BOARD OF SUPERVISORS

Brown County

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LAND CONSERVATION SUBCOMMITTEE
Norb Dantinne, Chair; Citizen Rep Stan Kaczmarek, Vice Chair
Amanda Chu, Tom Friberg, Dave Landwehr, Ray Suennen

LAND CONSERVATION SUBCOMMITTEE

TUESDAY, JULY 27, 2021
5:30 PM
Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEMS LISTED ON THE AGENDA

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of June 22, 2021.

Comments from the Public

Land Conservation Department

1. Budget Status Financial Report for May 2021 – Unaudited.
2. Budget Adjustment Request (21-061) Any increase in expenses with an offsetting increase in revenue.
3. Director's Report.
   a. Water Quality Improvement Program (WQIP).
   b. Cover Crop incentive program.

Other

4. Such Other Matters as Authorized by Law.
5. Adjourn.

Norb Dantinne, Jr., Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
LAND CONSERVATION SUBCOMMITTEE

Pursuant to Section 18.94 Wis. Stats., a regular meeting of the **Brown County Land Conservation Subcommittee** was held on Tuesday, June 22, 2021 at the Duck Creek Center – Public Works Dept., 2198 Glendale Avenue, Village of Howard.

Present: Chair Norb Dantinne, Supervisor Tom Friberg, Supervisor Dave Landwehr, Supervisor Ray Suennen, Supervisor Amanda Chu
Excused: Vice Chair/Citizen Rep Stan Kaczmarek
Also Present: County Conservationist Mike Mushinski, and other interested parties

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I. **Call Meeting to Order.**

The meeting was called to order by Chairman Dantinne at 5:00 p.m.

II. **Approve/Modify Agenda.**

Motion made by Supervisor Landwehr, seconded by Supervisor Suennen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of May 25, 2021.**

Motion made by Supervisor Suennen, seconded by Supervisor Friberg to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

Land Conservation Department

1. **Budget Status Financial Report for April 2021 – Unaudited.**

Motion made by Supervisor Landwehr, seconded by Supervisor Friberg to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Chu arrived at 5:04 pm

2. **Director's Report.**
   a. **Land and Water Conservation Board-Brown County Land and Water Resource Management Plan 5-year Review.**

County Conservationist Mike Mushinski informed this was a plan required by DATCP and WDNR, it was a 10-year plan but every 5-years they had to do updates to DATCP. He briefly spoke to a PowerPoint presentation (attached) along with the information provided in the agenda packet material and answered questions from committee members.

Motion made by Supervisor Suennen, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

   b. **Northeast Wisconsin Invasive Species Partnership (MOU).**

As noted in the agenda packet material, NEWIP was a newly formed cooperative invasive species group serving Waupaca, Outagamie, Brown and Winnebago Counties and the Oneida Nation of Wisconsin. Their mission was to coordinate the management of invasive species through community-wide collaboration, education, mapping, and control. This was an MOU stating Brown County was interested in being part of the effort.

Motion made by Supervisor Landwehr, seconded by Supervisor Friberg to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Other

3. **Such Other Matters as Authorized by Law.** (None).

4. **Adjourn.**

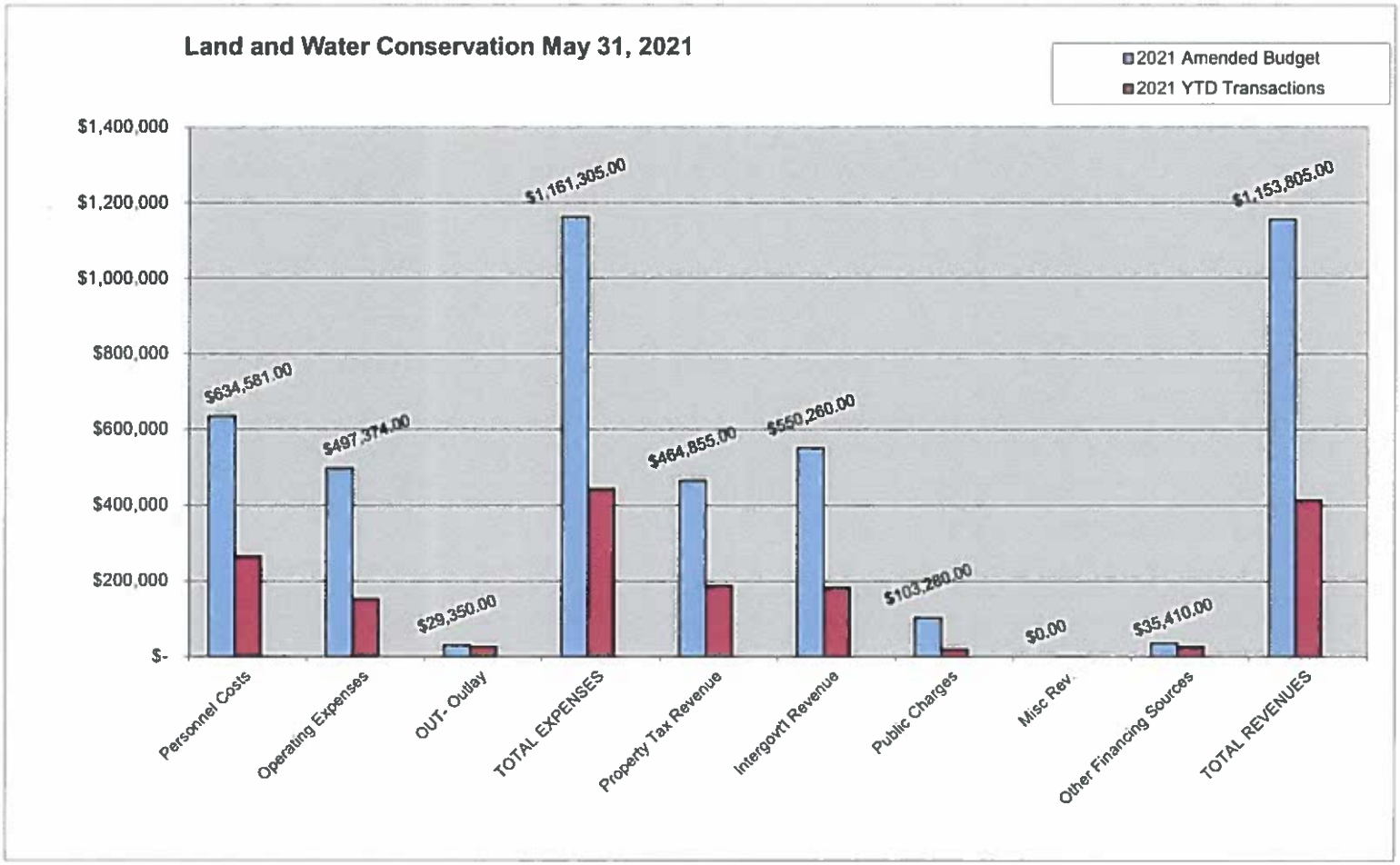
Motion made by Supervisor Landwehr, seconded by Supervisor Friberg to adjourn at 5:28 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Legislative Specialist

	2021 Amended Budget	2021 YTD Transactions
Personnel Costs	$634,421.00	$264,950.78
Operating Expenses	$320,900.00	$152,414.06
OUT- Outlay	$0.00	$26,348.45
TOTAL EXPENSES	**$955,321.00**	**$443,713.29**
Property Tax Revenue	$448,202.00	$186,750.85
Intergovt'l Revenue	$406,289.00	$182,125.18
Public Charges	$96,000.00	$18,701.46
Misc Rev.	$0.00	$200.00
Other Financing Sources	$1,830.00	$26,451.00
TOTAL REVENUES	**$952,321.00**	**$414,228.49**

	2020 Amended Budget	2020 YTD Transactions
Personnel Costs	$634,581.00	$258,205.20
Operating Expenses	$497,374.00	$158,357.90
OUT- Outlay	$29,350.00	$0.00
TOTAL EXPENSES	**$1,161,305.00**	**$416,563.10**
Property Tax Revenue	$464,855.00	$193,689.60
Intergovt'l Revenue	$550,260.00	$163,574.91
Public Charges	$103,280.00	$38,020.65
Misc Rev.	$0.00	$39.23
Other Financing Sources	$35,410.00	$0.00
TOTAL REVENUES	**$1,153,805.00**	**$395,324.39**



21-061

BUDGET ADJUSTMENT REQUEST

Category		Approval Level
☐ 1	Reallocation from one account to another in the same level of appropriation	Dept Head
☐ 2	Reallocation due to a technical correction that could include: • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year	Director of Admin
☐ 3	Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
☐ 4	Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)	County Exec
☐ 5	a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).	Admin Comm
☐ 5	b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
☐ 6	Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
☒ 7	Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board CW
☐ 8	Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
9	Any allocation from the County's General Fund *(requires separate Resolution)* *After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.*	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

Land & Water Conservation applied for and received a SWRM Innovation Grant through DATCP. This grant provides funding for landowners to implement cover crops on their fields on a pay-for-performance basis.

Fiscal Impact*: $ 30,000

**Enter $0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount	
X		100.048.001.4302	State grant and aid revenue	$ 30,000	EB
	X	100.048.001.5801	Land owners payment	$ 30,000	EB

Michael L Muehrcke **AUTHORIZATIONS** Troy Streckenbach
Troy Streckenbach (Jul 16, 2021 10:12 CDT)

Signature of Department Head — *Signature of DOA or Executive*

Department: Land & Water Conservation

Date: 7/14/21

Date: Jul 16, 2021

Revised 3/29/21

Submit Form

WINNEBAGO COUNTY

WATER QUALITY IMPROVEMENT PROGRAM (WQIP)

SUMMARY

The WQIP is a County funded program under the jurisdiction of the Land Conservation Committee (LCC) with administrative responsibilities assigned to the Land and Water Conservation Department (LWCD). Funds are to be used to support Best Management Practices (BMP) and specific LCC approved programs that protect surface water and groundwater, reduce soil erosion and educate and/or demonstrate the importance of resource protection. Allocation of funds to an individual project (cost-share agreement (CSA)) is determined by the LWCD and approved by the LCC. Program funds are requested as part of the LWCD annual budget. Each year the LWCD allocates the funds by BMP category based on need and on availability of other sources of funding that support certain BMPs.

Program Procedures

Landowners request assistance by completing and submitting a WQIP Application to the LWCD. (See Attachment A)

The LWCD technical staff will determine the project eligibility by completing the "Project Eligibility Sheet" on the back of the application or by determining if the project meets the requirements identified in a specific program.

The LWCD staff will prioritize and rank projects based on the resource concern using established criteria, pollutant loading models and return on investment. Ranking of the applications for cost-sharing will occur quarterly during the year or as needed based on project timelines, project constraints and department workload. Based on the ranking, prioritization, and the funding pool allocation plan, some projects may not receive funding, or may not receive funding until a later date in order to maximize return on investment. If the funds allocated in a certain BMP category are not committed following the third quarter ranking, they may be reallocated to other categories based on need and return on investment and committed in the third quarter ranking.

Project Cost-Sharing and Cost Containment

See Attachments B, C, and D for program procedures.

All eligible structural BMPs are cost-shared at 70 % of the actual cost of installation up to a maximum of $20,000 (the maximum may be exceeded with preapproval of the LCC) per project, unless otherwise stipulated in Table 1. All eligible non-structural BMPs shall be cost-shared according to current State guidelines unless otherwise stipulated in Table 1.

Table 1. Specific Practice or Program List

Rain Gardens-see Attachment E.
Shoreline Habitat Restoration for Developed Sites (SHRUB) - see Attachment F.
Soil Health Demonstration Farm Program – see Attachment G.
Streamside Vegetative Buffer Practice-see Attachment H.
Well Abandonment Practice and Program- see Attachment I.
Wetland Scrapes-see Attachment J.
$3000 Information, Education & Demonstration Appropriation-see Attachment K.

Any deviation from this program for unique or unusual projects or situations must be approved by the LCC.