BOARD OF SUPERVISORS
Brown County

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HUMAN SERVICES COMMITTEE
Erik Hoyer, Chair
Richard Schadewald, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE
Wednesday, June 28, 2017
5:30 p.m.
Room 200, Northern Building
305 E. Walnut St., Green Bay

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of May 24, 2017.

Comments from the Public

Report from Human Services Chair, Erik Hoyer

1. **Review Minutes of:**
   a. Aging & Disability Resource Center (March 23, 2017).
   b. Aging & Disability Resource Center Executive & Finance Committee (April 1, 2016).
   c. Children with Disabilities Education Board (May 2, 2017).
   d. Mental Health Treatment Ad Hoc Committee (May 17, 2017).
   e. Veterans' Recognition Subcommittee (May 16, 2017).

Communications – *Pending County Board Meeting*

Wind Turbine Update
2. Receive new information – Standing Item.

Human Services Department
3. Budget Adjustment (17-50): Any increase in expenses with an offsetting increase in revenue.
4. Executive Director's Report.
5. Financial Report for Community Treatment Center and Community Programs.
6. Statistical Reports.
   a. CTC Staff – Double Shifts Worked.
   b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
   c. Child Protection - Child Abuse/Neglect Report.
   d. Monthly Contract Update.
7. Request for New Non-Continuous and Contract Providers and New Provider Contract.

Aging & Disability Resource Center – No agenda items.
Health Department – No agenda items.

Syble Hopp School – No agenda items.
Veterans Services – No agenda items

Other

8. Audit of bills.
9. Such other Matters as Authorized by Law.
10. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, May 24, 2017 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present:	Chair Hoyer, Supervisor Brusky, Supervisor Schadewald, Supervisor Linssen
Excused:	Supervisor De Wane
Also Present:	Judge Zuidmulder, Health & Human Services Director Erik Pritzl, Director of Community Programs Nancy Fennema, Finance Manager Eric Johnson, Hospital Administrator Luke Schubert, ADRC Director Devon Christensen, Kim Pahlow, Syble Hopp Business Manager Carolyn Maricque, other interested parties.

Audio of this meeting is available by contacting the County Board Office at (920) 448-4015

I. **Call Meeting to Order.**

The meeting was called to order by Chair Hoyer at 5:30 pm.

II. **Approve/Modify Agenda.**

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of April 26, 2017.**

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public: None.

Report from Human Services Chair, Erik Hoyer:

Chair Hoyer informed that Sanimax will be holding a public hearing on May 31, 2017. Several years ago it was discovered that Sanimax's license had lapsed due to a backlog at the DNR and this hearing is part of the process of getting the license reactivated.

1. **Review Minutes of:**
   a. **Board of Health (March 14, 2017).**

Supervisor Schadewald clarified several items in these minutes at the request of Supervisor Brusky.

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to approve Item 1a. Vote taken. MOTION CARRIED UNANIMOUSLY

   b. **Children with Disabilities Education Board (April 17, 2017 & April 29, 2017).**
   c. **Human Services Board (April 13, 2017).**
   d. **Mental Health Treatment Committee (April 18, 2017).**
   e. **Veterans' Recognition Subcommittee (April 18, 2017).**

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to suspend the rules to take Items 1b-e together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve Items 1b-e. Vote taken. MOTION CARRIED UNANIMOUSLY

111

Communications - None

Treatment Courts

2. Update re: Treatment Courts – Judge Zuidmulder.

Judge Zuidmulder said his practice has been to come before the Committees quarterly to give updates on the treatment courts and provide answers to any questions the County Board may have since the Board allows the public funding for these programs to exist. He provided a handout with the latest statistics on each of the courts, a copy of which is attached.

Judge Zuidmulder continued that there are currently 83 citizens involved in the treatment courts and explained the criteria of each of the courts. The heroin court was created as a result of the opiate problem and the participants are users, not dealers. They are people who have been arrested for possession of heroin which is a felony and can result in a prison sentence. They may not have any other criminal record, but do have a heroin issue. These people go into heroin court where they receive treatment and are frequently tested. In the first 90 days of almost all of the treatment courts, people get tested four to five days a week.

Judge Zuidmulder continued that the mental health court has the highest waiting list and noted that presiding over the mental health court has been a tremendously uplifting experience. Most of the people in the criminal justice system have a very significant problem with criminal thinking, but very few of the people in the mental health court have a pattern of criminal thinking. The issue is usually that the person has gone off their meds but once they are stabilized and the mental health issues can be addressed in a positive way, they are not much different than anyone else in the community. Judge Zuidmulder noted the mental health court has had tremendous support from the law enforcement community.

The drug court is the toughest court because it is comprised of people that have already been on probation, in jail or in prison, but this court also gives the biggest bang for the buck. The success rate in this court is not quite as high as the others, but it is a tougher population.

The veteran's court is probably the least traditional due to the nature of the clientele. This court has a lot of support from various veterans' organizations and the VA.

Judge Zuidmulder said he was challenged by the Public Safety Committee last year as to why there is not an OWI court. A subcommittee has been formed and is now working on this. Judge Zuidmulder provided a handout showing OWI statistics, a copy of which is attached. He noted that Wisconsin remains the only state where a first offense OWI is a civil matter. The second offense is a crime and the most startling thing is that 340 people a year commit a first offense OWI, 290 people commit a second offense and 110 people commit a third offense. This is because there are a lot of people who do not understand how serious drunk driving is, because the first one only calls for a fine. However, when someone goes to jail for 10 days and loses their license for a subsequent offense, it become serious. The second offense is a deterrent for most. When there are third, fourth and more offenses, you have to look at what is going on. Judge Zuidmulder explained that there are two offenses; operating an automobile while intoxicated and operating with a prohibited blood alcohol level which in Wisconsin is .08. All citations now get a blood alcohol level. What the subcommittee is looking at for an OWI court would be people with their fourth, fifth, sixth and seventh offenses and Judge Zuidmulder noted it is startling that the BAC levels in almost all of these cases are above .20. OWI court participants would have a SCRAM unit and GPS unit for public safety and there would be a requirement of absolute sobriety. Over the length of the time someone is in OWI court, the person would continue to be in the community. Judge Zuidmulder noted that most of the people this would apply to have no other criminal history and hold down jobs. He feels most of the participants would be able to significantly underwrite the program on a sliding fee scale.

Judge Zuidmulder continued that the protocol for an OWI court is prepared and the subcommittee is currently discussing this with the District Attorney's office. He does not feel the public would be receptive to not having these people punished and this is something they continue to discuss. Given the historical fact that BAC levels in fifth, sixth, seventh and eighth offenses all fall into a similar range, offenders should not be allowed to

continue in a situation where they are endangering all of us repetitively. Judge Zuidmulder feels by the end of summer Public Safety will be in a position to decide if they want to move forward with an OWI Court.

Judge Zuidmulder also wished to point out that Health and Human Services Director Erik Pritzl has been one of the finest partners that he has had in this endeavor; he has never had anyone who is a better gentlemen or more willing to sit down and discuss any issues that arise and Judge Zuidmulder feels Pritzl is an extremely valuable member of the community and this governmental team.

With regard to the proposed OWI court, Supervisor Linssen asked if there is a reason for not offering OWI court earlier than a fourth offense. Judge Zuidmulder responded that the traditional tools that change behaviors are jail and fines. Statistics show a huge drop between the second and third offenses and a significant drop between the third and fourth offenses. They believe the treatment court should intervene when the other tools do not seem to be changing behaviors. If there were more resources available, Judge Zuidmulder would tend to agree with Linssen, but noted that we can be positive that the fourth offenses above .20 BAC are the serious alcoholic drinking and driving cases. If they did the third offense, they may catch in the net people who would otherwise not be coming back anyway because of the penalties. The reality of this is that the present Judges who handle traffic cases could spin out third offense people on their own initiative and make them come back for reviews. This would not be as elaborate or expensive as a treatment court, but there could be something more proactive done in the regular branches.

Linssen asked if there would be any exceptions for statutory minimums with an OWI court. Judge Zuidmulder said there would not be any exceptions. The issue then becomes how much more jail time to add in any of the settings, but the minimums would always apply. Judge Zuidmulder explained that the fine and jail time is all a function of the BAC level; the higher the BAC level the greater the jail time and the greater the fine. This would not affect any of that; the OWI Court would only give people the alternative between going to the state prison system and going into the treatment court, with jail time imposed according to the guidelines.

Supervisor Schadewald asked if there is any sort of plan for the continuation of Judge Zuidmulder's efforts. Judge Zuidmulder responded that all of the treatment court judges are volunteers just like him. He believes that Judge Walsh, Judge Hammer and Judge Kelley all have the calling for the treatment courts and he is confident that if he was not doing this, one of those judges would step forward. Judge Zuidmulder continued that he would be happy to discuss this with these judges. Schadewald asked if this is programming that may need a paid position but Judge Zuidmulder noted that Mark Vanden Hoogen has been hired through the TAD grant and is the gate keeper and supervisor of the case managers. Assuming all of the funding would stay the way it is, Vanden Hoogen's position would be the person doing what Schadewald is talking about.

Schadewald asked how a person gets into a treatment court. Judge Zuidmulder explained that all of the treatment courts are post-judgment which means that they have been charged with a crime and have been convicted. The individual ends up in the jail and then gets an attorney or public defender, or in some cases the DA's office makes a referral to the treatment courts. He does not think there is a way to do this faster than it is being done now because the person has to be in the system. Judge Zuidmulder is trying to convene all of the gatekeepers in the mental health system and the jail system to have a conversation of how people are being sent to the jail and how they are being sent to the CTC to help determine if those with mental health issues are being sent into the mental health system so they do not end up in the jail instead.

Brusky asked what the typical jail time for an OWI offense is. Judge Zuidmulder responded that jail time for a third offense with a BAC of .20 is 200 days and the fine would range between $2,500 - $5,000. He explained that there are 10 judicial districts in Wisconsin and each one has district guidelines which are advice to the court and what they suggest. The judges review each case individually and can use the guidelines, but there are minimums contained in the statutes that must be followed.

Linssen asked if there is a requirement that an actual Judge has to handle the post sentencing functions of the treatment courts or if it would be possible to have a non-judge handle these functions. Judge Zuidmulder said the national model is a judge and the national model is that having someone appear before that authority figure every week reinforces their accountability. Post interviews from people who have been successful in the treatment courts say they have never had an authority figure tell them they were worth anything or affirm

positive behaviors. Evidence based research shows that the judge is the symbol of authority and is central to the best results. Judge Zuidmulder said a judge is also required because under the law, the Department of Corrections can put someone on probation and has the right to put someone in jail to investigate something. Other than that, there does not exist in the law anyone else who has the authority to deprive you of your personal liberty. No administrator or anyone else could do that. The other thing about treatment court that is really important is immediacy. If someone in the court misbehaves, they come before a judge right away at the weekly check in, whereas in other systems, the person could ask for a hearing which delays things for a long time.

Brusky asked if there is a judge interested in presiding over an OWI court at this time. Judge Zuidmulder said he is hopeful that if the Public Safety Committee adopts this as something they want to do, that there will be a judge who will step forward to do this.

Motion made by Supervisor Linssen, seconded by Supervisor Schadewald to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Syble Hopp School

3. Syble Hopp School 2018 Budget and Staffing Summary.

Hoyer said this budget is up for approval at this time as it runs on the school cycle, not the County fiscal cycle. Syble Hopp Business Manager Carolyn Maricque introduced herself and new Administrator, Kim Pahlow, who will be starting on July 1. Pahlow shared her background with the Committee and indicated she is very excited to enter the next chapter of her career at Syble Hopp.

Maricque informed there are a few additions to this year's budget. She indicated that the districts that participate in the school provided additional funding of about $100,000 and they are also requesting about $60,000 in additional levy. Among the initiatives for the coming year are some technology improvements, the biggest being the student information system. At this time Syble Hopp does not have a student information system, but they do have a special education system. Currently Syble Hopp provides information to the districts and they in turn report to DPI, but DPI is now requiring Syble Hopp to report directly to them by way of a system. The system will be implemented over the summer and will be a good communication tool for the parents and students and will probably also improve accuracy and timeliness. The annual maintenance fee for the system will be about $4,000. Maricque said they compared several different systems and chose accordingly. There is also an implementation fee and they used the fund balance for the implementation costs but are looking to levy and other funding sources to make sure the ongoing costs are funded.

Syble Hopp will also be implementing a sub calling system over the summer which will allow for automated calls to be made for subs rather than having someone personally calling subs. This should allow for more subs and schedules should flow a little better. The system they chose is used by other districts which will allow for the opportunity to have a bigger base of substitutes. There is an implementation cost that they will be taking out of fund balance and then there will also be annual costs of about $3,800.

Maricque continued that they are also looking at hiring additional staff in the occupational area due to the number of students versus staff. Right now the case load is about 50 students per occupational therapist which is much higher than the DPI standards. They also will be adding a housekeeper. They looked at having a company come in but found it would be much more affordable to hire an individual and Maricque also noted that this was desirable from a confidentiality standpoint.

Capital expenditures are included for a snow blower mower which needs to be replaced. The current one is very old and is beyond repair as parts are not available due to the age of the equipment. They are also looking at putting some benches in front of the school and also adding an air conditioner rooftop unit.

Hoyer asked about the fluctuations in the CESA costs and Maricque explained that basically what CESA is is a broker of staffing. In the past there was a lot of staff that came from CESA, but during the last year they transitioned many of the staff to be on the Syble Hopp payroll which saves administrative fees. There are some

instances where using CESA for staffing is the best option, but in other scenarios when Syble Hopp is employing fulltime positions, it makes more sense to move the staff to the Syble Hopp payroll rather than CESA.

Schadewald asked Maricque what the concerns of Syble Hopp's school board are, if any. Maricque responded that the board did not have any specific concerns. Schadewald also asked about the donations and Maricque said that donations are very successful. There is probably close to $100,000 of ongoing operating needs that are met with donations. They have also added several large projects that were funded with donations. Schadewald also asked about the pool at Syble Hopp and if it is being used by other school districts. Maricque responded that during the day only the Syble Hopp students are using the pool, but De Pere rec rents the pool in the evenings. Schadewald said he knows of populations that could benefit from pool use and he would like to see more coordination with other school districts for use of the pool.

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to approve the 2018 Syble Hopp School budget. Vote taken. MOTION CARRIED UNANIMOUSLY

Wind Turbine Update

4. Receive new information – Standing Item.

Jim Vanden Boogart submitted a research paper dated April, 2017 entitled: Altered cortical and subcortical connectivity due to infrasound administered near the hearing threshold – Evidence from fMRI. He read a summary of the article, a copy of which is attached, along with the article itself.

Vanden Boogart said the organization he represents is Brown County Citizens for Responsible Wind Energy and they advocate for responsible wind siting regulation and also advocate for people who have been adversely affected by irresponsible wind siting regulation. They are not an anti-wind turbine lobbyist group as someone on the Board of Health named them before the pubic and in the press.

Health Department

5. Resolution in Support of State Funding for Communicable Disease Control.

Health and Human Services Director Erik Pritzl explained that this resolution is something that is circulating with the Wisconsin Association of Health Departments and Boards of Health to try to get a dedicated, identified funding source for communicable disease control and prevention. At this time, there are probably over 50 counties that have passed similar resolutions. The number of diseases that are being provided with services for prevention, surveillance or immunization has increased over time, but the funding has not followed. Wisconsin is one of the states that seem to lag in budgeting for public health and funding often falls onto the local sources. This is an advocacy piece to say that we have increased in the span of what is being looked at as well as the activity within each category and is a way to get this before the state legislature.

Motion made by Supervisor Schadewald, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Services Department

6. Executive Director's Report.

Health and Human Services Director Erik Pritzl referred to his report in the agenda packet. He mentioned an event that was held in May sponsored by Congressman Gallagher about the real impact of foster care. This was a great opportunity to hear from foster parents and mentors and mentees about all the activity going on in this area. It was well attended and was a good opportunity to hear about services in general and for Brown County to shine with all of the work going on with the Pals program and other collaborations.

Pritzl also talked about the CTC which is seeing higher utilization of the residential units. There is also some increased utilization at Bay Haven for adult protective services placements. He also noted that the mental health ad hoc committee has asked that Human Services look at long term service options at the CTC in response to the number of people and costs associated with placement at Trempealeau County Health Care

11

Center. Another thing they are looking at is co-locating crisis services with some medical clearance capability at the CTC.

Brusky asked if crisis services would still be available downtown as well as at the CTC. Pritzl responded that they have been looking at the whole crisis center contract and activity and how much of it is related to emergency detention and how much is other community or individual crisis events where people are looking for information and referrals without detentions. There is a possibility of leaving one part of the crisis center in one place and having the emergency detention work occurring elsewhere.

Hoyer asked if the day report center has had any impact on the pretrial population in the jail that Judge Zuidmulder spoke of earlier. Pritzl said currently a day report center staff member goes out to the jail daily to assess everyone who has been booked in to see if they can be released with bond conditions of going to the day report center. The day report center at this time is really focused on the pretrial population.

Schadewald said that as we are heading into the budget season, he would like to know what the priorities of Human Services are and where Pritzl feels there should be changes. Pritzl said they are in the process of getting managers to put together what they see as needs as well as prioritizing them and gathering ideas as to how to fund them. Schadewald would like Pritzl to keep the Committee updated on this and said he will be pushing for all committees to start working on the budget and understanding it sooner rather than later. Pritzl said one of the important things to look at within his department is crisis services and how those services are coordinated. One of the things they are looking at is a Crisis Coordinator to oversee the crisis services. They are looking at how to fund such a position, whether there is revenue that could be used, savings that could be realized or shifting other positions. Pritzl continued that they are also looking at positions in Child Protection and Economic Support. They will also be looking at the contracted services and overall department programs.

Motion made by Supervisor Schadewald, seconded by Supervisor Linssen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Financial Report for Community Treatment Center and Community Programs.

Finance Manager Eric Johnson informed in general the CTC and Community Programs are very close to budget at this time. The revenues for the CTC are slightly below budget, primarily because of the rebilling issue with the CBRF. Additional revenue from a higher census and from additional utilization of the CBRF will hopefully make up part of that shortfall.

Community Programs is also very close to budget. Revenues are slightly below budget but Johnson said this is not something to be too concerned about because it is mainly due to the fact that at this point of the year a lot of estimates have to be made regarding revenues.

Schadewald asked how the overtime and pay is doing. Johnson responded that he has not seen a significant impact and noted they do what they can to keep that as low as possible. Usually when there is overtime it is related to vacant positions. Pritzl added that the vacancies are an issue. The longer positions are vacant, the more it costs.

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Statistical Reports.

a. CTC Staff – Double Shifts Worked.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

b. Monthly CTC Data - Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.

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Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

c. **Child Protection - Child Abuse/Neglect Report.**

Motion made by Supervisor Brusky, seconded by Supervisor Linssen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

d. **Monthly Contract Update.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. **Request for New Non-Continuous and Contract Providers and New Provider Contract.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Other

10. **Audit of bills.**

No bills presented; no action taken.

11. **Such other Matters as Authorized by Law.**

Schadewald questioned if the Aging and Disability Resource Center works with developers as buildings are being modified as to how to make them accessible for the aging population for things such as parking, walkways and doorways. ADRC Director Devon Christensen responded that she does sometimes get phone calls from developers, but they are typically more related to location, population size and beds available in the community. She is occasionally asked about accessibility issues and she makes sure they are working with Options for Independent Living because they have specialized staff whose entire expertise is on accessibility. She is having them come to the ADRC next week for an accessibility review of the building.

12. **Adjourn.**

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to adjourn at 6:55 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia Loehlein	Therese Giannunzio
Recording Secretary	Transcriptionist

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING **March 23, 2017**

PRESENT: Larry Epstein, Jessica Nell, Beth Relich, Pat Finder-Stone, Bev Bartlett, Linda Mamrosh, Debi Lundberg, Mary Johnson, Corrie Campbell, Melanie Maczka

ALSO PRESENT: Devon Christianson, Christel Giesen, Kristin Willems, Debra Bowers, Mary Schlautman, Diana Brown, Jennifer Hallam-Nelson, Bellin College Students

EXCUSED: Mary Derginer, Randy Johnson

ABSENT: Arlie Doxtator

The meeting was called to order by Chairperson Epstein at 8:31 A.M.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS: All in attendance introduced themselves, including Jennifer Hallom-Nelson, newly hired in the Brown County Mobility Coordinator role.

ADOPTION OF THE AGENDA:
Ms. Finder-Stone, Ms. Lundberg moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF February 23, 2017:
Ms. Relich, Ms. Bartlett moved to approve the minutes of the regular meeting of February 23, 2017. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None

FINANCE REPORT:

A. REVIEW AND APPROVAL OF February 2016 FINANCE REPORT:
Ms. Bowers referred to the February 2017 Financial Highlights to demonstrate expenses and revenues for the month of February.

Supervisor Campbell, Ms. Relich moved to approve and place on file the February 2017 Financial Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:
There were no restricted donations received in the month of February. There was expenditure for $875.00 for signage.

Supervisor Campbell, Ms. Bartlett moved to approve the Restricted Donations for February 2017. **MOTION CARRIED.**

C. 2016 NET ASSET REPORT:
Ms. Christianson referred to the handout for the ADRC Net Asset Plan. Ms. Christianson reviewed the policy stating that every year the ADRC Board is to review previous year's net assets and how assets are categorized and spent for the ADRC. Ms. Christianson then referred to the Preliminary 2016 Net Asset Report. Ms. Christianson noted that there excess in net assets in 2016 due mainly to staff turnover. 14 positions either retired, left or were transferred into another role with probationary pay rates at 95% of

their wage for 6 months before moving to full salary. Many times it takes weeks or months to fill these open positions. Ms. Christianson shared that the ADRC is required to have working capital to cover expenses for at least 3 months in the event the ADRC should lose a major funding source. The net asset policy states that the working capital is targeted to be kept at 20 to 25% of the ADRC cash line. Currently the ADRC is within target and has over 20% but fewer than 25% in working capital in the "Unrestricted: Unassigned category. Next Ms. Christianson reviewed the category of "Unrestricted: Assigned" and pointed out that each year 50% of any excess funds will be returned to Brown County per our Net Asset Policy. Supervisor Campbell offered an explanation of the history leading up to the creation of the agreement. Ms. Relich asked if a request could be made of Brown County to allow the ADRC to keep part of these funds to help offset the cost of the consumer parking. Ms. Christianson explained that the net asset policy needs to reflect the funds being transferred to Brown County per the policy but she would be discussing the project with Brown County in the coming months. Supervisor Campbell offered that the county has an asphalt department and should be engaged for an estimate.
Ms. Christianson reviewed recommended changes to net assets to include:

UNRESTRICTED: COMMITTED

1. Increase consumer parking lease to $112,960 ($28,960 increase)
2. Un-Commit door replacement ($28,960 decrease)
3. Commit "start-up" funding for Café ($157,696 increase)

UNRESTRICTED: ASSIGNED

1. Un-Assign funds for 2016 Class & Comp Plan ($13,491 decrease)
2. Un-Assign funds for 2016 s.85.21 required levy match ($5,815 decrease)
3. Assign 50% return of levy to Brown County ($76,986 increase) as outlined in the Net Asset Policy

Ms. Finder-Stone, Ms. Nell moved to approve the Net Asset Report for 2016 that include the above changes. **MOTION CARRIED.**

DIRECTOR'S REPORT:

A. AGING PLAN ANNUAL SELF-ASSESSMENT:
Ms. Christianson referred to the Aging Unit Self-Assessment that shows progress of goals in the aging plan that is created every 3 years. Every year this assessment is required to be completed every year by the ADRC and then sent to GWAAR. Ms. Christianson highlighted the progress made in 2016.

Ms. Maczka, Ms. Lundberg moved to approve the Aging Plan Annual Self-Assessment. **MOTION CARRIED.**

B. DEMENTIA CARE SPECIALIST RESOLUTION:

Ms. Christianson wrote a resolution to make Brown County a Dementia friendly community and support keeping the Dementia Care Specialist position. This resolution will be presented to the Human Resource Committee on Wednesday March 29th, 2017 at 5:30 P.M. at the ADRC. Ms. Christianson asked that board members attend if able. If approved, the Human Resource Committee will present and recommend the resolution be approved by the full Brown County Board at the meeting on Wednesday April 19th, 2017 at 7:00 P.M. Supervisor Campbell shared it's important for members to be present at the full board meeting as well. She explained it is also very beneficial to have families that have benefited from assistance they received from the Dementia Care Specialist attend and speak about their experience. Supervisor Campbell also encouraged the ADRC Board to contact their County Board Member directly and ask that they contact their legislators to ask for the role to be included in this year's budget.

Supervisor Campbell, Ms. Bartlett moved to approve the Dementia Care Specialist Resolution. **MOTION CARRIED.**

C. UPDATE ON 2-1-1 CHANGES:

Ms. Christianson discussed that 2-1-1in Brown County is a partnership between the ADRC, the United Way and the Crisis Center. This is a database of resources in the area. Ms. Christianson shared that the United Way had a call center that handled and referred incoming calls from 2-1-1. The decision has been made by the United Way to contract out the call center from Brown County to Marathon County. Ms. Christianson met with the Marathon County last week to address concerns and stressed the importance of the Marathon center, to transfer callers to the appropriate resource. Ms. Christianson asked that board members share any feedback that they receive in the coming weeks and months from the community. Discussion ensued.

D. ALL AGENCY MEETING & HUMAN SERVICE COMMITTEE:

Ms. Christianson invited the ADRC Board to the All-Agency staff meeting at the ADRC on Tuesday March 28th, 2017 from 1:00-4:30 P.M. and also to attend the Human Service Committee meeting on Wednesday March 29th, 2017 at 5:30 P.M.

E. ADVOCACY TRAINING REFLECTIONS:

Ms. Christianson thanked Ms. Finder-Stone and Mr. Pamperin for conducting Advocacy training earlier in the week.

STAFF REPORT: MARY SCHLAUTMAN – I&A:

Ms. Schlautman referred to the Unit Update and Waitlist statistics handout. Ms. Schlautman explained that the Information and Assistance group is the largest group in the agency. Ms. Schlautman summarized the unit goals and objectives and shared success stories including a letter from a caregiver expressing thanks for the support and resources she received to be able to do things like shop and sleep and how with the assistance of an Information and Assistance representative, a family who had initially contacted the ADRC looking for a list of nursing homes for their loved one was able to instead keep the customer in their home for 8 years longer. Ms. Schlautman talked the board through examples of how the I&A department would connect customers to resources based on their needs. Ms. Schlautman also shared that I&A was tasked with enrolling customers into the family care program when it was originally rolled out. There were many families on the waitlist and Ms. Schlautman reported that all customers have been contacted and they are ahead of schedule but this will be ongoing. Ms. Schlautman also shared that Holly Lorenz the In Home Worker role is planning on retiring in July 2017. Ms. Schlautman explained that there will need to be some discussion about the future of this role within the agency. Supervisor Campbell added that this position is often the first contact to the ADRC and would advocate for this roll. Ms. Christianson agreed but added that this role is not funded from any of

the ADRC's funding sources, so further discussion will need to occur. Ms. Christianson and the board expressed gratitude for Ms. Schlautman's outstanding leadership.

LEGISLATIVE UPDATES:
Ms. Finder-Stone reminded board members to vote.

ANNOUNCEMENTS:
Ms. Christianson invited board members to join the ADRC for Advocacy Day and provided a handout with information. Ms. Christianson said that there would be carpooling and to let her know if members were interested in attending.

NEXT MEETING: The next meeting will be April 27, 2017 at the ADRC at 8:30 AM. If anyone has any transportation needs please contact Ms. Willems.

ADJOURN:
Ms. Maczka, Ms. Finder-Stone moved to adjourn the meeting. **MOTION CARRIED.**

The meeting adjourned at 10:30A.M.

Respectfully submitted,

Kristin Willems, Administrative Specialist

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY EXECUTIVE & FINANCE COMMITTEE MEETING - DRAFT

April 1, 2016

PRESENT: Marvin Rucker, Pat Hickey, Barbara Robinson, Beth Relich,

ABSENT: None

EXCUSED: None

ALSO PRESENT: Devon Christianson, Christel Giesen, Debra Bowers, Laurie Ropson

The meeting was called to order by Chairperson Rucker at 3:35 p.m.

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA: Ms. Robinson/Ms. Hickey moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF November 11, 2015: Ms. Hickey/Ms. Robinson moved to approve the minutes of the November 11, 2016 Executive & Finance and Nominating & Human Resources Committees meeting. **MOTION CARRIED.**

FINANCE REPORT: Review and Approval of Pre-Audit Net Asset Report: Ms. Christianson thanked committee members for accommodating the meeting following the cancellation of the Board meeting last week due to the storm. She explained that the meeting with such a brief agenda was required due to the fact that the audit will start next week and the Pre-Audit Net Asset must be reviewed and approved prior to the audit.

Ms. Bowers presented the Pre-Audit Net Asset Report, which includes a 2015 deficit of $8,282 and recommendation to take those funds from the Emergency Fund within the Unrestricted Assigned Fund. Noting though, that is the recommendation, it is the committee's decision.

Ms. Christianson reviewed the Preliminary ADRC Net Asset Report guide in conjunction with the Pre-Audit Net Asset Report and identified what funds are within the Unrestricted Assigned category. Ms. Christianson reviewed the Unrestricted Unassigned target and the fact that the current balance is within the range of the 20-25% target previously designated by the ADRC Board. She shared that the $8,282 deficit was created, in part, due to the increase in salary and fringe resulting from employee turnover as staff retired or took new positions created by the Family Care expansion and resulting PTO payouts. Mr. Rucker stated that the Board may want to consider increasing the Unrestricted Unassigned Target from 20-25% to 25% or greater as Family Care 2.0 may result in similar turnover and financial strains.

Ms. Christianson reviewed the decision that the committee must make today regarding how to address the items identified in the proposed Pre-Audit Net Asset Report which impact the net assets. Ms. Christianson stated that the recommendation is to incorporate these expenses in the Unrestricted Assigned Fund; however, the committee has the authority to make a different decision for example to un-commit funds that are currently committed for specific purposes such as replacement of the boiler, HVAC unit, or consumer parking, which is presently being explored. Ms. Robinson stated that she appreciated the above examples and discussion as it provides reasoning behind the decision the committee makes so that the full board is clear about what was approved and why. Ms. Relich stated that the proposed strategy to reduce Unrestricted Assigned funds prior to reducing programs or un-committing funds is fiscally sound and supports the agency mission.

Ms. Relich/Ms. Robinson moved to approve the Pre-Audit Net Asset Report as presented with the changes in the Unrestricted Assigned and Unrestricted Unassigned funds. **MOTION CARRIED.**

ADJOURN: Ms. Hickey/Ms. Robinson moved to adjourn the meeting at 4:40p.m. **MOTION CARRIED.**

Respectfully submitted,

Christel Giesen

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, May 2, 2017
Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke, R. Osgood
Others Present: A. Nizzia, C. Maricque, J. Driessen

Call to Order – **The meeting was called to order by S. King at 3:42 PM.**

1. Action Item: Approval of April 17, 2017 and April 29, 2017 Board Minutes

   Motion made by J. MITCHELL, seconded by L. FRANKE, that the minutes from the April 17, 2017 and April 29, 2017 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

2. Action Item: Approval of Agenda

   Motion made by L. FRANKE, seconded by B. CLANCY, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

3. Action Item: Donations

   Question was asked whether donations include both the Parent Organization account and the Donation account. Both accounts are included on the donations list. It was noted that $3,000 was donated to be split by a classroom, the Music Department and the Physical Education Department by an anonymous donor.

   Motion made by L. FRANKE, seconded by J. MITCHELL, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Payment of Bills

   The payments made in March were routine in nature.

   Motion made by B. CLANCY, seconded by L. FRANKE, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Financial Report

   It was noted that the district funds for their Early Childhood grant and Transit of Flow-thru are expected to be paid in May, but they will be close to the budgeted amount.

   Motion made by L. FRANKE, seconded by J. MITCHELL, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

6. Action Item: Teacher Contracts

   Teacher contracts were presented to the Board for their approval and signature.

Motion made by B. CLANCY, seconded by J. MITCHELL, that the teacher contracts for the 2017-18 school year be approved. MOTION CARRIED UNANIMOUSLY.

7. Discussion Item: Administrators' Report

   D. Zadnik and C. Maricque met with the County Executive, Troy Streckenbach on April 28, 2017, to present the budget for the 2017-18 school year.

   Graduation is next week, May 11, 2017. There is still time for the board members to RSVP. There will be 16 students graduating. Two of the student graduating will be going to Project Search.

   There are 16 new students that are expected to attend Syble Hopp next school year. Most of the student will be in the primary classes. Typically a few additional students may enroll over the summer.

8. Discussion Item: Parent Organization Report
   Prom was held on April 29, 2017. All the graduates were part of the Prom court. Tracy Schrader and other parents coordinate the event with the help of a DePere High School group.

9. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85 (1) (c), to discuss administrator finalist.

   Motion made by R. Osgood, seconded by B. Clancy, to move to Executive Session. MOTION CARRIED UNANIMOUSLY.

   Returned to open session at 4:25 PM.

10. Action Item: Administrator Approval

    S. King thanks J. Mitchell for leading the Administrator search committee. Exec Connect was acknowledged for providing quality candidates. The parents, teachers, and administration were also thanks for their active participation in the search for a new Administrator.

    Motion made by L. FRANKE, seconded by R. OSGOOD, that the new administrator of the Brown County Children with Disabilities Education Board candidate recommended by the Search Committee be approved to begin employment on July 1, 2017, contingent upon the candidate accepting the position. MOTION CARRIED UNANIMOUSLY.

11. Action Item: Adjournment
    Motion made by B. CLANCY, seconded by J. MITCHELL, to adjourn the meeting at 4:30 PM. MOTION CARRIED UNANIMOUSLY.

Syble Hopp School

DONATIONS – June 2017 BOARD MEETING		
DONOR	AMOUNT	ITEM/PURPOSE
Chiuminatto Consulting	$500	Hopp Needs – iPad Technology
Dr. Goolsby	$120	Hopp Needs
Kim Pauls		Tricycle for the SCY
Tami Cornette		Design/Printing of 250 graduation program covers
Doug Phillips		DJ for Prom
Mark Patel-Luna Café		Coffee for the Job Share
Linda Rose	$125	To Karen Klister's Classroom for a trip to the NEW Zoo
Dollar General		Many, many winter hats
Amy Barhite		Tomato seat and cushions
Shannon West		Tricycle and stroller to PT department
Mr. & Mrs. Barrington	$100	Hopp Needs – iPad Technology
Mr. & Mrs. Smith	$100	Pool Tile
Starbucks		Coffee for camp
Janet Champion		S'mores for camp
Danny Buchholz		25# of brats
Mark Patel-Luna Cafe		Coffee for camp
Herman's Club	$100	Lions Camp
WI DOT Employee Assoc	$50	Sensory Motor Equipment In Memory of Ward Anderson
Wayne & Judith Schaut	$50	In Memory of Jacob Van Lanen
Gayle Anderson		Totes, book, shorts, shirts, swim trunks
St. Vincent de Paul		50 forks, 50 spoons
Christensen Mills, Inc.	$100	Special Olympics
Women's Club of De Pere	$150	Graduation Celebration
Total Amount	**$1,395**	

Support Information #4

Report Date 06/09/17 12:23 PM

SYBLE HOPP SCHOOL

Page No 1

Check Date 04/01/17 - 04/30/17

Vendor Detail Report

FMVEN10A

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
ADVANCED DISPOSAL SERVICES INC		**112401**					
	0100000931	04/18/17	B80000579490		March Trash & Recycling	7-10-100-323-253000-019-000000-2	130.76
						Check Total	130.76
						Vendor Total	**130.76**
ASPIRO INC		**100445**					
	0100000932	04/18/17	67325		March POS Hrs NB CS	7-27-100-315-158300-019-000000-2	295.68
						Check Total	295.68
						Vendor Total	**295.68**
AT&T		**100460**					
	0100000910	04/04/17	9203383429 03017		Monthly Phone Service 3/19-4/18	7-27-100-999-158000-019-000000-2	36.85
						Check Total	36.85
						Vendor Total	**36.85**
BADGERLAND PRINTING INC		**112244**					
	0100000911	04/04/17	29323		Connection Newsletter	7-27-100-354-158000-019-000000-2	192.00
						Check Total	192.00
						Vendor Total	**192.00**
CELLCOM		**101353**					
	0100000938	04/26/17	385892		Cellphone Service 4/16-5/15	7-10-100-355-261300-019-000000-2	136.54
						Check Total	136.54
						Vendor Total	**136.54**
CITY OF DE PERE		**101477**					
	0100000921	04/11/17	15508400-00 3/17		Hopp Firelines 11/29/2016-3/2/2017	7-10-100-337-253300-019-000000-2	102.00
	0100000921	04/11/17	15508399-00 3/17		Hopp Water 11/30/2016-3/2/2017	7-10-100-337-253300-019-000000-2	1,484.95
	0100000921	04/11/17	15441200-00 3/17		Duplex Sewer & Water 11/30/16-3/2/17	7-27-100-999-158000-019-000000-2	111.82
	0100000921	04/11/17	15508399-00 3/17		Hopp Sewer 11/30/2016-3/2/2017	7-10-100-338-253300-019-000000-2	1,722.98
						Check Total	3,421.65
						Vendor Total	**3,421.65**
COUNTRY KIDS INC		**101712**					
	0100000912	04/04/17	SH011		March OT for EC WDP	7-27-110-319-253100-317-000000-2	420.00
						Check Total	420.00
						Vendor Total	**420.00**

21

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No		Amount
COUNTRY VISIONS COOPERATIVE		**112876**						
	0100000933	04/18/17	1036914 3/17		Fuel Bus #2	7-27-100-348-256610-011-000000-2		141.15
	0100000933	04/18/17	1036914 3/17		Hardware Purchase	7-10-100-411-253600-010-000000-2		10.47
							Check Total	151.62
							Vendor Total	**151.62**
DAVIS & KUELTHAU SC		**101886**						
	0100000913	04/04/17	413552		February SH General Matters	7-27-800-314-232100-010-000000-2		351.00
							Check Total	351.00
							Vendor Total	**351.00**
DE PERE Y-MART		**114547**						
	0100000922	04/11/17	SYBLE HOPP 3/17		Syble Hopp March Fuel Charges	7-27-100-348-256610-011-000000-2		221.60
							Check Total	221.60
							Vendor Total	**221.60**
DEAN FOODS OF WI		**105494**						
	0100000923	04/11/17	1078581 3/17		Milk Purchases for March	7-50-800-415-257340-000-000000-2		357.43
							Check Total	357.43
							Vendor Total	**357.43**
FOX CITIES CLEANING INC		**102710**						
	0100000914	04/04/17	SYBLE HOPP 3/17		Duplex Carpet Cleaning	7-10-100-423-253400-010-000000-2		80.00
							Check Total	80.00
							Vendor Total	**80.00**
GREATER GREEN BAY YMCA INC		**109307**						
	0100000934	04/18/17	0000000197		Pool Rental 2016-2017 School Year	7-27-100-317-154000-010-000000-2		650.00
							Check Total	650.00
							Vendor Total	**650.00**

SYBLE HOPP SCHOOL

Vendor Detail Report

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
JP Morgan Chase		**801000**					
	0100000930	04/11/17	PCARD 03/17		Door Mats, Dust Mops & Mops-School Use	7-10-100-323-253000-019-000000-2	112.82
	0100000930	04/11/17	PCARD 03/17		Service Rodent Equip/Spot Spray Areas	7-10-100-323-253000-019-000000-2	30.00
	0100000930	04/11/17	PCARD 03/17		Large & Medium Nitrile Gloves School Use	7-27-100-411-158000-019-000000-2	321.40
	0100000930	04/11/17	PCARD 03/17		Conference Fee D Kallio 1/23/2017	7-27-100-313-158000-019-000000-2	239.99
	0100000930	04/11/17	PCARD 03/17		Mailing of IEP's	7-27-800-353-232100-019-000000-2	3.85
	0100000930	04/11/17	PCARD 03/17		IEP Mailings, GB, Wrightstown, Denmark	7-27-800-353-232100-019-000000-2	7.28
	0100000930	04/11/17	PCARD 03/17		Madison Certified Mail/Stamps	7-27-800-353-232100-019-000000-2	155.34
	0100000930	04/11/17	PCARD 03/17		Mailing Board Packets	7-27-800-353-232100-019-000000-2	3.29
	0100000930	04/11/17	PCARD 03/17		Mailing Board Packets	7-27-800-353-232100-019-000000-2	1.89
	0100000930	04/11/17	PCARD 03/17		WECAN Support Staff System Fee	7-27-800-941-232100-019-000000-2	131.25
	0100000930	04/11/17	PCARD 03/17		Ecochoice 5 Compartment Lunch Trays	7-50-800-411-257100-000-000000-2	165.36
						Check Total	1,172.47
						Vendor Total	**1,172.47**
KYLES CONSULTING		**114953**					
	0100000915	04/04/17	MARCH 2017		March SBS/MAC Fee	7-27-800-310-223100-019-000000-2	900.00
						Check Total	900.00
						Vendor Total	**900.00**
LA FORCE INC		**104511**					
	0100000924	04/11/17	1028643		T&M Programming & Training, Batteries	7-10-100-324-253000-019-000000-2	378.89
						Check Total	378.89
						Vendor Total	**378.89**

21

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
LAMERS BUS LINES INC		**104534**					
	0100000916	04/04/17	508553		YMCA Transportation 3/2/17	7-27-100-341-256750-011-000000-2	37.91
	0100000916	04/04/17	508330		Labor Install Heater Motor	7-27-100-324-256510-011-000000-2	60.00
	0100000916	04/04/17	508555		Transportation Ashwaubenon Lanes 3/15	7-27-100-341-256750-011-000000-2	33.40
	0100000916	04/04/17	508556		Transportation Ashwaubenon Lanes 3/14	7-27-100-341-256750-011-000000-2	30.06
	0100000916	04/04/17	508331		Installed Pinch Shield	7-27-100-324-256530-011-000000-2	44.17
	0100000916	04/04/17	508330		Heater Motor	7-27-100-324-256530-011-000000-2	29.56
	0100000916	04/04/17	508554		Transportation Ashwaubenon Lanes 3/8	7-27-100-341-256750-011-000000-2	39.41
						Check Total	274.41
	0100000919	04/11/17	508327		April Route Transportation	7-27-100-341-256750-011-000000-2	34,129.72
						Check Total	34,129.72
	0100000925	04/11/17	508812		March Syble Hopp Transportation	7-27-100-341-256750-011-000000-2	10,686.03
	0100000925	04/11/17	508812		March East DePere Transportation Friday	7-27-101-341-256750-011-000000-2	797.44
	0100000925	04/11/17	508812		March Denmark Transportation	7-27-101-341-256750-011-000000-2	4,836.23
	0100000925	04/11/17	508812		March EDP Noon T/TH Altmeyer	7-27-101-341-256750-011-000000-2	713.65
	0100000925	04/11/17	508812		March West DePere Transportation	7-27-101-341-256750-011-000000-2	2,702.52
	0100000925	04/11/17	508812		March East De Pere Transportation M-TH	7-27-101-341-256750-011-000000-2	3,974.29
						Check Total	23,710.20
	0100000935	04/18/17	61935		March Transportation TL	7-27-100-341-256750-011-000000-2	761.40
	0100000935	04/18/17	61952		March Transportation MP	7-27-100-341-256750-011-000000-2	714.35
	0100000935	04/18/17	61935		March Transportation ILP	7-27-100-341-256750-011-000000-2	801.00
						Check Total	2,276.75
	0100000939	04/26/17	509417		Transportation Ashwaubeon Lanes	7-27-100-341-256750-011-000000-2	38.88
						Check Total	38.88
						Vendor Total	**60,429.96**
MODERN BUSINESS MACHINES		**105423**					
	0100000926	04/11/17	IN181455		Meter Charge for 1/1/2017-3/31/2017	7-27-100-422-154000-019-000000-2	763.88
						Check Total	763.88
						Vendor Total	**763.88**

21

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
PARAGON COMMUNITY SERVICES LLC		**106069**					
	0100000927	04/11/17	032017-932-029		March Day Services AM	7-27-100-411-158000-019-000000-2	279.00
						Check Total	279.00
						Vendor Total	**279.00**
SOAP PRODUCTS CO LLC		**107461**					
	0100000936	04/18/17	41682		50# Laundry Detergent	7-27-100-411-158000-019-000000-2	71.00
						Check Total	71.00
						Vendor Total	**71.00**
SOUTHSIDE TIRE CO INC		**112179**					
	0100000940	04/26/17	3061181		6 Replacement Tires for Jason Van	7-27-100-324-256519-011-000000-2	804.18
	0100000940	04/26/17	3061150		6 Replacement Tires for Rob Van	7-27-100-324-256519-011-000000-2	804.18
						Check Total	1,608.36
						Vendor Total	**1,608.36**

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
STANDARD INSURANCE CO	113009						
	0100000918	04/04/17	001601660001 4/1		ST EC Aide	7-27-100-252-159120-011-000000-2	7.90
	0100000918	04/04/17	001601660001 4/1		LT EC Teacher	7-27-100-251-152000-011-000000-2	17.71
	0100000918	04/04/17	001601660001 4/1		LT S/L	7-27-100-251-156600-011-000000-2	175.17
	0100000918	04/04/17	001601660001 4/1		LT Maintenance	7-10-100-251-253100-019-000000-2	8.78
	0100000918	04/04/17	001601660001 4/1		ST PT	7-27-100-252-219200-011-000000-2	52.00
	0100000918	04/04/17	001601660001 4/1		LT PT	7-27-100-251-219200-011-000000-2	28.88
	0100000918	04/04/17	001601660001 4/1		ST Nurse	7-27-100-252-214400-011-000000-2	108.90
	0100000918	04/04/17	001601660001 4/1		LT Nurse	7-27-100-251-214400-011-000000-2	60.15
	0100000918	04/04/17	001601660001 4/1		ST SW	7-27-100-252-212100-011-000000-2	47.37
	0100000918	04/04/17	001601660001 4/1		LT SW	7-27-100-251-212100-011-000000-2	26.16
	0100000918	04/04/17	001601660001 4/1		ST Secretary	7-27-900-252-223300-019-000000-2	10.92
	0100000918	04/04/17	001601660001 4/1		ST Dir Spec Ed	7-27-900-252-223300-011-000000-2	104.00
	0100000918	04/04/17	001601660001 4/1		ST Int OT	7-27-101-252-219100-011-000000-2	52.00
	0100000918	04/04/17	001601660001 4/1		ST Int CD Aide	7-27-101-252-159150-011-000000-2	15.08
	0100000918	04/04/17	001601660001 4/1		ST Int EC Aide	7-27-101-252-159120-011-000000-2	11.65
	0100000918	04/04/17	001601660001 4/1		ST Int CD Teacher	7-27-101-252-158000-011-000000-2	265.10
	0100000918	04/04/17	001601660001 4/1		ST Int S/L	7-27-101-252-156600-011-000000-2	52.00
	0100000918	04/04/17	001601660001 4/1		ST Int EC Teacher	7-27-101-252-152000-011-000000-2	180.44
	0100000918	04/04/17	001601660001 4/1		ST OT	7-27-100-252-219100-011-000000-2	75.72
	0100000918	04/04/17	001601660001 4/1		ST Specialty Teacher	7-27-100-252-159300-011-000000-2	66.09
	0100000918	04/04/17	001601660001 4/1		ST CD Aide	7-27-100-252-159150-011-000000-2	564.17
	0100000918	04/04/17	001601660001 4/1		LT Accounting	7-10-800-251-252000-019-000000-2	24.89
	0100000918	04/04/17	001601660001 4/1		ST CD Teacher	7-27-100-252-158000-011-000000-2	784.29
	0100000918	04/04/17	001601660001 4/1		ST S/L	7-27-100-252-156600-011-000000-2	309.35
	0100000918	04/04/17	001601660001 4/1		ST EC Teacher	7-27-100-252-152000-011-000000-2	32.08
	0100000918	04/04/17	001601660001 4/1		ST Accounting	7-10-800-252-252000-019-000000-2	52.00
	0100000918	04/04/17	001601660001 4/1		ST Maintenance	7-10-100-252-253100-019-000000-2	15.98
	0100000918	04/04/17	001601660001 4/1		LT Secretary	7-27-800-251-223300-019-000000-2	6.03
	0100000918	04/04/17	001601660001 4/1		LT Dir Spec Ed	7-27-800-251-223300-011-000000-2	72.90
	0100000918	04/04/17	001601660001 4/1		LT Int OT	7-27-101-251-219100-011-000000-2	28.96
	0100000918	04/04/17	001601660001 4/1		LT Int CD Aide	7-27-101-251-159150-011-000000-2	8.33
	0100000918	04/04/17	001601660001 4/1		LT Int EC Aide	7-27-101-251-159120-011-000000-2	6.44
	0100000918	04/04/17	001601660001 4/1		LT Int CD Teacher	7-27-101-251-158000-011-000000-2	146.38
	0100000918	04/04/17	001601660001 4/1		TL Int S/L	7-27-101-251-156600-011-000000-2	29.35
	0100000918	04/04/17	001601660001 4/1		LT Int EC Teacher	7-27-101-251-152000-011-000000-2	101.52
	0100000918	04/04/17	001601660001 4/1		LT OT	7-27-100-251-219100-011-000000-2	41.78
	0100000918	04/04/17	001601660001 4/1		LT Specialty Teacher	7-27-100-251-159300-011-000000-2	36.49
	0100000918	04/04/17	001601660001 4/1		LT CD Aide	7-27-100-251-159150-011-000000-2	311.52
	0100000918	04/04/17	001601660001 4/1		LT EC Aide	7-27-100-251-159120-011-000000-2	4.36
	0100000918	04/04/17	001601660001 4/1		LT CD Teacher	7-27-100-251-158000-011-000000-2	433.56
						Check Total	4,386.30
						Vendor Total	4,386.30

10

Vendor	Check Key	Check Date	Invoice No	Po No	Description	Account No	Amount
TDS METROCOM		**107847**					
	0100000920	04/11/17	9203364767 4/17		Phone Service 4-10-17 to 5-9-17	7-10-100-353-263300-019-000000-2	113.64
						Check Total	113.64
						Vendor Total	**113.64**
WEST DE PERE SCHOOL DISTRICT		**108893**					
	0100000937	04/18/17	SHS FS 4/17		Syble Hopp March Meals	7-50-800-310-257100-000-000000-2	4,117.25
						Check Total	4,117.25
						Vendor Total	**4,117.25**
WI DEPT OF JUSTICE		**109010**					
	0100000928	04/11/17	G2841 3/17		March Background Checks	7-27-800-310-230000-019-000000-2	91.00
						Check Total	91.00
						Vendor Total	**91.00**
WILLEMS LANDSCAPE SERVICE INC		**109075**					
	0100000929	04/11/17	33448		March Snow Plowing & Salting	7-10-100-321-253000-019-000000-2	600.00
						Check Total	600.00
						Vendor Total	**600.00**
WISCONSIN PUBLIC SERVICE		**109151**					
	0100000917	04/04/17	1747784455-00000		Syble Hopp Electric 2/22-3/23/17	7-10-100-336-253300-019-000000-2	4,729.47
	0100000917	04/04/17	1747784455-00000		Garage Electric 2/22-3/22/2017	7-10-100-336-253300-019-000000-2	95.82
	0100000917	04/04/17	1747784455-00000		Duplex Gas & Electric 2/22-3/22/2017	7-27-100-333-158000-019-000000-2	142.93
	0100000917	04/04/17	1747784455-00000		Syble Hopp Gas 2/22-3/23/17	7-10-100-331-253300-019-000000-2	2,308.40
						Check Total	7,276.62
						Vendor Total	**7,276.62**
						Grand Total	**88,633.50**

21

Syble Hopp Balance Sheet as of April 30, 2017

ACCOUNT DESCRIPTION	04/30/17
GENERAL FUND	
CASH	6,147,294.24
TOTAL ASSETS	**6,147,294.24**
ACCOUNTS PAYABLE	6,734.94
TOTAL LIABILITIES	**6,734.94**
EQUITY ACCOUNT	3,690,196.39
REVENUE CONTROL	2,833,972.15
EXPENSE CONTROL	(383,609.24)
TOTAL FUND BALANCE	**6,140,559.30**
SPECIAL EDUCATION FUND	
CASH ACCOUNT	(2,774,194.49)
TOTAL ASSETS	**(2,774,194.49)**
PAYABLE ACCOUNT	29,979.63
TOTAL LIABILITIES	**29,979.63**
EQUITY ACCOUNT	-
REVENUE CONTROL	1,475,159.89
EXPENSE CONTROL	(4,281,084.01)
TOTAL FUND BALANCE	**(2,805,924.12)**
FOOD SERVICE FUND	
CASH	19,093.20
TOTAL ASSETS	**19,093.20**
ACCOUNTS PAYABLE	659.74
TOTAL LIABILITIES	**659.74**
FUND BALANCE EQUITY	23,574.06
REVENUE CONTROL	46,087.69
EXPENSE CONTROL	(51,228.29)
TOTAL FUND BALANCE	**18,433.46**

Support Information #5

Syble Hopp Revenue Summary for the Month Ended April 30, 2017

DESCRIPTION	2016-2017 Budget	Actual Amount	TOTAL BUDGET REMAINING	COMMENTS
GENERAL FUND				
PAYMENT IN LEAU OF TAXES	2,802,612.00	2,802,612.00	-	
INTEREST	22,000.00	21,923.39	76.61	Interest is trending slightly higher than budget
RENT (DUPLEX)	9,000.00	7,500.00	1,500.00	
MISCELLANEOUS	11,000.00	1,936.76	9,063.24	Budgeted donations that were recognized in SOAR
TOTAL GENERAL FUND	**2,844,612.00**	**2,833,972.15**	**10,639.85**	
SPECIAL REVENUE FUND				
OPERATING TRANSFER IN	-	26,651.50	(26,651.50)	Funds transferred from donations for purchase of van.
STUDENT FEES	2,500.00	2,458.00	42.00	
GIFTS	-	26,651.50	(26,651.50)	Funds transferred from Parent Organization for purchase of van.
SOAR STUDENT REGISTRATIONS	22,000.00	20,505.00	1,495.00	Includes $5,000 in donations for program.
EC GRANT $'S FROM DISTRICTS	35,060.00	-	35,060.00	Early childhood district payments are received later in year.
TRANSIT OF FLOW THRU DISTRICT	67,000.00	-	67,000.00	Flow-thru is received later in year.
TUITION-SCH DIST (NON-OPN ENR)	296,000.00	279,492.91	16,507.09	Costs for students were less than estimated.
TRANSIT OF STATE AIDE (CESA)	213,938.00	91,830.54	122,107.46	Received first four payments from CESA.
CESA 7 - REIMB SUBS	2,000.00	-	2,000.00	
HANDICAPPED AID FROM STATE	1,216,000.00	907,446.00	308,554.00	First payment was received in November. Includes four payments.
GENERAL STATE AID	1,500,000.00	-	1,500,000.00	Revenue is received at the end of the school year.
HIGH COST KIDS (STATE)	35,000.00	-	35,000.00	Submitted $18,360 in claims for high cost kids in December. Actual revenue will be less than claim, so there will be a shortfall in this revenue.
MEDICAID REIMBURSEMENT	250,000.00	120,124.44	129,875.56	Revenue includes remaining billings from 2016.
TOTAL SPECIAL REVENUE FUND	**3,639,498.00**	**1,475,159.89**	**2,164,338.11**	
FOOD SERVICE FUND				
STUDENT LUNCH	35,000.00	24,945.70	10,054.30	
ADULT LUNCH	1,200.00	757.65	442.35	
FOOD SER/STATE AID	1,000.00	782.62	217.38	
FOOD SERVICE/FED AID	36,268.00	19,601.72	16,666.28	
FED AID/COMMODITIES	5,600.00	-	5,600.00	Commodity Aid is reported at the end of the year.
TOTAL FOOD SERVICE REVENUE FUND	**79,068.00**	**46,087.69**	**32,980.31**	

21

Syble Hopp Expenditures Summary for the Month Ended April 30, 2017

DESCRIPTION	2016-2017 BUDGET	BUDGET AS OF 4/30/2017	Actual Amount	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 4/30/2017	COMMENTS
GENERAL FUND						
LIBRARY MEDIA RESOURCES & S	6,333.00	5,277.50	9,424.90	(3,091.90)	(4,147.40)	Server Migration Project $6,000 was not budgeted in 16/17.
FISCAL/FINANCE	164,423.00	137,019.17	127,215.76	37,207.24	9,803.41	Bookkeeper position was split, so savings in benefits.
BUILDING OPERATION	191,016.00	159,180.00	153,971.12	37,044.88	5,208.88	Maintenance agreements for the year have been paid. Dectron Unit Repair of $7,754 was not budgeted. These expenditures have been offset by savings in gas.
DUPLEX	350.00	291.67	114.80	235.20	176.87	
FACILITIES ACQUISITION/REMOD	5,060.00	4,216.67	4,210.00	850.00	6.67	
TELEPHONE	3,520.00	2,933.33	2,611.72	908.28	321.61	
OPERATIONS	5,000.00	4,166.67	-	5,000.00	4,166.67	Budgeted computer supplies and laptop have not been purchased since migration was not budgeted. These savings will offset the negative variance in the Library and Resource area.
INSURANCE AND JUDGMENTS	37,316.00	31,096.67	32,821.00	4,495.00	(1,724.33)	Worker Comp and casualty expected to increase in last half of fiscal year.
COUNTY IDC AND TECHNOLOGY	58,554.00	48,795.00	53,239.94	5,314.06	(4,444.94)	Will increase in last half of fiscal year. Technology allocations will be higher than budgeted.
TOTAL GENERAL FUND	**471,572.00**	**392,976.67**	**383,609.24**	**87,962.76**	**9,367.44**	
SPECIAL REVENUE						
EARLY CHILDHOOD	372,337.00	257,771.77	262,974.06	109,362.94	(5,202.29)	.2 FTE was added due to enrollment in the DePere school district.
SPEECH/LANGUAGE	498,635.00	345,208.85	318,936.98	179,698.02	26,271.87	Speech Therapist resigned as of 11-3-2016; CESA employee to transfer in January - budget includes this position for January - June.
COGNITIVE DISABILITIES	2,003,612.00	1,387,116.00	1,323,655.21	679,956.79	63,460.79	Currently there are savings in health insurance.
RETIREE INSURANCE	28,000.00	23,333.33	70,297.86	(42,297.86)	(46,964.53)	The retiree escrow accounts in the amount of $39,780 were transferred to their VEBA accounts in December. In addition, budget did not include new retiree.
EC INSTRUCTIONAL AIDES	80,268.00	55,570.15	52,933.42	27,334.58	2,636.73	
CD INSTRUCTIONAL AIDES	1,058,325.00	732,686.54	644,985.58	413,339.42	87,700.96	Savings were recognized in salaries and benefits due to two aides being on leave and salaries budgeted for additional help that were not used.
CD SUB TEACHERS/AIDES	38,755.00	34,448.89	62,069.26	(23,314.26)	(27,620.37)	Subs were needed for staff member leaves. Due to shortage of substitutes, teacher subs have been needed to fill aide absences.
EC SUB TEACHERS/AIDES	3,229.00	2,870.22	5,709.18	(2,480.18)	(2,838.96)	Sub was required for staff member on leave.
SPECIALTY TEACHERS	138,059.00	95,579.31	109,381.72	28,677.28	(13,802.41)	Additional stipend given for Special Olympics that was budgeted in CD. Part-time positions have worked additional hours. In addition, a position was budgeted at the single rate for insurance, but now is family.
DIRECTION OF SOCIAL WORK	70,648.00	48,910.15	49,347.16	21,300.84	(437.01)	
NURSING	47,897.00	25,357.24	24,307.72	23,589.28	1,049.52	
OCCUPATIONAL THERAPY	235,006.00	162,696.46	158,062.63	76,943.37	4,633.83	Savings from part-time position budgeted, but no longer filled.
PHYSICAL THERAPY	78,670.00	54,463.85	54,576.14	24,093.86	(112.29)	

Syble Hopp Expenditures Summary for the Month Ended April 30, 2017

DESCRIPTION	2016-2017 BUDGET	BUDGET AS OF 4/30/2017	Actual Amount	TOTAL BUDGET REMAINING	VARIANCE TO BUDGET AS OF 4/30/2017	COMMENTS
EXCEPTIONAL ED (SUPV & COORD)	283,618.00	236,348.33	216,949.54	66,668.46	19,398.79	Savings in expected additional help and insurance.
GENERAL ADMINISTRATION	7,855.00	6,545.83	9,870.00	(2,015.00)	(3,324.17)	Payment for Exec Connect.
OFFICE OF THE SUPERINTENDENT	137,320.00	114,433.33	112,169.26	25,150.74	2,264.07	
VEHICLE ACQUISITION	-	-	53,303.00	(53,303.00)	(53,303.00)	Offset by Revenue from Donations and Parent Organization
VEHICLE REPAIR AND FUEL	10,800.00	9,000.00	6,015.91	4,784.09	2,984.09	
TRANSPORTATION AND BUS AIDES	697,336.00	561,318.13	512,990.77	184,345.23	48,327.36	Savings in district transportation.
UNEMPLOYMENT	9,369.00	6,486.23	5,500.08	3,868.92	986.15	
CESA SERVICES	198,341.00	184,674.33	179,498.53	18,842.47	5,175.80	Employee on leave, so CESA expenditures were less than expected.
TRANSIT OF AID TO DISTRICTS	74,000.00	61,666.67	47,550.00	26,450.00	14,116.67	Payments for the year are expected to be $63,400. Wrightstown paid its tuition with Federal funding, so there will not be transit of aid to them.
TOTAL SPECIAL REVENUE FUND	**6,072,080.00**	**4,406,485.62**	**4,281,084.01**	**1,790,995.99**	**125,401.60**	
FOOD SERVICES						
DIRECTON OF FOOD SERVICES	68,918.00	53,602.89	48,458.69	20,459.31	5,144.20	Savings have been recognized for the contracted Food Service.
FOOD - LUNCH PROG	500.00	444.44	-	500.00	444.44	
FOOD	5,600.00	4,977.78	-	5,600.00	4,977.78	Commodity charges are not recorded until the end of the year.
MILK - LUNCH PROG	4,050.00	3,600.00	2,769.60	1,280.40	830.40	
TOTAL FOOD SERVICE FUND	**79,068.00**	**62,625.11**	**51,228.29**	**27,839.71**	11,396.82	

NOTE: Year to date budget is annualized by month or number of pay periods depending on the type of expenditure.

21

Brown County Children With Disabilities Education Board

Syble Hopp School
755 Scheuring Road
De Pere, WI 54115

Phone: (920) 336-5754
Fax: (920) 336-7262
www.syblehopp.org

2017-2018 Brown County CDEB Meetings

Meetings are held every third Monday of the month at 3:30 pm in the Favre Room at Syble Hopp School unless otherwise noted.

July 17, 2017
August 21, 2017
September 18, 2017
October 16, 2017
November 20, 2017
December 18, 2017
January 15, 2018
February 19, 2018
March 19, 2018
April 16, 2018
May 7, 2018
June 18, 2018

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PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding mental health treatment on Wednesday, May 17, 2017 at the Aging and Disability Resource Center, 300 S. Adams Street, Green Bay, Wisconsin.

Present:	Chair Guy Zima, Vice Chair Erik Hoyer, Behavioral Health Manager Ian Agar, JOSHUA Representative Cheryl Weber, Assistant Corporation Counsel Rebecca Lindner, Security Lieutenant Scott Brisbane, Director of Nursing Samantha Behling, Deputy Executive Jeff Flynt, Human Services Director Erik Pritzl, Judge Zuidmulder, Green Bay Police Officers Allen and Le Pine, Hospital Administrator Luke Schubert, Medical Director Dr. John Warren, APNP Stacy Luedeman, Citizen Representative Pat La Violette
Excused:	Sheriff John Gossage, District Attorney Dave Lasee

I. **Call meeting to order.**

The meeting was called to order by Chair Zima at 12:00 pm.

II. **Approve/modify agenda.**

Motion made by Erik Hoyer, seconded by Judge Zuidmulder to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. **Approve/Modify Minutes of April 18, 2017.**

Motion made by Judge Zuidmulder, seconded by Erik Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

1. **Communication from Chair Zima and Judge Zuidmulder re: Have staff provide a breakdown and explanation of the expenditures made from the $1.15 million dollars allocated for mental health services during the County budget process for 2016 and 2017.**

Judge Zuidmulder said when these funds were advocated for by himself and Zima, the interest was in programming, including mobile crisis, day report center, detox and transitional residential treatment. At this time he and Zima are looking for information regarding if we are doing what we planned to do or if this is over budgeted. Human Services Director Erik Pritzl provided the group with a handout, a copy of which is attached, that breaks some of this information down. Zima said it is the general practice of the other County Board committees to review the financials on a monthly basis and he would like to do that at this committee as well.

Pritzl outlined the four areas of the initiative and noted that these initiatives came on at different points in the year so the 2016 expenditures will look different than the 2017 numbers. The second page of the handout includes charges which are based on information obtained from the finance department which track the expenditures on each of the initiatives.

Pritzl noted that detox services, residential treatment and day report center had later start dates in 2016 and that is why the expenditures are so much lower than the budget. The 2017 chart shows mobile crisis and day report being very close to budget, while detox and residential treatment are quite a bit lower than budget. Those are services that are not being used at the level that was anticipated; it is not saying they are not being used, but those are rough estimates based on very old numbers from when the CTC was doing some of these services. Different strategies are being tried to get these numbers up and Pritzl noted the County guarantees payment and therefore there are not barriers to detox.

Zima said it was noted a number of months ago that there was very little utilization of the Bellin contract and he feels this is somewhat the fault of this group because no outreach has been done to let people know that there is help available. This is something that has been talked about for over a year, but nothing has been done. Pritzl said a PSA has been requested through the NEWEYE process. Zima questioned the status of NEWEYE because he has heard a lot of complaints that work is not getting done and he has also heard complaints from some of the communities who participate in NEWEYE. Deputy Executive Jeff Flynt said he will follow-up with NEWEYE on this.

Zima felt it was important to let people know that there is help available and he asked why Bellin is not taking in more people. Pritzl responded that if Bellin has capacity issues with overall emergency detentions as well as detox, it will create a problem and that is why Brown County has a backup contract with a hospital in the Fox Valley if there is a need. Willow Creek is not approved for detox yet. Hoyer felt it was important to know if individuals are being turned away from Bellin or being brought to Appleton and further, if there is seasonality for detox. Behavioral Health Manager Ian Agar responded that the detox numbers vary by day, but we have not used Appleton. There have been a number of individuals that have gone to Bellin for detox but Agar noted if the person has Medicaid or other insurance, the County does not receive a bill. He continued that Bellin and Brown County both have a list of people who have been treated, but the list varies somewhat so the data needs to be cleaned up.

Judge Zuidmulder said it was indicated to him that the jail is taking in a number of people who need to be detoxed and part of the detox center was to create an environment for people who need to detox so they are not sitting in the jail which is not designed to handle this. He recalled that there were 30 – 50 people per month detoxing in the jail and those are the numbers that were used to advocate to the County Board for the money, but now the numbers are not there. He asked if this was a voluntary situation where perhaps the jail thinks detox is necessary, but the individual may not feel it is necessary. Pritzl explained that we are talking about two different things. There is the incapacitation hold involuntary service. These people are incapacitated and placed on a hold to detox, against their will, so to speak. Then there are people who want to engage in treatment and they can voluntarily decide to do this. Law enforcement initiates a hold on the incapacitations. An intoxicated individual cannot be held, but an incapacitated person can be held and placed in Bellin. Judge Zuidmulder asked who makes the decision as to if someone is incapacitated and Pritzl said that law enforcement initiates a hold on the incapacitations.

Judge Zuidmulder asked if the process Pritzl described pertains to alcohol only. Pritzl responded that other substances can be involved and Hospital Administrator Luke Schubert said that if it is discovered that other substances are involved, the person would probably be admitted to a hospital. Judge Zuidmulder mentioned the people who come in contact with law enforcement and somehow end up at the jail and then go into detox at the jail and then the jail wants to know what to do with these people and he wants to know if this is being addressed because that is what he thought the money was for. This is a humanity issue and his concern is if these people who have issues are being acknowledged and being placed somewhere where the issues can be addressed. Hoyer said we have talked about the jail being a detox center and that is not right. The question was raised how services are provided when it is discovered during intake that a person needs to go through detox. Assistant Corporation Counsel Rebecca Lindner noted that detox is typically two days so there would not be a huge drop in the jail population. She feels that a hold could be done where someone would go to detox for two days until they are no longer incapacitated and then go to jail.

Green Bay Police Officer Todd Le Pine said he is the district captain for the west side and he supervises the mental health officers at the Green Bay Police Department. From law enforcements' perspective, if they get a call on someone who is incapacitated, cannot take care of themselves, cannot function or walk, they will take custody of that person on an alcohol hold and take them to a medical hospital where they get medically cleared. These people do not have any charges on them; they are just too intoxicated to take care of themselves and are going to end up going to Bellin on a detox hold. They see a lot of these people ending up in the emergency room and being there so long for medical clearance that they are no longer incapacitated, but they are still intoxicated. At that point, law enforcement cannot legally keep custody of these people any more. What the officers are trying to develop is a voluntary procedure where they deal with someone when they receive a call on them and ask the person if they are willing to go for voluntary treatment. Le Pine said the more police get involved, the less voluntary the procedure becomes. Police would get the person to the hospital for medical clearance which would then start a process for the person to go into some sort of detox program voluntarily. They have not tried this yet but he noted that there is a list of at least 40 chronic people in Green Bay that they would like to do something like this with. The police cannot sit and guard these people at the hospital and if they do not do something like he explained, they will continue to deal with the same people over and over.

Judge Zuidmulder asked if the detox center is a medical facility. Pritzl said it is medically managed, but it is not a full medical hospital. Judge Zuidmulder said he is hearing that when the police take an incapacitated person into custody, they take them to the emergency room, and because of the length of time they are in the emergency room they sober up and then law enforcement is unable to get these people into detox. He asked why these people cannot be brought to detox instead of the hospital. Medical Director Dr. Warren said that medical clearance is necessary because medical intoxication can look like a diabetes issue or other medical issues which would need to

be addressed. Judge Zuidmulder said law enforcement is saying that they deal with the same people over and over who are taken to the hospital where they are there so long they sober up and get medically cleared and then they let them go. Dr. Warren responded that there is always the possibility of there being a medical problem and the observation of someone who is drunk and someone who has a medical problem can be the same.

Judge Zuidmulder said the County Board has limited resources but has put $500,000 into addressing this problem, but now we find that institutionally the way things are set up are defeating this and he finds this ridiculous. Le Pine said he does not know what people think happens in medical clearance, but the hospital is not doing a long battery of tests. There is typically not a lot of diagnoses of long-term disability and injury for these people and a lot of times the doctors just let them sober up.

Zima went back to what Pritzl said earlier that Bellin may not have capacity to take our people and noted that the County made a contract with them. Pritzl said that on a day to day basis, there could be capacity issues, but this is something that is not known until they are called. Zima said if Bellin does not have capacity, the County needs to take the contract elsewhere. He feels this is a lot of foot dragging and we need to drain the jail of people who do not need to be there. He thought having mobile crisis would be a step in the right direction in getting people out of the jail and into detox, but Pritzl pointed out that crisis does not get involved with the alcohol people.

Pritzl said there are other models we can look at. Zima thought this group was going to get proactive in letting people with drug addictions know that there is help available if they want it. He does not feel we have done anything to let people know there is help and he said it is time to start doing something. He is not interested in strictly alcoholics; he is talking about all types of drugs. He said we have been funded for $300,000 for this yet we are on place to do only $50,000.

Hoyer asked if anyone disagreed that we should try to see if there is a better way to address these issues. Judge Zuidmulder said we all understand what the problem is and what we need to do to improve the quality of life in the community. The money is in place to improve the quality of life, but there are all these institutional problems that apparently impede the ability to get from where we think we should be to the program we have created. We need to look at what we are trying to accomplish and his focus is going to be how to get people into the program that was created. If the program is not working, the reality is that it needs to be redesigned. We seem to know where we want to be, but there are things happening that are preventing the needs getting to the resources.

Pritzl agreed and said the numbers show that something is not working and we have to look at what else we can do. We have the money and know what we want to address. Detox services flow through outpatient behavioral health at the CTC. He said that they do assessments, provide residential treatment and intensive outpatient programming and this is what the PSA is supposed to bring forward so people understand that the CTC is the gateway. Pritzl does not believe people are going to voluntarily avail themselves to treatment at the level we expected, but he does definitely think there is a need.

Lindner noted Bellin is only designed to handle the medical detox and then people are supposed to go into residential. The residential is voluntary and Pritzl said the County contracts for residential with a number of providers. Agar added that they have increased the number of providers over the last few years. Judge Zuidmulder said that law enforcement and jailers are still telling us there are all these frequent flyers that repetitively have this behavior, and you can have all programs, but if there is no impact being made, we are not accomplishing anything. Pritzl said there is nothing that can make someone go to treatment. Judge Zuidmulder feels a program has to be designed and all of the systems need to be engaged. He suggested something like an alcohol abuse treatment court that required treatment to avoid going to jail. He does not want to hear that we cannot do this because people cannot be ordered to do it. Judge Zuidmulder feels all of the stakeholders have to come together and decide if this is something that needs to be done, and if it is, there are tools available in a democratic society with due process safeguards that can address this problem.

Security Lieutenant Scott Brisbane said it is really easy to put a disorderly conduct on someone, bring them for medical clearance, which is also easy and then bring them to the jail and the jail is now taking care of them and becomes the detox area for the alcohol and drug holds. Zima asked why these people cannot be taken to Bellin and Brisbane responded that they cannot be taken to Bellin because there are charges on them. He said they handle people who cannot function out on the street, they get cited for disorderly conduct, come into the jail, the jail detoxes them and they are there less than 24 hours and should be released, but they cannot be released because

they are going through withdrawals. They then have to have EMS come in, pick them up and bring them to the hospital for care; this happens all the time.

Judge Zuidmulder feels we need to look at the number that has been allocated to do this but is not accomplishing anything and then we need to get stakeholders together to look at what kind of system needs to be designed to stop this dumping ground in the jail. These are people who are in need of mental health or alcohol abuse services and right now they are being piled into the jail at tremendous taxpayer expense for no purpose because they are never getting anything that does them any good. Brisbane added that if alcohol holds are not dealt with appropriately, death can result and he does not want people dying in the jail.

Le Pine said there is a memo that they are waiting to put out to officers about voluntary options for people. The memo would instruct officers to ask people they come in contact with that are highly intoxicated but not incapacitated if they want to go to voluntary detox. If they say no, law enforcement is done because the person is not incapacitated. The GBPD wants to give these people a voluntary option, but he will not sign the memo and send it out until there is a place for law enforcement to bring the people. Judge Zuidmulder said the system does not work because there are component parts that work against each other. We need to stop the conversation and conclude that we need to do a better job and we should be talking about how to do a better job, especially since the community has stepped forward with resources to address the problem. Zima added that the money will dry up if we do not find the right way to use it.

Pat La Violette feels Brown County cannot be the only county dealing with this issue and she feels there must be a better model somewhere we can copy. Pritzl said he feels there is a better model out there and Zima asked him to bring the option forward. Pritzl feels we should look at the model Dane County uses. Lindner feels it may be cost prohibitive, but noted that their model does work. Pritzl said he can look at Dane County's model and then see if Brown County has the resources to make something similar work here. He noted that Dane County has been using the same model for 30 years and he knows that it works. The model is medically monitored, but not medically managed. It is not a hospital; it is licensed as a CBRF. Medical clearance is also very low. They have a secure aspect to the program and he would have to see if the State would approve another similar facility. There are some questions that need to be explored. Pritzl estimated the budget for something like this would be between $1 - $1.5 million dollars, without revenues. Zima asked Pritzl to bring the model back to the next meeting and Pritzl said he would.

Zima said we also need to figure out what can be done for involuntary people. He feels we need a longer term program in a residential setting until people are ready to transition back into the community. He feels there needs to be some sort of way to legally make people take part and once someone has a history of arrests, the court should be able to step in and say they either need to take treatment or go to jail. Judge Zuidmulder noted that after three misdemeanor convictions, someone can be charged as a repeater which could result in time in the State prison system.

With regard to residential treatment, Zima asked if the problem is lack of capacity. Pritzl said they have not been told a provider did not have capacity when someone presented; they are just not getting people presenting. It is voluntary plus the detox was seen as a link to residential treatment so if there are less people in detox there will be less in residential treatment. Zima said he would like to see people going through treatment for a while and then to residential for a while where they are still monitored. Pritzl said that in the Dane County program, there is an initial burst at a treatment readiness center; this is sort of a pretreatment aspect.

Judge Zuidmulder said we are a quarter of the way into the year and it looks like only 10 percent of the budget has been spent and he feels that at some point we have to decide if there is excess money and, if so, discuss ways to spend the money on something else. Pritzl said he will be bringing back another option. Judge Zuidmulder would like to see year to date spend on the budget on a regular basis including what percentage of the funds have been utilized. Zima indicated he would also like to see month to month data on what is being spent.

2. **Update re: Long range mental health needs in Brown County including what could be funded by County Executive Streckenbach's proposed half-percent sales tax.**

Zima said we know the direction we are headed, although we are not in a position quite yet to say exactly what we want. Hoyer said it's important to note that the half percent tax proposal that is being voted on by the County Board is for jail and mental health. Every time decisions need to be made regarding money, specifics and details

emerge as Supervisors request information. The fact is that the Supervisors have the final say as to how the funds get spent. Zima said that before the jail gets built, he wants to be sure there is a mental health piece included in the plan. If the jail gets built without a mental health component, we might as well disband this committee. Zima feels now is the ideal time to get this done and the sales tax passing or not is irrelevant. The jail is going to be expanded and a mental health aspect is vital to reducing the jail population. He noted that the County Board bought into the idea very largely of treating people rather than incarcerating them.

Hoyer said that in terms of the new proposed pod, there are a few things to keep in mind. The new pod would be a pod for female inmates because the number of female inmates has risen. In addition, there are beds specifically for mental health issues for those in jail. Those two pieces are what make up the proposed addition. Zima thought the initiative of this group was not to mix the mental health and jail population together. He wants something built near the jail that will take the people out of the jail to take some pressure off and also get them the treatment they need. Regardless if the sales tax passes or not, the goal of this group needs to be by the time the jail gets built, we are ready to move and know what we want so we can get part of the funds for mental health needs. Zima pointed out the County used to have treatment for juveniles and more beds to treat people. This was sliced out of the budget and these people are now ending up in jail. This group needs to present a united front on this.

Hoyer said if we are talking about new beds, we have an established population that is currently in the jail that could use those beds. Brisbane said the portion of the jail for females and the mental health portion is for people they already have. Having a step down program for those people and getting them from intensive care to the direct pods is the portion for the jail; it is not for new people coming in off the street. Zima feels a facility needs to be built and that should be part of the capital improvements. La Violette agrees with Zima and said if the sales tax is passed she would rather be in line for that money. She feels Zima could play a major role in this and Zima said he intends to. Zima said the sales tax is not the only way to get this done; the County Board has given direction and approved this committee and put funds in place for the committee to get started.

Brisbane feels it may be a little preliminary to be discussing money at this point as there has only been one study of the jail to date. The study concluded that space was needed for females and mental health. There is still another study that is going to happen and Brisbane pointed out there is not even an architect yet. The actual specific needs will not be known for some time. Zima understood but said that we just have to be sure that the jail issues and mental health issues are dealt with in conjunction at the same time. Judge Zuidmulder said that until the sales tax is adopted, there is not money available for this. Zima reiterated that we have to keep the jail piece and the mental health piece together, even if it is not done right at the jail. The County Board has bought into the idea that we should be treating people rather than incarcerating them.

Pritzl said the needs that have been identified are the one stop shop model for crisis and the issue of sending people to Trempealeau County for long term care. These are the things that are known, but the number of people we cannot send to jail and send somewhere else is largely unknown. Pritzl said we need to key in on these two things. Human Services did some checking on these things and Agar and Schubert have more to share on this.

Schubert indicated that he and Director of Nursing Samantha Behling recently toured the Trempealeau operation to find out how it works. In 1970 Trempealeau got a number of waivers that they have maintained since that time to operate as a skilled nursing facility but be able to do things like restraint and seclusion, room lock outs and some different hospital-like measures. To the best of his ability, Schubert estimated the total operational costs for a Trempealeau-type facility would be around $3.27 million dollars. Part of this would be startup costs and he noted that the average market rate for skilled nursing facility beds is $25,000 per bed, assuming beds can be found. To get more skilled nursing facility beds we would either have to find a nursing home willing to sell the beds and create a partnership and then dissolve the partnership after we become operational or we would have to buy the beds from a facility that is going out of business. Hoyer asked if we could ask the State for the beds and Schubert responded that the State will say we already have enough occupancy in the area. The State will say that the existing beds in northeast Wisconsin are 80% occupied and we would need to find the 20% of beds that are not filled. Judge Zuidmulder said the State consists of the legislature and the Governor and maybe Brown County needs to go to the legislators and say that because of the monopolistic deal it will cost our taxpayers a million dollars to buy these beds and ask for legislation to be introduced and signed by the Governor. Schubert said that his figure was estimated on a 21 bed facility, so another additional neighborhood household pod like are in the current nursing home. Currently there are three neighborhoods in the nursing home with a total of 63 beds.

Judge Zuidmulder was excused at 1:04 pm.

Pritzl noted that the CTC was not built with expansion in mind and architecturally there is not really an easy way to expand the facility. When looking at the construction costs, anything that is done will be trying to make the footprint work with wetlands and drainage and will be expensive. Pritzl said the estimate he received from Facilities for expansion was between $5 - $5.5 million dollars.

Schubert continued that the County cannot bill Medicaid for County residents between the ages of 22 – 65 with primary mental illness in a skilled nursing facility. A model could be operated where a number of beds are reserved for out-of-county residents in order to recoup some funding back. Zima said the cost of treatment should be a wash between what is being spent on sending people out of the County so we are talking about operations and construction, but nothing has been built in for outside customers. Feedback Pritzl has heard is that area counties would prefer to have a Trempealeau-type facility located here. Hoyer asked about transportation regulations in going to Trempealeau and Pritzl responded that if the person is in a locked portion of Trempealeau, they have to be transferred by secure transportation such as the Sheriff's Department or Lock and Load.

Zima asked if we should be looking at a location other than the current CTC given what Pritzl said about the land not being suitable for building. Pritzl said there would be efficiencies with staffing and services such as food service and laundry service. The original thought on where the CTC could be added on to needs to be looked at more.

3. **Report re: Sequential Intercept Mapping.**

There was nothing new to report on this subject.

4. **Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**

Pritzl talked about the medical clearance one stop shop. He said there is a problem as we are currently segmented with crisis at one place and medical clearance at another place and this is something that we should look at. Zima said that everyone seems to be in agreement that a one stop place would be beneficial. The question is is this something that we should contract for or if the County should be responsible for and run something ourselves. The police could bring someone out and a person could be cleared and sent to the right unit right away. Zima feels this would be much more efficient and the County would be handling our own and not depending on contractors who can be fickle.

Medical Director of the CTC, Dr. Warren was in attendance along with Nurse Practitioner Stacy Luedeman. Schubert said he sat down with these individuals to come up with some ideas. They began by looking at the peak times for crisis calls and found that 78% of the crisis assessments were completed between the hours of 10:00 am – 10:00 pm. He started by looking at 24 hour medical clearance, but when he realized the cost he looked for a scaled back model to take care of the time the majority of the volume is. The cost for 24/7 medical clearance at the CTC would be about $918,000. To scale this to the peak hours, the cost would be $413,000, but these figures do not include any possible revenues for billing individuals with insurance. Some of the things that Dr. Warren, Luedeman and Schubert talked about were looking at other ways to keep the APNP busy. They could possibly work on things like pre-employment screenings which are now sent out to an outside agency, however, this would require some expansion in the lab. Schubert asked for figures on the screenings from Human Resources but has not received the information yet. They also talked about doing lab services for some of the other departments such as the jail or possibly doing the insurance health risk assessments. Zima said he was impressed with what Schubert has done to date and indicated that he would like him to continue working to find the most efficient model as soon as possible.

Dr. Warren explained that on average there are two admissions per day. They looked at the patients that come to Nicolet and he noted they screen them as being low, medium or high risk for medical issues. High risk people would go to the hospital but the medium and low risk ones add up to about two per day. They talked about having staff there to cover the 10 hours and then having them available to do revenue saving or revenue producing things for the County. The nurse practitioner would provide the primary care with the backup of an MD. Schubert added that the low to mid risk people account for about 90% of the admissions. Hoyer asked if specialized training would have to be for an APNP and Luedeman responded that there would not be any training necessary other than the normal APNP training.

Agar talked about what it would look like if Brown County staff took on the crisis role in terms of dealing with the acute crisis calls, emergency detentions and related follow-ups. Using Crisis Center statistics and to staff the crisis services at 3.6 positions per shift which replicates what Crisis does currently, the cost would be $634,000. Pritzl said we currently have contracted for these services with Family Services. Public Safety Committee has asked for a drill down of what is spent on emergency detentions versus the other crisis things they do that are not related to emergency mental health services, but this is hard to do because it is co-mingled. Family Services estimated that $500,000 - $550,000 of their contract is dedicated to that work.

Pritzl continued that crisis services could be co-located with medical clearance at CTC to have a one stop shop model. The question would be if we would still want Family Services doing it and bring in all of the other things they do or if we just focus on the emergency detention process and staff it ourselves and have Family Services do the rest of the community crisis basic needs issues. Pritzl said there would have to be an expansion at CTC to add offices for crisis staff and exam rooms. Facilities has looked at a 3600 square foot expansion of office space and the estimate was between $1.25 and $1.5 million dollars.

Le Pine said that much of the discussion has been around long term needs, but he would like to see the immediate needs addressed as well. The GBPD is dealing with this every day in real time. Pritzl responded that we are dealing with a provider shortage and there are physical beds in Brown County, but there are not enough providers to staff the beds.

5. **Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Although not discussed specifically, this subject matter was incorporated in prior discussions in this meeting.

6. **Discussion re: Recertifying County operations to return to previous services providing long-term care.**

Although not discussed specifically, this subject matter was incorporated in prior discussions in this meeting.

7. **Update re: Outreach efforts.**

This item was discussed briefly in Item 1.

8. **Regional Utilization of Trempealeau County Health Care Center.**

Although not discussed specifically, this subject matter was incorporated in prior discussions in this meeting.

9. **Discussion re: Juvenile justice/school system representation on this committee.**

This item was not discussed.

10. **Such other matters as authorized by law.**

The next meeting date was discussed and June 21 at 12:00 pm was selected.

11. **Adjourn.**

Motion made by Erik Hoyer, seconded by Erik Pritzl to adjourn at 1:27 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

BROWN COUNTY HEALTH & HUMAN SERVICES
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Phone (920) 448-6000 Fax (920) 448-6166

To: ad-hoc Mental Health Treatment Committee
Human Services Committee

From: Erik Pritzl, Executive Director

Date: May 17, 2017

Re: Mental Health Initiative Expenditures 2016-2017

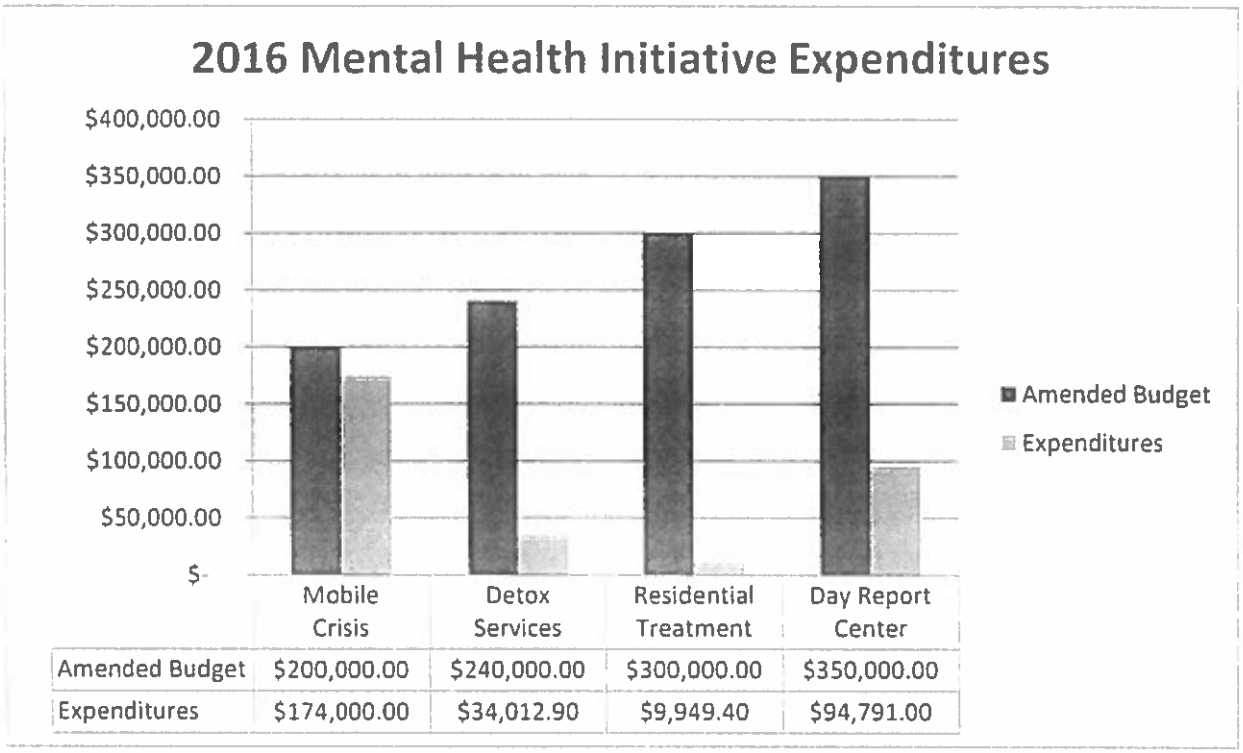
The following summary of expenditures related to the Mental Health Initiatives in 2016 and the first quarter of 2017 is submitted in response to a request from members of the ad-hoc Mental Health Treatment Committee.

There are four components to the Mental Health Initiative, and these include:

- Mobile Crisis Services Expansion: Increased staffing to provide more onsite, in-person interventions for individuals experiencing a mental health crisis. This service expanded in June, 2016.
- Detoxification Services: Funding for medically managed inpatient detoxification services in a hospital setting. This service started in August, 2016.
- Day Report Center: Create a Day Report Center to serve as an alternative to incarceration for non-violent adult offenders. This service started in November, 2016.
- Transitional Residential Treatment: Support residential substance use services for people whose needs go beyond detoxification and outpatient services. This service started in November, 2016.

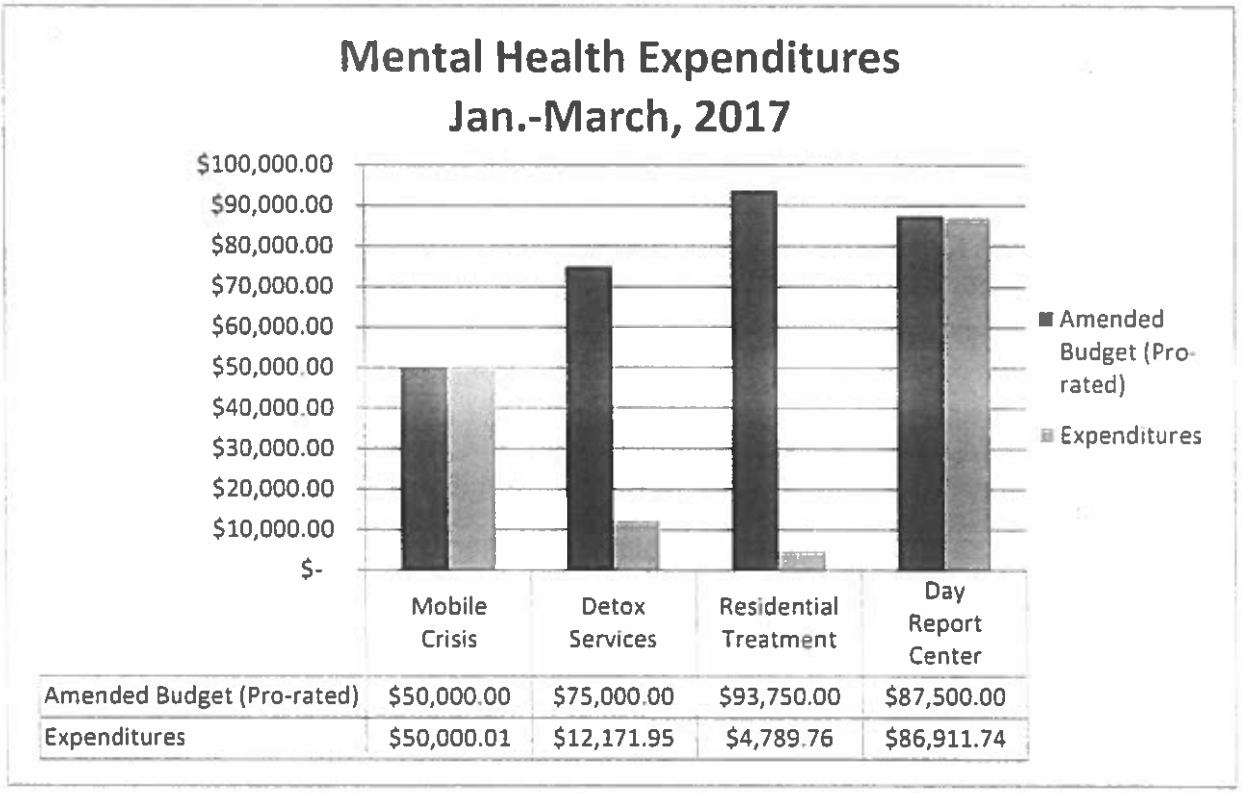
The chart that follows on the next page represents the 2016 expenditures on the various initiative components. The total available budget for the initiatives was $1,090,000.

1c
1



	Mobile Crisis	Detox Services	Residential Treatment	Day Report Center
Amended Budget	$200,000.00	$240,000.00	$300,000.00	$350,000.00
Expenditures	$174,000.00	$34,012.90	$9,949.40	$94,791.00

The second chart below represents the 2017 expenditures for the first quarter. The total available budget for the initiatives is $1,225,000.



	Mobile Crisis	Detox Services	Residential Treatment	Day Report Center
Amended Budget (Pro-rated)	$50,000.00	$75,000.00	$93,750.00	$87,500.00
Expenditures	$50,000.01	$12,171.95	$4,789.76	$86,911.74

After reviewing the expenditures in these areas, change opportunities for the four areas have been identified:

- Mobile Crisis: Consistent access to all hospital emergency departments, routine orientations and exposure to law enforcement agencies, and timely notification to Crisis Center staff for joint response.
- Detoxification Services: Increase voluntary access to services, and contract with multiple providers to increase capacity to serve people with detoxification needs.
- Day Report Center: Improve screening and identification of appropriate Day Report Center participants, and increase substance use screening availability.
- Residential Substance Use Services: Community Outreach to raise awareness of the availability of this service, and enhanced tracking and interface with clients while in residential treatment to improve aftercare and outcomes. This requires more of our case manager time to be allocated to this then has been the case to date.

PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, May 16, 2017 at 4:30 p.m. in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Jim Haskins, Louise Dahlke, Ed Koslowski, Duane Pierce, Jerry Polus, Joan Brusky
EXCUSED: Delores Pierce, Joe Witkowski

**Running Total of Veterans' Certificates: 1802

1. **Call Meeting to Order.**

   The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. **Invocation.**

3. **Approve/Modify Agenda.**

   Motion made by Duane Pierce, seconded by Ed Koslowski to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Approve/Modify Minutes of April 18, 2017.**

   Motion made by Jim Haskins, seconded by Joan Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Budget Status Financial Report for March, 2017.**

   Chair Erickson explained this report shows the dollars that go into and come out of the account and is provided for informational purposes. He noted that any money remaining in the account at the end of the year gets carried over to the following year.

6. **Acceptance of Donations.**
   a. **$1,000 from Associated Bank.**
   b. **$300 from Amvets**

   Motion made by Duane Pierce, seconded by Ed Koslowski to approve the donations of $1,000 from Associated Bank and $300 from Amvets. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Update re: Honor Rewards Program.**

   CVSO Jerry Polus informed there are currently 81 businesses participating in the Honor Rewards program and 216 veterans have received cards to date. Requests for cards continue to come in regularly and Polus noted that veterans who do not request cards can still take part in the discounts by using other forms of military identification.

8. **Update re: 2017 Veterans' Appreciation Day at the Brown County Fair.**
   a. **Set Timeline.**

   With regard to the Navy band, Polus informed he still has not received a commitment from then, but he will make contact prior to our next meeting with the hopes that they will be able to let him know if they are available. He feels there should be a Plan B in place in case the Navy band is unable to play, and this was discussed. The

subcommittee is leaning towards a band from one of the local high schools and contact will be made with them as soon as Polus has word back from the Navy band.

Louise Dahlke had a copy of the draft of the Fair Association poster available for the Subcommittee's review. There will also be a tri-fold flier listing all of the events going on that will be handed out at parades throughout the summer. She noted the only thing going on on Sunday is a band and the horse pull, neither of which should compete with the veteran's event.

Haskins mentioned earlier discussions regarding electronic tickets. Dahlke informed the tickets will be available online to print. She does not know how this will work with the tickets for veterans; this is something the Fair will have to work out. She also informed that the homemakers group, which is part of the extension education program, has a mobile sign that lights up that they need to get rid of. If the Fair Association does not want this sign, she is offering it to this group. The group indicated that it would be nice to have and discussed the options for storing the sign. Dahlke will keep the group updated on this.

The stage was also discussed and it was indicated that the same size as last year would be sufficient and Dahlke will get this ordered and delivered. The tent will also be the same size as was used in the past, however, it was noted that the location of the tent may be slightly different, although in the same general area.

Koslowski said he would like to send out save the date cards to the veterans' organizations so they are all aware of the date of the event. He will get the cards printed and addressed and then drop them off in Polus's office for mailing. He also said he has received a few e-mails from groups wanting to help out in honoring the Purple Heart recipients and the disabled veterans and it looks like the DAV will be doing the honor guard. A guest speaker was also discussed and Polus indicated that he will find someone and keep this group advised. Haskins said Holly from the Big and Tasty band has volunteered to sing the National Anthem. Erickson informed he will start to collect door prizes for the event in June or July. The dog tags were also discussed as a hand out item and Erickson said we should not order as many as we did last year as there were a lot left over. He will also have County Board staff create a certificate honoring the Purple Heart and disabled veterans to be handed out with the dog tags.

9. **Report from CVSO Jerry Polus.**

Polus noted he has been doing some outreach work and recently did a presentation at Cotter Funeral Home with Lori from his office. They discussed burial benefits for veterans and a pension program for long-term care. The program went very well and was well attended. They did a similar presentation recently at Resurrection Lutheran Church.

10. **Possible Outing for PTSD Veterans.**

Erickson noted his fishing club has been working with Project Healing Waters regarding a fly fishing event for veterans at the lake the fishing club adopted at the Botanical Gardens. An outing has tentatively been scheduled for June 6.

11. **Report from Committee Members Present (Erickson, Dahlke, Haskins, Koslowski, Pierce & Witkowski, Brusky).**

-Erickson did not have anything further to report.

-Dahlke did not have anything further to report.

-Koslowski said he heard the Fair has already made a determination that Veterans Appreciation Day will be held on Sunday next year. Dahlke said that is the information that was in a letter that had been mailed out. Erickson noted the admission price is reduced on Sundays which might actually be an advantage. Dahlke added that all of the exhibits and everything else stays in place all the way up to closing time on Sunday at 6:00 pm. Koslowski feels many of the veterans who attend the event also like to enjoy the rest of the things going on at the Fair. Dahlke said the main reason the Fair is moving the event is to get away from the conflicts and distractions with the rodeo. The only things going on on Sunday other than the Veterans event is the horse pull and band.

-Haskins informed he has seen ads on TV for the Wounded Warriors which feature Trace Adkins and asked if this is the same Wounded Warriors group that was not using donations properly in the past. Koslowski responded that he has not followed up on this recently but Haskins could check the charity navigator website to find information.

Haskins also informed he had recently seen information that Vietnam Veterans could start signing up for Honor Flights as of May 1. He also said he had recently attended a veteran's night at the 141 Speedway, but other than putting some flags on the brochure, the veterans were not really mentioned.

Haskins continued that veterans will be admitted to Heritage Hill at no charge on May 29. A ceremony will be held at 10:00 am. He also talked about an article he read regarding a deceased Vietnam veteran with no casket. The family could not afford a casket, but when a funeral home found out about the situation a casket was donated. Haskins also talked about several other things, including a 111 year old veteran who said the key to a long life is God, cigars and whiskey straight up or in coffee.

-Koslowski informed he had received an e-mail from a Hmong woman asking for help with a military funeral for her father, who was recruited by the CIA with the special forces unit. Her father is not a US citizen so cannot get full military honors, but Koslowski has been working with Polus on this to get something set up for the funeral which will be on June 5.

Koslowski also said he had received a text from Ken Corry recently regarding the NEW Veterans Facebook page. Corry had set up a google calendar which covers events across the state. Koslowski will forward the information to anyone who would like to join the Facebook page.

-Pierce reminded that the Veterans Pow Wow in Keshena will take place this weekend with a flag raising ceremony at 6:00 pm on Friday. The main day will be Saturday and Rolling Thunder will be doing a table ceremony sometime between 11:00 am – 1:00 pm. He said it is a great event and encouraged the group to check it out. He also mentioned the Rolling Thunder raffle for the four-wheeler and trailer and indicated that he has tickets if anyone is interested.

-Brusky informed the new Meijer grocery store that recently opened made a donation of $25,000 to the veterans' memorial planned for Howard.

12. **Such Other Matters as Authorized by Law.**

Erickson asked that Joan Brusky be added to the letterhead and distribution list for this subcommittee.

13. **Adjourn.**

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:26 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

17-50

BUDGET ADJUSTMENT REQUEST

Category		Approval Level
☐ 1	Reallocation from one account to another in the same level of appropriation	Dept Head
☐ 2	Reallocation due to a technical correction that could include: • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year	Director of Admin
☐ 3	Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation	County Exec
☐ 4	Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.)	County Exec
☐ 5	a) Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts)	Admin Committee
☐ 5	b) Reallocation of more than 10% of the funds original appropriated between any of the levels of appropriation.	Oversight Comm 2/3 County Board
☐ 6	Reallocation between two or more departments, regardless of amount	Oversight Comm 2/3 County Board
☒ 7	Any increase in expenses with an offsetting increase in revenue	Oversight Comm 2/3 County Board
☐ 8	Any allocation from a department's fund balance	Oversight Comm 2/3 County Board
☐ 9	Any allocation from the County's General Fund	Oversight Comm Admin Committee 2/3 County Board

Justification for Budget Change:

2016 Consolidated Contract – additional funds were awarded to the following grants. New and additional funds will be directed to building an electronic communication network for Emergency Medical Services within the seven counties of Region 3, Northeast Wisconsin.

BIOT Hospital Prepare (155171)	$57,453	Bioterrorism Preparedness (155050)	$1,625
HPP Ebola (155189)	$46,026	PHEP Ebola (11111)	$625
BIOT Focus A Planning (155015)	$8,137		

Amount: $113,866

Increase	Decrease	Account #	Account Title	Amount
☒	☐	100.060.300.4302	CARS State Grant and Aid Revenue	$113,866
☒	☐	100.060.300.5395	Equipment - Non outlay	$113,866
☐	☐			
☐	☐			

EO 6/13/17

AUTHORIZATIONS

Signature of Department Head

Department: Health & Human Services

Date: 5/30/17

Signature of DOA or Executive

Date: 5/31/17

Revised 4/1/14

3

DIVISION OF PUBLIC HEALTH
DPH CONTRACT 30500
AMENDMENT 9

The Department of Health Services, on behalf of the Division of Public Health and Brown County Health Department agree to amend their original agreement for the program titled BIOT Hospital Prepare (Profile 155171), HPP Ebola (Profile 155189), Bioterrorism Preparedness (Profile 155050), PHEP Ebola (Profile 11111), and BIOT Focus A Planning (Profile 155015) as follows:

REVISION: SECTION 5. SERVICES

Additional projects to be completed as detailed in attached Exhibit(s).

Adjustment will be made to the Community Aids Reporting System (CARS) based on the information in the table below.

Agency #	Agency Type	Profile #	Current Contract Level	Contract Change Amount	New Contract Level	Contract Period
5	730	155171	--	$57,453	$57,453	7/1/16- 6/30/17
5	730	155189	$10,459	$46,026	$56,485	5/1/16- 5/31/17
5	730	155050	--	$1,625	$1,625	7/1/16- 6/30/17
5	730	11111	--	$625	$625	7/1/16- 6/30/17
5	730	155015	$117,354	$8,137	$125,491	7/1/16- 6/30/17

All other terms and conditions of the original agreement remain unchanged.

GRANTEE's Authorized Representative — Date: 5/31/17
Name:
Title:

GRANTOR's Authorized Representative — Date
Chuck J. Warzecha
Administrator / Deputy Administrator, Division of Public Health
Department of Health Services

BROWN COUNTY HEALTH AND HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Phone (920) 448-6000 Fax (920) 448-6126

Erik Pritzl *Executive Director*

To: Human Services Board
Human Services Committee

From: Erik Pritzl, Executive Director

Date: June 8, 2017

Re: Executive Director's Report

Community Services:

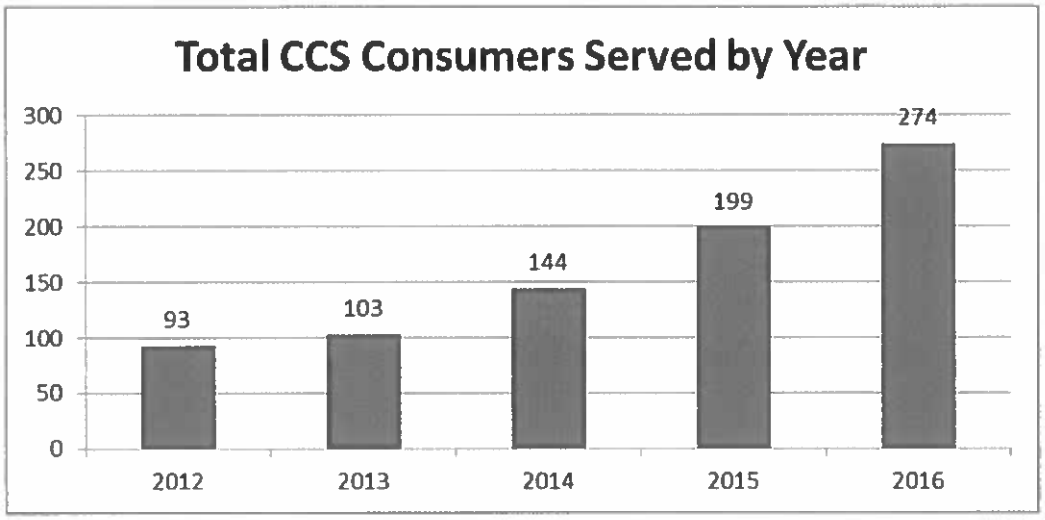
Child Protective Services

An event was held at the University of Wisconsin-Green Bay to provide training to law enforcement, medical providers, department staff, school staff, and other community agencies related to detecting, reporting and investigating sentinel injuries in young children. The training was titled Marks that Matter--Detection of Physical Abuse in Young Children, and featured Dr. Lynn Sheets for the first part of the day. Dr. Sheets is a recognized expert in the area of child abuse, and Medical Director of Children's Hospital and Health System's Child Advocacy and Protection Services. The afternoon featured a panel of presenters who discussed the different roles and responsibilities for Child Protection, Law Enforcement, Medical staff, Child Advocacy Centers, followed by an in-depth case presentation by Child Protective Services and Law Enforcement about what it is like to collaborate on assessing and investigating child abuse.

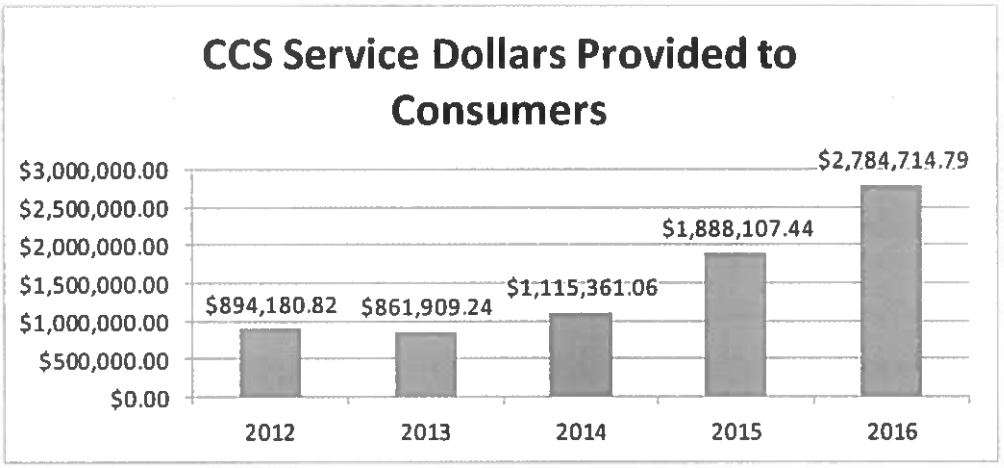
Adult Behavioral Health

I wanted to take a little space to highlight Comprehensive Community Services (CCS). CCS is a recovery based program for adults and children who need ongoing services for a mental health needs, substance use, or a dual diagnosis beyond occasional outpatient care, but less than the intensive care provided in an inpatient setting. Service facilitation is provided by department staff members, and services are generally provided through contracts with community providers.

This program has grown considerably over the past five years, and has evolved from an individual county administered program to a regional collaborative program. The number of consumers served over the past five years is represented in the chart that follows on the next page:



The consumers being served by the program do benefit from having more services associated with mental health and substance use recovery services available to them. This can help prevent the use of more intensive interventions, such as inpatient care. The total service dollars in this program area are presented in the next chart below:



Mental Health Initiatives:

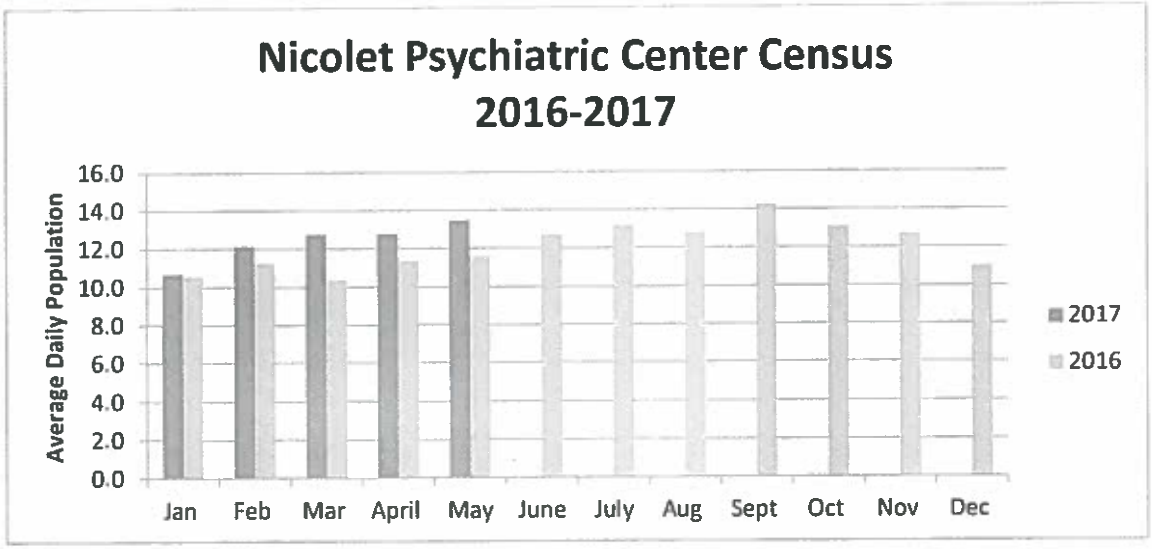
There has been more utilization of some components of the Mental Health Initiatives recently. The Day Report Center is now over 100 participants, and has started to report people successfully completing supervision. Residential treatment utilization has also increased since the first quarter.

Community Treatment Center:

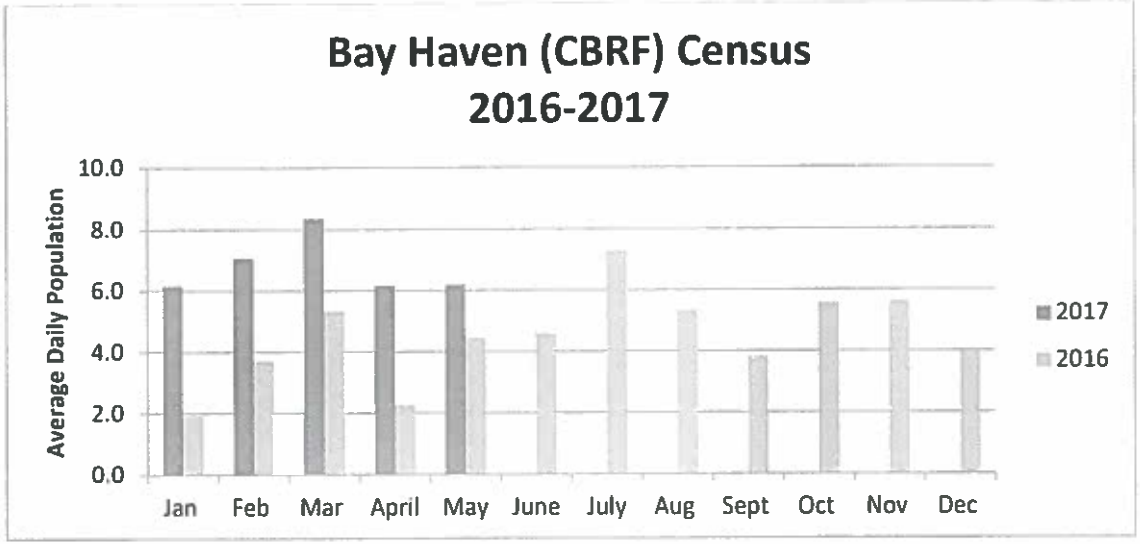
We continue to see higher utilization in the residential units of the Community Treatment Center, and a summary report with corresponding charts is attached.

Community Treatment Center (CTC) Census Overview

The chart to the right presents the monthly census at the Nicolet Psychiatric Center (NPC) for 2017, with a comparison to 2016. This is an average daily population for each month. There is an overall increasing trend in the number of people served on the unit for 2017, and a slightly higher average daily census compared to 2016. In addition, the length of stay is 6 days for 2017 compared to 4 days in 2016, with May higher at 8 days for an average stay.



The next chart to the right presents the monthly census at Bay Haven, the Community Based Residential Facility (CBRF) for 2017, with a comparison to 2016. This is chart is an average daily population for each month. We continue to see census improvements in 2017 month over month, and a significantly higher average daily census compared to 2016.



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BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: June 8, 2017

Subject: YTD 4/30/17 Financial Results for Community Treatment Center and Community Services

Community Treatment Center

Results for CTC as of 4/30/17 are overall unfavorable compared to the adopted budget by approximately $66,000 on a YTD basis. This includes revenues at 32.5% of budget which is close to the 33% anticipated after 4 months of operations, but slightly unfavorable due to lower CBRF revenues because of the significant change in billing method required for Crisis services which was not known during budget preparation. This impact is offset by higher than budgeted census for both NPC and Bay Haven as noted below. Also, the amended budget includes $176,000 for proceeds received from insurance to replace the nurse call system. This revenue is not yet recorded, but will be soon as related expenditures are made.

Expenses are over budget by approximately 0.5% YTD due primarily to staffing costs related to 1:1 care needs campus wide but primarily at the CBRF in 2017. Also, equipment non-outlay expense is high in the early part of the year due to purchases of specialty beds to decrease rental costs which were high in 2016.

2017 YTD census compared to budget is as follows:

	April YTD	2017 Budget
Bayshore Village	61.3	61.7
Nicolet Psychiatric Center	12.0	11.5
Bay Haven CBRF	6.8	3.6

Community Services

Even though overall revenues and expenses are both at 34% of the annual budget as of 4/30/17 overall YTD results for Community Services show an overall unfavorable variance of approximately $260,000 or 0.5% compared to budget due to rounding. This is due primarily to intra-county charges including those from technology services which have been high during the first 4 months of the year but are anticipated to come down over the course of the year, also purchased services which include significant estimates at this point in the year and these tend to be conservative.

Overtime pay is also high compared to budget but this is more than offset by lower regular pay due to open positions resulting in overall personnel costs well below the budgeted level.

Respectfully Submitted,

Eric Johnson
Finance Manager

Community Services

Through 04/30/17
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - CP										
REVENUE										
Property taxes		15,543,199.00	.00	15,543,199.00	1,295,266.58	.00	5,181,066.32	10,362,132.68	33	5,416,629.00
Intergov Revenue		32,595,732.00	162,800.00	32,758,532.00	3,284,308.86	.00	11,118,895.21	21,639,636.79	34	10,623,654.42
Public Charges		2,002,522.00	.00	2,002,522.00	154,136.16	.00	616,412.97	1,386,109.03	31	738,252.16
Miscellaneous Revenue		169,100.00	.00	169,100.00	(22,119.12)	.00	73,556.93	95,543.07	43	167,055.67
Other Financing Sources		1,154,275.00	.00	1,154,275.00	96,189.58	.00	384,758.32	769,516.68	33	166,667.00
	REVENUE TOTALS	$51,464,828.00	$162,800.00	$51,627,628.00	$4,807,782.06	$0.00	$17,374,689.75	$34,252,938.25	34%	$17,112,258.25
EXPENSE										
Personnel Costs		18,538,793.00	.00	18,538,793.00	1,446,036.67	.00	5,961,530.58	12,577,262.42	32	6,016,142.98
Operating Expenses		32,881,574.00	230,200.00	33,111,774.00	3,293,177.78	22,370.76	11,701,829.43	21,387,573.81	35	11,293,883.06
Outlay		44,461.00	7,600.00	52,061.00	.00	.00	47,380.60	4,680.40	91	(165.00)
	EXPENSE TOTALS	$51,464,828.00	$237,800.00	$51,702,628.00	$4,739,214.45	$22,370.76	$17,710,740.61	$33,969,516.63	34%	$17,309,861.04
Fund 201 - CP Totals										
	REVENUE TOTALS	51,464,828.00	162,800.00	51,627,628.00	4,807,782.06	.00	17,374,689.75	34,252,938.25	34%	17,112,258.25
	EXPENSE TOTALS	51,464,828.00	237,800.00	51,702,628.00	4,739,214.45	22,370.76	17,710,740.61	33,969,516.63	34%	17,309,861.04
Fund 201 - CP Totals		$0.00	($75,000.00)	($75,000.00)	$68,567.61	($22,370.76)	($336,050.86)	$283,421.62		($197,602.79)
Grand Totals										
	REVENUE TOTALS	51,464,828.00	162,800.00	51,627,628.00	4,807,782.06	.00	17,374,689.75	34,252,938.25	34%	17,112,258.25
	EXPENSE TOTALS	51,464,828.00	237,800.00	51,702,628.00	4,739,214.45	22,370.76	17,710,740.61	33,969,516.63	34%	17,309,861.04
Grand Totals		$0.00	($75,000.00)	($75,000.00)	$68,567.61	($22,370.76)	($336,050.86)	$283,421.62		($197,602.79)

Community Treatment Center

Through 04/30/17
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - CTC										
REVENUE										
Property Taxes		3,001,525.00	.00	3,001,525.00	250,127.08	.00	1,000,508.32	2,001,016.68	33	932,339.68
Intergov Revenue		4,187,641.00	.00	4,187,641.00	343,834.51	.00	1,282,410.13	2,905,230.87	31	1,357,168.38
Public Charges		3,916,969.00	.00	3,916,969.00	361,040.48	.00	1,317,094.80	2,599,874.20	34	1,254,681.44
Miscellaneous Revenue		1,607,461.00	176,000.00	1,783,461.00	136,125.92	.00	593,214.69	1,190,246.31	33	601,253.34
Other Financing Sources		.00	.00	.00	.00	.00	.00	.00	+++	6,397.20
	REVENUE TOTALS	$12,713,596.00	$176,000.00	$12,889,596.00	$1,091,127.99	$0.00	$4,193,227.94	$8,696,368.06	33%	$4,151,840.04
EXPENSE										
Personnel Costs		9,013,720.00	.00	9,013,720.00	739,273.30	.00	2,957,566.42	6,056,153.58	33	3,066,317.04
Operating Expenses		4,392,905.00	.00	4,392,905.00	322,898.79	10,444.00	1,498,108.78	2,884,352.22	34	1,446,582.94
Outlay		6,000.00	.00	6,000.00	36,538.62	.00	36,538.62	(30,538.62)	609	.00
	EXPENSE TOTALS	$13,412,625.00	$0.00	$13,412,625.00	$1,098,710.71	$10,444.00	$4,492,213.82	$8,909,967.18	34%	$4,512,899.98
Fund 630 - CTC Totals										
	REVENUE TOTALS	12,713,596.00	176,000.00	12,889,596.00	1,091,127.99	.00	4,193,227.94	8,696,368.06	33%	4,151,840.04
	EXPENSE TOTALS	13,412,625.00	.00	13,412,625.00	1,098,710.71	10,444.00	4,492,213.82	8,909,967.18	34%	4,512,899.98
Fund 630 - CTC Totals		($699,029.00)	$176,000.00	($523,029.00)	($7,582.72)	($10,444.00)	($298,985.88)	($213,599.12)		($361,059.94)
Grand Totals										
	REVENUE TOTALS	12,713,596.00	176,000.00	12,889,596.00	1,091,127.99	.00	4,193,227.94	8,696,368.06	33%	4,151,840.04
	EXPENSE TOTALS	13,412,625.00	.00	13,412,625.00	1,098,710.71	10,444.00	4,492,213.82	8,909,967.18	34%	4,512,899.98
Grand Totals		($699,029.00)	$176,000.00	($523,029.00)	($7,582.72)	($10,444.00)	($298,985.88)	($213,599.12)		($361,059.94)

CTC DOUBLE SHIFTS WORKED 5/17/2017 THRU 6/14/17

Employee Name	Classification	Date	shifts worked
Begalke, John	CNA	5/17,18,20,21,25,29,30,6/3,4	PM/NOC
Furst, Brian	CNA	5/19	AM/PM
Hanson, Ian	CNA	5/19,20,6/4,10	AM/PM
Hawk, Nicole	LPN	5/20,21,6/3	AM/PM
Hedman, Jenae	RN	6/13	PM/NOC
Hedman, Jenae	RN	6/1	AM/PM
Kazaluckas, Kevin	CNA	5/21,6/3	AM/PM
Long-Paul, John	CNA	5/26	PM/NOC
Lor, Mary	CNA	6/9	AM/PM
Molina, Brandon	CNA	6/9	AM/PM
Radeva, GiGi	CNA	5/20	AM/PM
Radeva, GiGi	CNA	6/4	PM/NOC
Spencer, Brenda	LPN	5/21,6/4	AM/PM
Yang, Mary	CNA	6/5	PM/NOC

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BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2017 BAY HAVEN STATISTICS

ADMISSIONS	May	YTD 2017	YTD 2016
Voluntary - Mental Illness	24	134	101
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	0
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other - EPP	1	4	0
TOTAL	25	138	101

ADMISSIONS BY UNITS			
Bay Haven	25	138	101
TOTAL	25	138	101

ADMISSIONS BY COUNTY			
Brown	21	119	88
Door	1	3	3
Kewaunee	0	1	1
Oconto	1	4	1
Marinette	0	0	0
Shawano	1	4	3
Waupaca	0	1	0
Menominee	0	0	1
Outagamie	1	2	1
Manitowoc	0	1	1
Winnebago	0	0	0
Other	0	3	2
TOTAL	25	138	101

READMIT WITHIN 30 DAYS			
Bay Haven	3	10	7
TOTAL	3	10	7

AVERAGE DAILY CENSUS	May	YTD 2017	YTD 2016
Bay Haven	6.2	6.7	3.5
TOTAL	6.2	6.7	3.5

INPATIENT SERVICE DAYS			
Bay Haven	192	1014	532
TOTAL	192	1014	532

BED OCCUPANCY			
Bay Haven	41%	45%	23%
Bay Haven	41%	45%	23%

DISCHARGES			
Bay Haven	28	137	100
TOTAL	28	137	100

DISCHARGE DAYS			
Bay Haven	288	973	496
TOTAL	288	973	496

AVERAGE LENGTH OF STAY			
Bay Haven	10	7	5
TOTAL	10	7	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	12	11	4
Door	2	5	1
Kewaunee	0	0	1
Oconto	1	2	0
Marinette	0	0	0
Shawano	16	8	1
Waupaca	0	0	0
Menominee	0	0	3
Outagamie	3	2	0
Manitowoc	0	0	1
Winnebago	0	0	0
Other	0	17	2
TOTAL	10	9	4

In/Outs	Current	YTD 2017	2016
	0	11	11

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BROWN COUNTY COMMUNITY TREATMENT CENTER
MAY 2017 NICOLET PSYCHIATRIC CENTER STATISTICS

ADMISSIONS	May	YTD 2017	YTD 2016
Voluntary - Mental Illness	3	33	68
Voluntary - Alcohol	1	1	0
Voluntary - AODA/Drug	0	1	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	41	245	261
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	2	9	10
Commitment - Mental Illness	0	0	0
Return from Conditional Release	7	30	37
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	54	319	376

AVERAGE DAILY CENSUS	May	YTD 2017	YTD 2016
Nicolet	13.5	12.4	11.0
TOTAL	13.5	12.4	11.0

INPATIENT SERVICE DAYS			
Nicolet	418	1869	1677
TOTAL	418	1869	1677

BED OCCUPANCY			
Nicolet	84%	77%	69%
TOTAL	84%	77%	69%

DISCHARGES			
Nicolet	59	318	373
TOTAL	59	318	373

DISCHARGE DAYS			
Nicolet	444	1851	1650
TOTAL	444	1851	1650

ADMISSIONS BY UNITS			
Nicolet	54	319	376
TOTAL	54	319	376

AVERAGE LENGTH OF STAY			
Nicolet	8	6	4
TOTAL	8	6	4

ADMISSIONS BY COUNTY			
Brown	44	258	293
Door	1	3	8
Kewaunee	0	4	10
Oconto	1	7	13
Marinette	0	0	6
Shawano	0	5	6
Waupaca	0	1	2
Menominee	0	1	4
Outagamie	5	17	8
Manitowoc	2	9	14
Winnebago	0	2	1
Other	1	12	11
TOTAL	54	319	376

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	8	7	5
Door	12	10	4
Kewaunee	9	7	6
Oconto	5	4	3
Marinette	0	0	10
Shawano	0	2	8
Waupaca	0	0	0
Menominee	0	0	20
Outagamie	6	5	3
Manitowoc	5	4	4
Winnebago	0	2	0
Other	1	3	4
TOTAL	8	7	5

READMIT WITHIN 30 DAYS			
Nicolet	5	43	42
TOTAL	5	43	42

In/Outs	Current	YTD 2017	2016
	4	6	15

61

Brown County Human Services

Report of Child Abuse/Neglect or Service Request by Month

Month	2015	2016	2017	% Change from 2016 to 2017
January	415	435	466	6.65%
February	432	463	455	-1.73%
March	460	466	423	-9.23%
April	455	452	448	-.88%
May	422	465		
June	330	348		
July	312	301		
August	282	312		
September	420	497		
October	440	430		
November	426	435		
December	415	407		
Total	4809	5011		

Reports Investigated/Services Offered by Month

Month	2015	2016	2017	% Change from 2016 to 2017
January	146	116	151	23.18%
February	141	141	135	-4.26%
March	161	124	144	16.13%
April	144	138	149	7.97%
May	147	135		
June	143	99		
July	113	101		
August	113	88		
September	150	126		
October	141	101		
November	100	119		
December	121	129		
Total	1620	1417		

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HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Acceptional Minds LLC	Living skills for autistic and/or behaviorally-challenged children and their families	Children	CLTS, CABHU, JJ	11/29/16	12/20/16	$245,000
Adams L AFH	3-4 bed traditional adult family home	MH/AODA	Behavioral Health, CMHP	11/28/16	12/29/16	$124,000
Advocates for Healthy Transitional Living LLC	Treatment foster care placing agency and respite care	High behavioral needs children	CABHU, CPS, CLTS	11/29/16	12/28/16	$275,000
Advocates Extension LLC	Counseling, daily living skills, summer programming, respite care, CCS services	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/29/16	12/27/16	$800,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group)	Inpatient detox services	MH/AODA	Behavioral Health	2/17/17	3/23/17	$80,000
American Foundation of Counseling	Treatment foster care placing agency	Children	CPS	11/29/16	12/5/16	$200,000
Anderson, Campell Educational Teaching (ACE)	Daily living skills training	Children	CLTS	11/29/16	12/19/16	$24,000
Angels on Arcadian	CBRF (assisted living)	DD, PD	CMHP	11/28/16	12/21/16	$75,000
Anna's Healthcare (formerly County Living)	CBRF (assisted living)	MH/AODA	Behavioral Health, CMHP	11/29/16	1/9/17	$180,000
ASPIRO Inc.	Birth to 3 services, respite, prevocational training, adult day programming	DD youth/children	BT3, CMHP, CLTS	11/29/16	12/19/16	$660,000
Bellin Health Occupational Health Solutions	Drug screenings	Adult parents	CPS, CABHU	12/1/16	12/29/16	$20,000
Bellin Psychiatric Center	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	12/1/16	12/19/16	$400,000
Better Days Mentoring	Youth mentoring services, daily living skills	Youth	CPS, JJ, CLTS	11/29/16	12/28/16	$40,000
Boll Adult Care Concepts	Corporate adult famiy home (assisted living) with CCS services for high needs behavioral health	MH/AODA	Behavioral Health, CMHP	11/28/16	12/5/16	$825,000
Brotoloc Health Care System	CBRF and corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/20/16	$558,000
Care for All Ages (CFAA)	CBRF (assisted living), child day care (day care used VERY sparingly)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/29/16	$40,000
Catholic Charities of the Diocese of GB	Teen Parenting program, fiscal agent services, domestic violence group	Teens	CPS, CMHP	12/1/16	12/5/16	$154,000
Centerpiece LLC	Social learning groups for children with social communication challenges	Children	CLTS	12/12/16	12/15/16	$6,000
Cerebral Palsy Inc.	Respite and daily living skills	DD youth/children	CLTS, C-COP, BT3	12/15/16	1/4/17	$65,000
Childrens Service Society	Treatment foster care placing agency	Children	CLTS	11/29/16	12/19/16	$20,000
Chileda Institute	Children high-needs residential care center	Children	CPS	12/1/16	1/5/17	$175,000
Clarity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	CMHP	11/28/16	1/9/17	$53,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Communication Pathways LLC	Social learning groups for children with social communication challenges	Children	CLTS, C-COP	11/29/16	12/5/16	$40,000
Compass Development	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/20/16	$50,000
Curative Connections (formerly NEW Curative)	Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	MH/AODA and LTC children	Behavioral Health, CMHP, CABHU, CLTS	11/29/16	12/20/16	$350,000
Curo Care LLC	Corporate adult family homes (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/5/16	$200,000
Darnell Receiving Home	Receiving home for emergency placements	Children	CPS	11/29/16	12/22/16	N/A
Deer Path Assisted Living Inc.	CBRF, corporte adult family homes (assisted living)	MH/AODA	Behavioral Health, CMHP	11/28/16	12/5/16	$315,500
Dodge County (DBA Clearview Behavioral Health)	Brain injury rehabilitation center	Adults w/traumatic brain injury	Behavioral Health	12/1/16	12/19/16	$285,000
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile delinquent	JJ	11/29/16	1/12/17	$285,000
Elsner AFH	1-2 bed traditional adult family home	MH	Behavioral Health, CMHP	12/1/16	1/9/17	$16,500
Encompass Child Care	Child day care	Children	CPS	12/6/16	12/15/16	$80,000
Engberg AFH	1-2 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/29/16	12/13/16	$16,500
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	CLTS, C-COP	11/29/16	12/5/16	$20,000
Expressive Therapies LLC	Music therapy for children	Children	CLTS	2/9/17	2/23/17	$25,000
Family Care Specialists, Inc.	Treatment foster care placing agency	Children	CPS, JJ	11/29/16	12/27/16	$50,000
Family Services of Northeast Wisconsin Inc.	CBRF (assisted living), CRISIS Center services, counseling, CCS services	MH/AODA, children	Behavioral Health, CABHU, APS, CPS, CMHP	12/5/16	12/19/16	$2,750,000
Family Training Program	Parenting/family skills training	CSP parents, parents of juvenile delinquent	JJ, CSP	12/1/16	12/19/16	$260,000
Family Works Programs, Inc.	Treatment Foster Care providing agency	Children	CPS, JJ	5/30/17	6/5/17	N/A

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Golden House	Domestic abuse services	Adults in need	CPS, APS	12/1/16	12/13/16	$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	Behavioral Health, CMHP	11/28/16	1/3/17	$50,300
Goodwill Industries	Prevocational services	PD with MH issues	CMHP	12/1/16	12/5/16	$2,500
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	CPS	N/A	N/A	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	DD children	BT3	11/29/16	1/5/17	$200,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	CMHP	12/1/16	12/20/16	$8,000
Home Instead Senior Care	Supportive home care	PD with MH issues	CMHP	12/1/16	1/3/17	$10,000
Homes for Independent Living	CBRF (assisted living)	MH	Behavioral Health	11/28/16	12/8/16	$260,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	Behavioral Health	11/28/16	12/27/16	$250,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/12/16	$400,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	Behavioral Health, CABHU, JJ, CPS, CMHP, CLTS	11/29/16	12/8/16	$1,750,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	Behavioral Health, CABHU	12/15/16	12/27/16	$100,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers	Children (few adults) with long-term care needs	CLTS, CMHP	12/13/16	1/3/17	$800,000
Klarkowski, Julie AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/5/16	$15,000
Krueger Receiving Home - TERMED AS OF 2/28/17	Receiving home for emergency placements	Children	CPS	11/29/16	12/21/16	N/A
Lac Du Flambeau Lake Superior Chippewa Indians	Gookomis Endaad AODA residential treatment	Native American AODA	Behavioral Health	12/1/16	Out ill - will send by 12/29, 2/10, 5/1	$25,000
Lad Lake	Youth high-needs residential care center	Youth ages 9-21	JJ, CPS	12/1/16	12/13/16	$40,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Lamers Bus Lines Inc.	Specialized transportation	DD youth transitioning to adults	CLTS	11/29/16	12/15/16	$10,000
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	Behavioral Health	11/28/16	1/16/17	$825,000
Lutheran Social Services (Homme Home)	Youth (all male) high-needs residential care center	Male youth	CPS, JJ	4/13/17	5/9/17	$400,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, CCS services, treatment foster care child placing agency	High behavioral needs children	CABHU, CLTS, CPS, JJ	11/29/16	1/3/17	$800,000
Marco Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	1/12/17	$100,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/27/16	$100,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	Behavioral Health	11/28/16	12/22/16	$60,000
Mooring Programs Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	1/5/17	$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	JJ	12/1/16	12/5/16	$15,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	Behavioral Health, CMHP	11/28/16	12/5/16	$200,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	Behavioral Health	12/1/16	12/28/16	$40,000
Northwest Passage	Children high-needs residential care center	Children	CPS, JJ	12/1/16	12/22/16	$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	Behavioral Health	12/15/16	12/19/16	$100,000
Nurses PRN Home Care	Skilled nursing services	Children	CPS, CLTS	2/23/17	2/28/17	$45,000
Options for Independent Living Inc.	CCS services, home modification assessments	MH/AODA	Behavioral Health, CLTS	11/29/16	12/15/16	$10,000
Options Lab Inc. - TERMED AS OF 5/6/17	Drug screenings	AODA, CPS parents	Behavioral Health, CABHU, JJ, CP	12/1/16	12/20/16	$45,000
Options Treatment Program	AODA treatment, CCS services	AODA youth and adults	JJ, Drug Court	11/29/16	12/27/16	$85,000
Paragon Industries	Daily respite care	Children with long-term care needs	CLTS	11/29/16	12/19/16	$125,000
Parmentier AFH	3-4 bed traditional adult family home	MH	Behavioral Health, CMHP	11/28/16	12/1/16	$45,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Pathways Treatment	AODA residential treatment	AODA	Behavioral Health	3/7/17	3/14/17	$30,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	CPS/JJ	12/6/16	12/20/16	$50,000
Pnuma Health Care	CBRF (assisted living)	PD with MH issues	Behavioral Health, CMHP	11/28/16	12/19/16	$150,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health, CMHP	11/28/16	1/9/17	$325,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	APS	12/1/16	12/19/16	$35,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	Behavioral Health	12/1/16	1/23/17	$100,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	Behavioral Health, CMHP	11/28/16	12/5/16	$285,500
Slaght AFH	3-4 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/28/16	$50,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	CLTS	12/6/16	12/27/16	$25,000
Spectrum Behavioral Health	CCS services	Children	CLTS	11/29/16	1/3/17	$50,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	DD children, PD with MH issues	BT3	11/29/16	12/27/16	$200,000
Talbot AFH	1-2 bed traditional adult family home	MH	Behavioral Health	11/28/16	12/22/16	$40,000
Tomorrow's Children Inc.	Children high-needs residential care center	High behavioral needs children	CABHU	12/1/16	12/27/16	$100,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	Behavioral Health	12/1/16	12/7/16	$1,800,000
United Translators	Interpreter/translation services	Non-english speaking	APS, CPS	12/1/16	12/15/16	$20,000
Vande Hey Receiving Home	Receiving home for emergency placements	Children	CPS	2/28/17	3/23/17	N/A
VanLanen Receiving Home	Receiving home for emergency placements	Children	CPS	11/29/16	12/20/16	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	Behavioral Health	12/1/16	12/5/16	$1,700,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	Behavioral Health	1/26/17	2/2/17	$200,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile delinquent	CABHU, JJ	12/1/16	12/22/16	$26,000

HUMAN SERVICES
2017 PROVIDER CONTRACT LIST - 6/19/2017

Agency	Service(s) Description	Target Client	Program Unit(s)	Contract Sent	Contract Returned	Updated Not-to-Exceed Amount
Wisconsin Lock and Load LLC	Provides secure transportation to/from GB to other state facilities	MH, JJ	Behavioral Health, JJ, Drug Court	12/1/16	12/13/16	$35,000
TOTAL						$22,187,886

Brown County Human Services
New Non-Contracted and Contracted Providers
June 19, 2017

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	**SERVICE DESCRIPTION**	**NOT-TO-EXCEED AMOUNT**	**DATE**
Individual	Reimburse foster home for drivers ed class for CPS foster child	$10,000	5/18/17
Fond du Lac County Juvenile Detention	Overflow juvenile detention stays for JJ youth	$10,000	5/18/17
Milwaukee County Juvenile Detention	Overflow juvenile detention stays for JJ youth	$10,000	5/18/17
Portage County Juvenile Detention	Overflow juvenile detention stays for JJ youth	$10,000	5/18/17
Sheboygan County Juvenile Detention	Overflow juvenile detention stays for JJ youth	$10,000	5/18/17
Options Counseling Services (Koinonia)	Medically-monitored AODA treatment for Treatment Court participant	$10,000	5/25/17
Wisconsin Public Service	Assisting a client with back pay on her bill	$10,000	6/1/17
Doyle Properties LLC	Landlord-one time rent and security deposit	$10,000	6/1/17
DNA Diagnostics Center	Paternity testing when needed in certain CPS cases	$10,000	6/1/17
Cuddle Care	Child care for CPS	$10,000	6/5/17
Kidz in Motion	Child care for CPS	$10,000	6/12/17
GJB Health Services	Neuro evaluation for APS client to determine dementia or mental health issues	$10,000	6/12/17
Individual	Reimburse foster home for unexpected medication costs for a foster child	$10,000	6/12/17

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	**SERVICE DESCRIPTION**	**TARGET CLIENTS**	**NOT-TO-EXCEED CONTRACT AMOUNT**	**DATE**
Family Works Programs, Inc.	Treatment Foster Care	Children	N/A	6/1/17

Loehlein, Alicia A.

From: Foss, Catherine M.
Sent: Tuesday, June 20, 2017 8:09 AM
To: Loehlein, Alicia A.; Giannunzio, Therese G.
Subject: Human Services Committee Agenda
Attachments: 2017.06.28-HS Committee Packet.pdf

Good Morning, Alicia & Therese:

Attached is the Agenda packet for the June 28 Human Services Committee meeting. Would you like me to run a paper copy over as well?

Thanks,
Cathy

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Catherine Foss, Office Manager
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P.O. Box 22188
Green Bay, WI 54305-2188
Phone: 920.448.6006
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BROWN COUNTY HUMAN SERVICES

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Erik Pritzl, *Executive Director*

- AGENDA -

Meeting of the Human Services Committee
Wednesday, June 28, 2017
Location: Room 200-Northern Building
Time: 5:30pm

1. Executive Director's Report.
2. Financial Report for Community Treatment Center and Community Programs.
3. Statistical Reports.
    a) CTC Staff – Double Shifts Worked.
    b) Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
    c) Child Protection – Child Abuse/Neglect Report.
    d) Monthly Contract Update.
4. Request for New Non-Continuous and Contract Providers and New Provider Contract.