BOARD OF SUPERVISORS
Brown County

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HUMAN SERVICES COMMITTEE
Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE
Tuesday, October 10, 2017
6:00 p.m.
Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

****NOTE TIME & LOCATION****

****PLEASE BRING BUDGET BOOK****
(Combined Regular & Budget Meeting)

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of September 27, 2017.

BUDGET REVIEW
REVIEW OF 2018 DEPARTMENT BUDGETS

Comments from the Public – Budgetary Items

Aging & Disability Resource Center
1. Review of 2018 Department Budget.

Veterans' Services
2. Review of 2018 Department Budget.

Health & Human Services
3. Review of 2018 Department Budget.
   a. Resolution Approving New or Deleted Position during the 2018 Budget Process in the Health & Human Services Department – Community Programs Table of Organization.
   b. Resolution Approving New or Deleted Position during the 2018 Budget Process in the Health & Human Services Department – Public Health Table of Organization.
   c. Resolution Approving New or Deleted Position during the 2018 Budget Process in the Health & Human Services Department – Community Programs Table of Organization.

Syble Hopp School/Children with Disabilities Education Board
4. Review of 2018 Department Budget.

NON-BUDGET ITEMS

Comments from the Public – Non-Budgetary Items

Report from Human Services Chair, Erik Hoyer

1. **Review Minutes of**:
   a. Children with Disabilities Education Board (August 21, 2017).
   b. Mental Health Treatment Committee (September 20, 2017 & October 3, 2017).
   c. Veterans' Recognition Subcommittee (September 19, 2017).

Communications

2. Communication from Supervisor Schadewald: My request for these committees Admin & Human Services) to evaluate the need and funding of a Housing Navigator to coordinate county-wide efforts to improve housing opportunities in Brown County. *Held from last meeting.*

Wind Turbine Update

3. Receive new information – Standing Item.

Human Services Department

4. Budget Adjustment Request (17-69): Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.
5. Executive Director's Report.
6. Financial Report for Community Treatment Center and Community Programs.
7. Statistical Reports.
   a. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
   b. Child Protection - Child Abuse/Neglect Report.
   c. Monthly Contract Update.
8. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Other

9. Audit of bills.
10. Such other Matters as Authorized by Law.
11. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, September 27, 2017 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present:	Chair Hoyer, Supervisor Brusky, Supervisor Linssen
Excused:	Supervisor Schadewald, Supervisor De Wane
Also Present:	Health & Human Services Director Erik Pritzl, Public Health Officer Anna Destree, Hospital and Nursing Home Administrator Luke Schubert, Robin Hallet, news media and other interested parties.

I. **Call Meeting to Order.**

The meeting was called to order by Chair Hoyer at 5:32 p.m.

II. **Approve/Modify Agenda.**

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of August, 2017.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public: None.

Report from Human Services Chair, Erik Hoyer: None.

1. **Review Minutes of:**
   a. **Aging & Disability Resource Center of Brown County Board (May 25, 2017).**
   b. **Aging & Disability Resource Center Board of Director's Meeting (July 13, 2017).**
   c. **Children with Disabilities Education Board (July 17, 2017).**
   d. **Mental Health Treatment Committee (July 19, 2017 & August 16, 2017).**
   e. **Veterans' Recognition Subcommittee (August 15, 2017).**
   f. **Human Services Board (August 10, 2017).**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to take Items 1a-1f together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve Items 1a-1f. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications

2. **Communication from Supervisor Schadewald: My request for these committees Admin & Human Services) to evaluate the need and funding of a Housing Navigator to coordinate county-wide efforts to improve housing opportunities in Brown County. *Referred from August County Board.***

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to hold until the next Human Services meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

Presentation

3. **UW-Green Bay Presentation – Safe and Stable Housing Study.**

Health & Human Services Director Erik Pritzl informed that at last year's County Board budget meeting there were discussion with regard to housing resources for people; there were some ideas and different concepts

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loosely presented that had different price amounts. One thing that came out was they were probably not ready to commit to putting dollars to a housing resource but they would be interested in a study. Through committee level discussions, it was determined that they had different people in different areas receiving services that lacked housing or didn't have safe supportive housing for their recovery. The County Board set aside some money to commission a study, in which UW-Green Bay came to present. Pritzl felt it was good information to receive prior to next month's communications on the housing navigator and before general budget discussions. He introduced Dr. David Helpap and Dr. Lora Warner and noted that final copies of the study were distributed (attached) and a PowerPoint was provided in the agenda packet.

David Helpap, UWGB Professor of Public Administration, Political Science and a member of the Center for Public Affairs, which was the organization commissioned to do this study, along with Dr. Lora Warner, a Professor in Public Administration program and Director of the Center for Public Affairs, presented the report that they completed: Safe & Stable Housing for Brown County Consumers – Needs and Policy Options.

Linssen questioned how they could help people get to the point where they could take care of themselves, whether government funded or not. He questioned if there was something they were missing in this process? Warner informed they touched on it throughout many conversations but didn't look for that dividing line. The person they interviewed at Westcap stated if they had more or better coordinating mental healthcare and services, they wouldn't need as much housing to support it. Mental illness was keeping folks from getting a job, it also kept them from getting housing. If they were able to do more prevention and ongoing management of people with a mental illness, that would help. Pritzl stated that manageable mental health issues was a key way to look at this, they had options for people that might be more supported and more managed, such as a community based residential facility. They had consumers in those facilities for an extended period of time. What they were trying to get at with the study and what it brought forward was there were people that weren't meeting definitions of current programs necessarily. They may not meet a chronic homelessness definition or they might have some barrier to accessing affordable housing; criminal background, landlords can make decisions about whom they were renting to, there were lots of ways that that can come into play. There were people that weren't falling into a program, or they weren't to a point of needing that fully structured treatment environment. They really can do a lot independently but they had some barriers with their mental health issues and substance use issues and the accessibility to the housing unit itself, whether income or a suitability issue.

Linssen questioned if the study was looking at individuals who can get back on their feet with treatment and support, eventually not needing services or a minimal amount. Pritzl responded that that's where they were heading with this. The population they wanted to look at were Treatment Court participants who were determined that they can participate in the course, they need the support of case management, counseling, vocational work, supports, etc. If they were people who were on that path but were experiencing some barrier to success because they lack housing completely or the housing that they go back to was not safe or supportive of their recovery and the Treatment Court Judges have spoken repeatedly on the concept of they were just sending people back to the environment they came out of. They could provide all the treatment but their basic need was not met in a safe way in the community.

Linssen questioned if a halfway house would be of a use for this, Pritzl stated it was on the right track, Warner agreed, they weren't technically halfway houses but similar in that they were a supported environment. She added, people had very individual needs and some wouldn't do as well in a group-type setting, some would do better individually. There were 2 sets of recommendations with additional housing units. The smaller number of consumers would need permanent long term housing but a large group of consumers that they looked at they recommended transitional temporary housing while they were in the program or during the start into their recovery, a place to come out of jail and make plans and find a place to live, etc. Treatment Courts were looking for folks on the way to recover and had a few barriers.

Linssen questioned if they had full-time social workers, Warner responded, not necessarily. The Oxford House, which was run by the people that lived there, was very successful, had a lot of good outcomes and was very low cost. The folks that lived there might then go meet with their treatment provider, go to their court session, meet with a judge, they might have a job in the community and would be working on recovery in this kind of setting. They could be getting treatment but also have a place they could live with a very low rent or subsidized

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rent for as long as they needed or unlimited, they could set it up any way really.

Brusky felt this was interesting, challenging but exciting; she had worked with homeless people so she was aware of some of the challenges. One of the issues that came to mind was if someone didn't have a criminal problem, they weren't legally bound to certain restrictions. How would they manage where there wasn't any legal recourse? Warner believed there would be different levels of care that could be provided through the case management function. Whoever was providing the treatment or monitoring them would need to work with them and if they weren't, the county could have a policy where they would have to work with them or there would be consequences. A lot of these things were to be determined by how the county wanted to set it up. What they heard from the people they interviewed was, if the county or a contracted non-profit managed this or was involved in holding the lease, then that would make it easier for the landlords to work with these folks. The community police talked about needing to make repeated calls to a certain locations and they were using a lot of community resources because they were not stable. They were the ones kind of monitoring them. The western side of the state has found that with the county playing a role, the landlord trusts that the Treatment Court was treating them and it was okay to rent to them now. Westcap, a non-profit, was providing rental incentives to landlords which allowed them to have more rental units. Hoyer stated that when it came to Diversion Courts there were such specific rules that the participants adhere to so if you have a situation where if someone was not meeting the rules of the Treatment Court, if that was being reflected in their living situation, they were off to jail.

Warner informed that they interviewed a number of non-profit Directors that were eager to have the county play some role. They really had the sense that millions of Housing & Urban Development (HUD) dollars would be available if there was more collaborating going on and partnering. Brown County was not able to access some of those dollars because the non-profits alone couldn't come up with what's required in a match. If the county was providing a staff person or maybe providing the rent for these units, then the community as a whole would be able to get more federal grants to provide housing. With regard to WHEDA money, developers were the ones that got the low income tax credits but by partnering and working together. NeighborWorks was a non-profit that has gotten low income tax credits for developing properties. Sometimes the solutions you might be partnering with and helping with help the whole community and indirectly save a lot of money to the whole system.

Warner stated this was under a contract to do this study and it was completed. She had her regular full-time job but this was something she was very interested in as a community member and noted that if there were other ways that they could offer their ideas or work with the county, she would be glad to.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Wind Turbine Update

4. Receive new information – Standing Item.

Barbara Vanden Boogart, Vice President of BCCRWE -7463 Holly Mor Road, Greenleaf, WI
Vanden Boogart informed that the President of BCCRWE was not available this evening so she'd be presenting what he normally would as well. Vanden Boogart read the following:

My comments this evening will address matters pertaining to the Sept 12, 2017 meeting at Bay Port High School regarding wind turbine adverse health effects.

First, the central focus of Dr. McCunney's presentation was the Health Canada study, which he knows, or should have known, cannot be applied to Shirley Wind. Health Canada and its lead researcher, Dr. David Michaud, have made it clear in public papers and statements that:

- *"...results may not be generalized to areas beyond the sample as the wind turbine locations in this study were not randomly selected"*
- *"...this design does not permit any conclusions to be made with respect to causality."*
- *"... the results will not provide a definitive answer on their own."*

Dr. McCunney did not disclose these limitations in his presentation, potentially leaving the impression that the Health Canada study is applicable to Shirley Wind, which it is not.

I am submitting some of the many critical reviews of the Health Canada study. I will read some excerpts from these reviews.

To begin, the following excerpts from the article, *Health Canada sought private meeting with CanWEA before announcing health study* appear to indicate that the Health Canada study was a collaborative effort between the Canadian government, Health Canada, and the Canadian Wind Energy Association.

"Federal Access to Information documents reveal that on May 3, 2012 members of Health Canada's Wind Turbine Noise and Health Study contacted the Canadian Wind Energy Association (CanWEA) to solicit a meeting and discuss the yet to be announced Health Canada led study investigating the health impacts of wind turbines."

Here is an excerpt from one of the emails obtained:
"Dr. David Michaud and I would like to meet with you/CanwEA to discuss a forthcoming HC-led study investigating health impacts and exposure to wind turbine noise as well as other HC efforts in this area."

To continue, the following excerpts are from the letter, *Comments to the Editor-JASA* [Journal of the Acoustical Society of America], which is a letter of concern regarding the Health Canada study that was written by a group of physicians, acousticians, and an audiologist with expertise in wind turbine noise and adverse effects.

Consider the facts presented in these excerpts in comparison to what Dr. McCunney presented, or failed to present, when discussing the Health Canada study at the September 12th meeting, and how these facts may change the conclusions reached by those listening to him. Also bear in mind that the noise level permitted at Shirley Wind is 50 dB(A).

"We note that the study, by design, excluded children and teens, [and] *those aged above 79..."*

"Given the numerous media and anecdotal reports of home abandonments in Ontario related to inability to tolerate residing in proximity to IWTs [industrial wind turbines], *the failure to survey the owners of the unoccupied or demolished homes is a significant omission..."*

"In the low IWT noise exposure group (25 to 30 dBA), the prevalence of migraines (+10% above general population), tinnitus (+10% above general population), and dizziness (+2.5% above general population) is higher for the Health Canada study respondents than for the general population. The rate increases in the high IWT noise exposure group (40-46 dBA) to +13% (migraines), +15% (tinnitus), and +10% (dizziness) over the general population."

"The JASA paper's conclusion that wind turbine noise is not associated with adverse health effects below sound levels of 46 dBA appears to be contradicted by the data for these important adverse effects. Unfortunately, we can only speculate what those graphs would have shown had the vulnerable groups been included."

"In summary, the exclusion of vulnerable groups, the failure to appreciate that the prevalence of certain adverse effects in their respondents were occurring at rates significantly higher than in the general population, and the increasing prevalence of selected symptoms as distances between homes and IWTs are reduced, renders the Heath Canada study's conclusions unsuitable for drawing conclusions regarding siting distances, and may explain why the conclusions are at odds with other studies of IWTs and community noise. They are also contrary to the codified understanding of the medical and acoustical community that nighttime noise levels above 40 dBA will adversely affect health in a significant minority of people (WHO, 2009)."

This ends the excerpts. I have made these points and am submitting these reviews both for your information and as a response to a statement made by James Crawford in the Sept 14, 2017 issue of the Denmark News, where he stated:

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"The Board of Health could rescind the human health labeling now that we're better informed."

While the Board of Health is now better informed, the result is quite the opposite. The testimonies of Dr. Coussons and Robert Rand support the Human Health Hazard declaration. Both of them have had professional interactions with some of the adversely affected residents at Shirley Wind, and have personally participated in investigating what could be the cause of their complaints, including supportive acoustical data. After all, isn't it the people at Shirley Wind that we're talking about?

Secondly, I would like to respond to the following question asked by James Crawford at that meeting, where he stated:

"In 2017 there are no complaints from local residents to Brown County and only seven complaints to the Town of Glenmore. They were about flicker, not noise. Doesn't this imply that those near Shirley Wind are not suffering?"

It is obvious that over time people give up on filing complaints when the conditions leading to the complaints continue to exist, which has been the experience of Shirley Wind residents for almost 7 years. Despite this fact, numerous adverse health complaints were filed with the Town of Glenmore in 2017 for the town's 5-year review of the Shirley Wind conditional use permit. So, it would be a mistake to assume that those not submitting complaints, again, are not continuing to suffer. Also, did you happen to look out into the crowd the evening of Sept 12 and see the numerous people with neon yellow shirts and each wearing a sign that read, *"I AM THE EVIDENCE"* or *"I AM A WIND REFUGEE"?* Does that suggest that they are no longer suffering?

Apparently Mr. Crawford failed to contact the Town of Glenmore for a record of such complaints. Had he done so, as BCCRWE did, he would have received copies of health complaints filed by nineteen separate residents.

For your review, I am submitting a sampling of these 2017 health complaints along with a summary table of written adverse health complaints or statements that have been filed by residents and visitors at Shirley Wind.

These complaints are not limited to shadow flicker, as Mr. Crawford alleges. When reading the summary table, bear in mind the facts that only written and recorded, not verbal, complaints are included, and, that over 50% of residents living within ½ mile of the Shirley Wind turbines have signed "*good neighbor agreements*" which may make them reluctant to file certain complaints.

Thirdly, I would like to respond to a statement that Duke Energy public relations spokeswoman Tammie McGee has repeatedly made, including in media coverage of this meeting. A September 13, 2017 Green Bay Press Gazette article states:

"Tammie McGee, spokeswoman for North Carolina-based Duke Energy, said outside the meeting. "We do not receive these types of complaints from people who live near our other wind farms."

Such is not the case, as demonstrated by the two articles I am submitting that describe a lawsuit against Duke Energy by plaintiffs who are hosting Duke Energy wind turbines on their own land.

In summary:

- The Health Canada study is specific to the wind projects studied and is not applicable to Shirley Wind or the Human Health Hazard declaration.
- Shirley Wind residents continue to experience and report adverse health effects
- Shirley Wind is not the only Duke Energy project where residents have reported adverse health effects.

I also have a comment regarding annoyance. The word "*annoyance*" is an underappreciated term that has a specific medical meaning in research literature, where it means a significant degradation in the quality of life and of health, including physical and mental well-being.

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Dr. McCunney's presentation and papers focus on direct health effects and tend to marginalize the importance of annoyance as an indirect health effect. However, this is not the opinion of Health Canada and other researchers, as shown by the following excerpts from one of the Health Canada critical reviews I am providing today:

Health Canada's 2005 paper, *Community Noise Annoyance, It's Your Health*, states:
"The most common effect of community noise is annoyance, which is considered an adverse health effect by the World Health Organization"

Health Canada's 2014 paper, *Wind Turbine Noise and Health Study: Summary of Results* states:
"WTN [wind turbine noise] annoyance was found to be statistically related to several self-reporting health effects including, but not limited to, blood pressure, migraines, tinnitus, dizziness, scores on the PSQI, and perceived stress" as well as related to "measured hair cortisol, systolic and diastolic blood pressure."

also...

"The Principal Investigator of the Wind Turbine Noise and Health Study has also stated that "noise-induced annoyance is an adverse health effect."

Even *Colby et al. (2009)*, a paper co-authored by Dr. McCunney, discusses wind turbine symptoms and reports that symptoms such as headaches, nausea, tinnitus, vertigo *"... are not new and have been published previously in the context of "annoyance"..." and are the "... well- known stress effects of exposure to noise ..."*

So, annoyance, when properly understood as used in research literature, is not a trivial adverse health outcome to be dismissed as insignificant. By the way, do the health effects just described, which are medically defined as annoyance, sound familiar to anyone in this room. They are some of the same adverse health effects repeatedly reported by Shirley Wind residents. Perhaps it would refresh your memory to read through some of the complaints again.

All of the statements I have read regarding medically defined annoyance, along with the documented ILFN levels at Shirley Wind, support the Human Health Hazard declaration made by the Brown County (WI) Board of Health.

My final comment pertains to a document submitted by Duke Energy to the Board of Supervisors last week. We, as an organization, would be remiss to not respond to this document. In the near future BCCRWE will be submitting a response to Duke Energy's document to the Board of Supervisors and the Board of Health in order to correct any errors, misrepresentations, or omissions of necessary information that might have the potential to mislead persons reading that document.

Thank you,

Barbara Vanden Boogart
Vice President: Brown County Citizens for Responsible Wind Energy

Human Services Department

5. Resolution re: Reclassification of a Community Treatment Program Worker Position in the Human Services – Community Treatment Center Table of Organization.

Pritzl informed they were reclassifying an open position that had a lower qualification level into a higher qualification level which enabled them to do billing at a higher reimbursement rate. If they put it in this category they could attract the right staff.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

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6. **Resolution Providing One-Time Supplemental Compensation to: 1) Employees in the IBEW Local 158 Bargaining Unit; and 2) Employees in the Brown County Human Services Professional Employee Association.**

Representatives from the Professional Employee Association were not present. It was Pritzl's understanding that they have not receive those increases yet so this would be a step in that process. It would cover all their social workers but HR could better address how many employees this would affect.

Weininger informed it was substantial for their department's Table of Organization, county-wise it wasn't substantial. The money was budgeted in 2017. This was a one-time payment and taxed at 25%. They won't be able to carry it moving forward.

Weininger noted that the IBEW voted to certify, he was not sure if the Professional Employee Association had taken any action. He assumed they were certified or planned on certifying. In order for them to be treated by all of the other employees, they would need this affirmative action for that to happen. Pritzl was not aware of any decertification right now. They did have a union at the Community Treatment Center that did decertify, but believed the Professional Employee Association was still in place. Weininger informed that the union decertified to get that base wage increase.

Linssen stated if they didn't get a raise at this time, when it came time to negotiate the new labor contract, wouldn't it be part of their discussion? Weininger responded they couldn't negotiate above the state, what the Consumer Price Index gave. Pritzl stated that when there was a union involved there was a cap on what they could negotiate and settle to. When there is not a union involved, then you have more latitude with what that increase will be. It was a state regulation.

Linssen stated he'd be curious to hear from the unions as to why they were in a union. He doesn't have an opposition necessarily to the $400 base wage portion of it but to the raise portion of it. Pritzl responded that right now within the department, they had many employees that received a raise done by County Board action for 2017, but then they had this group of employees that had not received one. Weininger stated they will receive the maximum amount allowed under state statute but they can't get the additional amount. Pritzl stated it was in equal between the two different groups.

Motion made by Supervisor Brusky, seconded by Supervisor Hoyer to approve. Vote taken. Nay: Linssen.
MOTION CARRIED 2 to 1

7. **Executive Director's Report.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to refer back to staff. Vote taken.
MOTION CARRIED UNANIMOUSLY

a. **Non-Mandated Service Contracts and Funding.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

8. **Financial Report for Community Treatment Center and Community Programs.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

9. **Statistical Reports.**
   a. **CTC Staff – Double Shifts Worked.**
   b. **Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.**
   c. **Child Protection - Child Abuse/Neglect Report.**
   d. **Monthly Contract Update.**

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Motion made by Supervisor Brusky, seconded by Supervisor Linssen to take Items 9a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to approve Items 9a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

11. Audit of bills.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to acknowledge the receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

12. Such other Matters as Authorized by Law.

The Human Services budget meeting will be held on Oct. 10 @ 6pm.

13. Adjourn.

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to adjourn at 7:23 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein	Therese Giannunzio
Recording Secretary	Transcriptionist

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November 1, 2017

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2018 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY PROGRAMS TABLE OF ORGANIZATION

WHEREAS, a New Position or Position Deletion Request was submitted by the Health and Human Services Department – Community Programs ("Department") during the 2018 budget process; and

WHEREAS, the number of contracted facilities has increased in the area, the network of crisis services has expanded, and there exists a need to coordinate with contracted entities data collection and analysis, strategies to expedite the detention process, ways to identify and reduce obstacles in decision making, ways to promote crisis plan continuity, and ways to promote person centered practices; and

WHEREAS, the Department has requested to add 1.00 FTE Behavioral Health Supervisor – Crisis Coordinator position ("Position") to be responsible for developing, monitoring and evaluating crisis mental health services for children and adults provided through contracted services and internal department staff; and

WHEREAS, the addition of this Position will enable the Department to competitively pursue the best method for purchasing and providing crisis services; and

WHEREAS, the Human Resources Department has reviewed the duties and requirements of the Position and recommends that the Position be placed in Pay Grade 8 of the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Health and Human Services Department – Community Programs table of organization be changed by adding (1.00) FTE Behavioral Health Supervisor – Crisis Coordinator position in Pay Grade 8 in the Classification and Compensation Plan, as requested through the 2018 budget process to be effective January 1, 2018.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Behavioral Health Supervisor – Crisis Coordinator, PG 8	1.00	Addition	$68,048	$24,768	$92,816
Total 2018 Budget Impact Health and Human Services – Community Programs					**$92,816**

Budget Impact: *The fiscal impact of this Resolution is reflected in the 2018 budget.*

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

_____
TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources
Approved by Corporation Counsel's Office

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

KATHRYN ROELLICH

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: September 26, 2017

REQUEST TO: Human Services Committee; and Executive Committee

MEETING DATE: October 10, 2017; and October 23, 2017

REQUEST FROM: Kathryn Roellich
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2018 Budget Process In The Health and Human Services Department – Community Programs Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Health and Human Services Department – Community Programs during the 2018 budget process.

ACTION REQUESTED:

Make the following changes to the Health and Human Services Department – Community Programs table of organization:

- Add (1.00) FTE Behavioral Health Supervisor – Crisis Coordinator position

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☒ Yes ☐ No
   a. If yes, what is the amount of the impact? $92,816
   b. If part of a bigger project, what is the total amount of the project? $_____
   c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2018 budget.
      1. If yes, in which account? _____
      2. If no, how will the impact be funded? _____

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

November 1, 2017

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2018 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – PUBLIC HEALTH TABLE OF ORGANIZATION

WHEREAS, a New Position or Position Deletion Request was submitted by the Health and Human Services Department – Public Health ("Department") during the 2018 budget process; and

WHEREAS, the Department has evaluated the workload to support the new changes and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Department has requested to delete a vacant (0.32) FTE Public Health Nurse position and a vacant (0.15) FTE LTE-Co-op/Student Intern position; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors, that the Health and Human Services Department – Public Health table of organization be changed by deleting (0.32) FTE Public Health Nurse position and deleting (0.15) LTE-Co-op/Student Intern position; as requested through the 2018 budget process to be effective January 1, 2018.

Budget Impact:

Position Title	FTE	Addition/ Deletion	Salary	Fringe	Total
Public Health Nurse	(0.32)	Deletion	$(18,913)	$(15,779)	$(34,692)
LTE-Co-op/Student Intern	(0.15)	Deletion	$(2,574)	$(200)	$(2,774)
Total 2018 Budget Impact Health and Human Services – Public Health					**$(37,466)**

Budget Impact: *The fiscal change of this resolution is reflected in the 2018 budget.*

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

_____
TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources

Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL #_____

_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
CLANCY	20				
CAMPBELL	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
BECKER	26				

Total Votes Cast _____
Motion: **Adopted** _____ **Defeated** _____ **Tabled** _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

KATHRYN ROELLICH

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: September 26, 2017

REQUEST TO: Human Services Committee; and Executive Committee

MEETING DATE: October 10, 2017; and October 23, 2017

REQUEST FROM: Kathryn Roellich
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2018 Budget Process In The Health and Human Services Department – Public Health Table of Organization

ISSUE/BACKGROUND INFORMATION:

A New Position or Position Deletion Request was submitted by the Health and Human Services Department – Public Health during the 2018 budget process.

ACTION REQUESTED:

Make the following changes to the Health and Human Services Department – Public Health table of organization:

- Delete (0.32) FTE Public Health Nurse position
- Delete (0.15) FTE LTE-Co-op/Student Intern position

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☒ Yes ☐ No
   a. If yes, what is the amount of the impact? Savings of ($37,466)
   b. If part of a bigger project, what is the total amount of the project? $_____
   c. Is it currently budgeted? ☒ Yes ☐ No It is reflected in the 2018 budget.
      1. If yes, in which account? _____
      2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

November 1, 2017

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION APPROVING NEW OR DELETED POSITIONS DURING THE 2018 BUDGET PROCESS IN THE HEALTH & HUMAN SERVICES DEPARTMENT – COMMUNITY PROGRAMS TABLE OF ORGANIZATION

WHEREAS, a New Position or Position Deletion Request was submitted by the Health and Human Services Department – Community Programs ("Department") during the 2018 budget process; and

WHEREAS, the Department has evaluated its workload and has identified positions to be added and/or eliminated from the table of organization; and

WHEREAS, the Children's Long Term Support Program is mandated by the State to eliminate the programs' wait list. To fulfill this mandate, the Department needs to hire additional Social Worker/Case Managers, as current staff are unable to manage additional case load volumes; and

WHEREAS, the positions will be fully funded by the State through case management and administrative revenues of the Children's Long Term Support Program; and

WHEREAS, the Department has requested to add 4.00 FTE Social Worker/Case Manager positions and 1.00 FTE Social Worker Supervisor position in order to fulfill the mandate and maintain operational effectiveness.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the Health and Human Services Department – Community Programs table of organization be changed by adding 4.00 FTE Social Worker/Case Manager positions in Pay Grade 12, and by adding 1.00 FTE Social Worker Supervisor position in Pay Grade 9, as requested through the 2018 budget process to be effective January 1, 2018.

BE IT FURTHER RESOLVED, should the funding from the State be eliminated, the positions will end, and be eliminated, from the Health and Human Services-Community Programs Table of Organization.

Budget Impact:

Position Title	**FTE**	**Addition/ Deletion**	**Salary**	**Fringe**	**Total**
Social Worker/Case Manager PG 12 (3,916 hours) @ $24.38	2.00	Addition	$95,448	$40,210	$135,658
Social Worker/Case Manager PG 12 (1,632 hours) @ $24.38	1.00	Addition	$39,788	$16,757	$56,545
Social Worker/Case Manager PG 12 (1,305 hours) @ $24.38	1.00	Addition	$31,816	$13,400	$45,216
Social Worker Supervisor PG 9 (2,088 hours) @ $30.31	1.00	Addition	$ 63,287	$22,532	$ 85,819
Total County Chargeback					$ 34,723
Total 2018 Budget Impact - Health & Human Services - Community Programs					**$357,961**

Fiscal Note: This budget resolution is not included in the 2018 Budget. The expense will be fully funded by the State.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

_____
TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by Human Resources
Approved by Corporation Counsel

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
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KATHRYN ROELLICH

PHONE (920) 448-4071 FAX (920) 448-6277 WEB: www.co.brown.wi.us

HUMAN RESOURCES DIRECTOR

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: October 5, 2017

REQUEST TO: Human Services Committee; and Executive Committee

MEETING DATE: October 10, 2017; and October 23, 2017

REQUEST FROM: Kathryn Roellich
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Approving New or Deleted Positions During the 2018 Budget Process in the Health and Human Services Department – Community Programs Table of Organization

ISSUE/BACKGROUND INFORMATION:

The Health and Human Services Department – Community Programs requested the addition of 4.00 FTE Social Worker/Case Manager positions and 1.00 FTE Social Worker Supervisor as current staff are at capacity and unable to manage any additional case load volume. Additional staff will help to eliminate the Children's Long Term Support Program wait list and provide necessary care management.

ACTION REQUESTED:

Make the following changes to the Health and Human Services – Community Programs table of organization:

- Add 4.00 FTE Social Worker/Case Manager positions
- Add 1.00 FTE Social Worker Supervisor position

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☒ Yes ☐ No
   a. If yes, what is the amount of the impact? $357,961
   b. If part of a bigger project, what is the total amount of the project? $ _____
   c. Is it currently budgeted? ☐ Yes ☒ No It is not reflected in the 2018 budget.
      1. If yes, in which account? _____
      2. If no, how will the impact be funded? The expense will be fully funded by the State.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Monday, August 21, 2017
Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke
Others Present: A. Nizzia, C. Maricque, J. Driessen, K. Pahlow, M. Brick, C. Jensky

S. King called the meeting to order at 3:35 PM.

1. **Action Item: Approval of July 17,2017 Minutes**

   Motion made by L. FRANKE, seconded by J. MITCHELL, that the minutes from the July 17, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

   Motion made by J. MITCHELL, seconded by L. FRANKE, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

   A donation was received in a prior year to update the stage to allow access for all students. After reviewing the current stage, it was found that providing access to the stage for wheelchairs was not be feasible. The donor Arlene Vanden Huevel was contacted to discuss the possibility of moving the monies to replace the gymnasium/cafeteria floor. After reviewing the current needs of the gymnasium floor, Mrs. Vanden Huevel offered to donate additional funds in order to cover the full cost of the new floor. The new flooring is currently being installed and should be ready for the start of school.

   In addition, Mr. and Mrs. Schaut donated $50 and Mr. and Mrs. Bollom donated $580 for school year projects. Hoffmaster Group, Inc. donated 21 cases of napkins.

   Motion made by J. MITCHELL, seconded by L. FRANKE, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

   June payments included the final payments to districts for transit of categorical aid for the school year.

   Motion made by L. FRANKE, seconded by B. CLANCY, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Financial Report

   General State Aid and the final Categorical Aid payments were received in June. The payments were slightly less than expected, but this was made up by additional Medicaid payments received. Expenditures savings were recognized in health and dental premiums for the year as well as savings in additional help not needed during the year. The 2016-17 school year ended with a $170,765 surplus in the General and Special Revenue Funds.

   Motion made by J. MITCHELL, seconded by L. FRANKE, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item: General Fund Transfer to Special Education Fund

The transfer to the Special Education Fund is required every year because levy for the school is recorded in the General Fund. This transfer allows the necessary levy to be applied to cover the Special Education costs.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the transfer of $2,223,314.82 from BCCDEB's General Fund to BCCDEB's Special Revenue fund to cover the Special Revenue fund negative balance be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item: Increase in Aide, Hourly Employee, Substitute Teacher and Substitute Aide Pay

A number of aide positions were not in alignment with other aides with similar responsibilities which caused the potential for new hires to make more than current employees. The positions were reviewed for similar comparisons and an increase of about three steps is being recommended for the positions. These adjustments will allow BCCDEB to be competitive and fill vacancies with quality candidates while keeping our current staff. Having quality aides is better for the teachers and other staff. The adjustment for the aides has made it be more equitable. Most of the staff that are receiving increases to be more in line with other aides moved three steps up. In addition to this, a 2% increase for aides and hourly staff is being requested.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the recommended hourly rate of pay adjustments to aide positions and the 2% increase for aides and hourly employees be approved. MOTION CARRIED UNANIMOUSLY.

Administration will be working with the teaching and therapist staff to develop a new salary schedule. There are opportunities for different pay scales and we want to ensure that teachers and therapist have input in the new plan. The goal is to have a collaborative effort with a type of scale that allows the staff to see their potential earnings.

Teacher sub-pay is in the middle to high range for schools around us. We are requesting to increase teacher sub pay to $145. Teacher aide pay is being requested to be increased to $80. Although pay is not the only factor why individuals sub here, we want to ensure that we are attracting quality subs. We are working to increase the sub pool due to a decrease from prior years. There are about six potential subs to interview. We are hoping that moving to the Frontline system will help us attract more subs. The new sub system will allow teachers to set preferences which will allow sub to be contacted first, then the preferences of Principal/Special Ed Director. This will be a website or a phone call to secure subs.

Motion made by B. CLANCY, seconded by J. MITCHELL, that the recommended daily rate of pay for substitute teachers and substitute aides be approved. MOTION CARRIED UNANIMOUSLY.

8. Action Item: Staffing New Hires

The individual that was approved last month accepted a position at a different school, so another candidate is being recommended, Rebecca Olson. Ms. Olson is excited to be returning to the area.

Motion made by J. MITCHELL, seconded by L. FRANKE, that the contract for Rebecca E. Olson to fill the vacant Early Childhood Teacher position for the 2017-18

school year be approved. MOTION CARRIED UNANIMOUSLY.

9. Action Item: School Fees

   It is recommended that the school fees remain consistent with prior years. Funds raised by the Parent Organization allow for the fees to remain the same.

   Motion made by J. MITCHELL, seconded by L. FRANKE, that the school fees remain at $15.00 per student for Early Childhood thru Middle School and $25.00 per student for High School be approved. MOTION CARRIED UNANIMOUSLY.

10. Discussion Item: Administrators' Report

    Kim would like to thank the Nancy Kohls, Matt Schmidt, Jim Skenadore, Laura Lamal, Bridget Clancy, Kim Vanden Langenberg, Erin Nuthals and Mary Brick who have been busy working to get things ready for the school year. Many teachers and therapists have also been here getting their classrooms ready. Staff members have also helped with the painting, Kris Perry was here many times. Nicole DeRuyter helped tape lockers and paint. In addition, parents have also helped with the painting.

    A suggestion was made to move the Board meeting to Tuesdays. The third Tuesday will eliminate days that would have created conflicts due to the Monday meeting date. The new schedule of dates will be brought to the next meeting for approval.

    In order for Larry Franke to be at the September meeting, the meeting will be moved to Tuesday, September 26, 2017.

    Lockers were painted on Tuesday. Volunteers came in to tape lockers. Jim has been working on scrubbing floors and cleaning carpets. The gymnasium floor is currently being worked on.

    The Macht Village Program (MVP) was here on Friday, August 18th for their Winter Blast purchase of the Sensory Courtyard and Pool party. MVP is for school age children with challenging behaviors with aggression. Five of our students are on crisis call. A student's attendance at MVP is coordinated with the district. If a student has been at MVP full-time, the use of crisis call for MVP is sometimes used to help transition the students back to school. There were about 25 students that participated in the party on Friday.

    Our audit was completed during August and no adjustments were necessary.

    192 students are enrolled for the 2017-18 school year. Due to the increase we may need to increase by one class room for the 2018-19 year if enrollment continues to increase.

11. Discussion Item: Parent Organization Report

    Golf Outing came in at $20,165 this year. The organizers agreed to do another golf outing next year due to the success of this year's event. Additional parents and staff members helped out this year which contributed to the success.

    Next year's Golf Outing has been scheduled for July 14th which will be the 25th Annual Golf Outing.

12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(f) pursuant to donor request, contracts and personnel.

Moved to Executive Session

Motion made by J. MITCHELL, seconded by L. FRANKE, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.

Returned to open session at 4:49 PM.

13. Action Item: Adjournment

Motion made by J. MITCHELL, seconded by L. FRANKE, to adjourn the meeting at 4:50 PM. MOTION CARRIED UNANIMOUSLY.

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Wednesday, September 20, 2017 in Conference Room D26, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Chair Guy Zima, Vice Chair Erik Hoyer, JOSHUA Representative Cheryl Weber, Health and Human Services Director Erik Pritzl, Judge Zuidmulder, Hospital Administrator Luke Schubert, Citizen Representative Pat La Violette, Behavioral Health Manager Ian Agar, Green Bay Police Officer Todd Le Pine, Assistant Corporation Counsel Rebecca Lindner, District Attorney David Lasee, Interested Citizen Dave Dunlop, other interested parties

Excused: Deputy Executive Jeff Flynt, Citizen Representative Pat La Violette, Security Lieutenant Scott Brisbane

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I. **Call meeting to order.**

The meeting was called to order by Vice Chair Erik Hoyer at 12:04 pm.

II. **Approve/modify agenda.**

Motion made by Pat La Violette, seconded by Judge Zuidmulder to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of August 16, 2017.**

Motion made by Judge Zuidmulder, seconded by Pat La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. **Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the $1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.**

Health and Human Services Director Erik Pritzl provided a handout of the mental health initiative expenditures, a copy of which is attached. He noted that although the narrative indicates the figures are through August, they are actually through July because there is often a month delay in getting some of the billing and expenditures, especially with residential treatment and detox services. Pritzl said they are spending more on residential treatment this year and he feels that will continue to increase. More people are seeking services and the County is also using more facilities.

Chair Zima arrived at 12:07 pm.

Judge Zuidmulder asked how much of the $1,255,000 available for 2017 has been spent year-to-date. Pritzl responded that $479,591 has been spent which is about 58% of the money for 66% of the year. Underspending is occurring in detox services and residential treatment. Judge Zuidmulder said this group constantly talks about needs, but the County Board will not like to see that they have dedicated money to address this area but it is not being used.

Zima said this is a double edged sword; the Board does not want to go over budget, but they also do not want to allocate money that is not spent. He said we got a big concession from the County Board two years ago and the Board expects something to be done. He feels at worst we are dragging feet and at best we are doing the best we can and the work that is actually being done falls somewhere in between. Zima believes the County Board wants to support services that help the mentally ill and are agreeable to increasing bed capacity and increasing residential capacity for people that need housing after treatment. He asked if there was a proposal being brought forward at this meeting today to recommend to the County Board. He said it has been two years since this group made the initial push to the County Board and we have not spent what we intended to. Zima also feels we are lax in advertising the services available and have not been proactive in letting people know what services the County offers and how to get them. He said the County Board wanted this group to expand services and here we are two years later and all we have done is study things. He feels the needs are pretty obvious and we need to reach out to people. We are coming up on the 2018 budget and there has not been a proposal yet. Zima said this committee is

a powerhouse in Brown County and has all the players we need to get things done. He is disappointed that Director of Administrator Chad Weininger has not attended recent meetings as he is the person that works the numbers.

Hoyer asked if there was anything included in the 2018 budget beyond the capital projects which have been expressed thoroughly between Human Services and the County Executive. Pritzl responded there are things included in the 2018 budget and he can discuss these things at Items 2 and 3 below.

Assistant Corporation Counsel Rebecca Lindner arrived at 12:14 pm.

2. **Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.**

3. **Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**

Items 2 and 3 were discussed simultaneously at this time.

Hoyer said we have a pile of money available and asked if Pritzl was suggesting using some of that money for outreach or advertisement. Zima said he has been saying for about a year that we need to do some advertising.

With regard to the ½% sales tax that was passed, Zima said nobody seems to understand the caveat that the County Executive said the County tax rate cannot go up in that period. Zima feels now is the easiest time to get something in the budget as we are not under that restraint. He is worried that once the sales tax starts, we cannot have a tax increase so we would be restricted to increasing budgets only by what the growth of the County gives us. The County is going to say they would love to do things, but that the ½% sales tax will prevent it. He feels we need to add what we can this year. His impatience with not getting things done has been showing for at least a year and he feels all we seem to do is talk among ourselves. Zima feels even if we do not add something to the budget, we have to communicate what we want to see happening in the next few years. We need to let the County Board know we want a residential facility and we need to make a decision as to what form it will take. He would like to see a large facility as well as some smaller scattered facilities. Zima would also like to know what piece of the sales tax that is set aside for the jail will come to Human Services for us to follow the mission this group set a few years ago. He said staff seems to feel we do not need to increase beds and questioned if this is because no outreach is being done. He wants to try to get people who are mentally ill out of the jail and into treatment. He noted that the Sheriff has increased his budget for mental health nurses in the jail, but he does not feel that is the answer. Zima acknowledged there are people in the jail with mental health needs who commit serious crimes that do need to be in the jail and those people need services in the jail. He said he and Judge Zuidmulder seem to be in agreement of what is needed, but he feels staff and administration should be the strongest advocates and should be bringing forward the strong suggestions and propositions. The procrastination that Zima sees with always doing studies is not getting anywhere.

Zima asked staff if they have investigated why Dane County has only half of the emergency placements that Brown County has. Judge Zuidmulder said is clear we have underspent the money we had and the question is what is the department proposing to close the gap and what programs and services should be initiated to make it more likely than not that the money will be expended, not less nor more, on programs we want to advocate for. He asked Pritzl what he is proposing to add to the 2018 budget that would be additional cost.

Pritzl said in 2018 he is putting into the budget an allocation for housing support in the treatment courts which would be a scattered site model in the amount of $65,000. Zima noted Judge Zuidmulder has already proposed a scattered site model to the Public Safety Committee and the Public Safety Committee has been very positive in responding to that and asked what else we are going to do. The capital money is there for us to ask for what is best for the community.

Pritzl noted that capital money and operating budgets are two very different things. If talking about the mental health initiatives, he gave four suggestions at a different meeting but not one of them was accepted. One of them was to add a crisis coordinator and that is moving forward and Pritzl feels that position is integral and important to the function of the crisis system moving forward. The other three are on hold because the housing units have to be

worked through. The OWI Court is now also in the budget for $89,000 and there is also $5,000 in the budget for a summit to talk about what the need is and what the housing design could look like. There are other things, like detox modifications that could be looked at that are worth pursuing, but will take some time. County rules need to be followed and Pritzl said it will take time to work through the County's required purchasing procedures and there is no way to get around the procedures.

Hoyer asked what can be done with the mental health initiative for next year so we do not have leftover funds at the end of 2018. Based on what we have seen successes with Pritzl recommended increasing the re-entry positions at the jail from one to two. He said the success of the people who have worked with the re-entry person is pretty good, however, having only one person in that position does not allow her to do more than one contact with people.

Judge Zuidmulder would like to know what the numbers are. If we are $250,000 - $350,000 this year, and we are only proposing to spend $175,000, we are still undershooting the money that is right in front of us. He would like to see the operating goal be that we present programs which are funded through the calendar year that come to the amount of money that the County Board has allocated for the year. Hoyer asked if this year's money can be reallocated this year to get the second re-entry position filled and started without waiting until next year. He also said maybe we could get some housing going for the treatment courts with some of the available funds that are not spent. Pritzl responded that he requested a table change this year to fill the position. He also mentioned that clinical intake is a problem. Some of the issues have arisen because the system has been falling apart over time and we have not kept up with the pace of increases, whether it is clinical intake and commitment monitoring and settlement agreements, the court system, etc. The shortcoming is not in bricks and mortar, the shortcoming is being able to adequately community plan for people. Pritzl said these positions would not fit in the 2018 budget, unless leftover dollars were moved.

Zima reminded Pritzl he told him several years ago to let him deal with the County Board. The County Board makes the decisions and if Pritzl asks them for something, the Board will consider it and he feels there is a strong consensus on the County Board that they want to see those things happen. Hoyer agreed and said he and Zima have sway with very different members of the Board. Judge Zuidmulder said the unique and fabulously positive position we are in is that the County Board is committed to spend the money. They are not asking for more money, they are coming to them saying here are the programs that will fulfill the Board's request and this is an enormously positive position to be in with any public body. He does not understand the hesitation to get this structured in a way that says what is going on today is an acknowledgement that we have underspent but now we are arriving at a point where we are filling the needs and mission given to identify needs in the mental health and community services area. We are not asking for another dime, we are just proposing these things which mimic and come up to the number allocated by the Board.

Zima thought there was consensus among this group to have a one stop crisis shop at the mental health center and he feels this is a proposal that should be brought forward to the County Board. Pritzl responded that he has worked the crisis coordinator position into 2018 but noted that the one stop shop has to be built and that will be done with the sales tax money. There is not any space currently at the CTC to use for this; the building was not designed nor built for expansion. Pritzl said there is one place they can expand by taking out some green space and a parking lot and that is in the capital plan with the sales tax. Zima and Hoyer both questioned if there was any place that could be used in the interim for this. Pritzl said that if we are talking about medical clearance and lab support, there is no place for this. Zima expressed frustration with staff and said we have had two years to do something but staff always has reasons why we cannot do things.

District Attorney Dave Lasee questioned the $89,000 Pritzl referenced earlier for treatment courts and asked whether that would come out of next year's allocation or if it was separate. Pritzl said that that was being treated separately. Lasee asked how many dollars of the $1.15 million for 2017 will be spent and if it was anticipated to continue with the same four initiatives in 2018. He noted that some of those initiatives are not up to capacity, while others are close or at capacity. Pritzl said that in taking the expenditures year to date for this year, about $715,000 will be spent in 2017; however he noted that the residential treatment is increasing and he estimated that the amount would be closer to $800,000.

Judge Zuidmulder feels the County Board is going to have a problem with allocating money that is not being used. He does not feel we can ask the Board to give more money when we are not even spending the money they already appropriated.

Zima feels the County is only dealing with the people who come through the doors, but not doing anything to reach out to people in trouble that may want to improve their life. Judge Zuidmulder said what we are not recognizing is that all of the social service agencies are doing intake where they have people who have mental illness and alcohol or drug abuse issues so a lot of those people are being recognized. Zima noted that not all people who have drug problems are committing crimes. Judge Zuidmulder said numbers in childrens' court and criminal court are increasing and it needs to be recognized that there are many social service agencies who have responsibilities out in the community that are identifying people who have drug and mental health problems and those people are using services from the CTC as well as other agencies. He is not saying there is not more to be done, but he does not think it is fair to those agencies to understate the number of people they are taking into the system. Zima said his intent is not to run down anyone or any agency that is doing something. Judge Zuidmulder just wanted to point out that more of the people who are having issues are coming through the judicial system from a number of different agencies. Zima noted that if those numbers are increasing, we have to plan ahead to plan capacity for them.

Citizen Representative Pat La Violette asked what the status of the wait list is. Behavioral Health Manager Ian Agar responded that currently there is no wait list for psychiatric; they are able to fit people in where needed. For alcohol and drug treatment for individuals who need to be assessed and the level of care needs to be determined, the current wait time is 25 days. Agar explained that the reporting metric has been changed based on the way the State wants to receive information. He said this is longer than they like, but this is why they get engaged in the programs they do. Hoyer asked if there are bottlenecks in terms of hiring or staffing in this process. Agar said people have retired and others have left for employment elsewhere and it has been hard to recruit individuals to have a full staff to address all of the needs. When they are short staffed, the existing staff has to take on the extra cases and referrals. He noted that they cannot hire a new person until there is a vacancy and that prolongs the process. They added a counselor in the 2017 budget and that position can now start taking on alcohol and drug counseling cases because they have been doing case management work in other areas of need. Now that role should be freed up so they will be able to do more intakes which should help reduce the timeframe.

La Violette asked if County salaries are competitive. Agar responded that he did not think salaries are competitive and Weber agreed. Weber asked if some of this mental health money could be used to pay the caseworkers more, but Pritzl said that that is something that needs to be comprehensively addressed across the department. He continued that one of the problems Human Services is facing is being competitive for talent and getting people in the door and retaining the people we already have. This is resulting in turnover that is harming the ability to provide services. A lot of look is needed at retention strategies and compensation structure to promote retention.

Weber asked how the two new positions Pritzl is proposing in the 2018 budget will be hired. Pritzl said those may be desirable positions for some people. The challenge for him is that he has difficulty adding positions in the department when they are not adequately taking care of the ones that already exist. Lasee said part of taking care of staff is adding to the staff to reduce the workload. When staff is being underpaid and overworked, retention becomes a problem. Judge Zuidmulder said the reality is that if positions are created and are in place and there is difficulty hiring, that may not be that bad because then when we finally arrive at a place where the worth of the jobs are recognized, the position will have already been authorized and the salary will be attached to that position. That creates a much better position than waiting until the salaries are increased and then you ask for a new position at that big number.

Hoyer said each of the standing Committees receives a report from their respective departments each month of vacant positions and turnover which should be prompting Human Resources to look at why positions are not being filled. Pritzl responded that sometimes that is used as rationale for eliminating positions as well which is unfortunate.

Zima reiterated that the window of opportunity has never been greater to present something to the County Board. He recalled that the initiative was originally approved by a vote of 22 to 4. He feels we are now stumbling along and he wants staff to be bold enough to ask for what they need. Pritzl reiterated that he does not need bricks and mortar. If the Board is willing to support a second re-entry position and a clinical intake position to address the overload in that area, Pritzl feels they will be well invested dollars. Zima said he would support that and more. Hoyer asked if we are talking about reallocating monies from the $1.15 million dollars for those positions. His fear is that someone on the Board is going to say we can cut the initiative by $400,000 and it does not need to be $1.15 million dollars, much less asking for more money. We need to show that we are paying attention to what is happening. Pritzl agreed and said there is no other alternative than to take the dollars from the initiative.

Pritzl continued that the third thing is detox. He feels we have been underspending on detox because of the narrow approach, and rightfully so, by statutes regarding incapacitations. They have looked at this and Pritzl noted there are other models out there. He feels the Dane County model is effective. That model provides for holds as well as a treatment readiness center. Pritzl feels money should be directed from the initiative to increase the detox portion and create a different resource than we currently have. He said they have visited the Dane County model and it is medically monitored detox and holds to transition to treatment readiness. This would take more money, but Pritzl feels it could pull some load off the mental health side of things where people are going to mental health facilities because they have substance abuse issues but are not incapacitated. Pritzl said the cost for this would be around $500,000.

Hoyer asked if what Pritzl is talking about is something that could be started this year. Pritzl responded that that is unlikely because the normal purchasing process will have to be followed, unless it is a sole source situation. Judge Zuidmulder asked if the program could be operated within the $1.15 million dollar appropriation and Pritzl responded that it probably could. Judge Zuidmulder said the position we want to be in is to have the programs and then go to the County Board and say we are doing everything they want us to do, even if we need some more money. Pritzl said he would need the group to support increasing the detoxification part of the initiative to $500,000 for the purpose of purchasing or engaging a partner in providing that service in Brown County. Judge Zuidmulder said he is not prepared to make a motion at this time but he would like to see a motion to increase detox spending so it becomes a component part of the $1.1 million dollars. This would basically be authorizing another $200,000. The whole point is when you go to the County Board, you can indicate the total amount for the initiative has been totally committed and spent. Hoyer asked if we could argue that a carryover would help at least to get this started next year. Pritzl said that could be done, although it would really not be necessary.

Motion made by Erik Hoyer to support increasing the detoxification portion of the initiative to $500,000. No second, no vote taken.

Judge Zuidmulder said before anything is passed, we need to have the numbers that show how we are going to spend the initiative in the balance of 2017 and into 2018. Pritzl said we will see expenditures exceed budget in inpatient stays for 2017. Judge Zuidmulder is mainly interested in what the expenses add up to. He wants the expenditures to add up to the total so we do not have to explain why we have the money but are not using it in the areas we are asked to. Hoyer noted the day report center and mobile crisis have peaked and we know how much they cost and we are at that amount for the year. There is $550,000 for residential and detox in the budget. If detox is going to cost $500,000, all we have is $50,000 for the two positions and everything else. Pritzl noted there is more budgeted, because the figures have been prorated. For the year it would $675,000, but if we take $500,000 for detox, there would be $175,000 for residential treatment. He noted there could be some risk because if we create a treatment readiness center we could find more people needing residential treatment. Hoyer and Judge Zuidmulder said that problem would be a lot better than the problem of not spending the money.

Citizen Dave Dunlop said one of the issues is housing, and that is one of the most difficult things to get a response to, in part because of the "not in my backyard" feeling in neighborhoods when it comes to mental health related housing. He noted that Pritzl is in a difficult position because he cannot disobey the fiscal directions and orders from the County Executive. We could agree with what the County Executive includes in the budget, but we could also disagree and that is where the legislative functions come in. The County Board is free to decide what should be done and what should be budgeted and the departments are shackled by what the budget targets are and what the directions are. Dunlop recalled that this committee has discussed housing and there was talk of the possibility of putting some apartments on the County campus but one of the reactions was that there is kickback on that type of thing from the neighborhoods. That is an example of where there may be tension among the County Board and the County Executive. Dunlop said as an independent committee this group could agree with what is being recommended by Human Services, but we could also agree that we may need to go over the guidance and limits given by the County Executive. He also noted that there are some organizations in the private sector that may have the ability to raise some funds. He said we may not all agree with the legislative function, but we can take votes and make recommendations and those things can then be debated on the County Board floor. He does not want to see missed opportunities from being too conservative and noted that often in politics you have to push the limits a little bit.

Dunlop continued that the length of stay in jail is also something that should be looked at. If the District Attorney's office is understaffed and unable to process people and the system is backing up, this is something that cannot be neglected. He also noted that the housing need is something that cannot be ignored. The environment has

changed and often it is not possible for someone who is not functioning very well and doesn't have a lot of money to find somewhere to live.

Zima said transitional housing has been identified as the main goal and we have been talking about this for a long time. Judge Zuidmulder said we are making progress which is what we are trying to accomplish. He feels there is a high probability that housing can be operated in the community and can be accepted by the citizens and be a successful model. We have to deal with these things in a way that there are examples that demonstrate to the public that their concerns have been addressed and are non-existent. From that model, things can be expanded, but the reality is we have to start somewhere. Judge Zuidmulder continued that he will be meeting with private landlords in November and explain to them that the County would like to rent a number of units of furnished apartments, mostly one bedrooms, scattered throughout the community but near bus lines. The County will be the lessee and people will be placed in the units under court supervision. If the court gets a call that the person is abusing the privilege, they will be out. Landlords will not have to go through the eviction process or have to worry about damage. The landlord will just have to talk to the case worker and the person will be gone. Judge Zuidmulder feels this is a win-win for the landlords. The County would pay whether the unit is occupied or not and will make this as attractive to the private sector as possible.

Zima noted the goals of this group as outlined on the monthly agenda and said staff should be bringing proposals forward to accomplish those goals. Hoyer understands Zima's frustration, but noted we are working on things. Zima said his frustration is that there seems to be a resistance from within. Pritzl responded that he has talked about the proposals multiple times and they are going to Human Services Committee later today and he will continue to bring proposals to the Committee. Zima said he is looking for a bold move forward with a vision and what we need to accomplish the vision and goals. If money is approved for capital projects, money will be made available for staffing and programming. Zima is adamant and noted that this year there are no restrictions yet on raising the budget, but next year there will be. Zima wants to move beyond the baby steps we have taken so far and said the window of opportunity is here now. He feels the Board is diverse and there is a sense that there is a willingness among the members to do something better.

Weber feels it is going to take everyone on the committee to look into options and possibilities. She recently looked at a property downtown that is for sale. It is currently a clinic and a church and there would be room to build up to 50 units. She feels there would be private money available and the County could work with the seller to possibly get some housing in the location. Zima noted there is a number of buildings available downtown that could possibly be transformed into something. Weber pointed out the housing study said we need something with at least 24 beds and asked if that is what Pritzl is referring to as the capital projects. Pritzl responded that the one stop shop and expanding the nursing home to avoid sending people to Trempealeau would consume the capital. Zima said we may have to ask for more capital because we also have to get some people out of the jail to justify it. Hoyer noted the capital bucket is for the jail and mental health. Zima reiterated he would like staff to take a bold step. He said the County Board sets the budgets and makes all policy decisions. Administration can make proposals and ask for policy changes, but the County Board holds the purse strings and is the main boss.

Pritzl pointed out that there probably was not as much transparency in other departments as there is with this. There could be similar situations in other departments that we just do not know about. He pointed out that he provides detailed information every month of what is happening and not all departments do the same.

Hoyer said there is one more meeting of this committee before the budget and he would suggest we fill in 2018 and list the proposed capital and as a committee vote in support of that. Zima feels we should have another meeting in the next several weeks to make the administration aware of what we want. He said we need to get to the point to ask for what we want and put it forward. There is a package of capital money that can help support us and there is a somewhat sympathetic County Board. Zima feels it is time to act and not be afraid to ask for something. He said everyone wants to solve problems and start restoring some services and start expanding services and get something done that would have a byproduct of alleviating some of the capacity at the jail. He also noted administration put this on the capital expenditures so they recognize the need for mental health services and he feels that is a big victory and we need to seize the opportunity.

Hoyer asked if the different model for detoxification is more what the community needs. Zima said he is not a professional, but our professionals are saying that it seems to be a better model and he wants to go for it. Hoyer said if there is a different way of doing things that would spend more money and serve more people, everyone wins

and we are all on the same page on this. Pritzl said there would have to be a motion at Human Services Committee to amend the proposed budget to shift money from one area and move it to detox.

Zima suggested this group meet again in two weeks and reiterated that we have to put what we want forward to the County Board and he wants to be sure the 24 bed housing unit is included. Pritzl noted he has run into pretty stiff resistance when it comes to housing issues but Zima said he has not heard any resistance from Board members. Pritzl also noted when we tie mental health to jail population people see it as criminals being out of jail. He also talked about the summit and said the idea of the summit is to build public support to put the lens on the issue and get it out there so people see there is a problem. Pritzl noted Brown County is not trying to solve all of the homeless and housing issues in the County; the County is focused on meeting the needs of the population they serve and the lack of resources they have for their basic needs and he feels the treatment court population is a good place to start. Weber feels part of the problem is that we are trying to address one population when the housing population is a much larger population than just the treatment courts and she feels the summit has to include a lot more service providers. Pritzl said the County does not act in isolation. What was proposed last year could have been disruptive to the work the Housing and Homeless Coalition has been doing. We have to act as partners and now the County is different because they are coming to the table with attention and support which makes the County look very different. The County can now come with resources and ideas and be a partner versus just doing our own thing. What we address as part of our population is part of the overall population.

Zima asked District Attorney Dave Lasee for his thoughts. Lasee responded he is very supportive of the proposed new detox model because it can serve a much broader population as well as some longer term stays. He also agreed with the 24 bed facility in the capital proposal but has concerns with tying it to the jail population because there have been things done that have not shown a decrease in the jail population. The Criminal Justice Coordinating Board will be discussing some things that affect the jail population that are unrelated to this. From a bond standpoint and a system standpoint, there are somewhat different populations and he does not want to tie them too closely together. From a monetary standpoint, if we can find ways to reduce the jail population, it will free up a lot of capital that can be used in other ways, but to suggest that if we build this it will empty the jail is unrealistic. Lasee said the number of non-violent, low risk people in the jail is not as large as people think. He continued that there are some things that could be done through the criminal justice system that could increase efficiencies and reduce jail population as well.

Dunlop noted if additional resources are created on the county campus it could be debated and something that comes in with the budget. It takes a long time to say this is where we want something and he noted there will be architect fees, planning fees, environmental assessments and all sorts of other lead time issues. It may take a number of years to realize something and he urged that we do not underestimate how hard it is. He feels this is a fight that should probably start now. He also said the model the Judge proposed of a public private partnership with landlords could get some kickback so there have to be strong incentives. Lasee said he likes that model and he agreed that it is a free market but if the price is right he feels landlords would be amenable to it, no matter the location. Lasee did not think there would be pushback because the neighbors would not even be aware of the situation. Weber did not feel it would be easy to find available apartments and noted that NEWCAP has had difficulty finding units.

4. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Discussion on this Item was incorporated in the discussion above.

5. **Discussion re: Recertifying County operations to return to previous services providing long-term care.**

Discussion on this Item was incorporated in the discussion above.

6. **Update re: Outreach efforts.**

Zima asked for an update on outreach efforts. Pritzl said a formal request has been made and the work has started, but there has been a delay. He does not fully understand the delay, but staffing resources and contracted resources seem to be an issue. He said that the County's NEWEYE program is working on this and they are looking

at having students come in to help out. Zima was quite displeased with the lack of progress with regard to outreach efforts. He would like to get some PSAs put together by someone other than NEWEYE as soon as possible.

Zima suggested some of the unspent funds from the initiative be used for outreach efforts like PSAs. Pritzl and Hoyer both said a motion would be necessary to use some of the unspent funds for outreach.

7. **Such other matters as authorized by law.**

The next meeting date was discussed and October 4, 2017 at 12:00 pm was selected.

8. **Adjourn.**

Motion made by Erik Hoyer, seconded by Erik Pritzl to adjourn at 1:31 pm. Vote carried. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

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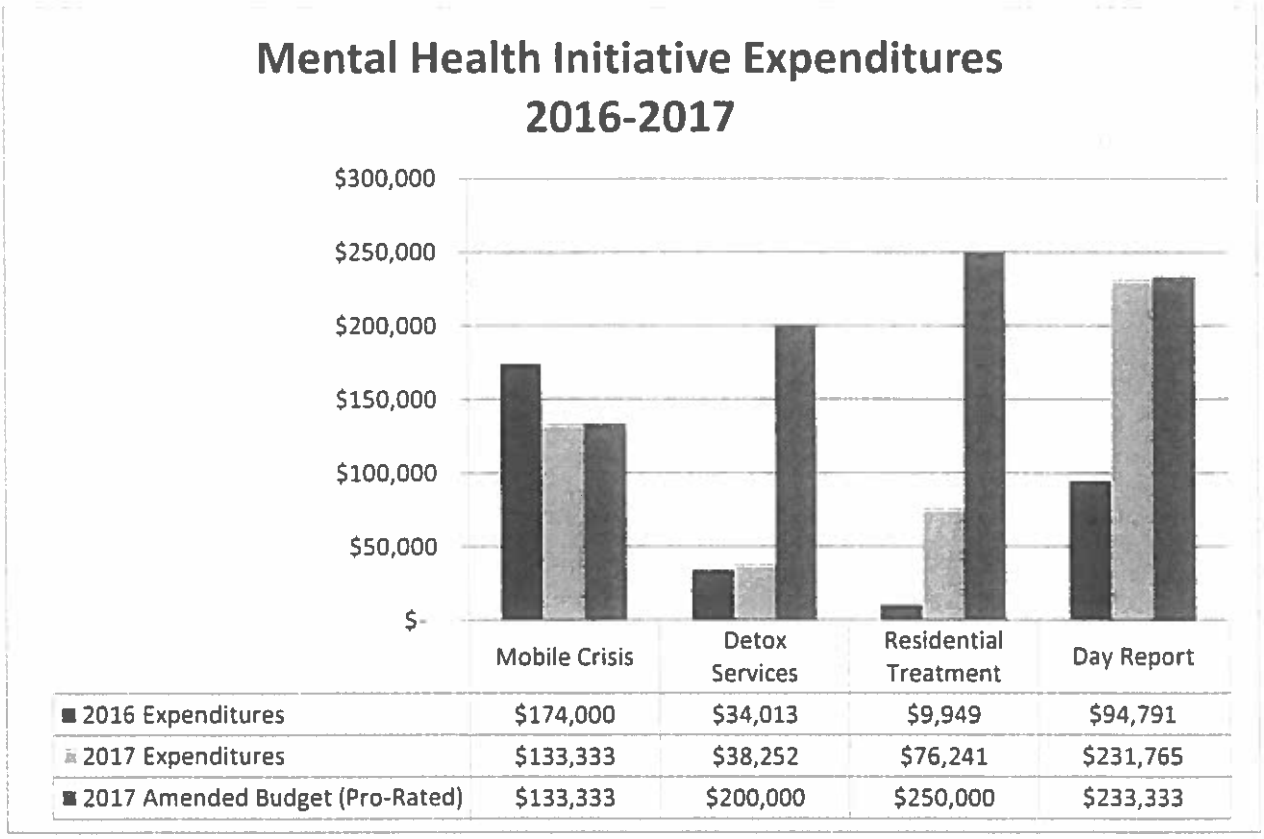
To: ad-hoc Mental Health Treatment Committee
Human Services Committee

From: Erik Pritzl, Executive Director

Date: September 20, 2017

Re: Mental Health Initiative Expenditures 2016-2017

The chart below provides an update on the 2017 expenditures for January-August, with a comparison to the 2017 amended budget (pro-rated), and 2016 expenditures. The total available budget for the initiatives in 2017 is $1,225,000.



	Mobile Crisis	Detox Services	Residential Treatment	Day Report
2016 Expenditures	$174,000	$34,013	$9,949	$94,791
2017 Expenditures	$133,333	$38,252	$76,241	$231,765
2017 Amended Budget (Pro-Rated)	$133,333	$200,000	$250,000	$233,333

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PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Tuesday, October 3, 2017 in Conference Room A, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Chair Guy Zima, Vice Chair Erik Hoyer, Citizen Representative Pat La Violette, Judge Zuidmulder, Deputy Executive Jeff Flynt, Sheriff John Gossage, Security Lieutenant Scott Brisbane, JOSHUA Representative Cheryl Weber, Director of Administration Chad Weininger, Health and Human Services Director Erik Pritzl, Behavioral Health Manager Ian Agar, Hospital Administrator Luke Schubert, District Attorney David Lasee; other interested parties.

I. Call meeting to order.

The meeting was called to order by Chair Zima at 12:03 pm.

II. Approve/modify agenda.

Motion made by Judge Zuidmulder, seconded by Erik Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of September 20, 2017.

Motion made by Judge Zuidmulder, seconded by Erik Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the $1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.

Health and Human Services Director Erik Pritzl presented a chart of the 2017 projected spending, a copy of which is attached. The total spent through August for each initiative area is listed along with a projection to the end of the year which is based on an average of the first eight months of the year. Pritzl said there could be some variability in the numbers so these are just averages. The difference is shown in the last column because people showed interest in those numbers at the last meeting.

Zima asked if the $1.15 million dollars has been budgeted for 2018. Both Director of Administration Chad Weininger and Pritzl responded that the $1.15 million dollars is included in the budget. Pritzl said the same categories have the same dollar amounts for 2018. Zima indicated this committee has been anxious about putting forth some ideas and initiatives for the County Board and asked if the shortfall of what was spent in 2017 will be carried over. Weininger explained there are really two pieces to this. One is the annual appropriation of the $1.15 million dollars which is still there but could change in the future depending if there is more demand or less, but that would be up to the County Board. The second piece is the funds that were not used. Weininger said those funds do not lapse into the general fund; they stay within the Human Services fund and are available to be used by Human Services. Vice Chair Hoyer noted that at the end of the year there will be a deficit and Weininger said if there is a deficit, this will be a wash. Pritzl summarized that if there is a surplus it goes to the Human Services fund balance and if there is a deficit it is covered. Weininger said the important point is that it will not go into the general fund and he reiterated the County Board still has the ability to earmark general fund dollars.

Zima recalled about a year ago we were talking about $400,000 for transitional housing and now Weininger is indicating there is $65,000 in the budget for 2018 for this. Judge Zuidmulder said he asked for the year-to-date numbers because it should be self-evident that the County Board is never going to approve more money if it is a matter of fact that the appropriation they gave to do a job is not spent. He feels it is imperative that we run the number to as close to zero as we can. The numbers presented tell him there is 33% of the money left to spend in the remaining quarter of the year. That tells him there should be 8 – 10% leftover, which would be roughly $100,000 - $150,000.

Hoyer noted this committee asked Pritzl to come up with some ideas for the last quarter as well as looking ahead. Judge Zuidmulder said whatever those ideas are; they should be in the range of $100,000. He does not want to deliberately overspend, but he would like to see what was appropriated used up.

Pritzl said the numbers he provided is what is projected for 2017, but there is a possibility the numbers could be under estimated because there could be utilization increasing over time. He agreed about underspending, and one of the challenges they have is that this is looking at one piece of the overall Human Services budget in isolation. Inpatient stays for mental health related issues for the first part of the year were higher than expected and there was higher utilization of Winnebago which drove some costs up. When you start looking at these all together, it starts to look a little different and Pritzl feels it is important to be cognizant of this. Judge Zuidmulder said the reality is that there would not be any of these dollars if a group of us did not go in front of the County Board and ask for the money. He noted this is not part of the Human Services general operating budget. It did not exist until this initiative was created and the County Board put the money there. The money was put into the budget for specific initiatives, not for general operating expenses for other areas. Judge Zuidmulder feels the political support that got the money is also entitled to have an expectation to have the money used in an innovative useful way in the mental health area. He comes back to the question of the $100,000 - $150,000 and feels we need to have conversations about things that could be done between now and the end of the year to use that amount of money.

Pritzl prepared a list of possible options for 2017, a copy of which is attached. He noted the options have a projected cost of $418,800 which may be somewhat over estimated. Zima said this committee has been frustrated because the County Board put their weight into this with a 22 to 4 vote to follow these initiatives and develop the programming and now we are in year two and are still not living up to what has been given to us. He noted the 2018 budget is already put together but he wants to look at anything that could be ramped up right now to improve the goals we wanted. He is frustrated with staff but thanked Weininger for attending this meeting and said he was happy he was here.

Pritzl outlined the options for 2017 as follows:

-*Adjustment for Utilization* – Pritzl put $50,000 there to address the concept that certain expenses may not have been caught by the end of August, so this builds in a little cushion so if expenses were underestimated, this amount will cover some of that.

-*Medication Assistance Treatment Program* – This would be funding for Vivatrol injections and would include monthly drug testing and pregnancy testing which is required for females. Vivatrol is a medication used for substance abuse issues. This would utilize existing prescriber and staff. The estimated amount for 2017 is $68,000.

-*Advertising on Buses* – Pritzl said this would be a type of outreach. A PSA produced by NEWEYE is not going to move forward so Pritzl looked for other options. Human Services has used advertising on buses for other areas of programming and it has been very successful in getting people to come and apply for assistance. Pritzl estimated the cost of this to be $6,000.

-*Billboards* – This is something that has been talked about in the past and Pritzl estimated the price of $10,000 based on billboard space that has been donated in the past.

-*Additional Detox (LE Phillips)* – This would be for people that need to access LE Phillips in Chippewa Falls. Currently there are not a lot of people that use that, but if we do some advertising and that increases, dollars could be allocated for that option. Pritzl estimated this to be $28,800 for the remainder of 2017. Zima asked if the County's contract is currently at capacity. Behavioral Health Manager Ian Agar explained that at this time LE Phillips in the only facility in the state that can provide for detox needs for substances other than alcohol.

-*Transportation Assistance* – This would be a safe ride program to get people to safe places as well as for intoxicated individuals or people in crisis. The amount Pritzl estimated for this for the remainder of 2017 is $4,000.

-*Housing Assistance for Treatment Courts* – This is something that is in the budget for next year, but he included $20,000 in here to start early.

-*Website Re-Design* – Pritzl noted the current website does not always effectively steer people to or engage people in what they are looking for. The website could be redesigned as another engagement piece, just like billboards and buses. Pritzl estimated $25,000 for this.

-*Design for Crisis Assessment Center* – Pritzl said we could do some of the design work right now for the crisis assessment center that is being discussed under the sales tax capital improvement fund. He did not necessarily think the actual project could be moved up, but doing the design work now would save some money down the road and Pritzl put $57,000 as an option for that.

-*Higher Utilization of Inpatient Services* – This refers to money that would be used for mental health inpatient stays that may occur at a higher than expected rate. Human Services gets charged back internally from the CTC as well as paying for community stays at other facilities. Pritzl estimated $150,000 for this and noted this would be making a conscious decision of making sure those dollars are recognized as use for in-patient stays. Zima asked about the current census and Pritzl responded that currently the census is okay within Brown County. This would be for when someone has to go to Bellin, our facility or Willow Creek.

Zima asked how much has been spent on sending people to Winnebago County this year. Pritzl said utilization of Winnebago County was a little higher than normal in the beginning of the year. Zima recalled one of the purposes of this group was to get more beds here to try to avoid sending people to Winnebago. Pritzl said overall the total numbers were up in the beginning of the year but there is not a whole lot of difference in overall percentage. They are finding people are having more contact with law enforcement as well as presenting voluntarily. In the first part of the year they struggled with capacity, but capacity has increased and this is not now a problem and utilization of Winnebago has decreased.

Judge Zuidmulder talked about the medication assistance treatment program Pritzl spoke about earlier and said injectable medications are highly preferred because there is no guarantee that someone will take a pill as they are supposed to but with injectables we know the medication has been given. He asked if this could be made more general to include more than just Vivitrol to the extent that patients who are taking pills could be switched over to an injectable if available. Judge Zuidmulder continued that medication monitoring is a great big problem because hiring someone to do the monitoring is very expensive. His opinion is that the best alternative to spending these dollars is getting people onto injectables when there is an injectable available. Agar explained that Vivatrol is utilized with patients who have an opiate addiction or an alcohol addiction. It blocks the receptors in the body and prevents them from getting a high from opiates or alcohol. It is intended to remove the reward people get by using alcohol or an opiate. He continued that people are very carefully counseled when they take Vivitrol because they have to understand they can kill themselves if they take large amounts of opiates or alcohol to feel something because no matter how hard they try to feel the reward, they will not succeed.

Zima asked if there are other drugs for mental illness that are available in injectable form. Agar responded that there are but not every single medication comes in an injectable form. He also said the availability of money to cover the injectables is something that would have to be considered. Judge Zuidmulder feels this should be broadened to include all appropriate injectables on a case by case basis so there is not a financial obstacle.

Hoyer asked where the medications come from. It was said the medication comes from the CTC and the injectables would be given there. Judge Zuidmulder said he has people in the Mental Health Court who prefer to screw around with their pills so this would allow him to order them to go to the CTC as part of their Mental Health Court requirements to get injectables. Hospital Administrator Luke Schubert said they would have to work with a number of pharmacies to get the best price for these injectables. JOSHUA Representative Cheryl Weber asked if someone has to agree to being injected and Judge Zuidmulder said he can order it as part of being in the Mental Health Court. Pritzl said people in the treatment courts agree to certain conditions and they would essentially be giving up their right to refuse. Technically, without treatment court intervention, an injectable cannot be ordered unless it is a Chapter 51 situation.

Weber said she liked the idea of starting the design for the crisis assessment center because it would be an indicator that we are agreeing to that and moving forward with it in the capital plan. Zima asked if the amount allocated of $57,000 is sufficient and Pritzl said that is the amount that was included in the capital plan. Pritzl said doing the design now will help dictate how the project moves forward.

With regard to the website redesign, Hoyer feels it is important to be sure that everything is available by phone, because not everyone has a computer, but almost everyone has a phone.

Pritzl said the assessment center and the expansion of the nursing home for the people that are at Trempealeau are the two projects that are in the capital plan. Moving costs for the design of the assessment center would not move the construction of the project up. Weininger said the goal was to give this committee some time to figure out what the best use would be. Pritzl feels a lot of people are excited by the idea of an assessment center at the CTC and noted that that will require a lot of physical design plus a lot of program design and doing the design work now would just get us started on that path earlier. Weininger said the amount they have projected for the sales tax was pretty conservative and they will not know where they will be until the January or February timeframe. He said the 2018 numbers will provide a benchmark of where they will be and also noted they will be cash flowing projects. The jail project has to be done as well as the Medical Examiner's office and a lot of other projects which will make it very difficult to bump any projects up, unless the money comes in really, really good. Weininger said the CIP is outlined in the 2018 budget but noted that the Board makes the final decisions.

Judge Zuidmulder feels since we have the money, we should go ahead with the design because it is going to be something that is valuable and something that will have to be done at some point anyway. Weininger asked for an explanation of what Pritzl was referring to in the design phase. Pritzl said the design would determine what we need to add to do what we need it to do. He will also have to work with Facilities on this. Weininger said it is not going to work to do the architecture work now and then wait a few years to do the work. Judge Zuidmulder said he thought this was more to look at what it would be, who it is aimed to serve, how many people we would need to have, etc. He did not understand this to be a bricks a mortar thing, but more looking at how these types of facilities are operated and how we can adapt it to Brown County and what we would need to do. He thought this was going to provide a thoughtful look at the public presentation that explains why this is something we need in our community. Pritzl said it sounds like what Judge Zuidmulder is referring to is more of a consulting thing. Judge Zuidmulder said he is talking more about a system design and not having staff reinvent the wheel, but rather to go visit other similar facilities in other locations to see their operations and how those things could be adapted in Green Bay. He continued that in the end, all of this has to be explained to the public and if they want to do it, the money will be made available to build the bricks, but we cannot ask for the money for the bricks unless an explanation is given to the public of what the project is and why we need it.

Weber asked if the model Pritzl is talking about is the Dane County one stop shop model that was discussed at earlier meetings. Pritzl said he looked at an Orlando, Florida model, but that model would require some legal pieces that would have to be adjusted to make that model work here. He will also be looking at a Milwaukee model this is not exactly the same, but he wants to see what they are doing there since it would fit Wisconsin law. Weber also asked about the crisis coordinator position and the additional mental health nurse at the jail that we talked about at the previous meeting. Pritzl responded that the crisis coordinator position is included in the 2018 budget and Sheriff John Gossage said the additional mental health nurse is in his budget. Weber did not think we should pay for design work at this time if we are not sure that a one stop show model is going to be passed. Pritzl said they could go look at other facilities to see how they work if they had sufficient funds to do so. Zima feels it would be a good idea for staff to go look at other facilities to see how they work and talk with people and then come back and decide what model will work best or combine a few models and then put something forward. Pritzl noted including staff from other departments, such as the Sheriff's Department, would also be helpful. La Violette also feels we should get going on this. Pritzl said he would reduce the $57,000 down somewhat because he does not think that much would be needed.

Hoyer asked how to move forward with these options from a procedural standpoint. Weininger recalled that when the mental health money was appropriated, it was indicated that changes to the use of any of the funds would go back to the County Board for approval to be sure that the funds are being used appropriately. In essence, after recommendations are made, they should go to Human Services Committee and then on the full Board. A determination will then be made by administration whether budget adjustments need to be done. Hoyer noted the Human Services budget meeting is scheduled for October 10.

Motion made by Judge Zuidmulder, seconded by Cheryl Weber to move forward with the Medical Assistance Treatment Program providing it is inclusive of not only Vivitrol but *all* other injectables available for mental health purposes. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by David Lasee, seconded by Erik Hoyer to approve all of the concepts presented provided they not exceed the total. Vote taken. MOTION CARRIED UNANIMOUSLY

Pritzl moved on to discussing options to 2018. He noted that while 2017 has a lot of one-time expenses, what he is presenting for 2018 are concepts for vetting, review or modification. None of these things for 2018 are set in stone at this time.

-*Mobile Crisis* - This is an existing service that is being kept at the same level.

-*Day Report Center* - This is also an existing service that has been left at the save level.

-*Residential Treatment* – This appropriation has been dropped down to $150,000. Pritzl said they have not seen they utilization that was expected and he is comfortable dropping this number down based on 2017 figures.

-*Detoxification Services* – Pritzl informed more money has been moved to detoxification services to go not only with medically managed in a hospital setting, but also to look at expanding to medically monitored using a model that is operating at a lower level such as a CBRF. He believes there are people going through the emergency detention process that have co-occurring issues of substance abuse and mental health and they are going to the CTC, but they could be going to a different facility for detox and treatment readiness.

Zima asked for further explanation of the $500,000 for detoxification services. Pritzl explained that this is taking the 2017 amount of $300,000 and adding money to it. The hospital amount would actually decrease and Pritzl explained there are a lot of people that are not incapacitated or do not need a hospital level of care but could go to a lower level service if we have it. Pritzl said there are two options for the placement of this. One option would be placing this at the CTC. Pritzl said he has talked to the contractor on this and they are looking at expanding so the second option would be that the contractor would have to find a facility to use in Brown County. Zima asked if there would be any capital expenditures associated with this if we do it at the CTC. Pritzl said there would be some expenditure, but noted that the CBRF is already set up. Zima asked about capacity and Pritzl said they would have to switch from what they are currently doing and be sure to use diversion to its full capacity.

Zima asked if there will be anything done to improve diversion and noted that there is quite a big difference in the quality of atmosphere between diversion and Bay Haven. Zima said that diversion is not up to date in a lot of ways. Pritzl said it is a nonprofit run by Innovative Services and asked Zima what type of improvements he would like to see. Zima responded that Bay Haven has a much more desirable atmosphere than diversion.

Zima asked if the drug abuse and detox would be done under this model. Pritzl said he is looking at doing something similar to the Tellurian model in Dane County. He explained there are two parts to the facility. The first part is a hold facility that is locked and secured. Law enforcement brings people there and drops them off. If there is a medical issue they send people out but typically they have a very low medical clearance threshold and tend to take people more quickly. The initial hold occurs in the locked part of the facility and then they transition people to the treatment readiness side of the facility which is unsecured. People are assessed and screened there and then the next level of treatment is determined. When the person is stable and can make decisions and give good information and participate in a treatment planning meeting, the treatment is decided and then they work with the County to see if there is funding and something lined up where the person could go. There could be a number of options for treatment including residential, intensive outpatient, weekly appointments, community groups or other options. Zima asked if they would take people with serious drug problems and Pritzl said they do. Pritzl said he knows the cost structure and revenue structure and noted that they are a regional facility.

-*Jail Re-Entry Services* - Pritzl said this position is included here but not in the budget for next year. Zima recalled we agreed that the workload for the one re-entry position is too much and we need another. Pritzl agreed with that but said he does not have anywhere in the budget to add the position.

-*Clinical Intake Services* – Pritzl informed there are more people going through the court process, detentions, commitments, hold open agreements or seeking services and this will probably increase further with additional outreach efforts. Currently there is one position handling this and that person answers the phone for mental health questions, getting functional screens on programs, commitments, court and more.

-*Treatment Facilitation Specialist* - The last option for 2018 is a treatment facilitation specialist. Schubert explained that our hospital has one of the highest readmission rates in the state and some of that may be because there are identified gaps in some services and we are not providing a full continuation of services like other counties do. This position would basically be making sure individuals that are discharged back into the community follow through with their medications and physician orders and recommended treatment. Gossage asked if this position would be coordinated with the jail liaison. Agar explained that right now there are patients that go to the psychiatric hospital and then are not under commitment so they are discharged with referrals and recommendations. With this position, those people would get follow up contact with someone who is medically trained and can check in with them and assist them with making follow up appointments and getting medications which should lead to a reduction of hospital readmissions. Schubert said the concept is similar to that of the jail liaison, but for hospital patients instead of people in the jail. Gossage said some the challenges of the jail liaison are to get participants to follow the plans when they are released from the jail. A discussion ensued regarding meeting the needs of both groups with one position. Judge Zuidmulder said we have done a good job at striking at areas, but now we have to step back and see what we have to do to make all of the positions work together. He does not want to add a positions if there is not some coordination with the other positions and he feels we need to be a little more thoughtful about what we have established in the last two years, what has been added this year and what we are doing to see that those people are all working together systemically so they are not duplicating efforts. Then we will be better able to identify where the needs are.

Pritzl said Judge Zuidmulder is on the right track and we need someone to coordinate all of the things we have put resources at. The crisis coordinator position he talked about earlier that is in the 2018 budget would be important in determining how all of the positions and parts are pulled together. Judge Zuidmulder feels we should step beck, let the crisis coordinator get established and see what is going on and then come to this committee and talk about the gaps that are identified. Hoyer said this would then provide things we would want to consider for the 2019 budget or even later in 2018 if there are available funds. Weber said we already know we need another jail liaison and she feels it should be put in the budget right away. She also said the treatment facilitation specialist is something we have talked about for a long time and she thought some of the follow up was going to be handled through the day report center. Pritzl said the day report center is tied to the low and moderate risk offenders of the jail.

Zima said the 2018 options seem to be the bare minimum if we really want to show some improvement and questioned when all of these things could start. Weininger said not funding these things from the beginning of the year would create a structural deficit that would have to be funded. Pritzl said the bottom line number is more than $1.15 million dollars. If we decide to go with the detoxification services we have to go through the RFP process so we would not have a full year of spending in 2018. There would be a risk of a structural deficit in 2019 if it is not fully funded for next year. Weininger added that the levy limits will be bumped up in 2019. If the theory is that people with substance abuse issues are going to emergency detention because there is no better option, if this exists we should see the emergency detention numbers go down. Pritzl said Madison has significantly less emergency detentions than Green Bay does. In theory, if this works as it is supposed to, we would not be spending as much on hospitalization because it would be being spent here instead, but he said there is a risk involved.

Judge Zuidmulder said part of the conversation is that this is a single piece of a large operation and as this piece impacts favorably to the larger operation, there are cost savings on the other part of the department so it should work out. Zima said that to present an amendment to the budget, the funds have to come from someplace else. Hoyer said that essentially this would be taking money out of residential treatment, leaving detox at the same amount because it will not do it for the full year, but we will try to implement the shift and then there would be space for the three positions. Zima said there is a $328,000 difference. He said we can tweak this down a little, but the rest should fit into the overall budget.

Hoyer feels we should leave detox at $300,000 but talk about how to shift it. If we ask for $500,000 and do not get started until mid-year, we will have a gap again and that is what we are trying to avoid. Judge Zuidmulder feels we should adopt these options for 2018 as goals and leave it to Pritzl to see if he can fit them into his budget. Weininger said the 2018 budget would have to be amended and each item would have to be tied to a line item. For the 2018 options, Pritzl will either have to bring an amended budget to the Human Services Committee or he could send this to Committee and then the Committee can go into the budget and make the changes based on this committee's recommendations. Hoyer asked Pritzl what figure he would like to use for detox. Pritzl said he would

have to work on what would be an appropriate budget amendment because he has to determine what lines to reduce to make the increase.

Motion made by Erik Hoyer, seconded by Judge Zuidmulder for the Health and Human Services Director to incorporate the 2018 options into the regular budget and make the appropriate amendment to the budget available to the Human Services Committee at their budget meeting. Vote taken. MOTION CARRIED UNANIMOUSLY

2. **Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.**

Conversation on this Item was incorporated in the discussion above.

3. **Formally identify Committee members.**

This Item was not discussed at this meeting.

4. **Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**

This Item was not discussed at this meeting.

5. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

This Item was not discussed at this meeting.

6. **Discussion re: Recertifying County operations to return to previous services providing long-term care.**

This Item was not discussed at this meeting.

7. **Update re: Outreach efforts.**

This Item was not discussed at this meeting.

8. **Such other matters as authorized by law.**

The next meeting will be held on Wednesday, October 18, 2017 at 12:00 pm.

9. **Adjourn.**

Motion made by Dave Lasee, seconded by Sheriff Gossage to adjourn at 1:15 pm. Vote carried. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

Mental Health Initiative Fund Options

October 3, 2017

Projected 2017 Spending

	2017 Amended Budget	Expenditures YTD 8/31/2017	2017 Projected	Difference
Mobile Crisis	$200,000	$133,333	$200,000	$0
Detox Services	$300,000	$38,252	$57,379	$242,621
Residential Treatment	$300,000	$76,241	$114,361	$185,639
Day Report Center	$350,000	$231,765	$347,647	$2,353
Total	$1,150,000	$479,591	$719,387	$430,613

Options for 2017

Item:	Purpose:	Estimated Cost:
Medication Assistance Treatment Program	Funding for Vivitrol Injections ($5 co-pay or $1100 if uninsured), monthly drug testing, and pregnancy testing as well as injectable medication for mental health needs. Use existing prescriber and staff.	$68,000
Advertising on Buses	Advertising for mental health and substance use services on GB Metro buses.	$6,000
Billboards	Billboard advertisements for mental health and substance use services.	$10,000
Adjustment for Utilization	Increased utilization of residential and other services that is likely in the last part of 2017.	$50,000
Additional Detox (LE Phillips)	Unknown Need; No adjustment needed--already detox service	$28,800
Transportation Assistance	Rides to facilitate people going to safe places for intoxicated individuals or people in crisis.	$4,000
Housing Assistance for Treatment Courts	Safe, stable housing support for people involved with treatment courts—early start on 2018 initiative.	$20,000
Website Re-Design	Contract for re-design for department website to connect consumers to resources both internally and externally. This needs to have solid mobile design.	$25,000
Design for Crisis Assessment Center	Move design fees for adding on to the CTC to 2017.	$57,000
Higher Utilization of Inpatient Services	Inpatient stays at the CTC and other facilities was higher in the first part of the year creating a deficit.	$150,000
Total		$418,800

Options for 2018

Item:	Purpose:	Estimated Cost:
Mobile Crisis	Existing service	$200,000
Day Report Center	Existing Service	$350,000
Residential Treatment	Contract with community providers in Brown County and surrounding areas for residential substance use treatment when indicated by assessment.	$150,000
Detoxification Services	Contract for some medically managed services through local hospitals. Develop new resource for medically monitored services that are non-hospital based services for detoxification and treatment readiness.	$500,000
Jail Re-Entry Services	Expand the re-entry program to allow for more contacts post-release. This would require adding a Clinical Social Worker position.	$92,900
Clinical Intake Services	The number of people receiving services through commitments and hold open agreements has increased. In 2013 there were 194 people on commitments and hold open agreements. In 2016, this number had increased to 232, and is projected to be 240 in 2017.	$92,900
Treatment Facilitation Specialist	Add a clinical social worker for discharge planning from inpatient services at the Community Treatment Center.	$92,900
Total		$1,478,700* **Available budget is $1,150,000*

PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, September 19, 2017 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Ed Koslowski, Jerry Polus, Joan Brusky, Louise Dahlke, Duane Pierce
EXCUSED: Jim Haskins, Joe Witkowski, Delores Pierce

**Running Total of Veterans' Certificates: 1841

1. **Call Meeting to Order.**

   The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. **Approve/Modify Agenda.**

   Motion made by Duane Pierce, seconded by Joan Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

3. **Approve/Modify Minutes of August 15, 2017.**

   Motion made by Joan Brusky, seconded by Ed Koslowski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Update re: Honor Rewards Program.**

   CVSO Jerry Polus reported there has been a nice increase in the number of veterans signed up for the Honor Rewards program. There are currently 267 veterans participating and 83 businesses. The increase of veterans is due in part to Heather Phillips of the Register of Deeds office attending the Fair with her computer and signing up members. Polus said Phillips has indicated she is willing to attend other veteran events to sign people up for the program. Chair Erickson informed he put information on the Honors Reward Program in the newsletter for the fishing club he belongs to and he feels that may also lead to an increase in the number of participants.

5. **Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.**

   Polus thanked the Subcommittee from the bottom of his heart for all of their hard work, planning and commitment to the event. He said the event gets better each year and he attributes that to all of the hard work put forward by this group. Erickson gave extra thanks to Joan Brusky for all of her work in collecting raffle prizes and said it was the best raffle they have ever had, by far.

   The door prize process was discussed and Brusky wondered if it would be better to have the prizes set up near where the person drawing the numbers is. Koslowski said the door prizes could be set up next to the band. He also thought keeping the band in the tent was a good idea. Erickson said towards the end of the event there were not very many people listening to the band and it was suggested that maybe next year the band could play earlier. Koslowski also said arranging the stage differently to face the midway may be an option. Louise Dahlke said the stage can be set up wherever we want it. Erickson pointed out that next year's event will most likely be held on Sunday instead of Saturday so we may want to adjust the time the band performs and even the time of the ceremony to finish earlier in the day instead of right before the Fair wraps up. All of these details will be discussed next year as we enter the planning phase of the event.

   Brusky also said there seemed to be a little confusion as to who was being honored at the event; some veterans thought all veterans were to go up for a certificate. Brusky said that in some cases there are older people who

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could also have hearing issues and she felt that saying who was being honored as much as possible would be a good idea. Duane Pierce said he and Ed Koslowski knew the majority of those who got a certificate and they were legitimate. Erickson added that he also presented a few certificates after the event to people who were not able to attend. There are some leftover certificates and dog tags that will be available in Polus's office and at the DAV.

Koslowski asked if thank you notes had been sent to sponsors and door prize donors. Brusky indicated she will get thank you notes out to the organization she solicited and Erickson said he also has a thank you note on his computer that he can run out.

Dahlke referenced comments made earlier about the small number of people listening to the band. She said that for whatever reason, people do not seem to sit around long to listen to bands in any of the tents along the midway throughout the Fair. Typical attendance is between a handful and about 20 people for a band.

The date of next year's event was also discussed. The Veterans Appreciation Day event will be held on Sunday, August 19, 2018. Polus advised the group to start thinking about what group to recognize at next year's event. Dahlke said she heard a suggestion to honor widows and widowers of veterans. Another suggestion was to honor the National Guard and Reserves. This is something we will discuss further next year when preparations for the 2018 event start.

6. **Discussion re: Veterans Day activities.**

Koslowski recalled that last year businesses were contacted via postcard for information regarding offers for Veterans Day because this Subcommittee was short on people to make personal contacts. He shared the list of businesses that provide Veterans Day discounts or other offers. Those businesses that were not part of the Honor Rewards program were contacted by postcard. Area veteran organizations were also contacted via postcard to provide information regarding their Veterans Day events. Polus said he has staff in his office make annual contact with the veteran's organizations to keep contact information updated. Koslowski asked Polus to have his staff update his master list of organization and contact information.

Koslowski continued that area businesses that are not part of the Honor Rewards program will be contacted again this year via postcard. He explained that in the past there was a group of Subcommittee members that made personal contact with the businesses, but now since the membership of the group has dwindled that is not possible. He asked the Subcommittee to let him know if any businesses should be added to the list. It was also noted that many of the larger, nationwide businesses provide discounts every day to veterans rather than doing specials just on Veterans Day.

Brusky said she would be willing to make personal contact with some businesses. Koslowski asked her to let him know what businesses she wishes to contact and he will also talk to Jim Haskins to find out what businesses, if any, he wants to personally contact and then he will send postcards to the rest. Koslowski asked this group to let him know of any Veterans Day activities happening. Dahlke said she can keep Koslowski up to date with what the ADRC is doing for Veterans Day as she is involved with their Memory Café.

7. **Report from CVSO Jerry Polus.**

Polus talked about the UPS group that meets quarterly at City Hall. The UPS is made up of various veterans' organizations from throughout the area. The leader of the group contacted County Executive Troy Streckenbach to see if he had any suggestions to increase the attendance at the UPS Veterans Day ceremony at the Brown County Veterans' Arena. Polus said he advised Streckenbach this is not a county planned function and explained to him that most people who would like to attend Veterans Day events are working since veterans do not get the day off. He suggested to Streckenbach that the County could somehow allow employees to take Veterans Day off as a personal day under a few different scenarios. Erickson recalled that former member Sherry Steenbock worked for years to get Veterans Day off with pay but it didn't really get anywhere. Polus felt that veterans may like to use Veterans Day as a personal day, but other employees probably would not.

8. **Report from Committee Members Present (Erickson, Brusky, Dahlke, Haskins, Koslowski, Pierce & Witkowski).**

-Erickson informed the group that a motion was made at the County's Education and Recreation Committee that assuming the current Veterans' Memorial Arena is torn down and a new facility built, that the name of the new facility contain the word "Veterans" in whatever it is named. In addition, there was an agreement to have a veteran's memorial created with parts of the old building.

Erickson also noted he had recently visited the military museum at Barkers Island in Superior, WI. He said if anyone is ever in that area they should check it out because it was very interesting.

-Brusky indicated she recently received an invitation to some graduations in the treatment courts and noted that there is also a veteran's court, but she never gets information or invitations for that. She asked how the court is doing and how many graduates there have been and if people are welcome to attend the court sessions. It was indicated the sessions are open to the public and Duane Pierce said he has attended a few. Polus said he has a staff member that typically handles veteran's court activities so he is not aware of how many graduates there have been. He said that court is held every Friday at 9:30 am and is open to the public. Pierce said he heard there is about a 90% success rate of people who take part in the veteran's court.

-Dahlke did not have anything further to report.

-Koslowski thanked Dahlke for taking down the indoor display at the Fair following the Veterans Appreciation event and storing it. Koslowski also said the NEW Veterans FB page now has over 500 members and there are people throughout the State that post to let people know of different events.

-Pierce reported the quarterly raffle at Pearly Gates will be held on October 2 beginning at 5:00 pm, although he recommended people to come early to get a seat. He also reported that the AMVETS post will be doing a meat raffle at Pearly Gates on October 14 at 2:00 pm.

9. **Such Other Matters as Authorized by Law.**

Brusky asked if there was an estimate of the number that attended the Fair event. Koslowski said they handed out about 175 raffle tickets and Pierce estimated there were 400 – 500 that went through the tent throughout the day. Dahlke noted that overall Fair attendance increased this year and Koslowski felt the event was better attended this year than last.

10. **Adjourn.**

Motion made by Ed Koslowski, seconded by Joan Brusky to adjourn at 5:19 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

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BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 8-16-17

~~Agenda No.~~ Committee: Administration Cmte + Human Services Cmte

Motion from the Floor

I make the following ~~motion~~ late communication: My request for these committees to evaluate the need and funding of a Housing Navigator to coordinate county-wide efforts to improve housing opportunities in Brown County

Signed: Richard Schadewald

District No.: 24

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

17-69

BUDGET ADJUSTMENT REQUEST

Category		Approval Level
☐ 1	Reallocation from one account to another in the same level of appropriation	Dept Head
☐ 2	Reallocation due to a technical correction that could include: • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year	Director of Admin
☐ 3	Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
☐ 4	Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.)	County Exec
☐ 5	a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
☒ 5	b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
☐ 6	Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
☐ 7	Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
☐ 8	Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
☐ 9	Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

Budget adjustment is made following a recommendation by the ad hoc Mental Health Treatment Committee based on underutilization of specific services. Changes will address outreach efforts, expected utilization in the last quarter of the year, and additional purchased services. The changes in these funding levels offset each other, and there are no additional funds needed.

Total adjustment is $340,000.

Increase	Decrease	Account #	Account Title	Amount
☐	☒	201.076.180.182.7000	Detox Services-Purchased Services	$170,000
☐	☒	201.076.180.183.7000	Transitional Residential Treatment-Purchased Services	$170,000
☒	☐	201.076.110.112.5310	Advertising and Public Notice	$16,000
☒	☐	201.076.170.171.7000.TRANS	Purchased Services-Transportation	$4,000
☒	☐	201.076.170.176.7000.HOUS	Purchased Services-Housing Assistance	$20,000
☒	☐	201.076.110.115.5700	Technology Support and Indirect—Contracted Services	$25,000
☒	☐	201.076.170.173.5700	Contracted Services	$40,000
☒	☐	201.076.170.173.5340	Travel and Training	$17,000
☒	☐	201.076.170.173.7000.MED	Purchased Services-Prescription Medications	$68,000
☒	☐	201.076.170.173.7000.CMIM	Purchased Services-Chronic Mentally Ill-CTC	$150,000

SP 10/6/17

AUTHORIZATIONS

Signature of Department Head

Department: Health and Human Services

Date: October 6, 2017

Signature of DOA or Executive

Date: Oct 6, 2017

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: October 3, 2017

Subject: August YTD Financial Results for Community Treatment Center and Community Services

Community Treatment Center

Year to date financial results for the Community Treatment Center through 8/31/17 show revenues at 67% of the annual budget matching the benchmark percentage anticipated after 8 of 12 months. This result includes both favorable and unfavorable factors including higher than anticipated NPC and Bay Haven census, a favorable retroactive Nursing Home rate adjustment, and significantly lower Bay Haven CBRF rates due to required changes in billing Medicaid for Tech level Crisis Intervention services.

Expenses are at 68% of budget YTD due to Food expense which is over budget because of higher census, Temporary Help needed to cover open positions and special cases requiring 1:1 care by CNAs mainly at the CBRF, and unbudgeted disposition of Fixed Asset expense to write-off the undepreciated value of the previous nurse call system replaced with insurance proceeds after being damaged by lightning. This final adjustment for just under $40,000 is a non-cash expense similar to depreciation.

The August YTD average daily census compared to budget is as follows:

	Actual YTD	2017 Budget
Bayshore Village	61.1	61.7
Nicolet Psychiatric Center	12.3	11.5
Bay Haven CBRF	6.1	3.6

Community Services

For Community Services, revenues are at 65% of the budget YTD compared to anticipated benchmark of 67%. This is due primarily to TPA (Third Party Administrator) revenues at approximately $775,000 less than budget. However, this unfavorable variance is directly offset by a favorable TPA expense variance in the same amount because TPA payments from the state pass through directly to vendors as expense.

Personnel costs are at 67% YTD as anticipate in the budget, while other Operating Expenses are at 69% of budget after 8 months due primarily to higher than anticipated Purchased Services expense. The five most significant YTD unfavorable variances in Purchased Service expense for 2017 are noted below. These areas are being analyzed to determine factors which have caused the increase and how best to monitor and control these expenses for the remainder of 2017 and into 2018.

	YTD Variance (000's)
State Mental Health Facility Stays – Adults & Children	$ 543,000
Foster Care – Abused & Neglected	$ 183,000
Intra-department for Brown Co NPC & CBRF/APS Services	$ 241,000
Wrap Around Services – Children Youth & Families	$ 225,000
Family Care Maintenance of Effort Payments	$ 102,000

Respectfully Submitted,

Eric Johnson
Finance Manager

Community Treatment Center

Through 08/31/17
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - CTC										
REVENUE										
Property taxes		3,001,525.00	.00	3,001,525.00	250,127.08	.00	2,001,016.64	1,000,508.36	67	1,864,679.36
Intergov Revenue		4,187,641.00	2,651.00	4,190,292.00	311,036.66	.00	2,566,982.13	1,623,309.87	61	2,741,861.77
Public Charges		3,916,969.00	5,268.00	3,922,237.00	411,443.25	.00	2,723,831.33	1,198,405.67	69	2,650,478.66
Miscellaneous Revenue		1,607,461.00	176,000.00	1,783,461.00	202,826.17	.00	1,337,111.62	446,349.38	75	1,269,586.09
Other Financing Sources		.00	5,420.00	5,420.00	.00	.00	.00	5,420.00	0	9,818.20
	REVENUE TOTALS	$12,713,596.00	$189,339.00	$12,902,935.00	$1,175,433.16	$0.00	$8,628,941.72	$4,273,993.28	67%	$8,536,424.08
EXPENSE										
Personnel Costs		9,013,720.00	13,339.00	9,027,059.00	762,350.22	.00	6,074,142.59	2,952,916.41	67	6,360,929.80
Operating Expenses		4,392,905.00	.00	4,392,905.00	408,657.70	8,292.91	2,968,463.26	1,416,148.83	68	2,864,515.89
Outlay		6,000.00	.00	6,000.00	.00	.00	36,538.62	(30,538.62)	609	.00
	EXPENSE TOTALS	$13,412,625.00	$13,339.00	$13,425,964.00	$1,171,007.92	$8,292.91	$9,079,144.47	$4,338,526.62	68%	$9,225,445.69
Fund 630 - CTC Totals										
	REVENUE TOTALS	12,713,596.00	189,339.00	12,902,935.00	1,175,433.16	.00	8,628,941.72	4,273,993.28	67%	8,536,424.08
	EXPENSE TOTALS	13,412,625.00	13,339.00	13,425,964.00	1,171,007.92	8,292.91	9,079,144.47	4,338,526.62	68%	9,225,445.69
	Grand Totals	($699,029.00)	$176,000.00	($523,029.00)	$4,425.24	($8,292.91)	($450,202.75)	($64,533.34)		($689,021.61)

Community Services

Through 08/31/17
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - CP										
REVENUE										
Property taxes		15,543,199.00	.00	15,543,199.00	1,295,266.58	.00	10,362,132.64	5,181,066.36	67	10,833,258.00
Intergov Revenue		32,595,732.00	162,800.00	32,758,532.00	2,253,054.77	.00	21,403,202.95	11,355,329.05	65	21,446,184.78
Public Charges		2,002,522.00	.00	2,002,522.00	144,627.21	.00	1,148,476.44	854,045.56	57	1,416,222.75
Miscellaneous Revenue		169,100.00	.00	169,100.00	(5,327.69)	.00	107,898.87	61,201.13	64	98,604.51
Other Financing Sources		1,154,275.00	.00	1,154,275.00	96,189.58	.00	769,516.64	384,758.36	67	5,544.00
	REVENUE TOTALS	$51,464,828.00	$162,800.00	$51,627,628.00	$3,783,810.45	$0.00	$33,791,227.54	$17,836,400.46	65%	$33,799,814.04
EXPENSE										
Personnel Costs		18,538,793.00	(30,000.00)	18,508,793.00	1,686,794.19	.00	12,446,170.41	6,062,622.59	67	12,290,002.19
Operating Expenses		32,881,574.00	260,200.00	33,141,774.00	2,489,794.56	13,109.21	22,798,133.60	10,330,531.19	69	21,716,841.80
Outlay		44,461.00	7,600.00	52,061.00	.00	.00	47,380.60	4,680.40	91	(165.00)
	EXPENSE TOTALS	$51,464,828.00	$237,800.00	$51,702,628.00	$4,176,588.75	$13,109.21	$35,291,684.61	$16,397,834.18	68%	$34,006,678.99
Fund 201 - CP Totals										
	REVENUE TOTALS	51,464,828.00	162,800.00	51,627,628.00	3,783,810.45	.00	33,791,227.54	17,836,400.46	65%	33,799,814.04
	EXPENSE TOTALS	51,464,828.00	237,800.00	51,702,628.00	4,176,588.75	13,109.21	35,291,684.61	16,397,834.18	68%	34,006,678.99
	Grand Totals	$0.00	($75,000.00)	($75,000.00)	($392,778.30)	($13,109.21)	($1,500,457.07)	$1,438,566.28		($206,864.95)

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BROWN COUNTY COMMUNITY TREATMENT CENTER
SEPTEMBER 2017 BAY HAVEN STATISTICS

ADMISSIONS	September	YTD 2017	YTD 2016
Voluntary - Mental Illness	23	220	215
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other - EPP	1	5	0
TOTAL	24	225	215

ADMISSIONS BY UNITS			
Bay Haven	24	225	215
TOTAL	24	225	215

ADMISSIONS BY COUNTY			
Brown	21	194	185
Door	0	4	5
Kewaunee	0	1	2
Oconto	1	6	2
Marinette	0	0	1
Shawano	1	10	5
Waupaca	0	1	0
Menominee	0	0	1
Outagamie	0	2	2
Manitowoc	0	1	6
Winnebago	0	0	0
Other	1	6	6
TOTAL	24	225	215

READMIT WITHIN 30 DAYS			
Bay Haven	1	19	20
TOTAL	1	19	20

AVERAGE DAILY CENSUS	September	YTD 2017	YTD 2016
Bay Haven	4.4	6.0	4.2
TOTAL	4.4	6.0	4.2

INPATIENT SERVICE DAYS			
Bay Haven	133	1626	1155
TOTAL	133	1626	1155

BED OCCUPANCY			
Bay Haven	30%	40%	28%
TOTAL (15 Beds)	30%	40%	28%

DISCHARGES			
Bay Haven	24	222	213
TOTAL	24	222	213

DISCHARGE DAYS			
Bay Haven	214	1582	1145
TOTAL	214	1582	1145

AVERAGE LENGTH OF STAY			
Bay Haven	9	7	5
TOTAL	9	7	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	10	11	4
Door	0	1	3
Kewaunee	0	0	2
Oconto	5	3	0
Marinette	1	1	1
Shawano	2	3	1
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	1	1	4
Manitowoc	0	0	6
Winnebago	0	0	0
Other	3	3	2
TOTAL	9	8	5

IN/OUTS	Current	YTD	2016
	3	20	32

BROWN COUNTY COMMUNITY TREATMENT CENTER
SEPTEMBER 2017 NICOLET PSYCHIATRIC CENTER STATISTICS

ADMISSIONS	September	YTD 2017	YTD 2016
Voluntary - Mental Illness	17	87	90
Voluntary - Alcohol	0	1	0
Voluntary - AODA/Drug	0	1	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	53	419	485
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	9	14
Commitment - Mental Illness	0	0	0
Return from Conditional Release	2	52	63
Court Order Prelim. - Drug	0	0	0
Other	0	0	3
TOTAL	72	569	655

AVERAGE DAILY CENSUS	September	YTD 2017	YTD 2016
Nicolet	7.6	11.7	12.0
TOTAL	7.6	11.7	12.0

INPATIENT SERVICE DAYS			
Nicolet	228	3206	3290
TOTAL	228	3206	3290

BED OCCUPANCY			
Nicolet	48%	73%	75%
TOTAL (16 Beds)	48%	73%	75%

DISCHARGES			
Nicolet	61	566	651
TOTAL	61	566	651

DISCHARGE DAYS			
Nicolet	176	3224	3241
TOTAL	176	3224	3241

ADMISSIONS BY UNITS			
Nicolet	72	569	655
TOTAL	72	569	655

AVERAGE LENGTH OF STAY			
Nicolet	3	6	5
TOTAL	3	6	5

ADMISSIONS BY COUNTY			
Brown	49	457	510
Door	4	7	15
Kewaunee	2	10	17
Oconto	4	14	16
Marinette	2	3	11
Shawano	1	7	8
Waupaca	0	2	2
Menominee	0	1	4
Outagamie	2	20	18
Manitowoc	4	22	24
Winnebago	0	2	10
Other	4	24	20
TOTAL	72	569	655

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	3	5	6
Door	2	2	6
Kewaunee	5	4	5
Oconto	4	3	1
Marinette	4	2	6
Shawano	3	3	1
Waupaca	0	3	0
Menominee	0	0	1
Outagamie	3	2	17
Manitowoc	3	3	5
Winnebago	0	0	1
Other	2	4	7
TOTAL	3	5	6

READMIT WITHIN 30 DAYS			
Nicolet	3	63	70
TOTAL	3	63	70

IN/OUTS	Current	YTD	2016
	1	11	26

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October 2017, Child Protective Services: Initial Assessment

Information Gathering in Child Protective Services

Brown County Health and Human Services received a report on Jane, her mother and her three children, ages 2, 4 and 5 years in September 2017.

It was determined at the point of Access threats existed which resulted in an emergency response by a Child Protection Initial Assessment worker. Upon entering the home, the worker immediate noted the overpowering smell of animal urine and noted the family has 4 cats and one litter box which was overflowing with animal waste. The worker also observed that the cats were using the carpet in the living room as a litter box. Animal waste was among the children's toys on the ground. The worker was able to walk through the entire house which was in considerable disorder and the worker noted the family had only a handful of diapers left. The children's grandmother explained that Jane is struggling to make ends meet at her minimum wage fast food job. The worker called Jane who was able to come back home from work to address the concerns.

The worker noted the bruise on the 2 year old's head and the other pinpoint bruises. The worker attempted to speak with the 4 and 5 year old children while waiting for Jane to return to the home; however, neither could provide an explanation for how their brother got his injury. The worker noted that the 5 year old was significantly delayed and his speech was not very understandable.

Jane returned to the home and was also unable to provide an explanation for the injury to her son and said that the home is not normally in this bad of shape but that she has had to pick up extra hours at work to make ends meet. Jane said that she believes her son is autistic and he engages in head banging behaviors at times. The worker suggested the children be seen for a medical examination at the Child Advocacy Center (CAC) where a specialist could evaluate the injury to her son and Jane agreed to this.

At the CAC the pediatric nurse practitioner examined the 2 year old and concluded the injury could be accidental trauma and that the explanation of the child head banging against the crib was plausible. The worker spoke with Jane about the conditions of the home and that they were a continued threat to the children's safety given their ages and vulnerabilities. Jane was asked if there was somewhere else where the children could stay while she cleaned the home. Jane said she has a close friend who lives in town who would be able to take the kids. The worker spoke with this friend who was agreeable to the plan. The worked drafted a Protective Plan, which is a voluntary agreement, with Jane for the children to stay with her friend while she cleaned her home and the worker to continue the assessment.

Child Protective Services (CPS) is a specialized field of the Child Welfare System. CPS intervention is warranted whenever there is a report that a child may be unsafe, abused or neglected, or be at risk of abuse or neglect. The purpose of the CPS system is to identify and alter family conditions that make children unsafe or place them at risk for abuse or neglect. This month we highlight CPS Initial Assessment, an assessment process that occurs after supervisors have determined the CPS Access Report should be screened in.

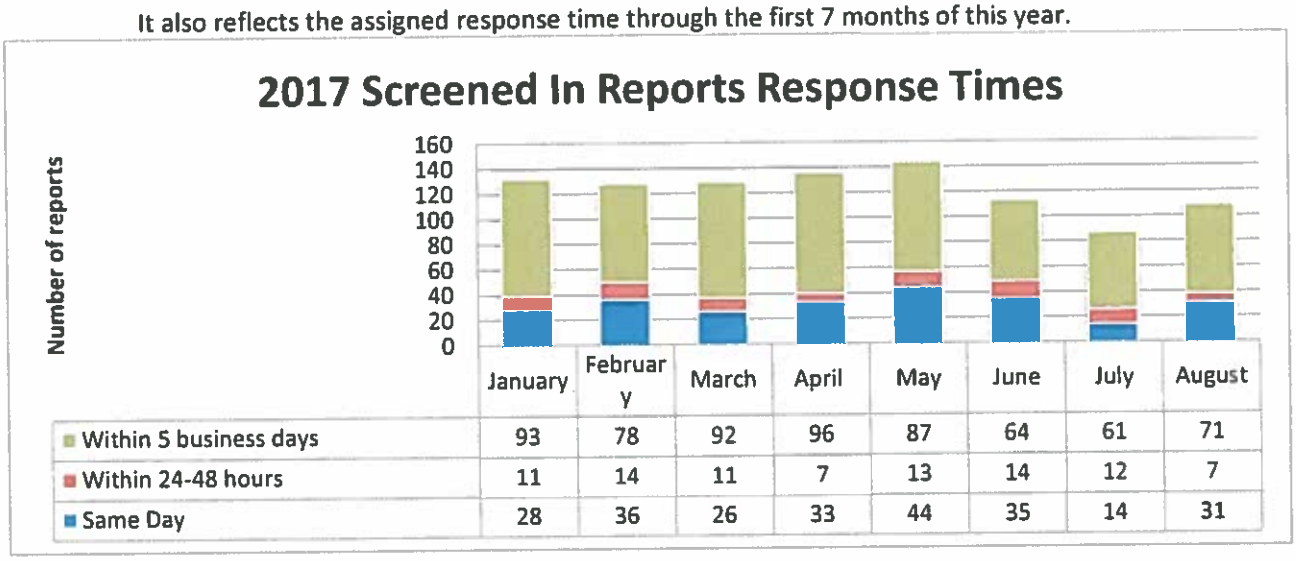
Within 24 hours of a report being made to Child Protection, the report must be reviewed by a supervisor for a screening decision. Once a case is screened in for assessment the assigned worker has 60 days to complete an assessment of that family's functioning. During this time, the worker interviews all living in the household. Workers also must contact collateral sources of information in order to use this information to analyze and understand the risks to child safety. During these interviews workers are gathering information on how that family functions, their views/beliefs on parenting and discipline along

with how the child and parent function. All of this information is then analyzed and workers make a determination on if maltreatment occurred, the families service needs and if the child is safe or unsafe.

The functions of CPS Initial Assessment are to:

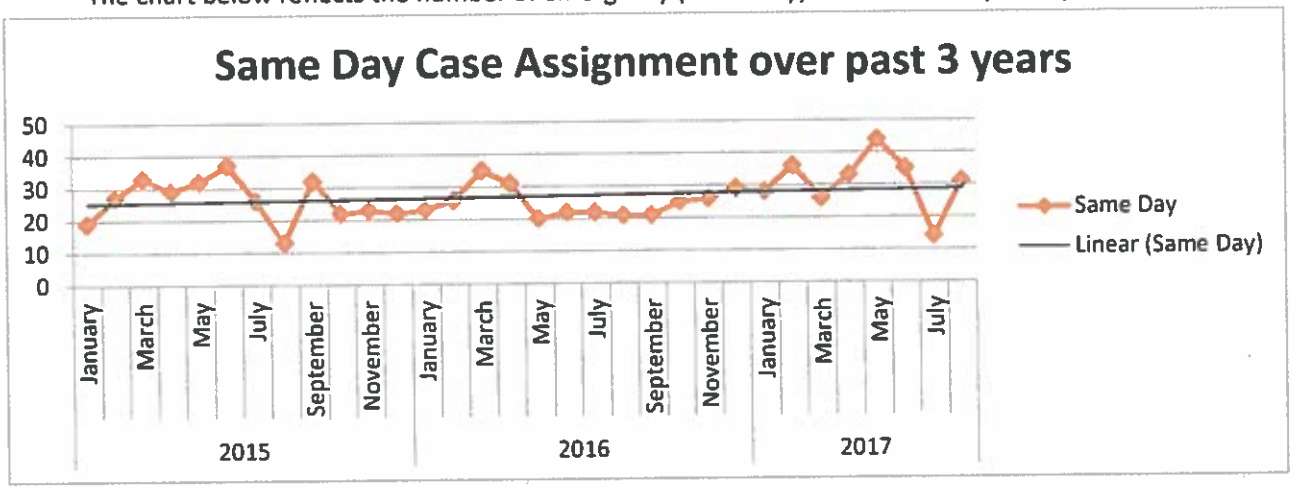
1. Conduct a comprehensive assessment in order to:
    a. Assess and analyze present and impending danger threats to child safety
    b. Take action, when necessary, to control threats to child safety
    c. Determine the need for CPS ongoing services (voluntary or court ordered)
    d. Determine whether maltreatment occurred
    e. Assist families in identifying community resources
2. Engage families in providing protection for their children
3. Explain the initial assessment process to the family including the purpose of the interview(s) and any needed collaboration with other agencies (e.g. law enforcement, regulatory agencies)
4. Identify children who may be subject to the Indian Child Welfare Act

The chart below reflects the number of reports screened in.
It also reflects the assigned response time through the first 7 months of this year.



	January	February	March	April	May	June	July	August
Within 5 business days	93	78	92	96	87	64	61	71
Within 24-48 hours	11	14	11	7	13	14	12	7
Same Day	28	36	26	33	44	35	14	31

The chart below reflects the number of emergency (Same Day) cases over the past 3 years



In November we will continue our focus on what happens throughout the Initial Assessment.

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 10/3/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Acceptional Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/29/16	12/20/16	$245,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/28/16	12/29/16	$124,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	11/29/16	12/28/16	$275,000
Advocates Extension LLC	Counseling, daily living skills, summer programming, respite care, CCS services	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/29/16	12/27/16	$800,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	2/17/17	3/23/17	$80,000
American Foundation of Counseling	Treatment foster care placing agency and CCS Services	Children and adults	CPS, CABHU, Behavioral Health	11/29/16	12/5/16	$225,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/29/16	12/19/16	$24,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	CMHP	11/28/16	12/21/16	$75,000
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/29/16	1/9/17	$180,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	Children with disabilities	BT3, CMHP, CLTS	11/29/16	12/19/16	$660,000
Assisted Living by Hillcrest (Bishop's Court, Birch Creek and Allo	CBRF (assisted living) for APS use	At-risk adults	APS	6/19/17	7/17/17	$60,000
Bellin Health Occupational Health Solutions	Drug screenings	Adult parents	CPS, CABHU	12/1/16	12/29/16	$20,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/1/16	12/19/16	$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/29/16	12/28/16	$40,000
Boll Adult Care Concepts	Corporate adult famiy home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/28/16	12/5/16	$825,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/20/16	$558,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/29/16	$40,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	12/1/16	12/5/16	$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	12/12/16	12/15/16	$6,000
Cerebral Palsy Inc.	Respite and daily living skills	Children with disabilities	CLTS, C-COP, BT3	12/15/16	1/4/17	$65,000

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HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 10/3/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/29/16	12/19/16	$20,000
Chileda Institute	Children high-needs residential care center (RCC)	High behavioral needs children	CPS	12/1/16	1/5/17	$175,000
Choices to Change	Group home for juvenile offenders	Juvenile offenders	JJ	7/13/17	7/17/17	$200,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	11/28/16	1/9/17	$53,000
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/29/16	12/5/16	$40,000
Comfort Keepers	Supportive home care services for Dementia Crisis Innovation Grant	At-risk adults	APS	9/7/17		$7,600
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/20/16	$50,000
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	11/29/16	12/20/16	$360,500
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/5/16	$200,000
Darnell Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/29/16	12/22/16	N/A
Deer Path Assisted Living Inc.	CBRF, corporte adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/28/16	12/5/16	$315,500
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	12/1/16	12/19/16	$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	JJ	11/29/16	1/12/17	$285,000
Elsner AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	12/1/16	1/9/17	$16,500
Encompass Child Care	Child day care	Children	CPS	12/6/16	12/15/16	$80,000
Engberg AFH	1-2 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/29/16	12/13/16	$16,500
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/29/16	12/5/16	$20,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 10/3/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Expressive Therapies LLC	Music therapy for children	Children	CLTS	2/9/17	2/23/17	$25,000
Family Care Specialists, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/29/16	12/27/16	$50,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/5/16	12/19/16	$2,750,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	JJ, CSP	12/1/16	12/19/16	$288,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	CPS, JJ	5/30/17	6/5/17	N/A
Friendship House	Group home for juvenile offenders	Juvenile offenders	JJ	7/13/17	8/7/17	$150,000
Golden House	Domestic abuse services	Adults in need	CPS, APS	12/1/16	12/13/16	$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/28/16	1/3/17	$50,300
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	12/1/16	12/5/16	$2,500
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	BT3	11/29/16	1/5/17	$200,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/1/16	12/20/16	$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/1/16	1/3/17	$10,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/28/16	12/8/16	$260,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/28/16	12/27/16	$250,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/12/16	$400,000
Innovative Counseling	CCS services	BH children and adults	Behavioral Health, CABHU	8/22/17	8/25/17	$60,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 10/3/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/29/16	12/8/16	$1,750,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/15/16	12/27/16	$100,000
Jacobs Fence LLC	Fence construction	At-risk of elopement	CLTS	8/29/17	9/22/17	$20,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers	Children (few adults) with long-term care needs	CLTS, CMHP	12/13/16	1/3/17	$800,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	Behavioral Health	8/23/17	6/24/17	$8,600
Klarkowski, Julie AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/5/16	$15,000
Krueger Receiving Home - TERMED AS OF 2/28/17	Receiving home for emergency placements	Children in need	CPS	11/29/16	12/21/16	N/A
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	JJ, CPS	12/1/16	12/13/16	$40,000
Lamers Bus Lines Inc.	Specialized transportation	DD youth transitioning to adults	CLTS	11/29/16	12/15/16	$10,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/28/16	1/16/17	$825,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	4/13/17	5/9/17	$400,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/29/16	1/3/17	$800,000
Marco Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	1/12/17	$100,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/27/16	$100,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/28/16	12/22/16	$60,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	1/5/17	$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	12/1/16	12/5/16	$15,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 10/3/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/28/16	12/5/16	$200,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	12/1/16	12/28/16	$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	CPS, JJ	12/1/16	12/22/16	$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	12/19/16	$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	2/23/17	2/28/17	$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	7/13/17	8/14/17	$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	Behavioral Health	9/19/17	9/21/17	$35,000
Options for Independent Living Inc.	CCS services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/29/16	12/15/16	$10,000
Options Lab Inc. - TERMED AS OF 5/6/17	Drug screenings	AODA, CPS parents	Behavioral Health, CABHU, JJ, CP	12/1/16	12/20/16	$45,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	11/29/16	12/27/16	$85,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/29/16	12/19/16	$125,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/28/16	12/1/16	$30,100
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	Behavioral Health	3/7/17	3/14/17	$30,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	12/6/16	12/20/16	$50,000
Pnuma Health Care	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/19/16	$150,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/28/16	1/9/17	$325,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	12/1/16	12/19/16	$35,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	12/1/16	1/23/17	$100,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 10/3/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	JJ	7/13/17	7/24/17	$225,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/28/16	12/5/16	$285,500
Slaght AFH	3-4 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/28/16	$50,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	12/6/16	12/27/16	$25,000
Spectrum Behavioral Health	CCS services	Children	CLTS	11/29/16	1/3/17	$50,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	BT3	11/29/16	12/27/16	$200,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/22/16	$40,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	CABHU	12/1/16	12/27/16	$100,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	12/1/16	12/7/16	$1,800,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	12/1/16	12/15/16	$20,000
Vande Hey Receiving Home	Receiving home for emergency placements	Children in need	CPS	2/28/17	3/23/17	N/A
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	CPS	11/29/16	12/20/16	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	12/1/16	12/5/16	$1,700,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	1/26/17	2/2/17	$200,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	CABHU, JJ	12/1/16	12/22/16	$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ, Drug Court	12/1/16	12/13/16	$35,000
TOTAL						$23,152,686

Brown County Human Services
New Non-Contracted and Contracted Providers
October 2, 2017

REQUEST FOR NON-CONTINUOUS/NON-CONTRACTED PROVIDER			
PROVIDER	**SERVICE DESCRIPTION**	**NOT-TO-EXCEED AMOUNT**	**DATE**

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	**SERVICE DESCRIPTION**	**TARGET CLIENTS**	**NOT-TO-EXCEED CONTRACT AMOUNT**	**DATE**
Options Counseling Services	AODA residential services	AODA Adults	$35,000	9/21/17