they thought their information was wrong and also gave them legal position that they were taking. If they choose not to charge Brown County, the problem went away. If they do charge them, then they will have to strategize on how to respond and possibly legally dispute the bill.

**Motion made by Supervisor Dantine, Seconded by Supervisor Landwehr to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

#### **PLANNING AND LAND SERVICES**

**Land Information – No agenda items.**

#### **Planning Commission**

12. **Update re: Development of the Brown County Farm property – *standing item.***

Planning Director Chuck Lamine informed they had some very preliminary conversations with someone that had a use and would be a nice fit for the research park concept that they had been promoting. It was so early that he didn't want to get hopes up but at least they were having conversations. He believed the Executive may have within his budget an announcement that he will have some word on some things they were trying to do on the marketing side as well. They were not idle and still working on it.

**No action taken.**

13. **Budget Status Financial Report for August, 2015.**

**Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

- 13a. **2016 Funding Response to Chairman Erickson.**

Lamine emphasized that the budget that the County Executive was putting out was a very

favorable budget. It addressed some very interesting things that would be helpful for their budget and the county as well. He provided a handout (attached), a response to Chairman Erickson's request re: Underfunded or Not Funded 2016 Planning and Land Services Department (PALS) Items and briefly spoke to it.

GIS/LIO Coordinator Jeff DuMez informed that they had 500-700 people connect to their website a day, weekdays especially, that log on and gather information. If the site went down, the calls started coming in. Businesses had built having access to that information into their workflows and when the site went down people got upset. He felt the main issue for him was that they had all of this information that they weren't keeping current or accurate as they should be and people were making decisions off that information, decisions that affected the community in terms of how they were building or planning things, it was not a good practice.

They try to do their best to cross train but staff in their office had their own individual duties that they were busy enough on. That position would be fantastic to have back in place. Outagamie County had three people doing what Brown County had one person doing. They don't pay for their Property Listing staff out of this account, they pay for their GIS staff out of this account and they do a lot of projects and other things also where Brown County was falling on the wayside, in a lot of ways.

It was a wish list and they had been pretty patient, it had been 10 years since this fund diversion started occurring and a lot of the committee members had been involved with helping out through the years trying to get this back in place. They definitely made some good progress on some areas. Real Estate downturn 2014 was the worst year of document recordings they had in 20-30 years. Things were starting to slowly come back now and thankfully if real estate starting taking off maybe the problem starts taking care of itself but now he heard things happening such as interest rates going up and things like that that may knock them back again.

DuMez felt the best way to fully sustain this would be to do what just about every county did in the state which was property listing had their function and had their own funding mechanism in terms of a Transfer Fee, which was a different fee that really directly related to their work and the Land Information Programs fees was designed more specifically through the state program to support the GIS activities.

Lamine informed that they took a really complicated subject and they tried to boil it down to a page and a half. To the Executive's credit he looked at it and said they should start working towards solving it and he got it part way there. He didn't want to discount that as that was huge and it gave them some light at the end of the tunnel.

**Motion made by Supervisor Sieber, seconded by Supervisor Dantine to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.**

14. **Property Listing - Budget Status Financial Report for August, 2015.**

**Motion made by Supervisor Sieber, Seconded by Supervisor Landwehr to suspend the rules to take Items 14-21 together. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**Zoning**

15. **Budget Status Financial Report for August, 2015. *See Item 21.***

**Airport**

16. **Budget Status Financial Report for August, 2015. *See Item 21.***

17. **2016 Funding Response to Chairman Erickson. See Item 21.**
18. **Departmental Openings Summary. See Item 21.**

**Register of Deeds**

19. **Budget Status Financial Report for August, 2015. See Item 21.**
20. **Departmental Openings Summary. See Item 21.**
21. **UW-Extension - Budget Status Financial Report for August, 2015.**

**Motion made by Supervisor Sieber, seconded by Supervisor Landwehr to receive and place on file Items 14-21. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Other**

22. **Open Session: Discussion, information and possible action regarding employee contracted parking in the downtown area.**

**Motion made by Supervisor Kaster, Seconded by Supervisor Landwehr to enter into closed session at 7:50 p.m. Roll Call Vote Taken - Ayes: Landwehr, Sieber, Dantine, Erickson, Kaster. MOTION CARRIED UNANIMOUSLY**

23. **Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting for discussion, information and possible action regarding contracting strategy and negotiations for employee contracted parking in the downtown area. Closed session is authorized pursuant to Wisconsin Statutes Section §19.85 (1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

**Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to return to regular order of business. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

24. **Reconvene in Open Session: Discussion, information and possible action regarding the employee contracted parking in the downtown area.**

**Motion made by Supervisor Dantine, Seconded by Supervisor Kaster to proceed as directed by Administration. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

**Other**

25. **Audit of bills. *Motion failed for lack of motion.***
26. **Such other matters as authorized by law. None.**
27. **Adjourn.**

**Motion made by Supervisor Dantine, Seconded by Supervisor Sieber to adjourn at approximately 8:00 p.m. Vote Taken. MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Alicia A. Loehlein  
Recording Secretary

PUBLIC WORKS DEPARTMENT

*Brown County*

2198 GLENDALE AVENUE  
GREEN BAY, WI 54303

PHONE (920) 492-4925 FAX (920) 434-4576  
EMAIL: bc\_highway@co.brown.wi.us

PAUL A. FONTECCHIO, P.E.  
INTERIM DIRECTOR

TO: PD&T Committee  
FROM: Paul Fontecchio, P.E.  
DATE: October 19, 2015  
RE: Budget Highlights

The Public Works Department incorporated a number of changes into the 2016 budget including the following:

- After the road evaluation performed in the spring of 2015, the 6-year capital improvement plan (CIP) was adjusted to increase the county highway resurfacing efforts over the next 6-years. The poor rated roadways were prioritized based on roadway condition and volume of traffic and placed into the 6-year CIP so that by 2020 all the county highways will be fair/good. The impact of this effort increased the bonding needed by \$1,160,000 for the highway division from the 2015 budget (\$6,480,000 in total bonding for 2016).
- The levy amount requested for the highway division was decreased \$628,600. The debt service fund was used to pay for \$95,600 in project paybacks to two municipalities. Another \$533,000 was transferred from the local bridge aide program due to uncommitted municipal projects.
- The levy amount requested for the facilities division was increased by \$533,000 to fund the following maintenance projects (plus \$56,681 from facility operational expense reduction):
  - Downtown campus HVAC building controls - \$55,000
  - Sophie Beaumont hot water heater - \$10,000
  - Northern Building hot water heater - \$70,000
  - Jail hot water boiler - \$140,000
  - Shelter Care parking lot - \$10,650
  - UW Extension parking lot - \$139,300
  - Jail parking lot - \$164,731
- There is an increase in staffing for highways for 4 extra LTE highway maintenance workers from mid-April to the end of September. No changes for facilities for staffing.

November 4, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS**  
**DURING THE 2016 BUDGET PROCESS**  
**PUBLIC WORKS**

WHEREAS, a New Position or Position Deletion Request was submitted by the Public Works Department during the 2016 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be added and eliminated from the table of organization; and

WHEREAS, the 1.00 FTE Business Coordinator position is currently under the Highway division but it also performs duties for the Facility Management division. The Public Works department recommends deleting (0.25) FTE Business Coordinator from the Highway division and adding 0.25 FTE Business Coordinator to the Facility Management division; and

WHEREAS, the Highway division has requested an additional 1,040 hours for LTE Highway Maintenance Workers to help meet the demands of additional work requested by the State and to assist in the spring/fall when summer help employees aren't available. Funding for this request will be covered by aid received from the State for county maintenance; and

WHEREAS, the Highway division has requested the reclassification of a Lead Highway Crew position that is performing the duties and supervisory responsibilities of a Superintendent position; and

WHEREAS, the Human Resources department, in conjunction with Public Works, recommends the reclassification of 1.00 FTE Lead Highway Crew position to 1.00 FTE Superintendent in Pay Grade 9 of the Classification and Compensation Plan; and

WHEREAS, the cost of this reclassification will be absorbed by funding received from the State and other municipality work; and

WHEREAS, the Public Works Department recommends these changes to the table of organization:

<b>Public Works/Highway:</b>		
Business Coordinator	(0.25)	Deletion
LTE Highway Maintenance Worker	1,040 hours	Addition
Reclassification:		
Lead Highway Crew	(1.00)	Deletion
Superintendent	1.00	Addition
<b>Public Works/Facility Management:</b>		
Business Coordinator	0.25	Addition

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Public Works - Highway table of organization be changed by deleting (0.25) FTE Business Coordinator position and adding 1,040 LTE Highway Maintenance Worker hours; and

BE IT FURTHER RESOLVED, the Public Works – Facility Management table of organization be changed by adding 0.25 FTE Business Coordinator; and

BE IT FURTHER RESOLVED, the reclassification of 1.00 FTE Lead Highway Crew position to 1.00 FTE Superintendent position in Pay Grade 9 of the Classification and Compensation Plan requested through the 2016 budget process to be effective January 1, 2016.



**Budget Impact:**

<b>Position Title</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Business Coordinator	(0.25)	Deletion	\$(10,458)	\$(5,304)	\$(15,762)
LTE Highway Maintenance Worker	1,040 hours	Addition	\$ 12,480	\$ 1,393	\$ 13,873
Reclassification:					
Lead Highway Crew	(1.00)	Deletion	\$(49,462)	\$(17,405)	\$(66,867)
Superintendent, Pay Grade 9	1.00	Addition	\$ 63,045	\$ 19,462	\$ 82,507
<b>Total 2016 Budget Impact (Public Works - Highway)</b>			<b>\$ 15,605</b>	<b>\$ ( 1,854)</b>	<b>\$ 13,873</b>

<b>Position Title</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Business Coordinator	0.25	Addition	\$ 10,458	\$ 5,304	\$ 15,762
<b>Total 2016 Budget Impact (Public Works - Facility Management)</b>			<b>\$ 10,458</b>	<b>\$ 5,304</b>	<b>\$ 15,762</b>

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
TROY STRECKENBACH  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Authored by Human Resources  
Approved as to form by Corporation Counsel

***Budget Impact:*** *The fiscal change of this resolution is reflected in the 2016 budget.*



305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



WARREN KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

DIRECTOR

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** October 5, 2015  
**REQUEST TO:** Planning, Development & Transportation Committee  
**MEETING DATE:** October 19, 2015  
**REQUEST FROM:** Warren Kraft  
Human Resources Director  
**REQUEST TYPE:**  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance

**TITLE:** Resolution Approving New or Deleted Positions During the 2016 Budget Process for the Public Works Department

**ISSUE/BACKGROUND INFORMATION:**

A New Position or Position Deletion Request was submitted by the Public Safety Works Department during the 2016 budget process.

**ACTION REQUESTED:**

Make the following changes to the Public Works - Highway table of organization:

- Delete (0.25) FTE Business Coordinator
- Increase 1,040 hours for the LTE Highway Maintenance Worker
- Reclassification of 1.00 FTE Lead Highway Crew position to 1.00 FTE Superintendent position in Pay Grade 9 of the Classification and Compensation Plan

Make the following changes to the Public Works - Facility Management table of organization:

- Add 0.25 FTE Business Coordinator

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact?  Yes  No
  - a. If yes, what is the amount of the impact? \$13,873 Highway / \$15,762 Facility Management
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted?  Yes  No It is reflected in the 2016 budget.
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

**2016 Budget Summary**  
Register of Deeds

A. New Initiatives

- a. Disaster Recovery/Business Continuity Plan
  - i. Offsite 3<sup>rd</sup> party storage/safekeeping of real estate document images.
- b. Electronic Return of Real Estate Documents
  - i. New option to document submitters; benefits: receive documents back sooner, more efficient for staff and submitter and reduced postage costs.
- c. Rental Weatherization Agent
  - i. Allows purchasers of rental properties to have weatherization documents validated and recorded in a single location at no additional cost.

B. Revenues

- a. Rates & Fees – Add \$30 fee to validate rental weatherization stipulations and waivers. Add \$5.00 per print fee to sell copies of tax roll from 1992-2004.
- b. Other- \$14,000 revenue from sale of data through real estate data transfer.
- c. Real Estate Projection – Anticipate recording 41,000 documents in 2015 and 45,000 in 2016. Real estate transfer fees greater than expected this year and expect to exceed 2015 budget by \$165,000. The increase is in part due to 6.5% increase in median sales price and an increase in the number of commercial property transferred valued at \$5,000,000 or greater. \$620,000 forecasted for transfer fees 2016.

C. Expenses

- a. Staffing – Title changes to some staff to better reflect job duties (no wage increase):  
Clerk Typist II now Vital Records Specialist, 1.0 Clerk Typist III and Property Description Specialist now Real Estate Specialist, 1.0 Clerk Typist III now Records Specialist (cross trained to work in both real estate and vital records).
- b. Operating Expenses:
  - i. Supplies - \$255 reduction fewer laser print cartridges needed.
  - ii. Postage - \$1800 reduction implement electronic return of documents
  - iii. Dues & Memberships - \$60 reduction
- c. Chargebacks – no significant increases to chargebacks
- d. Contracted Services - \$11,000 increase for disaster recovery services.
- e. Outlay – None

D. 2016 Levy Target (\$742,196) – exceeded by \$5,843.

**PLANNING AND LAND SERVICES (PALS) DEPARTMENT  
2016 BUDGET PROPOSAL HIGHLIGHTS**

**A. New Initiatives (Page 220)**

Develop a **Rural Specialized Transportation Needs Study** in collaboration with the Aging & Disability Resource Center (ADRC) and Curative Connections. The PALS Department will identify unmet needs for specialized transportation service to seniors and persons with disabilities in the County's rural area.

The study development process will include the following components:

- Data collection and mapping.
- Stakeholder interviews.
- Public outreach meetings.
- Analysis of the information obtained from the data collection efforts, stakeholder interviews, and public outreach meetings.
- Development of a report that identifies where needs currently exist for rural specialized transportation service and where these needs are expected to exist in the future.

**B. Staffing Summary (Page 221)**

Unfunded the GIS Technician position for a second year due to a reduction in Land Records Modernization revenues associated with a downturn in recording activity in the Register of Deeds office.

**C. Revenues (Page 223)**

For the 2016 budget, the PALS Department includes a \$85,002 increase in the overall budget and a \$135,098 increase in levy.

- a. **Federal Grant Revenue** – In addition to the \$301,286 identified for the annual Transportation Planning Grant our federal grant revenue was increased by \$15,000 for an anticipated Coastal Management Grant to complete an inventory and analysis of Brown County marinas, boat launches, and harbors to determine whether there are adequate safe harbors and facilities for boaters on the Fox River and Lower Green Bay.
- b. **State Grant Revenue** – Reduced by \$5,000 due to reduction of DNR Water Quality Grant for sewer service area planning.
- c. **Intergovernmental Charges** – Decreased by \$15,901 due to a reduction in contracted municipal comprehensive planning work. The Department will be completing comprehensive plans for the Villages of Wrightstown (\$10,573) and Pulaski (\$14,791) and the previously identified ADRC Rural Specialized Transportation Needs Study (\$25,000) in 2016.
- d. **Intra-county Charge** – To offset reductions in the Intergovernmental charges we have increased Intra-County Charge revenue by \$10,000 to reflect a charge of \$25,000 to the Parks Department to update the Brown County Open Space and Recreation Plan.
- e. **Transfer In Wages** – reduced \$47,725 primarily reflecting an increased levy allocation of \$62,000 to reduce the Property Listing function's dependence on the Land Information Office (LIO) modernization fund.

**D. Expenditures (Pages 223-224)**

- a. **Repairs to and Maintenance of Vehicles** – Increased \$3,300 due to age of vehicle fleet and anticipated repairs.
- b. **Indirect Cost** – Increased \$23,402 due to increased administration costs associated with the ten county regional CDBG –Housing Rehabilitation Grant Program. These costs are offset by CDBG Grant revenues.
- c. **Contracted Services** – Increased by \$50,000 to include funding for an outside economic development professional to assist marketing and development of Brown County owned land for the Airport Certified Site and the Brown County Research and Business Park.

**LAND RECORDS MODERNIZATION (Pages 224-225)**

**2016 BUDGET PROPOSAL HIGHLIGHTS**

Due to an extended reduction in Land Records Modernization funds (2014- 2015), expenditure reductions have been extended for another year including Professional Services for the Survey Index Project and keeping the GIS Technician position vacant.

- a. **State Grant and Aid Revenue** - Increased by \$50,000 (new Wisconsin Land Information Program grant) to be used for survey monumentation work by the Property Listing Division.
- b. **Transfer out** - Reduced by increasing levy allocation by \$62,800 to Property Listing division.

November 4, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS**  
**DURING THE 2016 BUDGET PROCESS**  
**AIRPORT**

WHEREAS, a New Position or Position Deletion Request was submitted by the Airport during the 2016 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be eliminated from the table of organization; and

WHEREAS, the Airport has requested to delete a vacant (1.00) FTE Maintenance Mechanic position; and

WHEREAS, the Airport recommends these changes to the table of organization:

Maintenance Mechanic                      (1.00)                      Deletion

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the Airport table of organization be changed by deleting (1.00) FTE Maintenance Mechanic position; requested through the 2016 budget process to be effective January 1, 2016.

**Budget Impact:**

<b>Position Title</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Maintenance Mechanic	(1.00)	Deletion	\$(47,544)	\$(22,777)	\$(70,321)
<b>Total 2016 Budget Impact (Airport)</b>			<b>\$(47,544)</b>	<b>\$(22,777)</b>	<b>\$(70,321)</b>

Respectfully submitted,  
PLANNING, DEVELOPMENT &  
TRANSPORTATION COMMITTEE  
EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
TROY STRECKENBACH  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Authored by Human Resources  
Approved as to form by Corporation Counsel

***Budget Impact:*** *The fiscal change of this resolution is reflected in the 2016 budget.*

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET  
P.O. BOX 23600  
GREEN BAY, WI 54305-3600



WARREN KRAFT

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: [www.co.brown.wi.us](http://www.co.brown.wi.us)

DIRECTOR

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** October 5, 2015  
**REQUEST TO:** Planning, Development & Transportation Committee  
**MEETING DATE:** October 19, 2015  
**REQUEST FROM:** Warren Kraft  
Human Resources Director

**REQUEST TYPE:**  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance

**TITLE:** Resolution Approving New or Deleted Positions During the 2016 Budget Process for the Airport

**ISSUE/BACKGROUND INFORMATION:**

A New Position or Position Deletion Request was submitted by the Airport during the 2016 budget process.

**ACTION REQUESTED:**

Make the following changes to the Airport table of organization:

- Delete (1.00) FTE Maintenance Mechanic

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact?  Yes  No
  - a. If yes, what is the amount of the impact? \$(70,321)
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted?  Yes  No It is reflected in the 2016 budget.
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

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November 4, 2015

TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION APPROVING NEW OR DELETED POSITIONS**  
**DURING THE 2016 BUDGET PROCESS**  
**UW EXTENSION**

WHEREAS, a New Position or Position Deletion Request was submitted by the UW Extension Department during the 2016 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has evaluated the workload to support the new changes and has identified positions to be added and eliminated from the table of organization; and

WHEREAS, the UW Extension Department recommends these changes to the table of organization:

Secretary II	(0.65)	Deletion
Secretary II	0.50	Addition
Secretary III	(0.40)	Deletion
Secretary III	0.50	Addition
Secretary III	(0.40)	Deletion
Secretary III	0.50	Addition
LTE Community Garden Coordinator	(0.80)	Deletion
LTE Community Garden Coordinator	0.50	Addition
LTE Workforce Development		
Agriculture Student Intern	(0.18)	Deletion
LTE Agriculture Student Assistant	(0.23)	Deletion

WHEREAS, the UW Extension Department has requested to decrease the Secretary II position from 0.65 FTE to 0.50 FTE which will meet the needs of the department; and

WHEREAS, the UW Extension Department has requested to increase two Secretary III positions from 0.40 FTE to 0.50 FTE due to an increase in administrative duties in support of the family living programs and increased social media outreach; and

WHEREAS, the UW Extension Department has requested to reduce a grant funded LTE Community Garden Coordinator position from 0.80 FTE to 0.50 FTE to coincide with the amount of funding received for this position from the City of Green Bay and the UW Extension East Metro Resource Management Grant. Should the funding end, the position will end and be eliminated from the table of organization; and

WHEREAS, the UW Extension Department has requested to delete (0.18) FTE LTE Workforce Development Agriculture Student Intern and (0.23) FTE LTE Agriculture Student Assistant due to loss of funding; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, the UW Extension table of organization be changed by deleting (0.65) FTE Secretary II and adding 0.50 FTE Secretary II, deleting two (0.40) FTE Secretary III and adding two 0.50 FTE Secretary III, deleting (0.80) FTE LTE Community Garden Coordinator and adding 0.50 FTE LTE Community Garden Coordinator, deleting (0.18) FTE LTE Workforce Development Agriculture Student Intern and deleting (0.23) FTE LTE Agriculture Student Assistant positions; requested through the 2016 budget process to be effective January 1, 2016.

**Budget Impact:**

<b>Position Title</b>	<b>FTE</b>	<b>Addition/ Deletion</b>	<b>Salary</b>	<b>Fringe</b>	<b>Total</b>
Secretary II	(0.65)	Deletion	\$(21,700)	\$(12,883)	\$(34,583)
Secretary II	0.50	Addition	\$ 16,953	\$ 12,191	\$ 29,144
Secretary III	(0.40)	Deletion	\$(14,946)	\$( 2,174)	\$(17,120)
Secretary III	0.50	Addition	\$ 17,990	\$ 7,380	\$ 25,370
Secretary III	(0.40)	Deletion	\$(13,854)	\$( 2,016)	\$(15,870)
Secretary III	0.50	Addition	\$ 17,317	\$ 7,283	\$ 24,600
LTE Community Garden Coordinator	(0.80)	Deletion	\$(21,840)	\$(16,174)	\$(38,014)
LTE Community Garden Coordinator	0.50	Addition	\$ 13,650	\$ 6,951	\$ 20,601
LTE Workforce Development Agriculture Student Intern	(0.18)	Deletion	\$( 4,628)	\$( 427)	\$( 5,055)
LTE Agriculture Student Assistant	(0.23)	Deletion	\$( 4,500)	\$( 721)	\$( 5,221)
<b>Total 2016 Budget Impact (UW Extension)</b>			<b>\$(15,558)</b>	<b>\$( 590)</b>	<b>\$(16,148)</b>

*Budget Impact: The fiscal change of this resolution is reflected in the 2016 budget.*

Respectfully submitted,  
 PLANNING, DEVELOPMENT &  
 TRANSPORTATION COMMITTEE  
 EXECUTIVE COMMITTEE

Approved By:

\_\_\_\_\_  
 TROY STRECKENBACH  
 COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Authored by Human Resources  
 Approved as to form by Corporation Counsel

7a



**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** October 5, 2015  
**REQUEST TO:** Planning, Development & Transportation Committee  
**MEETING DATE:** October 19, 2015  
**REQUEST FROM:** Warren Kraft  
Human Resources Director

**REQUEST TYPE:**  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance

**TITLE:** Resolution Approving New or Deleted Positions During the 2016 Budget Process for the UW Extension Department

**ISSUE/BACKGROUND INFORMATION:**

A New Position or Position Deletion Request was submitted by the UW Extension Department during the 2016 budget process.

**ACTION REQUESTED:**

Make the following changes to the UW Extension table of organization:

- Delete (0.65) FTE Secretary II
- Add 0.50 FTE Secretary II
- Delete two (0.40) FTE Secretary III
- Add two 0.50 FTE Secretary III
- Delete (0.80) FTE Community Garden Coordinator
- Add 0.50 FTE LTE Community Garden Coordinator
- Delete (0.18) FTE LTE Workforce Development Agriculture Student Intern
- Delete (0.23) FTE LTE Agriculture Student Assistant

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact?  Yes  No
  - a. If yes, what is the amount of the impact? Savings of (\$16,148)
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted?  Yes  No It is reflected in the 2016 budget.
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

*Ta*

**BOARD OF SUPERVISORS**

*Brown County*



**BROWN COUNTY  
BOARD OF SUPERVISORS  
GREEN BAY, WISCONSIN**

Meeting Date: Oct 19

Committee: Planning Development and Transportation

**Motion from the Floor/Late Communication**

**I make the following motion/late communication:**

Late Communication to look at parking  
on Velp Ave, County Highway H/S  
south of Riverside Drive in the Village  
of Swamico WI.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: *Steve J. Paul*

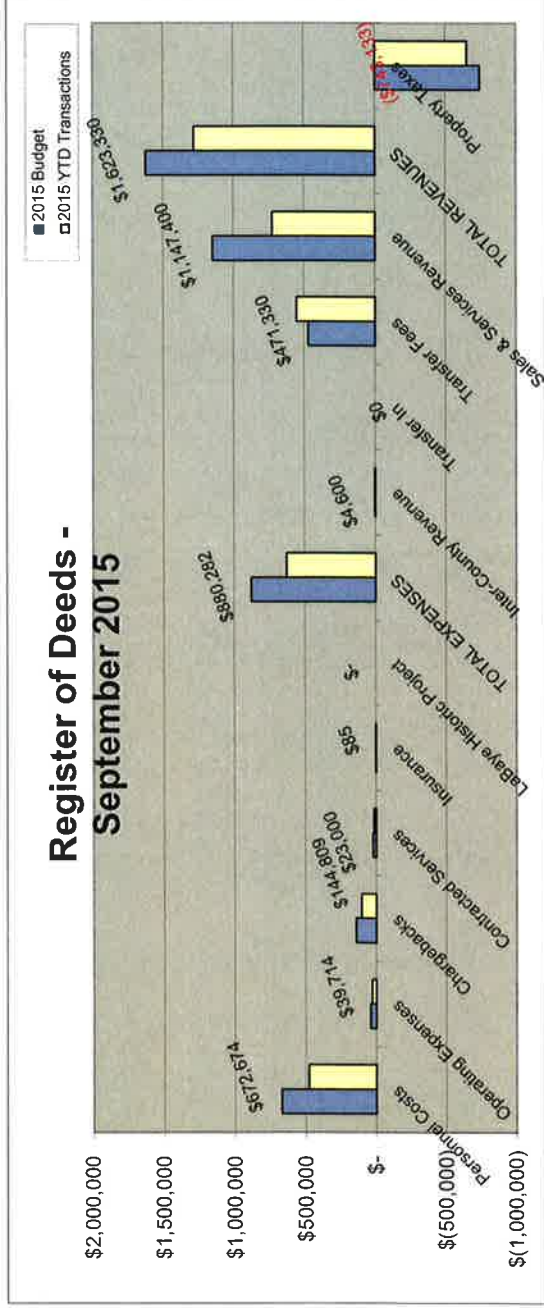
District No. 25

**(Please deliver to County Clerk after motion is made for recording into minutes.)**



**Brown County Register of Deeds  
Budget Status Report  
September 30, 2015**

	2015 YTD		2014		2014 YTD	
	Budget	Transactions	Budget	Transactions	Budget	Transactions
Personnel Costs	\$ 672,674	\$ 481,336	\$ 699,189	\$ 508,729	\$ 699,189	\$ 508,729
Operating Expenses	\$ 39,714	\$ 28,107	\$ 41,004	\$ 28,321	\$ 41,004	\$ 28,321
Chargebacks	\$ 144,809	\$ 103,882	\$ 157,038	\$ 110,333	\$ 157,038	\$ 110,333
Contracted Services	\$ 23,000	\$ 14,183	\$ 297,000	\$ 112,988	\$ 297,000	\$ 112,988
Insurance	\$85	\$ 86	\$81	\$88	\$81	\$88
LaBaye Historic Project	\$ -	\$ -	\$20,000	\$ 10,400	\$20,000	\$ 10,400
<b>TOTAL EXPENSES</b>	<b>\$ 880,282</b>	<b>\$ 627,594</b>	<b>\$ 1,214,312</b>	<b>\$ 770,859</b>	<b>\$ 1,214,312</b>	<b>\$ 770,859</b>
Inter-County Revenue	\$ 4,600	\$ 4,142	\$ 3,720	\$ 4,672	\$ 3,720	\$ 4,672
Transfer In	\$0	\$0	\$0	\$0	\$0	\$0
Transfer Fees	\$ 471,330	\$ 562,565	\$ 490,000	\$ 373,611	\$ 490,000	\$ 373,611
Sales & Services Revenue	\$ 1,147,400	\$ 724,568	\$ 1,471,375	\$ 762,891	\$ 1,471,375	\$ 762,891
<b>TOTAL REVENUES</b>	<b>\$ 1,623,330</b>	<b>\$ 1,281,275</b>	<b>\$ 1,965,095</b>	<b>\$ 1,141,174</b>	<b>\$ 1,965,095</b>	<b>\$ 1,141,174</b>
<b>Property Taxes</b>	<b>(\$743,133)</b>	<b>(\$663,681)</b>	<b>(\$750,783)</b>	<b>(\$370,315)</b>	<b>(\$750,783)</b>	<b>(\$370,315)</b>



2015 Expenses YTD \$143,265 less than same time period in 2014. Revenues above budget mainly due to increase in transfer fees.

# Brown County Land Information Seminar

Wednesday, November 18, 2015

Location **Neville Public Museum - Auditorium**  
**210 Museum Place**  
**Green Bay, WI 54303**

## Agenda

8:30 am to 8:45 am	<b>Welcome and Introductions</b>
8:45 am to 9:30 am	<b>LAREDO</b>
9:30 am to 9:45 am	<b>Basic Property Search</b>
9:45 am to 10:00 am	Break
10:00 am to 10:15 am	<b>Internet GIS Mapping Basics</b>
10:15 am to 11:15 am	<b>Internet GIS Map Advanced Topics</b>
11:15 am to 11:30 am	<b>Q&amp;A Wrap-up</b>
11:30 am to 12:30 pm	<b>Guided Tour Museum Exhibit, <i>Building our Community: Over 100 Years of Architecture &amp; Design in Brown County</i></b>

## Topic Detail

<b>LAREDO</b>	Presented by Debra A. Gore, Chief Deputy Register of Deeds, learn how to search the Brown County Register of Deeds land records system for land related items such as party names, recording information, view/print document images including deeds, mortgages, plats, certified survey maps and more.
<b>BASIC PROPERTY SEARCH</b>	Presented by Jeff DuMez, Brown County GIS/LIO Coordinator, this session will provide you with an overview of Brown County's land records search system. Participants will learn how to search by address or tax parcel number and what types of land related data is available.
<b>GIS MAP BASICS</b>	Presented by Jeff DuMez, this session will cover basic features of the Brown County GIS mapping site. Participants will learn how to search, zoom and print.
<b>GIS MAP ADVANCED TOPICS</b>	Presented by Jeff DuMez and Bill Bosiacki, Brown County Zoning Administrator, participants will learn how to use the buffer feature, generate mailing labels and apply layers of data to the base map. Other topics will include: <ul style="list-style-type: none"> <li>• Working with Floodplains, ESAs &amp; other Environmental map layers</li> <li>• Using the Survey Index to find and view surveys</li> <li>• New maps &amp; GIS apps available online</li> </ul>
<b>MUSEUM EXHIBIT TOUR</b>	Join Kevin Cullen, Deputy Director of the Neville Public Museum on a guided tour of the museum's exhibit <i>Building our Community: Over 100 Years of Architecture &amp; Design in Brown County</i> . Explore over one hundred historic buildings in Brown County through architectural plans, photographs, artifacts, and hands-on interactives.

THIS EVENT IS FREE TO THE GENERAL PUBLIC AND REGISTRATION IS NOT REQUIRED

BROWN COUNTY  
AUSTIN STRAUBEL INTERNATIONAL AIRPORT

**Departmental Openings Summary**  
**To: Planning, Development & Transportation Committee**  
**From: Airport**

10/12/2015

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
Assistant Airport Director	1/31/2015	Resignation	Fill	Candidate accepted position and employment is scheduled to begin November 9, 2015.
Maintenance Mechanic	6/12/2015	Resignation	Hold	Maintenance Mechanic reduction will take place in the 2016 budget process.
Housekeeper	9/11/2015	Transfer to CTC	Fill	Request to Fill reviewed at Executive Committee 10/12/15.



**AN ORDINANCE AMENDING SCHEDULE A  
OF THE BROWN COUNTY CODE  
ENTITLED "SPEED LIMITS"**

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

**Section 1** - Section 340.0003, Schedule A of the Brown County Code is hereby amended as follows:

**County Trunk Highway "V", Village of Bellevue (Lime Kiln Road)**

Thirty-five miles per hour from its intersection with the Fox Valley & Western Railroad crossing; thence southerly along C.T.H. V to ~~Town Hall Road~~ Bower Creek Road/Klondike Road.

Forty-five miles per hour for all vehicles from the intersection of ~~Town Hall Road~~ Bower Creek Road/Klondike Road, southerly to the intersection with Whitney Road.

**Section 2** - This ordinance shall become effective upon passage and publication pursuant to law.

Respectfully submitted,

PLANNING, DEVELOPMENT &  
TRANSPORTATION

Approved By:

\_\_\_\_\_  
COUNTY EXECUTIVE (Date)

\_\_\_\_\_  
COUNTY CLERK (Date)

\_\_\_\_\_  
COUNTY BOARD CHAIR (Date)

Authored by: Public Works - Highway Division  
Approved as to form by Corporation Counsel

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The funds are within the 2015 Highway Division's sign installation budget.*

PUBLIC WORKS DEPARTMENT



2198 GLENDALE AVENUE  
GREEN BAY, WI 54303  
PHONE (920) 662-2160 FAX (920) 434-4576  
EMAIL: bc\_highway@co.brown.wi.us

PAUL A. FONTECCHIO, P.E.  
INTERIM DIRECTOR

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** October 8, 2015  
**REQUEST TO:** Planning, Development & Transportation Committee  
**MEETING DATE:** 10/19/15  
**REQUEST FROM:** Paul Fontecchio, P.E.  
Public Works Interim Director

**REQUEST TYPE:**  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance

**TITLE:** Ordinance for Revision of Speed Zone on CTH V, Village of Bellevue

**ISSUE/BACKGROUND INFORMATION:**

Change the speed limit as requested by Public Works - See attached Speed Study for CTH V from Bower Creek Road/Klondike Road to Town Hall Road.

**ACTION REQUESTED:**

Planning, Development & Transportation is recommending approval of the Ordinance to forward onto the County Board of Supervisors for approval and implementation. Public Works advises against revising the speed limit as recommended based on the supporting information.

**ALTERNATIVES:**

The Committee could take the following action:

- Table the ordinance
- Decline the ordinance
- Amend/change the ordinance

**FISCAL IMPACT:**

**NOTE:** This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary. ***(This does not require an appropriation from the GF – this will be funded from the 2015 sign installation budget under the Highway Division of Public Works)***

1. Is there a fiscal impact?  Yes  No
  - a. If yes, what is the amount of the impact? \$ \_\_\_\_\_
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted?  Yes  No
    1. If yes, in which account? \_\_\_\_\_
    2. If no, how will the impact be funded? \_\_\_\_\_

X COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

## **SPEED STUDY FOR CTH V FROM Bower Creek Road/ Klondike Road To Town Hall Road**

### **Background Information**

From the Wisconsin Transportation Bulletin No. 21:

*“The state has set speed limits for all roads. However, municipalities can change speed limits for their roads under authority and guidelines in the Wisconsin Statutes.”*

*“Power to set speed limits rests with the state. Local or state officials have authority to change these limits within the limitations in Chapter 349.11 (see Table 1). They must conduct an engineering and traffic investigation to determine a reasonable and safe speed limit. The limit must then be legally adopted by the local authority and appropriate signs erected.”*

*“Engineering studies should include the following:”*

- *85<sup>th</sup> Percentile Speed*
- *Reported Accidents*
- *Development / Driveway Access*
- *Sight Distances*
- *Road Geometrics*
- *Parking and Pedestrian/Bicycle Conflicts*
- *Pavement Surface*
- *Enforcement Level*

### **Current Roadway**

The portion of CTH V from STH 172 to CTH GV is currently being reconstructed (started in July 2015 with anticipated completion in November 2015.) The new roadway will be an urbanized two-lane roadway with sloped curb and gutter.

Between Town Hall Road to CTH GV the roadway will have a two-way-left turn lane as this section of roadway has a number of businesses along the east side of the roadway and it is anticipated there will be more development with business access along the west side of the roadway. In addition, Central Drive is in this section of roadway and is only 300' away from CTH GV. The speed limit in this section was reduced to 35 mph in August 2015.

Between Daly Drive and Town Hall Road there will be limited access due to the floodplain on the east side of the road (making the land unbuildable in that area). Along the west side of the roadway new business development will be routed to either Landmark Boulevard or future Town Hall Road. The existing speed limit is 45 mph.

There is no parking along CTH V and there will be a shared use path on the east side of the roadway from Daly Drive to CTH GV.

The traffic volume in 2012 was 8,200 ADT, and between 2001 (3,300 ADT) and 2012 (8,200 ADT) the traffic volume more than doubled. With the recent construction of Costco and more large scale planned development along this section of CTH V, it is possible to see traffic volumes between 12,000 ADT to 15,000 ADT – especially between Landmark Boulevard and CTH GV.

### **Speed Study Results:**

#### 85<sup>th</sup> Percentile Speed

An 85<sup>th</sup> percentile speed study was not performed for this section of roadway as it is currently under construction.

Brown County Public Works recommends performing an 85<sup>th</sup> percentile speed study after construction is completed and traffic has had time to re-establish itself.

Brown County Public Works does not anticipate the 85<sup>th</sup> percentile speed to support a speed change to 35 mph as requested, because the new roadway was designed for a 45 mph posted limit geometrically.

### **Reported Accidents**

Since 2010 there have been 14 accidents reported for this section of roadway.

- 1 accident was due to a deer.
- 4 accidents were sign knock downs in the median at Landmark that is being removed during construction.
- 5 accidents where due to possible sight distance issues or inattentive driving. Sight distances have been addressed with the new roadway design for a 45 mph posted speed limit.
- 1 accident involved a truck tipped over while turning from CTH V onto Bower Creek Road.
- 2 accidents were beam guard hits at the bridge north of Bower Creek Road/ Klondike Road.

The majority of the accident types have been addressed by the new roadway geometry allowing a left turn at Landmark from CTH V and realigning the curve from STH 172 to the north of Daly Drive to accommodate sight distances needed for a posted speed of 45 mph.

The reported accidents, after geometric improvements have been made with the reconstruction, will not justify lowering the speed limit to 35 mph for this section of roadway.

### **Development / Driveway Access**

Between Bower Creek Road and Town Hall Road there will be limited access due to STH 172, Bower Creek, and the floodplain on the east side of the road (making the land unbuildable in that area). Along the west side of the roadway new business development will be routed to either Landmark Boulevard or future Town Hall Road.

The development and driveway access does not justify lowering the speed limit to 35 mph for this section of roadway.

### **Sight Distance**

Bower Creek Road/ Klondike Road is a 2-way stop condition. Daly Drive is a "T" intersection. The intersection sight distances were checked for a posted speed of 45 mph. After construction, sight distances will meet current design standards according to WisDOT FDM 11-10 table 5.2, SU vehicles.

Sight distance from Daly Drive would be improved with a posted speed of 45 mph. Please refer to pages 6 and 7 for a plan view and pictures showing the sight distance improvements.

Trees on the east side of CTH V north of Klondike Road, south of STH 172 (along Bower Creek) may be obstructing some sight from Klondike Road. It is recommended that the trees be trimmed back or removed to help improve the sight distance.

The sight distance, after construction is completed, will not justify lowering the speed limit to 35 mph for this section of roadway.

### **Parking and Pedestrian/Bicycle Conflicts**

After construction the roadway will not have parking and there will be wide lanes for on-street bike accommodations as well as a multi-use path along the east side of the roadway. This should eliminate most if not all parking and pedestrian/bicycle conflicts.

The parking and pedestrian/bicycle conflicts, after construction is completed, will not justify lowering the speed limit to 35 mph for this section of roadway.

### **Pavement Surface**

After construction the roadway surface from STH 172 to Town Hall will be new (rated 10 out of 10).

From Bower Creek to STH 172 the roadway was resurfaced in 2010 and is in good condition (rated 9 out of 10 in 2013).

The pavement surface does not justify lowering the speed limit to 35 mph for this section of roadway.

### **Enforcement**

The existing enforcement level is complaint based and typical for a Brown County Road located near the Brown County Sheriff's office.

### **Recommendation**

Brown County recommends trimming the trees on the east side of CTH V by Bower Creek to help improve sight distance from Klondike Road.

**Brown County Public Works does not recommend the speed limit to change from a posted speed of 45 mph at this time.**

It is recommended that an 85<sup>th</sup> percentile speed study be performed in the spring of 2016 and/or after more development occurs in the area. At which time the 85<sup>th</sup> percentile speed should be reevaluated for a speed reduction.

Lastly, according to the state statute - 349.11(1)(a) – local authorities may change the speed limit on roadways under their jurisdiction, but it has to be “determine(d) upon the basis of an engineering and traffic investigation”. According to the Wisconsin Transportation Bulletin No. 21, “The limit must then be legally adopted by the local authority and appropriate signs erected. When properly changed, such limits do not create additional liability.” If a municipal board or the county board were to set a speed limit without justification of an engineering and traffic investigation – a ‘speed study’ – it would be very challengeable in court and would put the County at risk from a liability perspective.

**Table 1**  
**Speed Limits and Authority to Change**

Fixed Limits – Statute 346.57(4) <sup>(a)</sup>	Local Government Authority <sup>(b)</sup> – Statute 349.11(3) and (7) <sup>(a)</sup>
65 mph – Freeway / Expressway	WisDOT only.
55 mph – State Trunk Highways (STHs)	WisDOT only.
55 mph – County Trunk Highways (CTHs), town roads	Lower the speed limit by 10 MPH or less.
45 mph – Rustic roads	Lower the speed limit by 15 MPH or less.
35 mph – Town road (1,000' min) with 150' driveway spacing	Lower the speed limit by 10 MPH or less.
25 mph – Inside corporate limits of a city or village (other than outlying district)	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
35 mph – Outlying district <sup>(c)</sup> within city or village limits	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
35 mph – Semi-urban district <sup>(d)</sup> outside corporate limits of a city or village	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
15 mph – School zone, when conditions are met	Raise the speed limit to that of the roadway. Lower the speed limit by 10 MPH or less.
15 mph – School crossing, when conditions are met	Raise the speed limit to that of the adjacent street. Lower the speed limit by 10 MPH or less.
15 mph – Pedestrian safety zone with public transit vehicle stopped	No changes permitted.
15 mph – Alley	Lower by 10 MPH or less.
15 mph – Street or town road adjacent to a public park	Lower by 10 MPH or less.
Construction or maintenance zones, as appropriate <sup>(e)</sup>	State and local agencies have authority to establish.

Notes:

- (a) Source: Updated 2007-2008 Wisconsin Statutes Database
- (b) All speed limit changes **shall** be based on a traffic engineering study, including modifications allowed under State Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above.
- (c) Per Statute 346.57(1)(ar) "outlying district" is an area contiguous to any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet buildings are spaced on average more than 200 feet apart.
- (d) Per Statute 346.57(1)(b) "semiurban district" is an area contiguous to any highway where on either or both sides of the highway within any 1,000 feet buildings are spaced on average more than 200 feet apart.
- (e) Guidance on establishing speed limits in work zones is available in [http://dotnet/dtid\\_bho/extranet/manuals/tgm/13/13-05-06.pdf](http://dotnet/dtid_bho/extranet/manuals/tgm/13/13-05-06.pdf).

Modified from original found in WisDOT Traffic Guidelines Manual, Chapter 13-5-1, Figure 1, June 2009.

Plan view showing old sight distance (red line) vs. new sight distance (blue line)





**Current view when looking south from Daly Drive**



**Approximate view after roadway reconstructed when looking south from Daly Drive**



October 21, 2015

**TO THE HONORABLE CHAIRMAN AND MEMBERS  
OF THE BROWN COUNTY BOARD OF SUPERVISORS**

Ladies & Gentlemen:

**RESOLUTION TO AUTHORIZE THE USE OF  
BONDED AND LEVIED FUNDS FOR LIBRARY RENOVATION**

**WHEREAS**, in March 2012, Brown County Board of Supervisors bonded for Library renovations at the Central Library and placed said bonded funds into the 425 Library Renovation Fund to be used for library construction projects; and,

**WHEREAS**, many of the Library projects done, did not qualify for use of the bonded funds, thereby, the Library was asked by the County to contribute levied funds to the 425 Library Renovation Fund; and,

**WHEREAS**, pursuant to the County's request, the Library did a budget adjustment transferring levied funds from their operating account to the 425 Library Renovation Fund; and,

**WHEREAS**, as these funds in the 425 Library Renovation Fund were to be used for facility improvements the funds were put under the oversight of the Public Works Department; and,

**WHEREAS**, levied funds appropriated for the Library are under the control of the Library Board, and should be repurposed within the discretion of the Library Board and should be under the authority of the Library Board; and,

**WHEREAS**, it is desirable to move the levied dollars, in the amount of \$300,983, located in the 425 Library Renovation Fund held for renovations back into the Library's budget to be used by the Library Board for the Brown County System-wide furniture replacement; and,

**WHEREAS**, funds bonded for by Brown County for the Library, back in 2012, were borrowed and designated for renovation purposes and under the State Statutes are required to be used for said purposes pursuant to Wisconsin Chapter 67; and,

**WHEREAS**, Brown County is responsible for disbursing funds in compliance with Chapter 67, and exercises control over the bond money and the manner in which it is disbursed, and is obligated to comply with the very purpose for which the bond was issued, which was Library improvements and renovations; and,

**WHEREAS**, pending the approval of Bond Council, it is desirable for \$348,622 of the \$970,680 bonded funds available located in the 425 Library Renovation Fund, be designated for use by the Library for renovation purposes as was the original intent of the bonding, for the Central Library parking lot renovation and reconfiguration adding ten spots at a cost not to exceed \$122,574, central auditorium renovations at a cost not to exceed \$180,392, and for central meeting room and meeting room foyer improvements not to exceed \$45,656; and,

**WHEREAS**, in the alternative, if Bond Council fails to approve the bond funds for the Central Library parking lot renovation, the Library would use the levied funds for that project, with the remaining levied dollars to be used to fund the furniture projects of highest priority, in order of priority at the following branches from highest to lowest priority as follows: Wrightstown Branch, East Green Bay Branch, Pulaski Branch, Ashwaubenon Branch and Kress Branch locations.

**NOW, THEREFORE, BE IT RESOLVED**, that the Brown County Board of Supervisors, do hereby resolve that levied dollars, in the amount of \$300,983, located in the 425 Library Renovation Fund held for renovations be removed from the oversight of the Public Works Department, and moved back into the Library's budget to be used under the discretion and authority of the Library Board for the Brown County System-wide furniture replacement.

**BE IT FURTHER RESOLVED**, pending the approval of Bond Council, that the bonded funds located in the 425 Library Renovation Fund, in the amount of \$348,622, of the \$970,680 available, be designated for use by the Library for renovation purposes as was the original intent of the bonding, and shall be used for the Central Library parking lot renovation and reconfiguration adding ten spots at a cost not to exceed \$122,574, central auditorium renovations at a cost not to exceed \$180,392, and central meeting room and meeting room foyer improvements not to exceed \$45,656.

**BE IT FURTHER RESOLVED**, in the alternative, if Bond Council fails to approve the bond funds for the Central Library parking lot renovation, the Library would use the levied funds for that project, with the remaining levied dollars to be used to fund the furniture projects of highest priority, in order of priority at the following branches from highest to lowest priority as follows: Wrightstown Branch, East Green Bay Branch, Pulaski Branch, Ashwaubenon Branch and Kress Branch locations.

**BE IT FURTHER RESOLVED**, it is found that the funds from the 425 Library Renovation Fund for use in facility improvements and renovations for the Brown County Library is in keeping with the original intent of the bonded and levied funds.

Respectfully submitted,

PLANNING, DEVELOPMENT AND  
TRANSPORTATION COMMITTEE

Approved By:

\_\_\_\_\_  
Troy Streckenbach,  
COUNTY EXECUTIVE

Date Signed: \_\_\_\_\_

Drafted by Corporation Counsel

Approved as to form by Corporation Counsel

*Fiscal Note: This resolution does not require an appropriation from the General Fund. The resolution transfers \$300,983 in levy dollars from the 425 Fund to the Library Board, and appropriates \$348,622 in bond dollars from the 425 Fund to defined Library projects.*

BOARD OF SUPERVISORS ROLL CALL # \_\_\_\_\_

\_\_\_\_\_

Motion made by Supervisor \_\_\_\_\_

Seconded by Supervisor \_\_\_\_\_

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
KAYE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL.	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast \_\_\_\_\_

Motion:      Adopted \_\_\_\_\_      Defeated \_\_\_\_\_      Tabled \_\_\_\_\_



BROWN COUNTY LIBRARY  
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810  
FAX (920) 448-4364

**BRIAN M. SIMONS**  
EXECUTIVE DIRECTOR

Simons\_BM@co.brown.wi.us  
www.browncountylibrary.org

**RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD**

**DATE:** 10/14/2015  
**REQUEST TO:** Planning, Development & Transportation  
**MEETING DATE:** 10/19/2015  
**REQUEST FROM:** Brian Simons  
Executive Director, Brown County Library  
**REQUEST TYPE:**  New resolution  Revision to resolution  
 New ordinance  Revision to ordinance

**TITLE: RESOLUTION TO AUTHORIZE THE USE OF BONDED AND LEVIED FUNDS FOR LIBRARY RENOVATION**

**ISSUE/BACKGROUND INFORMATION:**

This resolution is necessary because the repairs or replacements that could be completed that were identified in the Public Works report have been completed or cannot be completed without significant additional funds because of the related impact to other systems. As an example, spending to replace air handlers means more spending on new air ducts, which means more spending on asbestos abatement, which means while you have the ceiling open you have to spend to put in a fire suppression sprinkler system, which means, etc. In the meantime, levied and bonded dollars sit unused and there are significant FF&E and facility needs identified in the report and throughout the nine building library system that could be addressed. Because most of the funds were bonded, the repair report was done by Public Works, and the work entailed construction, Public Works was given oversight of the fund where these monies are kept. To move forward, the Library would need access to a portion of the funds in the 425 Library Renovation Fund

**ACTION REQUESTED:**

Designate the levied funds and a portion of the bonded funds in the 425 Library Renovation Fund to be used to address the significant needs identified in the resolution.

**FISCAL IMPACT:**

*NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

- 1. Is there a fiscal impact?  Yes  No
  - a. If yes, what is the amount of the impact? \$649,605
  - b. If part of a bigger project, what is the total amount of the project? \$ \_\_\_\_\_
  - c. Is it currently budgeted?  Yes  No (No new tax impact. Funds available)
    - 1. If yes, in which account? 425.050.6182.100
    - 2. If no, how will the impact be funded? \_\_\_\_\_

**COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

PUBLIC WORKS DEPARTMENT

*Brown County*

2198 GLENDALE AVENUE  
GREEN BAY, WI 54303

PHONE (920) 492-4925 FAX (920) 434-4576  
EMAIL: bc\_highway@co.brown.wi.us

PAUL A. FONTECCHIO, P.E.  
INTERIM DIRECTOR

TO: PD&T Committee  
FROM: Paul Fontecchio, P.E.  
DATE: October 19, 2015  
RE: Summary of Operations

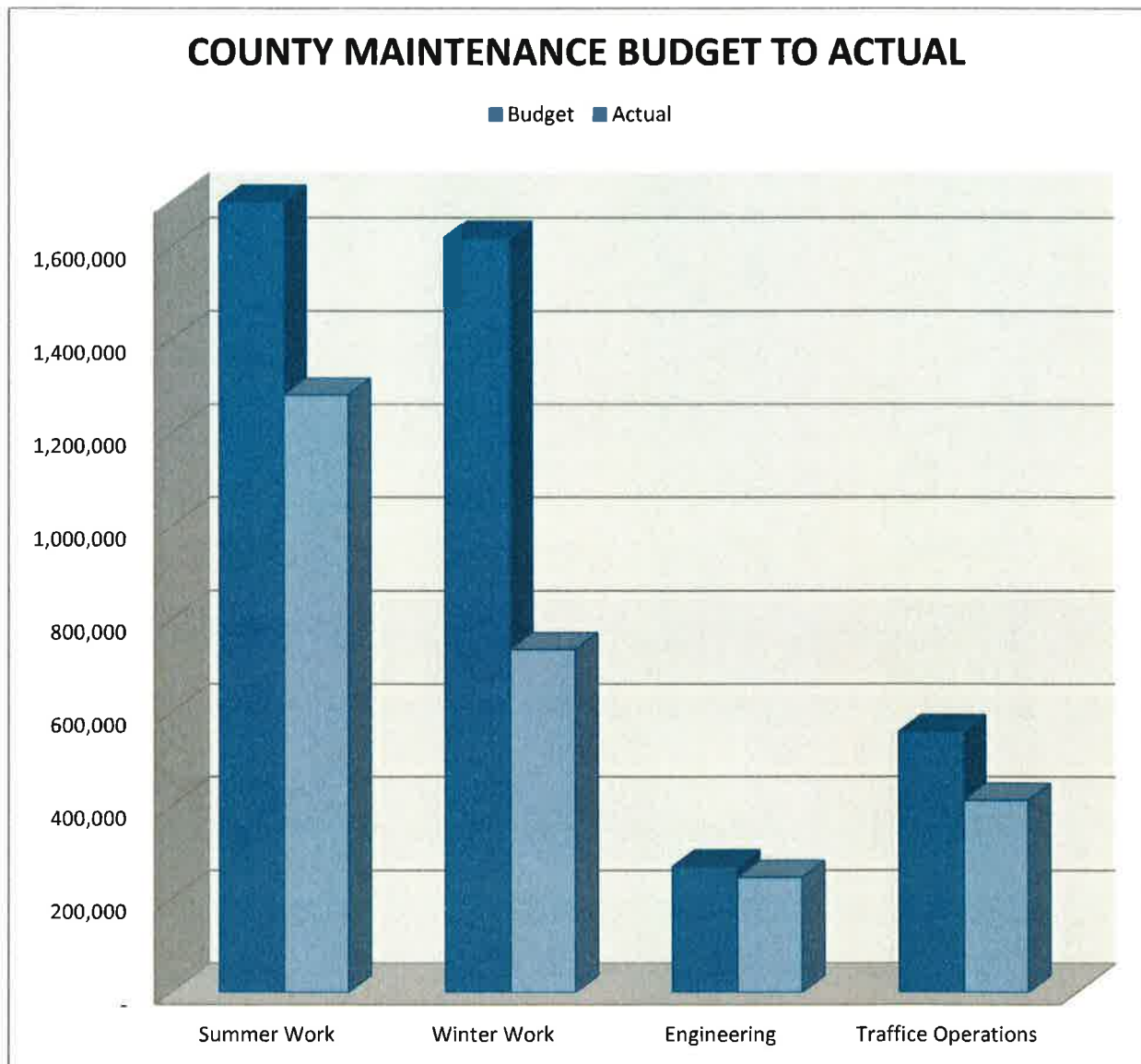
The Public Works Department is performing below budget through the month of September. The end of September represents 75% of the year. Here is a summary of our operations:

(240) County Maintenance	64.58%
(660) State Maintenance	56.59%
(660) Other Work (Interdepartmental, Municipal, etc.)	90.45%
(400) Capital Projects	87.04%
Facilities	71.12%

Please see the attached charts for more details.

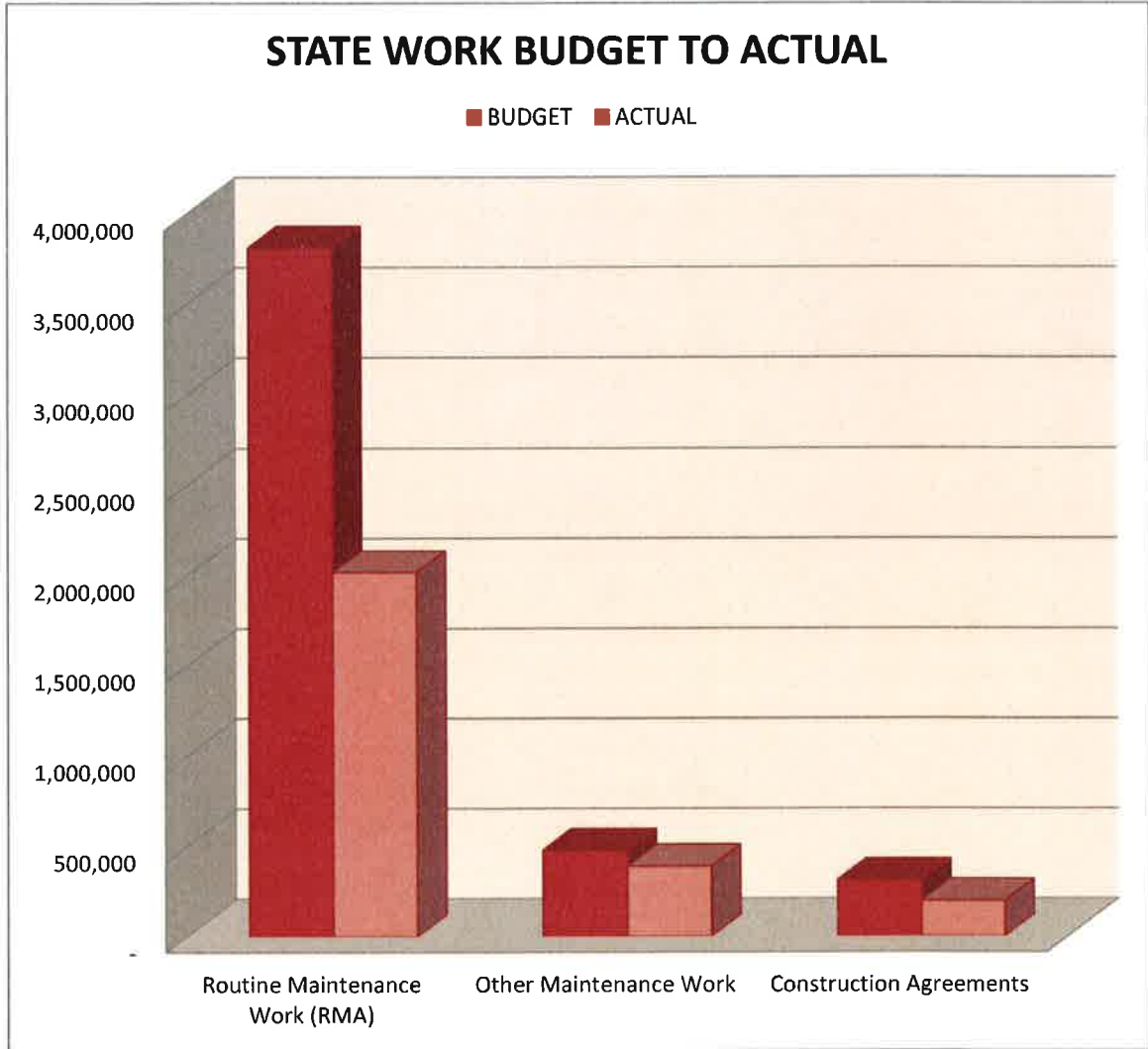
**BROWN COUNTY PUBLIC WORKS  
COUNTY MAINTENANCE BUDGET TO ACTUAL-FUND 240  
AS OF 9/30/15**

	Budget	Actual	Remaining	Percentage Used
Summer Work	1,696,000	1,281,934	414,066	75.59%
Winter Work	1,619,039	736,130	882,909	45.47%
Engineering	270,500	246,927	23,573	91.29%
Traffic Operations	559,657	412,134	147,523	73.64%
<b>Total</b>	<b>4,145,196</b>	<b>2,677,125</b>	<b>1,468,071</b>	<b>64.58%</b>



**BROWN COUNTY PUBLIC WORKS-HIGHWAY  
STATE WORK BUDGET TO ACTUAL  
AS OF 8/9/30/2015**

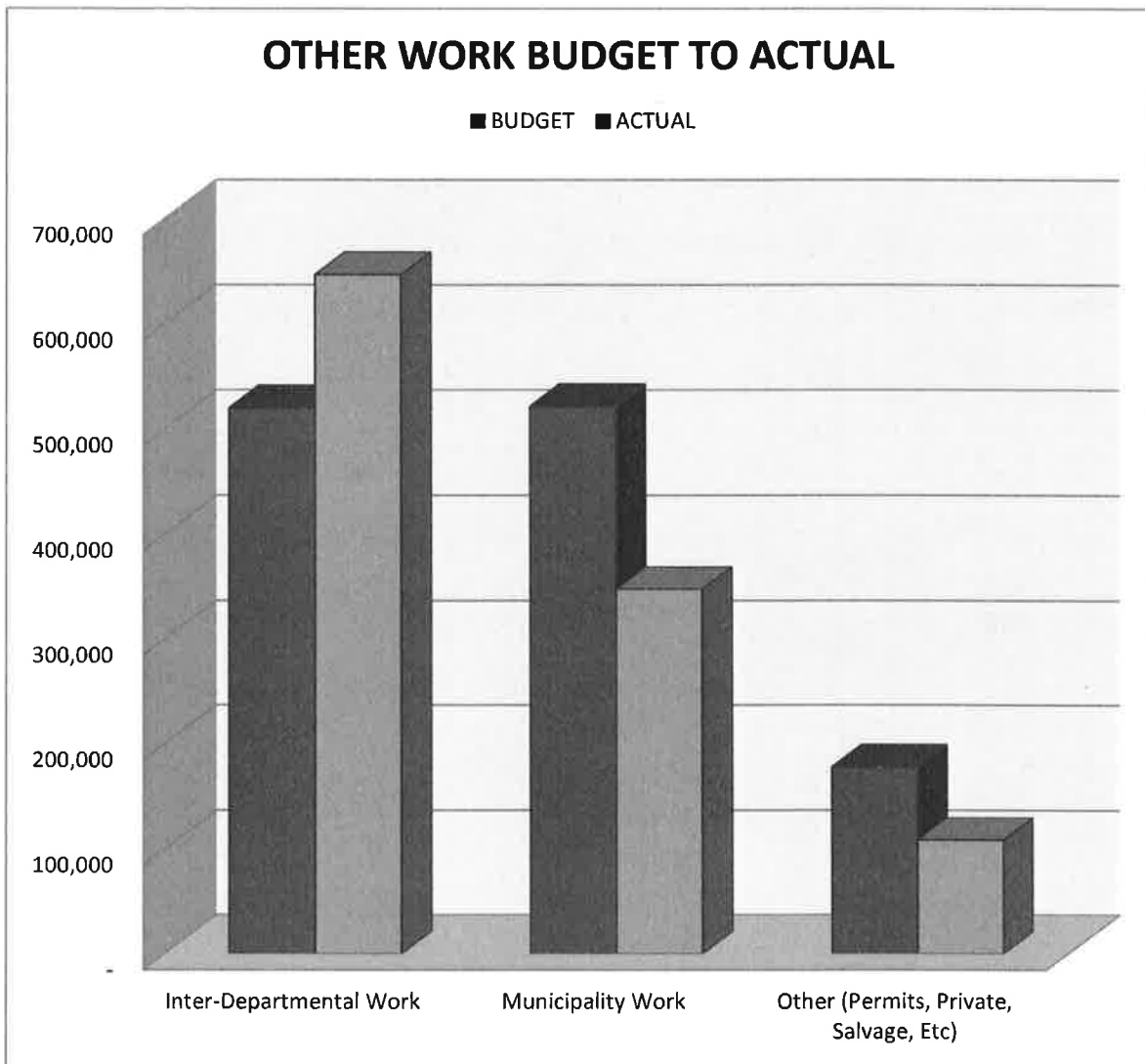
	Budget	Actual	Remaining	Percentage Used
Routine Maintenance Work (RMA)	3,815,600	2,019,615	1,795,985	52.93%
Other Maintenance Work	477,252	389,103	88,149	81.53%
Construction Agreements	310,160	196,252	113,908	63.27%
<b>Total</b>	<b>4,603,011</b>	<b>2,604,970</b>	<b>1,998,042</b>	<b>56.59%</b>





**BROWN COUNTY PUBLIC WORKS-HIGHWAY  
OTHER WORK BUDGET TO ACTUAL  
AS OF 9/30/2015**

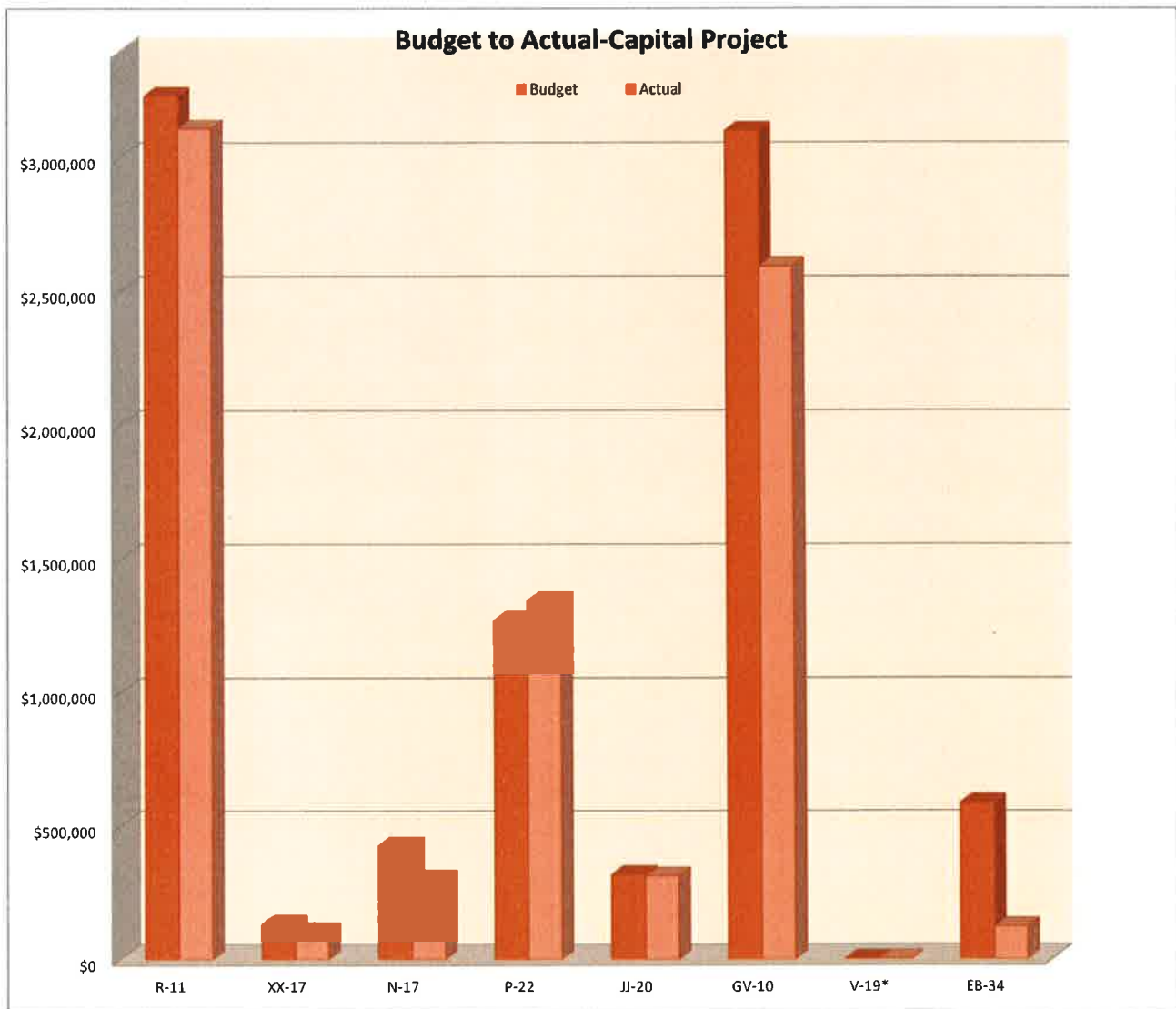
	Budget	Actual	Remaining	Percentage Used
Inter-Departmental Work	519,780	646,546	(126,766)	124.39%
Municipality Work	521,300	347,618	173,682	66.68%
Other (Permits, Private, Salvage, Etc)	177,785	108,324	69,461	60.93%
<b>Total</b>	<b>1,218,865</b>	<b>1,102,487</b>	<b>116,378</b>	<b>90.45%</b>



**BROWN COUNTY HIGHWAY DEPARTMENT  
CAPITAL PROJECT EXPENSE-BUDGET TO ACTUAL  
AS OF 9/30/15**

Project	Project Description	% BC Cost	Budget	Actual	Remaining	Percentage
R-11	Resurfacing CTH KB to USH 141	100%	\$3,231,425	\$3,108,375	\$123,050	96.19%
XX-17	Resurfacing RR Crossing to City Limits	100%	\$130,748	\$105,191	\$25,557	80.45%
N-17	Resurfacing CTH P to East County Line	100%	\$424,000	\$298,605	\$125,395	70.43%
P-22	Resurfacing CTH N to STH 54	100%	\$1,270,012	\$1,343,648	-\$73,636	105.80%
JJ-20	Resurfacing CTH QQ to Micolichek	100%	\$316,973	\$312,116	\$4,857	98.47%
GV-10	Reconstruction CTH X to CTH G	50%	\$3,100,378	\$2,594,347	\$506,031	83.68%
V-19*	Reconstruction Daly Drive to CTH GV	25%*	\$0	\$0	\$0	0.00%
EB-34	Reconstruction Preservation Way Roundabout	50%	\$585,000	\$122,018	\$462,982	20.86%
<b>Total</b>			<b>\$9,058,536</b>	<b>\$7,884,300</b>	<b>\$1,174,236</b>	<b>87.04%</b>

\* Note: V-19 was funded 100% by the Village of Bellevue in 2015. Brown County will sharing the costs associated with mainly the right-of-way acquisition. The estimated \$738,400 will be paid back to the Village over 10 years starting in 2016.

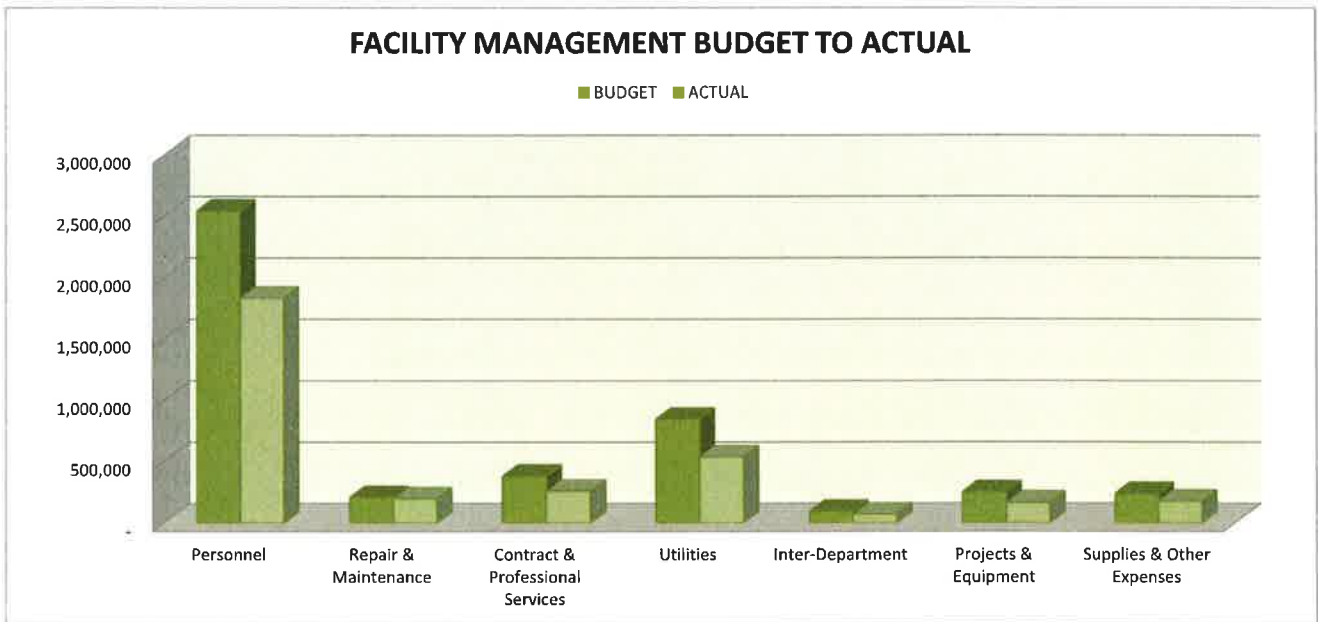


**BROWN COUNTY PUBLIC WORKS  
COUNTY AID BRIDGE FUND THROUGH  
September 30, 2015**

	Balance 1/1/2015	County Levy	District Levy	Total Available	2015 Expenditures	Balance 9/30/2015
<b>BROWN COUNTY</b>	1,790,158.33	135,000.00		1,925,158.33	208,280.67	1,716,877.66
<b>TOWN</b>						
Eaton	2,367.22		35,000.00	37,367.23		37,367.23
Glenmore	74,960.52		20,000.00	94,960.52	9,550.50	85,410.02
Green Bay	77,505.82			77,505.82		77,505.82
Holland	65,178.66			65,178.66		65,178.66
Humboldt	15,789.10			15,789.10		15,789.10
Lawrence	45,419.05		50,000.00	95,419.05	11,093.28	84,325.77
Ledgeview	96,554.24			96,554.24	-	96,554.24
Morrison	29,749.04			29,749.04	18,813.24	10,935.80
New Denmark	54,219.24		5,000.00	59,219.24	-	59,219.24
Pittsfield	104,523.56			104,523.56	77,092.65	27,430.91
Rockland	56,306.18			56,306.18	7,025.41	49,280.78
Scott	26,220.12			26,220.12	14,448.32	11,771.80
Wrightstown	353,379.10		25,000.00	378,379.10	846.95	377,532.15
					-	
					-	
					-	
<b>VILLAGE</b>						
Ashwaubenon	127,604.44			127,604.44	-	127,604.44
Bellevue	147,043.88			147,043.88	-	147,043.88
Howard	263,626.70			263,626.70	19,471.58	244,155.12
Hobart	49,856.25			49,856.25	49,938.77	(82.52)
Suamico	199,855.26			199,855.26		199,855.26
<b>TOTAL</b>	<b>3,580,316.67</b>	<b>135,000.00</b>	<b>135,000.00</b>	<b>3,850,316.67</b>	<b>416,561.35</b>	<b>3,433,755.32</b>

**BROWN COUNTY PUBLIC WORKS  
FACILITY MANAGEMENT BUDGET TO ACTUAL  
AS OF 9/30/2015**

	Budget	Actual	Remaining	% Used
Personnel	2,542,683	1,833,416	709,267	72.11%
Repair & Maintenance	210,324	198,391	11,933	94.33%
Contract & Professional Services	381,680	261,828	119,852	68.60%
Utilities	846,607	538,477	308,130	63.60%
Inter-Department	94,905	71,732	23,173	75.58%
Projects & Equipment	251,225	166,378	84,847	66.23%
Supplies & Other Expenses	239,220	177,689	61,531	74.28%
<b>Total</b>	<b>4,566,644</b>	<b>3,247,911</b>	<b>1,318,733</b>	<b>71.12%</b>



PUBLIC WORKS DEPARTMENT



2198 GLENDALE AVENUE  
GREEN BAY, WI 54303

PHONE (920) 492-4925 FAX (920) 434-4576  
EMAIL: bc\_highway@co.brown.wi.us

PAUL A. FONTECCHIO, P.E.  
INTERIM DIRECTOR

TO: PD&T Committee  
FROM: Paul Fontecchio, P.E.  
DATE: October 19, 2015  
RE: Director's Report

**PROJECT UPDATES:**

**CTH V:** The traffic should be switched on the new roadway from Landmark Boulevard to the south on Monday October 19<sup>th</sup>. Completion is anticipated for November 6<sup>th</sup>.

**CTH GV:** The last section of CTH GV from Kaftan to CTH G is being worked on. We anticipate the roadway to be opened to traffic on November 6<sup>th</sup>.

**CTH EB:** The roundabout is anticipated to be opened to traffic on October 16<sup>th</sup>.

**CTH T:** The three 6' diameter concrete pipes were installed. Concrete masonry end walls are being completed with an anticipated completion date of October 30<sup>th</sup>.

**ROUTINE MAINTENANCE AGREEMENT REVIEW:**

While preparing the budget for the highway division, it came to our attention that the WisDOT Routine Maintenance Agreement (RMA) money has not been utilized to the best extent practical. The following chart shows the past 7 years of budgeted RMA money, the actual amount used, and the difference.

State RMA History (Budget To Actual)			
RMA	Budget	Actual	Difference
2009	\$ 3,372,800	\$ 2,728,196	\$ 644,604
2010	\$ 3,080,100	\$ 2,528,687	\$ 551,413
2011	\$ 2,973,200	\$ 2,629,153	\$ 344,047
2012	\$ 2,963,600	\$ 2,272,162	\$ 691,438
2013	\$ 2,978,800	\$ 3,001,491	\$ (22,691)
2014	\$ 3,444,300	\$ 2,208,450	\$ 1,235,850
2015	\$ 3,815,600	\$ 2,692,820	\$ 1,122,780
<b>AVG</b>	<b>\$ 3,232,629</b>	<b>\$ 2,580,137</b>	<b>\$ 652,491</b>

Note: 2015 Actual & Difference (in red) is projected.

The public works department will work with the DOT this winter to prioritize and schedule routine maintenance activities to better service the DOT and to capture more of the RMA revenue.

**TWELVE-HOUR DAYS:**

**Highway Division:** Highway incurred 1,635.75 hours of overtime in September 2015. Substantially, all overtime was related to construction, paving, and WisDOT maintenance projects. The amounts in excess of 12 hours per day for September are attached.

**Facility Management Division:** There were three (3) employees that worked a 12+ hour shift for the month of September 2015, which was related to staff shortages and emergency calls after hours. The amounts in excess of 12 hours per day for September are attached.

**STAFFING REPORT:**

See Attached Table.

**Public Works - Highway Division  
12-Hour Work Days  
9/1/15 - 9/30/15**

DATE	EMPLOYEE	OPERATION PREFORMED	HOURS WORKED
9/1/2015	Gussert, Tim	V-19	12
9/2/2015	Gussert, Tim	V-19	13
9/3/2015	Collins, Robbie	P-22	12
9/3/2015	Kapinos, Vince	P-22	12
9/3/2015	LeGrave, Steve	Asphalt Plant	12
9/3/2015	Noe, Terry	Asphalt Plant	12
9/3/2015	Vieth, Ryan	P-22	12
9/3/2015	Sweemer, Steve	Asphalt Plant	12.25
9/4/2015	LeGrave, Steve	Asphalt Plant	12
9/4/2015	Little, Bob	Asphalt Plant	12.5
9/9/2015	Cisler, Mike	p-22	13.25
9/10/2015	Little, Bob	P-22 & T-31	12
9/14/2015	Hennes, Pat	state sweep (4) county sweep (8)	12
9/14/2015	Sticka, John	P-22 (10.5) trucking (1.5)	12
9/15/2015	Collins, Robbie	N-17 (6) P-22 (6)	12
9/15/2015	Kapinos, Vince	N-17 (7) P-22 (5)	12
9/15/2015	Sticka, John	N-17 (6.25) P-22 (4.5) trucking (1.5)	12.25
9/15/2015	Vieth, Ryan	P-22	12
9/15/2015	VandenBush, Ken	Electrician	12.5
9/16/2015	Bogucki, Bill	state bridge deck sealing	14
9/16/2015	Charles, Brad	state bridge deck sealing	15
9/16/2015	Corrigan, Chad	state bridge deck sealing	14
9/16/2015	Drewiske, Doug	state bridge deck sealing	14
9/16/2015	Giese, Jon	state bridge deck sealing	15
9/16/2015	Guns, Jim	state bridge deck sealing	14
9/16/2015	Haumschild, Dan	state bridge deck sealing	14
9/16/2015	Hennes, Pat	state bridge deck sealing	14
9/16/2015	Ignatowski, Pual	state bridge deck sealing	15.5
9/16/2015	Jacobs, Mark	state bridge deck sealing	14
9/16/2015	Liss, Tim	state bridge deck sealing	14
9/16/2015	Mangin, Justin	state bridge deck sealing	14
9/16/2015	Margitan, Jim	state bridge deck sealing	14
9/16/2015	Messerschmidt, Bill	state bridge deck sealing	14
9/16/2015	Williams, Tim	state bridge deck sealing	14
9/17/2015	Giese, Jon	state bridge deck sealing	12
9/17/2015	Gussert, Tim	T-31	12.5
9/18/2015	Gussert, Tim	T-31	12.5
9/18/2015	Kane, Kurt	P-22	12.25
9/21/2015	Gussert, Tim	T-31	13
9/21/2015	Ignatowski, Paul	T-31	12

12-Hour Shifts - 9/1/15 - 9/30/15

DATE	EMPLOYEE	OPERATION PREFORMED	HOURS WORKED
9/22/2015	Cisler, Mike	GV-10	12
9/22/2015	Gussert, Tim	T-31 (1) county drainage (9) V-19 (3)	13
9/23/2015	Bogucki, Bill	state bridge deck sealing	14
9/23/2015	Charles, Brad	state bridge deck sealing	15
9/23/2015	Cisler, Mike	GV-10	12
9/23/2015	Corrigan, Chad	state bridge deck sealing	14
9/23/2015	Dixon, Darrell	signing	14
9/23/2015	Giese, Jon	state bridge deck sealing	15
9/23/2015	Guns, Jim	state bridge deck sealing	14
9/23/2015	Gussert, Tim	V-19	13.5
9/23/2015	Haumschild, Dan	state bridge deck sealing	14
9/23/2015	Hennes, Pat	state bridge deck sealing	14
9/23/2015	Ignatowski, Paul	state bridge deck sealing	15.25
9/23/2015	Jacobs, Mark	state bridge deck sealing	14
9/23/2015	Liss, Tim	state bridge deck sealing	14
9/23/2015	Manson, Shane	state bridge deck sealing	14
9/23/2015	Margitan, Jim	state bridge deck sealing	14
9/23/2015	Messerschmidt, Bill	V-19	12
9/23/2015	Williams, Tim	state bridge deck sealing	14
9/24/2015	Bogucki, Bill	state bridge deck sealing	12
9/24/2015	Charles, Brad	state bridge deck sealing	12
9/24/2015	Ignatowski, Paul	state bridge deck sealing	12.25
9/24/2015	Jacobs, Mark	state bridge deck sealing	12
9/24/2015	Manson, Shane	state bridge deck sealing	12
9/24/2015	Margitan, Jim	state bridge deck sealing	12
9/24/2015	VandenBush, Ken	Electrician	12
9/24/2015	Zelten, Brian	GV-10 paving (10), V-19 signals (3)	13
9/30/2015	Gussert, Tim	V-19	12.5



**PUBLIC WORKS  
FACILITY MANAGEMENT DIVISION  
12-HOUR WORK DAYS  
9/1/15 thru 9/30/15**

<b>DATE</b>	<b>EMPLOYEE</b>	<b>OPERATION PERFORMED</b>	<b># HOURS WORKED</b>
9/16/15	Lindsey Price	Housekeeping short-staffed	12.0
9/21/15	Mike Pickett	Off-hour emergency calls (UW Extension / Comm Center)	12.5
9/23/15	Tom Hermes	Off-hour emergency call (Jail)	12.0

**BROWN COUNTY PUBLIC WORKS  
STAFFING SUMMARY**

AS OF 9/30/15

**HIGHWAY DIVISION:**

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Filled Date	Unfilled Reason
Director (0.5 FM / 0.5 HWY)	8/3/15	Resigned: Van Noie	Fill: Open	In Process	N/A
Operations Manager	8/3/15	Termed: Elfe	Hold		
Superintendent	8/4/15	Termed: Welsing	Hold		
Summer Help	Various	Back To College	N/A	N/A	N/A

	Budgeted FTE's	Actual #FTE's
Mgmt / Office	11.45	8.95
Electrician	1.0	1.0
Engineering	6.0	6.0
Mechanics / Shop	11.0	11.0
Crew	70.0	70.0
Summer Help	4.0	0
<b>TOTAL</b>	<b>103.45</b>	<b>96.95</b>

**FACILITY MANAGEMENT DIVISION:**

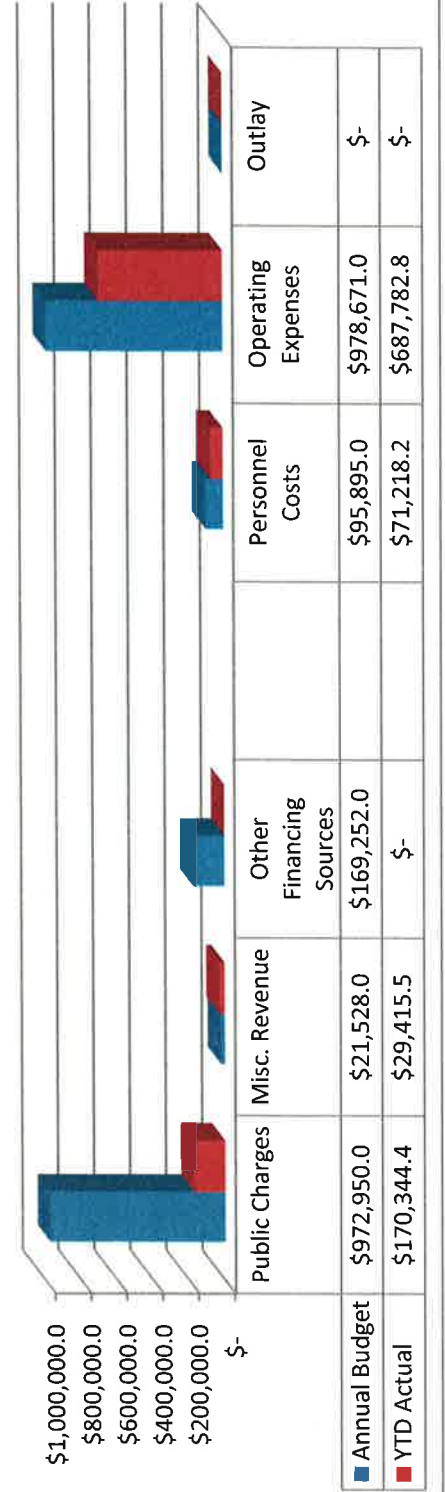
Position	Vacancy Date	Reason for Leaving	Fill or Hold	Filled Date	Unfilled Reason
Housekeeper (0.5)	7/23/15	Resigned: Warden	Fill: Tiffany Furmaniak	9/14/15	N/A
Director (0.5 FM / 0.5 HWY)	8/3/15	Resigned: Van Noie	Fill: Open	In Process	N/A
Facility Worker	8/14/15	Retired: Smits	Fill: Elizabeth Schroeder	9/21/15	N/A
Housekeeper (0.5)	9/2/15	Resigned: Costello	Fill: Open	In Process	N/A
Facility Worker (0.5)	9/24/15	Termed: Umentum	Fill: Open	In Process	N/A

	Budgeted FTE's	Actual #FTE's
Mgmt / Office	5.55	5.05
Facility Technicians	2.0	2.0
Facility Mechanics	7.0	7.0
Facility Workers	9.0	8.5
Housekeeping	18.5	18.0
Electrician	1.0	1.0
Summer Help	0.46	0
<b>TOTAL</b>	<b>43.51</b>	<b>41.55</b>

# Brown County Port & Resource Recovery Department Port Area Budget Status Report September 30, 2015

Revenue	Annual Budget		YTD Actual	YTD %	YTD Total	Comments
Public Charges	\$ 972,950.0	\$	\$ 170,344.4	18%		Corps dredging of the navigation channel was expected to begin in August, but as of October 15 still have not commenced. Tipping fees (Public Charges) of \$742,000 deferred to 4th Qtr. Misc. Revenue is mostly interest earned and is calculated on market value that included increased valuation as of September 30. Other Financing Sources is the transfer in from Harbor 217 (Corps Public Charges) to Port General that will occur as a actual amount at end of year. Expenses are on target for September 30.
Misc. Revenue	\$ 21,528.0	\$	\$ 29,415.5	137%		
Other Financing Sources	\$ 169,252.0	\$	\$ -	0%		
\$ 199,759.96						
Personnel Costs	\$ 95,895.0	\$	\$ 71,218.2	74%		
Operating Expenses	\$ 978,671.0	\$	\$ 687,782.8	70%		
Outlay	\$ -	\$	\$ -	-		
\$ 759,000.95						

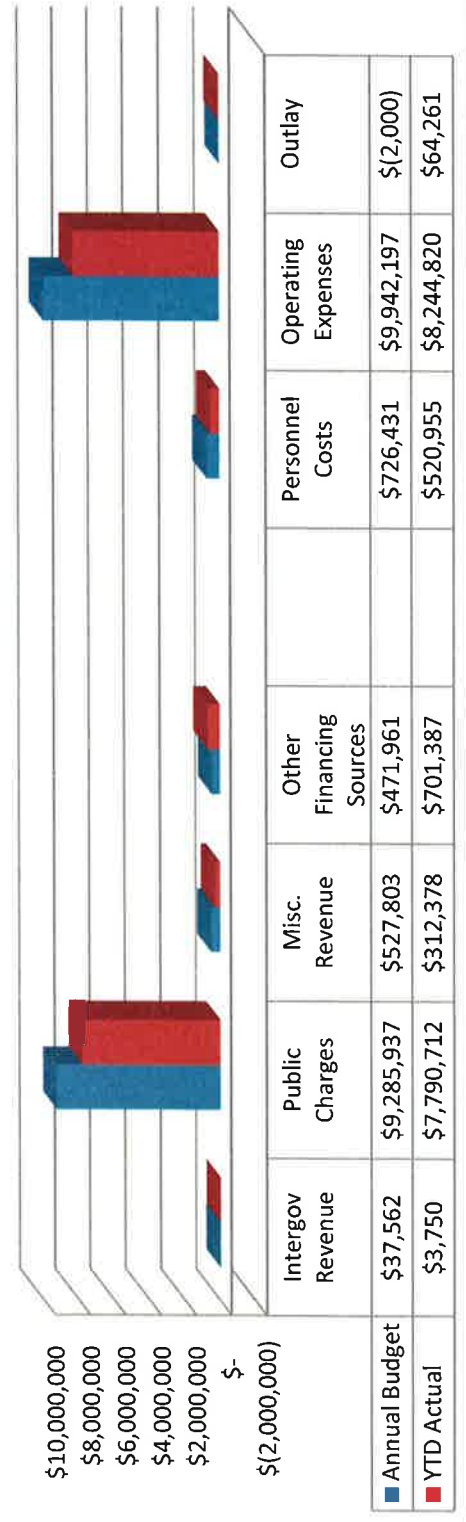
## Port - September 30, 2015



# Brown County Port & Resource Recovery Department Resource Recovery Area Budget Status Report September 30, 2015

	Annual Budget	YTD Actual	YTD %	YTD Total	Comments
R e v e n u e	\$ 37,562	\$ 3,750	10%		Intergovernmental Revenue is a HHW grant \$37,562 not yet received. Misc. Revenue is mostly interest earned and is calculated on market value. Operating Expenses and Revenue are higher than budgeted due to higher tonnage through the recycling and solid waste transfer stations. A budget adjustment will be needed. Outlay is recognizing the sale of the old recycling facility baler that had more book value than actual value.
Public Charges	\$ 9,285,937	\$ 7,790,712	84%		
Misc. Revenue	\$ 527,803	\$ 312,378	59%		
Other Financing Sources	\$ 471,961	\$ 701,387	149%		
				8,808,227	
E x p e n s e s	\$ 726,431	\$ 520,955	72%		
Operating Expenses	\$ 9,942,197	\$ 8,244,820	83%		
Outlay	\$ (2,000)	\$ 64,261	-		
				8,830,036	

## Resource Recovery - September 30, 2015







# NOVEMBER 2014



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2 	3	4	5	6 <b>Board of Sup Budget Mtg 9:00 am</b>	7	8
9 	10	11	12	13	14	15
16 	17	18 Vets Recognition Subcommittee 5:00 pm	19 <b>Board of Supervisors Veto Session 6pm</b> Criminal Justice Coord Board 8a.m.	20 Admin Cmte 5:30 p.m.	21	22
23 	24 Land Con 6:00 pm PD&T 6:15 pm	25	26 Human Svc Canceled	27  <b>Thanksgiving</b>	28 <i>County Board Office Closed</i>	29
30 						

# DECEMBER 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Public Safety 11:00 am	4 Ed & Rec @ SW Branch Library 5:15pm	5	6
7	8 Executive Cmte 5:30 pm 	9	10	11	12	13
14 	15	16 <del>Vets Recognition Subcommittee 5:00 pm</del> Cancelled	17 <b>Board of Supervisors 6:00 pm</b>	18	19	20
21 	22 <del>Land Con Plan Dev &amp; Trans Tentative</del> Cancelled	23	24 <del>Human Svc Tentative</del> Cancelled <i>County Board Office Closed</i>	25 <del>Admin Tentative</del> Cancelled <i>County Board Office Closed</i>	26	27
28 	29	30	31 <i>County Board Office Closed</i>			

**\*\* PLEASE NOTE \*\***

*These dates are best guess estimates and are not set. They give committees an idea of where they could have their meetings and/or how it would look if they did meet for the Months of November and December.*

**NOVEMBER 2015**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 	2	3	4 Board of Sup Budget Mtg 9:00 am	5 *Tentative* Board of Sup 6:00pm	6	7
8 	9 Executive Cmte 5:30 pm	10	11 Public Safety 11:00 am	12 Ed & Rec 5:30 pm	13	14
15 	16	17	18 Board of Supervisors 7:00 pm	19 Admin Cmte 5:30 pm	20	21
22 	23 Land Con 6:00pm PD&T 6:15pm	24	25 Human Svc 5:30 pm	26 Thanksgiving  County Board Office Closed	27 County Board Office Closed	28
30	31					

**DECEMBER 2015**

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 11:00 am	3 Ed & Rec 5:30pm	4	5
6	7 Executive Cmte 5:30 pm	8	9	10	11	12
13 	14	15	16 Board of Supervisors 7:00 pm	17	18	19
20 	21	22	23 Human Svc 5:30 pm	24 Admin Cmte 5:30 pm	25	26
27	28 Land Con 6:00pm PD&T 6:15pm	29	30	31 County Board Office Closed	County Board Office Closed - January 1st	