

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Supervisor Emily Jacobson, Chair
Supervisor Megan Borhardt, Vice Chair
Supervisor Barbara Avery, Supervisor Patrick Evans, Supervisor Patrick Hopkins

HUMAN SERVICES COMMITTEE MEETING

WEDNESDAY, JUNE 28, 2023

5:30 PM

Room 200, Northern Building
305 E. Walnut Street

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEM LISTED ON THE AGENDA

**** REVISED – ITEMS 5a, 14 & 15 WERE ADDED****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of Special May 17 and May 24, 2023.

Comments from the Public.

Consent Agenda

1. Minutes of Children With Disabilities Education Board of May 11, 2023.
2. Minutes of Human Services Board of May 11, 2023.
3. Financial Report for Community Treatment Center and Community Services.
4. Statistical Reports.
 - a. Monthly CTC Data – May 2023.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - b. Child Protective Services – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
5. Request for New Non-Contracted and Contracted Providers.
- 5a. Audit of the Bills.

Aging & Disability Resource Center

6. Director's Report.

Syble Hopp

7. Director's Report.

Veterans

8. Director's Report.

Health & Human Services (HHS) Department

9. Executive Director's Report.
 - a. CTC Double Shift Report.
 - b. Report on Food and Nutritional Services.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

10. Veterans - Resolution Proclaiming August 20, 2023 as Brown County Veterans and their Families Day (A Day in Honor of all Brown County Veterans and their Families, to be Celebrated at the Brown County Fair).
11. Veterans – Budget Adjustment Request (23-121): Any increase in expenses with an offsetting increase in revenue.
12. HHS - Resolution Regarding Table of Organization Change for the Health & Human Services Department – Community Treatment Center Division – RN Positions (23-083R).
13. HHS - Resolution Regarding Table of Organization Change for the Health & Human Services Department Deletion of Economic Support Positions Due to Transferring Administration of the WI Home Energy Assistance Program (23-084R).
14. HHS – Budget Adjustment Request (23-118): Any Increase in expenses with an offsetting increase in revenue.
15. HHS – Budget Adjustment Request (23-120): Any increase in expenses with an offsetting increase in revenue.

Communications – None.

Other

16. Such other Matters as Authorized by Law.
17. Adjourn.

Emily Jacobson, Chair

Notice I hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a special meeting of the **Brown County Human Services Committee** was held on Wednesday, May 17, 2023 in the Lower Level Flexible Meeting Room of the Central Library, 515 Pine Street, Green Bay, Wisconsin.

Present: Chair Emily Jacobson, Vice-Chair Megan Borchardt, Supervisor Pat Evans, Supervisor Barbara Avery
Also Present: Health and Human Services Executive Director Jeremy Kral, Hospital and Nursing Home Administrator Kara Gruber, Corporation Counsel David Hemery, other interested parties

I. Call Meeting to Order.

The meeting was called to order by Chair Emily Jacobson at 6:15 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

Action Items Including Proposed Resolutions, Ordinances and Budget Adjustments

1. Resolution Regarding Table of Organization Change for the Health & Human Services Department – Community Services Division – Psychiatrist and Advanced Practice Nurse Prescriber.

Health and Human Services Executive Director Jeremy Kral explained the intent is to permanently shrink the Table of Organization for psychiatrists from two to one and replace the one psychiatrist with 1.6 advanced practice nurse prescribers (APNP) that can support the needs of the clients being served. This is responsive to current trends in the workplace with the shrinking number of psychiatrists and the increasing number of APNPs. It was noted the county has been operating short in the psychiatry role, despite adjusting salaries to help recruitment. This proposed resolution also includes a more significant increase to the one position that would remain.

Supervisor Evans noted it appears this is an extremely difficult position to hire and he wants to be sure the clients are being taken care of. He supports this and would like to review it again at budget time. Evans does not have a problem with an APNP and noted it may even make some things faster. Kral agreed and added a number of clients being served have relatively stable conditions but need monitoring or prescribing of medication and APNPs can support a significant portion of this need.

Motion made by Supervisor Borchardt, seconded by Supervisor Evans to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

2. Executive Director Update on Food and Nutritional Services.

Kral noted there has been some communication and awareness of an upcoming shortage in food and nutritional services staffing at the CTC and wanted to update the Committee on this. He assured they will not be without the ability to serve nutritious food to those at the CTC and will pull staff from other positions if needed. HHS has been working with HR to step up recruitment and has asked for a market evaluation to see where wages and compensation fall in comparison to like positions in other facilities. They are also working with HR and Administration on a temporary critical need and incentive package to raise wages of remaining staff during the period of shortage which would be funded by vacancies. These vacancies are a result of retirements and slow refilling of positions.

Hospital and Nursing Home Administrator Kara Gruber informed there will be about 364 full-time hours open per week as well as 160 part-time hours open per week. Evans asked about the nepotism policy and it was noted there is a county policy, however, there are times that the policy is waived depending on circumstances. Evans also asked how pay will be handled when moving people in to help from other positions. Gruber responded that if someone is pulled from a position into a different position, they are paid the wage of the position they are filling in to. HHS is working with HR to incentivize existing staff. Evans encouraged staff to listen to and get input directly from the people in the positions on this.

Kral noted this can be brought back to the next Human Services Committee as part of the Executive's Report but noted there is not any formal approval needed because it fits within the current budget parameters. Evans would like an overview of this at the next meeting.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to suspend the rules to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

-Lisa Mascolo, 4444 Nakoma Trail, Hobart, Wisconsin

Mascola has been employed in the food service department for about a year. She is currently working up to two extra days a week to fill in where needed which does not give her much time off. She thinks the county and Supervisors need to look at this and see what staff does in a day. They are on their feet all day, do not take breaks and are overworked. Mascola has looked at compensation for comparable positions at other facilities, positions in hospitals and on Indeed and found starting pay is about \$17 per hour for kitchen workers. She does not know how the county is going to fill positions at the current rate and does not feel it is fair that people cannot take vacations.

-Martha Rizo, 1843 Eastman Avenue, Green Bay, Wisconsin

Rizo has worked at the CTC for about six years. Her rate of pay is too low so she also has to work overtime so she can afford her payments. She likes working at the CTC, but feels they need a raise and noted that everywhere else pays more. Rizo urged the Committee to put their feet in her shoes and look at this.

-Deana Berndt, 367 Thomas Way, Sobieski, Wisconsin

Berndt has worked at the CTC for 14 years. Food service workers work all day long. Housekeepers and activity staff are making \$17 an hour. Kitchen staff are constantly on their feet and working extra hours and extra hard. She is not only doing her job, she is also doing dishes, serving clients and other things that are not typically her job but she does it because they all work together. They need to get more staff because things are going to start to suffer which they do not want because they take pride in what they do and she is afraid it is going to get to the point where they do not care if no one cares about them.

-Carrie Dudek, N9290 County Road X, Seymour, Wisconsin

Dudek is in her 15th year as a cook at the CTC. She really enjoys her job but agrees with what the others said that they are overworked and underpaid. She noted that 95% of the meals are made fresh. They enjoy the residents and that is why they do the job. She is also filling in with things like dishes. Staff works really well together, but they would like to have relief from new people coming in and she feels raising the pay would be very helpful.

-Timothy Entringer, 1057 Division Street, Green Bay, Wisconsin

Entringer has been a food service worker for three years. They get about \$13.60 per hour and for the amount of work and responsibility they have, it is a joke. He invited the Committee to come to the kitchen to shadow what they do. They are on the front lines of giving residents their diets and he noted many residents have special diets that staff needs to keep track of. Their lives are in the hands of kitchen staff because if they are given the wrong food they could die. Entringer noted they are also short of CNAs who help check the food. Some people that have only been employed for a week have had to train new people. He noted he had to jump through hoops to get a job at Brown County, but there are people who do not accept jobs they are offered due to the pay. He is currently working three jobs to raise his family. If he did not love the residents, he would not work for Brown County and he finds his job very rewarding. Breaks are only five minutes, if that, and they are taking vacation an hour at a time just to

use it up. Entringer guarantees all the staff is there because they love the people. They take pride in their work and the kitchen is also spotless and in mint condition, for \$13 an hour. The crew is good and they all get along well. He also talked about his son who applied for a position in the kitchen but was not selected, even though they are extremely short staffed.

-Rebecca Behrle, 1673 Lenwood Avenue, Apt. P, Green Bay, Wisconsin

Behrle has worked at the CTC for about 3 ½ years. She agreed with everything everyone else said and noted they work very hard and have a lot of responsibility and she feels wages need to be increased.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to close the floor and return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to put this Item on the next Human Services Committee agenda. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

3. Such other Matters as Authorized by Law.

4. Adjourn.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to adjourn at 6:45 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

**Patrick W. Moynihan, Jr.
Recording Secretary**

**Alicia A. Loehlein
Legislative Specialist - Transcriptionist**

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Human Services Committee was held on Wednesday, May 24, 2023 in Room 200, Northern Building, 305 E. Walnut St., Green Bay, Wisconsin.

Present: Chair Emily Jacobson, Vice-Chair Megan Borchardt, Supervisor Pat Hopkins, Supervisor Pat Evans
Excused: Supervisor Barbara Avery
Also Present: ADRC Director Devon Christianson, Syble Hopp Administrator Kim Pahlow, Health & Human Services Director Jeremy Kral, CTC Hospital and Nursing Home Administrator Kara Gruber, Community Services Administrator Jenny Hoffman, Director of Administration Chad Weininger and other interested parties

I. Call Meeting to Order.

The meeting was called to order by Chair Emily Jacobson at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Evans, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of April 26, 2023.

Motion made by Supervisor Hopkins, seconded by Supervisor Borchardt to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public - None.

Consent Agenda

1. Minutes of Board of Health of March 14, 2023.
2. Minutes of Children with Disabilities Education Board of March 16, 2023.
3. Human Services Board Minutes of April 13, 2023.
4. Financial Report for Community Treatment Center and Community Services.
5. Statistical Reports:
 - a) Monthly CTC Data – April 2023.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. ~~CTC Double Shifts.~~
 - b) Child Protective Services – Child Abuse/Neglect Report.
 - c) Monthly Contract Update.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to receive and place on file Items 1-5c. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Request for New Non-Contracted and Contracted Providers.

Motion made by Supervisor Evans, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Audit of the bills.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

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Aging & Disability Resource Center

8. Director's Report.

ADRC Director Devon Christianson handed out the June 2023 ADRC Magazine, a copy of which may be viewed here: <https://adrcofbrowncounty.org/wp-content/uploads/2023/05/20230601N.pdf>.

Christianson informed May is ADRC Month and noted they are in their 25th year and have come a long way since the beginning. She also talked about connecting with legislators on May 9 at Aging Advocacy Day and encouraged Committee members to talk to their Legislators about reinvestment in ADRCs, as well as the commitment to caregivers and nutrition programs. In terms of the Governor's budget, Christianson informed a number of things have been removed, but so far ADRCs have not been removed.

Christianson continued that there are a lot of activities in June centered around Alzheimer's Disease and these are outlined in the current issue of ADRC Magazine. She also outlined several other activities going on in June including an 8 week poetry writing workshop with Cujo, figure drawing workshops and quilting workshops. The ADRC is also doing a program called Rejuvenate – Caregiving in Bloom which celebrates caregivers and gives them an opportunity to gather new information, get connected and have some fun. Christianson also talked briefly about the Dance For Disabilities which will be held on June 3 at Bay Beach.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Syble Hopp

9. Director's Report.

Syble Hopp School Administrator Kim Pahlow introduced new Business Manager Angie La Bine and Board President Tom Hansen. Pahlow informed graduation was held recently and was a big success with 15 graduates. An open house was held recently to show off their new spaces and was attended by about 120 people. It is currently Camp Week at Syble Hopp and includes a lot of fun activities including fishing, trips to the Wildlife Sanctuary, campfires and s'mores and the last day of school is coming up on June 2.

Supervisor Evans asked Tom Hansen to provide a little background as to who he became involved with Syble Hopp. Hansen responded he been on the Board for about three years and he has a son who has been a student for a number of years. He and his wife have been highly integrated with Syble Hopp and are part of the parent organization and have spearheaded a number of fundraising activities at the school. Evans questioned what Hansen feels some of the issues are in terms of the budget. Hansen responded that something that is not unique to any school district is teacher salaries and noted it is difficult to attract and retain high quality staff and he noted Syble Hopp is competing with every other district in the region for this type of staff. He also noted that one of the largest increase they had in their budget is related to technology and Syble Hopp is always looking for the middle ground of accepting the increasing costs while continuing to to push forward what is needed to provide the level of education the students need.

Although shown in the proper format here, Item 13 was taken at this time.

Motion made by Supervisor Evans, seconded by Supervisor Borchardt to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Veterans

10. Director's Report.

Motion made by Supervisor Evans, seconded by Supervisor Hopkins to accept the report and receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Health & Human Services (HHS) Department

11. Executive Director's Report.

HHS Director Jeremy Kral provided updates to his written report. He talked about the Table of Organization change regarding the Psychiatrist and Advanced Practice Nurse Prescriber positions and

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informed the Advanced Practice Nurse Prescriber positions were posted earlier in the week. They also have a contracted Psychiatrist who has an agreement to join the staff before the retiring Psychiatrist leaves and they are also deep in recruitment of a psychiatry candidate.

a. Update on Food and Nutritional Services. Referred from Special HS Cmte mtg.

Krall reported that in conjunction with Human Resources and Administration, they have looked at wages in the market compared it to the County's starting wage and he noted the adjustment policy allows for an appropriate market based adjudgment and this would fit in the budget so the intention is to raise the starting wages for the food service worker role from \$13.81 to \$16.00. IN addition, there would be a \$2.00 critical staffing premium applied to people who are covering shifts in the food service worker role to help out in the immediate short term. They are also deep in recruitment for the Supervisor position that will be turning over soon.

Evans questioned if staff has been made aware of the increase. CTC Hospital and Nursing Home Administrator Kara Gruber informed they have not shared this with staff yet. Their intention was to share it here at the Committee and then implement it as of the next pay period. Evans asked what critical staffing means. Gruber responded the Supervisor position will be turning over soon and one of the full-time staff will be retiring soon which will leave 4.5 positions out of 9 open and that is defined as critical staffing. They will continue with the incentive pay until the operational needs are supported and the vacant positions are filled.

Director of Administration Chad Weininger added that all food service workers will be bumped up to \$16/hour. Separate from that, because they will be short staffed for food prep, staff can apply for the shift and get \$2 extra an hour to cover the shift which will help alleviate the problems with staff burnout. If these measures to not help, they will have to come back and go through the process again.

The Committee does not have any objections to the proposals being made and Chair Jacobson would like an update on this in the next several months.

No formal action necessary.

Action Items including Proposed Resolutions, Ordinances, and Budget Adjustments

12. HHS – Resolution Regarding Table of Organization Change for the Health & Human Services Department – Community Services Division – Clinical Social Worker (23-067R).

**Motion made by Supervisor Borchardt, seconded by Supervisor Hopkins to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY**

13. HHS – Resolution Approving Tentative Levy for Syble Hopp School (Children with Disabilities Education Board – CDEB) Budget for Fiscal Year July 1, 2023 to June 30, 2024 (23-072R).

Pahlow informed they continue to work on their initiatives and maximizing the potential of the new spaces built through their capital campaign to help the students be successful. They are also starting to dig into where the kids are going when they leave Syble Hopp and pull data together. They continue to move forward and make sure they have the supports staff needs to be successful with the students, particularly with behavioral challenges and they are looking to add a Behavior Support position.

As mentioned earlier, one of the biggest increases is for teacher and support staff salaries. She also talked about technology and noted the chargeback from the County is larger than it has been in the past, but she noted they are trying to use technology more and this has been very successful with the students. Pahlow also talked about transportation and noted there has been an increase in that area as well.

Pahlow is comfortable that they will be able to get some of the revenue back from their funding sources which would allow them to decrease the levy.

Pahlow concluded by answering questions of the Committee related to wages for food service staff and employee turnover.

Motion made by Supervisor Evans, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

14. HHS – Resolution Regarding Table of Organization Change for the Health & Human Services Department – Community Services Division – Economic Support Positions (23-073R).

Motion made by Supervisor Borchardt, seconded by Supervisor Hopkins to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Resolution Regarding Table of Organization Change for the Health & Human Services Department – Community Services Division – Children’s Services Manager (23-074R).

Motion made by Supervisor Hopkins, seconded by Supervisor Borchardt to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

16. Communication from Supervisor Adams re: Recommend Lydia Van Thiel, Blueprint Implementation Project Director, to present on the Homeless Blueprint to the Health and Human Services Committee.

No formal action necessary.

17. Such other matters as authorized by law. None.

18. Adjourn.

Motion made by Supervisor Borchardt, seconded by Supervisor Hopkins to adjourn at 6:18 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein
Legislative Specialist

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: May 11, 2023

Board Members Present: B. Clancy, T. Hansen, L. Franke, J. Wieland, K. Lukens, H. Mathes

Excused: P. Hopkins

Others Present: K. Pahlow, A. Schmidt, S. Johnson, A. LaBine, N. Kohls, C. Jensky

Action Item: Call to Order

1. T. Hansen called the meeting to order at 4:00 PM.
2. Open Forum – None
3. Action Item: Approval of Minutes
Motion made by J. Wieland, seconded by B. Clancy, that the minutes of the April 21, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by J. Wieland, that the agenda for the May 11, 2023 meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A.Schmidt announced that a portion of the Give Big Green Bay donation will be used to purchase classroom hydraulic therapy plinths that will be safer for both staff and students. Several graduation donations were presented that will be used to help keep expenses down.
Motion made by J. Wieland, seconded by B. Clancy, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Disbursements for April 1, 2023 thru April 30, 2023 were presented. Bills were routine in nature. The final payment to Miron Construction was made. The dehumidification system is currently being installed and will be covered with ARPA funds.
Motion made by J. Wieland, seconded by B. Clancy, that the payment of bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Financial accounts beginning March 1, 2023 and ending March 31, 2023 were presented. Deficits in the Special Education Fund will be offset at the end of the fiscal year. No additional expenditures this month.
Motion made by J. Wieland, seconded by K. Lukens, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Resignation
Motion made by J. Wieland, seconded by B. Clancy, that the Board approve the resignation of Karen VandeVoort, BCCDEB Teacher, at the conclusion of the 2022-2023 school year. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Hires
Motion made by J. Wieland, seconded by K. Lukens, that the Board approve the hiring of Emily Nickolai, BCCDEB Teacher.

A role call vote was made and carried unanimously to hire Erin Martini, BCCDEB

Administrator.

10. Action Item: Teacher/Therapist/Administrator Contracts
A.LaBine prepared the 2023-2024 Teacher, Therapist and Administrative contracts for BCCDEB member signatures.
Motion made by J. Wieland, seconded by B. Clancy, that the Board approve the 2023-2024 Teacher, Therapist and Administrative Contracts. MOTION CARRIED UNANIMOUSLY.

11. Action Item: Policy and Rule First Reading(s)
S. Johnson and A.Schmidt shared an in-depth power point presentation on the current and historical status of behavior data at Syble Hopp School and shared plans to address some of the results of the data in the future. New policies and rules regarding behaviors and seclusion/restraint were also reviewed. Questions were entertained.
Motion made by J. Wieland, seconded by H. Mathes, that the Board move the Student Conduct and Discipline Policy and Rule forward for a second reading and final approval. MOTION CARRIED UNANIMOUSLY.

- 11.5 Action Item: Policy and Rule First Reading(s)
Motion made by J. Wieland, seconded by H. Mathes, that the Board move the Seclusion and Restraint Policy and Rule forward for a second reading and final approval. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Job Description
S. Johnson described the need to establish a new position to proactively address the daily student engagement and behavioral challenges that exist at Syble Hopp School (and many other districts). This job description was reviewed. ESSER funds will pay for the first year of this position. The continuation of the position beyond this year will be determined by measuring the success of the position during the 2023-2024 school year.
Motion made by H. Mathes, seconded by K. Lukens, that the Board approve the Behavior Specialist Job Description. This motion will allow administration to post the position and begin the interviewing process.

13. Discussion Item: Administrator's Report
A.Schmidt – Graduation is May 18th at school. Open House and Prom are on Saturday, May 20th. The following week is Camp Week and Bay Beach Day.

K. Pahlow – Scott King will be attending Open House so we will be able to dedicate the outside corner to him for his role in all three capital campaigns and his years of service on the BCCDEB. The recommended 2023-2024 budget and levy resolution will go the Human Service Committee on May 24th and then to the County Supervisors on June 21, 2023.

14. Discussion Item: Parent Organization Report
T. Hansen reported that an appreciation breakfast was held for the bus drives and an appreciation lunch for the staff on May 11th. The Golf Outing Committee is doing a fabulous job getting everything in order for the July 8th Golf Outing. Only 4 golf openings are left and all three courses will be filled.

15. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85(1)(a)(b)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body

has jurisdiction pursuant to Wis. Stats. Sec. 118.22.

Motion made L. Franke, seconded by K. Lukens, that the Board move into Executive Session at 5:58 PM. MOTION CARRIED UNANIMOUSLY.

16. Action Item: Adjournment

Motion made by K. Lukens, seconded by L. Franke, that the May 11, 2023 Brown County Children with Disabilities Education Board meeting be adjourned at 7:30 PM. MOTION CARRIED UNANIMOUSLY.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, May 11, 2023, at Brown County Sophie Beaumont Building, Boardrooms A & B; 111 N Jefferson St; Green Bay, WI 54301

Present: Supervisor Tom Lund; Kathryn Dykes; Jean Marsch; Laura McCoy; Supervisor Dan Theno

Excused: Michael Conley-Kuhagen; Leslie Ousley; Supervisor Randy Schultz; Eric Johnson, Finance Manager

Also Present: Jeremy Kral, Executive Director
Kara Gruber, Hospital & Nursing Home Administrator
Jenny Hoffman, Community Services Administrator
Cathy Foss, Office Manager
One member of the public

1. **Call Meeting to Order**
The meeting was called to order by Chair, Supervisor Tom Lund at 6:00 pm.
2. **Approve / Modify Agenda**
MARSCH / McCOY moved to approve the agenda for the May 11, 2023 Human Services Board Meeting. Voice vote taken. Motion carried unanimously without abstentions.
3. **Approve Minutes of April 13, 2023 Human Services Board Meeting**
THENO / McCOY moved to approve the minutes dated April 13, 2023. Voice vote taken. Motion carried unanimously without abstentions.
4. **Public Comment**
No members of the public chose to comment.
5. **Presentation on 2022 Health & Human Services Annual Report**
Executive Director Jeremy Kral, Community Services Administrator Jenny Hoffman, and Hospital & Nursing Home Administrator Kara Gruber highlighted items within the report.

The 2022 Health & Human Services Annual Report can be viewed online at:

<https://www.browncountywi.gov/ff/files/HHS-Community-Services/2022%20HHS%20Annual%20Report%20for%20the%20Web.pdf>

McCOY / MARSCH moved to receive and place on file the 2022 Health & Human Services Annual Report. Voice vote taken. Motion carried unanimously without abstentions.

6. **Executive Director's Report.**
Executive Director Jeremy Kral's May 2023 report was distributed at the meeting.

Public Health's RFQ (Request for Quotes) for an opioid overdose needs and gap assessment closed at the end of April with no response. Public Health is going to review, look at next steps and re-issue at a later date.

The Health & Human Services department remains short-staffed for several high demand positions. Our biggest challenge right now is finding skilled and qualified people. Brown County

Board of Supervisors has authorized a referral and sign-on bonus plan funded through ARPA, and that is nearly ready to be implemented.

We are bringing forward a change to the Table of Organization (TO) to the Human Services Committee. In our Outpatient Clinic, we currently have two full-time Psychiatrists (2.0 FTEs) with only one position being filled for almost two years following a retirement and ongoing recruitment. Before bringing the requested changes, the needs of the community and department were reviewed, as were the trends in the labor force. Based on these factors, a change to the table of org is being requested to reduce from two Psychiatrists to one, but to add 1.6 FTEs of Advanced Practice Nurse Prescribers (APNP). This would meet identified needs as well as fit within our budget and align our positions with the labor force trends. The current psychiatrist is retiring in June, and we are looking at all options including increasing salary, contracting, and national recruiting. We will have all current needs met through a contracted provider in the short term and do not anticipate being left without the ability to deliver outpatient psychiatric care.

In Food and Nutritional Services at Community Treatment Center (CTC), due to turnover and retirements, we will be very short-staffed at approximately the end of this month. We are working on strategies to address this issue, including enhanced recruiting efforts and potential temporary premium pay for remaining staff which will be covered by savings from vacant positions.

DYKES / THENO moved to receive and place on file the Executive Director's report for May 2023. Voice vote taken. Motion carried unanimously without abstentions.

7. Community Services Administrator Report

Community Services Administrator Jenny Hoffman presented updates in a verbal report.

We are going through some significant staffing changes. We have been recruiting for the Behavioral Health Supervisor position that oversees therapists and counselors for quite a while. This position is being filled internally by Clinical Social Worker Tyler Luedke.

Ian Agar, Behavioral Health Manager, is retiring from Brown County after 16 years; his last day is May 19.

MARSCH / McCOY moved to receive and place on file the Community Services Administrator report for May 2023. Voice vote taken. Motion carried unanimously without abstentions.

8. CTC Administrator Report including NPC Monthly Report

Hospital & Nursing Home Administrator Kara Gruber highlighted items from her report.

COVID-19 Pandemic

Mitigation efforts continue. Infection control requirements – especially personal protective equipment (PPE) – remain dependent on the community transmission rate. In April, the transmission level was below “high” for two weeks in a row which allowed for a reduction in PPE in the inpatient areas including removal of masks and eyewear for the first time in three years. Formal guidance for the long-term should be coming soon regarding isolation and PPE requirements.

Nicolet Psychiatric Center (NPC)

Department of Health Services (DHS) did an unannounced recertification survey of NPC in April. The surveyors complimented the CTC staff on their knowledge and skill sets; highlighting especially the therapeutic environment and culture facilitated by staff. One health environmental safety deficiency and four life safety code deficiencies were discovered. All were low-level and immediately corrected. A Plan of Correction was submitted and accepted by DHS. This result is extremely positive.

THENO / DYKES moved to receive and place on file the CTC Administrator Report for April 2023. Voice vote taken. Motion carried unanimously without abstentions.

9. **Financial Report for Community Treatment Center and Community Services**
Executive Director Jeremy Kral highlighted items from the Financial Report distributed at the meeting.

Community Treatment Center numbers are reflected through March 2023 with a favorable budget variance of \$311,959. Personnel costs continue to be lower due to staffing challenges.

Community Services has a small unfavorable variance of \$32,642. Revenues and expenses are at 24.1% of the annual budget. Personnel costs are lower due to vacant positions.

MARSCH / McCOY moved to receive and place on file the May 2023 Financial Report for Community Treatment Center and Community Services. Voice vote taken. Motion carried unanimously without abstentions.

10. **Statistical Reports a, b, & c**
a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Center/Bayshore Village
b. Child Protective Services – Child Abuse/Neglect Report
c. Monthly Contract Update

McCOY / DYKES moved to suspend rules and take items #10a, b & c together. Voice vote taken. Motion carried unanimously without abstentions.

McCOY / THENO moved to receive and place on file Statistical Reports #10a, b & c. Voice vote taken. Motion carried unanimously without abstentions.

11. **Request for New Non-Contracted Provider & New Provider Contract**
MARSCH / McCOY moved to receive and place on file the Request for New Non-Contracted Provider & New Provider Contract report for May 2023. Voice vote taken. Motion carried unanimously without abstentions.

12. **Adjourn Meeting:**
McCOY / MARSCH moved to adjourn. Voice vote taken. Motion carried unanimously without abstentions.

Chair, Supervisor Tom Lund adjourned the meeting at 7:22 pm.

Next Meeting: Thursday, June 8, 2023 at 6:00 pm.

Respectfully Submitted,
Catherine Foss
Office Manager

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Jeremy Kral, Executive Director

To: Human Services Board & Human Services Committee

Date: June 8, 2023

Subject: Community Treatment Center & Community Services 4/30/23 YTD Financial Results

Community Treatment Center

Through April CTC shows a favorable YTD budget variance of \$482,367 with revenues at 34.9% of the annual budget through 4 of 12 months and expenses at 32.0% compared to a benchmark of 33.3%. This continues the favorable results seen in earlier months of the year.

The YTD average census for each of the operating units is below budget as shown in the chart below. However, decreases in revenue based on census are offset by higher than anticipated nursing home Medicaid rates which reflects a permanent increase based on increased state funding effective 7/1/22. Also, CTC received an increase in WI Nursing Home Supplemental Payments which has favorably impacted revenues. The net result is a favorable 4/30 YTD revenue variance of \$262,004 compared to budget.

Personnel Costs continue to fall well under budget due to staffing shortages with Temporary Help (in the Operating Expenses category) high compared to budget as a result. Including these offsetting impacts total expenses for CTC are \$220,363 below budget on a YTD basis as of 4/30.

Community Treatment Center YTD average census compared to budget is as follows:

	<u>Apr YTD</u>	<u>Budget</u>
Bayshore Village	59.3	60.5
Nicolet Psychiatric Center	10.0	11.8
Bay Haven CBRF	3.9	5.0

Community Services

April financial results for Community Services were favorable bringing the overall YTD budget variance for this division to \$152,037 favorable. This includes revenues at 32.8% of the annual budget and expenses at 32.6% both slightly below the anticipated benchmark of 33.3% after 4 months.

Revenues are lower than budget primarily because of lower grant reimbursable expenses. Personnel Costs remain below budget due to vacant positions, but recent months appears to indicate a change in the labor market with more job applicants interested in joining the department.

Respectfully Submitted,

Eric Johnson
Finance Manager



Community Treatment Center

** Unaudited ** Through 04/30/23
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center								
REVENUE								
Property taxes	3,518,675.00	.00	3,518,675.00	293,222.92	1,172,891.68	2,345,783.32	33.3%	1,214,729.00
Intergov Revenue	6,285,058.00	.00	6,285,058.00	726,345.96	2,734,285.40	3,550,772.60	43.5%	1,984,773.93
Public Charges	5,115,346.00	.00	5,115,346.00	352,625.34	1,416,561.44	3,698,784.56	27.7%	1,556,403.65
Miscellaneous Revenue	1,035,117.00	.00	1,035,117.00	95,410.95	391,664.12	643,452.88	37.8%	397,089.05
Other Financing Sources	.00	406,000.00	406,000.00	.00	.00	406,000.00	0.0%	.00
REVENUE TOTALS	\$15,954,196.00	\$406,000.00	\$16,360,196.00	\$1,467,605.17	\$5,715,402.64	\$10,644,793.36	34.9%	\$5,152,995.63
EXPENSE								
Personnel Costs	11,281,709.00	150,000.00	11,431,709.00	862,779.21	3,459,475.07	7,972,233.93	30.3%	3,306,308.35
Operating Expenses	5,245,831.00	311,000.00	5,556,831.00	504,696.47	1,999,675.56	3,517,962.03	36.0%	1,899,018.77
Outlay	50,000.00	.00	50,000.00	.00	.00	50,000.00	0.0%	.00
EXPENSE TOTALS	\$16,577,540.00	\$461,000.00	\$17,038,540.00	\$1,367,475.68	\$5,459,150.63	\$11,540,195.96	32.0%	\$5,205,327.12
Fund 630 - Community Treatment Center								
REVENUE TOTALS	15,954,196.00	406,000.00	16,360,196.00	1,467,605.17	5,715,402.64	10,644,793.36	34.9%	5,152,995.63
EXPENSE TOTALS	16,577,540.00	461,000.00	17,038,540.00	1,367,475.68	5,459,150.63	11,540,195.96	32.0%	5,205,327.12
Grand Totals	(\$623,344.00)	(\$55,000.00)	(\$678,344.00)	\$100,129.49	\$256,252.01	(\$895,402.60)		(\$52,331.49)

YTD Budget Variances - Favorable (Unfavorable)

Revenue	262,003.97
Expense	220,362.70
Total Net	\$ 482,366.68

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Community Services (without ARPA ERA & CDBG)

** Unaudited ** Through 04/30/23
 Prior Fiscal Year Activity Included
 Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services								
REVENUE								
Property taxes	16,192,074.00	.00	16,192,074.00	1,349,339.52	5,397,358.08	10,794,715.92	33.3%	5,493,604.40
Intergov Revenue	44,741,247.00	61,700.00	44,802,947.00	3,900,836.46	14,497,935.94	30,305,011.06	32.4%	13,736,979.19
Public Charges	2,588,373.00	.00	2,588,373.00	301,602.97	972,165.16	1,616,207.84	37.6%	762,127.73
Miscellaneous Revenue	64,889.00	.00	64,889.00	319.45	3,980.99	60,908.01	6.1%	65,070.00
Other Financing Sources	160,797.00	.00	160,797.00	15,293.43	61,148.54	99,648.46	38.0%	.00
REVENUE TOTALS	\$63,747,380.00	\$61,700.00	\$63,809,080.00	\$5,567,391.83	\$20,932,588.71	\$42,876,491.29	32.8%	\$20,057,781.32
EXPENSE								
Personnel Costs	26,337,382.00	.00	26,337,382.00	1,954,848.04	8,164,146.49	18,173,235.51	31.0%	7,691,898.17
Operating Expenses	37,444,332.00	163,339.00	37,607,671.00	3,464,605.88	12,661,729.57	24,916,758.10	33.7%	12,746,486.14
Outlay	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$63,781,714.00	\$163,339.00	\$63,945,053.00	\$5,419,453.92	\$20,825,876.06	\$43,089,993.61	32.6%	\$20,438,384.31
Fund 201 - Community Services								
REVENUE TOTALS	63,747,380.00	61,700.00	63,809,080.00	5,567,391.83	20,932,588.71	42,876,491.29	32.8%	20,057,781.32
EXPENSE TOTALS	63,781,714.00	163,339.00	63,945,053.00	5,419,453.92	20,825,876.06	43,089,993.61	32.6%	20,438,384.31
Grand Totals	(\$34,334.00)	(\$101,639.00)	(\$135,973.00)	\$147,937.91	\$106,712.65	(\$213,502.32)		(\$380,602.99)

YTD Budget Variances - Favorable (Unfavorable)

Revenue	(337,104.62)
Expense	489,141.61
Total Net	\$ 152,036.98

NOTE: special federal grant awards have the following YTD expenditures covered by grant revenues: ARPA \$104,064 / ERA \$1,836,980 / CDBG \$91,462

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**BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2023 BAY HAVEN STATISTICS**

	MAY	YTD 2023	YTD 2022		MAY	YTD 2023	YTD 2022
ADMISSIONS							
Voluntary - Mental Illness	5	41	29	AVERAGE DAILY CENSUS	4.7	4.1	5.1
Emergency Detention - Mental Illness	0	0	0				
Return from Conditional Release	0	0	0	INPATIENT SERVICE DAYS	145	617	771
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	0	0	0	BED OCCUPANCY	31%	27%	34%
Other - EPP	0	0	1				
TOTAL	5	41	30	DISCHARGES	4	36	28
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	20	414	742
Readmit within 30 days	2	4	1				
				AVERAGE LENGTH OF STAY	5.0	11.5	26.5
IN/OUT	1	1	1				
ADMISSIONS BY COUNTY				AVERAGE LOS BY COUNTY			
Brown	6	42	28	Brown	5.0	10.5	45.7
Door	0	0	0	Door	0.0	0.0	0.0
Kewaunee	0	0	0	Kewaunee	0.0	0.0	0.0
Oconto	0	0	1	Oconto	0.0	0.0	2.5
Marinette	0	0	0	Marinette	0.0	0.0	0.0
Shawano	0	0	0	Shawano	0.0	0.0	0.0
Waupaca	0	0	0	Waupaca	0.0	0.0	0.0
Menominee	0	0	0	Menominee	0.0	0.0	0.0
Outagamie	0	0	1	Outagamie	0.0	0.0	2.0
Manitowoc	0	0	0	Manitowoc	0.0	0.0	0.0
Winnebago	0	0	0	Winnebago	0.0	0.0	0.0
Other	0	0	0	Other	0.0	0.0	0.0
TOTAL	6	42	30	TOTAL	5.0	10.5	39.2

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BROWN COUNTY COMMUNITY TREATMENT CENTER MAY 2023 NICOLET PSYCHIATRIC CENTER STATISTICS							
	MAY	YTD 2023	YTD 2022		MAY	YTD 2023	YTD 2022
ADMISSIONS							
Voluntary - Mental Illness	23	126	138	AVERAGE DAILY CENSUS	8.7	9.8	10.4
Emergency Detention - Mental Illness	14	88	106				
Return from Conditional Release	6	29	30	INPATIENT SERVICE DAYS	271	1476	1568
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	0	1	2	BED OCCUPANCY	55%	61%	65%
Other	0	2	4				
TOTAL	43	246	280	DISCHARGES	45	247	280
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	255	1304	1720
Readmit within 30 days	8	35	24				
				AVERAGE LENGTH OF STAY	5.7	5.3	6.1
IN/OUT	1	7	5				
				AVERAGE LOS BY COUNTY			
ADMISSIONS BY COUNTY							
Brown	40	225	252	Brown	6.0	5.6	6.1
Door	0	3	3	Door	0.0	1.4	3.4
Kewaunee	0	1	2	Kewaunee	0.0	0.3	2.5
Oconto	0	3	4	Oconto	0.0	4.6	1.1
Marinette	0	0	2	Marinette	0.0	0.0	0.6
Shawano	1	2	1	Shawano	1.0	1.3	0.3
Waupaca	0	0	0	Waupaca	0.0	0.0	0.0
Menominee	0	0	0	Menominee	0.0	0.0	0.0
Outagamie	1	2	6	Outagamie	17.0	9.9	6.3
Manitowoc	0	3	3	Manitowoc	0.0	1.1	0.7
Winnebago	0	1	3	Winnebago	0.0	0.3	4.6
Other	1	6	4	Other	5.0	3.6	1.7
TOTAL	43	246	280	TOTAL	5.7	5.4	6.1

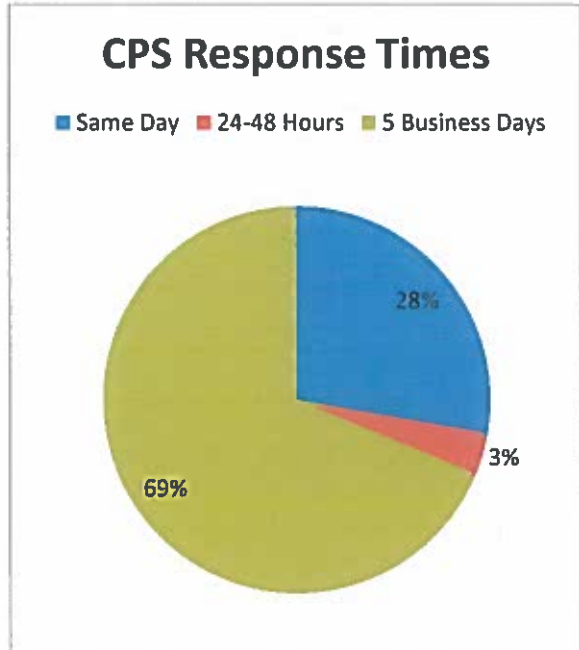
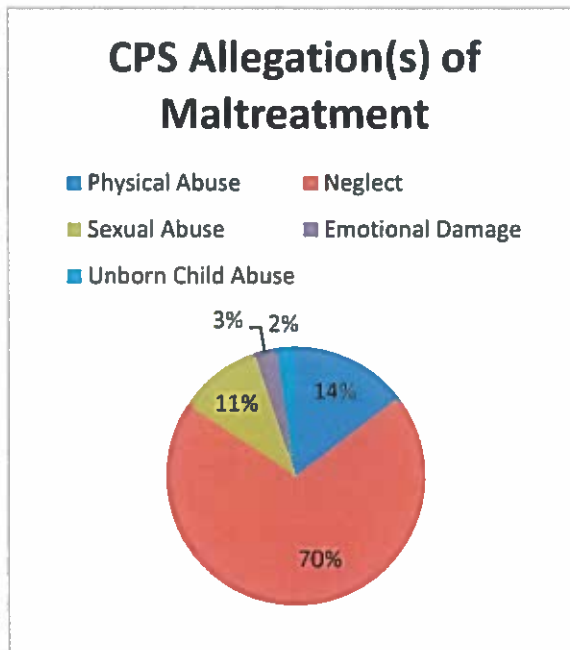
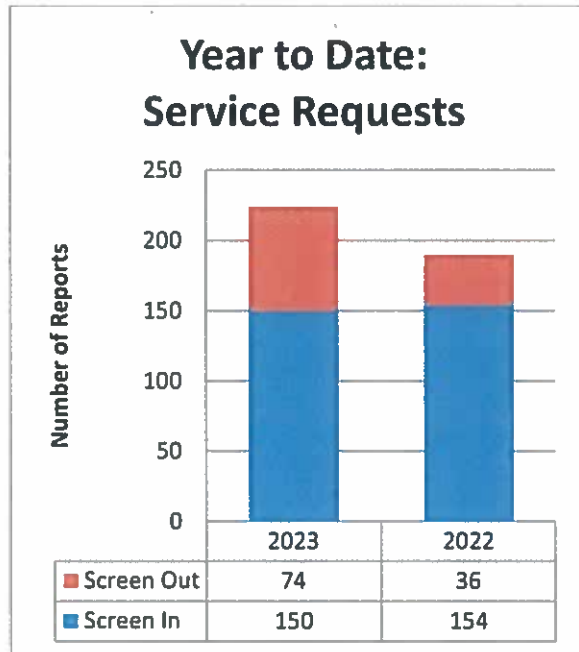
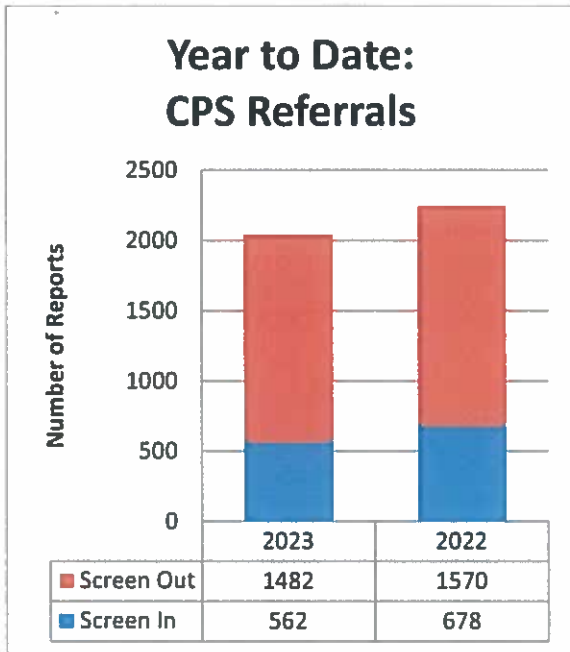
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Bayshore Village
APRIL
2023 Statistics

NURSING HOME			
ADMISSIONS	MAY 2023	Yr to Date 2023	Yr to Date 2022
From Nicolet Psychiatric Center	0	0	2
From General Hospital	0	2	0
From Nursing Home	0	1	0
From Home	0	1	0
From Residential Care Facilities	0	2	0
Protective Placement	1	5	9
Other	0	0	1
Total	1	11	12
DISCHARGES	MAY 2023	Yr to Date 2023	Yr to Date 2022
To Nicolet Psychiatric Center	0	0	0
To General Hospital	0	0	0
To Nursing Home	0	0	0
To Home	0	0	1
To Alternate Care Programs	0	0	0
To CBRF	0	3	5
Expired	1	8	8
Other	0	0	0
Total	1	11	14
Bed Occupancy Including Payable (Bed Hold Days)	97.6	94.8	96.2
Total Service Days	MAY 2023	Yr to Date 2023	Yr to Date 2022
SNF - (Skilled Nursing Facility)	1893	8926	9061
Paid Bed Hold Days	0	64	54
Total Payable Days	1893	8990	9115
Unpaid Bed Hold Days	14	31	35
Total	1907	9021	9150
Number days D/C to hospital (not billable)			0
Average Daily Census	MAY 2023	Yr to Date 2023	Yr to Date 2022
Avg Census (Payable Days) (total days/total beds)	96.9	94.5	95.7
Avg Census (All Days) (total days/total beds)	97.6	94.8	96.0
Avg. Daily Census Bayshore Village(63 Beds)	61.1	59.6	60.5
** Nursing Home client with DD1A Level of Care			

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Child Protection Statistics: May 2023



May was Foster Parent Appreciation Month. The team celebrated our foster parents in many ways throughout the month. Currently Brown County Child Protective Services has approximately 79 foster homes and 274 children/youth in out of home care. Of the 274 children or youth in placement, 144 of the children/youth are in a foster home with someone that is not related to them. At any given time the CPS team may be seeking additional homes to support children. Interested parties may call 920-448-6000 and ask to speak with someone from the foster care team for more information on how to become a foster parent.

**HEALTH AND HUMAN SERVICES
2023 PROVIDER CONTRACT LIST - 6/1/2023**

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
101 Mobility	Medical/therapeutic supplies and equipment and home modifications	Children with long-term care needs	\$25,000
Acceptional Minds	Living skills for autistic and/or behaviorally-challenged children and training for their parents/families	High behavioral needs children	\$700,000
ACE Institute	Daily living skills training and RPM counselling	Children with long-term care needs	\$95,000
A & J Vans	Vehicle modifications for families with disabled children	Families of long-term care children	\$95,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA adults	\$68,500
Anu Family Services	Treatment foster care child placing agency	Children in need of placement	\$90,000
Almost Family Personal Care LLC	Children's respite and supportive home care	Children with long-term care needs	\$40,000
Anna's House Assisted Living	CBRF (assisted living)	MH/AODA adults	\$95,000
Apricity - Mooring Programs	AODA residential services	AODA adults	\$55,000
ASPIRO	Birth to 3 services, CLTS respite, prevocational training	Children and adults with long-term care needs	\$975,000
Balanced Behavioral Services	In-home training to caregivers of special needs childrens	Children with long-term care needs	\$75,000
Bay Area Behavior Consulting	In-home training to caregivers of special needs childrens	Children with long-term care needs	\$75,000
Bella's Group Home	Group home for teen girls	Behavioral needs children	\$125,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA adults	\$200,000
Berry House (Robert E. Berry House)	CBRF (assisted living) that takes individuals with backgrounds in violent crimes	MH adults	\$50,000
Better Days Mentoring	Youth mentoring services, daily living skills, community integration, overnight respite	High behavioral needs children	\$1,200,000
Bike Hub	Specialized bicycles and/or bike modifications for children with disabilities	Children with long-term care needs	\$25,000
Boll Adult Care Concepts	Corporate AFH (assisted living) with CCS services for high needs behavioral health	MH/AODA adults	\$175,000

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Brain Balance	Therapeutic services to enhance cognitive performance	Children with long-term care needs	\$225,000
Bridge the Gap	Social learning groups for children and teens, daily living skills and mentoring	High behavioral needs children	\$200,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH adults	\$535,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used sparingly)	PD with MH adults	\$95,000
Celebrate Neurodiversity	Respite services	Children with long-term care needs	\$50,000
Childrens Service Society	Treatment foster care child placing agency	Children in need of placement	\$25,000
Chileda Institute	Youth high-needs residential care center (RCC)	High behavioral needs children	\$175,000
Christian Servants Home Care	Children's respite, supportive home care, CCS services	Children with long-term care needs	\$585,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	\$95,000
Clarity Care	CBRF (assisted living) home health care	PD with MH adults	\$95,000
Clinicare Academy	Youth high-needs residential care center (RCC); serves sex-trafficking victims and sex offenders	High behavioral needs children	\$235,000
Communication Pathways	Social learning and self-regulation groups for children and teens, training for parents	Children with long-term care needs	\$95,000
Community Care Resources	Treatment foster care child placing agency	Children in need of placement	\$100,000
Compass Development	CBRF (assisted living)	PD with MH adults	\$85,000
Consumer Direct for Wisconsin	Broker services of specialized care providers	Children with long-term care needs	\$95,000
CP Center	Special needs swimming, alternate therapeutic exercising, daily living skills and parent training	Children with long-term care needs	\$250,000
Curative Connections	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA adults	\$300,000
Different Perspectives Counseling	CCS services	Behavioral needs children	\$95,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	\$20,000

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Easter Seals of Wisconsin	Overnight summer respite camps	Children with long-term care needs	\$25,000
Employment Resources Inc. (ERI)	Employment services and pre-driving assessments	Children with long-term care needs	\$95,000
Encompass Child Care	Child day care	Children	\$50,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with long-term care needs	\$95,000
Expressive Therapies	Music and art therapy for children; CCS services	Children with long-term care needs	\$50,000
Family Services of Northeast Wisconsin	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA adults, behavioral-needs children	\$3,550,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	\$300,000
Family Works Programs	Treatment foster care child placing agency	Children in need of placement	\$60,000
Fiscal Assistance	Payor of client-hired personal care workers	Families of long-term care children	\$1,600,000
Fixid Fitness	Physical/mental health wellness programs for youth and adults	Youth and adults with behavioral health needs	\$75,000
Foundations Health and Wholeness	Treatment foster care child placing agency, counseling and CCS Services	MH adults and children in need of placement	\$545,000
Fox Valley Autism	Daily living/social skills and respite services for children on the autism spectrum	Children with long-term care needs	\$50,000
Gablian Skills Development	Respite and daily living skills	Children with long-term care needs	\$65,000
Generations Community Services	CCS services; living skills, parent supports, safety planning	Behavioral needs children	\$135,000
Golden House	Domestic abuse services	Adults in need	\$63,086
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	\$95,000
Greenfield Rehabilitation Agency	Birth to 3 services	Children	\$325,000

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Hanger Inc.	Prosthetic and orthotic services	Children with long-term care needs	\$50,000
Haroldson Receiving Home	Receiving home for emergency placements	Children in need of emergent placement	\$0
Helping Hands Caregivers	Adult supportive home care, children's respite and supportive home care	PD with MH adults; children with long-term care needs	\$95,000
Home Instead	Supportive home care	PD with MH adults, children with long-term care needs	\$30,000
Hopeful Haven	Treatment foster care child placing agency	Children in need of placement	\$95,000
HME Home Medical	Medical and therapeutic supplies and equipment, home modifications	Children with long-term care needs	\$25,000
Improved Living Services	Supported apartment program (daily living skills)	MH adults	\$50,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment, home modifications	Children with long-term care needs	\$25,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH adults	\$85,000
Innovative Wisconsin	Diversion', corporate adult family home (assisted living), CCS services, daily living skills (children and adults), supportive home care	High-needs MH adults; children long-term care needs	\$1,550,000
Intentions Behavioral Consulting	Caregiver training and support plan services	Children with long-term care needs	\$25,000
Jackie Nitschke Center	AODA residential and intensive outpatient services	AODA adults	\$135,000
Jacobs Fence	Fence building and repair	Families of long-term care children	\$95,000
Jennifer Geiken	Teaches sign language to caregivers of children with hearing issues	Children with long-term care needs	\$30,000
Journey to Adult Success (JAS)	Supervised independent living for young adults; CCS services	Youth aging out	\$30,000
Kenneth Taylor Assisted Living	3-4 bed adult family home	MH adults	\$265,000
Kirkpatrick and Associates	Sex offender assessment and counseling	Families of juvenile offenders	\$30,000
KUEHG - Kindercare	Child day care	Children	\$100,000
Kimbrough AFH	3-4 bed traditional adult family home	MH adults	\$64,000

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	\$150,000
Lawrence Galow Memorial Group Home	Group home for youth	At-risk youth in need of placement	\$125,000
Learning Rx	Reading comprehensive program for children	Children with long-term care needs	\$20,000
Let's Make Music	Music and art therapy for children, CCS services	Children with long-term care needs	\$10,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA adults	\$700,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	\$850,000
Macht Village Programs (MVP)	Daily living skills	High behavioral needs children	\$500,000
Mandolin Foundation/Amanda's House	Sober living facility for adults and their children	AODA adults	\$55,000
Matuszak Therapy Solutions	CCS services	Behavioral needs children and adults	\$95,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA adults	\$75,000
Milestones Behavioral Pediatrics	Social learning groups for children and teens, training for their parents/families, 'Parents Night Out' respite	Children with long-term care needs	\$20,000
MobilityWorks	Vehicle modifications for families with disabled children	Families of long-term care children	\$95,000
Moore X Moore	Living skills, mentoring and recreation	Behavioral needs children	\$95,000
Moving Forward	Daily living skills with emphasis on career education	Behavioral needs children	\$400,000
My Brother's Keeper	Male mentoring services	At-risk adults and youth	\$25,000
Mystic Acres	Corporate AFH (assisted living)	MH/AODA adults	\$225,000
Mystic Creek	Corporate AFH (assisted living)	MH/AODA adults	\$225,000
Mystic Meadows	Corporate AFH (assisted living)	MH/AODA adults	\$350,000
NEW Community Shelter	Homeless sheltering services	Adults in need	\$40,000
Norris Adolescent Center	Youth high-needs residential care center (RCC)	High behavioral needs children	\$0

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Northwest Passage	Youth high-needs residential care center (RCC)	High behavioral needs children	\$125,000
Nova Counseling Services	AODA residential services	AODA adults	\$25,000
ODTC - Genesee Lake School	Youth high-needs residential care center (RCC) for lower functioning teens	High behavioral-needs/development-delayed children	\$300,000
Options for Independent Living	CLTS home modification assessments, CLTS children's respite, CCS peer support services	Children with long-term care needs	\$50,000
Paragon Industries	Daily living skills groups	Children with long-term care needs	\$410,000
Parmentier AFH	3-4 bed traditional adult family home	MH adults	\$75,000
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH adults (dual diagnosis)	\$150,000
Pauseability	Social learning/communication groups for children and teens	Children with long-term care needs	\$20,000
Peace of Mind	Group home for delinquent youth	At-risk youth in need of placement	\$100,000
Perimeter Behavioral of the Ozarks	Out-of-state RCC-type residential facility for hard-to-place youth	High behavioral needs children	\$250,000
Pillar and Vine	Treatment foster care child placing agency	Children in need of placement	\$25,000
Prevea Health (formerly St. V)	Birth to 3 services	Children	\$215,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA adults, YJ youth	\$90,000
The Production Farm	CCS services in a non-traditional setting	High behavioral needs children; MH adults	\$120,000
Productive Living Systems	Corporate AFH, CBRF (assisted living), supportive apartment program	MH/AODA adults	\$425,000
Productive Living Systems (Pnuma LLC)	CBRF (assisted living)	PD with MH adults	\$130,000
Professional Services Group	CCS services	High behavioral needs children	\$65,000
Rawhide	Youth high-needs residential care center (RCC) for juvenile offenders; CCS services	Juvenile offenders	\$850,000
REDI Transports	Provides secure transportation to/from GB to other state facilities	MH adults, YJ youth	\$85,000

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Reflections Community Services	Daily living skills, career planning	Behavioral needs children	\$350,000
Rehabilitation House	Transitional CBRF (assisted living) for co-occurring AODA/MH	MH/AODA adults	\$60,000
Rita's House	Group home for youth	At-risk youth in need of placement	\$150,000
Rock Solid Exteriors and Fencing	Fence building and repair	Families of long-term care children	\$95,000
Social Thinkers	Social learning/communication groups for children and teens	Children with long-term care needs	\$45,000
Spectrum Behavioral Health	CCS services	Behavioral needs children	\$235,000
St. Charles Youth & Family Services	Treatment foster care child placing agency	Children in need of placement	\$135,000
Strive Behavioral Solutions	Respite and caregiver training services	Children with long-term care needs	\$30,000
Sully's Rides	Transportation	Children with long-term care needs	\$25,000
Tomorrow's Children	Youth high-needs residential care center (RCC)	High behavioral needs children	\$175,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and Institute for mental disease	Very high-needs MH or brain injury adults	\$850,000
TTL Properties	Home remodeling/modifications	Families of long-term care children	\$95,000
United Church Camps Inc.	Summer camp for children with autism	Children with long-term care needs	\$15,000
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA adults	\$1,200,000
Wellpoint Care Network (SaintA)	Treatment foster care child placing agency, respite care, custom assessments	Children in need of placement	\$100,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA adults and youth	\$200,000
Wisconsin Community Services	Youth Crisis Stabilization Facility, RCC	Youth in crisis	\$100,000
Wisconsin Early Autism Project (WEAP)	Counseling and social skills services for children on the autism spectrum	Children with long-term care needs	\$35,000

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Wisconsin Family Ties	Family support and advocacy services	Parents of CPS, CABHU, YJ	\$150,000
Wolff Receiving Home	Receiving home for emergency placements	Children in need of emergent placement	
Youth Villages	Out-of-state RCC-type residential facility for hard-to-place youth	High behavioral needs children	\$275,000

**Brown County Health and Human Services
New Non-Contracted and Contracted Providers
June 1, 2023**

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Elevate Property Management	Landlord-security deposit for CPS family	\$10,000	5/02/23
Align Clinic	Provides specialized medical supplies/equipment for CLTS children	\$10,000	5/04/03
Individual	Reimburse parent of CLTS child for lodging for a conference	\$10,000	5/8/2023
Individual	Reimburse parent of CLTS child for swim lessons	\$10,000	5/8/2023
Ebenezer Child Care	Day care for CPS child	\$10,000	5/8/2023
Kidzland Chld Care	Day care for CPS child	\$10,000	5/25/23
Individual	Ongoing respite for CPS child	\$10,000	5/25/23
Individual	Ongoing respite for CPS child	\$10,000	5/25/23
Individual	Ongoing Respite for CPS child	\$10,000	5/25/23
Individual	Rent for CPS family	\$10,000	5/25/23
Individual	Respite for CPS family	\$10,000	5/25/23

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
Balanced Behavioral Services	In-home training to caregivers of special needs children	Children with long-term care needs	\$75,000	5/01/2023
Fox Valley Autism Treatment Program	Daily living skills/social skills and respite services for children on the autism spectrum	Children with long-term care needs	\$50,000	1/01/2023
Peace of Mind Group Home	Group home for delinquent youth	At-risk youth in need of placement	\$100,000	5/01/2023

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Jeremy Kral, Executive Director

June 8, 2023

Executive Director's Report to the Brown County Human Services Committee and Brown County Human Services Board

In May and June of 2023, the HHS Department continues to face challenges in staffing certain roles. Beginning in early June, the HHS Department has implemented critical staffing measures to incentivize staff members to support CTC food service operations due to vacancies. The department has collaborated with Human Resources to both increase wages for food service workers and to enhance recruitment. These two changes have resulted in a significant increase in applications received. If the recruitment is successful, these important roles providing quality food and nutrition to people served in the CTC will be adequately staffed.

The full time psychiatrist role in the outpatient clinic will be vacant due to retirement later this month. For the immediate future, there is a contract in place for a psychiatrist to serve clients through telepsychiatry. In addition to that, there are arrangements in place for qualified providers within the department to serve clients in person as needed. Recruitment for the full-time psychiatrist remains ongoing. Recruitment for two newly-created additional Advanced Practice Nurse Prescribers (APNP) roles has also begun.

The HHS Department is happy to report success in filling supervisory and management vacancies in the outpatient behavioral health area as well. The manager role has been filled via internal promotion, and two other supervisory vacancies have also been filled via promotion of internal staff. The department welcomes these familiar faces into their new roles.

While the state budget remains a work in progress, there appears to be support for certain measures in support of county-provided mental health services such as the Community Support Program. HHS leaders continue to monitor progress in the state budget as that informs the revenue picture for the county budget process as well. We continue to encourage elected officials at the state level to support the priorities identified by the Wisconsin Counties Human Services Association and Wisconsin Counties Association, based on the value those priorities provide to the people we serve.

Respectfully submitted by:

Jeremy Kral
Executive Director



July 19, 2023

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION PROCLAIMING AUGUST 20, 2023 AS
BROWN COUNTY VETERANS AND THEIR FAMILIES DAY
(A DAY IN HONOR OF ALL BROWN COUNTY VETERANS AND THEIR FAMILIES,
TO BE CELEBRATED AT THE BROWN COUNTY FAIR)**

WHEREAS, Brown County Veterans and their Families have sacrificed greatly to provide the freedoms we all enjoy each day; and

WHEREAS, each year we set aside a day at the Brown County Fair to honor the service of Brown County Veterans, and the joint sacrifices they and their Families have made, by providing an outreach and entertainment event to connect these Veterans and their Families with the entitlements they have deservedly earned, and to uplift their souls; and

WHEREAS, all Veterans who served our Nation and Brown County have made grievous sacrifices and endured extreme hardships while putting their lives on the line to protect our freedoms, and have earned the respect, esteem and profound gratitude of the American public and the citizens of Brown County for their service and bravery; and

WHEREAS, it is desirable to fulfill the promise of President Abraham Lincoln, "*To care for those who shall have borne the battle,*" by honoring Brown County Veterans and their Families with this event.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby proclaims Sunday, August 20, 2023 as ***BROWN COUNTY VETERANS AND THEIR FAMILIES DAY***, to be celebrated at the Brown County Fair, a day to recognize the significance these brave souls played in establishing the security and prosperity our Nation, State, and County now enjoy, and to express our deepest appreciation and gratitude for the service these American Heroes and their Families have provided, as well as for the sacrifices they have endured.

Fiscal Note: This resolution does not require an appropriation from the General Fund.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By:

 TROY STRECKENBACH
 COUNTY EXECUTIVE

Date Signed: _____

23-081R

Authored by Veterans Service Office

Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
ANTONNEAU	1				
DE WANE	2				
NICHOLSON	3				
JACOBSON	4				
THENO	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
AVERY	14				
FULLER	15				
KASTER	16				
VAN DYCK	17				
HOPKINS	18				
ADAMS	19				
COENEN	20				
SCHULTZ	21				
PETERS	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____



Brown County Veterans Service Office

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4450 FAX (920) 448-4322

JOSEPH G. AULIK
DIRECTOR, VETERANS SERVICE OFFICE

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 06/08/23
REQUEST TO: Human Services and County Board of Supervisors Committees
MEETING DATE: June 28, 2023 and July 19, 2023, respectively
REQUEST FROM: Joe Aulik
Veterans Service Office

REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: PROCLAIMING BROWN COUNTY VETERANS DAY AT THE BROWN COUNTY FAIR – HONORING ALL BROWN COUNTY VETERANS AND THEIR FAMILIES.

ISSUE/BACKGROUND INFORMATION:

This resolution is to honor veterans and their families at the annual Brown County Veterans Day at the Brown County Fair.

ACTION REQUESTED:

Approval by Human Services Committee and County Board

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? Yes No N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time or continuous?
3. Please provide supporting documentation of fiscal impact determination.

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

BUDGET ADJUSTMENT REQUEST

23-121

Category

Approval Level

- 1 Reallocation from one account to another in the same level of appropriation Dept Head
- 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior yearDirector of Admin
- 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) County Exec
- 5 a) ~~Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).~~ ~~Admin Comm~~
- 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. Oversight Comm
2/3 County Board
- 6 Reallocation between two or more departments, regardless of amount Oversight Comm
2/3 County Board
- 7 Any increase in expenses with an offsetting increase in revenue Oversight Comm
2/3 County Board ^{CA}
- 8 Any allocation from a department's fund balance Oversight Comm
2/3 County Board
- 9 Any allocation from the County's General Fund (requires separate Resolution) Oversight Comm
Admin Committee
2/3 County Board
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Justification for Budget Change:

2023-Increase the Donations, Marketing, and Support Services budget from donations received from Veteran Service Organizations, private organizations, and private individuals for Marketing and the support of Veterans and family members in need.

Fiscal Impact*: \$ 3,255

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	115.084.400.4901	Donations	\$ 3,255
<input checked="" type="checkbox"/>	<input type="checkbox"/>	115.084.400.5370	Support Services	\$ 1,655
<input checked="" type="checkbox"/>	<input type="checkbox"/>	115.084.400.5311	Marketing	\$ 1,600
<input type="checkbox"/>	<input type="checkbox"/>			---
<input type="checkbox"/>	<input type="checkbox"/>			---
<input type="checkbox"/>	<input type="checkbox"/>			---
<input type="checkbox"/>	<input type="checkbox"/>			---

Joe Aulik
Digitally signed by Joe Aulik
 Date: 2023.06.21 11:45:21 -05'00'

Signature of Department Head

Department: **Veterans Service Office**

Date: 6/21/23

AUTHORIZATIONS

Troy Streckenbach
Troy Streckenbach [Jun 21, 2023 15:58 CDT]

Signature of DOA or Executive

Date: Jun 21, 2023

July 19, 2023

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE
FOR THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY
TREATMENT CENTER DIVISION - RN POSITIONS**

WHEREAS, a table of organization change request was submitted by the Health and Human Services Department – Community Treatment Center division (“Department”); and

WHEREAS, the Department would like to change the Full Time Equivalent (FTE) status of two of its Registered Nurse positions to aid in recruitment; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Departments’ table of organization: the **deletion** of one (1.0 FTE) Registered Nurse position and one (0.60 FTE) Registered Nurse position; and the **addition** of two (0.80 FTE) Registered Nurse positions, all to be effective July 23, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the following changes to the Departments’ table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the **deletion** of one (1.0 FTE) Registered Nurse position and one (0.60 FTE) Registered Nurse position; and the **addition** of two (0.80 FTE) Registered Nurse positions, all to be effective July 23, 2023.

Budget Impact: HHS – Community Treatment Center

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Registered Nurse \$36.98/hr Position #113.003.056 Hours: 2,080	1.0	Deletion	(\$76,918)	(\$29,553)	(\$106,471)
Registered Nurse \$36.98/hr Position # 113.003.056 Hours: 1,664	0.80	Addition	\$61,535	\$23,730	\$85,265

12

Registered Nurse \$31.52/hr Position #119.003.056 Hours: 1,248	0.60	Deletion	(\$39,337)	(\$15,035)	(\$54,372)
Registered Nurse \$31.52/hr Position #119.003.056 Hours: 1,664	0.80	Addition	\$52,449	\$20,010	\$72,459
Annual Budget Impact					(\$3,119)

Partial Budget Impact (7/23/23-12/31/23)	FTE	Addition/Deletion	Salary	Fringe	Total
Registered Nurse \$36.98/hr Position #113.003.056 Hours: 2,080	1.0	Deletion	(\$32,049)	(\$12,314)	(\$44,363)
Registered Nurse \$36.98/hr Position #113.003.056 Hours: 1,664	0.80	Addition	\$25,640	\$9,887	\$35,527
Registered Nurse \$31.52/hr Position #119.003.056 Hours: 1,248	0.60	Deletion	(\$16,390)	(\$6,265)	(\$22,655)
Registered Nurse \$31.52/hr Position #119.003.056 Hours: 1,664	0.80	Addition	\$21,854	\$8,337	\$30,191
Partial Budget Impact					(\$1,300)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The anticipated fiscal result will be a decrease in personnel costs.

Respectfully submitted,
HUMAN SERVICES COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

23-083R
Authored by Health & Human Services
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
ANTONNEAU	1				
DE WANE	2				
NICHOLSON	3				
JACOBSON	4				
THENO	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
AVERY	14				
FULLER	15				
KASTER	16				
VAN DYCK	17				
HOPKINS	18				
ADAMS	19				
COENEN	20				
SCHULTZ	21				
PETERS	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 6/13/2023
REQUEST TO: Human Services and County Board
MEETING DATE: 6/28/2023 and 7/19/2023, respectively
REQUEST FROM: Jeremy Kral, Director
REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY TREATMENT CENTER DIVISION - RN POSITIONS

ISSUE/BACKGROUND INFORMATION:

There have been frequent requests from internal and external nursing personnel seeking 0.80 FTE that are not available with current position control.

ACTION REQUESTED:

Deletion of (1) 1.0 RN position
Deletion of (1) 0.6 RN position
Addition of (2) 0.8 RN positions

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0
2. Is it currently budgeted? Yes No N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
If no, how will the impact be funded?
If funding is from an external source, is it one-time or continuous?
3. Please provide supporting documentation of fiscal impact determination.

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

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July 19, 2023

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE
FOR THE HEALTH & HUMAN SERVICES DEPARTMENT
DELETION OF ECONOMIC SUPPORT POSITIONS DUE TO TRANSFERRING
ADMINISTRATION OF THE WI HOME ENERGY ASSISTANCE PROGRAM**

WHEREAS, the Brown County Health and Human Services Department (the 'Department') recommends transferring administration of the Wisconsin Home Energy Assistance Program (WHEAP) to another entity, due to an impending reduction in funding for administering WHEAP, as well as the inability to fully integrate the program within our existing economic support programs; and

WHEREAS, Brown County residents who benefit from the program will retain the ability to participate in the program through a State of Wisconsin vendor; and

WHEREAS, the Department recommends the **deletion** of four (1.0 FTE) vacant Economic Support Specialist positions from its table of organization, to be effective July 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the following changes to the Departments' table of organization, as described above and below in the Budget Impact section of this resolution, are hereby approved: the **deletion** of four (1.0 FTE) vacant Economic Support Specialist positions, to be effective July 31, 2023.

Budget Impact: HHS – Community Services

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Support Specialist \$21.94/hr Position #134.401.076 Hours: 1950	1.0	Deletion	(\$42,783)	(\$15,197)	(\$57,980)
Economic Support Specialist \$21.94/hr Position #137.401.076 Hours: 1950	1.0	Deletion	(\$42,783)	(\$15,047)	(\$57,830)

Economic Support Specialist \$21.94/hr Position #145.401.076 Hours: 1950	1.0	Deletion	(\$42,783)	(\$15,052)	(\$57,835)
Economic Support Specialist \$21.94/hr Position #146.401.076 Hours: 1950	1.0	Deletion	(\$42,783)	(\$15,047)	(\$57,830)
Annual Budget Impact					(\$231,475)

Partial Budget Impact (7/19/23-12/31/23)	FTE	Addition/ Deletion	Salary	Fringe	Total
Economic Support Specialist \$21.94/hr Position #134.401.076 Hours: 1950	1.0	Deletion	(\$17,826)	(\$6,332)	(\$24,158)
Economic Support Specialist \$21.94/hr Position #137.401.076 Hours: 1950	1.0	Deletion	(\$17,826)	(\$6,270)	(\$24,096)
Economic Support Specialist \$21.94/hr Position #145.401.076 Hours: 1950	1.0	Deletion	(\$17,826)	(\$6,272)	(\$24,098)
Economic Support Specialist \$21.94/hr Position #146.401.076 Hours: 1950	1.0	Deletion	(\$17,826)	(\$6,270)	(\$24,096)
Partial Budget Impact					(\$96,448)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The anticipated fiscal result will be a decrease in personnel costs with a corresponding decrease in revenue.

Respectfully submitted,
HUMAN SERVICES COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

23-084R
Authored by Health & Human Services
Final Draft Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
ANTONNEAU	1				
DE WANE	2				
NICHOLSON	3				
JACOBSON	4				
THENO	5				
LEFEBVRE	6				
FRIBERG	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
AVERY	14				
FULLER	15				
KASTER	16				
VAN DYCK	17				
HOPKINS	18				
ADAMS	19				
COENEN	20				
SCHULTZ	21				
PETERS	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 6/13/2023
REQUEST TO: Human Services and County Board
MEETING DATE: 6/28/23, 7/19/23
REQUEST FROM: Jeremy Kral, Director
REQUEST TYPE: New resolution Revision to resolution
 New ordinance Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY SERVICES DIVISION - DELETION OF ECONOMIC SUPPORT POSITIONS DUE TO CEASING IN-HOUSE ADMINISTRATION OF A NON-MANDATED PROGRAM

ISSUE/BACKGROUND INFORMATION:

The Wisconsin Home Energy Assistance Program (WHEAP) is a program that provides eligible people financial aid toward heating and sometimes cooling bills for their homes. WHEAP is operated primarily by the State of Wisconsin, through the Department of Administration (DOA). DOA contracts with either a private entity or the local county to determine eligibility for WHEAP. There is no statutory requirement for counties to administer the WHEAP program.

There are enough vacant positions in the Economic Support Specialist classification that eliminating WHEAP-related positions would not result in a layoff or work reduction for existing staff. On the contrary, the redeployment of trained staff into other Economic Support program areas provides the department and community with a 'shot in the arm' in administering these programs during a historically important time period. Staff working in the WHEAP program are already trained to administer other Economic Support benefits. If this table of organization change request is approved, staff currently conducting WHEAP activities would have WHEAP duties removed and replaced with activities in other Economic Support programs.

All indications are that funding for the administration of the WHEAP program will be limited in 2024 and the foreseeable future, such that increasing local tax levy would be required in order to continue to operate the essential functions of the program in our county. A growing number of counties are working with DOA to transition away from administering the WHEAP program.

If the elimination of these positions is passed by the Brown County Board, the HHS Department would notify DOA that the county would not be continuing to administer the WHEAP program. DOA would then make arrangements with a contracted provider to begin administering the program in the near future. There is a well-established private entity contracted with DOA administering the WHEAP program in various counties. The HHS Department would continue to administer the program until a mutually-agreeable date, and would help support a solid transition.

ACTION REQUESTED:

Deletion of (4) 1.0 FTE Economic Support Specialists

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0

2. Is it currently budgeted? Yes No N/A (if \$0 fiscal impact)

a. If yes, in which account?

If no, how will the impact be funded?

funding is from an external source, is it one-time or continuous?

3. Please provide supporting documentation of fiscal impact determination.

COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

BUDGET ADJUSTMENT REQUEST

23-118

<u>Category</u>		<u>Approval Level</u>
<input type="checkbox"/> 1	Reallocation from one account to another in the same level of appropriation	Dept Head
<input type="checkbox"/> 2	Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year 	Director of Admin
<input type="checkbox"/> 3	Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
<input type="checkbox"/> 4	Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)	County Exec
<input type="checkbox"/> 5	a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).	Admin-Comm
<input type="checkbox"/> 5	b) Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
<input type="checkbox"/> 6	Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
<input checked="" type="checkbox"/> 7	Any increase in expenses with an offsetting increase in revenue	Oversight Comm <i>CW</i> 2/3 County Board <i>CW</i>
<input type="checkbox"/> 8	Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
9	Any allocation from the County's General Fund (<i>requires separate Resolution</i>) <i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i>	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

Recognize 2023 contract received for Income Maintenance SNAP (Food Share) ARPA funding. Contract will be used for several initiatives: 1) retention bonuses for Economic Support staff based on work during COVID unwinding period (spring / summer 2023) including for one staff member not eligible for ARPA funded bonus 2) Remodeling - counter area and interview room and related furniture 3) Technology related minor equipment upgrades Note: Purchase services ARPA account used for claiming purposes for all non-personnel costs.

Fiscal Impact*: \$149,684

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.134.4302.0255	State grant and aid revenue SNAP ARPA	\$149,684.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.134.5100.FSARPA	Regular earnings Food Share ARPA	\$76,800.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.134.5110.FSARPA	Fringe benefits Food Share APRA	\$11,520.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.138.5100	Regular earnings	\$1,200.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.138.5110.100	Fringe benefits FICA	\$180.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.134.7000.0250	Purchased Services ARPA Funding	\$61,364.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	201.076.130.134.7000.INT	Purchased Services Interpreter	\$1,380.00

[Signature]

Signature of Department Head

Department: HHS

Date: 6/12/23

AUTHORIZATIONS

Troy Streckenbach

Troy Streckenbach (Jun 22, 2023 15:13 CDT)

Signature of DOA or Executive

Date: Jun 22, 2023

BUDGET ADJUSTMENT REQUEST

23-120

Category

Approval Level

- 1 Reallocation from one account to another in the same level of appropriation Dept Head
- 2 Reallocation due to a technical correction that could include:
 - Reallocation to another account strictly for tracking or accounting purposes
 - Allocation of budgeted prior year grant not completed in the prior yearDirector of Admin
- 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation County Exec
- 4 Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) County Exec
- 5 ~~a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).~~ Admin-Comm
- 5 b) Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation. Oversight Comm
2/3 County Board
- 6 Reallocation between two or more departments, regardless of amount Oversight Comm
2/3 County Board
- 7 Any increase in expenses with an offsetting increase in revenue Oversight Comm *CW*
2/3 County Board *EW*
- 8 Any allocation from a department's fund balance Oversight Comm
2/3 County Board
- 9 Any allocation from the County's General Fund (*requires separate Resolution*) Oversight Comm
Admin Committee
2/3 County Board
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.

Justification for Budget Change:

To allow Brown County Public Health to accept the Public Health Rescue Plan Coronavirus Fiscal Recovery (PH ARPA) grant from the Wisconsin Department of Health Services for the attached projects.

Fiscal Impact*: 1,478,500

**Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.*

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.4302	State Grant and aid revenue	1,478,500
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.5700	Contracted Services	1,478,500
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Jeremy Kral
Digitally signed by Jeremy Kral
 Date: 2023.08.21 17:02:43 -05'00'

Signature of Department Head

Department: HHS - Public Health Division

Date: _____

AUTHORIZATIONS

Troy Strackebach
Troy Strackebach (Jun 22, 2023 14:50 CDT)

Signature of DOA or Executive

Date: Jun 22, 2023

Brown County Health & Human Services Public Health Division



American Rescue Plan Coronavirus Fiscal Recovery Funding

Budget Adjustment Supplemental Document: Executive Summary

Beyond Health CHIP Strategy 1.1: Decrease Income and Asset Gap in Brown County	50,000
1.1.1 Childcare Subsidies for ALICE Families in Brown County	
Beyond Health CHIP Strategy 1.2: Improve Environmental Quality and Physical Environments for All	25,500
1.2.1 XRF Machine to Reduce Lead Poisoning in Brown County Youth	
Beyond Health CHIP Strategy 1.3: Advocate for Equitable Access to Healthcare	34,771
1.3.1 Mental Health Optimization Part A	
1.3.2 Mental Health Optimization Part B	
Beyond Health CHIP Strategy 2.1: Build Community Connections at the Neighborhood Level	50,000
2.1.1 Building Awareness: Communicating the Value of Social Connection and Belonging and Sharing Great Stories	
2.1.2 Learning Together: Convening the Community for Greater Understanding and Impact	
2.1.3 Connecting: Supporting People and Organizations Undertaking Neighborhood Scale Social Connection and Belonging Activities	
Beyond Health CHIP Strategy 2.2: Increase Availability and Visibility of Healthy Food Options	50,000
2.2.1 Cooking Matters at the Store	
2.2.2 Planting for Purpose	
2.2.3 Equity in Emergency Food Planning	
2.2.4 Nutritious Food Bag Project	
2.2.5 Food Access Survey of Rural Brown County	
Beyond Health CHIP Strategy 2.3: Improve Walkability and Recreational Opportunities	50,000
2.3.1 Yield to Your Neighbor	
2.3.2 Wintermission	
Beyond Health CHIP Strategy 3.1: Integrate Population Health into Community Planning Efforts	50,000
3.1.1 Inclusive Signage Project	
3.1.2 Community Conditions and Planning Assessment	

Brown County Health & Human Services Public Health Division



Beyond Health CHIP Strategy 3.2: Safe, Accessible Housing Options	50,000
3.2.1 CIS & HMIS Data Integration	
Beyond Health CHIP Strategy 3.3: Support and Create Policies that Decrease Inequities in a Coordinated and Transparent Way	85,000
3.3.1 Health in All Policies	
3.3.2 Implicit Bias & Health in All Policy Conference	
Beyond Health Community Health Assessment Implementation (CHA)	45,000
4.1 Community Health Assessment Community Consultants	
4.2 Photo Voice Project	
4.3 CASPER (Community Assessment for Public Health Emergency Response) Project	
4.4 Translation Access	
Brown County Public Health Strategic Plan: BCPH Community Engagement Unit	20,000
5.1 Accessible Transportation Strategies	
5.2 Harm Reduction Communications in Spanish/Hmong	
5.3 Translation Access	
Brown County Public Health Strategic Plan: BCPH Environmental Health Unit	30,000
6.1 Radon Awareness and Mitigation	
Beyond Health Strategic Plan: BCPH Nursing Unit	50,000
7.1 Increase Breastfeeding Supports	
7.2 Lead Education/Outreach	
7.3 EPIC Access through Community Partnerships	
7.4 Vaccine /Immunization Support: Equipment to Support Mobile Unit	
7.5 Vaccine/Immunization Support: Addressing Vaccine Hesitancy	
Brown County Public Health Strategic Plan & Beyond Health CHIP Alignment: Aging & Disability Resource Center	250,000
8.1 ADRC Post Pandemic Nutrition Initiative: Reaching Rural and Culturally Diverse Populations	
8.2 ADRC Post Pandemic: Reaching Older Adults who are Diverse Populations with Supports to Live Independently at Home	
Alignment w/ PH Preparedness and Response Capabilities: Emergency Management	10,000
9.1 Support EM Audio-Visual Equipment Purchase	

Brown County Health & Human Services Public Health Division



Brown County Public Health Strategic Plan and Beyond Health CHIP Alignment: N.E.W. Community Clinic	25,000
10.1 Infection Control Room for Patients with Communicable Diseases	
Brown County Public Health Strategic Plan and Beyond Health CHIP Alignment: BCHHS - Community Services Division	500,000
11.1 Children, Youth, and Families – Funding for Supportive, Preventative Services	
11.2 Adult Behavioral Health – Funding for Supportive, Preventative Services	
11.3 Basic Needs of Department Children, Families, and Behavioral Health Clients	
Brown County Public Health Strategic Plan and Beyond Health CHIP Alignment: Health & Human Services	55,000
12.1 Health & Human Services Website	
Brown County Public Health Strategic Plan and Beyond Health CHIP Alignment: BCHHS-Public Health Division	48,229
13.1 Supplies, Misc., Supporting Identified Strategies	

Total: \$1,478,500