BOARD OF SUPERVISORS

Brown County

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HUMAN SERVICES COMMITTEE
Patrick Evans, Chair
Carole Andrews, Vice Chair
Steve Fewell, Pat Moynihan Jr., Pat La Violette,
Pat Wetzel, Jesse Brunette

HUMAN SERVICES COMMITTEE
Wednesday, October 27, 2010
5:30 p.m.
ASPIRO, 1673 Dousman Street

Please Bring Budget Book*

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of September 22, 2010.

Non-Budget Items

1. Review Minutes of:
   a. Aging & Disability Resource Center (September 23, 2010).
   b. Children with Disabilities Education Board (September 15, 2010).

Comments from the Public – Non-Budgetary Items

Report from Human Services Chair, Patrick Evans

Communications

2. Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. *Motion to hold till October meeting.*

Aging & Disability Resource Center

3. Revenue and Expense Report for August, 2010 and September, 2010.
4. Resolution re: Supporting the Amendment to Change the Board Composition of the Aging and Disability Resource Center of Brown County to meet State Requirements for Joint Aging Unit and Aging and Disability Resource Center Boards.

Human Services Dept.

5. Executive Director's Report.
6. Budget Adjustment Request (#10-109): Increase in expenses with offsetting increase in revenue.
7. Budget Adjustment Request (#10-110): Increase in expenses with offsetting increase in revenue.
8. Budget Adjustment Request (#10-111): Increase in expenses with offsetting increase in revenue.

BUDGET REVIEW
REVIEW OF 2011 DEPARTMENT BUDGETS

Comments from the Public – Budget Items

Aging & Disability Resource Center

9. Review of 2011 Department Budget.
   - **a.** Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Aging & Disability Resource Center).

Health Department

10. Review of 2011 Department Budget.
   - **a.** Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Health Department).

Human Services Department

11. Review of 2011 department budget.
   - **a.** Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Human Services Department).

Syble Hopp School

12. Review of 2011 Department Budget.

Veterans' Services

13. Review of 2011 Department Budget.
   - **a.** Resolution re: Approving New or Deleted Positions during the 2011 Budget Process (Veterans' Services).

Other

14. Audit of bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, September 22, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

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Present:	Pat Evans, Chairman, Carole Andrews, Jesse Brunette, Steve Fewell Pat Moynihan,
Excused:	Pat LaViolette, Pat Wetzel
Also Present:	Tom Hinz, Brian Shoup, Tim Schmitt, Mary Johnson, Jerry Polus, Supervisor Jack Krueger.

I. Call Meeting to Order:
The meeting was called to order by Chairman Pat Evans at 6:05 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to delete item #6 from the agenda. Vote taken. MOTION CARRIED UNANIMOUSLY.

Motion made by Supervisor Fewell and seconded by Supervisor Andrews to approve as amended. Vote taken. MOTION CARRIED UNANIMOUSLY.

III. Approve/Modify Minutes of July 28, 2010: ***No action taken.***

Comments from Public: - None.

Report from Human Services Chair, Patrick Evans: - None.

1. Review Minutes of:
   a. Aging & Disability Resource Center of Brown County Board (August 26, 2010).
   b. Children with Disabilities Education Board (August 25, 2010).
   c. Human Services Board (August 12, 2010).

Motion made by Supervisor Moynihan and seconded by Supervisor Fewell to receive and place on file item #1a-c. Vote taken. MOTION CARRIED UNANIMOUSLY.

Communications

2. Communication from Supervisor Evans re: To address concerns with the Brown County Sheriff's Department and local Law Enforcement Agencies on the EM-1 placement of patients as it relates to the Crisis Center and the Community Treatment Center. Additionally to develop a county-wide plan for all Law Enforcement Agencies to abide by with accordance to enhanced safety and efficiency procedures. *Held for one month.*

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY.

Resolutions

3. Resolution re: Adopting Brown County's 2011 Five-Year Capital Improvement Plan.
Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to approve the Human Services portion of the Brown County 2011 Five-Year Capital Improvement Plan. Vote taken. MOTION CARRIED UNANIMOUSLY.

Veteran's Services Department

4. PowerPoint Presentation developed for the Veteran's Office.
Veteran's Service Officer Jerry Polus presented a PowerPoint Presentation regarding the Veteran's Service Office. A copy of the included information has been attached to this document.

Motion made by Supervisor Andrews and Seconded by Supervisor Brunette to Receive and place on file. Vote Taken. MOTION CARRIED UNANIMOUSLY.

5. Director's Report.

Motion made by Supervisor Fewell and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Health Department

6. Capital Improvement Plan: 2011 Executive Bonding Proposal and Capital Improvements Program (CIP). ***(Item deleted. See item II)***

Human Services Dept

7. Budget Adjustment Request (#10-96): Increase in expenses with offsetting increase in revenue.

Motion made by Supervisor Brunette and seconded by Supervisor Moynihan to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

8. Capital Improvement Plan: 2011 Executive Bonding Proposal and Capital Improvements Program (CIP).

Motion made by Supervisor Andrews and seconded by Supervisor Fewell to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

9. Director's Report.
Director Shoup announces the appointment of Jean O'Leary to the position of Director of Community Services. O'Leary had previously been CIP Supervisor. In addition to this, she has been vital to the Family Care Program.

The present concern is the inability of O'Leary to be able to fully perform her Directorial duties until her previous role is filled.

O'Leary had previously been acting as Supervisor for two separate programs. The Human Services Department has requested that both of these positions be condensed into one. The Director of the Family Care Program will be involved in the hiring process as the individual that is selected will be working very closely with the program.

The Human Services Department is currently holding a Lean event in regard to fraud prevention in the Economic Support Unit. Supervisor Andrews has volunteered her time to be involved in this process.

A plan for the review of annual cost audits of contracted vendors has been put in place. The county is behind in the review of these reports that have been paid for and submitted by the vendors. The yearly increase given by the county to these contracted service providers was discussed and it was decided that allowing a larger increase per year should be research. It was argued that as vendors are paying for audits themselves and accruing rising operational costs, a 1% yearly increase may be insufficient.

Schmitt shared that he has begun holding monthly budget forecast meetings with each Program Manager. In this meeting subjects such as how efficiency can be improved with either generation revenue or monitoring and minimizing expenses. Following this discussion, an actual forecast for the represented community programs is compiled. Schmitt stated that he believes that at the CTC the positive results of these efforts are prominent.

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to receive and place on file items #9 and #10. Vote taken. MOTION CARRIED UNANIMOUSLY.

10. Electronic Medical Records (EMR) Financing.
Four bids have been obtained in regard to the Electronic Medical Records project. The bid selection process will continue for the next several weeks. ***(See item #10)***

11. Financial Report for Community Treatment Center and Community Programs.

Motion made by Supervisor Brunette and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

12. Community Treatment Center Update.
Hospital and Nursing Home Administrator Mary Johnson reported that representatives from the State had come to the CTC because of a report of peer to peer violence. The center was sited for a steam table that had been deemed unsafe. Johnson also announced plans to install an alarm on the front door of the nursing home. This would sound an alarm in the Psych Center to alert staff in the case of a resident leaving the building unescorted.

The Community Treatment Center will soon be celebrating its one year anniversary.

Motion made by Supervisor Brunette and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

13. Community Treatment Center Statistics

Motion made by Supervisor Brunette and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

14. Bellin Psychiatric Monthly Report.

Motion made by Supervisor Andrews and seconded by Supervisor Moynihan to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

15. Approval for New Non-Continuous Vendor.

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to approve. Ayes: 4 (Brunette, Moynihan, Evans, Fewell); Abstain: 1 (Andrews. MOTION CARRIED.

16. Request for New Vendor Contract.

Motion made by Supervisor Andrews and seconded by Supervisor Brunette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY.

17. Monthly Contract Update.

Motion made by Supervisor Fewell and seconded by Supervisor Andrews to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY.

Aging & Disability Resource Center - No agenda items.

Syble Hopp – No agenda items.

Other

18. Audit of Bills

Motion made by Supervisor Fewell and seconded by Supervisor Andrews to approve the audit of bills. Vote taken. MOTION CARRIED UNANIMOUSLY.

19. Such other Matters as Authorized by Law. – None.

Adjourn:

Motion made by Supervisor Fewell and seconded by Supervisor Andrews to adjourn at 6:53 p.m.

Respectfully submitted:

Anna R. Meert
Recording Secretary

III

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING **September 23, 2010**

PRESENT: Keith Pamperin, Donajane Brasch, Pat Finder-Stone, Bill Clancy, Judy Parrish, Grace Aanonsen, Tom Diedrick, Steve Daniels, Pat Cochran

EXCUSED: Libbie Miller

ALSO PRESENT: Sunny Archambault, Arlene Westphal, Debra Bowers, Devon Christianson, Tina Brunner, Pam Groeschl, Denise Misovec, Jane Smith, Tina Whetung

PLEDGE OF ALLEGIANCE.

Chairperson Diedrick called the meeting to order at 8:35 a.m.

INTRODUCTIONS: Introductions were made by Board Members and those present.

ADOPTION OF AGENDA: A motion was made by Mr. Daniels and seconded by Ms. Aanonsen to adopt the September 23, 2010 agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF AUGUST 26, 2010: Sup. Clancy moved and Mr. Pamperin seconded to approve the minutes of the regular meeting of August 26, 2010.

FINANCIAL REPORT:

A. **APPROVAL OF THE AUGUST 2010 FINANCE REPORT:** Ms. Archambault noted that last month we reported a deficit in the Nutrition Budget; however, an error in a formula was discovered and we now appear to have only a slight decrease in Nutrition with the remainder of the budget being on target. Under revenues we are receiving substantially more MA Claiming dollars than anticipated.

Mr. Pamperin moved and Ms. Parrish seconded to approve the August 2010 Finance Report. **MOTION CARRIED.**

B. **REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** There were no restricted donations to report.

REPORT FROM BENEFITS SPECIALIST TEAM LEAD: Ms. Brunner introduced herself as the Team Lead for the Disability & Elderly Benefit Specialist Unit at the ADRC. She began by noting that the ADRC has 2.5 Disability Benefit Specialists and 1.5 Elderly Benefit Specialists FTEs on staff and distributed pamphlets describing both the Disability & Elderly Benefit Programs. She also shared a Benefit Specialist Activity Report depicting statistics on consumers served as well as the fiscal impact of these benefit dollars for Brown County for a period of time from January 1 to June 30, 2010. Unfortunately data collection systems have changed and comparisons for this period last year to this year are not available.

Ms. Brunner went on to explain that during this 6 month period we served almost 2800 total clients of which 1693 cases were elderly and 1080 cases were disabled. An "Open Case" for an Elderly Benefit Specialist would be a case where the specialist actually resolves the consumer's issues and links them to services. Anything other than that is considered an "Information Only Case". An "Open Case" for a Disability Benefit Specialist is any consumer the specialist spends more than 30 minutes with. Disability case numbers may look smaller; however, these cases are very labor intensive and the specialist can stay with a case for 2 years or longer while an elderly case covers a much shorter period of time causing the number of cases to differ. The average Disability Benefit Specialist can have up to 70 cases open while an Elderly Benefit Specialist averages 30-40 open cases.

The monetary impact of benefit dollars for Brown County is defined when a consumer is connected to a service and it is confirmed that they actually access the benefit. The benefit is determined by a formula set by the state and reflects one year of benefits or the benefit amount received in a lump sum for back payments. A benefit can be comprised of a percentage of Federal, State and/or Other Dollars. An example of "Other Dollars" would be pharmaceutical rebates. The total benefit dollars for Brown County during this 6 month period was $2,502.388 of Federal Dollars, $587,484 State Dollars and $112,965 Other Dollars.

Ms. Brunner reviewed the top topics the Benefit Specialists serviced over this 6 month period. This list included working on programs associated with Medical Assistance, Medicare, and the Veterans Administration. The example Ms. Brunner used of where they received the most contact was Medicare Part D, the drug portion of Medicare. She explained that covering this topic would involve discussing the differences in plans available to the consumer, which plans might be the most beneficial to them, and open enrollment periods. The Specialist might also address issues such as retro-coverage, special enrollment periods, or work with a pharmacy regarding immediate medication needs.

In summary, Ms. Brunner noted that although we have an outreach person available to help with Medicare Part D and to work on low income subsidy for Medicare, the training time needed for regular staff to stay up to date on interfacing programs to maximize benefits is enormous.

RECOMMENDATION FOR ADRC GOVERNING BOARD REQUIREMENTS: Ms. Archambault explained that at last month's Board Meeting discussion took place regarding ADRC Governing Board Requirements. She noted that our current by-laws would need to be amended to reflect the new membership requirements. The board requested that Ms. Archambault review these requirements with the ADRC staff and bring back a recommendation that would meet the State Policy for ADRC Board of Directors.

Ms. Archambault recommended the board composition be changed to:
"The board shall be composed of fourteen (14) members, to be appointed by the county Executive and approved by the County Board, with one (1) of those members to be a County Board Supervisor, a minimum of seven (7) members to be sixty (60) years of age or old, two (2) members with a developmental disability or their family members, guardians, or advocates, two (2) members with a physical disability, one (1) member with mental illness and/or substance abuse issues or their family members, guardians or advocates, one (1) member from the Oneida nation. The composition of the governing board shall generally reflect the ethnic and economic diversity of the Aging and Disability Resource Center's service area."

Ms. Archambault has sent information to John Luetscher, Corporation Counsel, for his recommendation on the process required to make this change.

Sup. Clancy moved and Ms. Parrish seconded to approve the recommendation as stated above, pending recommendation from Corporation Counsel. **MOTION CARRIED.**

Ms. Archambault informed Mr. Daniels, Ms. Cochran, Ms. Finder-Stone, and Sup. Clancy that their terms on the ADRC Board will expire in November 2010. She requested that they let her know if they are interested in serving for another term.

ADRC UPDATE-211 REPORT: Ms. Christianson referred board members to the 2010 Collaborative Community Report included in the board packet. The report reflects the collaborative efforts of United Way's 211, the Crisis Center and the ADRC to present data to demonstrate patterns of need in the Brown County community, to educate policy makers and the public on potential service gaps and find ways to link community providers with consumers to address these unmet needs. Each of these agencies uses a different database to collect caller information; but, together they have created a single resource database to ensure consistent resource information. By using agreed upon categories, including all contacts, contact type, urgency of contact, who is contacting, top 10 contact issues, top 10

1a

numbers of referrals made and unmet needs, they are able to produce this Collaborative Community Report.

Ms. Christianson went on to explain that a Quality of Life Survey and Assessment is underway in Brown County, and Focus Groups have been established to enable seniors to offer their input and support. The final Quality of Life Report will help to produce a more comprehensive picture of our community. The challenges we face with data collection are the decisions on common definitions and although we share the same resources, each agency is working with a different caller database. As common themes begin to surface each agency's goal is not to duplicate but to use each other in a warm transfer process.

Ms. Christianson reviewed each of the categories listed in the report noting that housing, transportation (gas vouchers, bus tokens, and service to rural areas), and Mental Health are common issues for all three agencies. Financial and benefit issues that are not turned over to the Benefit Specialist Department continue to be a large area of contact for Information & Assistance. There are also seasonal patterns to phone calls such as energy assistance in fall. Ms. Christianson reviewed the charts tracking the volume of calls reminding board members that while the Crisis Center and 211 are a 24 hour service, the ADRC takes calls 8 hours a day with average contact time being 50 minutes per contact. Through this report we have also learned that we continue to serve a high percentage of persons who are aging. While the majority of 211 calls are from the consumer, the ADRC receives most of their calls from family members and friends of the consumer.

Ms. Christianson will be working with Laura Warner on the Community Life Study, and with the focus groups. She will continue to collect and share data and will report back to the board.

OLDER AMERICANS ACT REAUTHORIZATION: Ms. Archambault explained that Ms. Zuidmulder, Add LIFE Center Program Coordinator, surveyed the Veterans Group that meets at the ADRC. They were asked what services funded by the Older Americans Act were the most important to them. Some of the top services included socialization, meals, our loan closet, support services, and our benefit specialist program. It became apparent that the services we are providing are what the seniors and disabled want and need.

Ms. Finder-Stone moved and Mr. Daniels seconded the recommendation to submit information to the federal office that the Reauthorization of the Older Americans Act (OAA) include support for the expansion of ADRCs nationwide and for increases in OAA funding in response to the growing demographics of aging. **MOTION CARRIED.**

REGIONAL ADRC QUALITY SPECIALIST REPORT – ADRC LOCATION & PHYSICAL PLANT SURVEY: Ms. Pam Groeschl, Regional ADRC Quality Specialist with the State of Wisconsin Department of Health Services, stated that the state is completing a survey for each ADRC regarding the location and physical plant. She began her report stating that the goal of the ADRC is to be located so it is easy to find, warm, welcoming, and accessible. In 2010 Wisconsin was the only state to receive the national *Outstanding Achievement Award* for its person-centered approach and service to all individuals regardless of income or the type of service required through the establishment of ADRCs. Wisconsin received special honors for being a pioneer & founder of ADRCs, its continued innovation and leadership, and for being a model for other states. Ms. Groeschl noted that Wisconsin has the most sophisticated ADRC in comparison to other states and is viewed as the leader in providing learning for the rest of the nation.

Ms. Groeschl referred board members to the ADRC Location & Facility Evaluation Tool (survey) included in the board packet. The Office of Resource and Community Development (ORCD) is asking for the help of all governing boards within Aging & Disability Resource Centers in Wisconsin in surveying their ADRC location and physical plant. Each governing board would consider how a new customer would experience their ADRC by completing one survey per location. The purpose of the survey is to: identify what is and is not working in regard to their ADRC's location and physical plant; determine the customers' perceptions and willingness to recommend the ADRC to others; learn more

about program and customer needs and perceptions; and validate the successes of the ADRC and to add to existing knowledge of best practices.

Ms. Groeschl asked that board members participate by completing the survey. Ms. Archambault added that it would be helpful if a board member could bring someone to the ADRC who had never been here before to also complete a survey. Mr. Diedrick asked that surveys be returned within three weeks and a summary presented at the next board meeting. Ms. Groeschl thanked the board members for their participation.

DIRECTOR'S REPORT: No Report.

GWARF UPDATE: No Report.

ANNOUNCEMENTS: The following announcements were made:

A. Ms. Finder-Stone invited board members to attend the Coalition of Wisconsin Aging Group's District 4 Meeting on October 4th at the Holiday Inn. She noted that all legislative incumbents have been invited as well as others who will be on the ballot for elected offices. The deadline to register for the District Meeting is next Thursday.

B. Mr. Pamperin announced the Wheelchair Wash being held at Options for Independent Living on Saturday, September 25th from 9:30 a.m.-12:30 p.m. Wheelchairs will be washed, cleaned, and go through a basic safety check. This event is sponsored by the Knights of Columbus Counsel 617, Independent Mobility Plus, the CP Center the ADRC and Options for Independent Living.

C. Chairperson Diedrick informed board members that Rolf Hanson, the Planning Director for Northeast Wisconsin Family Care, will be invited to present at our next meeting.

NEXT MEETING DATE – OCTOBER 22, 2010: It was noted that the next meeting is scheduled for October 28, 2010, not October 22nd, at the Aging & Disability Resource Center.

There will be no Board Meeting scheduled for November due to the Thanksgiving Holiday and a combined November/ December meeting will be held on December 9, 2010 at 8:30 a.m. at the Aging & Disability Resource Center.

ADJOURN: Mr. Pamperin moved to adjourn and Ms. Cochran seconded. **MOTION CARRIED.** The meeting adjourned at 10:14 a.m.

Respectfully submitted,

Arlene Westphal

Arlene Westphal, Secretary

PROCEEDINGS OF CHILDREN WITH DISABILITIES EDUCATION BOARD:
A regular meeting was held on Wednesday, September 15, 2010
Present: K Prast, B. Clancy, M. Greenlaw
Excused: J. Van Sistine, S. King
Also Present: B. Natelle, S. Goron, J. Skenadore, A. Hanchek

1. Call to order: K. Prast called the meeting to order at 4:00 p.m.

2. Action Item: Approval of August 25, 2010 Board Minutes: M. Greenlaw moved to approve the minutes of the August 25, 2010 Board meeting. B. Clancy seconded the motion. Motion carried.

3. Correspondence: None.

4. Action Item: Approval of Agenda: B. Clancy moved to approve the agenda with the following correction 5.05 not 5.03 Board Policy, School Day. M. Greenlaw seconded the motion as amended. Motion carried.

5. Action Item: Donations: Clara Weiss donated $100 to Julie Stumpf's classroom.

   Ervin and Mary Jo Kerkhoff donated $500 to Sara Pyka's classroom.

   Mike Christopherson or Schwabe International/Enzymatic Therapy donated a microwave, colored pencils, crayons, folders, and a MAC keyboard to Rob Morris' classroom. Mr. Christopherson also donated a box of markers for each student at Hopp.

   Jack May of Bay Title and Abstract, Inc. provided the Letter Report plus the $50 report fee for the Syble Hopp School/Syble Hopp Parent Organization Duplex.

   Amy Barhite donated 4 cases of Pull-Ups.

   Tammy Wegner donated school and art supplies to Rob Morris' classroom.

   Knights of Columbus, Msgr. Basche Council #4505, donated $456.90 toward the SOAR Summer Program.

   S.A.M.S. Annual Golf Outing donated $1,000 from their spring outing to the school for Hopp needs.

   The Equitable Reserve Association donated $1,000 in conjunction with the S.A.M.S. Annual Golf Outing also for Hopp needs.

   Mike DePrez and Jeanne Mraz of Georgia Pacific donated 12 napkin dispensers valued at $67.20 for the Syble Hopp cafeteria tables.

   Sue McVey donated a Leap Frog "My First Leapster" hand-held device plus games to Rob Morris' classroom.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING SEPTEMBER 15, 2010:

The following donations were received for the Trees for Tomorrow experience that several High School students attended September 12 to September 15th:

Cornerstone Foundation of Northeast Wisconsin - $750
Georgia Pacific Foundation - $1,000
WPS Resources Foundation - $1,200
Knights of Columbus, Council #3955, De Pere - $750
Brown County Conservation Alliance - $600
The Lions Club of De Pere - $300
The Rotary Club of Green Bay - $1,000

The following donations were received for the September 11th "Dash for a Splash" 5k run/walk:

Pepsi-Cola – 5 cases of water
Mark Kohls, Document History - $225.
Promotional Designs – Discount on shirts/printing
Ashwaubenon Lanes – 5 @ $10 gift certificates
Fox Communities Credit Union - $100
Josh Braun, UWGB Student – Designed the shirt, brochure and posters
VanLanen Printing, Inc. – Discount of printing of the brochures
West De Pere National Honor Society – Volunteers for race corners
West High School Football Team - Volunteers for race corners
Girl Scout Troop #4561, Pulaski – Volunteered at the water stops
Susan Mahoney - Donation of the clock to time the runners

M. Greenlaw moved to accept these generous donations. B. Clancy seconded the motion. Motion carried.

6. Action Item: Financial Report: B. Clancy moved to accept and place on file the financial report ending July 30, 2010. M. Greenlaw seconded the motion. Motion carried.

7. Action Item: Parent Organization Report: The Parent Organization held its first meeting on Thursday, September 16th. 650 cases of nuts have been ordered to sell again this year and will be delivered this week.

8. Reading of Board Policy 5.083 Medications: A. Hanchek reviewed the Medication Administration Procedures. M. Greenlaw moved to accept the policy as presented. B. Clancy seconded the motion. Motion carried.

9. Reading of Board Policy 5.05 School Day: M. Greenlaw moved to vote on the approval at the next CDEB meeting. B. Clancy seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY CDEB MEETING SEPTEMBER 15, 2010:

b. J. Skenadore updated the Board that he is getting the school ready for winter. Jim will be removing the air conditioners next month. He will be conducting fire drills the months of September, October and November. During the cold months tornado and intruder drills will be conducted. Jim has been contacting Simplex-Grinnell to complete all of the contract work on sprinkler and backflow cross connection preventor. Jim will contact the architect who designed the parking lot regarding the posts that are deteriorating and the cracking in the lot.

d. B Natelle reported that 30 High School students and staff went to Trees for Tomorrow from September 12th through September 15th. Private donations help to defray the costs related to this event. The children and staff involved have September 16th and 17th off as exchange days.

e. B. Natelle reported the Primary and Intermediate children will attend the Isaac Walton League fishing event on September 21st. It is a catch and release day. Preble High School students volunteer their time to help.

f. B. Natelle reported that the annual Barbeque at Syble Hopp will be held on Thursday, October 7th. The Board and their guest were invited to attend.

g. S. Goron reported to the Board regarding the Integrated EC and CD programs for the 2010-2011 school year.

B. Clancy moved to accept the Administrators Report. M. Greenlaw seconded the motion. Motion carried.

11. Action Item Payment of Bills: B. Clancy moved to pay the bills totaling $89,614.49 General Fund and $719.79 Pool Fund for the month ending July 30, 2010. M. Greenlaw seconded the motion. Motion carried.

12. Action Item: Preliminary approval of Revenues and setting the Levy for 2010-11: M. Greenlaw moved to set the levy at the same dollar amount as the 2009-10 school year for $3,031,759. B. Clancy seconded the motion. Motion carried.

13. Executive Session: The Board will move to Executive Session as allowed by WI. Stats 19.85 (1)(c)(f)(i) for the purpose of personnel issues. B. Clancy moved to go into Executive Session as allowed by WI. Stats 19.85 (1)(c)(f)(i) to discuss personnel issues. . M. Greenlaw seconded the motion. Motion carried.

14. Action item: Staff Request: M. Greenlaw moved to approve the two staff requests that were presented. B. Clancy seconded the motion. Motion carried.

15. Adjournment: B. Clancy moved to adjourn the meeting at 4:40 p.m. M. Greenlaw seconded the motion. Motion carried.

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT
8/31/2010

	OPERATING EXPENSES	Amended 6-16-10 2010 BUDGET	2010 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
1.	Salary Expense (reclass I&A position)	1,649,080	1,639,671	1,093,114	1,013,375.00	79,739	1.
2.	Fringe Benefits	712,372	708,434	472,289	380,775.85	91,513	2.
3.	ADRC Contract Outreach/Resource		12,957	8,638	9,641.00	(1,003)	3.
4.	DePere Nutrition Site Manager		28,153	18,769	13,995.58	4,773	4.
5.	Curative Nutrition Site Manager		26,793	17,862	17,862.00	0	5.
6.	Diet Technician		4,015	2,677	1,489.00	1,188	6.
7.	Benefit Specialist Part-D Grant		11,441	7,627	15,223.00	(7,596)	7.
8.	MIPPA Grant		16,000	10,667	5,617.32	5,049	8.
9.	Travel		8,600	5,733	4,509.44	1,224	9.
10.	Training		9,500	6,333	6,988.35	(655)	10.
11.	Telephone		14,328	9,552	4,252.41	5,300	11.
12.	Postage		23,245	15,497	9,650.40	5,846	12.
13.	Office Supplies		13,656	9,104	6,615.58	2,488	13.
14.	Printing		4,900	3,267	3,649.55	(383)	14.
15.	Membership/Dues		1,923	1,282	705.98	576	15.
16.	Periodicals/Subscriptions		704	469	0.00	469	16.
17.	Resource Materials & Development		3,000	2,000	1,475.29	525	17.
18.	Translation Services		1,000	667	294.45	372	18.
19.	Advertising/Recruitment		1,200	800	685.40	115	19.
20.	Marketing		2,000	1,333	1,113.03	220	20.
21.	**Building Maintenance/Supplies**		**17,500**	11,667	**8,745.26**	2,921	**21.**
22.	Utilities		33,228	22,152	18,515.36	3,637	22.
23.	Volunteer Insurance		1,900	1,267	1,901.25	(635)	23.
24.	Volunteer Recognition		500	333	446.79	(113)	24.
25.	Equipment/Repairs/Maintenance		7,400	4,933	3,469.14	1,464	25.
26.	Equipment Lease		3,600	2,400	2,415.00	(15)	26.
27.	**Building Improvements**		**0**	0	**50,081.99**	(50,082)	**27.**
28.	**Equip Non-Outlay Budget** ($1,000 - $4,999)		**27,415**	18,277	**12,165.00**	6,112	**28.**
29.	**Supplies & Expense Budget** ($0 - $999)		**2,000**	1,333	**1,572.09**	(239)	**29.**
30.	**Restricted Purchases**		**0**	0	**1,305.40**	(1,305)	**30.**
31.	Food Costs		591,711	394,474	381,125.90	13,348	31.
32.	Site Rental		12,000	8,000	7,756.00	244	32.
33.	Kitchen and Other Nutrition Supplies		27,652	18,435	16,817.69	1,617	33.
34.	Meal Delivery		29,869	19,913	18,703.57	1,209	34.
35.	Senior Aide Fees		6,000	4,000	4,050.00	(50)	35.
36.	**Add Life Programming**		**15,000**	10,000	**8,927.38**	1,073	**36.**
37.	**Veterans Programs**		**7,000**	4,667	**2,393.31**	2,273	**37.**
38.	Add Life News		2,800	1,867	1,153.79	713	38.
39.	Audit		6,750	4,500	6,780.00	(2,280)	39.
40.	**Miscellaneous Service**		**2,500**	1,667	**6,159.30**	(4,493)	**40.**
41.	**Non-Operating Expense**		**3,500**	2,333	**3,099.97**	(767)	**41.**
42.	**Grant - Bureau of the Blind**		**2,000**	1,333	**0.00**	1,333	**42.**
43.	Transportation -Human Services		61,551	41,034	62,455.00	(21,421)	43.
44.	Transportation Management		4,000	2,667	118.73	2,548	44.
45.	Salvation Army Transportation		10,000	6,667	10,000.00	(3,333)	45.
46.	Rural Driver Escort		5,500	3,667	5,893.22	(2,227)	46.
47.	American Red Cross **($8,000 Trust)**		295,427	196,951	204,952.00	(8,001)	47.
48.	Lamers Transport Contract		2,000	1,333	0.00	1,333	48.
49.	Oneida Transportation		3,600	2,400	2,700.00	(300)	49.
50.	Curative Transportation		176,983	117,989	117,988.64	0	50.
51.	Older American's Program		354,486	236,324	236,324.00	0	51.
52.	Caregiver Support		2,000	1,333	950.97	382	52.
53.	Software Support & Development		19,896	13,264	20,471.22	(7,207)	53.
54.	Information Services Tech Supplies		15,090	10,060	14,165.70	(4,106)	54.
55.	Fall Prevention		22,899	15,266	47,394.12	(32,128)	55.
56.	Bank Fees		6,600	4,400	4,181.77	218	56.
57.	Information Services Chargeback		124,615	83,077	124,615.00	(41,538)	57.
58.	EAP/Insurance Chargebacks		5,407	3,605	5,407.00	(1,802)	58.
59.	Central Services		99,819	66,546	99,819.00	(33,273)	59.
60.	Facilities Chargebacks		15,000	10,000	15,000.00	(5,000)	60.
61.	Depreciation Expense		0	0	0.00	0	61.
62.	**TOTAL**		**4,556,718**	**3,037,812**	**3,027,939.19**	**9,873**	**62.**

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT
9/30/2010

	OPERATING EXPENSES	Amended 6-16-10 2010 BUDGET	2010 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
1.	Salary Expense (reclass I&A position)	1,649,080	1,639,671	1,236,810	1,146,965.48	89,845	1.
2.	Fringe Benefits	712,372	708,434	534,279	396,800.88	137,478	2.
3.	ADRC Contract Outreach/Resource		12,957	9,718	9,860.00	(142)	3.
4.	DePere Nutrition Site Manager		28,153	21,115	13,995.58	7,119	4.
5.	Curative Nutrition Site Manager		26,793	20,095	20,094.75	0	5.
6.	Diet Technician		4,015	3,011	1,633.00	1,378	6.
7.	Benefit Specialist Part-D Grant		11,441	8,581	15,223.00	(6,642)	7.
8.	MIPPA Grant		16,000	12,000	6,241.52	5,758	8.
9.	Travel		8,600	6,450	5,819.04	631	9.
10.	Training		9,500	7,125	7,820.50	(696)	10.
11.	Telephone		14,328	10,746	4,265.36	6,481	11.
12.	Postage		23,245	17,434	13,261.54	4,172	12.
13.	Office Supplies		13,656	10,242	9,667.55	574	13.
14.	Printing		4,900	3,675	3,759.96	(85)	14.
15.	Membership/Dues		1,923	1,442	755.98	686	15.
16.	Periodicals/Subscriptions		704	528	0.00	528	16.
17.	Resource Materials & Development		3,000	2,250	2,507.29	(257)	17.
18.	Translation Services		1,000	750	409.45	341	18.
19.	Advertising/Recruitment		1,200	900	705.40	195	19.
20.	Marketing		2,000	1,500	1,228.03	272	20.
21.	**Building Maintenance/Supplies**		**17,500**	13,125	**11,559.40**	1,566	**21.**
22.	Utilities		33,228	24,921	20,973.77	3,947	22.
23.	Volunteer Insurance		1,900	1,425	1,901.25	(476)	23.
24.	Volunteer Recognition		500	375	446.79	(72)	24.
25.	Equipment/Repairs/Maintenance		7,400	5,550	3,806.01	1,744	25.
26.	Equipment Lease		3,600	2,700	2,760.00	(60)	26.
27.	**Building Improvements**		**0**	0	**51,292.09**	(51,292)	**27.**
28.	**Equip Non-Outlay Budget ($1,000 - $4,999)**		**27,415**	20,561	**14,307.00**	6,254	**28.**
29.	**Supplies & Expense Budget ($0 - $999)**		**2,000**	1,500	**2,472.09**	(972)	**29.**
30.	**Restricted Purchases**		**0**	0	**1,305.40**	(1,305)	**30.**
31.	Food Costs		591,711	443,783	428,519.20	15,264	31.
32.	Site Rental		12,000	9,000	8,496.00	504	32.
33.	Kitchen and Other Nutrition Supplies		27,652	20,739	18,109.22	2,630	33.
34.	Meal Delivery		29,869	22,402	21,240.67	1,161	34.
35.	Senior Aide Fees		6,000	4,500	4,050.00	450	35.
36.	**Add Life Programming**		**15,000**	11,250	**9,156.99**	2,093	**36.**
37.	**Veterans Programs**		**7,000**	5,250	**2,860.93**	2,389	**37.**
38.	Add Life News		2,800	2,100	1,793.79	306	38.
39.	Audit		6,750	5,063	8,580.00	(3,518)	39.
40.	**Miscellaneous Service**		**2,500**	1,875	**6,189.30**	(4,314)	**40.**
41.	**Non-Operating Expense**		**3,500**	2,625	**3,370.69**	(746)	**41.**
42.	**Grant/Special Projects/Medical Equip**		**2,000**	1,500	**0.00**	1,500	**42.**
43.	Transportation-Human Services **($18,000 Trust)**		61,551	46,163	62,455.00	(16,292)	43.
44.	Transportation Management		4,000	3,000	118.73	2,881	44.
45.	Salvation Army Transportation		10,000	7,500	10,000.00	(2,500)	45.
46.	Rural Driver Escort		5,500	4,125	6,641.01	(2,516)	46.
47.	American Red Cross **($8,000 Trust)**		295,427	221,570	229,571.00	(8,001)	47.
48.	Lamers Transport Contract		2,000	1,500	0.00	1,500	48.
49.	Oneida Transportation		3,600	2,700	2,700.00	0	49.
50.	Curative Transportation		176,983	132,737	132,737.22	0	50.
51.	Older American's Program		354,486	265,865	265,864.50	0	51.
52.	Caregiver Support		2,000	1,500	1,954.42	(454)	52.
53.	Software Support & Development		19,896	14,922	17,623.90	(2,702)	53.
54.	Information Services Tech Supplies		15,090	11,318	14,165.70	(2,848)	54.
55.	Fall Prevention		22,899	17,174	53,591.64	(36,417)	55.
56.	Bank Fees		6,600	4,950	5,225.03	(275)	56.
57.	Information Services Chargeback		124,615	93,461	124,615.00	(31,154)	57.
58.	EAP/Insurance Chargebacks		5,407	4,055	5,407.00	(1,352)	58.
59.	Central Services		99,819	74,864	99,819.00	(24,955)	59.
60.	Facilities Chargebacks		15,000	11,250	15,000.00	(3,750)	60.
61.	Depreciation Expense		0	0	0.00	0	61.
62.	**TOTAL**		**4,556,718**	**3,427,549**	**3,331,694.05**	**95,855**	**62.**

November 8, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen.

SUPPORTING THE AMENDMENT TO CHANGE THE BOARD COMPOSITION OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY TO MEET STATE REQUIREMENTS FOR JOINT AGING UNIT AND AGING & DISABILITY RESOURCE CENTER BOARDS

WHEREAS, on October 19, 1977 the Brown County Board of Supervisors adopted a resolution authorizing Brown County Commission on Aging, Inc., a non-profit agency, to administer and coordinate services for Brown County senior citizens; and

WHEREAS, the Brown County Board of Supervisors has adopted a resolution supporting the development of an Aging and Disability Resource Center (ADRC) for Brown County on January 19, 2004; and

WHEREAS, the Aging & Disability Resource Center of Brown County (previously the Brown County Commission on Aging) was authorized by the Brown County Board to assume the major responsibilities of an Aging & Disability Resource Center on October 28, 2005; and

WHEREAS, the Brown County Board of Supervisors subsequently authorized the ADRC of Brown County to contract directly with the Wisconsin Department of Health Services and administer the ADRC contract between the State of Wisconsin and Brown County on October 18, 2008; and

WHERAS, the original resolution creating the Commission on Aging included the requirements for the composition of the Board of Directors; and

WHEREAS, the Wisconsin Department of Health Services has instituted a policy defining board membership and term limits for combined Commissions on Aging and ADRC boards that differ from the Brown County resolution adopted in 1977;

BE IT RESOLVED that the Brown County Board of Supervisors approves amending its original resolution for Board composition to meet state requirements that states:

> The board shall be composed of fourteen (14) members, to be appointed by the County Executive and approved by the County Board, with one (1) of those members to be a County Board Supervisor, a minimum of seven (7) members to be sixty (60) years of age or old, two (2) members with a developmental disability or their family members, guardians, or advocates, two (2) members with a physical disability, one (1) member with mental illness and/or substance abuse issues or their family members, guardians or advocates, one (1) member from the Oneida nation. The composition of the governing board shall generally reflect the ethnic and economic diversity of the Aging and Disability Resource Center's service area.

BE IT FURTHER RESOLVED that current board members be allowed to complete their terms and that the new board requirements be phased in over the next two years of appointments with full compliance achieved by January 2013.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By:

_____

COUNTY EXECUTIVE

Date Signed: _____

Authored by: Aging Disability and Resource Center.

Final Draft Approved by Corporation Counsel

Fiscal Impact: The resolution does not have a fiscal impact; and therefore does not require an appropriation from the General Fund.

BOARD OF SUPERVISORS ROLL CALL #_____

_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL.	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

10-109

BUDGET ADJUSTMENT REQUEST

Adjustment	Description	Approval Level
☐ Category 1	Reallocation from one account to another within the major budget classifications.	Department Head
☐ Category 2		
☐ a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
☐ b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
☐ Category 3		
☐ a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
☐ b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
☐ Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
☒ Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
☒	☐	201.076.130.135.7000.WX	LIHEAP- WX Operations	$73,239
☒	☐	201.076.130.135.4302.014	LIHEAP- WX Operations	$73,239

Narrative Justification:

We received funding for weatherization assistance for the Low Income Home Energy Assistance Program (LIHEAP). This adjustment establishes the revenue budget and the corresponding expense budget.

AUTHORIZATIONS

Signature of Department Head

Department: HS

Date: 9/23/10

Signature of Executive

Date: 10/5/10

10/5/10

Rev 10/09

6

10-110

BUDGET ADJUSTMENT REQUEST

Adjustment	Description	Approval Level
☐ Category 1	Reallocation from one account to another within the major budget classifications.	Department Head
☐ Category 2		
☐ a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
☐ b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
☐ Category 3		
☐ a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
☐ b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
☐ Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
☒ Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
☒	☐	201.076.140.148.7000.CLTS	Children's Waiver	$244,600
☒	☐	201.076.140.148.4302.0429	CLTS-DD Federal Other	$92,000
☒	☐	201.076.140.148.4302.0460	CLTS-DD Non Fed Other	$60,400
☒	☐	201.076.140.148.4302.0439	CLTS-MH Federal Other	$55,700
☒	☐	201.076.140.148.4302.0461	CLTS-MH Non Fed Other	$36,500

Narrative Justification:

Increase in the children's waiver expenses and revenue to recognize the additional funding awarded by the state for children's waiver wait list reduction.

AUTHORIZATIONS

Signature of Department Head

Department: HS

Date: 9/23/10

Signature of Executive

Date: 10/5/10

JV 10/5/10

Rev 10/09

10-111

BUDGET ADJUSTMENT REQUEST

Adjustment	Description	Approval Level
☐ Category 1	Reallocation from one account to another within the major budget classifications.	Department Head
☐ Category 2		
☐ a.	Change in Outlay not requiring the reallocation of funds from another major budget classification.	County Executive
☐ b.	Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Board
☐ Category 3		
☐ a.	Reallocation between budget classifications other than 2b or 3b adjustments.	County Executive
☐ b.	Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Board
☐ Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
X Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
X	☐	201.076.130.135.7000.MAT	MA TRANSPORTATION	40,000.00
X	☐	201.076.130.135.4302.0131	MA TRANSPORTATION	40,000.00
X	☐	201.076.130.135.7000.SMB	SSI/MA BURIALS	41,275.00
X	☐	201.076.130.135.4302.0126	SSI/MA BURIALS	41,275.00

Narrative Justification:

These are sum sufficient expense and revenue accounts. The increase reflected the actual 2010 utilization by consumers.

AUTHORIZATIONS

Signature of Department Head

Department: HS

Date: 9/23/10

Signature of Executive

Date: 10/5/10

10/5/10

Rev 10/09

Human Services Committee November 8, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2011 BUDGET PROCESS (Aging & Disability Resource Center)

WHEREAS, a New Position or Position Deletion Request was submitted by the Aging & Disability Resource Center (ADRC) during the 2011 budget process; and

WHEREAS, the ADRC has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the ADRC recommends the addition of 1.00 FTE Benefits Specialist and 1.00 FTE I & A Specialist positions due to the implementation of Family Care and the mandated length of training time before staff can assist customers; and

Benefits Specialist	1.00	ADDITION
I & A Specialist	1.00	ADDITION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2011 budget process be effective January 1, 2011.

Fiscal Impact Salary and Fringe Benefits

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Benefits Specialist	1.00	Addition	$45,498	$27,972	$ 73,470
I & A Specialist	1.00	Addition	$48,901	$27,845	$ 76,746
Total Fiscal Impact (ADRC)			**$94,399**	**$55,817**	**$150,216**

9a

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

_____

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL #_____

_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL.	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Human Services Committee November 8, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2011 BUDGET PROCESS (Health Department)

WHEREAS, a New Position or Position Deletion Request was submitted by the Health Department during the 2011 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Health Department recommends the deletion of (.80) FTE Public Health Nurse, (1.00) FTE Epidemiologist and (.40) FTE Public Health Educator positions.

Public Health Nurse	(0.80)	DELETION
Epidemiologist	(1.00)	DELETION
Public Health Educator	(0.40)	DELETION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2011 budget process be effective January 1, 2011.

Fiscal Impact Salary and Fringe Benefits

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Health Nurse	(0.80)	Deletion	$(46,472)	$(19,738)	$(66,210)
Epidemiologist	(1.00)	Deletion	$(62,716)	$(27,878)	$(90,594)
Public Health Educator	(0.40)	Deletion	$(18,661)	$(6,998)	$(25,659)
Total Fiscal Impact (Health Department)			**$(127,849)**	**$(54,614)**	**$(182,463)**

10a

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

_____

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL #_____

_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL.	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Human Services Committee November 8, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2011 BUDGET PROCESS (Human Services)

WHEREAS, a New Position or Position Deletion Request was submitted by the Human Services Department during the 2011 budget process; and

WHEREAS, the Human Resources Department has reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Human Services Department recommends the deletion of (1.00) FTE Social Worker Supervisor and (1.00) FTE Clerk II positions; and

WHEREAS, the Human Services Department recommends the addition of 1.00 FTE Economic Support Specialist II position due to increased case load and to ensure timeline requirements by the State are met in providing services to the consumers; and

WHEREAS, the Human Services Department recommends the addition 1.00 FTE Social Worker/ Case Manager position due to increased case load and to address the Long Term Care waiting list of enrolling individuals onto the waiver.

Social Worker Supervisor	(1.00)	DELETION
Clerk II	(1.00)	DELETION
Economic Support Specialist II	1.00	ADDITION
Social Worker/Case Manager	1.00	ADDITION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2011 budget process be effective January 1, 2011.

Fiscal Impact Salary and Fringe Benefits

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Worker Supervisor	(1.00)	Deletion	$(60,896)	$(30,524)	$(91,420)
Clerk II	(1.00)	Deletion	$(32,342)	$(15,487)	$(47,829)
Economic Support Specialist	1.00	Addition	$ 38,615	$ 18,489	$ 57,104
Social Worker/Case Manager	1.00	Addition	$ 58,583	$ 29,365	$ 87,948
Total Fiscal Impact (Human Services)			**$ 3,960**	**$ 1,843**	**$ 5,803**

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

_____

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL #_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL.	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Human Services Committee November 8, 2010

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2011 BUDGET PROCESS (Veterans' Services)

WHEREAS, a New Position or Position Deletion Request was submitted by the Veterans' Services Department during the 2011 budget process; and

WHEREAS, the Human Resources Department reviewed the request with the department; and

WHEREAS, the department has justified an increase in workload to support the new positions or has identified positions to be eliminated from the table of organization; and

WHEREAS, the Veterans' Services Department recommends the deletion of (.20) FTE Clerk/Typist I position; and

Clerk/Typist I	(.20)	DELETION

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the following changes to the table of organization requested through the 2011 budget process be effective January 1, 2011.

Fiscal Impact Salary and Fringe Benefits

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Clerk/Typist I	(0.20)	Deletion	$(6,084)	$(3,767)	$(9,851)
Total Fiscal Impact (Veterans' Services)			**$(6,084)**	**$3,767)**	**$(9,851)**

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

_____

COUNTY EXECUTIVE

Date Signed: _____

Final Draft Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL #_____

_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL.	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____