BOARD OF SUPERVISORS

Brown County

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HUMAN SERVICES COMMITTEE
Patrick Evans
Dan Robinson, Erik Hoyer,
Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE
Wednesday, June 24, 2015
5:30 p.m.
Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

**** REVISED ****

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of May 27, 2015.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. **Review Minutes of**:
   a. Aging & Disability Resource Center of Brown County (April 23, 2015).
   b. Community Options Program Planning Committee (May 18, 2015).

Reasons for Turnover Report:

2. Human Services - Month of April, 2015.

Communications

*2a. Communication from Supervisor Haefs re: Discussion on providing services by setting a tax levy or a property tax goal.

3. Communication from Supervisor Robinson re: That the new County Human Services Director and the Human Services Department staff put together a report to be presented at the August Human Services Committee, with monthly updates to the Committee that examines: CTC/In – patient Mental Health & AODA County Services; community Mental Health and AODA County Services; Mental Health and AODA services offered by the community in general with which the County has a partnership. ***Standing item.***

Health Department

4. Customer Service Survey – Public Health Inspector. *Referred from June Exec Cmte.*

Human Services Department

5. Resolution re: Helping families move from homelessness to self-sufficiency. ***Standing Item until such time that there is action to be taken.***

6. Executive Director's Report.
7. Financial Report for Community Treatment Center and Community Programs.
8. Statistical Reports.
    a. CTC Staff – Double Shifts Worked.
    b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
    c. Monthly Inpatient Data – Bellin Psychiatric Center.
    d. Child Protection – Child Abuse/Neglect Report.
    e. Monthly Contract Update.
9. Request for New Non-Continuous Vendor.

Aging & Disability Resource Center – No agenda items.
Syble Hopp – No agenda items.
Veterans Services – No agenda items.

Other

10. Such other Matters as Authorized by Law.
11. Audit of bills.
12. Adjourn.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, May 27, 2015 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin

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Present: Chair Evans, Supervisor Hoyer, Supervisor La Violette, Supervisor Haefs
Excused: Supervisor Robinson
Also Present: Supervisor Lund, Barb Natelle, Erik Pritzl, Jordon Bruce, Chua Xiong, Rob Gollman, Chad Weininger, news media and other interested parties

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I. **Call Meeting to Order.**

The meeting was called to order by Chairman Patrick Evans at 5:30 p.m.

II. **Approve/Modify Agenda.**

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of April 22, 2015.**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public. *None.*

Report from Human Services Chair, Patrick Evans

Evans noted that he had received an e-mail earlier in the day from Kewaunee County that indicated the Human Services Committee and the County Board needs to pass a resolution approving the disbanding of the NEW Family Care organization that first started here. Evans would like a special Human Services meeting prior to the next County Board meeting to approve this.

1. **Review Minutes of:**
   - a. **Aging & Disability Resource Center of Brown County (March 26, 2015).**
   - b. **Board of Health (March 17, 2015).**
   - c. **Board of Health (April 28, 2015).**
   - d. **Children with Disabilities Education Board (May 7, 2015).**
   - e. **Human Services Board (May 14, 2015).**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to suspend the rules to take Items 1a-e. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to receive and place on file Items 1a-e. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

2. **Communication from Supervisor Robinson re: That the new County Human Services Director and the Human Services Department staff put together a report to be presented at the August Human Services Committee, with monthly updates to the Committee that examines: CTC/In –patient Mental Health & AODA County Services; community Mental Health and AODA County Services;**

Mental Health and AODA services offered by the community in general with which the County has a partnership. ***Standing item.***

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to place on next month's agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

Syble Hopp School

3. **Syble Hopp School 2015-2016 Budget.**

Syble Hopp School Administrator Barb Natelle talked about the playground at the school and noted that they would like to have improvements made but the cost estimate for that was $250,000. An anonymous donor then came along and said he had $427,000 to give the school and Natelle stated that she would use it for playground equipment. This donor, on his deathbed, told his attorney to tell Natelle that he did not want his donation used on playground equipment but wanted it used for something that would last at least 25 years. Natelle, in turn brought this to the Board and the suggestion was made to bring the playground indoors to alleviate concerns with deteriorating equipment due to the weather conditions in Wisconsin. Syble Hopp then brought in an architectural firm to talk about an indoor sensory courtyard which would cost approximately $2.5 million dollars. The parent organization at Syble Hopp took on this project and raised $2 million dollars so construction on the project will begin on Monday. Natelle stated that having an indoor courtyard will provide for both indoor and outdoor play time as well as a walking path, a tranquil area, an area for things like soccer and basketball and an area with mobile sensory carts. Natelle is very excited about this project and indicated that there is no budget impact to the school.

Supervisor Haefs asked what the base salary is for teachers and subs. He felt the base is what they make, each individually. He continued that Syble Hopp has 43 people and it seems that the baseline of the budget should be broken down so the average person can see what a person makes. The maintenance mechanic base salary is $39,000, but because it is a half position, the base salary is $19,000. Haefs continued that with the recent class and comp study where the wage skills were broken down, something should correlate so you would be able to see in the budget that there are "x" number of people in certain positions that make a specific salary. Natelle stated that she does have all of that information and she can provide it to Haefs. Haefs noted that he would like to see the full-time employees broken down to say here's what the salary is to equal the costs. He would like to see this information in a printed fashion.

Haefs also asked if when this Syble Hopp budget is approved, the salary and benefits packages are also approved. Haefs wanted to know if the employees are getting a raise and what is happening with their wages. Natelle stated that they submit what they know to be the health and dental benefits from July 1 through December 30 and those figures are based on information provided by the County. Salaries are based on a 1.5% increase and Syble Hopp also has a merit system in addition to that which is set by the school board. Haefs stated that he is old school and he used to sit down with employees and discuss benefits such as raises and insurance. He noted that the Committee did not have any input as to merit raises at Syble Hopp and he would like to know who sat down to determine what they will do for employees. Natelle responded that the Syble Hopp school board makes the decisions on this. Haefs stated he would like to see what different employees receive for their wages. He feels that people's income with health insurance costs and other things are going backwards. With Act 10 things went backwards and there needs to be some catch up. Haefs wants to make sure that people are being treated fairly. He does not know what the breakdown of the wages is and he is trying

to get a grasp on this. He noted that last year salaries and benefits were not determined by the worth of the employees. The Executive said there was this much money in the pot and this is what an employee was worth. He is not afraid to raise taxes or spend up to a certain point, but he is just trying to make sure that everyone is being treated fairly. Natelle responded that so much of this is governed by Act 10 and so many of the things that Haefs described have happened. Haefs clarified that Act 10 allows the County to do things, but it never mandated it. Natelle continued Act 10 was very specific for teachers as to retirement and the other types of things that must be done and was also very specific on the amount of raises that a teacher can get. She thanked Haefs for his concern and noted that it is hard to address this while keeping their levy the same.

Haefs asked again what happened with the employees as he is trying to see if everyone got a raise and what happened with the health insurance. Natelle stated that the employees' share of health insurance increased because of Act 10 and they also had to pay into their retirement. Haefs stated that it upsets him and at least one other member of the County Board that an employee is given a raise but then their insurance premiums go up in an amount over and above that raise. Ultimately, with the loss of the bargaining units in Act 10 it came down to a sense of fairness for the employees and Haefs stated he has been honest as to what the fairness means, and he does not want to see the employees losing money. He is not in favor of simply approving this budget without knowing. Natelle stated that she can provide the requested information to Haefs but she does not know how it is handled by other departments. She stated that she prepares her budget the same way other school districts do and noted that the levy has not increased and is at $2.8 million dollars. Haefs explained that the levy can increase and property taxes can still be lowered. He continued that the levy was a campaign promise made four years ago and the employees are getting stuck because of that promise. Last year there was several million dollars that could have been used without having taxpayers pay any more for their homes or businesses. Haefs is trying to set the stage because November is coming up and he hears that there is a million dollars for the rest of the employees and he does not want to see employees get hurt and reiterated that he wants to see everyone treated fairly. He continued that the employees work hard and do a wonderful job and he has a hard time voting for this tonight because frankly he does not know if the employees are being treated fairly. Natelle continued that the comparables used by Syble Hopp are other school districts and they go through the same process as other school districts do to set base salaries. Natelle stated that they have to stay within the cost of living and she noted that their employees receive the same salary increase as set by the County Board and, in addition to that, some employees also receive merit increases. Haefs would like to see Syble Hopp on the same budget cycle as the rest of the County but Natelle explained that state law mandates their budget year. Haefs stated that he may ask Natelle to come forward at the next County Board meeting to explain what happened with these positons and what happened to the employees, such as if their increases in salary covers increases in insurance costs. Natelle stated that it would be easy to say if things would not change in January, but she noted that insurance changes are based on the calendar year and Syble Hopp has a different fiscal year than the calendar year. Natelle stated that they predict and hope that the insurance premiums will remain the same.

Director of Administration Chad Weininger noted that the insurance plan that was approved last time was the HRA tier system which really lessened the impact of costs to any employee so any employee has the goal of regaining the HRA, and the HRA does not take it out of the person's pocket which lessens the burden. Weininger continued that last November the Board made the decision to lessen the burden on the employees so realistically if they were not affected there, there should have been a net increase, however, they did increase the total deducible, but that

would have only affected employees who had a catastrophic event and did not have the HRA to fund it. Weininger continued that to go into the individual pieces that Haefs is looking for would be very hard because you would have to know specifically what each employee went to the hospital for if anyone was out catastrophically. Overall, however you could probably make the ascertation that they received "x" amount of increase and unless they did not qualify for the HRA, it would not have come out of their pocket, it just would have been the extra money the County would have given to them, but any catastrophic pieces would have to be figured out.

Weininger continued that Haefs is trying to help Syble Hopp out by trying to be fair and he is well intended in his questions. He stated that he was hoping to have a good estimate where he could report back on the health insurance, but meetings have not happened yet so this information will not be available for a few more weeks. Weininger stated that if you look at the overall picture of the health of the workforce, it is working out well and the people in the bottom categories have moved up by about two categories which is helpful in reducing the overall premium costs and thus will help the employees' bottom line. They will continue to work through the other pieces but it is not as easy to cost out the total package dollars as it used to be because when looking at the nuances of the healthcare plan there are pieces for going from tier 1 to tier 2 for primary and secondary care doctors which will have an effect on the employee's bottom line, but this cannot be drilled down without access to what doctors the employees saw, however, it was noted that the majority of employees should have had a net positive.

Haefs stated that what he is getting at is that the Committee and the Board needs to watch what is happening. He noted that most Committees simply pass the budgets as presented but the Human Services Committee took the time last year to look it over and several supervisors at the meeting agreed that this is what they should be doing. He realizes things are changing, but when he looks at things like insurance, he wants to be able to have information so he can look at it and say that if we do that, it is going to wipe out what the people got for a raise and more. He is trying to get a picture in his mind that people are not losing money. He felt that if there are people doing good work but could lose a few pounds they should not be penalized under the tier system.

Weininger understood what Haefs was looking for and he will talk to HR and get as detailed of numbers as he can. Haefs responded that he would like to have the County Board send something to the Executive saying to forget about his political goal and instead focus on making sure that the employees reach the median level from the study and he would like to see them get a raise that is not offset by increased insurance premiums. Haefs does not want to see any employees losing money, although he knows this will not happen. He said that the way things work now is the Board is told how much money there is that is how the rates are set and he felt this was wrong. He thinks the Board should be sending to the County ahead of time what they think the employees should get.

Evans stated that Syble Hopp is set up a little differently than the other departments in that they have their own psych ward and are basically governed by the State. The County does have some levy dollars that go to them, but more or less they have their own governing board. Evans asked Haefs if he would like to have Natelle at the County Board meeting in June and Haefs stated that he would assume that she would be there to answer any questions, especially when Syble Hopp is getting $2.8 million dollars of the levy.

La Violette stated that when Supervisors want a levy recap, it is always good to meet with the department heads ahead of time of the meeting so that they can be prepared and La Violette would like to see Haefs meet with Natelle prior to the County Board meeting to work through things.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve the Syble Hopp School 2015-2016 Budget. Roll Call taken: Ayes: La Violette, Evans, Haefs, Hoyer. MOTION CARRIED UNANIMOUSLY

Health Department

4. **Update on Supervisor Hoyer's Communication re: Assessment of outdoor coal piles on the western shore of the Fox River as a health risk and a source of airborne pollutants, as well as proposals for remediation and elimination of the health consequences on our citizenry. *Held until May, 2015 meeting to allow the Health Department to provide further information.***

The Health Department provided a hand out with regard to this, a copy of which is attached. Environmental/Lab Manager Rob Gollman outlined the estimate provided in the handout and wished to point out that these numbers are based on use of a device that is not EPA approved which is a critical piece for an assessment. These numbers were put together utilizing a device that is recognized for screening only and that device costs about $7,000. Gollman stated that they were not able to get estimates for an EPA approved device, but he thought it would be in the neighborhood of $30,000 based on information he has and he also noted that an EPA approved device would be necessary to do a study that would be able to undergo any sort of legal challenge regarding enforcement action or orders that would be issued. Gollman continued that he had a lengthy conversation with Ryan Wozniak from the Wisconsin Bureau of Environmental and Occupational Health. Gollman asked Wozniak if any Health Departments had done a study of this sort and Wozniak replied that he was not aware of any studies like this. Wozniak's advice was that if the County wishes to move forward with this, that an environmental consulting firm would be the best approach and this has been done in previous cases. Evans asked Gollman if he supported that recommendation and Gollman replied that he has no idea of what the cost would be.

Heath Director Chua Xiong advised the Committee that she made a phone call to the Chicago Health Department regarding their study and she was advised that they contracted with CD Smith, a consulting firm, and the Chicago Health Department Environmental Division consulted with a special agent to go ahead and do the research study. The Health Department then went ahead and used their test and analysis as the source to make rules and regulations. Xiong also indicated that she had called the Environmental Division to find out the cost of the study and she will advise Supervisor Hoyer of the information she receives from them when she hears back.

Xiong continued that a very bare minimum cost estimate would be how many hours would be needed to do the research study and a lot of the study would have to be based on a six month to one year period in order to get a good sample. She stated that the environmental health staff would have to put in at least three hours a day, five days a week for 24 weeks and also noted that the readings would vary with weather conditions.

Gollman continued that with a study like this, what really needs to be captured are peak events, such as unloading a coal barge where there is active movement of the material. High wind events would also have to be noted as weather conditions are crucial in where the monitoring equipment is set to get an active representation of the fugitive dust that is generated from the coal piles. This would involve a long-term analysis and key events would have to be earmarked.

La Violette asked if a study like this was done in-house, which she does not think is a good idea, but if it were to be done in-house, what other services or jobs the Health Department would have to do without. Xiong stated that license inspections, odor issues and nuisance complaints would have hours taken away as well as the staffs' other duties.

Hoyer thanked the Health Department for their information. He stated that he was approaching this question because he was approached by a constituent and was trying to look at this from a number of angles including what is going on in the neighborhood, what has been done and the overall health impact. He has tried to get a variety of different pieces of information. Hoyer noted that there was an air quality study done about 20 years ago at the water facility and what it showed at the time was that while there may be discoloration from the dust, there is a lot of other city dust and particulates that contribute to it.

Hoyer continued that C. Reiss Coal invited him to see their facility to see what they are doing and how things have changed and he felt that C Reiss does think about this and it has gotten better. Hoyer suspected that if there is some sort of filter analysis done even though there is a lot of darkness, the ultimate truth is that there is a lot of different air debris and issues that are going on and making an impact on the area. After spending time at C. Reiss Hoyer feels they are doing their due diligence and he encourages them to continue to do whatever they can to try to help this. Hoyer continued that when it comes to his constituency, he wants them to be comfortable talking to him about issues. He thinks the question is whether this is a squeaky wheel constituent or if there is still an occurrence issue that is impacting the neighborhood. Hoyer also noted that he had spent some time doing research on the impacts of coal dust on health, but in terms of fugitive coal dust, in spite of the mitigation or retention efforts during key times and during higher winds, there is not necessarily an increased result of asthma or other issues. He concluded that by putting all of this information together, the question is is this something that should be monitored every 20 years or so to see where we are at. He felt that from the evidence he has seen, from a health perspective, the coal dust is not necessarily having a health impact. Xiong agreed and noted that in literature she has reviewed she has not seen anything striking saying that it is a health implication and she also said it should be kept in mind that this is not a contained area that can be measured. Since it is an outside location it is very difficult to monitor and measure.

Jeff Schoepke, C. Reiss Coal Company, was in attendance at the meeting. Evans asked him if there have been any environmental impact studies on any of the other properties owned by Koch Industries. Schoepke responded that there was a study done about 15 years ago about people that live in the vicinity of a coal mine and the bottom line of that study was that the impact is no greater than those living in other areas that are affected by dust. Coal dust, by itself, is no more carcinogenic or problematic than other particulate matter of the same size. Schoepke stated that coal dust by itself is no more toxic than any other dust. Evans asked if Koch Industries has other large coal piles and, if so, if there are issues or studies. Schoepke responded that they have multiple facilities that have different mixes of bulk materials such as coal, salt and petroleum so it is very difficult to compare one facility to another. He is not aware of any study that would be applicable to this situation but there has been a lot of analysis of the health impact of particulate matter and the size of particulate matter that comes from coal and at what exposure rates it is harmful or not harmful. Evans asked Schoepke if other communities have felt that coal piles are causing problems. Schoepke responded about the controversy in Chicago that is ongoing, but noted that that is a much larger facility, about seven or eight times the size of the local coal piles and those facilities will not be changing the way they operate.

Evans continued that C. Reiss has always stated that they want to be good neighbors and he feels that they are trying to and asked if the Board were to move forward with a study if C. Reiss would consider funding a portion of it as it would be helpful to their organization as well. Schoepke responded that they would be interested in sitting down to discuss this further as it would depend

on what exactly would be studied. He stated that the state and federal regulations and the fugitive dust plan are all pretty robust and they do a lot of things over and above what is required. They do get concerned when there is talk of monitoring at a particular facility or area, and what is being measured. C. Reiss stated that they obviously want to have the best data they can and he also indicated that any supervisors would be welcome to visit the facility at any time.

Evans asked if mitigation efforts change from winter to summer. Schoepke stated that there are a lot of mitigation practices being used. There is a chemical crust that can be used to keep a pile for a longer period of time. Water can be used during the summer months and there is also a snow machine available that is used in the winter. C. Reiss also is sure to keep the pile heights and peaks at the right level so the wind does not affect them more than necessary and they also have current meteorological data onsite to help anticipate changing winds so adjustments can be made. Evans concluded that he definitely has concern for the people of Brown County when it comes to health issues and he does rely on county staff and knows that this will be taken seriously. Hoyer stated that ultimately when there is fugitive dust it is a nuisance, but all nuisances cannot be outlawed. He also knows that moving the piles is a long-term conversation and is something that would benefit everybody, whether it be the capacity to bring in coal on ships easier without having to go through the harbor or the construction and development that is going on in the downtown area or the impact of the piles on the homes of the citizenry that live nearby.

Haefs noted that he does not recall ever addressing the health consequences of coal dust and he was interested in this. Gollman noted that when he was a field inspector the Green Bay Yacht Club was in his district and he worked with an inspector on a coal dust nuisance issue, but this was in regard to the fugitive dust from the Pullium Plant and not the coal piles. Haefs felt that there were probably test cases out there that would be applicable to this situation, but to his knowledge the county has not done any studies. Schoepke stating that moving the piles would be some something that C. Reiss is open to however; there are a lot of logistical and financial issues that would need to be resolved first.

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Services Department

5. **Resolution re: Helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.***

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to hold for one month. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Executive Director's Report.**

Human Services Director Erik Pritzl stated that his director's report was contained in the agenda packet. He added that the new nursing home and hospital administrator, Lucas Schubert, will be starting on June 8, although he will be in the department intermittently before that. Pritzl also noted that the federal review of the CTC was completed and he hopes to have the final report soon. Master scheduling changes are also being worked on at the CTC, especially around CNA full- time employee coverage to be sure that they are appropriately staffed based on need. This may result in a change in the FTE count. Pritzl also noted that he has done some meet and greets at the CTC to get to know the staff.

Pritzl continued that key management staff went to Wausau recently to visit a template for the CBRF as they are trying to increase census at Bay Haven. They received valuable information that will be used to look at what needs to be done in Brown County. Pritzl also stated that he has had some

enlightening conversations with surrounding counties and found that at least two counties thought that the facility was for Brown County use only. Pritzl informed them that they had access to the facility and Human Services will be working to broadcast that to other counties as well.

With regard to the Community Programs side, there was recently information from the joint finance committee that the proposed changes for Family Care and ADRCs were recommended to be rejected by that committee with limited authority of Health Services to negotiate on this. Pritzl stated that he had heard that there may be tweaks and he will keep the Committee advised.

Haefs stated that the budget is an ongoing procedure and noted that last year this Committee heard about wait lists for services, yet there was money available that could have been used to take care of some of these problems. He continued that all last year when the Committees heard from directors they never heard where the departments were hurting and where there were needs. The target levy was made and that determined the wait list, but Haefs felt that the Committees should be looking at how to address these issues first, and then determine how to fit things in the budget rather than saying there is only so much money available. As we go along, Haefs would like to know when there are trouble areas and if someone is in need he wants to know about it so it can be addressed. The artificial caps and limits that are being made as part of political promises are not working for him anymore.

Pritzl responded that what Haefs said makes sense in a few different ways. He continued that on the program side, there are people waiting for services and he felt it was important for the Committee to know what the waits looked like. On the other side, Pritzl stated that the Committee should also be aware of any budget concerns. Haefs stated that last year the department heads came before the Committees in the budget process and they all said they met target levy and then the budgets were approved. Haefs said if there are needs out there, he is ready to address them. He stated that in the old days budget requests were submitted and the Board would work through them and arrive at what was appropriate taxation. Now, the departments are directed to meet a levy, no matter what is going on. In the past he voted to raise taxes to provide the services that are needed. He felt that the more the County holds the levy cap limit the further in the hole the County will get. Haefs continued that the Board should be given options, not simply meet the levy target and then the Board should fight out the tax issue.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Departmental Opening Summary.**

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. **Financial Report for Community Treatment Center and Community Programs.**

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Statistical Reports.**
   - **a. CTC Staff – Double Shifts Worked.**
   - **b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**
   - **c. Monthly Inpatient Data – Bellin Psychiatric Center.**
   - **d. Child Protection – Child Abuse/Neglect Report.**
   - **e. Monthly Contract Update.**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to suspend the rules and take Items 9a-e together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to receive and place on file Items 9a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

10. **Request for New Non-Continuous Vendor.**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

11. **Request for New Vendor Contract.**

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Aging & Disability Resource Center – No agenda items.
Veterans Services – No agenda items.

12. **Such other Matters as Authorized by Law.** None.

13. **Audit of bills.**

Motion made by Supervisor Haefs, seconded by Supervisor Hoyer to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

14. **Adjourn.**

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to adjourn at 6:42 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein	Therese Giannunzio
Recording Secretary	Transcriptionist

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING **April 23, 2015**

PRESENT: Marvin Rucker, Jessica Nell, Lisa Van Donsel, Melanie Maczka, Ramon Fierros, Joan Swigert, Corrie Campbell, Pat Finder-Stone, Lori Rasmussen, Beth Relich, Barbara Robinson.

EXCUSED: Larry Epstein, Pat Hickey.

ALSO PRESENT: Stephanie Hughes-Thompson, Laurie Ropson, Diana Brown, Debra Bowers, Devon Christianson, Christel Giesen, Guadalupe Mercado.

The meeting was called to order by Chairperson, Rucker at 8:34 a.m.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS.

ADOPTIONS OF AGENDA: Ms. Van Donsel/ Campbell moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 26, 2015:
Ms. Rasmussen/ Ms. Relich moved to approve the minutes of March 26, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: none.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT – MARCH 2015:
Ms. Bowers referred to the 2015 Financial Highlights and ADRC Summary Report to demonstrate the expenses and revenues for the month of March.

Ms. Maczka/ Ms. Van Donsel moved to approve the Finance Report – March 2015. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:
There were no restricted donations for the month of March. Ms. Bowers referred to the 2015 Restricted Donations handout to demonstrate expenditures totaling at $7,414.29.

Ms. Nell/ Ms. Swigert moved to approve the Restricted Donation Report. **MOTION CARRIED.**

EXECUTIVE AND FINANCE COMMITTEE REPORT:

A. LIMITED TERM EMPLOYEE REQUEST:
Ms. Christianson presented the Limited Term Employee Request from the Finance & Executive Committee meeting, it includes:

- The Maintenance position would increase from 30 hours a week to a full time position through December 31st, 2015. This will allow the current Maintenance Assistant to keep up with demands of room set ups. This will be funded by a MIPPA grant.
- Hiring Jake Thompson, ADRC's current Bachelors of Social Work student, as an I&A Assistant. Jake would be hired from May until September to assist the I&A Unit through enrollment counseling. This will be partially funded through MA claiming.

- Hiring Teri Bradford, ADRC's current part time Nutrition Assistant as a part time scanner through December 31st, 2015. Teri will be able to catch up on back scanning and get the units on track.

  Ms. Van Donsel/ Ms. Robinson moved to approve the budget transfer as requested for limited term staff. **MOTION CARRIED.**

B. Investment Policy Development:

Ken Wirtz joined the Finance & Executive Committee last week to discuss the possibility of creating an Investment Policy. Mr. Wirtz recommended that the ADRC move forward with identifying a set of funds "Investment" and see what kind of feedback we receive. The more flexible and best option that Mr. Wirtz recommended is starting an endowment fund that would encourage the community to donate. This will allow the ADRC to use the earnings of that fund to add to the emergency fund.

The board expressed concern about the funds going to different to be managed. Ms. Christianson expressed the concern that managing these accounts would take a lot of staff time and expertise that is not currently available. Ms. Robinson recommended that volunteer hours are represented in the financial highlights every month to demonstrate their value.

At this point the ADRC will be doing more research and will meet with more investment professionals. The ADRC will wait until after the County Budget process to see what kind of feedback is received and move forward from there.

Ms. Rasmussen/ Ms. Robinson moved to accept recommendations of the Executive & Finance Committee. **MOTION CARRIED.**

STAFF REPORT: I& A/ ENROLLMENT COUNSELING MARY SCHLAUTMAN:

Ms. Schlautman could not make it to the Board meeting because she was engaged in enrollment counseling. Ms. Christianson expressed her gratitude for Ms. Schlautman for being a great support for her staff and putting in many extra hours.

There are currently 1,557 individuals transitioning from the waitlist to Family Care services consisting of 1,477 adults and 80 children. 873 consumers have to be enrolled by July 1, 2015. All staff has stopped doing Functional Screens in the month of April, unless it is an emergency situation. All I&A are now doing enrollment counseling and have a very specific amount of people to enroll per day on top of daily calls and daily walk in consumers. To keep up with the enrollment target the ADRC is using home visits as the last resort and doing as many group enrollments as possible. As of April 23, 2015 there is 572 consumers enrolled. Ms. Christianson thanked the entire agency for being a great support during the enrollment process.

Ms. Christianson shared a consumer story about a family of 12 that lives in New Franken. They contacted the ADRC ten years ago and they were put on many services, one included being put on a waitlist for Long Term Care. Recently their name came up for enrollment counseling and the ADRC was able to successfully enroll them into Family Care. The most positive thing about Family Care is being able to enroll people that have been waiting for years and really need services. The board recognized and thanked all the ADRC staff that do a wonderful job and always treat people with respect.

DIRECTORS REPORT:

A. BOARD SURVEY RESULTS:
Ms. Christianson thanked the board for filling out the survey. Ms. Mercado will email the link so that everyone can see all the comments.

B. AGING PLAN LISTENING SESSIONS:
Listening sessions are coming up in May; Ms. Christianson invited the Board to attend.

C. BROWN COUNTY CLASSIGICATION AND COMPENSATION PLAN:
Brown County has recently restructured all staff positions and compensations. The ADRC is not included in this plan but is required to follow it. This will take the step classification out and instead there will be a below, midpoint, and high classification. All supervisors are currently required to review all job descriptions to be as specific as possible.

D. BROWN COUNTY RESOLUTION SUPPORTING ADRC'S:
Brown County is one of 38 Counties that have passed a resolution supporting ADRC's. Ms. Christianson thanked the board for the advocacy that has been accomplished.

LEGISLATIVE UPDATES:
Ms. Finder-Stone presented a new campaign called Fix the Budget. The campaign consists of members that want to fix the budget for various reasons. Ms. Finder-Stone passed out a flyer and encouraged everyone to visit the website or the social media pages. Fix the Budget is currently planning an event at the ADRC on May 6, 2015 with booths where people who want to contact their legislators can. Ms. Christianson will send more information about this event to the Board.

Ms. Christianson encouraged everyone to keep up their advocacy efforts and to write letters individually.

ANNOUNCEMENTS:
Ms. Nell shared that Vicky N. passed away very unexpectedly on April 19, 2015. There will be a memorial May 24, 2015. Vicky had an incredible impact in this community and be missed by many.

Dick Siege the president of the Green Bay Education Committee passed away very unexpectedly. Mr. Siege was nominated as an ADRC Board Member and helped run many prevention programs. There will be a memorial for him on Sunday, April 26, 2015.

There will be no Board meeting in June but there will be a combined meeting on July 9, 2015.

NEXT MEETING – May 28, 2015 at the Aging & Disability Resource Center.

ADJOURN: Ms. Van Donsel/ Ms. Nell moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:29 a.m.

Respectfully Submitted,
Guadalupe Mercado, Office Assistant

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, May 18, 2015 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Helen Desotell, Mary Hansen, Pat Hickey, Sandy Juno, John VanderLeest, Lori Weaver

Absent: None

Excused: Mary Schlautman, Chua Xiong

Others Present: Marvin Rucker and Mary Rasmussen of BCHSD

Co-Chairperson Helen Desotell called the meeting to order at 8:34 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

MOTION: Mr. VanderLeest moved to approve the agenda as mailed. Ms. Hickey seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Mr. VanderLeest moved to approve the March 23, 2015 minutes as mailed. Ms. Juno seconded. Motion carried unanimously.

GENERAL UPDATES

Family Care Update – Ms. Weaver said we are on track for transition. Starting July 1st, 57% of almost 1,600 current clients will begin transitioning to managed long term care programs. With the remaining 43%, a roughly even number of cases will transition each month through October 1st. The ADRC has been very busy with the enrollment process. Some individuals have disenrolled from their original choice of organizations and have re-enrolled with another. Mr. VanderLeest asked for an example of a typical situation where this would happen. Ms. Weaver said she has heard that some people are realizing that there's not enough money in their IRIS budget to cover self-identified needs, and they would rather re-enroll with one of the MCOs, though the IRIS plan allows individuals the right to appeal. Another typical scenario is when an individual enrolled early with one MCO and later discovered that their primary caregiver contracted solely with the other MCO.

COP Update – Mr. Rucker said he has been developing a spreadsheet to track cases that will remain after others transition out. To date there are about 400 COP/COPW/CIPII recipients scheduled to transition July 1st. He is working with Ms. Weaver regarding how cases will be redistributed during the transition process. Most of the case managers will be leaving in July, but there are five who are planning on staying for a few months. There appears to be a sufficient number of case managers to handle the cases that will remain. One case manager is leaving early June, however she has already done most of the work needed for the cases

transitioning in July. The case manager(s) assigned to her cases for that one month will not have significant work to do on them.

Staff Update – Ms. Weaver said the challenge is maintaining consistency here while transitioning staff are gradually leaving. Mr. Rucker said the transition Brown County is involved in is moving faster than transitions in previous years in other areas of the state. In most of those areas the transition occurred over a longer period of time, and county employees remained employed by the county for a while through a contract arrangement with the MCOs. Our case managers are receiving some pressure from the MCOs to leave Brown County earlier than their scheduled hire date.

CIP Update – Ms. Hansen said CIP is in the middle of a record review with the state wherein the state is looking at records in addition to performing face-to-face interviews with consumers. With regard to the Family Care transition, CIP has a similar situation to COP in that case managers are leaving early. In some cases the case manager is leaving prior to his or her cases leaving. It remains a tremendous challenge to redistribute caseloads among remaining staff. There is also the typical transition activity of closing out authorizations and dealing with files, which Ms. Hansen, Ms. Weaver and Mr. Rucker are working on jointly.

MOTION: Mr. VanderLeest moved to approve the update reports and place them on file. Ms. Hickey seconded. Motion carried unanimously.

DISCUSSION OF COMMITTEE ROLE AND STRUCTURE AFTER FAMILY CARE

Ms. Weaver said last time the Committee met we had decided to look into options and make recommendations to the County Executive regarding the Committee's role after October. When asked for her recommendation, Ms. Weaver said it could go either way. Some counties are lumping the COP Committee in with the ADRC Board, but we cannot do this because our ADRC is a separate entity requiring a separate oversight committee. It would be nice to have some blending of both committees, as membership requirements and guidelines are similar for both. Mr. Rucker said there has to be representation from the Human Services Department on the COP Planning Committee, however, that may not be the case for the ADRC Board. Mr. Rucker, who is the ADRC Board Chair, intends to talk about this with Devon Christianson, ADRC Director. He is not sure we can "blend" the two committees while maintaining the structure the ADRC must have for their Board.

Ms. Juno asked what functions the COP Committee would have left to do after Family Care. Ms. Weaver explained that after Family Care, COP consumers remain. COP provides support to individuals with physical and mental disabilities but who do not meet Family Care eligibility requirements. Assembly Bill 21 proposes the state also have "CCOP," which is a Community Options program for children that would replace the Family Support program. We will know more when and if the proposed legislation passes, possibly by the end of this month. Mr. VanderLeest said the COP Committee could make a recommendation, getting the Corporation Counsel's office involved in case there is something that has to be approved by the County Board. Ms. Weaver said the partnership this department has with the ADRC is expected to continue and they will likely continue to have involvement with referrals to COP in the future. This Committee would continue to have the responsibility of addressing appeals, which would be an aside from any blended COP/ADRC Committee.

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – MAY 18, 2015

MOTION: Mr. VanderLeest moved to defer to the next meeting until more information can be obtained by Mr. Rucker and Ms. Weaver about a joint committee with the ADRC, including communication with other counties regarding their County Boards. This would also include communication with our ADRC and Corporation Counsel's office regarding ordinances. Ms. Juno seconded. Motion carried unanimously.

CLOSED SESSION

Mr. VanderLeest read the following notice:

> Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

MOTION: Mr. VanderLeest moved to go into closed session. Ms. Hickey seconded. Ms. Desotell conducted a roll call vote. Ms. Hansen, Aye, Hickey, Aye, Ms. Juno, Aye, Mr. VanderLeest, Aye. Motion carried.

MOTION: Mr. VanderLeest moved to go back into regular open session. Ms. Juno seconded. Ms. Desotell conducted a roll call vote. Ms. Hansen, Aye, Ms. Hickey, Aye, Ms. Juno, Aye, Mr. VanderLeest, Aye. Motion carried.

During the closed session the Committee made the following decisions:

8A) One CBRF variance request for placement at Artisan CBRF

MOTION: Mr. VanderLeest moved to approve the variance request. Ms. Juno seconded. Motion carried unanimously.

8B and 8C were for information purposes only and did not require a vote.

OTHER BUSINESS

Due to key members' inability to attend on the regular fourth Monday July meeting date, after discussion the Committee decided to meet one week earlier, on Monday, July 20th.

MOTION: Mr. VanderLeest moved to adjourn. Ms. Juno seconded. Motion carried unanimously. The meeting adjourned at 9:02 a.m.

Respectfully submitted,
Mary Rasmussen

REASONS FOR TURNOVER REPORT - MONTH OF APRIL, 2015

To: Planning, Development & Transportation Committee
Human Services Committee
Administration Committee
Public Safety Committee
Education & Recreation Committee

From: Human Resources
Date: June 16, 2015

DEPARTMENT	RESIGNATIONS	RETIREMENTS
Administration	1	
Child Support	1	1
County Clerk		1
CTC	1	1
Human Services	3	
Library	3	
Register of Deeds		1

REASONS FOR RESIGNATION (based on Exit Surveys returned):

- Salary
- Environment
- Growth Opportunity
- Management Philosophy
- Schedule/Hours
- Supervisory Issues

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

June 11, 2015

Members of the Board/Committee:

There is positive news to share related to the Community Treatment Center and the Federal review that resulted in a number of statements of deficiency. On May 28, 2015 the Centers for Medicare and Medicaid Services notified the department that, "the hospital is in substantial compliance with the Conditions of Participation with standard level deficiencies." Staff at the Community Treatment Center will continue to work on a plan of correction related to treatment plan goals, modalities, treatment quality and appropriateness, and interdisciplinary coordination of plans. It is a relief to see the work of the past few months come to a successful outcome in the Federal review. The interim Nursing Home and Hospital Administrator has been working on master scheduling changes for the CTC to create a staffing plan that is based on needs of the facility. This resulted in a reduction of FTE's for Certified Nursing Assistants by 3.9. A discussion related to the staffing plan at the Community Treatment Center related to compliance and operational effectiveness is on the agenda for the June 11th Human Services Board meeting.

There are a few items to note In the Community Programs area. There was a story in the Green Bay Press Gazette related to children in institutions, and according to the story, Brown County's rate is much lower (4%) than other counties. This is a bright spot in the challenging area of children in out of home care. Family Care continues to be on the horizon and, and the transition is in progress. There are many staff moves to manage, and resources for case management during transition are tight. As an agency we will be providing a Salute to Long Term Care employees on June 25th to recognize the important work they have done providing long term care services in the past, and the role they are playing in the transition. This has not been an easy process, and the staff members in the long term care area have handled it quite well. We are waiting for news related to the Joint Finance Committee announcement that the Family Care and ADRC changes proposed in the Governor's budget were rejected by the committee. There have been other changes proposed including a study related to the alignment of ADRC's and Economic Support Consortiums.

Finally, there are many budget related items and bills pending at the State level that could connect with our programs. These include the transfer of juvenile justice to the Department of Children and Families, drug testing and treatment for Food Share recipients, and the previously referenced Family Care and ADRC changes to name a few. We won't know the final result of these proposals until the budget and associated bills is passed, and department staff members are waiting to hear how these will connect with the services provided locally.

Departmental Openings Summary

Position	Vacancy Date	Reason for Leaving	Fill or Hold
Treatment Court Supervisor	6/24/2015	Resignation	Fill

Respectfully Submitted By:

Erik Pritzl
Executive Director

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Phone (920) 448-6008 Fax (920) 448-6166

Kristin Madison, Accountant Supervisor

To: Human Services Board, Human Services Committee

Date: June 2, 2015

Subject: April 2015 financial results for Community Programs and Community Treatment Center

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Community Programs is near budget for the year through April 2015. Revenues are at 42% of budget and expenses are at 40% of the budget. It should be noted that the Family care transition is taking place later than originally budgeted. A budget adjustment to reflect the increase in revenues and expenses was approved however is not yet reflected in the logos report attached. With the transfer into family care, Brown County does have required maintenance of effort payments which will be accrued starting in July 2015 and will amount to $1,942,565.93 for 2015.

The Community Treatment Center continues to reflect a deficit through April 2015. Revenues are reflecting only 25% of those budgeted for the year while expenses are on target at 33% of budget. The major contributor to the lagging revenues continues to be the lower than budgeted census.

Community Programs

Through 04/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **201 - CP**										
REVENUE										
Property taxes		15,060,752.00	.00	15,060,752.00	1,255,062.67	.00	5,020,250.68	10,040,501.32	33	5,082,240.68
Intergov Revenue		43,793,652.00	.00	43,793,652.00	6,400,025.72	.00	19,620,966.49	24,172,685.51	45	23,063,084.94
Public Charges		1,960,068.00	.00	1,960,068.00	168,314.89	.00	675,027.44	1,285,040.56	34	675,994.89
Miscellaneous Revenue		19,400.00	.00	19,400.00	15,150.53	.00	41,181.21	(21,781.21)	212	5,688.69
Other Financing Sources		30,700.00	.00	30,700.00	2,558.00	.00	10,232.00	20,468.00	33	10,100.00
	REVENUE TOTALS	$60,864,572.00	$0.00	$60,864,572.00	$7,841,111.81	$0.00	$25,367,657.82	$35,496,914.18	42%	$28,837,109.20
EXPENSE										
Personnel Costs		18,252,054.00	(32,374.00)	18,219,680.00	1,542,041.47	.00	6,531,529.33	11,688,150.67	36	6,496,341.33
Operating Expenses		44,450,998.00	21,074.00	44,472,072.00	6,324,385.38	25,688.98	18,663,781.50	25,782,601.52	42	22,320,115.02
Outlay		69,507.00	11,300.00	80,807.00	10,490.00	1,985.78	23,757.90	55,063.32	32	.00
	EXPENSE TOTALS	$62,772,559.00	$0.00	$62,772,559.00	$7,876,916.85	$27,674.76	$25,219,068.73	$37,525,815.51	40%	$28,816,456.35
Fund **201 - CP** Totals										
	REVENUE TOTALS	60,864,572.00	.00	60,864,572.00	7,841,111.81	.00	25,367,657.82	35,496,914.18	42	28,837,109.20
	EXPENSE TOTALS	62,772,559.00	.00	62,772,559.00	7,876,916.85	27,674.76	25,219,068.73	37,525,815.51	40	28,816,456.35
Fund **201 - CP** Totals		($1,907,987.00)	$0.00	($1,907,987.00)	($35,805.04)	($27,674.76)	$148,589.09	($2,028,901.33)		$20,652.85
Grand Totals										
	REVENUE TOTALS	60,864,572.00	.00	60,864,572.00	7,841,111.81	.00	25,367,657.82	35,496,914.18	42	28,837,109.20
	EXPENSE TOTALS	62,772,559.00	.00	62,772,559.00	7,876,916.85	27,674.76	25,219,068.73	37,525,815.51	40	28,816,456.35
Grand Totals		($1,907,987.00)	$0.00	($1,907,987.00)	($35,805.04)	($27,674.76)	$148,589.09	($2,028,901.33)		$20,652.85

CTC operating results

Through 04/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund **630 - CTC**										
REVENUE										
Property taxes		2,578,283.00	.00	2,578,283.00	214,856.92	.00	859,427.68	1,718,855.32	33	865,755.68
Intergov Revenue		3,893,727.00	.00	3,893,727.00	320,177.90	.00	920,267.62	2,973,459.38	24	1,379,522.44
Public Charges		4,914,426.00	.00	4,914,426.00	208,539.99	.00	1,152,681.51	3,761,744.49	23	1,594,837.98
Miscellaneous Revenue		1,534,626.00	.00	1,534,626.00	31,871.65	.00	318,905.62	1,215,720.38	21	350,239.74
Other Financing Sources		.00	.00	.00	.00	.00	.00	.00	+++	.00
	REVENUE TOTALS	$12,921,062.00	$0.00	$12,921,062.00	$775,446.46	$0.00	$3,251,282.43	$9,669,779.57	25%	$4,190,355.84
EXPENSE										
Personnel Costs		9,427,173.00	.00	9,427,173.00	710,383.35	.00	3,049,745.35	6,377,427.65	32	3,211,719.08
Operating Expenses		4,290,189.00	.00	4,290,189.00	384,772.09	8,703.36	1,448,659.96	2,832,825.68	34	1,440,787.78
Outlay		.00	.00	.00	1,326.74	.00	1,326.74	(1,326.74)	+++	.00
	EXPENSE TOTALS	$13,717,362.00	$0.00	$13,717,362.00	$1,096,482.18	$8,703.36	$4,499,732.05	$9,208,926.59	33%	$4,652,506.86
Fund **630 - CTC** Totals										
	REVENUE TOTALS	12,921,062.00	.00	12,921,062.00	775,446.46	.00	3,251,282.43	9,669,779.57	25	4,190,355.84
	EXPENSE TOTALS	13,717,362.00	.00	13,717,362.00	1,096,482.18	8,703.36	4,499,732.05	9,208,926.59	33	4,652,506.86
Fund **630 - CTC** Totals		($796,300.00)	$0.00	($796,300.00)	($321,035.72)	($8,703.36)	($1,248,449.62)	$460,852.98		($462,151.02)
Grand Totals										
	REVENUE TOTALS	12,921,062.00	.00	12,921,062.00	775,446.46	.00	3,251,282.43	9,669,779.57	25	4,190,355.84
	EXPENSE TOTALS	13,717,362.00	.00	13,717,362.00	1,096,482.18	8,703.36	4,499,732.05	9,208,926.59	33	4,652,506.86
Grand Totals		($796,300.00)	$0.00	($796,300.00)	($321,035.72)	($8,703.36)	($1,248,449.62)	$460,852.98		($462,151.02)

CTC DOUBLE SHIFTS WORKED 5/20 THRU 6/15/2015

Date	Employee Name	Classification	shifts worked
5/23/2015	Kristi Knipp	CNA	AM & PM
5/28/2015	Mia Ogurek	LPN	AM & PM
5/29/2015	Rachael Devlin	RN	PM & NOC
6/2/2015	Jenae Hedman	RN	AM & PM
6/6/2015	Heather Kieselhorst	LPN	PM & NOC
6/7/2015	Heather Kieselhorst	LPN	PM & NOC
6/11/2015	Heather Kieselhorst	LPN	PM & NOC
6/14/2015	Heather Kieselhorst	LPN	PM & NOC
6/13/2015	Crystal Litteral	CNA	AM & PM

**Double shifts for LPN staff due to a vacant PM LPN position and limited number of on call LPN staff (1)
**Double shifts for RN staff due to RN out on STD 5/29 and unfilled AM position 6/2 due to VAC
**Double shifts for CNA staff 5/23 due to open shift and 6/13 due to 3 - 1:1's within the facility

8a

BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2015 BAY HAVEN STATISTICS

ADMISSIONS	May	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	12	60	156
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	1
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	12	60	157

ADMISSIONS BY UNITS			
Bay Haven	12	60	157
TOTAL	12	60	157

ADMISSIONS BY COUNTY			
Brown	8	45	125
Door	0	1	4
Kewaunee	1	4	3
Oconto	1	2	7
Marinette	0	0	0
Shawano	2	6	1
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	1	3
Manitowoc	0	1	11
Winnebago	0	0	0
Other	0	0	3
TOTAL	12	60	157

NEW ADMISSIONS			
Bay Haven	7	46	90
TOTAL	7	46	90

READMIT WITHIN 30 DAYS			
Bay Haven	1	3	7
TOTAL	1	3	7

AVERAGE DAILY CENSUS	May	Year to Date 2015	Year to Date 2014
Bay Haven	1	1	5
TOTAL	1	1	5

INPATIENT SERVICE DAYS			
Bay Haven	38	182	683
TOTAL	38	182	683

BED OCCUPANCY			
Bay Haven	8%	8%	30%
Bay Haven	8%	8%	30%

DISCHARGES			
Bay Haven	12	61	153
TOTAL	12	61	153

DISCHARGE DAYS			
Bay Haven	38	185	685
TOTAL	38	185	685

AVERAGE LENGTH OF STAY			
Bay Haven	3	3	4
TOTAL	3	3	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	3	2	5
Door	0	0	3
Kewaunee	5	4	9
Oconto	5	4	4
Marinette	0	0	0
Shawano	3	5	5
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	0	2
Manitowoc	0	0	3
Winnebago	0	0	0
Other	0	0	7
TOTAL	3	3	4

In/Outs	Current	YTD 2015	2014
	0	0	0

8b

BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2015 NICOLET PSYCHIATRIC CENTER STATISTICS

ADMISSIONS	May	Year to Date 2015	Year to Date 2014
Voluntary - Mental Illness	5	71	43
Voluntary - Alcohol	0	2	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	57	276	305
Court Order Prelim. - Mental Illness	0	0	3
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	2	6	2
Commitment - Mental Illness	0	0	0
Return from Conditional Release	7	38	37
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	71	393	390

ADMISSIONS BY UNITS			
Nicolet	71	393	390
TOTAL	71	393	390

ADMISSIONS BY COUNTY			
Brown	44	261	241
Door	0	10	14
Kewaunee	3	10	14
Oconto	4	18	25
Marinette	2	15	8
Shawano	3	23	10
Waupaca	0	1	4
Menominee	1	3	4
Outagamie	1	4	7
Manitowoc	9	27	47
Winnebago	1	2	2
Other	3	19	14
TOTAL	71	393	390

NEW ADMISSIONS			
Nicolet	30	181	207
TOTAL	30	181	207

READMIT WITHIN 30 DAYS			
Nicolet	9	61	30
TOTAL	9	61	30

AVERAGE DAILY CENSUS	May	Year to Date 2015	Year to Date 2014
Nicolet	9	10	11
TOTAL	9	10	11

INPATIENT SERVICE DAYS			
Nicolet	264	1465	1656
TOTAL	264	1465	1656

BED OCCUPANCY			
Nicolet	53%	61%	69%
TOTAL	53%	61%	69%

DISCHARGES			
Nicolet	78	400	384
TOTAL	78	400	384

DISCHARGE DAYS			
Nicolet	330	1492	1674
TOTAL	330	1492	1674

AVERAGE LENGTH OF STAY			
Nicolet	4	4	4
TOTAL	4	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	4
Door	0	1	4
Kewaunee	2	3	4
Oconto	4	4	4
Marinette	4	4	3
Shawano	7	5	4
Waupaca	0	1	12
Menominee	5	3	0
Outagamie	2	2	4
Manitowoc	5	4	6
Winnebago	1	1	0
Other	4	4	5
TOTAL	4	4	4

In/Outs	Current	YTD 2015	2014
	5	23	13

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BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: May 2015

Voluntary Admissions	25
Involuntary Admissions	13
Voluntary Inpatient Days	121
Involuntary Inpatient Days	61
Voluntary Avg Length of Stay	4.8
Involuntary Avg Length of Stay	4.71

8C

Brown County Human Services

Report of Child Abuse/Neglect by Month

Month	2014	2015	% Change from 2014 to 2015
January	403	415	2.98%
February	433	403	-6.9%
March	427	444	3.98%
April	485	453	-7.06%
May	474	407	-14.14%
June	351		
July	308		
August	301		
September	437		
October	438		
November	413		
December	394		
Total	4864		

Reports Investigated by Month

Month	2014	2015	% Increase
January	152	135	-11.18%
February	140	120	-14.29%
March	157	139	-11.46%
April	166	124	-33.87%
May	157	120	-23.57%
June	129		
July	136		
August	108		
September	154		
October	138		
November	113		
December	119		
Total	1669		

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Brown County Human Services
2015 Contract Status Log - 6/15/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ADAMS AFH	12/11/14	1/6/15	$111,218	$111,218
ADAMS, R AFH	12/11/14	12/22/14	$27,049	$27,049
ADULT CARE LIVING OF NE WI	11/20/14	12/8/14	$205,640	$205,640
ADRC	11/20/14	12/1/14	$72,000	$72,000
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	12/15/14	1/6/15	$15,000	$15,000
ADVOCATES, EXTENSION LLC	1/8/15	1/15/15	$120,000	$120,000
AGE WELL CENTRE FOR LIFE ENRICHMENT	1/26/15	1/29/15	$240,000	$240,000
AGNESIAN HEALTHCARE INC	12/11/14	2/2/15	$22,100	$22,100
ALL ABOUT KIDS, INC.	12/15/14	1/12/15	$130,800	$130,800
AMERICAN FOUNDATION OF COUNSELING	4/14/15	4/20/15	$100,000	$100,000
ANGELS ON ARCADIAN	11/20/14	12/1/14	$1,531,200	$2,347,125
ANGELS TOUCH ASSISTED LIVING	11/20/14	1/6/15	$175,000	$175,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	11/20/14	12/18/14	$445,641	$445,641
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	12/15/14	1/12/15	$180,000	$180,000
ARTISAN ASSISTED LIVING	11/20/14	12/22/14	$480,566	$480,566
ARTS AFH	11/20/14	11/24/14	$30,132	$30,132
ASPIRO INC	1/8/15	1/19/15	$3,396,518	$3,396,518
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	2/9/15	4/27/15	$40,000	$40,000
BELLIN PSYCHIATRIC CENTER	3/16/15	3/26/15	$10,000	$10,000
BENNIN, MARILYN	12/15/14	1/26/15	$9,000	$9,000
BERGER AFH	11/20/14	11/24/14	$67,120	$67,120
BETHESDA	12/11/14	1/6/15	$14,300	$14,300
BIRCH CREEK	11/20/14	1/8/15	$1,235,182	$1,235,182
BISHOPS COURT	11/20/14	1/8/15	$1,304,662	$1,304,662
BOLL ADULT CARE CONCEPTS	12/22/14	1/6/15	$825,000	$825,000
BOURASSA AFH	11/20/14	12/9/14	$18,720	$18,720
BORNEMANN CBRF	12/11/14	1/6/15	$282,919	$282,919
BROTOLOC HEALTH CARE SYSTEMS	12/12/14	1/6/15	$982,600	$982,600
BRUNETTE AFH	11/20/14	12/1/14	$52,152	$52,152
BRUSS SUPPORTIVE COMMUNITY LIVING	11/20/14	12/4/14	$273,214	$273,214
BUSSE AFH	11/20/14	12/1/14	$66,444	$66,444
CAPELLE AFH	1/26/15	2/2/15	$63,572	$63,572
CARE FOR ALL AGES	12/18/14	1/8/15	$156,000	$156,000
CARRINGTON MANOR ASSISTED LIVING	11/20/14	11/25/14	$92,628	$92,628
CATHOLIC CHARITIES	12/15/14	12/22/14	$173,406	$173,406
CENTERPIECE LLC	12/11/14	12/18/14	$150,000	$150,000
CENTURY RIDGE OF GREEN BAY, INC.	11/20/14	12/1/14	$387,932	$387,932
CEREBRAL PALSY INC.	1/8/15	1/15/15	$1,510,200	$1,510,200
CEREBRAL PALSY OF MIDEAST WI INC	11/20/14	12/9/14	$4,800	$4,800
CHILDRENS SERVICE SOCIETY	12/15/14	1/15/15	$25,000	$25,000
CHRISTENSEN AFH	11/20/14	12/1/14	$74,357	$74,357
CLARITY CARE INC	11/20/14	12/18/14	$1,838,347	$1,894,734
COGNITIVE CONCEPTS	11/20/14	1/13/15	$278,977	$278,977
COMFORT KEEPERS INC	11/20/14	12/1/14	$734,494	$734,494
COMFORT KEEPERS	3/16/15	4/6/15	$600,000	$600,000
COMPASS DEVELOPMENT	11/20/14	1/15/15	$1,198,927	$1,198,927
COMPASS DEVELOPMENT SHC INC	11/20/14	1/15/15	$500,000	$500,000
CONLEY AFH	11/20/14	11/24/14	$36,645	$36,645
CONNECTIONS LLC	12/15/14	12/22/14	$25,000	$25,000
CURO CARE LLC	12/11/14	1/6/15	$503,440	$503,440
DARNELL RECEIVING HOME	12/15/14	2/2/15	$13,140	$13,140
DEATHERAGE-VELEKE AFH	11/20/14	12/1/14	$20,759	$20,759
DEBAERE AFH	11/20/14	12/11/14	$69,240	$69,240
DEER PATH ASSISTED LIVING INC	12/11/14	1/8/15	$182,500	$188,815
DODGE COUNTY (DBA CLEARVIEW)	3/2/15	3/16/15	$285,795	$285,795
DORN AFH	11/20/14	12/2/14	$22,008	$22,008
DUNGARVIN WISCONSIN LLC	11/20/14	12/4/14	$686,931	$686,931
DYNAMIC FAMILY SOLUTIONS	12/15/14	1/6/15	$59,400	$139,400
EAST SHORE INDUSTRIES	11/20/14	12/1/14	$46,594	$46,594
ELSNER AFH	11/20/14	1/26/15	$14,348	$14,348
EMERALD SHORES	3/17/15	4/9/15	$35,000	$35,000
ENCOMPASS CHILD CARE	12/15/14	1/6/15	$15,000	$15,000
ENGBERG AFH	11/20/14	12/1/14	$39,216	$39,216
FAMILY SERVICE OF NORTHEAST WI, INC.	12/15/14	1/6/15	$2,173,415	$2,273,415

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Brown County Human Services
2015 Contract Status Log - 6/15/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
FAMILY TRAINING PROGRAM	12/15/14	2/2/15	$155,000	$155,000
FENLON AFH	11/20/14	12/1/14	$48,137	$48,137
G & I OCHS INC.	11/20/14	12/1/14	$1,936,174	$1,936,174
GAUGER AFH	11/20/14	12/1/14	$32,844	$32,844
GOLDEN HOUSE	12/18/14	1/6/15	$63,086	$63,086
GOLTZ J. AFH	11/20/14	12/8/14	$24,360	$24,360
GONZALEZ AFH	12/18/14	1/19/15	$79,062	$79,062
GOODWILL INDUSTRIES	11/20/14	12/1/14	$77,166	$77,166
GREEN BAY TRANSIT COMMISSION NO CONTRACT	---	---	$400,000	$400,000
GRONSETH AFH	11/20/14	11/25/14	$44,736	$44,736
HARMONY LIVING CENTERS LLC	11/20/14	1/6/15	$221,838	$221,838
HAUGEN AFH	2/17/15	2/24/15	$16,435	$16,435
HEAD AFH	11/20/14	12/1/14	$87,826	$87,826
HELPING HANDS CAREGIVERS	11/20/14	12/1/14	$350,000	$350,000
HIETPAS AFH	11/20/14	12/1/14	$24,992	$24,992
HOEFT AFH	11/24/14	12/2/14	$29,713	$29,713
HOME INSTEAD SENIOR CARE	11/20/14	12/8/14	$200,000	$200,000
HOMES FOR INDEPENDENT LIVING	11/20/14	12/8/14	$6,252,622	$6,612,755
IMPROVED LIVING SERVICES	12/22/14	1/6/15	$943,100	$943,100
INFINITY CARE INC	11/20/14	12/1/14	$380,128	$380,128
INNOVATIVE COUNSELING(AUTISM)	12/15/14	2/5/15	$50,000	$50,000
INNOVATIVE SERVICES	2/9/15	2/23/15	$13,430,200	$13,430,200
INTERIM HEALTHCARE STAFFING	11/20/14	2/9/15	$25,000	$25,000
J & DEE INC.	11/20/14	12/1/14	$1,821,000	$1,821,000
JASMER AFH	12/11/14	1/6/15	$13,608	$13,608
KAKUK AFH	11/20/14	12/4/14	$32,292	$32,292
KCC FISCAL AGENT SERVICES	1/8/15	1/15/15	$4,200,000	$4,200,000
KCC SERVICES INC	11/20/14	11/25/14	$2,000	$2,000
KINDRED HEARTS	11/20/14	12/8/14	$890,100	$890,100
KLARKOWSKI AFH	12/11/14	2/3/15	$22,932	$37,300
KLECZKA-VOGEL AFH	11/20/14	12/4/14	$77,376	$77,376
KLEIN, DR. (AUTISM)	12/15/14	12/22/14	$50,000	$50,000
KPI INC	11/20/14	12/1/14	$12,400	$12,400
KRUEGER RECEIVING HOME	12/15/14	1/6/15	$13,140	$13,140
KUSKE AFH	11/20/14	11/24/14	$25,692	$25,692
LAD LAKE	12/22/14	1/6/15	$40,000	$40,000
LAKEWOOD ASSISTED LIVING	11/20/14	12/22/14	$64,000	$64,000
LAMERS BUS LINES, INC.	1/22/15	1/29/15	$850,000	$850,000
LANCASTER GARDENS	1/27/15	2/2/15	$37,000	$37,000
LAURENT AFH	11/20/14	12/9/14	$50,352	$50,352
LAURENT, SALLY AFH	5/5/15	5/11/15	$12,432	$12,432
LISKA, JOANN	12/15/14	1/13/15	$5,000	$5,000
LUND VAN DYKE INC	12/18/14	1/6/15	$210,000	$210,000
LUTHERAN SOCIAL SERVICES	12/22/14	1/15/15	$900,000	$900,000
MACHT VILLAGE PROGRAMS INC	1/6/15	1/15/15	$600,000	$650,000
MARLA VIST MANOR ASSISTED LIVING	11/20/14	11/24/14	$129,404	$216,417
MARTIN AFH	11/20/14	12/8/14	$19,509	$19,509
MATTHEWS SENIOR LIVING	11/20/14	1/22/15	$202,380	$202,380
MCCORMICK MEMORIAL HOME	11/20/14	12/1/14	$198,484	$198,484
MEADOWLANDS	11/20/14	12/1/14	$39,871	$39,871
MELOHN AFH	4/23/15	5/4/15	$23,712	$23,712
MILQUETTE AFH	11/20/14	12/4/14	$22,344	$22,344
MORAINE RIDGE LLC	11/20/14	12/8/14	$200,000	$200,000
MYSTIC ACRES LLC	12/11/14	1/6/15	$70,812	$70,812
MYSTIC CREEK LLC	12/11/14	1/6/15	$105,000	$105,000
MYSTIC MEADOWS LLC	12/11/14	1/6/15	$149,400	$149,400
NEMETZ AFH	11/20/14	12/1/14	$71,744	$71,744
NEW COMMUNITY SHELTER INC	12/15/14	1/6/15	$40,000	$40,000
NEW CURATIVE REHABILITATION	2/5/15	2/12/15	$1,124,415	$1,124,415
NEW VISIONS TREATMENT HOMES OF WI, INC	1/29/15	3/2/15	$42,000	$42,000
NEW VIEW INDUSTRIES	11/20/14	1/13/15	$43,240	$43,240
NORTHWEST PASSAGE	12/15/14	2/9/15	$67,500	$67,500
ODD FELLOW REBEKAH HAVEN	11/20/14	11/25/14	$140,000	$140,000
OPTIONS LAB INC	1/27/15	2/5/15	$40,000	$40,000

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Brown County Human Services
2015 Contract Status Log - 6/15/2015

Agency	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
OPTIONS TREATMENT PROGRAM	12/11/14	1/15/15	$100,000	$120,000
ORLICH AFH	11/20/14	12/15/14	$95,854	$95,854
OSTAPYUK AFH	11/20/14	1/6/15	$56,058	$56,058
PANTZLAFF AFH	11/20/14	12/4/14	$28,904	$28,904
PARAGON INDUSTRIES	12/15/14	1/22/15	$746,800	$746,800
PARENT TEAM	12/15/14	1/6/15	$227,300	$247,300
PARMENTIER AFH	11/20/14	12/1/14	$91,465	$91,465
PATIENT PINES	11/20/14	11/24/14	$284,000	$284,000
PHOENIX BEHAVIORAL HEALTH SERVICES	12/11/14	12/18/14	$25,000	$25,000
PNUMA HEALTH CARE	12/11/14	12/22/14	$358,600	$358,600
PRODUCTIVE LIVING SYSTEMS	11/20/14	1/15/15	$768,452	$768,452
RAVENWOOD BEHAVIORAL HEALTH	12/11/14	1/15/15	$70,600	$70,600
REHAB RESOURCES	12/11/14	1/6/15	$122,200	$122,200
REM-WISCONSIN II, INC.	11/20/14	12/1/14	$1,335,480	$1,385,461
RENNES ASSISTED LIVING CORP	11/20/14	12/1/14	$75,000	$75,000
RES-CARE WISCONSIN	11/20/14	12/11/14	$19,344	$19,344
ST. VINCENT HOSPITAL	12/11/14	1/20/15	$117,300	$117,300
SALDANA AFH	12/8/14	1/19/15	$43,360	$43,360
SCHAUMBURG, LAURIE	12/15/14	1/20/15	$25,000	$25,000
SCHULTZ AFH	11/20/14	1/13/15	$107,772	$107,772
SKORCZEWSKI AFH	11/20/14	1/6/15	$18,660	$18,660
SLAGHT AFH	11/20/14	12/8/14	$55,246	$55,246
SMET AFH	12/11/14	1/22/15	$54,257	$54,257
SOUTHERN HOME CARE SERVICES	11/20/14	12/11/14	$35,580	$35,580
SPECTRUM BEHAVIORAL HEALTH	3/30/15	4/30/15	$50,000	$50,000
STARR/DINGER AFH	11/20/14	12/8/14	$23,700	$23,700
STEVENS AFH	11/20/14	1/6/15	$30,905	$30,905
STILLING AFH	12/11/14	12/22/14	$32,802	$11,000
STIRLING PCW SERVICES	12/11/14	1/6/15	$20,000	$12,520
TALBOT AFH	12/15/14	1/6/15	$23,838	$23,838
TANZI AFH	11/20/14	12/1/14	$85,330	$85,330
TOMORROW'S CHILDREN INC	1/20/15	1/29/15	$100,000	$100,000
TREMPEALEAU	12/11/14	12/22/14	$1,487,700	$1,487,700
VALLEY PACKAGING INC.	11/20/14	12/22/14	$10,386	$10,386
VANLANEN RECEIVING HOME	12/15/14	1/20/15	$19,710	$19,710
VILLA HOPE	12/15/14	1/12/15	$1,730,700	$1,838,824
VISIONS OF N.E.W. LLC	12/15/14	12/22/14	$107,467	$107,467
WARREN, JOHN MD	12/22/14	1/6/15	$165,000	$165,000
WAUSAUKEE ENTERPRISES	11/20/14	12/4/14	$18,586	$18,586
WE ARE HOPE	12/8/14	12/15/14	$20,400	$20,400
WILLOWCREEK AFH	11/20/14	12/4/14	$445,136	$445,136
WISCONSIN EARLY AUTISM PROJECT	12/15/14	12/22/14	$300,000	$300,000
WISCONSIN FAMILY TIES	12/16/14	1/6/15	$26,000	$26,000
ZAMBON AFH	11/20/14	11/24/14	$25,334	$28,687
ZIESMER AFH	11/20/14	11/24/14	$79,716	$79,716
TOTAL			$71,677,748	$73,420,064

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Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: June 15, 2015

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	**SERVICES**	**DATE REQUESTED**	**DATE APPROVED**
Oconto Area Non-Profit Child Care	Day Care	5/18/15	
Individual	Family Support	6/2/15	
Individual	Respite	6/2/15	
Individual	Respite	6/2/15	
Individual	Respite	6/2/15	
Individual	Foster Parent	6/2/15	
Individual	Family Support	6/3/15	
Individual	Respite	6/3/15	
Individual	Foster Parent	6/11/15	
Individual	Respite	6/11/15	
Sun Valley Homes	Rent	6/11/15	