BOARD OF SUPERVISORS

Brown County

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PLAN, DEV. & TRANS. COMMITTEE
Bernie Erickson. Chair
Mike Fleck, Vice Chair
Norbert Dantinne, Dave Kaster, Dan Haefs

PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE
Monday, December 28, 2009
Approx. 6:30 p.m. (Following Land Con Subcmte)
Room 161, Ag & Extension Center
1150 Bellevue Street

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of the November 23, 2009.

1. Review minutes of:
   a) Harbor Commission (October 12, 2009).
   b) Planning Commission Board of Directors (October 7, 2009).
   c) Planning Commission Board of Directors (November 4, 2009).
   d) Transportation Coordinating Committee (September 14, 2009).

Planning and Land Services

2. Contract with Advance (Referred from September PD&T).

Land Information Office

3. Grant Application Review (#09-45): The National Map: Imagery and Elevation Maps under ARRA.

4. **Planning Commission** Budget Status Financial Report for October 31, 2009
5. **Property Listing** Budget Status Financial Report for October 31, 2009

Zoning

6. Budget Status Financial Report for October 31, 2009.
7. Request to Fill Vacancy: Sanitary Inspector.
8. Discussion and Action regarding Implementation of the POWTS Maintenance Program. (Motion at October PD&T: To approve Option 1 Option D – that POWTS owners must have completed an ESI and returned to BC Zoning by December 31, 2015 (extended from 2013); and Option 1 Suboption E – that holding tanks and mounds be completed first.) *Motion at October County Board: Refer to December Planning, Development & Transportation Committee as per the County Board on 10/21/2009.*

Highway/Planning Commission

9. Updates on CTH GV (standing item).

Highway

10. November, 2009 Budget to Actual.
11. LED Traffic Signal Maintenance: If Brown County maintains the LED traffic signals, how are they being maintained.
12. 6 Year County Highway Improvement Plan 2011 to 2016.
13. Approval of the County taking ownership of the frontage road connection from CTH EB to CTH J.
14. Request to Fill Vacancy: 1st Mechanic – Highway Department.
15. Director's Report

14. **Airport** Budget Status Financial Report for November 30, 2009.
15. **Register of Deeds** Budget Status Financial Report for November, 2009.
16. **UW-Extension** Budget Status Financial Report for October 31, 2009.

Port and Solid Waste – No agenda items.

Other

17. Audit of bills.
18. Such other matters as authorized by law.

Bernie Erickson, Chair

Attachments

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Word97/agendas/plandev/November23_2009

PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, November 23, 2009 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Present: Norb Dantinne, Bernie Erickson, Mike Fleck, Dave Kaster
Excused: Dan Haefs
Also Present: Judy Knudsen, Chuck Larscheid, Tom Miller
Supervisor Jack Krueger, County Executive Tom Hinz

I. **Call Meeting to Order:**
The Meeting called to order by Chairman Bernie Erickson at 6:00 p.m.

II. **Approve/Modify Agenda:**
- Delete 8a
- Move forward 18 & 19 before Closed Session

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve the agenda as modified. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of Regular Meeting of October 26, 2009:**

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

1. **Review Minutes of:**
   a. **Lower Fox River & Green Bay Shoreline Waterfront Redevelopment Steering Committee (November 11, 2009)**

      Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file.
      MOTION APPROVED UNANIMOUSLY

   b. **Solid Waste Board (September 21, 2009)**
      Supervisor Kaster questioned #10 of the Solid Waste Board minutes of 10/21/09 related to the purchase of a scale window for the Transfer Station. Chuck Larscheid explained that a scale operator had been experiencing problems associated with carpal tunnel syndrome. On the advice of Brown County Risk Management and the Brown County Occupational Nurse, an automatic window was installed at a cost of $4,000.

      Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to receive and place on file.
      MOTION APPROVED UNANIMOUSLY

III

UW-Extension:

2. **Budget Status Financial Report for September 30, 2009:**

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. **Director's Report:**
Judy Knudsen distributed a brochure related to invasive species explaining that the goal of this program is to maintain plant biodiversity through the control of various invasive species. Examples are garlic mustard, buckthorn, purple loosestrife, phragmites, Japanese Beetles, etc. (Please see attached for details)

Also distributed was a handout describing the Brown County 4-H SET (science, engineering, and technology) Program. The SET Club is working to build robots, learn GPS technology, and are participating in a GIS service learning project that will benefit the community.

Also included in the brochure is information regarding a vegetable garden program, a health food choice program, along with information related to a USDA food security survey showing that in 2008 85.4% of US households were food secure, with the remaining 14.6% food insecure. Results of the 2009 survey will be distributed in the spring of 2010.

Knudsen also reported that the UW-Extension has a new program underway working with farmers who are in financial need.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Port/Solid Waste

4. **Solid Waste Consultant Request for Proposal – Request for Approval:**
Chuck Larscheid reported that the RFP for a Solid Waste Consultant was approved by the Solid Waste Board on 11/16/09. After approval by this committee, it will move on to the County Board. The purpose of the RFP is to procure a firm to provide solid waste consulting services to the Port & Solid Waste Department for an initial 3 year term. Qualifications were highlighted. RFP responses are due to the Purchasing Department by January 19, 2010 with a final selection and award contract set for February 8, 2010.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to approve. MOTION APPROVED UNANIMOUSLY

5. **Solid Waste Area Budget Status Financial Report for September 30, 2009:**
Chuck Larscheid reported that both the Solid Waste and Port budgets are in line for this time of year.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

6. **Port Area Budget Status Financial Report for September 30, 2009:**

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to receive and place on file. MOTION APPROVED UNANIMOUSLY

7. **Director's Report:**
Chuck Larscheid highlighted the following activities during the last reporting period:

- South Landfill Schedule – In 2002 a plan was made to combine landfill and recycling forces with Outagamie and Winnebago Counties for a 28 year period. Brown County is on line to begin in 2020. A schedule has been developed as follows:
  2016 – Develop a site plan for the next landfill
  2017 - Revise and submit a new plan of operation
  2018 – Start excavation and site work
  2019 – Install plastic and clay liner
  2020 - Get license and begin operation
  Larscheid stated that dollars have been collected to begin and close Phase I, to purchase land and to do appraisals.

- Oneida Gasification Project – Oneida has approached Brown County about using waste at the Transfer Station to produce electricity. The County has been working with Oneida to assist in getting to the point where they can submit a grant to the State for funding and a letter of intent has been submitted to the Oneida Tribe. It is anticipated Brown County could benefit from the project by a reduced fee on waste disposal or payment for landfill gas. The Purchasing Department and the Corporation Counsel will be negotiating with the Oneida Seven Generations Corporation (OSGC) in regard to using Brown County waste for the project.

- Port Department – Finance Department is working on issues with unrestricted cash accounts which were combined with the Solid Waste Department.

- Hazardous Household Waste Regional Agreement with Winnebago County - In the year 2010 Winnebago County will scale up their collection program and Brown County will get the waste. A cost, plus 40% profit will be charged. If both Winnebago and Outagamie Counties scale up their programs, Brown County could hire a Household Hazardous Waste Aid to cover both these sites. With just Winnebago County, it is anticipated a temporary labor supplier would be hired through a budget transfer.

- Great Lakes Restoration Initiative – Through this initiative, there is a possibility that grants may be available for CAT and Renard Island restoration.

- Port Tonnage – A reduction of 14% is reported from 2008, with 20% fewer ships entering the port seen as due to economy, rather than low water.

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway/Planning Commission:

8. **Updates on CTH GV (standing item).**
Progress through 11/23/09 was reviewed as identified in packet material.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

a. **Road Repair Update on GV with possible action: Deleted**

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to suspend the rules and take #'s 9, 10, 11, 12, & 13 together.
MOTION APPROVED UNANIMOUSLY

Planning & Land Services:

9. ***Planning Commission*** **– Budget Status Financial Report for September 30, 2009**
10. ***Property Listing*** **- Budget Status Financial Report for September 30, 2009:**
11. ***Zoning*** **- Budget Status Financial Report for September 30, 2009:**

Highway:

12. **Budget to Actual Financial Reports for October, 2009:**

Register of Deeds:

13. **Budget Status Financial Report for September 30, 2009:**

Airport:

14. **Budget Status Financial Report for September 30 2009:**

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

15. **Director's Report:**
Tom Miller reported that passenger traffic, although overall less than this time last year, is 18% up for Thanksgiving week over 2008.

FAA will be announcing their small community development grants by mid-December. Austin Straubel has applied for a grant to develop air passenger service to the west.

The web site has been updated to allow for booking of reservations and direct purchase of tickets through the Austin Straubel Airport.

The stimulus project has been completed except for a few landscaping items.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

16. **Food & Beverage Concessions Request for Proposals – Request for Approval:**

An RFP for food and beverage concessions at the airport was reviewed. Proposals are due by February 15, 2010. This is a 15 year contract, with the present one expiring 4/30/2010. This will go on to the County Board for approval.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

(#'s 18 & 19 taken next on the agenda)

17. **A closed session pursuant to Sec 19.895 (1)(e) Wis. Stats., for the purpose of deliberating the purchasing of public properties whenever competitive or bargaining reasons require a closed session:**

Motion made by Supervisor Erickson and seconded by Supervisor Dantinne to enter into closed session at 7:20. Roll Call.
Present: Dantinne, Erickson, Fleck, Kaster
Excused: Haefs
MOTION APPROVED UNANIMOUSLY

Recording Secretary excused at 7:25 p.m.

Motion made by Supervisor Dantinne and seconded by Supervisor Kaster to return to regular order of business. Roll Call.
Present: Dantinne, Erickson, Fleck, Kaster
Excused: Haefs
MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to approve $525,000 purchase at airport over a two year period.
MOTION APPROVED UNANIMOUSLY

Land Information Office – No agenda items

18. **Audit of Bills:**

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve payment of bills. MOTION APPROVED UNANIMOUSLY

19. **Such Other Matters as Authorized by Law:** None

Motion made by Supervisor Fleck and seconded by Supervisor Dantinne to adjourn at 8:00 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

III

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

CHARLES J. LARSCHEID
PORT AND SOLID WASTE DIRECTOR

Approved:
11.19.09

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on Monday, **October 12, 2009**, 11:30 A.M., at Holiday Inn – City Centre, Green Bay, WI. The meeting was officially called to order by President McKloskey at 11:30AM.

1. Roll Call:

Present:
President Neil McKloskey
Vice-President Tom Van Drasek
Commissioner Hank Wallace
Commissioner John Hanitz
Commissioner Bernie Erickson
Commissioner Craig Dickman
Commissioner Ron Antonneau *(arrived at 11:35am)*

Excused:
Commissioner Bill Martens
Commissioner John Gower

Also Present:
Charles Larscheid, Brown County Port & Solid Waste
Dean Haen, Brown County Port & Solid Waste
Tony Walter, Green Bay Press Gazette

2. Approval/Modification – Meeting Agenda
A motion was made by Craig Dickman and seconded by Tom Van Drasek to approve the agenda. Unanimously approved.

3. Approval/Modification – September 14, 2009 Meeting Minutes
A motion to approve the September 14, 2009 meeting minutes was made by Hank Wallace and seconded by Tom Van Drasek. Unanimously approved.

4. Strategic Plan Subcommittee – *Update*
Several meetings have been held and progress is being made. The subcommittee has had productive dialog on the foundation of the Harbor Commission, challenges over the past years, and the best strategy for moving forward. Once the entire Strategic Plan has been reviewed by the subcommittee formulated Plan will be presented to the Harbor Commission for their review and/or approval. The subcommittee hopes to have this done by year-end. If anyone on the Commission has suggestions they are asked to convey those suggestions to a member of the subcommittee. Directional items will be brought back to the Commission as a whole to ensure the subcommittee is proceeding on the right track. The next Strategic Plan Subcommittee meeting is scheduled for October 28, 2009 at 11 o'clock.

5. Letter to WDNR/USEPA Regarding Navigation Concerns Related to the Fox River Clean-up Project – *Request for Approval*
A draft letter to the USEPA and WDNR expressing Brown County's concerns with 2010 dredging and long-term capping in the Fox River was provided to the Commission for their review. The final Fox River Cleanup design which addresses all reaches of the river including capping in the navigational channel, will be completed by the PRP's by December 2009. Brown County is hoping the WDNR and the USEPA will acknowledge our concerns before their plans become finalized.

Michael, Best & Friedrich has reviewed the draft letter. Discussion ensued. The Commission requested all Brown County legislators including Tom Petri, the Brown County Board Chair, and Michael, Best & Friedrich be copied on the letter. **A motion to approve the letter as printed with the additions of the additional legislators was made by Hank Wallace and seconded by Ron Antonneau.** Unanimously approved.

6. Assignment of SemFuel's Dockwall Lease to Noble Petro Inc. (contingent upon Brown County Corporation Counsel review) – *Request for Approval*
In 2004 a dockwall was constructed at the former U.S. Oil location, for which Brown County was to receive a monthly payment of $250 for 25 years. This payment was for U.S. Oil's share of the dockwall project costs. U.S. Oil was subsequently sold to SemFuel who recently filed for bankruptcy. Under bankruptcy protection, SemFuel did not make the monthly lease payments to Brown County for five months. SemFuel has now been purchased by Nobel Petro Inc. Nobel Petro Inc. is a larger company with headquarters in Connecticut. Historically they have been a trading company and this is their first entrée into physical assets. The SemFuel bankruptcy document, the memorandum of lease, and the actual assignment of the dockwall lease to Noble Petro has been sent to Brown County Corporation Counsel for review. Recovering the lost lease payments from Nobel was discussed. The Commission felt the benefits of having an active terminal operator as well as starting on a positive note with Petro was more important than the lost revenue. **A motion to approve was made by Ron Antonneau and seconded by John Hanitz.** Unanimously approved.

A motion to go back to #5 was made and unanimously approved. The Commission requested a copy of the letter be sent to Michael, Best & Friedrich.

7. Foreign Trade Zone General Zone Activity Request – *Update*
The Foreign Trade Zone (FTZ) has been in Green Bay since the early 90's and has been expanded with subzones around the state. There has never been any general zone activity; however, a request was received from Fill Logistics in Oshkosh to use a warehouse on Glory Road. The warehouse, owned by Leicht's, is within the general FTZ. Staff has been working with Fill Logistics, Leicht's and U.S. Customs, with the biggest obstacle being union issues. Fill Logistics is an order fulfillment center and once operational should provide Brown County revenue of $250 to $1000 per month.

8. Port Budget – *Update*
With the new financial computer system recently implemented, the Port Department and the Solid Waste Department are now separate accounts. A spreadsheet of the budget, produced using the new system, brought to light some accounting discrepancies in the previous budgets. Previously staff would look at expenses and revenues at year end and then transfer monies from the 217 Agreement account to balance the Port budget. Staff explained that at times certain expense or revenue items were missed during the calendar year. When staff became aware of these items at a later date, they were applied but not necessarily to the proper year. In 1999 the Port Department merged with the Solid Waste Department. In 2001, Brown County signed the 217 Agreement with the U.S. Army Corps of Engineers (USACE). The Port Department was also taken off the tax levy in 2001. In 2002 the 217 Agreement took effect. In 2007, the Port acquired the compost facility from the City of Green Bay for $150,000; however this was not shown as an expense for the Port. In 2008 the Port incurred $120,000 in litigation bills for the Fox River Clean-up and that amount was transferred at the end of last year. Although the Port Department and the Solid Waste Department are two separate enterprise funds, the category of "unrestricted cash" remained a common fund between the two. Over this 10-year period, a total of $453,000 of Solid Waste funds was used by the Port and needs to be reimbursed. Discussion on how to handle the repayment of this money ensued. Currently the Port has $2M in the property acquisition and siting fund and seems to be the only option for reallocating funds to cover the discrepancy. Effective January 1, 2010 the Port Department and the Solid Waste Department will have two separate accounting systems so this problem will not happen again. The Commission questioned why this was not caught sooner and if

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staff is confident the numbers being presented at this time are accurate. Staff indicated these numbers were confirmed by the Brown County Finance Department. The Commission expressed concern and requested more evidence from staff that these numbers are accurate and suggested Brown County Finance attend a meeting to explain these numbers. A second outside opinion to substantiate Finance's numbers was requested. This is an accounting error that has strategic implications and will influence future decisions of Port activities. Once the Commission has received all the facts and has validation on the accounting, they can then address this issue. The next Harbor Commission meeting will be on Thursday November 19, 2009.

9. Cat Island Mitigation Bank Project – *Update*
The Cat Island Chain project consists of 270 acres of islands and 1400 acres of land behind it. Once these acres are enhanced, they could then be banked and might be sold for wetland mitigation credits. Credits sell for approximately $30,000 an acre. However, since Brown County does not own the land behind the islands (state lakebed) and federal money is going to be involved in building the Cat Islands, using these acres for banking may not be possible. Although Michael, Best & Friedrich (MB&F) is going to research this further they have indicated to staff that Brown County should proceed as these are "work arounds." Based on MB&F's recommendation, staff plans to meet with U.S. Fish & Wildlife, USACE and the Wisconsin Department of Natural Resources (WDNR). MB&F stated they believe Brown County may have set a precedent of accepting the Bylsby acreage as wetlands based on the letter sent with the application. In that letter, STS, on behalf of Brown County, acknowledges the area in question has the characteristics of a wetland. A letter and application was submitted to the USACE in Spring 2009 along with a check for $500 for the review fee. Originally Brown County's application was to fill the basins at the Bylsby property, however, the USACE then indicated Brown County's submission was incomplete since mitigation was necessary and the application was deemed incomplete. Discussion ensued on how to proceed. The Commission requested the application be withdrawn and resubmitted when: 1) a decision is made whether to appeal that the Bylsby property if non-wetlands or 2) Brown County has a mitigation project is in hand.

10. Bay Port Operating Decision
   a) Recalculations of Closure & Long-Term Care Costs – *Request for Approval*
   Based on the current rate at which funds are received from the 217 Agreement, the County will have a surplus of funds by year 20 of the Agreement; however the County will still have 3 years of work to do at BayPort. Therefore Brown County Finance has suggested a deferred O&M fund be created and the closure and long-term care costs of BayPort be reviewed. Originally BayPort's closure was about bringing in clean dirt, however by using some of the dredge material for the Renard Island closure, this lessens our closing requirements at BayPort.
   A motion to approve 10A recalculating cost of closure not to exceed $3000 by Ron Antonneau and seconded by Bernie Erickson. Unanimously approved.
   b) Engineering & Design Costs for Cell 9 Expansion – *Request for Approval*
   Cell 7 which was a demonstration project is full. Should the closure of Renard Island take longer than expected, material will need to be moved out of the dewatering cells which in turn will fill Cell 8 sooner than anticipated. Staff stated a plan needs to be in place two to three years before Cell 8 is filled in order to keep BayPort operational. The firm of Robert E. Lee is researching the permitting requirements, WDNR process, and site engineering. A timeline for Cell 8 as well as costs for WDNR approval of using Cell 8 as a temporary storage facility are being calculated. **A motion to approve 10b, task #1 for the engineering and design costs for cell 9 expansion not to exceed $8000 was made by Ron Antonneau and seconded by Bernie Erickson.** Unanimously approved.

   c) Engineering & Research Cost Pursuing Beneficial Reuse – *Request for Approval*
   A letter received from the State indicates that pcb's at 4 parts per million (ppm) can be placed on the cap for Renard Island. Based on this number, staff is recommending advancing the beneficial reuse of dredge material. Per the WDNR, Brown County would need to contact the State with the proposed uses and have the material tested to ensure it meets State

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environmental standards. Staff is confident the material at BayPort would meet that standard based on the 4ppm. There are 1 million cubic yards of dredge material at BayPort, and if approved as topsoil, could be a substantial source of revenue for the Port. The Wisconsin Department of Transportation (WDOT) has also expressed an interest in using dredge material on the upcoming Highway 41 project. The Commission requested staff bring this information to the November meeting.

11. Director's Report
    - *Bylsby*
      Brown County received a request to rent the building on the Bylsby property. The request is from the same company which rented the building in 2008. They will be using the loading rack and storing equipment for two months. A monthly lease payment of $1500 will be charged.
    - *Great Lakes Restoration Initiative*
      There is currently $75M in grant money available for the Great Lakes Restoration Initiative. Staff is pursuing this grant opportunity for Renard Island which is perceived as an environmental nuisance in our community and would qualify for the Great Lakes Restoration Initiative.
    - *County Budget 2010*
      Brown County is implementing health reimbursement accounts for all administrative employees for 2010 rather than the benefit package previously provided. A 2% wage increase has been proposed for administrative employees.
    - *Human Resources Payroll System*
      A new payroll system is being implemented by the County as Phase II of the new financial system. No further information available at this time.
    - *Kaizen/Lean Management*
      More events are being held to streamline County services and apply lean principles.
    - *Miscellaneous Items*
      - Brown County currently has a hiring freeze through 2010.
      - The Port budget as approved by the Harbor Commission is included in Executive's budget.
    - *Brown County Highway Department at BayPort*
      In the past all work done at BayPort was done by the Brown County Highway Department. Discussion ensued on whether the Port is required to use the Brown County Highway Department for moving dredge material at BayPort. For the past 10 years, the Highway Department has charged $2.50 per yard, using crane mats to provide temporary roads. Staff suggested that if the Commission feels this work should be bid out, that the Commission needs to speak directly with the County Executive. The Commission requested an outline of the work which is required to be done at BayPort along with "ballpark" pricing for such services from the private sector before approaching the County Executive.

12. Audit of Bills – *Request for Approval*
    A motion to approve the bills was made by Ron Antonneau and seconded by Craig Dickman. Unanimously approved.

13. Tonnage Report

14. Such Other Matters as are Authorized by Law
    Ashwaubenon has indicated the Schneider National Truck Facility on South Broadway is to be sold. Is that possible Port property? Probably not since the federal navigation channel is not maintained up that far.

    Money spent on the Tallships Festival should have prior approval from the Commission. Staff indicated the Port has no cash involvement and only nominal time involvement. PMI is doing the publicity and is promoting the Port. Leonard & Finco is also promoting the Port and will have a booth at the Tallships Festival.

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An update on the recent Planning Commission meeting was provided by President McKloskey. County planners discussed what they wanted along the waterfront. During public comment, Bay-Lake Regional Planning questioned what was being done with the coal piles. The meeting seemed to focus on the trails along the river with plans for the trails to go into restricted areas. A list of stakeholders was requested. The City of Green Bay discussed the new boardwalk. Another Planning meeting is scheduled in November. The Commission indicated they felt every economic development unit in Northeast Wisconsin should attend these meetings to support commercial development along the Port.

15. Ajourn

A motion to adjourn was made by Hank Wallace and seconded by John Hanitz. Unanimously approved. Meeting adjourned at 1:21pm.

Neil McKloskey, President
Harbor Commission

Charles Larscheid, Director
Port & Solid Waste Department

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MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, October 7, 2009
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	X	John Klasen	X
James Botz	X	Pat Kolarik	Exc
Keith Chambers	X	Andy Lundt	Abs
William Clancy	Abs	Patrick Moynihan, Jr.	X
Norbert Dantinne, Jr.	X	Ken Pabich	Exc
Ron DeGrand	X	Mike Soletski	X
Bernie Erickson	X	Alan Swatloski	Abs
Mike Fleck	X	Mark Tumpach	Exc
Steve Grenier	X	Jerry Vandersteen	X
Mark Handeland	X	Tim VandeWettering	X
Phil Hilgenberg	X	Dave Wiese *	X
Dotty Juengst	X	Vacant (Scott & Bellevue)	

* Burt McIntyre as alternate for Dave Wiese

OTHERS PRESENT: Chuck Lamine, Jon Motquin, Aaron Schuette, Lori Williams, Elaine Willman, Dennis Reim, Rob Ernest, Matt Heyroth, and Dave Kaster.

The meeting was called to order by N. Dantinne at 6:30 p.m.

1. Approval of the minutes of the September 2, 2009, regular meeting of the Brown County Planning Commission Board of Directors.

   A motion was made by K. Chambers, seconded by J. Vandersteen, to approve the minutes as presented. Motion carried unanimously.

2. Discussion and action regarding the preliminary plat of Cobblestone at Centennial Centre, a Planned Unit Development under Section 21.70 of the Brown County Subdivision Ordinance, located in the Village of Hobart – Centennial Centre, LLC, owner.

   J. Motquin distributed a copy of the plat as it was inadvertently not included in their packets. He stated this plat is a planned unit development because of the decreased lot frontages on 39 of the 84 lots. The decreased lot frontages were done in order to increase density in this development. The Cobblestone at Centennial Centre plat is Lot 10 of the first plat in the Centennial Centre at Hobart development.

   C. Lamine clarified that this is a state plat and not a county plat as written in a portion of the staff report. He stated tonight's action is required due to the reduced lot widths, which staff is comfortable with. BCPC staff does have some concerns with the connectivity of the subdivision but these concerns are areas that by court ruling, are a local (village) issue, and therefore, the county has no authority over. BCPC staff did meet with the village to express their concerns regarding connectivity and the village indicated they were satisfied with the subdivision as submitted.

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M. Soletski stated he would like to hear any comments from Hobart.

A motion was made by P. Moynihan, seconded by B. Erickson, to suspend the rules to allow interested parties to speak. Motion carried unanimously.

Elaine Willman, Village of Hobart Director of Community Development, said that the Centennial Centre area is 3 percent of Hobart's land base. Hobart has an urgent need to increase their density and must find economic sustainability for the local government. Currently there are three people per acre in Hobart and this density level does not attract businesses. There are also several citizens that work in, near, or for Hobart who cannot currently afford to live in Hobart. This development, with the intentionally smaller lots, will accommodate smaller homes rather than the larger homes that Hobart is known for. There are many biking and walking trails throughout the whole Centennial Centre. The grid system was deliberately not used in this Cobblestone development because most of the roads are intentionally curvilinear in order to slow the traffic. There is only one access point into this plat in order to create a small cohesive neighborhood. Hobart must generate and develop commercial business to find an alternative revenue source as Hobart has lost a great deal of property tax to recent tribal acquisitions.

B. Erickson asked who the developer was.

E. Willman replied Jeff Marlow from Lexington Homes and this project is owned by Centennial Centre, LLC.

J. Botz asked what the residence size restrictions are on the 65 foot lots.

Dennis Reim, Robert E. Lee & Associates, replied that all the lots meet the 50 foot requirement of frontage on a public road. The minimum lot width at the building setback line is 65 feet.

Rob Ernest, Lexington Homes, said the restrictive covenants have not been written yet to address the minimum residence size but it will be approximately 1,300 square feet.

B. McIntyre asked if the stormwater management system is located outside of this plat.

D. Reim replied the stormwater management for this subdivision is outside the boundaries of this subdivision. It is on lands that is owned and will be retained by Hobart. There are outlots in the southeast and southwest corners and also on land on the north side of the plat of Centennial Centre at Hobart that will be used for stormwater management. There will be a series of ponds that will be connected together and the general drainage of this development goes from north to south. All the stormwater management from this subdivision will drain to the perimeter of it.

N. Dantinne stated that in the future it would be beneficial to see the whole development rather than just the individual planned unit development.

D. Reim displayed a map of the area and explained there will be mixed use residential, single-family residential, light commercial, and lands that will be reserved for parkway in the whole development.

M. Soletski stated that Brown County staff does review the stormwater management.

C. Lamine said that the village has its own stormwater management ordinance and Brown County staff relies on the local ordinance to address this. Brown County staff is supportive

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of the development's concept and the only concern is the connectivity issue, which Brown County has no authority over.

J. Klasen asked if only one access point to this subdivision was acceptable to the police and fire departments.

E. Willman answered yes.

A motion was made by P. Moynihan, seconded by P. Blindauer, to return to regular order of business. Motion carried unanimously.

A motion was made by M. Soletski, seconded by J. Vandersteen, to approve the preliminary plat of Cobblestone at Centennial Centre, a Planned Unit Development under Section 21.70 of the Brown County Subdivision Ordinance, located in the Village of Hobart with the staff recommendations as shown in the staff report. Motion carried unanimously.

3. Wisconsin Working Lands Initiative update.

A. Schuette said the Wisconsin Working Lands Initiative is the next generation of the State's Farmland Preservation Program. This was signed into law through the 2010-2011 State budget. Farmers can receive tax credits for keeping lands that are zoned agricultural in a certified exclusive agriculture district and keeping the land in agricultural production. The person collecting the tax credit must earn at least $6,000 in gross farm revenue in the past year or $18,000 in the past three years.

N. Dantinne asked if farmers that rent out their land would be eligible.

A. Schuette replied that he is trying to get an answer to this question from the Department of Agriculture, Trade and Consumer Protection (DATCP).

A. Schuette said there will be conversion fees for taking land out farmland preservation. The formula the State is using is three times the Department of Revenue Grade 1 cropland value. These conversion fees will be put into a State pot of money for the purchase of agricultural conservation easements. The local unit of government may add an additional charge onto this fee to recover the cost of administration of this program.

A. Schuette stated that in Brown County, the local unit of government will be responsible for administering this program because the zoning and building permit issuance is done at the local level. The current Brown County Farmland Preservation Plan, which was adopted in 1985, will expire on December 31, 2011. A new plan must be adopted prior to this date to continue availability of tax credits. The local exclusive agriculture zoning districts and maps will expire on December 31, 2012, and the local zoning ordinances and maps will need to be updated to be consistent with the County's Farmland Preservation Plan. Brown County will work with DATCP to develop a model exclusive agriculture zoning district for the local communities.

A. Schuette said Brown County and the local communities will have to work together to meet the timelines. Brown County intends to print out display parcel maps of each local municipality that wants to participate in this program and provide them to the municipality by December 1, 2009. Each municipality will have to indicate on the maps where their agricultural preservation areas are expected to be over the next 15 years and provide these maps to Brown County by July 1, 2010. Brown County will then identify any potential conflicts on local boundaries and will work with the communities to resolve any potential farmland preservation conflict areas. The new plan must then go through the County's adoption process and will include a public hearing and County Board approval.

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The Brown County Comprehensive Plan's Future Land Use Map will also need to be amended to include the farmland preservation plan map.

A. Schuette informed the members that DATCP is sponsoring a workshop for townships on Wednesday, November 4 from 8:30-3:00 at the Apple Creek Inn.

C. Lamine stated that Brown County looks forward to working with the municipalities to get this update completed. He said this presentation will also be given at the next Brown County Towns Association meeting on October 22 at the Redwood Inn II in the Town of Ledgeview.

A motion was made by B. Erickson, seconded by M. Fleck, to receive and place on file the Wisconsin Working Lands Initiative update. Motion carried unanimously.

4. Lower Fox River and Green Bay Shoreline Redevelopment Plan update.

A. Schuette said $30,000 in grant funds were awarded by the Wisconsin Coastal Management Program to restart this planning process which was initially started in 2006. This effort is a coordinated waterfront redevelopment plan that promotes economic development, environmental sustainability, and cultural opportunities. The study area includes the general shoreline areas of the cities of Green Bay and De Pere and also the villages of Ashwaubenon and Allouez. A steering committee has been formed and will meet to provide insight into this process and to provide background information related to their specific areas. Stakeholder interviews will be conducted with the private sector to gain their insight and to incorporate their plans into the overall plan for this area. The scheduled completion date for this update is June 2010.

C. Lamine told the members to let him know if they had any suggestions of stakeholders that should be interviewed.

A motion was made by P. Moynihan, seconded by M. Soletski, to receive and place on file the Lower Fox River and Green Bay Shoreline Redevelopment Plan update. Motion carried unanimously.

5. Director's report.

None.

6. Brown County Planning Commission staff updates on work activities during the month of September 2009.

A motion was made by B. Erickson, seconded by M. Fleck, to receive and place on file the staff updates on work activities. Motion carried unanimously.

7. Other matters.

None.

8. Adjourn.

A motion was made by J. Vandersteen, seconded by R. DeGrand, to adjourn. Motion carried unanimously. The meeting adjourned at 7:40 p.m.

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MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, November 4, 2009
Sophie Beaumont Building
111 North Jefferson Street, Board Rooms A and B
Green Bay, WI 54301
4:30 p.m.

ROLL CALL:

Paul Blindauer	X	John Klasen	Abs
James Botz	X	Pat Kolarik	X
Keith Chambers	X	Andy Lundt	Exc
William Clancy	X	Patrick Moynihan, Jr.	Exc
Norbert Dantinne, Jr.	X	Ken Pabich	X
Ron DeGrand	X	Mike Soletski	Exc
Bernie Erickson	X	Alan Swatloski	Exc
Mike Fleck	X	Mark Tumpach	X
Steve Grenier	X	Jerry Vandersteen	X
Mark Handeland	X	Tim VandeWettering	X
Phil Hilgenberg	X	Dave Wiese	X
Dotty Juengst	X	Vacant (Scott & Bellevue)	

OTHERS PRESENT: Chuck Lamine, Cole Runge, Aaron Schuette, Lori Williams, John Luetscher, Tom Hinz, Jayme Sellen, Carole Andrews, Dave Kaster, Sarah Burdette, Steve Dunks, Graham Callis, Tony Walter, and other interested parties.

1. Approval of the minutes of the October 7, 2009, regular meeting of the Brown County Planning Commission Board of Directors.

   A motion was made by K. Chambers, seconded by R. DeGrand, to approve the minutes as presented. Motion carried unanimously.

2. Receive and place on file the draft minutes from the September 30, 2009, meeting of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Steering Committee.

   A motion was made by D. Wiese, seconded by M. Fleck, to receive and place on file the draft minutes. Motion carried unanimously.

3. Discussion and action concerning the 2010 Transportation Planning Work Program.

   C. Runge asked the members if they had any questions or comments regarding the 2010 Transportation Planning Work Program that was included in their packets.

   D. Juengst asked for an explanation of the resolution needed to approve this.

   C. Runge replied the Brown County Planning Commission serves as the Metropolitan Planning Organization (MPO) for the Green Bay Urbanized Area. As a part of the MPO program, we have to develop a work program to identify the projects we will be working on along with a budget for these projects for the next calendar year. The second paragraph is to assure the federal government that we will adhere to the nine elements listed on the

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resolution. The third paragraph states that we must have our work program in place to be eligible for federal and state transportation planning funds. The next item states that the MPO policy committee, which is this board, must approve the work program before it is submitted to the state to receive the federal and state funding.

D. Juengst asked if this board acts as the sole authority to approve this work program.

C. Runge replied yes.

A motion was made by M. Fleck, seconded by P. Kolarik, to approve the 2010 Transportation Planning Work Program. Motion carried unanimously.

4. Discussion and action regarding EPA Brownfield Grant project application.

A. Schuette stated this is the fourth application to receive EPA Brownfield Grant funding. The village of Ashwaubenon's former EPA Brownfield assessment grant funded a portion of this project. This application would apply some of Brown County's funding to the project. The site is the former Plaza Cleaners located on the far west end of the Big Lots strip mall on Lombardi Avenue. The application does meet our criteria and staff's recommendation is to approve this application.

W. Clancy asked if this application would deplete the fund.

A. Schuette replied no. He stated this is an areawide grant, and therefore, applications are not limited to the Green Bay Metropolitan Area. He encouraged anyone with potential projects in their communities to contact him.

D. Juengst asked for staff's recommendation regarding the waiver being requested in the letter from 1177 Lombardi, LLC.

A. Schuette answered that this is a waiver from the Voluntary Party Liability Exemption program under the DNR. This is a risk management tool that the property owner can utilize to assure clean title to a property in the future. In this case, the development is ready to go and based upon appropriate engineering tools we can mitigate that risk. He stated from a policy standpoint, staff is comfortable with this waiver for the site.

A motion was made by B. Erickson, seconded by S. Grenier, to approve the EPA Brownfield Grant project application. Motion carried with P. Blindauer and J. Botz abstaining from the vote.

5. Per the request of Norbert Dantinne, Jr., President of the Brown County Planning Commission Board of Directors, discussion and action regarding communication from Mary Scray, Brown County Supervisor District 23, requesting that the Planning Development and Transportation Committee consider privatization for planning services for Brown County.

N. Dantinne apologized for the late notice regarding this item but he first became aware of this at the October 21, 2009, meeting of the County Board. He invited everyone to attend the Executive Committee meeting at 5:30 p.m. today in Room 200 of the Northern Building as this is on their agenda to be discussed.

P. Blindauer asked if the meeting will be open.

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N. Dantinne said, according to the Green Bay Press-Gazette, it will be open. He stated that as president he would do what he could to keep the meeting open and not allow it to go into closed session.

B. Erickson said the meeting will be open according to the County Board attorney.

C. Lamine handed out the draft minutes from the October 26, 2009, meeting of the Planning, Development and Transportation Committee. He also distributed a memo from John Luetscher, Brown County Corporation Counsel, regarding his opinion on the legality of privatization of the Planning and Land Services Department.

J. Luetscher stated he could not find in the state statutes or administrative regulations authorization for the county to privatize this type of a regulatory agency. If the county is not granted the power or authority to do something, then the county does not have the authority. The county does not have home rule authority like the villages and towns have. He clarified that he does not know exactly what the proposal is from Patrick Engineering and he would have liked this detailed information prior to making an opinion.

N. Dantinne said that he could not find in the statutes where anyone but the Brown County Planning Commission Board of Directors can act as the MPO policy board. There are a lot of grant dollars that are received from the federal government for this work.

J. Luetscher replied that there is nothing in the Federal Highway Administration's law that would allow a private organization to be engaged in this type of activity. He believes they expect citizen involvement, through the MPO, and also that a governmental agency will be administering and disbursing those dollars.

C. Lamine distributed a seven page report summarizing the duties of the Planning and Land Services Department. He said that in 2002 the department had a levy impact of $1,310,650 and in the proposed 2010 budget the levy is $803,786, which is a 39 percent reduction over the eight year period. In 2002 the department had a total of 28 full-time employees and in the proposed 2010 budget there is a one-third reduction to 18 full-time employees and two summer intern positions. These significant reductions have been accomplished by innovation, hard work, good management, and with the use of new technologies such as the GIS mapping and GPS surveying equipment.

C. Lamine stated the perception of "dead time" in the department, as noted in some of the newspaper articles, may be derived from the graphs shown in the budget books. These graphs measure the number of subdivision and certified survey maps reviewed as well as the number of sanitary permits that are issued. These graphs only measure a small amount of the work the department does and are measures that are all impacted by the economy. Some examples of projects that have filled any available time in the department include updating the subdivision ordinance, updating the floodplain maps, revisions to the Property Listing mapping function that allows for an up-to-date parcel map through the GIS mapping, new state and federal stormwater management rules, three year maintenance program for all private onsite wastewater treatments systems as mandated by the state, and the Environmental Impact Statement for the southern bridge corridor.

C. Lamine said his major concern regarding privatization of the department can be summarized in the following three categories: (1) public accountability, (2) the potential loss of institutional knowledge, and (3) possible conflicts of interest.

(1) C. Lamine stated that the Brown County Planning Commission Board of Directors as well as local municipal, state, and federal agencies have

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not been included in discussions regarding privatization of the department. Another concern he has is how a private consultant will address unanticipated projects that come up mid-year. Will the county have to change the contract and pay additional for such projects? Also, the planning process requires an open and transparent process. Will a private consultant divulge their processes or will they be inclined to hide behind the protection of proprietary information? He stated this may be a short-term commitment by a private for profit consulting firm during this slow economic time. But as more lucrative opportunities arise for the consultant, Brown County may suffer the consequences if the consultant leaves them.

(2) C. Lamine said privatization could result in a loss of significant in-house experience. Also, current staff has valuable working relationships with federal, state, and municipal agencies as well as the development professionals within the community. These positive relationships are beneficial when applying for grants because these agencies are aware of how the Brown County Planning Commission performs both for the county and the agency. What proof do we have that a private firm will be as successful in obtaining grants?

(3) C. Lamine noted that private consultants have contracts with agencies such as the Department of Transportation (DOT). He said there are many times that Brown County staff does not agree with the DOT on issues and those issues are then worked through. C. Lamine stated he is concerned that a private consultant may struggle to protect the larger contract with the DOT rather than to reflect the best interests of Brown County. Another example of a possible conflict of interest is will the consultant be able to take a non-biased look at their competitors' applications?

C. Lamine credited Tom Hinz, Brown County Executive, with creating a LEAN Steering Committee. He stated he serves on this committee along with Tom Hinz, Supervisor Mary Scray, and several other department heads. He stated he believes in LEAN management and feels that the LEAN Steering Committee would be an appropriate venue if there are concerns about the efficiencies in the Planning and Land Services Department. He said the department would be open to reviewing our procedures and how we do business.

P. Kolarik, speaking for the townships of Rockland and Glenmore, stated that when dealing with the BCPC staff, you know you are in good hands and being taken care of rather than working with a stranger.

W. Clancy, speaking for the town of Holland, said that whenever the town needs advice, it is only a phone call away.

N. Dantinne said that Humboldt has used the BCPC for its smart growth comprehensive plan in the past. The townships will be working with the BCPC on the new Working Lands Initiative which has a lot of rules and regulations that must be followed.

R. DeGrand stated the town of Eaton used the BCPC for smart growth also and they were very helpful.

Tom Hinz, Brown County Executive, stated that the Planning and Land Services Department is a role model for other departments. He said they are one of the least

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understood departments due to the variety of work they do. He feels the staff does a great job and the department has his support.

A motion was made by K. Chambers, seconded by J. Vandersteen, for the Brown County Planning Commission Board of Directors to show their support to the Executive Committee in favor of retaining the Planning and Land Services Department and to keep it as a governmental function. Motion carried with B. Erickson abstaining from the vote.

P. Blindauer stated he has worked in the engineering/consulting industry for 26 years and it is a for profit operation. He said there is no way a private consultant will continue to provide daily support to the local communities without expecting a return on that time and investment. He does not know how the true cost of privatization will be identified but he is convinced that it will not be less than what the BCPC can provide it for.

6. Director's report.

C. Lamine informed the members that last week the Planning, Development and Transportation Committee approved the proposed 2010 budget as submitted.

C. Lamine circulated the 2009 Wisconsin Great Lakes Chronicle, an annual publication published by the Wisconsin Coastal Management Program. Included in the publication is an article written by A. Schuette highlighting the update to the Brown County Open Space and Recreation Plan that was completed by P. Schleinz and partly funded through this program.

7. Brown County Planning Commission staff updates on work activities during the month of October 2009.

A motion was made by B. Erickson, seconded by J. Vandersteen, to receive and place on file the staff updates on work activities. Motion carried unanimously.
(A copy of the staff updates on work activities will be attached only to the minutes provided to the County Board office.)

8. Other matters.

None.

9. Adjourn.

A motion was made by M. Fleck, seconded by B. Erickson, to adjourn. Motion carried unanimously. The meeting adjourned at 5:20 p.m.

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ITEM #7

STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
November 4, 2009

October 2009 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Coordinated and attended the October meeting of the Brown County Planning Commission Board of Directors.
- Completed a review of the submitted 2010 Planning and Land Services Department budget.
- Attended the October Lean Steering Committee meeting.
- Developed forms and a process for facilitating a discussion regarding the auto attendant phone system for the Lean Steering Committee.
- Drafted language for county employees to submit ideas on the Lean Steering Committee web page for saving money and improving efficiencies.
- Assisted in developing the Education and Community Development Chapter of the Brown County Sustainability Plan.
- Drafted the Renewable Energy Chapter of the Brown County Sustainability Plan.
- Completed the preliminary review of a loan application to the Brown County Economic Development Revolving Loan program.
- Met with representatives of the Village of Hobart and a developer regarding a proposed subdivision.
- Attended the October 26 meeting of the Planning, Development and Transportation Committee to present the 2010 Planning and Land Services Department budget.
- Prepared comments regarding a proposal by Supervisor Scray to privatize the Planning and Land Services Department and presented at the October 26 meeting of the Planning, Development and Transportation Committee.
- Met with and communicated with several concerned citizens and government officials regarding radio news broadcasts associated with the proposal to privatize planning services for Brown County.
- Met with the County Executive regarding future development issues.
- Reviewed the draft EIS Alternatives Identification and Analysis document for the Southern Brown County Environmental Impact Statement (EIS) and met to discuss with representatives of WisDOT.
- Prepared a spreadsheet to estimate and record actual staff hours for completion of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan, the Lily Lake Land Use and Water Quality Study Phase III, and the Bicycle and Pedestrian Study and Model Ordinance Development for the STP-Urban grant.
- Reviewed multiple existing documents regarding waterfront plans and redevelopment activities.
- Began reviewing draft sections of the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- Presented background material on various planning issues to the Brown County Towns Association on the evening of October 22.
- Prepared for and provided a presentation regarding Brown County transportation planning issues to students at the Green Bay Montessori School in De Pere.
- Chaired the LIO Committee meeting on October 14.

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- Met with the GIS/Land Records Coordinator and the Information Services Director to gain approval of a new web mapping system and to coordinate project roles.
- Met with Human Resources and Payroll staff to coordinate a Family Medical Leave request.
- Met with the GIS/Land Records Coordinator, Zoning Administrator, and a member of the Brown County Planning Commission Board of Directors to discuss alternatives for funding of a LIDAR land contour mapping project.
- Completed a status review of the 2009 Planning and Land Services Department budget.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Completed the draft EIS Alternatives Identification and Analysis document for the Southern Brown County Environmental Impact Statement (EIS). Also presented the draft to representatives of WisDOT and prepared to schedule meetings with the EIS Steering Committee, federal and state participating agencies, and the public. Also continued to prepare for the archaeological element of the EIS.
- Completed the draft De Pere Bicycle and Pedestrian Safety Plan and sent it to the plan's advisory committee and others for review and comment. Also prepared the agenda and other information for the fourth advisory committee meeting. The plan will be incorporated into the updated De Pere Comprehensive Plan as a new chapter.
- Prepared a letter to WisDOT concerning possible locations and reasons for non-motorized transportation crossings of US 41 and STH 172. These crossings would be designed to complement the bicycle and pedestrian facilities that WisDOT intends to build at the US 41 corridor's interchanges, overpasses, and underpasses.
- Participated in a Task Oversight Working Group (TOWG) meeting as the group's MPO representative. The TOWG was formed by the Federal Highway Administration (FHWA) to guide the development of workshops that teach people at the local level how to mainstream safety into all aspects of local and rural road projects. Once this process is finished, the workshops will be held throughout the country.
- Presented information about South Huron Road to the Village of Bellevue Board. Also answered questions from the Board about possible design options for the street.
- Developed a CTH GV Study progress report for the October meeting of the Brown County Board's Planning, Development, and Transportation Committee.
- Prepared information about the Safe Routes to School (SRTS) program and sent it to representatives of the public and private elementary schools in Allouez. Also began collecting information for a SRTS planning grant application that will be prepared at the beginning of 2010.
- Prepared the MPO's report and reimbursement request to WisDOT for the third quarter of 2009.
- Participated in the MPO/WisDOT/RPC state conference in Spring Green.

The recent major planning activities of Aaron Schuette, Senior Local Assistance Planner:

- Received official notification that the Brown County Energy Efficiency and Conservation Block Grant (EECBG) was awarded in the amount of $612,000.
- Participated in an EECBG reporting webinar on October 1.
- Participated in a National Association of Counties (NACO) webinar on EECBG administration and financial enrollment on October 8.
- Prepared and submitted an annual financial status report for the EPA Brownfield Grant.
- Prepared and submitted a quarterly report and DBE report for the EPA Brownfield Grant.

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- Coordinated facilities for the National Association of Local Government Environmental Professionals (NALGEP) workshop held on October 29 at the Brown County Library.
- Attended and helped coordinate the NALGEP workshop at the Brown County Library on October 29.
- Prepared and submitted a quarterly report and reimbursement request to the Wisconsin Coastal Management Program (WCMP) for the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- Reviewed multiple existing documents regarding waterfront plans and redevelopment activities.
- Began writing the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan.
- Began updating the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan study area land use.
- Identified all public lands within the Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan study area.
- Participated in a conference call regarding the Fox-Wisconsin Heritage Parkway presentations on October 7.
- Met with Village of Suamico staff on October 5 to discuss the Wisconsin Working Lands Initiative.
- Presented background information on the Wisconsin Working Lands Initiative and Lower Fox River and Green Bay Shoreline Waterfront Redevelopment Plan to the BCPC Board of Directors on the evening of October 7.
- Presented background material on the Wisconsin Working Lands Initiative to the Brown County Towns Association on the evening of October 22.
- Prepared a newsletter article regarding the Howard-Suamico Safe Routes to School Plan for Meadowbrook Elementary School.
- Presented the draft Howard-Suamico Safe Routes to School Plan to the Meadowbrook Elementary Parent-Teacher Organization on the evening of October 6.
- Completed updated chapters of the Agricultural, Natural, and Cultural Resources Chapter; Intergovernmental Cooperation Chapter; and background data for the Land Use Chapter of the City of De Pere Comprehensive Plan Update.
- Presented the draft Agricultural, Natural, and Cultural Resources Chapter; Intergovernmental Cooperation Chapter; and background land use information to the De Pere Planning Commission on the evening of October 26.
- Updated the City of De Pere land use GIS file.
- Prepared multiple staff reports for the Pulaski Planning and Zoning Commission meeting.
- Presented at the Pulaski Planning and Zoning Commission meeting on the evening of October 20.
- Prepared and printed five parcel maps of the Village of Pulaski.
- Met with the Wrightstown Village Administrator and a developer regarding a subdivision plat presubmittal.
- Prepared three area maps for a Village of Wrightstown presentation.
- Met with Town of Eaton officials regarding updates to their zoning map.
- Using the software ArcMap, added and edited sidewalk, crosswalk, and trail information in the Brown County geodatabase.

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The recent major planning activities of Peter Schleinz, Senior Natural Resource Planner:

- Reviewed potential environmentally sensitive area violations and identified methods for correction by property owners in the villages of Bellevue and Suamico, among various phone inquiries. Solutions for other potential violations are in progress.
- A Village of Bellevue review of an ESA amendment. Recent changes to a floodway line on the Flood Insurance Rate Maps improved the ability to develop a parcel in a residential subdivision. The petitioner proposed a minor map correction after verifying that there is sufficient buildable space. The change allows for one buildable lot valued at approximately $322,000 after residential development occurs.
- A Village of Suamico review of several residential properties with ESAs. Several property owners inquired about buildable spaces on lots north from Bay Port High School in order to properly protect environmentally sensitive areas. Discussions also related to rain garden requirements that address storm water management in Bay Port Heights subdivision.
- Performed preliminary review of Majestic Meadows subdivision plat.
- Revised and prepared certain documents related to the Brown County MS4 Permit. Documents included:
    - Held a meeting with WDNR to discuss Brown County MS4 On-going Field Screen Report. Also discussed situations that Highway Department staff came across during the data collection process in order to help other municipalities in the county that may not have began their screening yet. Number one concern: poison ivy.
    - Brown County staff inquired with local branch and Madison branch of WDNR to clarify requirements to perform on-going field screening at municipal lines. The requirement appears beneficial for towns, villages, and cities but is an arbitrary testing location in many situations for counties. If the WDNR agrees, this would reduce annual testing needs for the Brown County by two to three days, saving $1,500 in County Highway and Planning staff hours over each permit cycle.
    - Designed an easy-to-read map of all outfalls that were screened in 2009 with GIS staff. The map helps WDNR and Highway Department staff to quickly identify outfall locations in case of an illicit discharge emergency when GIS is unavailable.
- Performed duties of chair of NEWSC. Oversaw the following:
    - Continued implementation of fall portion of year-long anti-phosphorous campaign.
    - Facilitated quarterly Council meeting and attended monthly Illicit Discharge Detection and Elimination (IDDE) meetings.
    - Utilized information gathered from IDDE meetings when efficiently designing On-going Dry Weather Field Screening of Outfalls Program in September and October.
- Performed duties as local planning assistant for the Town of Ledgeview. Completed the following tasks:
    - Prepared reports for one site plan and one comprehensive plan project.
    - Finalized comprehensive plan updates and continued formal plan changes.
    - Finalized edits to zoning map which included over 650 edits and revisions.
    - Attended Planning & Zoning Committee meeting and staff meetings.
    - Provided miscellaneous planning services.
- Performed duties as local planning assistant for the Village of Suamico. Provided miscellaneous planning services.
- Provided planning services and environmentally sensitive area related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.

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- Attended a presentation regarding the economic impact of residential development sponsored by the Brown County Homebuilders Association.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.
- Using the software ArcMap, added and edited sidewalk, crosswalk, and trail information in the Brown County geodatabase.

<u>The recent major planning activities of Jon Motquin, Senior Land Use Planner:</u>

- Completed review letters for six certified survey maps (CSMs).
- Completed review letters for two final county plats and one preliminary state plat.
- Distributed new CSMs and plats for review.
- Distributed and filed recorded CSMs and plats.
- Conducted fieldwork for plats and CSMs undergoing review. Visited several sites to observe and verify wetlands, environmentally sensitive areas (ESAs), and non-buildable areas.
- Reviewed all street names for new plats and CSMs in Brown County. This function verifies the spelling and location of existing streets and extensions of streets, as well as verifying non-duplication and appropriateness of proposed new street names.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.
- Prepared and presented staff reports for development proposals in the Village of Denmark as a staff planner:
    - Attended one monthly evening planning commission meeting to continue to create an updated zoning ordinance.
    - Completed a final draft zoning ordinance for the village.
    - Began assessing engineering documents for a site design plan review for a manufactured homes, recreational vehicle, and utility trailers dealer.
    - Review one extraterritorial CSM.
    - Reviewed Sewer Service Area (SSA) allocations in the village and surrounding areas of New Denmark to assess the need for a SSA amendment.
    - Assisted village staff with background research to assess best available options for public improvements within village TIF.
- Attended monthly staff meetings.
- Continued background research and work on Lily Lake Land Use and Water Quality Study Phase III:
    - Completed two final draft chapters regarding invasive species management and aquatic vegetation.
    - Continued preparing chapters regarding water chemistry, implementation, park facilities, and others.
- Served as the addressing agent for the towns of Eaton, Green Bay, Holland, New Denmark, and Pittsfield.
- Completed one water quality management letter for a sewer service extension in the Brown County Sewer Service Area.
- Completed CSM reviews for the Zoning Department.

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- Attended a presentation regarding the economic impact of residential development sponsored by the Brown County Homebuilders Association.
- Completed administrative review for a minor Sewer Service Area Amendment #SSA 2009-2 HOB Minor. This amendment added 4.92 acres to the Hobart Sewer Service Area.
- Collaborated with local municipal staff, local engineers, and Brown County staff to begin preliminary background data collection for two potential Sewer Service Area amendments.
- Collaborated with Village of Hobart staff, a local surveyor, and a local developer to establish review deadlines for the Centennial Centre at Hobart development.
- Using the software ArcMap, added and edited sidewalk, crosswalk, and trail information in the Brown County geodatabase.

The recent major planning activities of Lisa Conard, Transportation Planner I:

- Using the software ArcMap, added and edited sidewalk, crosswalk, and trail information in the Brown County geodatabase. The Planning Department will receive a grant for $67,109 to complete the *Bicycle and Pedestrian Study and Model Ordinance Development* project. Creating a sidewalk inventory is the first step in the process. Devoted the majority of October staff time on this task.
- Submitted the *2010-2014 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* report to FHWA, FTA, and WisDOT. Provided WisDOT additional supporting materials.
- Completed the *3rd Quarter Green Bay Metro Route Review* report and scheduled the 4th quarter route review.
- Consulted and/or provided information to Metro staff regarding various service, compliance, and/or other issues.
- Participated in a meeting of the Northeast WI Regional Access to Transportation Committee. The purpose of the committee is to address issues relating to transportation for low-income populations, the elderly, and persons with disabilities. Emphasis is placed on coordination and funding. Coordinated data collection for Information and Technology work group.
- Attended a Brown County Home Builder's Association sponsored seminar regarding economic impact of housing in Brown County.
- Attended the Green Bay Transit Commission meeting on October 21.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Edited Ashwaubenon Police dispatch unit boundaries for use in E-911 Computer Aided Dispatch.
- Provided monthly refresh of GIS data to E-911 to be used for the Computer Aided Dispatch system on October 21.
- Produced new map book PDFs showing fire and police boundaries in relation to streets and addresses to allow all agencies in the County to review their boundaries prior to Brown County's transition away from FoxComm.
- Met with Green Bay Metro Transit, City of Green Bay, City of De Pere, and the Principal Planner to work out an agreement to cooperatively purchase new web mapping software.
- Coordinated and held a LIO Committee meeting on October 14.
- Met with the Information Services Director to gain approval of a new web mapping system and to coordinate project roles.
- Coordinated and met with GIS staff from the City of Green Bay and De Pere as well as the County Purchasing Manager to review options for upgrading our Internet map server.

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- Coordinated with Information Services to obtain more server space on which to enable downloads of data such as zoning permits, survey records, and GIS data layers.
- Assisted the Land Conservation Department with GIS data and analysis of several watersheds (acreage calculations and stream mileage) for a potential new priority watershed area.
- Worked on the 2010 Plat Book.
- Continued to coordinate the 2010 aerial flight project.
- Provided checks on various location attributes of cell phone tower locations for Public Safety and Communications.
- Assisted the Planner I with transit routes mapping and GIS applications.
- Provided GIS data to the Wisconsin Department of Revenue.
- Provided address analysis and information to the YMCA to help analyze membership locations.
- Worked with Property Listing to ensure that all private streets were included in the GIS database so that they can be located for E-911 response.
- Performed GIS query to provide a list of mailing addresses of all property owners adjacent to the Fox River Trail for the Parks Department.
- Provided aerial photos and other GIS data to Robert E. Lee & Associates for use on a Green Bay Metro Sewerage District project.
- Provided Bellevue with a replica of the County's GIS database.
- Provided aerial photos and elevation contours to Mau & Associates on at least two occasions.
- Provided GIS information to Emerging Energies for a wind turbine location.
- Provided GIS data to the Wisconsin DNR (watershed boundaries within urbanized areas).
- Provided Sanitary District maps and other GIS data to Mead & Hunt.
- Provided GIS data to American Transmission Company.
- Provided GIS data to Foth.
- Provided GIS data to Valley Appraisal.
- Provided historical aerials of the Fox River cleanup area to an engineering firm.
- Provided GIS data to Natural Resources Consulting.
- Provided elevation contour data of Lawrence to Foth.
- Provided GIS data for Omnni Associates and the Corps of Engineers.
- Provided land records to the Village of Hobart and other municipalities.
- Printed a shoreland zoning map for the Zoning Department.
- Updated voting wards in response to a municipal annexation; provided that information to the US Census Bureau.
- Provided land records to WireData.
- Provided land records to First American Real Estate Tax Service.
- Provided data to Spatial Graphics Inc.
- Assisted Planning staff with sidewalk edits.
- Printed 1,000 plat books.
- Assisted the Senior Planner with a wetland delineation.
- Assisted Planner I with GPS data collection and data processing for the Green Bay Metro bus stop changes.
- Performed numerous GIS database edits in order to keep all programs running with current information.
- Attended staff meetings and ad hoc meetings as needed.
- Continued to keep the County Land Records Mapping web site running and troubleshoot as needed.

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The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

- Assisted staff with a mass update to the Town of Ledgeview zoning map. More than 650 parcels changed zoning categories. Worked with the Senior Natural Resource Planner and the Town of Ledgeview in review of the map which resulted in additional changes/corrections. The final copy will be printed at the end of the month.
- Made corrections to sidewalks, added crosswalks, and categorized all lines appropriately in the Brown County geodatabase on the east side of Green Bay for the STP Urban grant.
- Assisted the Principal Transportation Planner with updating and producing new maps for the EIS project.
- Produced a map for the Planning Director a map that was used at a school presentation.
- Began working on a massive update of the bus stops in Brown County. Participated in several meetings to layout the process of collecting the new bus stops. Green Bay Metro staff collected the data and returned the GPS back to Brown County for the "data dump." Once the data was unloaded from the GPS and converted into the proper format, began checking the points for accuracy as well as including the data for each point. The data describes each bus stop and links a photo for easy recognition for Google Transit users. There are roughly 250 new bus stops that were implemented with the new route changes.
- Participated in the LIO meeting.
- Met with the GIS/Land Records Coordinator to further discuss alternatives for the funding of the 2010 aerial photo project.
- Attended a presentation regarding the economic impact of residential development sponsored by the Brown County Home Builders Association.

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MINUTES
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, September 14, 2009
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
9:45 a.m.

ROLL CALL

Sunny Archambault	x	Nick Mahlik	x
Betty Bennett	x	Byia Martin	x
Linda Blohowiak	x	Barbara Natelle	
Diana Brown	x	Jennifer Nelson	x
Brandon Cooper		Sandy Popp	Exc.
Chris Culotta	x	Cole Runge	x
Pat Finder-Stone	Exc.	Jayme Sellen	Exc.
Chris Hasselbacher	x	Julie Tetzlaff	x
Kathy Hillary		Mary Van Acker	
Kathy Johnson	x	Vacant – BC Board	

Others Present: Lisa J. Conard and Steve Rosenbaum.

ORDER OF BUSINESS

1. Approval of the June 8, 2009, Transportation Coordinating Committee meeting minutes.

   A motion was made by L. Blohowiak, seconded by S. Archambault, to approve the June 8, 2009, Transportation Coordinating Committee meeting minutes. Motion carried.

2. Update on efforts to ensure timely post-appointment rides for disabled hospital and clinic patients.

   C. Runge stated that this issue has been discussed at previous meetings.

   S. Rosenbaum provided an overview of Medi-Vans' recent experience with post-appointment pick-ups:

   - S. Rosenbaum stated that approximately 25-30 paratransit trips are provided to the Aurora BayCare Medical Center each weekday. Client pick-ups are often problematic as the center is very large and has numerous entrance/exit points.

   - S. Rosenbaum noted that pick-ups have improved considerably at St. Mary's Hospital. Medi-Vans staff credits the improvement to assistance from hospital volunteers in getting the clients to the pick-up location and the construction of the new main entrance.

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- Pick-ups at Bellin Hospital continue to go well.

- Pick-ups at St. Vincent Hospital remain a challenge as clients are often not ready to go or are waiting at another entrance/exit point.

- S. Rosenbaum stated that pick-ups at clinics in general are not as difficult because clinics are typically smaller facilities than hospitals.

C. Culotta suggested that Medi-Vans designate three pick-up spots at the Aurora facility.

S. Rosenbaum stated that he recommends only one be used.

S. Rosenbaum stated that Medi-Vans reservations staff and the drivers verbally provide instructions to the client on where to go after the appointment.

C. Runge stated he was pleased to see improvements were being made in the area of post-appointment pick-ups.

S. Rosenbaum stated that the best example of post-appointment pick-ups occurs at Froedtert Hospital in Milwaukee. Froedtert has a large staff and they communicate with each other via radio. This allows staff to check the location of a client fairly quickly.

S. Archambault suggested that Medi-Vans only use the pick-up location where the fixed route bus serves the Aurora facility.

C. Runge stated that he will investigate methods of improving pick-up efficiency at Aurora and St. Vincent Hospitals.

3. Discussion of support letters and resolutions for the creation of a Regional Transit Authority (RTA).

C. Runge and K. Johnson provided an overview and update on the progress of:

1. **The "100 Bus Bill"** – this would at least partially address the likely loss of approximately $550,000 in federal operating grant funds after the 2010 census finds that the Green Bay Urbanized Area exceeds 200,000 people. However, the bill's status is currently unknown.

2. **RTA Enabling Legislation** – this will be necessary to allow the establishment of a new funding source to supplement limited local, state, and federal transit budgets. The combination of federal and state funds, which was at 80% in 1980, is now approximately

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57% and this downward trend is expected to continue.

K. Johnson stated that Metro staff has made presentations to the elected bodies of Allouez, Ashwaubenon, Bellevue, De Pere, V. Denmark, and the V. Wrightstown. Metro staff will be making presentations to the Green Bay Common Council on September 15 and to the Village Board in Howard later this month. To date, all of these communities have approved a resolution supporting the establishment of a RTA. K. Johnson stated that Advance (the economic development branch of the Greater Green Bay Area Chamber of Commerce) has verbally supported the concept of a RTA.

C. Culotta asked if a RTA would be county-wide or if it would focus on the metropolitan area.

C. Runge stated that the assumption has been that a RTA would be established for the metropolitan area, but areas outside the metro area could be included in some form.

Discussion occurred on how a RTA would work.

C. Runge stated that the RTA would likely be an autonomous entity. The RTA would likely have a board of directors that is either appointed or elected by the communities participating in the RTA. The RTA could employ staff and drivers itself or contract with the city of Green Bay or others to provide services. These and other details will depend on how the RTA enabling legislation is written and approved.

L. Blohowiak asked about the types of projects a RTA could fund.

C. Runge stated that if a Regional Transportation Authority is created, funding for other transportation projects (street maintenance, trails, bicycle lanes, etc.) could be included. If a Regional Transit Authority is formed, the money raised by the authority would likely be restricted to funding transit operation and capital activities.

S. Archambault stated she supports the concept of a RTA. S. Archambault stated that all forms of human service transportation costs are up too.

S. Archambault asked if a RTA could provide funding for other human service transportation programs.

C. Runge stated that it is possible and that creating a RTA may be the best chance to get the funding necessary to meet the rising demand for specialized transportation services in the area.

C. Runge stated that Metro currently gets funding from Allouez, Ashwaubenon, Bellevue, De Pere, and Green Bay and each community pays its share of transit services through its property tax levy.

C. Runge stated that the regional focus of a RTA will allow routes to be designed to fit

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the needs of the people throughout the metropolitan area instead of being designed to fit the budgets of individual communities.

D. Brown asked about the timing of the RTA.

K. Johnson stated that she hoped enabling legislation would be approved in late 2009.

A motion was made by S. Archambault, seconded by J. Nelson, to direct staff to prepare a letter supporting enabling RTA legislation on behalf of the TCC and have the chair of the TCC sign the letter and submit it to Metro staff and the area's state senators and assembly representatives. Motion carried. (Copy of letter attached.)

4. Other matters.

C. Runge summarized the new paratransit boundary map (effective 8-31-2009) that was distributed at the beginning of the meeting. The map illustrates areas where service was removed, stayed the same, or was added.

J. Tetzlaff stated that CP clients appreciate the new service to and from Wal-Mart in De Pere.

L. Blohowiak asked about the progress made in establishing a transportation coalition.

C. Runge stated that the Brown County Mobility Manager, Rhonda Schmitt, resigned and that the Forward Service Foundation hired Rashad Cobb as her replacement. C. Runge stated that staff will discuss this and other issues with Mr. Cobb.

S. Archambault asked if Mr. Cobb's work would focus on low-income based transportation needs only.

C. Runge stated that Forward Service Foundation staff has mentioned that this will be the Mobility Manager's primary mission, but that providing transportation services to everyone is also part of the manager's mission.

B. Bennett stated that she is in favor of the initiatives presented at the meeting.

C. Runge set the next meeting for:

9:45 a.m.
Monday, December 14, 2009
Green Bay Metro Transportation Center
Commission Room
901 University Avenue
Green Bay, WI

5. Adjourn.

C. Runge closed the meeting at 10:50 a.m.

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TRANSPORTATION COORDINATING COMMITTEE

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-6480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us

September 22, 2009

Kathy Johnson
Green Bay Metro Paratransit Coordinator/Marketing Manager
901 University Avenue
Green Bay, WI 54302

Dear Kathy:

On September 14, 2009, the Brown County Transportation Coordinating Committee (TCC) voted to support Green Bay Metro's efforts to establish a Regional Transit Authority (RTA).

The members of the TCC represent agencies that serve many elderly and disabled Brown County residents who rely on public transportation to reach jobs, medical care, schools, meal sites, and a variety of other destinations. These agencies have cooperated for many years to develop and maintain transportation programs for their clients using limited financial and other resources. But transportation funding at the federal, state, and local levels has not kept up with the increasing demand for services, and the unfortunate result is that a growing number of trip requests have to be shifted to inconvenient times or simply denied.

As the area's population continues to increase and age, the demand for public transportation options that serve a variety of destinations will increase as well. Establishing an RTA is believed to be the best method of meeting this demand and enabling Brown County's elderly and disabled residents to continue to be independent and productive members of our community.

Thank you for your efforts to improve public transportation services in Brown County. If you have questions, please contact me at (920) 448-6480 or at runge_cm@co.brown.wi.us.

Sincerely,

Cole Runge, Chairperson
Brown County Transportation Coordinating Committee

CR:ll

Cc: Tom Hinz, Brown County Executive
Brown County Transportation Coordinating Committee Members
Chris Phelps, Green Bay Metro General Manager
Senator Robert Cowles
Senator Dave Hansen
Senator Alan Lasee
Representative Garey Bies
Representative Phil Montgomery
Representative Tom Nelson
Representative John Nygren
Representative Al Ott
Representative Jim Soletski
Representative Karl Van Roy
Representative Ted Zigmunt

Turning Brown County Green

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Fred Monique:

3. **Advance Quarterly Update:**

Mr. Monique presented information relative to Advance's incubation program (attached), stating that 19 companies utilized their services during this year. He reported that 427 jobs have been created in Brown County, with the Advance incubator serving over 200 business start-ups. Monique stated that the Advance Municipal Issues Committee, in conjunction with the chief elected officials in Brown County, have been working collaboratively on state and regional issues to bring before Wisconsin state legislators and senators. Nine of the 12 state legislators and senators have attended, along with 30 local elected officials. Advance has also assisted the Austin-Straubel Airport in the application of small community air service development by providing a Letter of Guarantee for the required $75,000 private match, and by securing 84 letters of support from the area.

Monique also addressed Brown County Economic Development, presenting a proposal that would transfer marketing and administrative tasks associated with the BC Revolving Loan Fund from the Planning & Land Services Department to Advance, stating it is felt that Advance is more recognizable in the County's economic development arena than the PLS Department. Certain activities/responsibilities would be retained by the County, and others transferred to Advance. (See attachment for details).

Discussion by the committee resulted in a directive that a written contract be prepared. Chuck Lamine stated that the County is supportive of this idea.

(Supervisor Haefs arrived 7:33 p.m.)

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to direct staff to prepare a written contract with Advance and bring back at the October meeting. MOTION APPROVED UNANIMOUSLY

Register of Deeds:

4. **2010 Pre-Budget Information:**

Cathy Williquette was present to address changes and challenges in the 2010 budget year. A Clerk /Typist III position in real estate reception will be eliminated from the Table of Organization. This position was vacated in 2008 and was not filled in 2009.

Williquette explained that the real estate market remains flat, making it difficult to project transfer fees which are based on the sale price of real estate sold. Even though home sales have increased 50% for first time home buyers and an overall increase is anticipated, a great number of sales will be exempt from the transfer fee. She explained that a large percentage of home sales are sell-offs of properties that Fannie Mae and Freddie Mac took back in foreclosure. Since they are government owned, their sales will be exempt from transfer fees. At this time Fannie Mae alone owns 434 homes in Wisconsin which are marketed for sale.

Motion made by Supervisor Dantinne and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

09-45

GRANT APPLICATION REVIEW

Department: Planning and Land Services Preparer: Jeff DuMez Date: 11/24/2009

Grant Title: The National Map: Imagery and Elevation Maps under ARRA Grantor Agency: United States Geological Survey

Grant Period: Feb. 1, 2010 to Dec 31, 2010 Grant # (if applicable): 10HQPA0014

Brief description of activities/items proposed under grant:

This grant will be used to obtain elevation mapping of Brown County to support a variety of activities such as stormwater management, floodplain map review, transportation infrastructure planning, 3D visualization, and many other objectives listed in the Brown County Land Information Strategic Plan. A portion of this grant ($20,000) will be used as Outlay to purchase the computer storage space and software necessary to store and manage the data. (STIMULUS FUNDS)

Total Grant Amount: $ $251,666 Yearly Grant Amount: $ — Term of Grant: 1.5 years

Is this a new grant or a continuation of an existing grant? ☒ New ☐ Continuation

If a continuation, how long have we received the grant?

Are the activities proposed under the grant mandated or statutorily required? ☐ Yes ☒ No

Will the grant fund new or existing positions? ☐ Yes ☒ No If yes, explain:

Are matching resources required? ☐ Yes ☒ No If so, what is the amount of the match $

How will it be met? Although match is not required, we are pursuing matching funds through local municipalities and other sources.

Explain any ongoing cost to be assumed by the Cnty (ie, maint. costs, software licenses, etc.):
The County's Land Records Modernization / Land Information program uses non-levy Special Revenue funds collected in the Register of Deeds to fund the maintenance of this data and related Land Information Program. Software maintenance costs will be maintained under the existing Land Records program.

Explain any maintenance of efforts once the grant ends:
The County Land Information Office will continue to maintain this elevation dataset as part of the existing Geographic Information System database.

Budget Summary:		
	Salaries:	$7357
	Fringe Benefits:	$5274
	Operation and Maintenance:	
	Travel/Conference/Training:	
	Contracted Services:	$229,035
	Outlay:	$10,000
	Other *(list)*:	
	Total Expenditures:	**$251,666**
	Total Revenues:	**$251,666**
	Required County Funds:	**$0**

APPROVALS

Signature of Department Head Date: 11/24/09

Lynna Vanden Langenberg
Signature of Director of Administration Date: 11/24/09

Rev. 5/1/09

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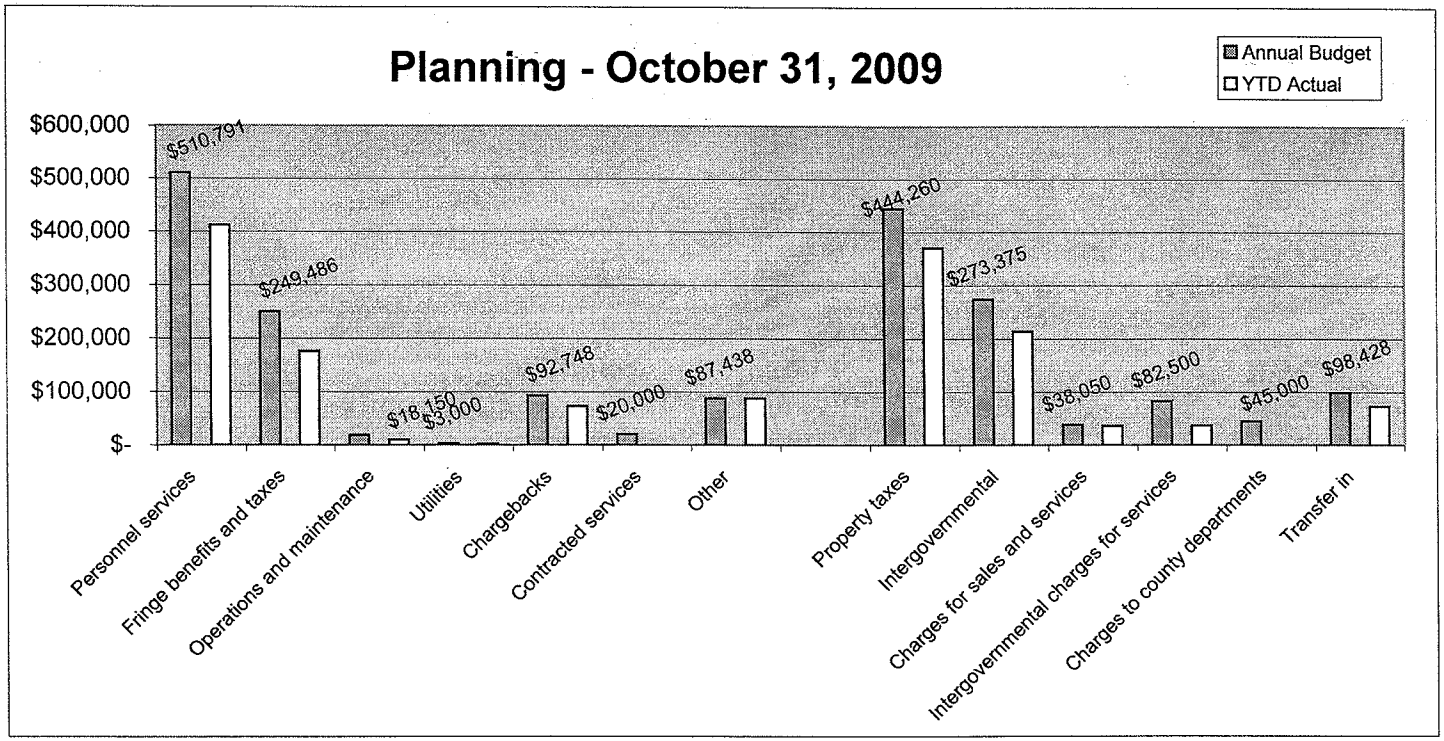
Brown County
Planning
Budget Status Report
10/31/2009

	Annual Budget	YTD Actual
Personnel services	$ 510,791	$ 411,752
Fringe benefits and taxes	$ 249,486	$ 175,445
Operations and maintenance	$ 18,150	$ 9,841
Utilities	$ 3,000	$ 1,941
Chargebacks	$ 92,748	$ 73,226
Contracted services	$ 20,000	$ -
Other	$ 87,438	$ 87,438
Property taxes	$ 444,260	$ 370,220
Intergovernmental	$ 273,375	$ 213,053
Charges for sales and services	$ 38,050	$ 36,169
Intergovernmental charges for services	$ 82,500	$ 36,573
Charges to county departments	$ 45,000	$ -
Transfer in	$ 98,428	$ 72,882

HIGHLIGHTS:
Expenditures: Other expenditures to date is at the annual budget allocation but reflects a once per year payment for Bay-Lake Regional Planning Commission and Northeast Wisconsin Stormwater Consortium. All other categories are near budget.
Revenues: Charges to county departments does not reflect revenue from work performed for the EIS for the Southern Bridge and Arterial. All other categories are near budget.

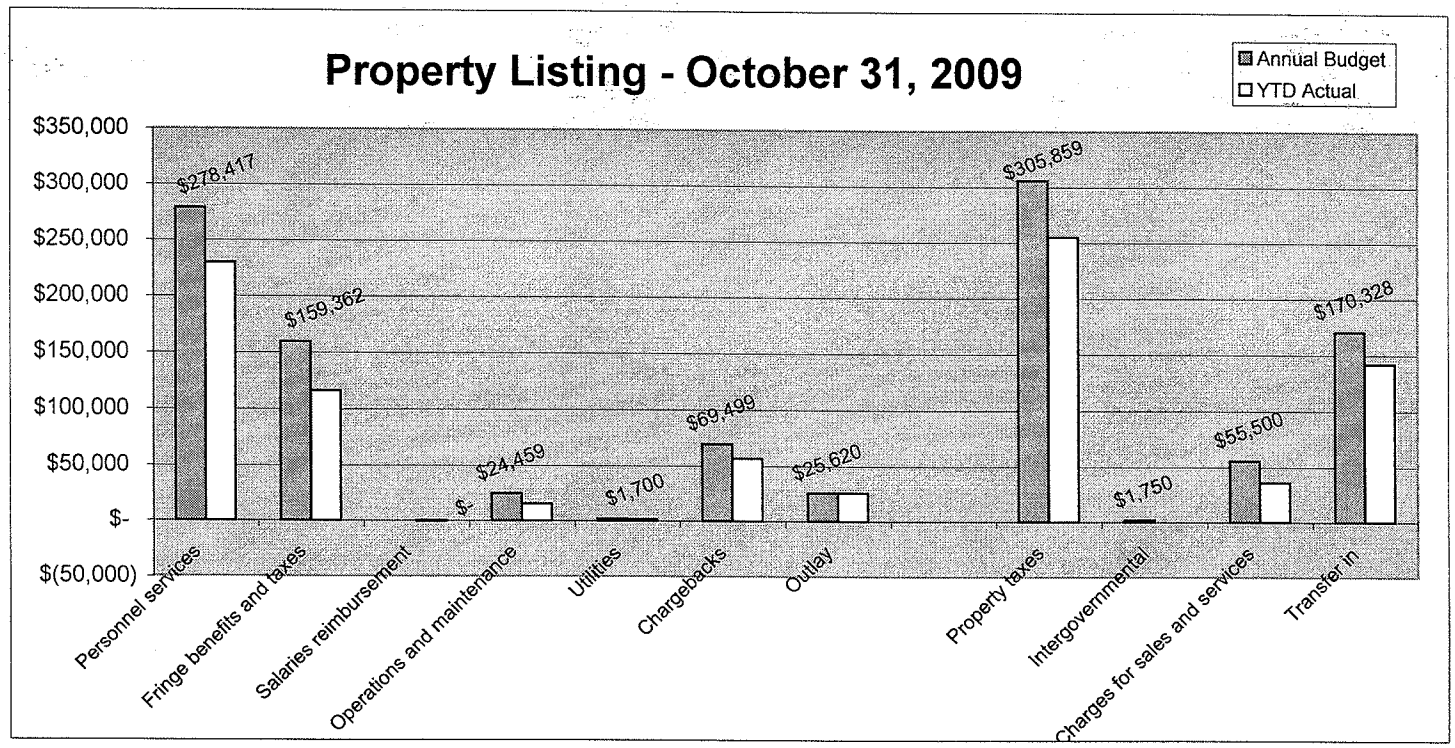


Brown County
Property Listing
Budget Status Report

10/31/2009	Annual Budget	YTD Actual
Personnel services	$ 278,417	$ 229,579
Fringe benefits and taxes	$ 159,362	$ 116,285
Salaries reimbursement	$ -	$ (605)
Operations and maintenance	$ 24,459	$ 15,317
Utilities	$ 1,700	$ 1,439
Chargebacks	$ 69,499	$ 56,668
Outlay	$ 25,620	$ 25,645
Property taxes	$ 305,859	$ 254,880
Intergovernmental	$ 1,750	$ -
Charges for sales and services	$ 55,500	$ 35,761
Transfer in	$ 170,328	$ 141,940

HIGHLIGHTS:
Expenditures: Several of our employees have taken voluntary unpaid leave which has reduced the salaries and fringe benefits expenses.

Revenues: Land division review revenue has picked up and we may reach our budget projections.



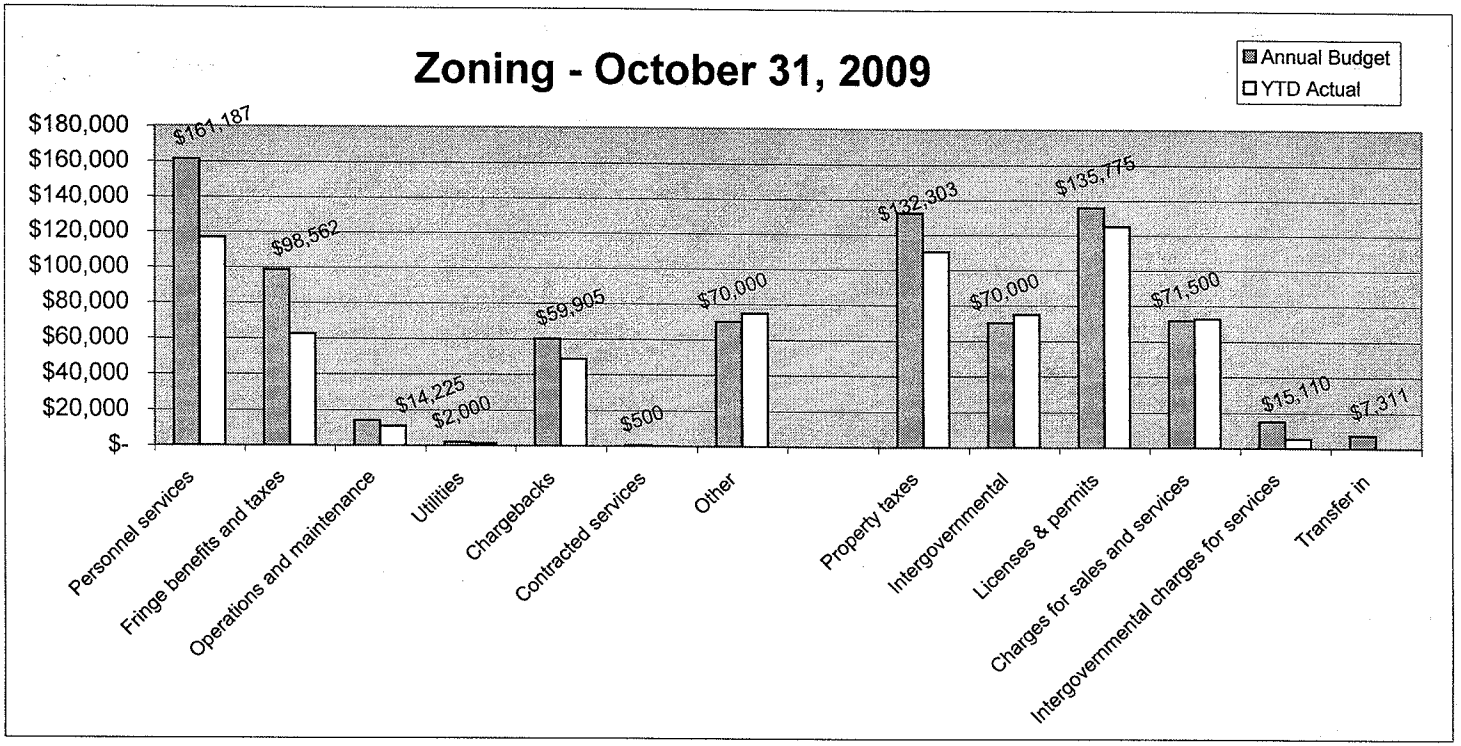
Brown County
Zoning
Budget Status Report
10/31/2009

	Annual Budget	YTD Actual
Personnel services	$ 161,187	$ 116,947
Fringe benefits and taxes	$ 98,562	$ 62,480
Operations and maintenance	$ 14,225	$ 11,064
Utilities	$ 2,000	$ 1,265
Chargebacks	$ 59,905	$ 48,739
Contracted services	$ 500	$ 245
Other	$ 70,000	$ 74,899
Property taxes	$ 132,303	$ 110,250
Intergovernmental	$ 70,000	$ 74,899
Licenses & permits	$ 135,775	$ 125,030
Charges for sales and services	$ 71,500	$ 72,701
Intergovernmental charges for services	$ 15,110	$ 5,352
Transfer in	$ 7,311	$ -

HIGHLIGHTS:

Expenditures: All categories are at or near budget expectations.

Revenues: Permits and public charges are progressing at our anticipated rate.



HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

TO: Planning, Development & Transportation Committee
Executive Committee

FROM: Paula Kazik, Human Resources
Chuck Lamine, Planning Director

DATE: December 21, 2009

RE: Request To Fill Vacancy: Sanitary Inspector

The Sanitary Inspector position has been vacant since March of 2007. The position was held open due to a decrease in the number of private onsite wastewater treatment system (POWTS) permits. During the vacancy, the duties of this position were distributed to the Zoning Administrator, Assistant Zoning Administrator, Office Manager, and the Secretary III positions. Some responsibilities of the position that do not have a statutory deadline such as soil test reviews and shoreland inspections have been deferred.

Current changes to Wisconsin Administrative Code 83.255 require that all POWTS be placed on the county's mandatory maintenance program which has significantly increased the workload for the Zoning division within the Planning and Land Services (PALS) Department. The number of POWTS on the maintenance program has increased from 6,200 to 10,650. This increase in numbers as well as the increase in the annual POWTS maintenance fee from $11 to $16 will provide adequate funding to pay for the Sanitary Inspector position without the use of levy funds. Additionally, the county is continuing to see an increase in the number of aerobic treatment units which require more maintenance and oversight.

Failure to fill this position will result in the county not meeting the minimum requirements of COMM 83, NR115, and NR116. Failure to complete shoreland inspections could result in structures being improperly placed and costly enforcement action that could be avoided.

Recommendation: It is recommended by the Human Resources Department to fill the current vacancy of Sanitary Inspector. This position is currently in the table of organization and budgeted. Therefore, filling this vacancy will have no additional fiscal impact.

17. Port & Solid Waste - Grant Application Review (#09-36): 2010 DATCP Household Hazardous Waste Grant – Request for Approval. To approve.

18. Port & Solid Waste - Grant Application Review (#09-37): 2010 DATCP Prescription Drug Grant – Request for Approval. To approve.

19. Port & Solid Waste - Incineration Update. *(See #20.)*

20. Port & Solid Waste - Oneida Tribe Waste Gasification Project discussions with Brown County.
Suspend the rules and take items 19 & 20 together.
Receive and place on file #'s 19 & 20.

21. Port Area Budget Status Financial Report for July 2009. Receive and place on file.

22. Solid Waste Area Budget Status Financial Report for July 2009. Receive and place on file.

23. Port & Solid Waste - Director's Report. Receive and place on file.

24. Highway - 2010 Pre-Budget Information. Receive and place on file.

25. Highway - August 2009 Budget to Actual. Receive and place on file.

26. Highway - Ordinance re: Dealing with Revision of Speed Zone on County Highway A, Town of Scott. To approve. See Resolutions, Ordinances October County Board.

27. Highway - Resolution re: Highway Department Change to Table of Organization: Delete (1.0 FTE) Chief Blacksmith and Create 1.0 FTE 1st Mechanic. To approve. See Resolutions, Ordinances October County Board.

28. Highway - Director's Report. Receive and place on file.

29. Highway/Planning Commission - Updates on CTH GV (standing item).
    a. Road repair update on GV with possible action.
    To recommend that Supervisor Kaster go with Highway Department staff to review the spots in need of repair and bring back a report in October.

30. Zoning - 2010 Pre-Budget Information. *(Refer to #6.)*

31. Zoning - Budget Status Financial Report for July 31, 2009. Receive and place on file.

32. Zoning - Resolution re: Opposing Proposed Amendments to Wisconsin Administrative Code Chapter NR115 Relating to Shoreland Zoning within the State of Wisconsin.
To approve opposition. See Resolutions, Ordinances October County Board.

** 33. Zoning - Discussion and Action regarding Implementation of the POWTS Maintenance Program.
To approve Option 1 Option D – that POWTS owners must have completed an ESI and returned to BC Zoning by December 31, 2015 (extended from 2013); and Option 1 Suboption E – that holding tanks and mounds be completed first.

** Item #33 -- Refer to DECEMBER Planning, Development & Transportation Committee as per the County Board on 10/21/2009.

STAFF REPORT TO THE
BROWN COUNTY BOARD OF SUPERVISORS
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE

Progress on the CTH GV Reconstruction Project Study

Brown County Planning Commission and Highway Department
December 28, 2009

The following tasks were completed between November 16 and December 21, 2009, for the CTH GV Reconstruction Project Study:

Examine the land uses that are planned for the project corridor.

- Brown County Planning Commission (BCPC) staff is continuing its examination of the area's land use plans to estimate future traffic volumes, trip origins, and trip destinations.

Identify the amount of developable land for each parcel along the project corridor.

- BCPC staff continues to work with the communities to complete this task.

Use the developable land, planned land use, and other information to calculate appropriate assessments for property owners along the project corridor.

- Bellevue and Ledgeview continue to consider assessment options for the corridor.

Identify the sections of CTH GV that require patching or other spot improvements prior to the reconstruction project.

- The Highway Department is in the process of identifying and fixing sections of CTH GV that require patching or other spot improvements.

Proceed with right-of-way acquisition and utility installation along the east side of the CTH GV corridor and around the CTH G intersection.

- The design for the roundabout at the CTH GV/CTH G intersection is currently being reviewed by the Wisconsin Department of Transportation (WisDOT). After this review is finished, the Brown County Highway Department will finalize the roundabout's design and begin acquiring right-of-way at the intersection. The Highway Department will also acquire additional right-of-way along CTH GV after the corridor's design is finalized.

Identify the likely location of a new Fox River bridge and street/highway corridor through the Environmental Impact Statement (EIS) process.

- BCPC staff met with representatives of WisDOT and the Federal Highway Administration (FHWA) to discuss reducing the number of EIS alignment/facility alternatives from 22 to approximately five. After this smaller set of alternatives is identified and presented to the Cooperating Agencies, EIS Stakeholder Committee, and the public, the alternatives will be studied to determine a preferred project alternative.

Apply for and receive the necessary permits from the appropriate state and federal environmental agencies.

- The Brown County Highway Department will apply for the permits as the highway is being designed.

Determine if the reconstructed highway should be four lanes or if another design would be more appropriate.

- This task will be completed at the end of the study.

Monitor the progress of the FEMA floodway/floodplain mapping project and use this information to finalize the highway's design.

- The FEMA floodway/floodplain mapping project is finished, and this information will be used by the Highway Department to finalize the highway's design.

A chart showing staff's progress between November 16 and December 21, 2009, is attached to this report.

9

Status of CTH GV Reconstruction Project Study Tasks: December 28, 2009

Status	Task	Responsible Parties	March 2009	April 2009	May 2009	June 2009	July 2009	August 2009	Sept. 2009	Oct. 2009	Nov. 2009	Dec. 2009	Jan. 2010
Completed	Receive written postponement agreements from Bellevue and Ledgeview.	BCPC, Bellevue, & Ledgeview											
Completed	Consult with WisDOT concerning use of CTH GV as detour during STH 172 project.	BCPC & BC Highway											
In Progress	Examine the land uses planned for CTH GV corridor.	BCPC, Bellevue, & Ledgeview											
In Progress	Identify the amount of developable land for each parcel along CTH GV corridor.	BCPC, Bellevue, & Ledgeview											
In Progress	Calculate appropriate assessments for property owners along CTH GV corridor.	Bellevue & Ledgeview											
In Progress	Identify sections of CTH GV that require patching or other spot improvements.	BC Highway											
Starting Soon	Proceed with ROW acquisition and utility installation.	BC Highway											
In Progress	Identify likely location of new Fox River bridge & street/highway corridor through EIS process.	BCPC											
Starting Soon	Apply for and receive permits from state and federal environmental agencies.	BC Highway											
At End of Study	Determine if design of CTH GV should continue to be four lanes.	BCPC, BC Highway, Bellevue, & Ledgeview											
At End of Study	Use completed FEMA floodway/floodplain maps to finalize design of CTH GV.	BC Highway											

Brown County Highway
Budget to Actual State Billing
2009

Maintenance	Description	January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract	Remaining	% Used
0005-01-40	Admin Non Patrol Supervision	-	-	-	102,773.04	-	-	-	2,764.61	6.15	-	7,959.93	-	113,503.73	179,500.00	65,996.27	63.23%
0005-01-01	Roadway Asphalt Maintenance	769.88	5,819.74	7,300.48	27,302.86	25,947.45	1,116.31	1,978.16	279.08	30,311.98	83,626.27	15,720.56	-	200,172.77	171,100.00	(29,072.77)	116.99%
0005-01-03	Roadway Concrete Maintenance	14,800.96	42,238.31	28,314.89	12,647.87	18,617.14	12,203.62	9,996.60	6,697.60	18,491.91	39,407.77	12,055.72	-	215,472.39	212,300.00	(3,172.39)	101.49%
0005-01-04	Roadway Concrete Maintenance-I43	6,883.36	8,574.93	4,405.62	2,332.08	2,884.87	10,901.77	505.54	964.06	2,161.51	11,468.67	16,294.59	-	67,377.00	95,000.00	27,623.00	70.92%
0005-01-05	Roadway Shoulder Maintenance	-	-	1,371.71	16,036.82	1,894.90	-	-	2,848.87	1,038.99	12,058.81	9,728.85	-	44,978.95	30,000.00	(14,978.95)	149.93%
0005-01-06	Roadway Shoulder Maintenance-I43	-	-	-	-	435.45	-	-	-	-	-	-	-	435.45	5,000.00	4,564.55	8.71%
0005-01-31	Roadway Facility Maintenance	268.91	2,704.53	4,669.17	16,812.27	26,166.65	9,334.07	7,788.22	16,439.18	7,047.16	21,151.47	5,416.83	-	117,798.46	107,000.00	(10,798.46)	110.09%
0005-01-32	Roadway Facility Maintenance-I43	76.45	1,513.29	98.93	4,057.57	6,142.07	2,210.63	969.19	4,024.89	1,874.40	2,459.31	1,242.67	-	24,669.40	40,000.00	15,330.60	61.67%
0005-01-33	Roadside Vegetation	7,655.62	13,600.86	15,291.59	15,623.48	53,465.64	24,819.48	19,393.72	44,113.60	36,192.95	23,948.93	12,146.56	-	266,252.43	279,300.00	13,047.57	95.33%
0005-01-34	Roadside Vegetation-I43	1,065.18	3,086.71	3,004.38	5,428.31	15,457.55	3,438.28	2,871.94	15,266.74	1,988.94	1,254.22	4,937.63	-	57,799.88	101,800.00	44,000.12	56.78%
0005-01-07	RMN Routine Misc.	-	-	217.15	13,551.29	11,623.68	5,195.24	6,524.55	4,527.14	4,812.99	9,003.25	6,349.52	-	61,804.81	107,800.00	45,995.19	57.33%
0005-01-08	Routine Misc.-I43	-	-	212.98	462.12	6,705.23	1,692.55	1,175.86	1,563.00	855.17	1,865.19	811.17	-	15,343.27	86,600.00	71,256.73	17.72%
0005-01-11	Winter Maintenance	260,879.92	138,034.03	142,847.59	26,713.02	3,987.00	91.41	-	-	301.18	11,083.88	9,527.56	-	593,465.59	1,145,000.00	551,534.41	51.83%
0005-01-12	Winter Maintenance-I43	49,583.58	34,051.01	40,359.07	4,157.95	236.86	-	-	-	-	1,933.43	673.71	-	130,995.61	256,600.00	125,604.39	51.05%
0005-01-21	Routine Bridge	389.00	503.32	377.49	1,490.22	7,205.56	7,712.16	18,766.52	18,862.71	31,127.29	33,315.78	15,505.92	-	135,255.97	111,000.00	(24,255.97)	121.85%
0005-01-22	Routine Bridge-I43	389.00	503.32	661.16	665.67	890.93	3,633.40	718.46	12,066.58	5,367.75	3,885.96	5,080.04	-	33,862.27	55,000.00	21,137.73	61.57%
0005-01-24	Bridge-Lift	11,580.49	13,948.29	-	2,398.29	17,827.23	428.88	2,669.62	82.08	190.64	-	-	-	49,125.52	31,200.00	(17,925.52)	157.45%
0005-01-41	Admin Patrol Supervision	10,783.82	10,002.27	9,337.11	12,392.18	15,943.37	10,422.56	9,381.43	7,666.33	10,467.07	16,041.24	10,319.31	-	122,756.69	127,100.00	4,343.31	96.58%
0005-01-42	Admin Contingency Reserve	-	-	626.61	-	-	-	-	-	-	-	-	-	-	167,100.00	167,100.00	0.00%
0005-01-51	Local-DePere/Allouez/Ash/Mason	206.00	111.79	3,960.00	1,192.26	15,316.42	2,589.13	1,511.76	565.85	-	1,052.77	-	-	26,505.98	29,400.00	2,894.02	90.16%
0005-01-61	Sign Repairs	-	-	-	-	-	-	-	89.89	-	196.68	-	-	286.57	29,000.00	28,713.43	0.99%
0005-01-62	Sign Repairs-I43	-	-	-	-	-	-	-	-	-	76.97	-	-	76.97	6,000.00	5,923.03	1.28%
		365,332.17	274,692.40	263,055.93	266,037.30	230,748.00	95,789.49	84,251.57	138,822.21	152,236.08	273,830.60	133,770.57	-	2,277,939.71	3,372,800.00	1,094,860.29	67.54%

* Includes 3 payperiods

0005-98-20	Traffic Signing	1,488.26	6,216.16	3,714.16	959.60	3,473.60	533.49	-	2,792.05	3,250.09	7,298.67	3,876.38	-	33,602.46	70,500.00	36,897.54
0005-98-10	Pavement Marking	-	-	-	-	-	-	-	1,279.00	26,821.72	215.10	-	-	28,315.82	-	(28,315.82)
0031-01-31	Kewaunee County-Culvert Steaming	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0038-01-51	Marinette Bridge	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-83-81	Security Fence	-	-	-	-	-	-	-	-	334.38	-	-	-	334.38	-	(334.38)
0015-01-21	Door County	2,589.26	-	-	-	-	-	-	-	-	-	249.14	-	2,838.40	-	(2,838.40)
0005-83-41	Shoulder Surface	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-83-14	Asphaltic repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0070-01-11	Winnebago Co-Haul Salt	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0044-83-11	Outagamie Bridge Decks	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0005-83-15	Asphaltic repair	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		4,077.52	6,216.16	3,714.16	959.60	3,473.60	533.49	-	4,071.05	30,406.19	7,513.77	4,125.52	-	65,091.06	70,500.00	5,408.94
Total		369,409.69	280,908.56	266,770.09	266,996.90	234,221.60	96,322.98	84,251.57	142,893.26	182,642.27	281,344.37	137,896.09	-	2,343,030.77	3,443,300.00	1,100,269.23

Construction		January	February	March	April	May	June	July	August	September	October	November	December	Total	Contract
0077-03-00	Misc Damage Claims	21,921.09	42,030.33	57,785.30	39,637.36	34,769.41	13,516.88	5,623.34	14,693.16	11,563.12	30,574.84	13,571.63	-	285,686.46	
0077-03-33	Misc Damage Claims-I43 Fire	-	-	-	-	-	-	-	7,787.78	-	2,867.67	-	-	10,655.45	
1211-18-71	Snow Removal-STH 172	8,944.54	48.59	-	-	1,324.06	-	-	-	-	-	-	-	10,317.19	5,000.00
4075-32-60	Crack Filling-STH 96	-	-	-	-	27,853.34	-	-	-	-	-	-	-	27,853.34	
1150-42-60	Bird Netting	-	-	-	-	7,598.10	713.33	-	-	-	-	-	-	8,311.43	
0015-01-24	Door County Lift Bridge	-	-	-	-	19.76	45.06	-	-	-	576.04	345.83	-	986.69	
0072-40-36		-	-	-	-	-	90.61	-	-	261.94	1,188.20	-	-	1,540.75	
0092-43-03	29-Traffic Control	-	-	-	-	-	-	452.56	1,518.14	-	-	-	-	1,970.70	600.00
		-	-	-	-	-	-	-	137.14	-	-	-	-	137.14	
1480-08-78		-	-	-	-	-	-	-	-	4,925.20	-	-	-	4,925.20	
1133-06-00		-	-	-	-	-	-	-	-	-	-	1,097.89	-	1,097.89	
Total		30,865.63	42,078.92	57,785.30	39,637.36	71,564.67	14,365.88	6,075.90	24,136.22	16,750.26	35,206.75	15,015.35	-	353,482.24	

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
COUNTY MAINTENANCE COSTS

CTH MAINTENANCE-2009

		BUDGET	24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
SUMMER															
Surface Maint	5331-100-11	740,000	37,642	104,076	183,198	255,768	325,171	360,711	371,608	388,136	450,096	562,733	636,198	-	85.97%
Shoulder Maint	5331-100-12	270,000	-	1,513	1,652	11,788	66,233	93,379	114,483	156,792	234,524	245,305	255,298	-	94.55%
Mowing and Brush	5331-100-13	240,000	-	2,551	2,881	3,791	18,529	60,423	116,724	151,834	163,116	193,678	210,488	-	87.70%
Guard Fence/Safety	5331-100-14	35,000	260	1,039	2,347	10,804	15,351	15,489	15,739	15,739	19,299	19,430	20,156	-	57.59%
Drain/Culverts/Brdg	5331-100-15	300,000	73	6,815	23,439	30,483	114,444	150,275	179,722	264,590	302,951	313,080	311,288	-	103.76%
Trash Pickup	5331-100-16	300,000	551	1,360	5,001	25,719	60,652	83,255	107,801	128,066	147,531	180,163	198,624	-	66.21%
Total		1,885,000	38,526	117,354	218,518	338,353	600,380	763,532	906,077	1,105,157	1,317,517	1,514,389	1,632,052	-	86.58%
													252,948		
WINTER															
Drift Prevention	5331-200-21	110,000	1,418	1,683	7,069	16,528	16,866	16,866	16,866	16,866	16,866	16,866	29,336	-	26.67%
Storage		20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	-	100.00%
Apply Chloride	5331-200-23	280,000	65,099	129,213	160,172	163,947	163,947	163,947	163,947	163,947	163,947	163,947	163,947	-	58.55%
Blading & Plowing	5331-200-24	850,000	249,032	415,186	581,232	596,883	599,181	599,345	599,345	599,345	599,345	603,507	607,065	-	71.42%
		1,260,000	335,549	566,082	768,473	797,358	799,994	800,158	800,158	800,158	800,158	804,320	820,348	-	65.11%
													439,652		
MAINT SURFACING															
Engineering	5331-400	250,000	15,037	30,376	43,544	58,213	85,029	98,765	112,828	130,420	150,723	183,037	208,440	-	83.38%
Signing	5331-701	220,000	15,081	35,125	50,223	80,039	102,315	113,432	120,286	130,467	146,109	168,898	176,861	-	80.39%
Traffic Signal Mt	5331-702	100,000	5,115	13,355	21,531	27,356	37,882	43,577	52,954	60,279	64,382	75,321	81,643	-	81.64%
Pavement Marking *	5331-100-19	235,000	-	-	121	121	19,595	38,631	55,657	67,434	72,718	235,000	235,000	-	100.00%
Total		3,950,000	409,308	762,292	1,102,410	1,301,440	1,645,195	1,858,095	2,047,960	2,293,915	2,551,607	2,980,965	3,154,344	-	79.86%

*Paint supplies for county get turned in at year en ESTIMATE

795,656

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
MACHINERY EXPENSE

OPERATION OF MACHINERY-2009

		BUDGET		24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-08	31-Dec-09	Percentage of Budget	
Gasoline	5324-10	45,000		11,011	12,579	14,313	16,461	19,230	21,956	23,840	25,948	28,681	33,442	35,474	-	78.83%	
Diesel Fuel	5324-11	900,000		52,476	101,339	148,631	169,044	198,479	242,053	283,343	321,676	352,570	400,714	421,030	-	46.78%	
Kerosene	5324-12	2,000		-	23	235	1,075	1,313	1,313	1,560	1,560	1,609	1,609	1,609	-	80.45%	
Motor Oil	5324-20	30,000		2,103	3,191	4,808	5,486	6,724	7,943	8,968	10,132	10,760	12,084	12,901	-	43.00%	
Grease	5324-21	5,000		869	1,159	1,159	1,527	1,769	1,892	1,892	1,937	1,990	2,198	2,520	-	50.40%	
Anti-Freeze	5324-22	3,000		87	124	138	408	410	465	484	603	696	747	893	-	29.77%	
Repair Labor	5324-30	900,000		71,454	138,258	215,394	272,107	345,417	393,267	432,961	465,048	502,584	580,382	629,248	-	69.92%	
Repair Material	5324-40	600,000		43,828	87,408	154,353	212,425	255,013	314,237	345,667	380,214	408,347	486,220	545,741	-	90.96%	
Iron	5324-41	20,000		-	487	652	996	1,268	1,315	1,315	1,361	1,390	1,519	2,929	-	14.65%	
Equip Paint	5324-42	8,500		218	583	1,473	1,910	2,237	2,421	2,585	3,200	3,273	3,379	3,851	-	45.31%	
Tire/Tubes	5324-50	50,000		7,343	14,154	19,410	23,292	33,750	39,068	44,145	48,982	54,038	60,029	63,091	-	126.18%	
Batteries	5324-51	7,000		431	431	654	794	1,483	2,044	2,700	3,408	3,670	5,725	6,360	-	90.86%	
Equip Rental	5324-70	-		-	-	-	-	-	-	-	6,000	6,000	6,000	6,000	-	#DIV/0!	
Overhead		981,000	XX	78,480	156,960	245,250	313,920	412,020	490,500	568,980	637,650	696,510	817,467	892,710	-	91.00%	XX
Depreciation	5324-06	680,000	XX	54,400	108,800	170,000	217,600	285,600	340,000	394,400	442,000	482,800	566,644	727,631	-	107.00%	XX
Insurance	5324-81	44,000	XX	3,520	7,040	11,000	14,080	18,480	22,000	25,520	28,600	31,240	36,665	40,040	-	91.00%	XX
Total		4,275,500		326,220	632,536	987,470	1,251,125	1,583,193	1,880,474	2,138,360	2,378,319	2,586,158	3,014,825	3,392,028	-	79.34%	
Estimate Budget Target		71%										XX Estimate					
	Revenue	4,275,500		388,939	755,863	1,105,697	1,311,278	1,591,027	1,907,611	2,206,914	2,503,698	2,745,643	3,066,197	3,203,300	-		
	Estimated Gain (Loss)			62,719	123,327	118,227	60,153	7,834	27,137	68,554	125,379	159,485	51,373	(188,728)	-		

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
SHOP AND BUILDING COSTS

OPERATION OF SHOP-2009

		BUDGET		24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
Indirect Labor	5323-300	240,000		15,339	34,180	53,053	66,970	93,319	111,680	128,307	144,863	160,431	193,816	208,356	-	86.82%
Training	5323-301	10,000		-	-	142	4,159	7,680	7,713	8,204	8,237	8,329	8,329	10,598	-	105.98%
Shop Supplies	5323-302	94,000		5,978	10,873	19,265	26,585	33,757	40,335	45,496	50,251	55,019	63,743	71,279	-	75.83%
Shop Tools	5323-303	21,000		2,092	4,372	5,152	6,074	7,691	7,691	8,616	9,006	9,096	9,920	10,219	-	48.66%
Tool Allow	5323-304	15,000		3,985	4,391	5,013	5,398	6,235	7,045	7,437	8,945	9,567	10,379	10,805	-	72.03%
First Aid/Safety	5323-305	18,000		65	449	1,478	2,031	3,491	4,425	4,811	5,354	5,700	6,584	8,666	-	48.14%
Maint Shop Equip	5323-307	10,000		446	1,028	2,805	3,884	5,630	6,502	6,661	6,853	7,509	9,669	10,711	-	107.11%
Telephone	5323-310	7,000		-	99	619	1,130	2,081	2,638	3,148	3,235	3,723	4,674	5,195	-	74.21%
Service Truck		55,000	X	4,400	8,800	13,750	17,600	23,100	27,500	31,900	35,750	39,050	45,832	50,050	-	91.00%
Credits		(12,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation		15,000	X	1,200	2,400	3,750	4,800	6,300	7,500	8,700	9,750	10,650	12,500	8,100	-	54.00%
Stockroom Credit	5323-900	(10,000)		(2,278)	(4,469)	(7,526)	(8,652)	(9,841)	(11,170)	(12,023)	(13,247)	(14,033)	(17,156)	(17,156)	-	171.56%
Total		463,000		31,227	62,123	97,501	129,979	179,443	211,859	241,257	268,997	295,041	348,289	376,823	-	81.39%

91% X estimate

OPERATION OF BUILDINGS

Indirect Labor	5327-701	76,000		-	69	69	69	69	69	69	69	421	703	3,769	-	4.96%
Cleanup/Lockup	5327-702	60,000		3,107	7,404	11,694	15,576	20,156	24,955	29,356	33,897	37,514	40,665	44,141	-	73.57%
Cleaning Supplies	5327-703	9,500		1,220	1,573	1,573	1,573	2,933	2,944	3,552	3,975	4,873	5,046	5,293	-	55.72%
Bldg Mt-Labor	5327-704	90,000		13,579	23,637	33,965	42,034	51,156	54,823	59,251	64,307	66,043	74,468	76,819	-	85.35%
Bldg Mt-Material	5327-705	80,000		964	2,389	5,026	6,405	13,286	13,954	15,332	22,242	23,318	24,804	34,162	-	42.70%
Bldg Mt-Machinery	5327-711	3,000		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Heat	5327-708	95,000		3,167	20,674	35,923	39,507	47,886	48,159	48,327	48,484	48,666	49,549	52,780	-	55.56%
Light/Power	5327-709	45,000		605	4,341	8,878	10,013	16,592	19,487	22,656	25,569	28,570	31,742	35,032	-	77.85%
Water	5327-710	9,000		-	-	653	1,831	2,372	3,855	4,939	5,511	6,855	7,775	8,271	-	91.90%
Fire Protection	5327-712	4,500		47	94	150	150	150	225	225	225	422	422	422	-	9.38%
Salt Storage Cr.		(20,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit Building Admin		(22,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Credit-State/Co		(90,000)		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Depreciation	5327-706	110,000	X	8,800	17,600	27,500	35,200	46,200	55,000	63,800	71,500	78,100	91,663	129,885	-	118.08%
Insurance	5327-707	8,000	X	640	1,280	2,000	2,560	3,360	4,000	4,640	5,200	5,680	6,666	7,280	-	91.00%
Admin/Eng/Traf Cr	(28,000)	-		-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Electrician/w credit at	5327-713	60,000		3,209	9,600	9,486	9,486	9,486	9,486	9,519	9,532	11,471	12,982	19,932	-	33.22%
Total		518,000		35,338	88,661	136,917	164,404	213,646	236,957	261,666	290,511	311,933	346,485	417,786	-	80.65%

BROWN COUNTY HIGHWAY
BUDGET TO ACTUAL-2009
ADMIN/SUPERVISION

ADMINISTRATION/SUPERVISION 2009

		BUDGET		24-Jan-09	21-Feb-09	21-Mar-09	18-Apr-09	30-May-09	27-Jun-09	25-Jul-09	22-Aug-09	19-Sep-09	31-Oct-09	28-Nov-09	31-Dec-09	Percentage of Budget
ADMINISTRATION																
Office Salaries	5311-101	329,662		19,090	45,508	65,338	87,890	120,353	143,567	162,736	185,082	210,933	247,829	266,213	-	80.75%
Travel-Staff	5311-102	500		-	215	215	221	228	228	228	228	228	279	301	-	60.20%
Office Supplies	5311-104	6,000		-	645	979	2,136	2,577	2,718	3,398	3,481	3,481	3,565	3,819	-	63.65%
Postage	5311-106	3,000		71	71	71	71	1,071	1,071	1,071	1,071	1,071	1,129	2,130	-	71.00%
Machine Mt/Deprec	5311-107	4,000	X	320	640	1,000	1,280	1,680	2,000	2,320	2,600	2,840	3,333	5,277	-	131.93%
Building Exp	5311-108	16,000	X	1,280	2,560	4,000	5,120	6,720	8,000	9,280	10,400	11,360	13,333	14,560	-	91.00%
Publication	5311-109	200		-	-	-	-	-	-	-	-	-	-	-	-	0.00%
Bid Advertising	5311-110	500		-	123	123	123	123	200	200	200	200	200	273	-	54.60%
Setback Admin	5311-113	200		-	-	-	-	-	-	-	-	-	77	77	-	38.50%
Telephone	5311-105	4,000		36	47	266	473	892	1,138	1,351	1,355	1,560	2,000	2,217	-	55.43%
Data Processing	5311-111	97,603	X	7,808	15,616	24,401	31,233	40,993	48,802	56,610	63,442	69,298	81,333	88,819	-	91.00%
Indirect Cost	5311-116	141,081		11,757	23,514	35,196	46,878	58,560	70,242	81,924	93,606	105,288	116,970	128,652	-	91.19%
Total		602,746		40,362	88,939	131,589	175,425	233,197	277,966	319,118	361,465	406,259	470,048	512,338	-	85.00%
SUPERVISION																
Salaries/Fringe	5319-100	424,300		17,704	35,853	55,474	77,447	107,970	128,922	146,958	166,752	184,891	221,878	244,763	-	57.69%
Car Expense	5319-200	48,000	X	3,840	7,680	12,000	15,360	20,160	24,000	27,840	31,200	34,080	39,998	43,680	-	91.00%
Other Expense	5319-300	2,000		61	138	197	197	343	401	460	518	609	890	1,235	-	61.75%
Jury Duty	5319-500	1,000		-	-	-	-	106	106	106	106	106	388	528	-	52.80%
Training	5319-600-700	22,000		587	587	795	12,090	12,966	13,138	16,079	16,079	16,109	20,287	28,479	-	129.45%
Total		497,300		22,192	44,258	68,466	105,094	141,545	166,567	191,443	214,655	235,795	283,441	318,685	-	64.08%
INTEREST/BONDS																
Insurance (1)	5316-000	104,391	X	8,351	16,703	26,098	33,405	43,844	52,196	60,547	67,854	74,118	86,989	94,996	-	91.00%
Radio	5317-400	7,500	X	600	1,200	1,875	2,400	3,150	3,750	4,350	4,875	5,325	6,250	6,825	-	91.00%
Grand Total		1,211,937		71,506	151,100	228,028	316,324	421,736	500,478	575,458	648,849	721,497	846,728	932,844	-	76.97%

INSURANCE(1) AT END OF YEAR PART OF COST TRANSFERRED TO MACHINERY FUND
X Estimated 91%

BROWN COUNTY HIGHWAY
COUNTY AID BRIDGE CONSTRUCTION
ANALYSIS FOR YEAR 2009

	Balance 1/1/2009	County Levy	District Levy	Total Available	2009 Expenditures	Balance 12/31/2009
TOWN						
Eaton	24,000.00	12,000.00	12,000.00	48,000.00	22,672.90	25,327.10
Glenmore	131,059.28	10,000.00	10,000.00	151,059.28	10,528.88	140,530.40
Green Bay	117,519.92	20,000.00	20,000.00	157,519.92	32,484.76	125,035.16
Holland	398,003.02	-	-	398,003.02	19,237.22	378,765.80
Humboldt	29,053.68	15,000.00	15,000.00	59,053.68	-	59,053.68
Lawrence	118,099.75	10,000.00	10,000.00	138,099.75	-	138,099.75
Ledgeview	222,927.35	4,000.00	4,000.00	230,927.35	-	230,927.35
Morrison	58,586.11	5,000.00	5,000.00	68,586.11	-	68,586.11
New Denmark	99,037.16	1,000.00	1,000.00	101,037.16	95,925.85	5,111.31
Pittsfield	213,745.48	20,000.00	20,000.00	253,745.48	8,328.74	245,416.74
Rockland	141,321.16	15,000.00	15,000.00	171,321.16	69,006.51	102,314.65
Scott	68,956.18	-	-	68,956.18	-	68,956.18
Wrightstown	576,702.39	50,000.00	50,000.00	676,702.39	-	676,702.39
VILLAGE						
Ashwaubenon	255,208.87	-	-	255,208.87	-	255,208.87
Bellevue	144,817.25	55,000.00	55,000.00	254,817.25	-	254,817.25
Howard	430,387.02	70,000.00	70,000.00	570,387.02	-	570,387.02
Hobart	69,712.49	-	-	69,712.49	-	69,712.49
Suamico	492,492.50	22,000.00	22,000.00	536,492.50	29,368.31	507,124.19
TOTAL	3,591,629.61	309,000.00	309,000.00	4,209,629.61	287,553.17	3,922,076.44

BROWN COUNTY
TRAFFIC SIGNAL MAINTENANCE

As of December 4, 2009

L = LED Signal Heads
I = Incandescent (Bulb) Signal Heads
PI = Partial (More Incandescent)
PL = Partial (More LED)

1. BROWN COUNTY:

Business Hours: 6:00 a.m. – 4:00 p.m. Monday through Friday
Call Highway Department Office @ 492-4925

After Hours (nights, holidays & weekends):
Call the Brown County Communication Center @ 448-4210

The following signals & flashing beacons are maintained by the Brown County Highway Department:

BROWN COUNTY OWNED:

(PI) CTH AAA (Oneida Street) @ Armed Forces Drive
(I) CTH AAA (Oneida Street) @ Morris Avenue
(PI) CTH AAA (Oneida Street) @ Cormier Road
(PI) CTH AAA (Oneida Street) @ Willard Drive
(I) CTH AAA (Oneida Street) @ Anderson Drive
(PI) CTH AAA (Oneida Street) @ Pilgrim Way (CTH YY)
(L) CTH AAA (Oneida Street) @ Plymrock Terrace
(I) CTH AAA (Oneida Street) @ Vanderperren Way (CTH HH)
(PI) CTH AAA (Oneida Street) @ Hansen Road
(I) CTH AAA (Waube Lane) @ Allied Street
(PI) CTH AAA (Waube Lane) @ Ridge Road
(I) CTH EB (Cardinal Lane) @ Glendale Avenue
(I) CTH EB (Cardinal Lane) @ Dousman Street
(L) CTH EB (Packerland Drive) @ CTH VK/Hazelwood Lane
(I) CTH EB (Packerland Drive) @ Waube Lane/Adam Drive
(I) CTH EB (Packerland Drive) @ Main Avenue
(I) CTH EB (Packerland Drive) @ CTH G (Fernando Drive)
(L) CTH F (Scheuring Road) @ Lawrence Drive
(L) CTH F (Scheuring Road) @ American Boulevard
(L) CTH G (George Street) @ Wisconsin Street
(L) CTH G (George Street) @ Erie Street
(I) CTH GV @ CTH V (Lime Kiln Road)
(L) CTH GV @ Hoffman Road
(I) CTH HH (Vanderperren Way) @ Holmgren Way
(I) CTH HS (Velp Avenue) @ Riverview Drive
(I) CTH HS (Velp Avenue) @ Glendale Avenue
(I) CTH J (Riverdale Drive) @ CTH C (Shawano Avenue)
(I) CTH J (Riverview Drive) @ CTH EB (Cardinal Lane)
(I) CTH JJ (Old Manitowoc Road) @ Verlin Road/Steffens Court
(PI) CTH JJ (Manitowoc Road) @ Eaton Road
(L) CTH O (Allouez Avenue) @ CTH XX (Bellevue Street)
(L) CTH O (Allouez Avenue) @ CTH V/GV (Lime Kiln Road)
(L) CTH V (Lime Kiln Road) @ the Packerland Packing Co. Entrance
(L) CTH V (Lime Kiln Road) @ CTH JJ/Verlin Road
(L) CTH VK (Lombardi Avenue) @ Marlee Avenue/Military Avenue
(L) CTH VK (Lombardi Avenue) @ Ridge Road
(L) CTH VK (Lombardi Avenue) @ Oneida Street
(L) CTH VK (Lombardi Avenue) @ Holmgren Way/Gross Street
(L) CTH X (Webster Avenue) @ St. Joseph Street
(L) CTH X (Webster Avenue) @ Allouez Avenue
(I) CTH X (Webster Avenue) @ Ridgeway Boulevard
(L) CTH YY (Pilgrim Way) @ CTH H (S. Broadway Street)
(I) CTH YY (Pilgrim Way) @ Holmgren Way

ASHWAUBENON OWNED:

(I) Cormier Road @ San Luis Place
(I) Cormier Road @ Ridge Road
(I) Holmgren Way @ Armed Forces Drive (Former Packer Drive)
(I) Holmgren Way @ Potts Avenue
(I) Holmgren Way @ Morris Avenue
(L) Holmgren Way @ Cormier Road
(I) Holmgren Way @ Willard Avenue
(I) Holmgren Way @ Shopko Entrance
(L) Holmgren Way @ Plymrock Terrace
(I) Holmgren Way @ Hansen Road

DE PERE OWNED:

(L) Fortune Street @ Lawrence Drive
(L) Main Avenue (STH 32) @ Lawrence Drive
(L) Main Avenue (STH 32) @ 10th Street
(L) Main Avenue (STH 32) @ 9th Street
(L) Main Avenue (STH 32) @ 8th Street
(L) Main Avenue (STH 32) @ 4th Street
(L) Reid Street (STH 32) @ 5th Street
(L) Reid Street (STH 32) @ 4th Street
(L) Reid Street (STH 32) @ 3rd Street
(L) Broadway Street (STH 57) @ Williams Street
(L) Broadway Street (STH 57) @ Merrill Street
(L) Broadway Street (STH 57) @ Cook Street

1. BROWN COUNTY: (continued)

COUNTY OWNED FLASHING RED BEACONS:

(I) Webster Avenue (CTH X) @ Chicago Street (CTH G)
(I) Webster Avenue (CTH X) @ Hoffman Road (CTH XX)
(L) Hoffman Road (CTH XX) @ Libal Street

VILLAGE OF WRIGHTSTOWN OWNED FLASHING RED BEACON:

(I) STH 96 @ CTH D

L = LED Signal Heads
I = Incandescent (Bulb) Signal Heads
PI = Partial (More Incandescent)
PL = Partial (More LED)

2. WISCONSIN DEPARTMENT OF TRANSPORTATION:

Business Hours: 7:45 a.m. – 4:30 p.m. Monday through Friday
Call WisDOT TDC @ 1-800-375-7302

After Hours (nights, holidays & weekends):
Call On-Duty Personnel:
1. Electrician on-call @ 613-1573 (pager)
2. Bob Schuurmans @ 360-4749 (pager) or 498-3310
3. Brian Brock @ 469-1582

The following signals & flashing beacons are maintained by the Wisconsin Department of Transportation:

STATE OWNED SIGNALS:

(L) STH 29 @ Packerland Drive
(L) STH 29 @ Taylor Street
(L) STH 32 (Ashland Avenue) @ Hansen Road
(L) STH 32 (Ashland Avenue) @ Vanderperren Way
(L) STH 32 (Ashland Avenue) @ Pilgrim Way
(L) STH 32 (Ashland Avenue) @ Cormier Road
(L) STH 32 (Ashland Avenue) @ Potts Avenue
(L) STH 32 (Ashland Avenue) @ Lombardi Avenue
(L) STH 32 (Lombardi Avenue) @ USH 41 Ramp (West side only)
(L) STH 32 @ CTH B
(L) USH 41 Ramps @ Oneida/Waube
(L) USH 41 @ STH 29/32 (Shawano Avenue)
(L) USH 41 Ramps @ Dousman Street
(L) USH 41 Ramps @ Velp Avenue (USH 141)
(L) USH 41 Ramps @ CTH F (Scheuring Road)
(L) USH 41 Ramps @ CTH G (Main Avenue)
(L) I-43 @ East Mason Street
(L) I-43 @ CTH JJ (Old Manitowoc Road)
(L) STH 54/57 @ CTH EA Ramps
(L) STH 57 (Riverside Drive) @ STH 172 Ramps
(L) USH 141/STH 29//Main Street @ CTH JJ (Verlin Road)
(L) STH 172 @ STH 54
(L) STH 172 @ Irene Moore Center/Austin Straubel Airport
(L) STH 172 @ South Point Road
(L) STH 172 @ CTH EB (Packerland Drive)
(L) STH 172 @ Babcock Road
(L) STH 172 @ Pilgrim Way
(L) STH 172 Ramp @ Webster Avenue
(L) STH 172 @ CTH GV (Monroe Road) Ramps

OUTAGAMIE COUNTY: STH 54 @ Seminary Road

STATE OWNED FLASHING BEACONS:

Yellow: STH 29 @ CTH FF (Hobart)
STH 172 - Westbound - East of Babcock Road (School Bus)
I-43 - Tower Drive Bridge (Fog lights)

L = LED Signal Heads
I = Incandescent (Bulb) Signal Heads
PI = Partial (More Incandescent)
PL = Partial (More LED)

3. CITY OF GREEN BAY:

Business Hours: 8:00 a.m. – 4:30 p.m. Monday through Friday
Call City Electricians @ 391-3650

After Hours (nights, holidays & weekends):
Call City On-Call Personnel @ 492-3735

The following signals are maintained by the City of Green Bay:

CITY OF GREEN BAY OWNED SIGNALS:

(L) STH 29 (Shawano Avenue) - All signals from East of Taylor Street to Downtown Green Bay (including Taylor @ Dousman)
(L) STH 54 (West Mason Street) - All signals on West Mason Street (including ramps)
(L) STH 54/57 (University Avenue) - All signals from University Way to Main Street
(L) STH 57 (Monroe Avenue) - All signals from Main Street to Porlier Street
(L) STH 29/141 (Main Street) - All signals from Downtown Green Bay to Pecan Street
(L) USH 141 (Velp Avenue) - All signals from Military Avenue to Downtown Green Bay
(L) East Mason Street – All signals except the ramp signals at I-43
(L) Walnut Street – All signals
(L) Webster Avenue – All signals from Radisson Street to Porlier Street
(L) Baird Street – All signals from University to East Mason Street
(L) Military Avenue – All signals from Velp Avenue to Biemeret Street
(L) CTH EB (Packerland Drive) @ Larsen Road
(L) CTH EB (Packerland Drive) @ West Point Road
(L) CTH EB (Packerland Drive) @ Century Road/Main Post Office
All other signals on local City streets

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6 YEAR
COUNTY HIGHWAY IMPROVEMENT PLAN
2011 TO 2016

Brown County Highway Department
December 2009

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I. PAST COUNTY HIGHWAY IMPROVEMENTS – 2005 to 2009 15

A. OVERVIEW:

The Brown County Highway Department 6-Year Highway Improvement Plan is reviewed and updated on an annual basis. Highway and bridge improvement projects are planned and programmed based on pavement conditions, vehicle accident safety concerns, traffic congestion & delay problems, and necessary street expansion to accommodate increased traffic from new residential and business development. Brown County currently maintains 360 miles of county trunk highways, including: 76 miles of high traffic urban streets such as Packerland Drive (CTH EB), Oneida Street (CTH AAA), Lombardi Avenue (CTH VK), Cardinal Lane (CTH EB), Webster Avenue (CTH X), East Mason Street (CTH V), Lime Kiln Road (CTH V), Huron Road (CTH EA), and Scheuring Road (CTH F). The Highway Department's primary goal is to improve and upgrade a minimum 18 miles of highways and streets per year, based on an average 20-year pavement service life on the 360 miles of roadway. Over the past 5-year period of 2005 to 2009, the annual roadway improvement mileage averaged 16.99 miles. In 2010 a total of 23.33 miles of county highway are proposed, at a County cost of $9,459,000 *(see Table A)*.

B. PAVEMENT MANAGEMENT:

All of the county highways are field-inspected and given a pavement condition rating on an annual basis. The pavement rating system assigns a number from 1 to 10, with 10 being a new roadway and 1 a pavement in extremely poor condition. Based on the current pavement ratings, the County Highway System has 98 miles of roadway that need improvement and upgrading. The 98 miles represent 27% of the County Highway System. In comparison, in 1994 a total of 70 miles (20%) of county highways were in poor condition, and in 2003, 108 miles (30%) needed improvements. The highway improvements programmed in the updated 6-year plan (2011-2016), include a total of 112.62 miles, which addresses all of the roadways currently rated in poor condition, and new highways to accommodate area business & residential growth, and improve driver safety and convenience.

D. IMPROVEMENT LEVELS:

The 2011 to 2016 programmed roadway projects can be grouped in the following improvement levels:

1. Reconstruction:

- Complete removal of the existing pavement, new or increased stone base, culvert and bridge replacement, realignment and grade changes if necessary, and traffic control via traffic signals or roundabout, if warranted.
- Urban will include curb & gutter and storm sewer.
- Rural will consist of shoulders and ditches for drainage.
- Asphalt pavement consists of 4½ inches of asphalt.
- Concrete is 8 to 10 inches of reinforced concrete.

2. Asphalt Reconditioning:

- Full depth (12 inch) reclaim of existing asphalt pavement and stone base.
- Compaction of reclaimed material.
- Asphalt paving of two 2-inch asphalt mats.
- Replacement of centerline culvert pipes where necessary.
- Paved shoulders on roadways identified as bicycle routes by the Brown County Bicycle and Pedestrian Plan.
- Common paved area on 2-lane rural roadway is 32 feet (two 12-foot travel lanes and 4-foot paved shoulders).
- Heavy traffic routes with greater than average truck traffic, are reconditioned with a 34-foot paved surface; consisting of two (2) 12-foot travel lanes and 5-foot paved shoulders.
- On urban streets, replacement of curb & gutter in poor condition.

The project cost estimates are adjusted for the year of construction, based on past cost trends.

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TABLE A
CALENDAR YEAR 2010
HIGHWAY & BRIDGE IMPROVEMENT PROJECTS

BONDED:

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH EA Cottage Road	CTH JJ/Eaton Road to Willow Road Village of Bellevue	1.02	Reconstruction, 3-Lane, Roundabout @ Willow Road, Uban, Asphalt	$3,000,000	$0	Bellevue $1,500,000	$1,500,000
CTH GV	CTH G to Bower Creek T. Ledgeview & V. Bellevue	1.76	Reconstruction, 3 or 4-Lane Divided, Rural, Asphalt	4,600,000	0	Ledgeview 1,111,000 Bellevue 1,189,000	2,300,000
CTH JJ	I43 to STH 29 Village of Bellevue	0.76	Reconstruction, 2-Lane Urban, Asphalt	600,000	0	Bellevue 300,000	300,000
CTH U	Shady Lane to STH 29 Village of Hobart	1.50	Recondition, 2-Lane Rural, Asphalt	450,000	0	0	450,000
CTH F	CTH S to CTH EB Town of Lawrence	3.60	Recondition, 2-Lane Rural, Asphalt	1,070,000	0	0	1,070,000
CTH J Riverdale Drive	CTH U to STH 29 Village of Hobart	5.65	Recondition, 2-Lane Rural, Asphalt	1,700,000	0	0	1,700,000
CTH G Dickinson Road	STH 96 to Wayside Road Town of Morrison	4.23	Recondition, 2-Lane Rural, Asphalt	1,260,000	0	0	1,260,000
CTH S	CTH U to USH 41 Town of Lawrence	1.39	Recondition, 2-Lane Rural, Asphalt	460,000	0	0	460,000
TOTAL		**19.91**	---	**$13,140,000**	**$0**	**$ 4,100,000**	**$ 9,040,000**

BUDGET:

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH EB Lakeview Drive	Woodale Avenue to Lineville Road Village of Howard	2.22	Recondition, 2-Lane Rural, Asphalt	$800,000	$684,000	$0	$116,000
CTH I	CTH A to Bay Settlement Road Town of Scott	1.20	Recondition, 2-Lane Rural, Asphalt	482,000	412,000	0	70,000
	Preliminary Costs for 2011 (Culverts, Guardrail, Etc.)			233,000	0	0	233,000
TOTAL		**3.42**	---	**$ 1,515,000**	**$ 1,096,000**	**$0**	**$ 419,000**

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PROPOSED HIGHWAY IMPROVEMENTS

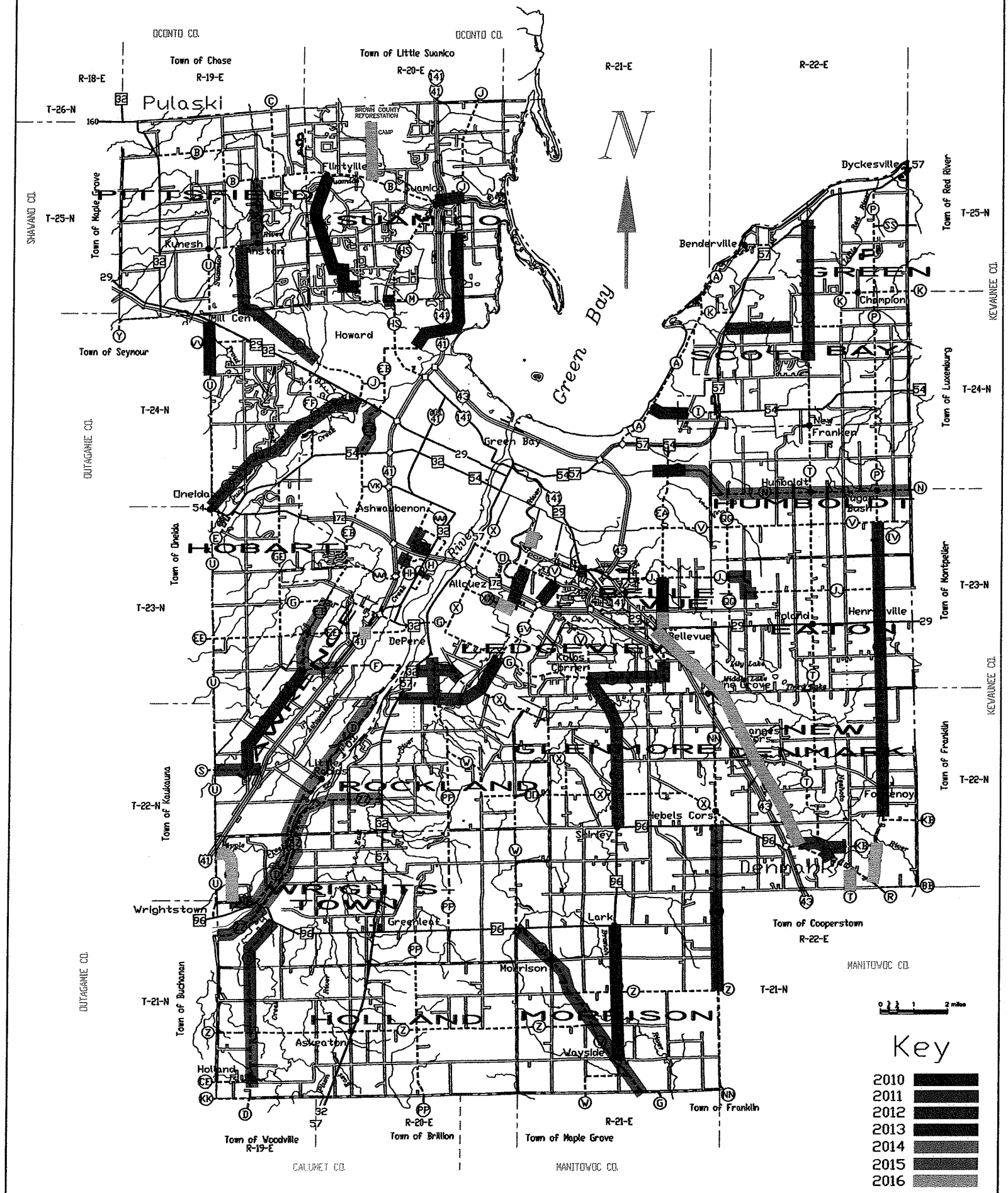

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TABLE B
2011 TO 2016 PROJECT SUMMARY

YEAR	MAJOR CONSTRUCTION PROJECTS	ASPHALT RECONDITIONING PROJECTS	IMPROVEMENT MILES & COST
2011	1. CTH SB/South Bridge STH 57 to CTH PP 1.10 Miles 2. CTH AAA/Oneida Street Hansen Road to Cormier Road 1.04 Miles 3. CTH KB/Wisconsin Avenue-Main Street St. Claude Street to Prospect Avenue 0.80 Miles 4. CTH H/South Broadway Street Bridge Replacement @ Ashwaubenon Creek 0.07 Miles 5. CTH PP STH 57 to Rockland Road 1.12 Miles	1. CTH T Caledonia Drive to STH 57 4.43 Miles 2. CTH D CTH Z to STH 96 3.51 Miles 3. CTH MM CTH G to Shadow Lane 2.58 Miles 4. CTH D CTH Z to Plum Creek 1.42 Miles 5. CTH X CTH PP to the East River 1.00 Mile	Construction..... 4.13 Miles Asphalt Reconditioning ... 12.94 Miles **Total .....17.07 Miles** Total Cost = $21,387,000 County Funds = $12,139,000
2012	1. CTH B/School Lane CTH HS to CTH J 0.89 Miles 2. CTH XX/Bellevue Street Hoffman Road to Allouez Avenue 1.30 Miles 3. CTH GV/Monroe Road CTH X to CTH G 1.20 Miles	1. CTH G CTH V to STH 96 4.76 Miles 2. CTH C Catherine Drive to Glendale Avenue 2.46 Miles 3. CTH C Glendale Avenue to Anston Road 2.28 Miles 4. CTH KB Wisconsin Avenue to CTH P 1.51 Miles 5. CTH M 1.0 Mile North of Lineville Road to CTH B 3.60 Miles 6. CTH K STH 57 to Mercier Road 3.34 Miles	Construction..... 3.39 Miles Asphalt Reconditioning ... 17.95 Miles **Total .....21.34 Miles** Total Cost = $15,825,000 County Funds = $10,775,000

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Table B – 2011-2016 Project Summary
Page 2

YEAR	MAJOR CONSTRUCTION PROJECTS	ASPHALT RECONDITIONING PROJECTS	IMPROVEMENT MILES & COST
2013	1. CTH SB/South Bridge Arterial CTH PP to CTH X/GV 1.56 Miles 2. CTH YY/Pilgrim Way Holmgren Way to Ashland Avenue 0.31 Miles 3. CTH GV/Monroe Road CTH O/Allouez Avenue to STH 172 0.66 Miles 4. CTH T/Wisconsin Avenue CTH R to Prospect Avenue 0.30 Miles	1. CTH J/Lakeview Drive Lineville Road to Harbor Lights Road 2.00 Miles 2. CTH NN CTH Z to Cooperstown Road 3.01 Miles 3. CTH P Pine Grove Road to CTH KB 4.00 Miles 4. CTH P CTH N to Pine Grove Road 6.00 Miles	Construction..... 2.83 Miles Asphalt Reconditioning ... 15.01 Miles **Total .....17.84 Miles** Total Cost = $14,248,000 County Funds = $8,372,000
2014	1. CTH F/Scheuring Road CTH EB to USH 41 Ramp 1.04 Miles 2. CTH XX/Hoffman Road Libal Street to the East River Bridge 0.56 Miles 3. CTH EB/Packerland Drive CTH EE to CTH G 1.14 Miles 4. CTH N/Humboldt Road Bascom Way to Spartan Road 0.71 Miles	1. CTH N/Humboldt Road Spartan Road to the East County Line 6.09 Miles 2. CTH D/Lost Dauphin Road STH 96 to the Bridge @ Red Maple 7.80 Miles 3. CTH ZZ STH 57 to the Village Limits 5.15 Miles	Construction..... 3.45 Miles Asphalt Reconditioning ... 19.04 Miles **Total .....22.49 Miles** Total Cost = $14,560,000 County Funds = $10,365,000

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YEAR	MAJOR CONSTRUCTION PROJECTS	ASPHALT RECONDITIONING PROJECTS	IMPROVEMENT MILES & COST
2015	1. CTH EB/Packerland Drive CTH EE to CTH F 1.09 Miles 2. CTH EB/Packerland Drive STH 29 to STH 54 1.50 Miles	1. CTH W STH 96 to the South County Line 7.03 Miles 2. CTH NN STH 96 to Cooperstown Road 2.00 Miles 3. CTH JJ STH 141 to Hazen Road 0.22 Miles 4. CTH JJ CTH QQ to Micolichek Lane 1.10 Miles 5. CTH DD STH 96 to Van Dyke Street 0.74 Miles 6. CTH D CTH Z to Plum Creek 1.42 Miles 7. CTH C CTH B to CTH U 2.69 Miles 8. CTH ZZ STH 96 to the West County Line 1.70 Miles	Construction..... 2.59 Miles Asphalt Reconditioning ... 16.90 Miles **Total .....19.49 Miles** Total Cost = $12,625,000 County Funds = $9,225,000
2016	1. CTH XX/Hoffmann Road East River to Bellevue Street 0.45 Miles 2. CTH EA/Cottage Road Willow Road to STH 29 0.53 Miles 3. CTH EE/Grant Street Bridge @ Ashwaubenon Creek to Lawrence Dr. 0.13 Miles	1. CTH R CTH KB to Langes Corner Road 3.09 Miles 2. CTH R Langes Corners Road to USH 141/29 4.57 Miles 3. CTH P CTH KB to CTH R 1.20 Miles 4. CTH DDD CTH DD to Frontage Road 1.85 Miles 5. CTH IR/Reforestation Road CTH B to the End of the Road 1.78 Miles 6. CTH XX RR (N. of Westminster) to the GB City Limits 0.23 Miles 7. CTH T CTH R to Cooperstown Road 0.56 Miles	Construction..... 1.11 Miles Asphalt Reconditioning ... 13.28 Miles **Total .....14.39 Miles** Total Cost = $8,323,000 County Funds = $6,523,000

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TABLE C

PROPOSED CALENDAR YEAR 2011
HIGHWAY & BRIDGE IMPROVEMENT PROJECTS

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH SB South Bridge	STH 57 to CTH PP City of De Pere	1.10	Reconstruction, 4-Lane Divided, Urban, Concrete	3,800,000	-	De Pere 1,900,000	1,900,000
CTH AAA Oneida Street	Hansen Road to Cormier Road Village of Ashwaubenon	1.04	Reconstruction, 7-Lane Urban, Concrete	6,000,000		Ashwaubenon 3,000,000	3,000,000
CTH KB Wisconsin Ave-Main St	St. Claude St to Prospect Ave Village of Denmark	0.80	Reconstruction, 2-Lane Urban, Asphalt	2,655,000	STP Rural 2,124,000	265,500	265,500
CTH H Bridge S. Broadway Street	Bridge @ Ashwaubeon Creek V. Ashwaubenon & C. De Pere	0.07	Bridge Replacement	565,000	452,000	Ashwaubenon 28,250 De Pere 28,250	56,500
CTH PP	STH 57 to Rockland Road C. De Pere & T. Ledgeview	1.12	Reconstruction, 3-Lane, Roundabout @ CTH X, Uban, Asphalt	2,900,000	-	De Pere 870,000 Ledgeview 580,000	1,450,000
CTH T	Caledonia Drive to STH 57 Towns of Scott & Green Bay	4.43	Recondition, 2-Lane Rural, Asphalt	1,340,000	-	-	1,340,000
CTH D	CTH Z to STH 96 Towns of Holland & Wrightstown	3.51	Recondition, 2-Lane Rural, Asphalt	1,045,000	-	-	1,045,000
CTH MM	CTH G to Shadow Lane Town of Ledgeview	2.58	Recondition, 2-Lane Rural, Asphalt	780,000	-	-	780,000
CTH D	CTH Z to Plum Creek Town of Holland	1.42	Recondition, 2-Lane Rural, Asphalt	500,000			500,000
CTH X	CTH PP to the East River Town of Ledgeview	1.00	Recondition, 2-Lane Rural, Asphalt	302,000			302,000
	Preliminary Costs for 2012 (Culverts, Guardrail, Etc.)			1,500,000			1,500,000
TOTAL		**17.07**	---	**$21,387,000**	**$2,576,000**	**$ 6,672,000**	**$ 12,139,000**

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TABLE D

PROPOSED CALENDAR YEAR 2012
HIGHWAY & BRIDGE IMPROVEMENT PROJECTS

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH B School Lane	CTH HS to CTH J Village of Suamico	0.89	Reconstruction, 3-Lane, Roundabout @ Velp Ave, Undivided, Uban, Asphalt	2,800,000	-	Suamico 1,400,000	1,400,000
CTH XX Bellevue Street	Hoffman Road to Allouez Avenue Village of Bellevue	1.30	Reconstruction, 3-Lane Urban, Asphalt	3,200,000	-	Belleuve 1,600,000	1,600,000
CTH GV Monroe Road	CTH X to CTH G Town of Ledgeview	1.20	Reconstruction, 3 or 4-Lane Urban, Asphalt	4,100,000		Ledgeview 2,050,000	2,050,000
CTH G	CTH V to STH 96 Towns of Ledgeview & Glenmore	4.76	Recondition, 2-Lane Rural, Asphalt	1,460,000	-	-	1,460,000
CTH C	Catherine Drive to Glendale Ave Village of Howard	2.46	Recondition, 2-Lane Rural, Asphalt	738,000	-	-	738,000
CTH C	Glendale Avenue to Anston Road Town of Pittfield	2.28	Recondition, 2-Lane Rural, Asphalt	703,000	-	-	703,000
CTH KB	Wisconsin Ave to CTH P Village of Denmark	1.51	Recondition, 2-Lane Rural, Asphalt	460,000	-	-	460,000
CTH M	1.0 Mile North of Lineville Road to CTH B Village of Suamico	3.60	Recondition, 2-Lane Rural, Asphalt	971,000	-	-	971,000
CTH K	STH 57 to Mercier Road Town of Scott	3.34	Recondition, 2-Lane Rural, Asphalt	943,000	-	-	943,000
	Preliminary Costs for 2013 (Culverts, Guardrail, Etc.)			450,000			450,000
TOTAL		**21.34**	---	**$15,825,000**	**$ -**	**$ 5,050,000**	**$ 10,775,000**

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TABLE E

PROPOSED CALENDAR YEAR 2013
HIGHWAY & BRIDGE IMPROVEMENT PROJECTS

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH SB South Bridge Arterial	CTH PP to CTH X/GV Town of Ledgeview	1.56	New Construction, 4-Lane Divided, Bridge, Rural, Asphalt	4,900,000	Bridge 1,400,000	Ledgeview 1,600,000	1,900,000
CTH YY Pilgrim Way	Holmgren Way to Ashland Avenue Village of Ashwaubenon	0.31	Reconstruction, 6-Lane Undivided, Urban, Concrete	1,740,000	STP-Urban 1,392,000	Ashwaubenon 174,000	174,000
CTH GV Monroe Road	CTH O/Allouez Ave to STH 172 Village of Bellevue	0.66	Reconstruction, 4-Lane Divided, Urban, Asphalt	2,100,000	-	Belleuve 1,050,000	1,050,000
CTH T Wisconsin Avenue	CTH R to Prospect Street Village of Denmark	0.30	Reconstruction, 2-Lane Urban, Asphalt	520,000	-	Denmark 260,000	260,000
CTH J Lakeview Drive	Lineville Rd to Harbor Lights Rd Village of Suamico	2.00	Recondition, 2-Lane Rural, Asphalt	622,000	-	-	622,000
CTH NN	CTH Z to Cooperstown Road Town of Morrison	3.01	Recondition, 2-Lane Rural, Asphalt	940,000	-	-	940,000
CTH P	Pine Grove Road to CTH KB Town of New Denmark	4.00	Recondition, 2-Lane Rural, Asphalt	1,166,000	-	-	1,166,000
CTH P	CTH N to Pine Grove Road Towns of Humboldt & Eaton	6.00	Recondition, 2-Lane Rural, Asphalt	1,760,000	-	-	1,760,000
	Preliminary Costs for 2014 (Culverts, Guardrail, Etc.)			500,000			500,000
TOTAL		**17.84**	---	**$14,248,000**	**$ 2,792,000**	**$ 3,084,000**	**$ 8,372,000**

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TABLE F

PROPOSED CALENDAR YEAR 2014
HIGHWAY & BRIDGE IMPROVEMENT PROJECTS

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH F Scheuring Road	CTH EB to USH 41 Ramp Town of Lawrence	1.04	Reconstruction, 3-Lane Urban, Asphalt	2,400,000	-	Lawrence 1,200,000	1,200,000
CTH XX Hoffman Road	Libal Street to East River Bridge Village of Allouez	0.56	Reconstruction, 2-Lane Urban, Asphalt	1,300,000	-	Allouez 650,000	650,000
CTH EB Packerland Drive	CTH EE to CTH G Villages of Ashwaubenon & Hobart	1.14	Reconstruction, 4-Lane Urban, Asphalt	2,850,000	-	Hobart 712,500 Ashwaubenon 712,500	1,425,000
CTH N Humboldt Road	Bascom Way to Spartan Road City of Green Bay	0.71	Reconstruction, 3-Lane Urban, Asphalt	1,840,000	$ -	Green Bay $ 920,000	920,000
CTH N Humboldt Road	Spartan Road to the E. County Line C. Green Bay & T. Humboldt	6.09	Recondition, 2-Lane Rural, Asphalt	2,000,000	-	-	2,000,000
CTH D Lost Dauphin Road	STH 96 to Bridge @ Red Maple Towns of Lawrence & Wrightstown	7.80	Recondition, 2-Lane Rural, Asphalt	2,540,000	-	-	2,540,000
CTH ZZ	STH 57 to the Village Limits Towns of Wrightstown & Rockland	5.15	Recondition, 2-Lane Rural, Asphalt	1,430,000	-	-	1,430,000
	Preliminary Costs for 2015 (Culverts, Guardrail, Etc.)			200,000	-	-	200,000
TOTAL		**22.49**	---	**$14,560,000**	**$ -**	**$ 4,195,000**	**$ 10,365,000**

TABLE G

PROPOSED CALENDAR YEAR 2015
HIGHWAY & BRIDGE IMPROVEMENT PROJECTS

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH EB Packerland Drive	CTH EE to CTH F Town of Lawrence	1.09	Reconstruction, 4-Lane Urban, Asphalt	2,800,000	-	Lawrence 1,400,000	1,400,000
CTH EB Packerland Drive	STH 29 to STH 54 C. Green Bay & V. Howard	1.50	Reconstruction, 4-Lane Urban, Asphalt	4,000,000	-	Howard 1,000,000 Green Bay 1,000,000	2,000,000
CTH W	STH 96 to the South County Line Town of Morrison	7.03	Recondition, 2-Lane Rural, Asphalt	2,300,000	-	-	2,300,000
CTH NN	STH 96 to Cooperstown Road Towns of New Denmark & Glenmore	2.00	Recondition, 2-Lane Rural, Asphalt	610,000	-	-	610,000
CTH JJ	STH 141 to Hazen Road Village of Bellevue	0.22	Recondition, 2-Lane Rural, Asphalt	153,000	-	-	153,000
CTH JJ	CTH QQ to Micolichek Lane Town of Eaton	1.10	Recondition, 2-Lane Rural, Asphalt	355,000	-	-	355,000
CTH DD	STH 96 to Van Dyke Street Village of Wrightstown	0.74	Recondition, 2-Lane Rural, Asphalt	340,000	-	-	340,000
CTH D	CTH Z to Plum Creek Towns of Holland & Wrightstown	1.42	Recondition, 2-Lane Rural, Asphalt	470,000	-	-	470,000
CTH C	CTH B to CTH U Town of Pittsfield	2.69	Recondition, 2-Lane Rural, Asphalt	815,000	-	-	815,000
CTH ZZ	STH 96 to the West County Line Village of Wrightstown	1.70	Recondition, 2-Lane Rural, Asphalt	505,000	-	-	505,000
	Preliminary Costs for 2016 (Culverts, Guardrail, Etc.)			277,000	-	-	277,000
TOTAL		**19.49**	---	**$12,625,000**	**$ -**	**$ 3,400,000**	**$ 9,225,000**

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TABLE H

PROPOSED CALENDAR YEAR 2016
HIGHWAY & BRIDGE IMPROVEMENT PROJECTS

COUNTY HIGHWAY	PROJECT LOCATION	MILES	IMPROVEMENT TYPE	TOTAL COST	FEDERAL FUNDS	MUNICIPAL FUNDS	COUNTY FUNDS
CTH XX Hoffmann Road	East River to Bellevue Street Village of Bellevue	0.45	Reconstruction, 3-Lane Urban, Asphalt	1,300,000	-	Bellevue 650,000	650,000
CTH EA Cottage Road	Willow Road to STH 29 Village of Bellevue	0.53	Reconstruction, 3-Lane Urban, Asphalt	1,600,000	-	Bellevue 800,000	800,000
CTH EE Grant Street	Bridge@ Ashwaubenon Creek to Lawrence Drive Town of Lawrence	0.13	Reconstruction, 3-Lane Urban, Asphalt	700,000	-	Lawrence 350,000	350,000
CTH R	CTH KB to Langes Corner Road V. Denmark & T. New Denmark	3.09	Recondition, 2-Lane Rural, Asphalt	1,015,000	-	-	1,015,000
CTH R	Langes Corner Road to USH 141/29 V. Denmark & T. New Denmark	4.57	Recondition, 2-Lane Rural, Asphalt	1,650,000	-	-	1,650,000
CTH P	CTH KB to CTH R Town of New Denmark	1.20	Recondition, 2-Lane Rural, Asphalt	371,000	-	-	371,000
CTH DDD	CTH DD to Frontage Road V. Wrightstown & T. Wrightstown	1.85	Recondition, 2-Lane Rural, Asphalt	500,000	-	-	500,000
CTH IR Reforestation Road	CTH B to the End of the Road Village of Suamico	1.78	Recondition, 2-Lane Rural, Asphalt	585,000	-	-	585,000
CTH XX	Railroad Crossing (N or Westminster) to the Green Bay City Limits Village of Bellevue	0.23	Recondition, 2-Lane Rural, Asphalt	129,000	-	-	129,000
CTH T	CTH R to Cooperstown Road Town of New Denmark	0.56	Recondition, 2-Lane Rural, Asphalt	173,000	-	-	173,000
	Preliminary Costs for 2017 (Culverts, Guardrail, Etc.)			300,000	-	-	300,000
TOTAL		**14.39**	---	**$ 8,323,000**	**$ -**	**$ 1,800,000**	**$ 6,523,000**

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TABLE I
COUNTY TRUNK HIGHWAY IMPROVEMENTS
2005 TO 2009

YEAR	ASPHALT RESURFACING & RECONDITIONING	MAJOR CONSTRUCTION PROJECTS	TOTAL IMPROVEMENT MILES
2009	Resurfacing ..... 0.00 Miles Reconditioning..... 16.79 Miles 1. CTH V/Lime Kiln Road Bower Creek to CTH G 2.32 Miles 2. CTH X CTH G to STH 96 3.81 Miles 3. CTH NN Pine Grove Road to STH 96 3.90 Miles 4. CTH KK CTH D to the West County Line 0.49 Miles 5. CTH KB 0.13 Mi West of CTH P to the County Line 1.86 Miles 6. CTH G/Fernando Drive CTH GE to Main Avenue 2.42 Miles 7. CTH D CTH KK to Plum Creek 0.50 Miles 8. CTH M Lineville Road to 1.0 Mile North 1.00 Mile 9. CTH EB/Cardinal Lane Glendale Avenue to Woodale Avenue 0.49 Miles	Construction..... 0.00 Miles 1. CTH EB/Cardinal Lane Roundabout @ Woodale Avenue 0.00 Miles	Resurfacing .....0.00 Miles Reconditioning .....16.79 Miles Construction .....0.00 Miles **Total..... 16.79 Miles**
2008	Resurfacing ..... 0.00 Miles Reconditioning..... 16.45 Miles 1. CTH GE/Pine Tree Road STH 172 to CTH EE 3.85 Miles 2. CTH SS CTH P to the East County Line 1.00 Mile 3. CTH Z CTH D to STH 57 3.00 Miles 4. CTH Z STH 57 to CTH W 5.29 Miles 5. CTH J/Lakeview Drive CTH B to the North County Line 2.96 Miles 6. CTH G/South Webster Avenue George Street to Chicago Street 0.35 Miles	Construction..... 2.57 Miles 1. CTH JJ/Eaton Road Manitowoc Road to Huron Road 1.53 Miles 2. CTH AAA/Waube Lane Allied Street to Commodity Way 1.04 Miles 3. CTH EE/Grant Street Roundabout @ Lawrence Drive 0.00 Miles	Resurfacing .....0.00 Miles Reconditioning .....16.45 Miles Construction .....2.57 Miles **Total..... 19.02 Miles**

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YEAR	ASPHALT RESURFACING & RECONDITIONING	MAJOR CONSTRUCTION PROJECTS	TOTAL IMPROVEMENT MILES
2007	Resurfacing ..... 0.00 Miles Reconditioning..... 12.25 Miles 1. CTH JJ/Eaton Road Huron Road to CTH QQ 2.01 Miles 2. CTH M/Lineville Road USH 41 to CTH J/Lakeview Road 0.50 Miles 3. CTH U CTH E to CTH EE 2.74 Miles 4. CTH VV CTH U to STH 29/32 1.00 Mile 5. CTH P STH 57 to CTH K 3.00 Miles 6. CTH K Abts Road to the East County Line 3.00 Miles	Construction..... 2.40 Miles 1. CTH C/Shawano Avenue Security Boulevard to Catherine Drive 1.27 Miles 2. CTH VK/Lombardi Avenue USH 41 to Ridge Road 1.13 Miles	Resurfacing..... 0.00 Miles Reconditioning ..... 12.25 Miles Construction..... 2.40 Miles **Total .....14.65 Miles**
2006	Resurfacing ..... 0.00 Miles Reconditioning..... 13.82 Miles 1. CTH X/Heritage Road Video Lane to the East River 3.00 Miles 2. CTH R Cooperstown Road to CTH KB 2.72 Miles 3. CTH EE/Orlando Drive CTH U to Mid-Valley Drive 4.60 Miles 4. CTH JJ CTH T to CTH P 2.00 Miles 5. CTH T STH 29 to Blahnik Road 1.00 Mile 6. CTH EB/Woodale Avenue Russet Court to Lakeview Drive 0.50 Miles	Construction.....3.15 Miles 1. CTH J/Lakeview Road Harbor Lights Road to the Suamico River 1.20 Miles 2. CTH O/Allouez Avenue STH 57/Riverside Drive to Webster Avenue 1.27 Miles 3. CTH G/George Street Broadway Street to Webster Avenue 0.68 Miles 4. CTH M/Lineville Road @ Belmont Road Construction of a Single-Lane Roundabout	Resurfacing..... 0.00 Miles Reconditioning ..... 13.82 Miles Construction..... 3.15 Miles **Total .....16.97 Miles**

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2005	Resurfacing ..... 0.00 Miles Reconditioning..... 15.35 Miles 1. CTH M/Lineville Road CTH HS to CTH J 1.94 Miles 2. CTH G/Dickinson Road CTH GV to CTH V 2.84 Miles 3. CTH B CTH C to STH 32 4.50 Miles 4. CTH X Video Lane to CTH G 4.00 Miles 5. CTH F/Scheuring Road Patriot Way to Lost Dauphin Road 0.57 Miles 6. CTH T CTH N to ½ Mile South of CTH V 1.50 Miles	Construction.....2.15 Miles 1. CTH EA/Huron Road CTH N to STH 54/57 0.44 Miles 2. CTH EA/Huron Road 500' South of Yeager Drive to Eaton Road 0.70 Miles 3. CTH O/Allouez Avenue Bellevue Street to Lime Kiln Road 1.01 Miles 4. CTH M/Lineville Road @ CTH HS/Velp Avenue Construction of a Single-Lane Roundabout	Resurfacing .....0.00 Miles Reconditioning .....15.35 Miles Construction .....2.15 Miles **Total..... 17.50 Miles**

Annual Highway Improvement Mileage Target ..... 18.0 Miles

5 Year (2005 – 2009) Average Annual Improvement..... 16.99 Miles

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Division of Transportation System Development
Northeast Regional Office
944 Vanderperren Way
Green Bay, WI 54304

CONNECTING WISCONSIN

Jim Doyle, Governor
Frank J. Busalacchi, Secretary
Internet web site: www.dot.wisconsin.gov

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Teletypewriter (TTY): (920)492-5673
Facsimile (FAX): (920)492-7707
E-mail: greenbay.dtsd@dot.wi.gov

November 18, 2009

Brown County Highway Committee
Attn: Brian Lamers
2198 Glendale Avenue
Green Bay WI 54303

Mr. Lamers,

As you know, the US 41 Project includes a new South Frontage Road that will connect CTH J and CTH EB, as well as provide access to Pamperin Park. Based upon the function of the roadway, WisDOT recommends that this new South Frontage Road be under county jurisdiction and signed accordingly.

We will need to enter into a signed agreement outlining jurisdiction and maintenance responsibilities. A broad summary of the agreement stipulations include:

- WisDOT will build the new roadway in 2011-2012
- Roadway will be signed as a county highway, designation to be provided by Brown County prior to 9/1/10
- Brown County will assume jurisdiction and maintenance of the new roadway and all roadway features, including the new Duck Creek Bridge, lighting at the County J and County EB intersections and the new noise walls between the South Frontage Road and Parkside Court
- WisDOT will maintain the new park and ride

To initiate the jurisdiction and maintenance agreement, please review and provide any comments or questions.

We will work to develop a written agreement based upon the previous stipulations and any feedback you provide. Please feel free to contact me with any questions you may have.

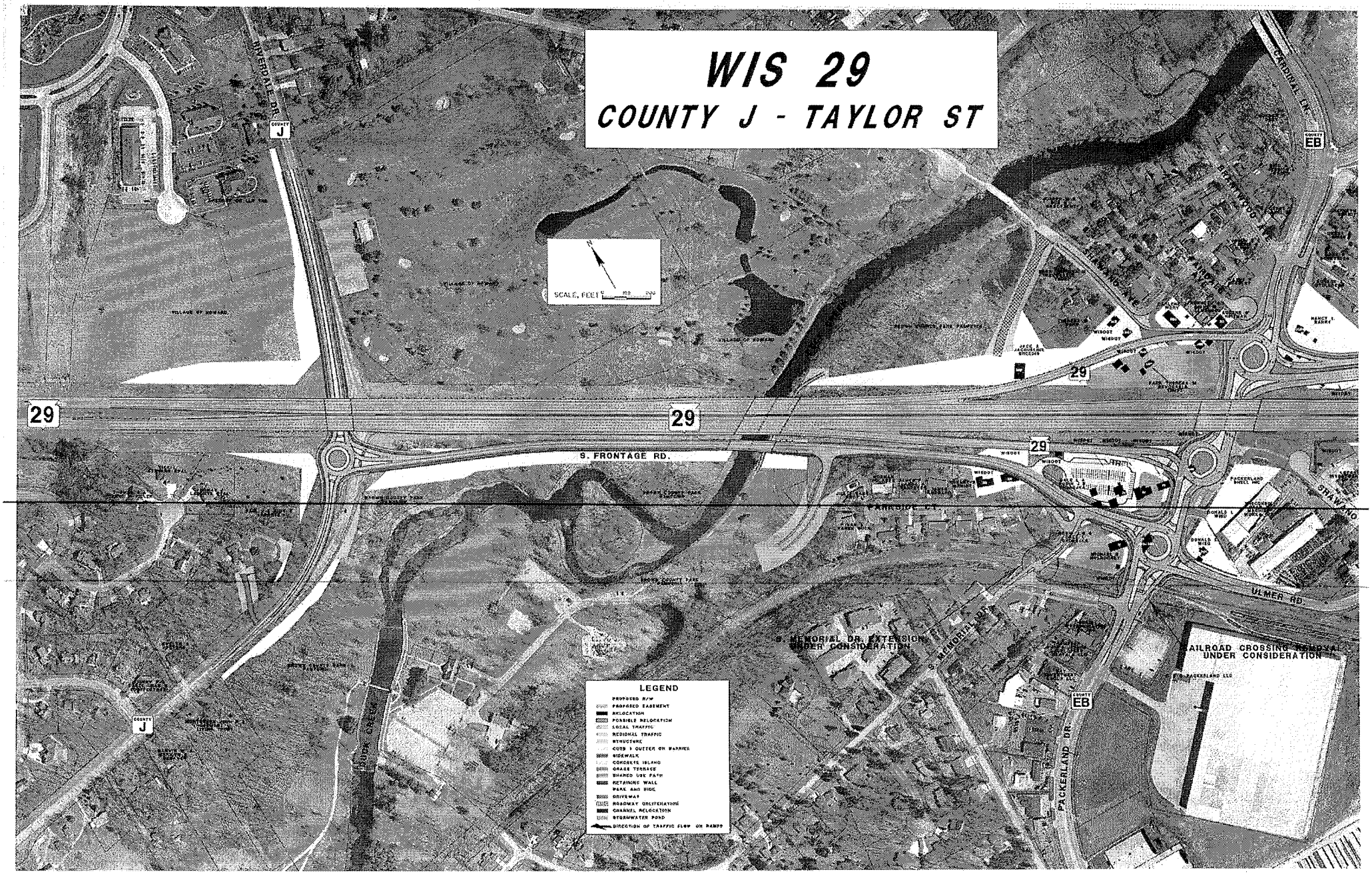
Thank you,

Brett Wallace, PE
US 41 Corridor Program Manager

Enclosure

cc: Chuck Lamine, Brown County Planning Commission
Chris Culotta, WisDOT

WIS 29
COUNTY J - TAYLOR ST



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HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

DEBBIE KLARKOWSKI, PHR

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES MANAGER

TO: Planning, Development & Transportation Committee
Executive Committee

FROM: Lisa Younk, Human Resources
Brian Lamers, Highway Commissioner

DATE: December 22, 2009

RE: Request to Fill Vacancy: 1st Mechanic – Highway Department

Upon the retirement of a Chief Blacksmith in July, 2009, the Chief Blacksmith position remained open to allow the department time to evaluate the needs. For better versatility within the department and cost savings, the Highway Department recently deleted a vacant blacksmith position and created a 1st Mechanic position.

The 1st Mechanics are skilled shop employees who are cross-trained within the department. They are able to be flexible with equipment maintenance and repair projects, which is necessary with the varied equipment operated by the Highway Department. In a typical 40-hour work week, a mechanic spends 60% of his time on preventive maintenance, 20% performing repair orders, and 20% attending to emergency repairs that must be dealt with immediately.

The current staff of Mechanics is not able to absorb the additional work load, due to the open position. The options are to put preventive and maintenance repair orders on hold, complete the work orders on overtime, or outsource the work projects. None of those options are viable or cost-effective, especially with the increased work load that winter storms cause for the department.

Filling the vacancy of the 1st Mechanic will assist the department in providing quick, efficient, and cost effective responses to equipment needs.

Recommendation: It is recommended by the Human Resources Department to fill the current vacancy of 1st Mechanic. This position is currently in the table of organization and budgeted. Therefore, filling this vacancy will have no additional fiscal impact.

Brown County
Airport
Budget Status Report
November-09

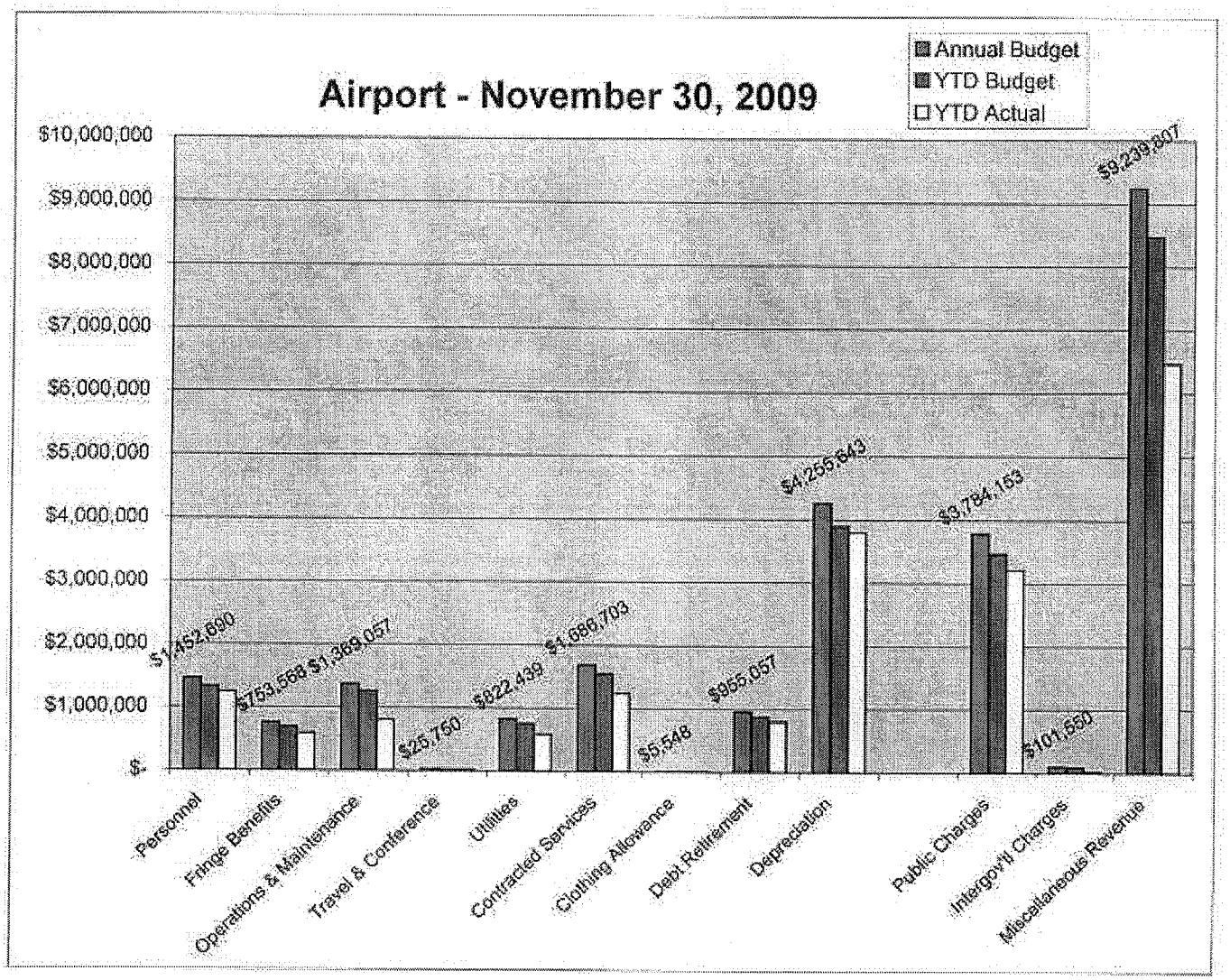
	Annual Budget	YTD Budget	YTD Actual
Personnel	$1,452,690	$1,331,633	$1,240,652
Fringe Benefits	$753,568	$690,771	$590,279
Operations & Maintenance	$1,369,057	$1,254,969	$806,040
Travel & Conference	$25,750	$23,604	$21,554
Utilities	$822,439	$753,902	$587,098
Contracted Services	$1,686,703	$1,546,144	$1,236,339
Clothing Allowance	$5,548	$5,086	$3,070
Debt Retirement	$955,057	$875,469	$794,428
Depreciation	$4,255,643	$3,901,006	$3,797,180
Public Charges	$3,784,153	$3,468,807	$3,210,708
Intergov'tl Charges	$101,550	$93,088	$22,567
Miscellaneous Revenue	$9,239,807	$8,469,823	$6,461,997

HIGHLIGHTS

At the end of November all expense accounts are in line with the annual budget.

While revenue is under budget, the statement does not reflect all the FAA grant dollars expended to date the new Snow Removal Equipment Building, or the ARRA Project.

	2009	2008	
PAX/YTD:	333,703	397,007	-15.0%

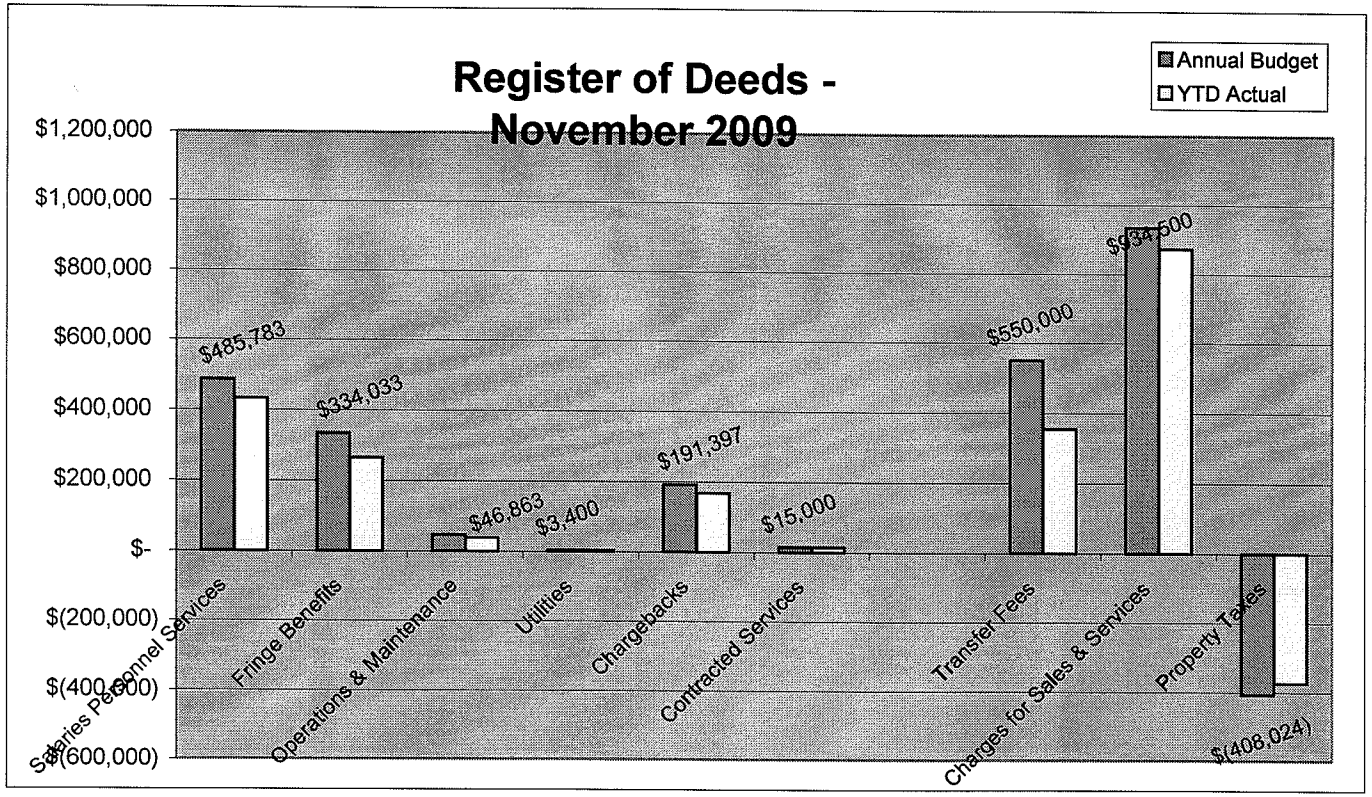


Brown County
Register of Deeds
Budget Status Report
11/30/2009

	Annual Budget	YTD Actual
Salaries Personnel Services	$ 485,783	$ 432,396
Fringe Benefits	$ 334,033	$ 265,004
Operations & Maintenance	$ 46,863	$ 38,330
Utilities	$ 3,400	$ 3,031
Chargebacks	$ 191,397	$ 167,466
Contracted Services	$ 15,000	$ 14,181
Transfer Fees	$ 550,000	$ 354,098
Charges for Sales & Services	$ 934,500	$ 872,554
Property Taxes	$ (408,024)	$ (374,022)

HIGHLIGHTS:
Cost categories are within budget.

Revenue received in excess of costs is returned to the General Fund. The revenue is dependent on the housing market, which has decreased activity since 2006.



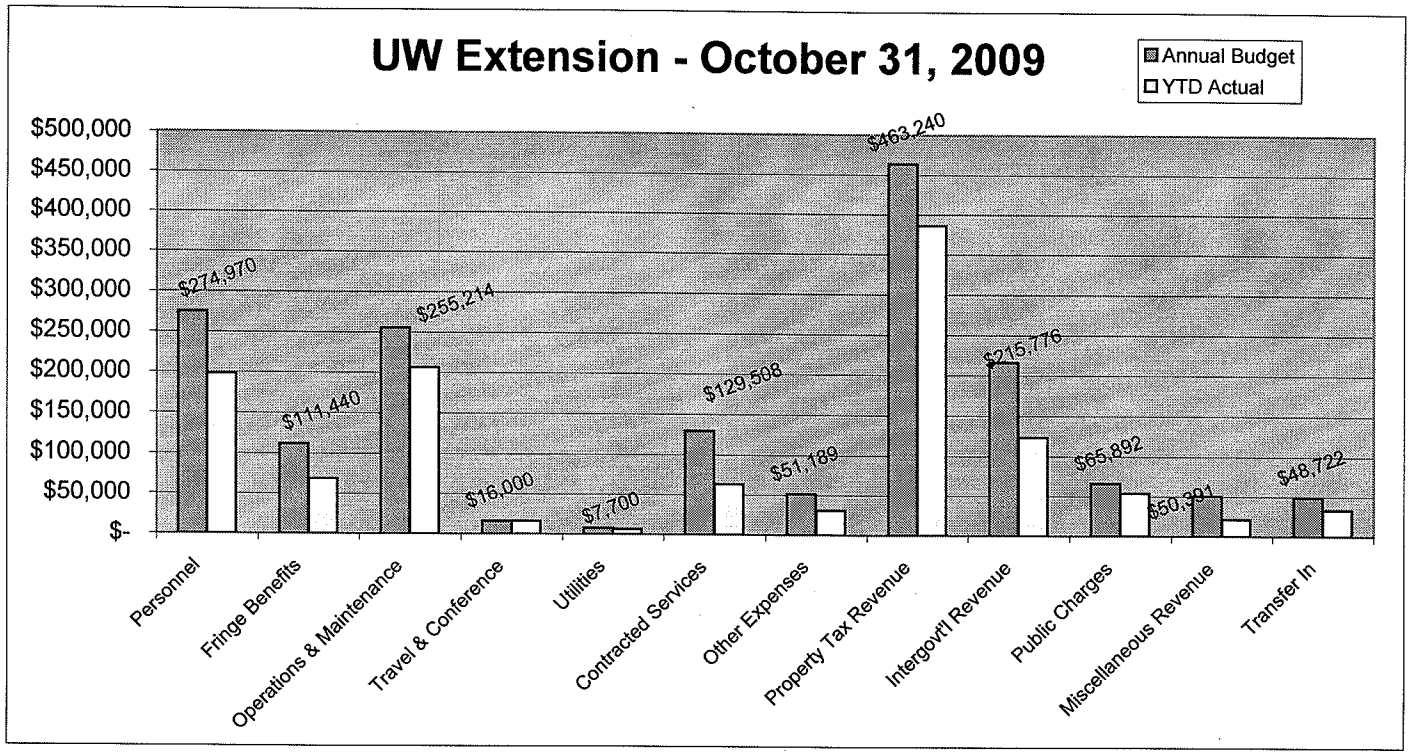
Brown County
UW - Extension
Budget Status Report
10/31/2009

	Annual Budget	YTD Actual
Personnel	$ 274,970	$198,177
Fringe Benefits	$ 111,440	$ 68,338
Operations & Maintenance	$ 255,214	$ 205,988
Travel & Conference	$ 16,000	$ 16,119
Utilities	$ 7,700	$ 6,506
Contracted Services	$ 129,508	$ 63,027
Other Expenses	$ 51,189	$ 31,095
Property Tax Revenue	$ 463,240	$ 386,030
Intergovt'l Revenue	$ 215,776	$ 123,407
Public Charges	$ 65,892	$ 53,815
Miscellaneous Revenue	$ 50,391	$ 21,506
Transfer In	$ 48,722	$ 33,248

HIGHLIGHTS:

Expenses:

Revenues:



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