BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221
E-Mail BrownCountyCountyBoard@co.brown.wi.us

ADDITIONS TO HUMAN SERVICES COMMITTEE

Wednesday, June 22, 2011 at 6:00 p.m., Room 200, Northern Building, 305 E. Walnut Street, Green Bay.

IV. Family Service Association Update

Aging and Disability Resource Center:

#10 Operating Expenses, Contracts and Revenue Reports, May 31, 2011.

News media notified via fax on 06/21/11
Board of Supervisors & Human Services Committee notified by email 06/21/11; placing item on cmte desk 06/22/11.

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HUMAN SERVICES COMMITTEE
Patrick Evans, Chair
Carole Andrews, Vice Chair
Steve Fewell, Pat Moynihan Jr., Pat La Violette,
Pat Wetzel, Jesse Brunette

HUMAN SERVICES COMMITTEE
Wednesday, June 22, 2011
6:00 p.m.
Rm. 200, Northern Building
305 E. Walnut Street

I. Call Meeting to Order.
II. Approve/Modify Agenda.
III. Approve/Modify Minutes of May 25, 2011.

Comments from the Public

Report from Human Services Chair, Patrick Evans

IV. **Family Service Association Update**

1. **Review Minutes of**:
   a. Aging & Disability Resource Center (May 26, 2011).
   b. Children with Disabilities Education Board (May 25, 2011).
   c. Community Options Program Planning Committee (May 23, 2011).
   d. Human Services Board (May 12, 2011).
   e. Northeast Wisconsin Family Care Board of Directors (May 16, 2011).
   f. Veterans' Recognition Subcommittee (May 17, 2011).

Human Services Dept.

2. Executive Director's Report.
3. Resolution re: Changes to the Psychiatrist Class and Comp.
4. Financial Report for Community Treatment Center and Community Programs.
5. Community Treatment Center Update.
6. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.
7. Approval for New Non-Continuous Vendor.
8. Request for New Vendor Contract.
9. Monthly Contract Update.

Aging and Disability Resource Center

#10 Operating Expenses, Contracts and Revenue Reports, May 31, 2011

Health Department – No agenda items.
Syble Hopp – No agenda items.
Veterans' Services – No agenda items.

Other

11. Audit of bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97agenda/humsvc/.doc

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, May 25, 2011 in Room 200, Northern Building 305 East Walnut Street, Green Bay, Wisconsin

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Present: Carole Andrews, Jesse Brunette, Steve Fewell, Pat Moynihan, Pat LaViolette, Pat Wetzel
Excused: Pat Evans
Also Present: Brian Shoup/Tim Schmitt – Human Services
Barb Natelle – Syble Hopp
Troy Streckenbach, County Executive

I. **Call Meeting to Order:**
The meeting was called to order by Vice-Chairman Carole Andrews at 6:00 p.m.

II. **Approve/Modify Agenda:**

Motion made by Supervisor Moynihan and seconded by Supervisor Fewell to approve the agenda. MOTION APPROVED UNANIMOUSLY

III. **Approve/Modify Minutes of April 27, 2011**

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to approve the minutes. MOTION APPROVED UNANIMOUSLY

Comments from Public:

Report from Human Services Chair, Patrick Evans:

1. **Review Minutes of:**
   a. **Aging & Disability Resource Center (April 28, 2011)**
   b. **Human Services Board (April 14, 2011)**
   c. **Veterans Recognition Subcommittee (April 19, 2011)**

Motion made by Supervisor Fewell and seconded by Supervisor Wetzel to receive and place on file 1a, b, & c. MOTION APPROVED UNANIMOUSLY

Syble Hopp:

2. **Syble Hopp School 2011-2012 Budget:**
Barb Natelle of Syble Hopp School reported that the 2011-2012 budget shows a reduced levy. A handout was distributed and is attached showing the final figures. Ms. Natelle has discussed the budget with County Executive Streckenbach and both recommend approval.

Motion made by Supervisor Fewell, seconded by Supervisor LaViolette to approve the 2011-2012 Syble Hopp School Budget.
MOTION APPROVED UNANIMOUSLY

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Aging & Disability Resource Center:

3. **Revenue & Expense Report for March 2011:**

Motion made by Supervisor Fewell and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY

(Supervisor Fewell excused 6:30 p.m.)

Human Services Dept:

4. **Executive Director's Report:**
Director Brian Shoup reported on the following:

- **LEAN Initiative** – The Lean Initiative will be expanded by offering facilitation training to members of the management team. This training will be provided by NWTC with a goal to have 12 facilitators, 7 to be used by the Human Services Department, with the remainder by other County departments. Shoup indicated this training is an investment in the future by applying Lean thinking and principals into everyday practices.

- **Update on Economic Support** – Lobbying efforts continue with a goal to offer an alternative to the Governor's proposal regarding economic support services such as Medicaid, BadgerCare, Food Share, Caretaker Supplement and Child Care. The Governor has proposed these services be centralized at a state level by May of 2012. Shoup explained that currently such services are provided by the Brown County Human Services Economic Support Unit. It is his opinion that services can be provided for less dollars through the County system and could be compromised without a local presence. (See Resolution below - #6)

  When asked by Supervisor LaViolette his opinion as to whether the Governor will prevail, Shoup replied that discussions with the Joint Finance Committee show support for the Counties. That committee is working on developing cost numbers which will be sent to the Legislative Fiscal Bureau for their input.

- **Family Care** – Shoup reported that as of this date the Joint Finance Committee has capped enrollments to Family Care. This means that there will be waiting lists, noting that the original intent was to avoid this. If it can be proven that Family Care will be cost effective, it is possible there will be a roll out for the Northeast Wisconsin Family Care District. In regard to the cap, Shoup indicated there would need to be assurance that there will be State assistance in regard to any liability of high cost cases. His understanding is that the Joint Finance Committee has offered 400 slots to be funded statewide. If this includes Milwaukee County, and he understands it does, there would be few, if any, left for the rest of the state.

  Shoup reported that in a conversation with Rolf Hansen, Director of the Northeast Wisconsin Family Care Program, he was told that Representative Nygren defined cost effectiveness as "less than waiver programs".

  Discussion by the committee resulted in a suggestion that a resolution be drafted asking that Milwaukee County be excluded or that there be

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consideration for the rest of the state. Because of time, Director Shoup agreed to draft a letter to be sent to legislators in this regard. Supervisor LaViolette suggested such a letter be signed by all members of this committee and it was agreed to hold a short meeting before County Board on June 15th to accomplish this.

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan that Director Shoup draft a letter to state legislators expressing concerns with the proposed Family care cap on state funding which all committee members will sign (prior to County Board meeting on June 15th).
MOTION APPROVED UNANIMOUSLY

5. **Action on Cost Impact of Psychiatrist/Proposed Changes in Class & Comp:**
   a. **Fiscal Analysis will follow**

A report from the Human Resource Department in response to a request by Director Shoup to review the psychiatrist salary grid was included in packet material. This position will provide inpatient psychiatric care and treatment at the Brown County Community Treatment Center under the direction of the Clinical Director/Psychiatrist. After considering education and experience, in addition to a physician shortage throughout the United States, the recommendation of the HR Department was to place this position in Pay Table 51 with a pay range of $165,000 to $242,000.

Fiscal impact was addressed by Tim Schmitt who explained that the compensation structure at the Community Treatment Center would change in the amount of $52,962 in 2011, with a savings of $11,759 on the Community Program side. The reason for the savings is related to contract costs, noting an increase in expenses partly due to on-call coverage.

There is money in the budget to fill this position. There was approximately $40,000 spent on recruitment costs which came from the net asset fund.

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to approve recommendation of Human Resources related to hiring a psychiatrist and proposed changes in Class & Comp.
MOTION APPROVED UNANIMOUSLY

6 **Resolution re: To Oppose the Centralization of Economic Support Programs as proposed in the Governor's Biennial Budget:**

(See discussion in #4 above – Update on Economic Support)

Motion made by Supervisor LaViolette and seconded by Supervisor Brunette to approve the Resolution opposing the Centralization of Economic Support Programs as proposed in the Governor's Biennial Budget. MOTION APPROVED UNANIMOUSLY

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7. **Lake Largo Neighborhood Association:**
Shoup reported that Supervisor Tumpach was contacted by residents of the Lake Largo Neighborhood Association with concerns related to the Community Treatment Center. One incident, a person making "snow angels" in the area was determined not be related to the CTC, however, a second incident involved a resident of the CTC who scaled the fence surrounding the facility and stole a bike. The resident was apprehended and an extension has since been added to the fence.

Shoup reported that a meeting was held for residents of Lake Largo and 25 to 30 attended. At that time there was explanation and discussion regarding the operation and clientele of the facility, followed by a tour. Shoup opined that residents of the area had a better understanding of the facility and it is suggested that additional meetings be held from time to time in the future.

Motion made by Supervisor LaViolette and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

8. **Financial Report for Community Treatment Center and Community Programs:**

Tim Schmitt reported that the budget fluctuates based on census and usage. At this time Community Program revenues and expenses through March 31st are running close to budget. The fund balance at the first of the year was just over $5 million. Approximately $1.1 million will be used for the Electronic Medical Records Project, with a forecasted fund balance at the end of 2011 at $3.7 million.

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to receive and place on file.
MOTION APPROVED UNANIMOUSLY

9. **Community Treatment Center Update:**
Schmitt reported that revenue from the hospital is 4.7% less than projected because of less hospital days and lower census. In addition, the facilities' charge backs are less than budgeted, meaning a larger deficit is forecast for year end than what was expected.

Motion made by Supervisor Moynihan and seconded by Supervisor LaViolette to receive and place on file.
MOTION APPROVED UNANIMOUSLY

10. **Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center:**

Shoup reported that trends are down due to reduction in County levy, state aids, etc.

Motion made by Supervisor LaViolette and seconded by Supervisor Wetzel to receive and place on file. MOTION APPROVED UNANIMOUSLY

11. **Approval for New Non-Continuous Vendor:**

Motion made by Supervisor Wetzel and seconded by Supervisor LaViolette to approve. MOTION APPROVED UNANIMOUSLY

12. **Request for New Vendor Contract:**

Motion made by Supervisor LaViolette and seconded by Supervisor Wetzel to approve. MOTION APPROVED UNANIMOUSLY

13. **Monthly Contract Update:**

Motion made by Supervisor LaViolette and seconded by Supervisor Moynihan to receive and place on file. MOTION APPROVED UNANIMOUSLY

Health Department – No agenda items
Veterans' Services – No agenda items

Other:
14. **Audit of Bills:**

Motion made by Supervisor Moynihan and seconded by Supervisor Brunette to approve audit of bills. MOTION APPROVED UNANIMOUSLY

Motion made by Supervisor Brunette and seconded by Supervisor Wetzel to adjourn at 6:50 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted:

Rae Knippel,
Recording Secretary

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Syble Hopp School

Barbara Natelle - Administrator
(920) 336-5754

Mission

The purpose of Syble Hopp School programming for children with disabilities is to provide an educational setting and to deliver model to students with cognitive and other developmental disabilities between the ages of three to twenty one years of age residing in the school districts served (Ashwaubenon, Denmark, De Pere, Howard/Suamico, Pulaski, West De Pere, Wrightstown). Programming places emphasis on the identified needs of this population resulting in self-confident students who have grown and developed into productive members of the community. To obtain this goal, all education takes place in the least restrictive environment in which the child is successful.

Program Description

The Syble Hopp programs provide educational programming to meet the needs of children with disabilities. The participating high schools in Brown County (Ashwaubenon, Denmark, De Pere, Howard/Suamico, Pulaski, West De Pere and Wrightstown), provide services for most students with a cognitive and other developmental disabilities. Therefore, Syble Hopp programming meets the early childhood, elementary, and middle-school needs through programs offered at Syble Hopp School, programs housed in the school districts (integrated programs), and the Early Childhood Program which serves children three to five years of age. Through early intervention, attempts are made to avoid the need for continued special programming; however, in those cases where continued programming is necessary, services are available through age twenty-one. A full range of other support services including physical therapy, occupational therapy, speech therapy, etc. are available as needed.

Local educational agencies are responsible for the provisions of educational services and programs to children with disabilities who reside within their school districts, per Wisconsin Administrative Code Public Instruction 11, Wisconsin Statute 115 and Federal Law Individuals with Disabilities Education Act. The Brown County Children with Disabilities Education Board (BCCDEB) may collaboratively provide programming and administrative supervision.

Performance Measures	2010 Actual	2011 Estimate	2011 Budget	2012 Budget	Budget Change
Number of Students Enrolled at Syble Hopp School	178	182	171	182	%
Number of Students Utilizing the Transit System	92	94	132	94	%
Number of Students Exposed to the Apartment Program	172	176	168	176	%
Number of students Utilizing the Therapy Pool	178	182	171	182	%

Revised 10/26/11

STAFFING SUMMARY

Position	FTE	Base	Longevity	Cost
Teachers, Therapists & Substitutes	43.20	2,153,262	0	2,153,262
Teachers Aides, COTA & Substitutes	25.1	676,202	0	676,202
Adminsitrator	1	91,209	0	91,209
Assistant Administrator	0.7	72,620	0	72,620
~~Administrative Clerk~~	~~1~~	~~31,582~~	~~0~~	~~31,582~~
Maintenance Mechanic	0.5	19,440	0	19,440
Accountant	0.5	17,150	0	17,150
Cook	1.5	14,533	0	14,533
Board of Education	0	480	0	480
	73.50	**3,076,478**	**0**	**3,076,478**

Salary Adjustment (Casual Payout)	1,403
Turnover Reduction	0
Regular Earnings	3,077,881
Premium Overtime	0
Fringe Benefits	1,748,176
2011 Total Compensation	4,826,057

1. Revised from $1,764,393 due to decrease in 2012 ins premium & increase in Wkrs. Comp.

CONTRACTS

Type of Service Provided	Annual Cost
OT/PT, SL, Nurse, Instructional and Teaching Staff	1,061,954
Student Transportation to/from School	590,862
Computer Technology Services	10,000
Maintenance Agreement for Heating Services	6,100
Transitional Services	4,000
Accounting Services	3,100
Service Agreement for Copier	4,325
Maintenance Agreement for Fire Alarm/Sprinkler System	2,475
Various Assemblies	450
	1,683,266

Revised 5/26/11

FINANCIAL SUMMARY

	2010 Actual	2011 Estimated	2011 Amended Budget	2012 Budget	Change from 2011 Amended Budget $	%
Intergov. Revenue	3,569,327	3,603,680	3,554,577	3,604,044	49,467	-1.37%
Public Charges	573,044	538,183	533,790	524,745	(9,045)	1.72%
Miscellaneous Revenue	6,911	11,150	6,900	9,900	3,000	-30.30%
Total Revenue	4,149,282	4,153,013	4,095,267	4,138,689	43,422	-1.05%
Personnel Costs	4,643,288	4,921,222	5,026,548	4,826,057	(200,491)	4.15%
Operating Expenses	1,956,909	1,998,736	2,024,516	2,083,448	58,932	-2.83%
Interdept. Charges	91,910	72,069	75,962	79,585	3,623	-4.55%
Total Expenses	6,692,107	6,992,027	7,127,026	6,989,090	(137,936)	1.97%
Property Taxes	3,031,759	3,031,759	3,031,759	2,850,401	(181,358)	6.36%
Addition to (Use of) Fund Balance	488,934	192,745	-	-	-	

1. Revised from $4,842,274 due to County engineering 0% increase in ins for 2012. We previously budgeted 10% increase. Also includes chng in Wkrs Comp.

2. Revised from $2,078,286 to include an additional $5,162 to engrg project.

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See pages 3, 5, 6

Revised 5/26/11

SYBLE HOPP SCHOOL 2012 BUDGET

Account Number	Description	COMPLETE WITH ACTUAL RESULTS FROM 7/1/09 - 6/30/10	COMPLETE WITH ACTUAL RESULTS FROM 7/1/10 - 12/31/10	COMPLETE WITH YOUR ESTIMATE FOR 7/1/10 - 6/30/11	NO ENTRY NEEDED	COMPLETE WITH BUDGET REQUEST	NO ENTRY NEEDED
		Fiscal Year Ending 6/30/10 Actual Amount	2011 6-Month Actual Amount	Fiscal Year 2011 Estimated Amount	Fiscal Year 2011 Amended Budget	Fiscal Year 2012 Executive	Change From Last Year
Fund: 230 - Syble Hopp School							
Revenues							
Department: 038 - Syble Hopp School							
Division: 001 - General							
211	Property Taxes	3,031,759	-	3,031,759	3,031,759	2,850,401	(181,358)
	Total Taxes	3,031,759	-	3,031,759	3,031,759	2,850,401	(181,358)
611	Handicapped Aid	1,414,498	417,157	1,390,522	1,390,522	1,386,522	(4,000)
617	State Food Service Aid	1,371	-	1,250	1,370	1,250	(120)
621	General State Aid	1,429,918	-	1,429,918	1,429,918	1,429,258	(660)
625 + 717	High Cost Kids	23,877		100,000	30,632	92,206	61,574
717	Federal Food Service Aid	20,231	4,828	18,700	20,230	19,000	(1,230)
719	Value of Commodities	6,371	-	6,300	6,370	6,370	-
730	ESEA - Title II-A Technology Training	-	-	-	-	-	-
730	ESEA - Title IV-A Safe & Drug Free	-	-	-	-	-	-
752	ESEA - Title V-A Innovative Progams	-	-	-	-	-	-
	Total Intergovernmental Revenue	2,896,266	421,985	2,946,690	2,879,042	2,934,606	55,564
251	Pupil Lunch/Breakfast Fees	34,621	16,285	35,000	49,490	41,245	(8,245)
252	Adult Lunch Fees	6,303	1,887	5,100	6,300	5,500	(800)
290	Student Fees	2,824	2,680	2,680	3,000	3,000	-
346	Tuition (Non-Open Enrollment)	529,296	371,171	495,403	475,000	475,000	-
	Total Public Charges	573,044	392,022	538,183	533,790	524,745	(9,045)

Account Number	Description	COMPLETE WITH ACTUAL RESULTS FROM 7/1/09 - 6/30/10	COMPLETE WITH ACTUAL RESULTS FROM 7/1/10 - 12/31/10	COMPLETE WITH YOUR ESTIMATE FOR 7/1/10 - 6/30/11	NO ENTRY NEEDED	COMPLETE WITH BUDGET REQUEST	NO ENTRY NEEDED
		Fiscal Year Ending 6/30/10 Actual Amount	2011 6-Month Actual Amount	Fiscal Year 2011 Estimated Amount	Fiscal Year 2011 Amended Budget	Fiscal Year 2012 Executive	Change From Last Year
780	Medicaid	331,713	5	335,000	335,000	328,903	(6,097)
516	CESA - Transit of Aids	239,812	65,858	219,530	240,000	240,000	-
317&517	Districts - Flow Thru & EC Dollars	97,451	-	97,660	96,450	96,450	-
546	CESA - Reimbursement of Subs	4,085	1,025	4,800	4,085	4,085	-
	Total Intergovernmental Charges	**673,061**	**66,887**	**656,990**	**675,535**	**669,438**	**(6,097)**
293	Other Rent for Duplex	6,000	4,500	9,000	6,000	9,000	3,000
	Total Rent	**6,000**	**4,500**	**9,000**	**6,000**	**9,000**	**3,000**
280	Interest on Investments	399	84	300	400	300	(100)
	Total Interest and Investment	**399**	**84**	**300**	**400**	**300**	**(100)**
	Auction Proceeds	-	-	-	-	-	-
990	Miscellaneous	512	252	1,850	500	600	100
	Total Miscellaneous	**512**	**252**	**1,850**	**500**	**600**	**100**
	Division Total: 001 - General	**7,181,041**	**885,731**	**7,184,772**	**7,127,026**	**6,989,090**	**(137,936)**
	Department Total: 038 - Syble Hopp School	**7,181,041**	**885,731**	**7,184,772**	**7,127,026**	**6,989,090**	**(137,936)**
	Revenues Total	**7,181,041**	**885,731**	**7,184,772**	**7,127,026**	**6,989,090**	**(137,936)**

Expenditures

Department: 038 - Syble Hopp School

Division: 001 - General

111	Salary: Teachers & Subs	1,778,181	683,717	1,802,939	1,802,939	1,769,429	(33,510)
112	Salary: Therapists	394,200	150,895	410,086	410,086	383,833	(26,253)
113	Salary: Administration	162,366	86,439	163,829	163,829	163,829	-

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Account Number	Description	COMPLETE WITH ACTUAL RESULTS FROM 7/1/09 - 6/30/10	COMPLETE WITH ACTUAL RESULTS FROM 7/1/10 - 12/31/10	COMPLETE WITH YOUR ESTIMATE FOR 7/1/10 - 6/30/11	NO ENTRY NEEDED	COMPLETE WITH BUDGET REQUEST	NO ENTRY NEEDED
		Fiscal Year Ending 6/30/10 Actual Amount	2011 6-Month Actual Amount	Fiscal Year 2011 Estimated Amount	Fiscal Year 2011 Amended Budget	Fiscal Year 2012 Executive	Change From Last Year
114	Salary: Aides	670,708	240,726	731,215	731,215	676,202	(55,013)
115	Salary: Clerical	46,197	22,742	45,648	49,556	48,732	(824)
116	Salary: Custodial	18,938	18,938	20,588	19,416	19,440	24
117	Salary: Cook	10,055	3,647	13,000	13,364	14,533	1,169
119	Salary: Board of Education	334	-	350	480	480	-
205	Casual Payout	1,744	-	1,744	1,384	1,403	19
	Total Salaries	**3,082,724**	**1,207,103**	**3,189,399**	**3,192,269**	**3,077,881**	**(114,388)**
211	Ret.-Employee by Employer	177,932	67,395	192,395	195,558	-	(195,558)
212	Ret.-Employers Share	137,294	51,519	158,260	141,420	170,012	28,592
222	FICA - Employers Share	226,027	88,701	241,820	244,077	235,423	(8,654)
*713	Worker's Compensation — Increased gain	4,314	2,266	3,817	3,817	11,640*	7,823
730	Unemployment Compensation	2,048	913	4,000	4,000	2,800	(1,200)
230	Life Insurance earlier	5,206	2,170	4,700	4,797	4,904	107
*242	Health Insurance 1 print-out	922,514	360,910	1,028,500	1,150,741	1,238,075*	87,334
*243	Dental Insurance 2	71,904	29,924	70,220	76,226	70,975*	(5,251)
251	LTD Insurance	12,850	5,446	12,490	13,493	13,341	(152)
252	STD Insurance		8,121	15,096		706	706
290	Bus Aide License/Other Emp Benefit	475	250	525	150	300	150
	Total Fringe Benefits	**1,560,564**	**617,615**	**1,731,823**	**1,834,279**	**1,748,176**	**(86,103)**
310	Purchased Personal Service	18,120	2,225	32,000	32,870	33,020	150
311	Audit	4,700	4,700	5,035	5,286	5,286	-
312	Assemblies	450	100	450	450	450	-
313	Inservice	3,705	1,826	4,700	4,725	4,725	-
314	Attorney Fees	5,246	5,116	3,500	15,000	5,000	(10,000)
315	Student Transition	1,667	56	6,000	6,000	4,000	(2,000)

1 Health Ins reversed gain $107,664
2. Dental Ins reversed gain (1,724)

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Account Number	Description	COMPLETE WITH ACTUAL RESULTS FROM 7/1/09 - 6/30/10	COMPLETE WITH ACTUAL RESULTS FROM 7/1/10 - 12/31/10	COMPLETE WITH YOUR ESTIMATE FOR 7/1/10 - 6/30/11	NO ENTRY NEEDED	COMPLETE WITH BUDGET REQUEST	NO ENTRY NEEDED
		Fiscal Year Ending 6/30/10 Actual Amount	2011 6-Month Actual Amount	Fiscal Year 2011 Estimated Amount	Fiscal Year 2011 Amended Budget	Fiscal Year 2012 Executive	Change From Last Year
316	Computer Technology Services	7,500	2,224	12,000	8,000	10,000	2,000
317	Swimming Program	625	-	650	650	650	-
318	Camp Program	50	-	50	50	50	-
322	Copier Agreement	5,129	3,568	4,600	2,562	4,325	1,763
323	Operational Services	20,050	4,794	24,000	24,625	26,330	1,705
324	Maintenance Services	10,779	2,387	10,500	10,675	8,150	(2,525)
351	Advertising	3	3	150	350	350	-
353	Postage	2,073	1,152	1,600	3,500	1,800	(1,700)
354	Printing	2,996	1,833	2,600	4,000	3,500	(500)
355	Telephone	3,856	1,886	6,000	6,100	6,000	(100)
381	Property Assessment	1,965	-	1,892	2,000	2,000	-
387	Payment to State	2,680	956	2,600	3,000	3,000	-
411	General Supplies	32,366	16,701	35,800	36,170	33,487	(2,683)
412	Workbooks	1,375	1,330	2,175	2,550	2,600	50
413	Computer Software Supplies	5,026	4,151	4,100	4,275	6,615	2,340
415	Food	25,019	7,504	24,000	24,980	24,980	-
416	Medical Supplies	139	0	150	300	300	-
417	Paper	1,595	949	1,650	1,900	1,950	50
433	Newspapers	29	29	30	40	40	-
434	Periodicals	90	-	90	160	160	-
449	Other Non-Capital Equipment	3,152	2,258	3,745	4,520	4,695	175
451	Industrial Arts	-	-	-	-	-	-
341	Pupil Travel	603,662	219,414	581,619	581,619	590,862	9,243
331	Gas for Heat	25,667	3,038	40,000	41,000	41,000	-
336	Electricity (Non Heat)	51,073	21,633	50,000	55,000	55,000	-
337	Water	4,971	2,216	6,000	7,000	6,000	(1,000)
338	Sewerage	2,619	1,129	3,100	3,200	3,200	-
386	CESA	932,323	468,375	997,000	999,672	1,061,954	62,282

Account Number	Description	COMPLETE WITH ACTUAL RESULTS FROM 7/1/09 - 6/30/10	COMPLETE WITH ACTUAL RESULTS FROM 7/1/10 - 12/31/10	COMPLETE WITH YOUR ESTIMATE FOR 7/1/10 - 6/30/11	NO ENTRY NEEDED	COMPLETE WITH BUDGET REQUEST	NO ENTRY NEEDED
		Fiscal Year Ending 6/30/10 Actual Amount	2011 6-Month Actual Amount	Fiscal Year 2011 Estimated Amount	Fiscal Year 2011 Amended Budget	Fiscal Year 2012 Executive	Change From Last Year
537	Building Rental	2,625	1,180	2,600	2,790	2,790	-
936	Transit of State Aids	138,092	22,704	90,000	90,000	90,000	-
941	District Dues/Fees	2,215	1,865	2,500	2,952	2,952	-
992	Miscellaneous	-	-		-		-
☆551	Equip. Purchase/Addition	18,534	13,500	21,610	22,177	22,177 ☆	-
	Estimate to balance budget	-	-		-		-
	Total Operation & Maintenance	**1,942,164**	**820,802**	**1,984,496**	**2,010,148**	**2,069,398**	**59,250**
342	Employee Travel	5,698	1,999	3,700	3,775	3,475	(300)
343	Travel-Special Olympics	-	-	200	200	200	-
344	License/Transit Tokens	463	145	300	300	300	-
346	Field Trips	3,878	1,709	4,200	4,218	4,200	(18)
348	Fuel-School Owned Vehicles	4,621	1,533	5,500	5,500	5,500	-
349	Travel-Board of Ed.	85	-	340	375	375	-
	Total Travel & Conference	14,745	5,386	14,240	14,368	14,050	(318)
385	BC Indirect Costs	64,603	33,963	60,317	63,962	67,601	3,639
711	BC Insurance Chargeback	27,306	5,793	11,752	12,000	11,984	(16)
	Total Chargebacks	**91,910**	**39,757**	**72,069**	**75,962**	**79,585**	**3,623**
	Division Total: 001 - General	**6,692,106**	**2,690,663**	**6,992,028**	**7,127,026**	**6,989,090**	**(137,936)**
	Department Total: 038 - Syble Hopp School	**6,692,106**	**2,690,663**	**6,992,028**	**7,127,026**	**6,989,090**	**(137,936)**
	Expenditures Total	**6,692,106**	**2,690,663**	**6,992,028**	**7,127,026**	**6,989,090**	**(137,936)**
Fund Revenue	**Total: 230 - Syble Hopp School**	**7,181,041**	**885,731**	**7,184,772**	**7,127,026**	**6,989,090**	**(137,936)**
Fund Expenditure	**Total: 230 - Syble Hopp School**	**6,692,106**	**2,690,663**	**6,992,028**	**7,127,026**	**6,989,090**	**(137,936)**
Fund Net	**Total: 230 - Syble Hopp School**	**488,935**	**(1,804,932)**	**192,744**	**-**	**-**	

☆ Equip Revised from $17,015 to include additional cost of prog

Account Number	Description	COMPLETE WITH ACTUAL RESULTS FROM 7/1/09 - 6/30/10 Fiscal Year Ending 6/30/10 Actual Amount	COMPLETE WITH ACTUAL RESULTS FROM 7/1/10 - 12/31/10 2011 6-Month Actual Amount	COMPLETE WITH YOUR ESTIMATE FOR 7/1/10 - 6/30/11 Fiscal Year 2011 Estimated Amount	NO ENTRY NEEDED Fiscal Year 2011 Amended Budget	COMPLETE WITH BUDGET REQUEST Fiscal Year 2012 Executive	NO ENTRY NEEDED Change From Last Year
	Revenue Grand Totals:	7,181,041	885,731	7,184,772	7,127,026	6,989,090	(137,936)
	* Expenditure Grand Totals:	6,692,106	2,690,663	6,992,028	7,127,026	6,989,090 *	(137,936)
	Net Grand Totals:	488,935	(1,804,932)	192,744	-	-	-

* Exp. Total varied from $7,000,145

III

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY BOARD MEETING **May 26, 2011**

PRESENT: Libbie Miller, Pat Hickey, Barbara Robinson, Donajane Brash, Bill Clancy, Tom Diedrick, Lisa Van Donsel, Keith Pamperin, Steve Daniels,

EXCUSED: Grace Aanonsen, Judy Parrish, Patricia Finder-Stone, Marvin Rucker

ALSO PRESENT: Sunny Archambault, Devon Christianson, Arlene Westphal, Debra Bowers, Angela Biese, Michelle Dahlke, May Kaying Lor, Tina Whetung, Denise Misovec, Diana Brown

PLEDGE OF ALLEGIANCE.

Chairperson Diedrick called the meeting to order at 8:30 a.m.

INTRODUCTIONS: Introductions were made by Board Members and those present.

ADOPTION OF AGENDA: A motion was made by Ms. Miller and seconded by Mr. Pamperin to adopt the May 26, 2011 agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 28, 2011: Ms. Miller moved and Ms. Brasch seconded to approve the minutes of the regular meeting of April 28, 2011. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: There were no comments.

FINANCIAL REPORT:

A. **REVIEW OF THE PRELIMINARY APRIL 2011 FINANCE REPORT:** Ms. Archambault opened the floor to Ms. Bowers, the ADRC Accountant, who will be reviewing the finance report today and at future meetings.

   Ms. Bowers noted that we are underspent in salary/fringe benefits due to the delay in hiring two budgeted I&A positions until May. We are temporarily over spent in training as most of the trainings occur in spring and fall. Printing costs are also temporarily over budget because we placed an annual order at the beginning of the year.

   The revenue report indicates that we are earning more than expected in Medical Assistance Claiming and we anticipate that this trend will continue. We will likely receive the State 85.21 Transportation Dollars in June.

Ms. Hickey moved and Ms. Miller seconded to approve the April 2011 Finance Report. **MOTION CARRIED.**

B. **REQUEST FROM RED CROSS FOR ADDITIONAL FUNDS TO COVER FUEL INCREASES:** Ms. Archambault tabled the request from Red Cross at this time.

C. **REVIEW AND APPROVAL OF RESTRICTED DONATIONS:** Board members reviewed the restricted donation of $50 for Home-Delivered Meals in memory of Marynelle Nadeau.

Mr. Pamperin moved and Ms. Miller seconded to approve the Restricted Donations. **MOTION CARRIED.**

APPROVAL OF PUBLISHING SERVICE AGREEMENT FOR AGENCY NEWSLETTER:
Ms. Archambault reported that the Support Team has been looking into alternate ways to publish the ADRC's newsletter. After researching this process it has become apparent that a publishing company

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out of New Berlin, Liturgical Publications, Inc. publishes newsletters for many of the senior centers and churches in our area as well as throughout the state. Liturgical Publications is proposing to produce an 8 ½" x 11" newsletter consisting of 24-28 pages with some color content 12 times a year. We would still have full editorial content approval and Liturgical Publications would be in charge of obtaining advertisers to support the newsletter. Not only would we save on paper costs, wear and tear on our copy machine, and 24 hours a month of senior aide time, but our copy machine would be more available to the rest of the staff. With the Support Team's workload increasing, this would free up more of the secretary's time to take on new responsibilities. There is also the possibility that the ADRC could receiving some revenue depending on the how much advertising is sold.

Ms. Archambault requested board approval to proceed with the newsletter project.

Sup. Clancy moved and Mr. Daniels seconded to approve proceeding with publishing the ADRC Newsletter through Liturgical Publications, Inc. with re-evaluation in 6 months. **MOTION CARRIED.**

ADULT DAY CARE UPDATE: Ms. Brown, Vice President for Program Services with N.E.W. Curative Rehabilitation, Inc., began by thanking the ADRC for its 31 years of funding. N.E.W. Curative is a private, non-profit organization serving over 2,000 persons a year. They have a collaborative relationship with Door and Kewaunee Counties and will be working with Manitowoc County in the future.

Ms. Brown gave a brief review of all of the Older Americans Programs N.E.W. Curative has in place including the older American's Club in Shawano, the Alzheimer's Adult Day Program at the Cloud Family Care Center in Green Bay, and the Inhouse Adult Day Program, the Mind Movers Program, the Insiders Adult Day Program and the Insiders II Adult Day Program. Also in July, a small Adult Day Care Program was started in Sister Bay, WI.

Ms. Brown's report focused on those programs housed at N.E.W. Curative. The Inhouse Adult Day Program is a medical model operating Monday through Friday from 7:00 a.m. – 5:30 p.m. with a capacity of 60. The Insiders & Insiders II Adult Day Program is a Dementia Care Model operating Monday through Friday from 7:00 a.m. – 5:30 p.m. The Insiders Program has a capacity of 30 and the Insiders II Program serves 12. Mind Movers is an early memory loss program designed to enhance brain health for those who experience early signs of memory loss. This program develops helpful memory strategies, maintains community involvement, sustains social connections, and provides access to resources regarding memory loss, educational opportunities and care partner support.

In summary, Ms. Brown conducted a tour of the four programs housed at N.E.W. Curative.

DISCUSSION OF SERVICES TO HMONG ELDERS: Ms. Brown of N.E.W. Curative announced that May Kaying Lor, a UWGB Student in the Social Work Program doing her internship with the ADRC, approached her with the idea of creating a Hmong Elders Program. This would not be an Adult Day Care but more of a Senior Center concept.

After visiting such a program in Madison, an Advisory Committee was established. Work was done to establish a name, and develop a mission, and vision statement: The name of the program is *"Hmong Senior Tsev KajSiab"* meaning Hmong Senior House of Joy and Happiness. Their mission statement is: *"Our mission is to create a culturally harmonic environment to Hmong elders to promote trust, values, and wellbeing within the Hmong elder community." "The vision of the Hmong Senior Tsev KajSiab (house of joy and happiness) is to provide a safe and non-judgmental environment where Hmong elders gather to relieve everyday stress, depression, worries, tension, and loneliness. Hmong Senior Tsev KajSiab will provide social group activities, nutrition, education, advocacy, resources, and transportation services to meet the needs of Hmong elders. Our vision is to break the cultural and language barriers faced by Hmong elders by building their self-esteem."*

Projections for funding ranged from $60,000 to $250,000 per year. Ms. Lor noted that they will be looking into different funding sources and coordinating with Red Cross for transportation needs. At present they are working with volunteers but will need regular staff down the road.

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Plans are being made to offer this program at least 1 day a week from 5:00 p.m. – 9:00 p.m. in June of 2011 utilizing volunteers to coordinate the activities and transportation. Over the next few months they will explore grant possibilities and program models will be developed and collaborators identified. At this time May Kaying Lor is the primary contact for the development of programs, Cathy Putman is a volunteer grant writer, N.E.W. Curative will sponsor the program space and assist with the development of activities. The ADRC has been asked to investigate the possibility of providing congregate meals at the center serving traditional Hmong foods.

ORIENTATION – ADRC/FAMILY CARE: Ms. Christianson, Assistant Director of the ADRC, presented an overview and brief history of the development and reform of Wisconsin's long term care system. The overview included the role of ADRCs in reforming long term care, ADRC functions, why the system needed reforming, and how the changes would impact current waiver consumers and consumers on the waiting list.

In 2005 the Aging Resource Center of Brown County received a 3-year grant to develop and implement an Aging & Disability Resource Center. An ADRC serves older adults, adults with developmental disabilities, physical disabilities, mental health and substance abuse issues and students transitioning from school to adult services. The ADRC's primary functions consist of linking consumers to resources with options counseling, Disability & Elderly Benefit Specialists, determining eligibility through adult functional screens and enrollment/disenrollment counseling. ADRCs serve as the entry way to publicly funded long term care services.

For more than 30 years, Wisconsin has provided persons who meet functional and financial requirements with funds to purchase services to live in the community as opposed to living in institutions. Unlike funding for nursing home care – which is an entitlement –funding for community care is limited and counties soon developed waiting lists for community services. The system also is facing the demands of an aging population. Individuals over the age of 85 are the fastest growing segment of the aging population, the group that is most in need of long term care (LTC), and an age group that is projected to grow by 45% by 2030. With these growing demands on the long term care system, Wisconsin looked at ways to reform the system to be more cost-effective and sustainable. The goal of LTC redesign is to use the multiple funding sources Wisconsin dedicates to long term care for a managed care model that includes an entitlement to services if a person meets the eligibility requirements.

In 2001 the state piloted Family Care, a managed care model, in 5 counties. By the end of 2010, 55 of Wisconsin's 72 counties have Family Care. The goal was to have Family Care in all counties by 2013. However, the governor's proposed budget has placed the expansion of Family Care on hold and has capped funding in the existing Family Care counties.

Audits show the Family Care is working: there is an improvement in consumer health and functioning; reduced use of institutions; and overall savings in Medicaid from reduced use of nursing homes and hospitals.

Ms. Christianson explained that NEW Family Care was established by the county boards of Brown, Door, Kewaunee, Marinette, Menominee, Oconto and Shawano in October of 2010 to plan and develop a regional managed care organization. The governor's proposed budget does not include funding for this expansion and it is unclear what will happen to this organization now. Counties will continue providing long term care services but there will be no entitlement to community care and persons on the waiting list will continue to grow.

In summary, Ms. Christianson noted that the 2011-2013 budget changes will impact MA Programs such as Economic Support Units, Badger Care Plus and its subprograms including CORE (childless adults), and Medicaid for elderly, blind and disabled populations and its subprograms, SSI-related MA, MAPP (MA Purchase Plan), Institutional and community based long-term care programs (Family Care, COP, CIP), the Katie Beckett Program and Senior Care.

FAMILY CARE UPDATES: Ms. Archambault distributed a news release from the Survival Coalition of Wisconsin Disability Organizations stating that on Tuesday the Joint Finance Committee voted to freeze all long-term care programs in Wisconsin, impacting thousands of seniors and people with disabilities.

DIRECTOR'S REPORT: Ms. Archambault reported that we have purchased the building at 330 S. Adams street. We will now proceed with the remodeling before we move the home bound meal program and other staff over to this location.

LEGISLATIVE/BUDGET UPDATE: Mr. Diedrick announced that Options for Independent Living hosted a press conference where the "Wisconsin Values Budget" was presented. This budget reflects an alternative approach to balancing the state budget than the one proposed by the governor. The "Values Budget" included additional taxes for the wealthy and large corporations, fewer concessions, from workers, increased revenues, and reduced cuts to Medicaid.

ANNOUNCEMENTS: There were no announcements.

NEXT MEETING DATE – JUNE 23, 2011: The next meeting is scheduled for June 23, 2011.

ADJOURN: Mr. Daniel moved to adjourn and Ms. Hickey seconded. **MOTION CARRIED.** The meeting adjourned at 10:47 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

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PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:
A regular meeting was held on: Wednesday, May 25, 2011
Present: B. Clancy, M. Greenlaw, K. Gustman. S. King
Excused:
Also Present: B. Natelle, S. Goron, S. Keckhaver, J. Skenadore

1. Call to order - 4:00 p.m. – K. Gustman

2. Action Item: Approval of Board Minutes March 25, 2011: B. Clancy moved to approve the minutes of the March 25, 2011 Board meeting. S. King seconded the motion. Motion carried.

3. Correspondence: A post card from the high school students from their Chicago trip thanking the board members was shared.

4. Action Item: Approval of Agenda: M. Greenlaw moved to approve the agenda as presented. S. King seconded the motion. Motion carried.

5. Action Item: Donations: Martin Hardware donated $544 to Todd Gehring's classroom from the proceeds of the Brat Fry held during their Anniversary Sale.

   Wayside-Morrison Lions Club donated $500 for Hopp needs.

   Paper Converting Machine Company donated $250 for Hopp needs in honor of the students that worked at PCM during the school year.

   Singers Pub held a dart tournament (2010) to benefit the senior class trip. $1,318 was designated to Todd Gehring's classroom.

   Stingers Pub held a dart tournament (2011) to benefit Syble Hopp School. $1,200 has been designated to Todd Gehring's classroom for the 2012 class trip and $933 for Hopp needs.

   Patty Bezecny donated and Amtryke 3-wheel bike to the Phy Ed Department and a Mino Mo plus case to the Speech Department.

   David and Lisa Bertler donated $500 for Hopp needs.

   Dr. P. Lane Goolsby plus an anonymous donor of Aurora donated $235.44 to Hopp School through the Aurora Health Care Employee Partnership.

   Independent Printing donated the color printing and paper for the graduation program covers.

   Simply Keliane Fitness donated $260 toward the SOAR program.

   Tom Laikien of Hygienic Fabrics & Filters donated 200 pieces of cheese cloth squares to the Speech Departments and classrooms.

   Jim Stupka, Asst. Fire Chief of De Pere, donated an adaptive fire safety curriculum for people with developmental disabilities.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

Wal-Mart donated 181 trees for students in honor of Arbor Day.

Dan Kosednar and Kimberly Vrubley donated $75 to Jeannine Dempsey's classroom.

Steve and Dawn Wolfcale donated two large boxes of books, CD's and computer programs to Jeannine Dempsey's classroom.

United Commercial Travelers (UCT) donated $250 for Hopp needs.

The Ancient Order of Hibernians donated $50 to the Music Department.

Hilly Haven Golf Course donated $58 to the Hopp Special Olympics from the sale of lost and found clubs at the course.

Bill Clancy donated $295 in honorariums for singing at St. Bernards Church, Santa Maria Nursing Home and The Highlands at Mahler Park on St. Patrick's Day.

Jeff Mitchell donated $25,000 to the Pool Capital Campaign.

Pete Petasek of U-Bake and Randy Piontek of Hydrant Pizza donated ground beef, sausage, spaghetti and spaghetti sauce, lettuce, dressing, breadsticks, dessert, lemonade and coffee for the Spaghetti Dinner.

John Gipe of PMI donated popcorn for the children to take to the circus.

Scott and Gail Selby donated 16 tickets to the circus.

Carol and Craig Borchardt donated $300 in memory of Meinhard Borchardt.

Karen Donovan donated one case of large diapers and wipes.

The Den Tavern donated $162 from lunches served during the Packer Games.

U.S. Oil/Schmidt Family Foundation, Inc. donated $200 in honor of Chris Zabel.

The Sardine Can LLC donated $946 from proceeds from their golf outing to Todd Gehring, Mike Nichols and Laurie Larson's classrooms.

Special Olympics, Wisconsin, presented a check for $719.50 as a portion of the proceeds raised by Hopp staff who participated in the Polar Plunge.

Bernard and Patricia Buresh donated $15 to the Hopp Special Olympics.

Bielinski Excavation donated $25 to the Hopp Special Olympics.

Mr. & Mrs. C. Tolbert Goolsby, Jr. donated $100 to the Pool Fund in honor of Rachel Goolsby.

Kathy Olson donated a three-shelf cart to the school.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

Jeff and Kim Kralovetz donated a collage of each basketball player and coaches as a special gift for making it to State Basketball.

De Pere Christian Outreach donated a box of VHS video tapes and magazines for student use.

Megan Steinhofer donated her time and talent to personalize the Seroogy Easter Eggs.

Diane Gustin of Heart of Work Unlimited, Inc. donated $200 to the senior class trip.

Lori Vandervelden donated $10 for Hopp needs.

Bev Anderson donated a set of Radio Shack walkie-talkies to the school.

The following donations were received for Hopp at Lions Camp:

Mee Material Handling – use of 1 golf cart and 1 mini cart
A.H. Stock Manufacturing Corp – use of a Gator
Brent Dempsey – use of a 4-wheeler
Jacob Stafford – use of a 4-wheeler
Gene Gibbens – use of a trailer
Gary Sislo – use of a trailer
Jon T. Wolf Trucking – use of Semi Truck for the week
Orion LaPalm – volunteered to drive the Semi
Hydrant Pizza – 24 pizzas
Portable Products – use of walkie-talkies
Allouez Kiwanis - $500
Matt Baugnet – 3 cases of hot dogs
Paula Bavinck – assorted salad dressings
Dan Buchholz – 25# of brats
Eileen's Candies – 6 cases of trail mix
Casco Lions - $300
Coating Excellence - $100
Denmark Lions - $500
Darlene Gauger – Ice Cream and cones
Great Harvest Bread – 20 loaves of assorted breads, cookies, scones
Heinz – 1 case of ketchup packets and 1 case of mustard packets
Kelloggs – 1 case of cereal
Kentucky Fried Chicken – 250 complete meals
Krohns Dairy – 7.5# cheese curds
Jeff and Sheila Lemmen – 3,500 napkins
Luna Café – 14# coffee
Reinhart Food Service – grape juice, orange juice, tri-tators, French toast, bowls & plates
Roger Nelson – paper plates
Pepsi-Cola – 12 cases of soda and 2 cases of water
Starbucks – 8# coffee
SUPER VALU - $500
Way-Lyn Trucking - $100 for cheese
Zimonicks Produce – 1 case of oranges

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

Dr. Paul Kollath and Dr. Tom Miller of Allouez Family Dental Center donated one box of tubes of toothpaste for the students.

S. King moved to accept these generous donations. B. Clancy seconded the motion. Motion carried.

6. Action Item: Financial Report: B. Clancy moved to accept and place on file the financial reports ending February 28, 2011, March 30, 2011 and April 30, 2011. M. Greenlaw seconded the motion. Motion carried.

7. Action Item: 2011-2012 Annual Budget: After review and discussion of the revised budget presented S. King moved to accept the budget for the 2011-2012 school year. B. Clancy seconded the motion. Motion carried.

8. Action Item: Administrators Report:

a. B. Natelle reported children, staff and volunteers are spending the week at Lions Camp in Rosholt, WI this week i.e. May 23 through 27. The students and staff are enjoying camp.

b. B. Natelle reported that those children who are medically unable to attend camp or those parents wishing for their children not to attend overnight camp for other reasons are participating in Hopp Camp during this week. Camping activities at Hopp School are offering a day camp atmosphere. Children are enjoying arts and crafts, special music time, songs by a camp fire, playing in the water and had many other fun activities. A photo album of pictures representing the week long camp will be sent home with each child.

c. B. Natelle reported that the school has received the results of the DPI Food Service audit that took place in February. The school has a letter that indicates we have met all requirements.

d. J. Skenadore reported that he is in the process of putting 25 yards of mulch around the building. Jim is researching the purchase of "certified" wood chips as required for the playground. The sidewalks that are cracked by the front driveway aprons are scheduled to be replaced in June. Coppens Roofing came in and repaired a roof leak between the kitchen and the gym area.

e. Sue Goron reviewed the integrated programs for next school year. Wrightstown currently has a CD program at the elementary school that will be moving to the middle school next year. The position was posted and the teacher that taught for us at the elementary school will take the middle school position next year.

f. The June Board meeting is cancelled due to lack of quorum and the next meeting is scheduled for July 27th.

S. King moved to accept the Administrators Report. M. Greenlaw seconded the motion. Motion carried.

PROCEEDINGS OF BROWN COUNTY CDEB MEETING MAY 25, 2011:

9. Action Item: Parent Organization: Many parents helped load the semi truck on Monday with camp luggage and supplies. Parents are scheduled to return to school on Friday to help unload the semi with the returning campers. M. Greenlaw moved to accept the Parent Organization report. S. King seconded the motion. Motion carried.

10. Action Item: Payment of Bills: B. Clancy moved pay the bills totaling -
February, 2011- $78,90.12 General Fund and $17,005.90 Pool Fund
March, 2011 - $376,085.34 General Fund and $23,876.13 (Final) Pool Fund
April, 2011 - $80,793.86 General Fund
S. King seconded the motion. Motion carried.

11. Action Item: Replacement Position: B. Natelle presented to the Board requesting a contract be offered to Layne Kern for the position of Occupational Therapist beginning with the 2011-2012 school year. Ms. Kern is moving to the area and most recently worked for the Middleton Oshkosh. This is a replacement position due to a retirement. S. King moved to approve a contract with Layne Kern beginning with the 2011-2012 school year. B. Clancy seconded the motion. Motion carried.

12. Action Item: Collaborative Agreement with Head Start: S. Goron presented the collaborative agreement between Brown County and Head Start. Head Start runs the programs for the districts and is class is hosted by the De Pere School District. S. King approved the Collaborative Agreement with Head Start. B. Clancy seconded the motion. Motion carried.

13. Action Item: HMO for MA Memo of Understanding: S. Goron presented the Memos of Understanding for the Health Maintenance Organization (HMO) to bill for Medicaid services provided to our students. B. Clancy approved the HMO for MA Memo of Understanding. M. Greenlaw seconded the motion. Motion carried.

14. Adjournment to Executive Session: B. Clancy moved the Board will move to executive session and reconvene to open session as allowed by Wisconsin stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations, and staff requests. S. King seconded the motion. Motion carried.

15. Action Item: Staff Request: B. Clancy moved to approve the request as presented. S. King seconded the motion. Motion carried.

16. Action Item: Adjournment: M. Greenlaw moved to adjourn the meeting at 5:08 p.m. S. King seconded the motion. Motion carried.

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, May 23, 2011 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Sunny Archambault, Helen Desotell, Patricia Hickey, Shirley Richardson, Kristy Robb, and Mary Hansen

Absent: None

Excused: Darlene Marcelle, Chua Xiong

Others Present: Denise Tegen and Mary Rasmussen of BCHSD

Co-Chairperson Kristy Robb called the meeting to order at 8:30 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

MOTION: Ms. Archambault moved to approve the agenda as mailed. Ms. Desotell seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Ms. Richardson moved to approve the March 28, 2011 minutes as mailed. Ms. Hickey seconded. Motion carried unanimously.

GENERAL COP UPDATE

Ms. Hansen said the waiting list is on hold and caseloads are at an all-time high, about 45 per case manager. This is partially due to a case manager vacancy. We have received approval to fill this position, and it has been advertised externally. In the meantime we are replacing people who go off service. We continue to use COP as a match funding for shared cases with CTP. Our audit conducted by The Management Group begins tomorrow and will cover 2010 records. Prior to this our staff did a substantial amount of record reviewing in preparation for the audit.

CLOSED SESSION

Ms. Robb read the following notice:

> Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

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PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – MAY 23, 2011

MOTION: Ms. Desotell moved to go into closed session. Ms. Hickey seconded. Ms. Robb conducted a roll call vote. Ms. Archambault, Aye, Ms. Desotell, Aye, Ms. Hickey, Aye, Ms. Richardson, Aye. Motion carried.

MOTION: Ms. Hickey moved to go back into regular open session. Ms. Desotell seconded. Ms. Robb conducted a roll call vote. Ms. Archambault, Aye, Ms. Desotell, Aye, Ms. Hickey, Aye, Ms. Richardson, Aye. Motion carried.

During the closed session the Committee made the following decisions:

7A) Appeal of reduction of SHC hours

MOTION: Ms. Archambault moved to support the county's decision with regard to this appeal. Ms. Desotell seconded. Motion carried unanimously.

8A – 8R) CBRF variance requests (18) for Walnut Grove

MOTION: Ms. Archambault moved to approve the requests. Ms. Desotell seconded. Motion carried unanimously.

MOTION: Ms. Archambault moved to adjourn. Ms. Hickey seconded. Motion carried unanimously. The meeting adjourned at 8:55 a.m.

Respectfully submitted,
Mary Rasmussen

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PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, May 12, 2011 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund (arrival: 5:50pm)
Helen Smits, JoAnne Graschberger, Bill Clancy, Carole Andrews, Paula Laundrie, Susan Hyland, Craig Huxford,

Excused: Alison Draheim, Maria Zehren

Also Present: Brian Shoup, Executive Director Human Services
Tim Schmitt, Budget and Finance Manager
Jean O'Leary, Community Programs Director
Jenny Hoffman, Economic Support Administrator
Ian Agar, Crisis Systems Coordinator
Jim Hermans, Child & Family Services Unit Coordinator
Mary Hansen, Long Term Care Supervisors
Kevin Lunog, CTP-Clinic Support Services Unit Coordinator
Jill Rowland, Contract & Provider Relations Unit Coordinator
Jenny Hoffman, Economic Support Administrator
Ellie Jarvie, CTP-Clinical Social Worker
Jay Christianson, AODA Supervisor
Mary Johnson, Hospital Administrator

Call Meeting to Order:
The meeting was called to order by Vice Chair Laundrie at 5:15 pm.

2. **Approve/Modify Agenda:**
HUXFORD/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

3. **Approve Minutes of April 14, 2011 Human Services Board Meeting:**
GRASCHBERGER/SMITS moved to approve the minutes dated April 14, 2011.
The motion was passed unanimously.

4. **Public Hearing 2012 Budget**
The Public Hearing was called open and no members of the public participated or offered comments. There is no testimony to be documented.

5. **Executive Director's Report:**
Brian reminded the members that we have been recruiting for a psychiatrist at the Community Treatment Center. Although we have the need for 2 clinical psychiatrists (which is represented in the budget), we currently operate with one. We have wanted to fill a second full time psychiatrist and eliminate the part time position.

This position has been advertised for over a year and we have been working with a recruitment agency to find a psychiatrist. Brian said that we have considered a candidate and interviewed this candidate last Friday.

This candidate is extremely positive and has signed a letter of intent to work with Brown County. Brian said that the candidate graduated from Columbia and Cornell, would be relocated from New York and has been out of his residency for 3 years. This candidate is currently working with public clients and Brian sees this as a great fit for our needs and our client's needs in Brown County. The candidate is also working with a mobile crisis unit that deals with the chronically mentally ill and is very familiar with our systems and processes. In fact, the candidate has expressed that he is interested in working with our client base. The candidate has expressed interest in Green Bay and likes the area. During interview process, Brian had the candidate interview with several different groups and we received very positive feedback from all those who had met with him.

Brian said that we believe we need to take a look at the class and compensation plan and will more than likely have to make an adjustment to this for the County to be competitive to candidates. Human Resources will be taking this to the Administrative Committee for approval.

Brian said that we are continuing to work on the 2012-2013 budget. If we do receive any recommendations or input from the public, that information will be shared.

Family Care:
Family Care continues to be in a grey area for us and we are not sure where it is going at this time. The governor's proposal called for Family Care to be put on hold for 2 years unless the audit bureau's report could justify (cost effectiveness) the need to proceed further. However, the audit that was conducted stated the cost effectiveness of Family Care could not be determined. This audit did not focus 100% on the financials; rather, it focused on the legislative intent of Family Care. This audit was a performance based audit.

Rolf Hanson, Director Northeast Wisconsin Family Care, has been meeting with the Department of Health Services (DHS) to continue to push Family Care forward. DHS has expressed an interested in Iris (self-directed care, not managed care). Brian said that he would expect that Family Care continue to be on hold at this point. He said that Rolf would like to propose to the State, legislators and DHS, a chance to demonstrate a new model for Family Care that is a blend of managed care and self-directed care. At this point, there are not specific details for the model. Brian said that Human Services administration would support a model of this type. If there is legislative support for this new model, there would be a chance to still roll out Family Care in 2012.

Q: Citizen Board Member Laundrie asked how Rolf is handling all of this. Is he is thinking he needs to look for another position or is he committed with staying with us until Family Care goes?

A: Brian said that Rolf is amazingly optimistic and seems to be working every angle he can. Rolf has put many hours in staying in touch with various legislatures and key players. He has looked at the possibility of using the State grant money to see if that can be stretched to help support efforts.

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Brian said that Rolf's morale is good and he is proceeding further. Brian said that it would be in our interest to have Rolf stay as long as he can and continue to push Family Care forward.

Economic Support Survey/Program Audit:
-State came in to evaluate our program this week.
-The overall report came back positive. Jenny Hoffman, Economic Support Administrator spoke about some of the findings and said that there were many positive items and a just few corrections including:

-We need to have a larger sign with the name "Brown County Human Services". The State said there could be difficulties distinguishing which building Human Services is located in.
-ECC (Electronic Center): The State acknowledged many problems with this system and they will report back on those to the State. This is not a negative on ES, rather on the State program that we follow. ES simply provides a computer and a phone for clients to use. As the State observed this process, they noted several difficulties clients were having with this current system and the amount of time the process took for each person.

Some of the positive feedback included:
-We have our signage in brail which adds to accessibility for our clients.
-We have multiple language signs for clients.
-We have 4 bilingual employees which add to accessibility and bilingual needs of our clients.
-We have a customer friendly staff.
-The State received positive and quality feedback from community.

Citizen Board Member Laundrie extended congratulations from the HS Board members to the entire Economic Support staff.

Q: Supervisor Clancy asked if anyone has investigated the vendor in that is being proposed?

A: Brian said that he does not know. The USDA did put that vendor on corrective action.

A: Jenny Hoffman said that the Enrollment Services Center (vendor in Milwaukee) is currently being audited and Jenny said that the auditors have received many negative comments from community.

6. Action on Amy Dingeldein Resolution
ANDREWS/LAUNDRIE moved to accept the resolution.
The motion was passed unanimously

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7. Financial Report:

Community Programs

Community programs revenues and expenses are on track and close to budget for year to date 3/31/11.

Community Treatment Center

We have experienced lower census at the hospital (Nicolet) thru 3/31/11 resulting in lower revenues than budgeted. Hospital revenue is 4.7% lower than projected as we provided 395 less days of service than budgeted. Fringe benefit expenses are higher than budget by 2.3% year to date thru March 2011 and overall expenses are higher than budget by 2.8%. We will continue to monitor expenses closely and make the necessary corrections.

[Refer to the collective motion below]

8. Community Treatment Center Statistical Update:

[Refer to the collective motion below]

9. Bellin Hospital Statistical Update:

[Refer to the collective motion below]

10. Contract Update:

[Refer to the collective motion below]

LUND/ANDREWS moved to receive and place on file Item No. 7 thru Item No. 10. Motion passed by unanimous vote.

11. Other Matters:

Next Meeting: June 9, 2011
5:15 p.m. – Sophie Beaumont Building, Board Room A
Topic: Outpatient Mental Health Services

12. Adjourn Business Meeting:

ANDREWS/LUND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:56 p.m.

Respectfully Submitted,

Laura L. Chartier
Recording Secretary

Id

2701 Larsen Road
Green Bay, WI 54303

BOARD OF DIRECTOR MEETING MINUTES

Monday, May 16, 2011
1:01 p.m. - 3:43 p.m.

BOARD MEMBERS
Carole Andrews
Carolyn Barke
Mary Derginer
John Gallagher
Guy K. Gooding
Kathy Just
Julie Kudick
Mark Moeller
Janice Swoboda
Tony Waupochick

NEW FC STAFF
Debbie Peterson
Rolf Hanson
Barb Larson-Herber

LEGAL COUNSEL
Andy Phillips

GUESTS
Julie Button – Ombudsman
Amy Panosh – Ombudsman
Julie Tetzlaff – C P
Craig Johnson – Director Oconto County
Kate Norby – CCCW
Jill Peppler – CCCW

1. **CALL TO ORDER**
   The meeting was called to order at 1:01 p.m.

2. **CONFIRMATION OF PROPER POSTING**
   Debbie Peterson verified that copies were sent to each of the seven county offices for posting in their regular meeting notice area and the *Green Bay Press Gazette.* It is also posted on our website: *www.northeastwisconsinfamilycare.com*.

3. **CONFIRM AGENDA**
   Motion by Janice Swoboda supported by Carole Andrews to approve the agenda with deviation in meeting order—all aye—motion carried.

4. **REVIEW AND APPROVE MEETING MINUTES**
   Motion Carole Andrews supported by Guy Gooding to approve the April 18, 2011 meeting minutes—all aye—motion carried.

5. **PUBLIC COMMENT**
   There was no public comment.

6. **KATE NORBY, MS, ORGINIZATIONAL TRAINING AND DEVELOPMENT MANAGER AT COMMUNITY CARE OF CENTRAL WISCONSIN**
   Presentation on Self Directed Supports

7. **EFFORTS RELATING TO EXPANSION**
   Reviewed resolutions in support of Family Care; Andy suggested all board members and Rolf contact county officials. Carole Andrews, Mary Derginer, Mark Moeller, and county officials will work with Rolf on legislative contacts.

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8. **CEO REPORT**
   The CEO Report was distributed in the Board packet, is available on our web page at *www.northeastwisconsinfamilycare.com;* and for the Directors in Base Camp.

9. **POLICY GOVERNANCE OVERVIEW**
   Establishment of a Policy Governance Committee consisting of: Mark Moeller, Janice Swoboda, Guy Gooding, Carole Andrews, Mary Derginer will be added to the June agenda.

10. **MISSION DEVELOPMENT**
    Motion by Guy Gooding supported by Carole Andrews—all aye—motion carried to adopt the following mission statement: *"Northeast Wisconsin Family Care is a member driven organization passionate about delivering service options by supporting personal choices which promote the greatest opportunity for an independent quality of life, in a caring, respectful, and efficient manner."*

11. **FISCAL AGENT REPORT**
    The Fiscal Agent Report was distributed and presented by Barb Larson-Herber.

12. **UPCOMING MEETING SCHEDULE**
    The next Board of Directors meeting is scheduled June 20 at NWTC in the Classroom—time to be at the discretion of the chair.

13. **GENERAL ANNOUNCEMENTS**
    CEO Reports are encouraged to be shared and are available as indicated above.

14. **ADJOURN**
    Motion by Carole Andrews supported by guy Gooding to adjourn at 3:43 p.m. – all aye – motion carried.

These minutes are respectfully submitted by Debbie Peterson, Administrative Assistant, and **HAVE NOT BEEN APPROVED** by the Northeast Wisconsin Family Board of Directors

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PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, May 17, 2011 at 5:15 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Sherry Steenbock, Jim Haskins, Duane "Snake" Pierce, Jerry Polus, Donald Bettine, John Walschinski

EXCUSED: Bernie Erickson, Joe Witkowski, John Maino, Troy Ness, Delores Pierce

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**Running Total of Veterans' Certificates: 1190

1. **Call Meeting to Order**:
The meeting was called to order by CVSO Jerry Polus at 5:15 p.m.

2. **Invocation by Jim Haskins.**

3. **Approve/Modify Agenda:**

A MOTION WAS MADE BY SHERRY STEENBOCK, SECONDED BY JOHN WALSCHINSKI TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY.

4. **Approve/Modify Minutes of April 19, 2011:**

A MOTION WAS MADE BY DONALD BETTINE, SECONDED BY JIM HASKINS TO APPROVE. Vote taken. MOTION CARRIED UNANIMOUSLY

5. **Discussion re: Memorial Day Ceremonies**:

Don Bettine reported that colors will line up at 6:00 p.m. on Memorial Day (Monday, May 30) at Admiral Flatley Park and the ceremony will begin at 6:30 p.m. Buglers will be provided by Notre Dame Academy and Mike Flanahan from the VA will be the guest speaker. After Flanahan speaks, there will be a procession along the river to a point where they will throw the wreaths in and then the firing squad will fire and the buglers will play Taps.

Duane Pierce stated that the Vietnam Vets will hold their annual ceremony at 8:00 a.m. on Memorial Day behind the Neville Public Museum and will then participate in the De Pere Memorial Day Parade. Pierce also indicated that there will be a ceremony at Heritage Hill at 10:00 or 11:00 a.m. that day.

It was also reported that various veterans' organizations will be placing flags on the graves of vets at Fort Howard Memorial Park on Saturday, May 20, 2011. Flags will also be placed on graves at Allouez Cemetery on May 18, 2011.

6. **Discussion re: Brown County Fair (August 20, 2011):**

Jerry Polus reported that he had contacted the director of the Pulaski High School band with regard to playing at the Fair. The band director indicated that the band is very active in the summer and gave a tentative "yes" to playing on Saturday, August 20. However, the band director inquired if there might be any sort of stipend available to help cover the cost of the bus they will need to rent to bring the band to Green Bay as well as some type of food vouchers for the kids. Jerry will double check that the stage is large enough to accommodate the band.

The other detail that needs to be worked out is door prizes. Jerry will encourage John Maino to attend the next meeting to see if he is able to secure any prizes. A decision will then be made with regard to prizes and if the mugs, tee shirts and stickers will be used. A discussion was also held with regard to refreshments. It was decided to do away with the cookies and doughnuts, but

still offer lemonade and Jerry will confirm with the Fair Board that they will provide this. Jerry will also speak with Bernie Erickson with regard to being the master of ceremonies and he will also confirm that County Executive Troy Streckenbach will give the opening remarks. Troy Ness will assist with the posting of colors. Jerry will invite Ron Van Dyke to the next meeting to get all of these details worked out and also to discuss public relations efforts to get the word out. Jerry felt we need stronger support in the form of publication for this event.

John Walschinski reported that he had spoken with Chuck Ramsey last year who indicated that he would be interested in promoting this event. A suggestion was made to see if Chuck would also consider being the master of ceremonies. Walschinski will speak with him in this regard and report back at the next meeting.

Jerry would like to see all Committee members attend the next meeting so that the final arrangements can be made and publicity can begin.

7. **Report form CVSO Jerry Polus:**

Jerry reported on the Veterans' Meet and Greet sponsored by the Duck Creek VFW on May 15. He felt the attendance was okay for the first year, but hoped this would increase in the future. There were a number of different veteran organizations represented. It was nicely set up and the food was great. The Duck Creek VFW plans to make this an annual event.

Another event coming up is the Supermarket of Veterans Benefits which will be held June 3 & 4 at the National Guard Armory in Green Bay (see attached). Jerry is working with the State VA on this and a good attendance is expected. Don Bettine will man the information/welcome table during both days of the event and the Duck Creek VFW will run a food concession.

Jerry also reported on Veterans Court and stated that he has been meeting every few weeks with those involved in establishing this and the planning is moving forward, but he indicated there is a lot of work to be done and details to be worked out. He will continue to keep this Committee advised of the progress.

Jerry concluded his report by stating that the next Honor Flight will be leaving on June 9, 2011 and will include 12 veterans from Brown County.

8. **Report from Committee Members Present (Bettine, Haskins, Maino, Ness, Pierce, Steenbock, Walschinski & Witkowski):**

-Walschinski reported that he had recently run into his 1st Sgt. from the National Guard whom he hasn't seen in a number of years. He is 82 years old and has recently been diagnosed with pancreatic cancer and John asked that we keep him in our prayers.

-Jim Haskins shared a pamphlet he picked up recently regarding Dry Hootch Coffee House in Milwaukee, a coffee house catering to veterans. More information can be obtained from their website: www.dryhootch.org.

-Duane Pierce stated that May 8 was the 46th anniversary of the day Commander James David La Haye was shot down in Veitnam and he has still not be found. Duane asked that we remember this gentlemen and his family in our prayers.

-Don Bettine stated that he had recently received an e mail from the VFW regarding a man who has undertaken a project of locating and recording veteran's graves in the State of Wisconsin. He will try to find more information on this for the next meeting.

-Steenbock indicated that three new certificates had been sent out

9. **Such other Matters as Authorized by Law.** None.

10. **Adjourn**.

A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO ADJOURN AT 5:57 P.M. Vote taken. MOTION CARRIED UNANIMOUSLY

The next meeting will be held on June 21, 2011 at 5:15 p.m.

Respectfully submitted,

Therese Giannunzio
Recording Secretary

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Veterans: Get the benefits you've earned!

Supermarket of Veterans Benefits

Friday, June 3, 2011
Noon to 7:00 p.m.

Saturday, June 4, 2011
8:00 a.m. to 2:00 p.m.

National Guard Armory
800 N Military Ave
Green Bay, WI. 54303

At this free, "one-stop-shop", veterans can:

- Learn about eligibility criteria for state veteran's benefits, programs and services.
- Apply for state and federal benefits.
- Receive information about loans, education benefits and employment opportunities.
- Get assistance in obtaining military medals and records.
- Obtain information about assisted living and nursing home care.
- Pre-register for burial in state veterans' cemeteries.
- Learn about the wide range of benefits and services available including health care, loans, compensation and pension, education, job training, aging services, funeral honors, and more!

Family members of veterans and deployed service members are encouraged to attend.

Admission is free

For more information call the Brown County Veterans Service Officer at (920) 448-4450, your local County Veterans Service Office, or call the Wisconsin Department of Veterans Affairs at 1-800-WIS-VETS (1-800-947-8387) or visit www.WisVets.com for more about WDVA.

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BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600

Phone (920) 448-6005 Fax (920) 448-6126

Brian Shoup, *Executive Director*

- AGENDA -

Meeting of the Human Services Committee
Wednesday, June 22, 2011

1. Executive Director's Report.
2. Resolution RE: Changes to the Psychiatrist Class and Comp.
3. Financial Report for Community Treatment Center and Community Programs.
4. Community Treatment Center Update.
5. Monthly Inpatient Data – Community Treatment Center and Bellin Psychiatric Center.
6. Approval for New Non-Continuous Vendor.
7. Request for New Vendor Contract.
8. Monthly Contract Update.

June 15, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies & Gentlemen:

RESOLUTION REGARDING
HUMAN SERVICES DEPARTMENT
PSYCHIATRIST, ADULT PSYCHIATRIST, CLINICAL DIRECTOR

WHEREAS, Sections 4.41 through 4.48 of the Brown County Code provide for a classification and compensation plan for administrative employees with a market study completed every two years; and

WHEREAS, a Psychiatrist position is currently vacant; and

WHEREAS, the current salary range for Psychiatrist and Adult Psychiatrist is $160,738 - $192,657 with the Clinical Director receiving a $5,000 annual adjustment; and

WHEREAS, Human Resources in conjunction with Human Services completed a thorough study and based on current market conditions and bench mark information, to be competitive and to attract/retain qualified candidates, the Psychiatrist, Adult Psychiatrist and Clinical Director salary range should be adjusted; and

WHEREAS, Human Resources and Human Services recommend the Psychiatrist and Adult Psychiatrist salary range be adjusted to $165,000 - $242,000 with the Clinical Director receiving a $5,000 annual adjustment effective immediately; and

NOW, THEREFORE, BE IT RESOLVED, by the Brown County Board of Supervisors that the salary range for the position of Psychiatrist and Adult Psychiatrist be adjusted to $165,000 - $242,000 with the Clinical Director receiving a $5,000 annual adjustment effective immediately.

BE IT FURTHER RESOLVED that the funds to cover the costs resulting from the adoption of this resolution shall be made available from funds budgeted for this purpose.

Proposed Pay Table 51:

	Step 01	Step 02	Step 03	Step 04	Step 05
Psychiatrist Adult Psychiatrist	$165,000	$181,000	$200,000	$220,000	$242,000
Clinical Director	Additional $5,000 annually to serve as Clinical Director.				

BUDGET IMPACT:

Human Services
Adjust Pay Table 51 Psychiatrist, Adult Psychiatrist, Clinical Director

2011 Partial Budget Impact 07/01/11 – 12/31/11:

2.5 FTE Psychiatrists 1.0 FTE Adult Psychiatrist	Salary	Fringe	Total
Current Salary: Pay Table 51, Step 5	($ 96,329)	($54,541)	($150,870)
Proposed Salary: Pay Table 51, Step 3	$100,000	$56,620	$156,620
Difference	$ 3,671	$ 2,079	$ 5,750 x 3.5 FTE
Total			$ 20,125

1.0 FTE Clinical Director	Salary	Fringe	Total
Current Salary: Pay Table 51, Step 5	($ 96,329)	($54,541)	($150,870)
Proposed Salary: Pay Table 51, Step 3	$100,000	$56,620	$156,620
Difference	$ 3,671	$ 2,079	$ 5,750 x 1.0 FTE
Total			$ 5,750

2011 TOTAL PARTIAL BUDGET IMPACT $ 25,875

2011 Annualized Budget Impact

2.5 FTE Psychiatrists 1.0 FTE Adult Psychiatrist	Salary	Fringe	Total
Current Salary: Pay Table 51, Step 5	($192,657)	($109,082)	($301,739)
Proposed Salary: Pay Table 51, Step 3	$200,000	$113,240	$313,240
Difference	$ 7,343	$ 4,158	$ 11,501 x 3.5 FTE
Total			$ 40,254

1.0 FTE Clinical Director		Salary	Fringe	Total
Current Salary:	Pay Table 51, Step 5	($192,657)	($109,082)	($301,739)
Proposed Salary:	Pay Table 51, Step 3	$200,000	$113,240	$313,240
Difference		$ 7,343	$ 4,158	$ 11,501
				x 1.0 FTE
Total				$ 11,501
2011 ANNUALIZED BUDGET IMPACT				$ 51,755

This resolution does not require an appropriation from the General Fund. The resolution will be funded by 2011 budgeted funds and fund balance from the Community Treatment Center and Community Programs.

Respectfully submitted,

HUMAN SERVICES COMMITTEE

EXECUTIVE COMMITTEE

Approved By:

_____

COUNTY EXECUTIVE

Date Signed:_____

Final Draft Approved by Corporation Counsel
Authored by: Human Resources Dept.

BOARD OF SUPERVISORS ROLL CALL #_____

_____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
KRUEGER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: **Adopted** _____ **Defeated** _____ **Tabled** _____

HUMAN RESOURCES DEPARTMENT

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

PHONE (920) 448-4065 FAX (920) 448-6277 WEB: www.co.brown.wi.us

DEBBIE KLARKOWSKI, PHR
HUMAN RESOURCES MANAGER

TO: Debbie Klarkowski
Human Resources Manager

FROM: Deb Seidel
Human Resource Analyst

DATE: March 25, 2011

SUBJECT: **Psychiatrist/Adult Psychiatrist/Clinical Director Salary Grid**

Request: On March 15, 2011, the Human Resource Department received a request from Brian Shoup, Human Services Executive Director to review the Psychiatrist salary grid. Given the market conditions of recruiting a Psychiatrist, it is important the salary grids be reevaluated to ensure we are competitive to be able to attract qualified candidates.

Research Completed:
Discussion with Brian Shoup – Human Services Executive Director
Discussion with Mary Johnson – Hospital and Nursing Home Administrator
Review of current salary data collected from Margaret Hoff – Account Manager
Review of data collected from other counties
Review of data collected from private sector
Discussion with Andy Olson – Senior Director of Recruiting with Merritt Hawkins
Review of data collected from Merritt Hawkins
Review of external salary surveys data

Scope of Position:
Provides inpatient psychiatric care and treatment of for the Brown County Community Treatment Center under the direction of the Clinical Director/Psychiatrist.

Minimum Education and Experience:
Physician licensed in State of Wisconsin; Board Certification in Psychiatry and Licensed with Drug Enforcement Administration (DEA).

Review of Current State:
Brown County is lagging the current market. The Human Services Department prefers to hire county staff, with new and innovative planning for services.

Psychiatrist 3.00 FTE's

2010 Data	A	B	C
Unit	IP, OP	OP	OP
Full Benefits	Yes	Yes	Yes
On-Call	Yes	No	No
On-Call Pay	Included in Salary	N/A	N/A
Clinical Director Pay	$5,000	N/A	N/A
Salary	**$197,657**	**$192,657**	**$192,657**

Temps/Contracts for Psychiatrist

2010 Data	D	E	F
Status	Part-time/Temp	Part-time/Contract	Part-time/Contract
Unit (IP and/or OP)	IP	IP	IP, OP
Hourly Wage for On-site Hours	$150	$150	$150
Benefits	WRS/Life Insurance	N/A	N/A
Portal to Portal (Round trip)	$150	N/A	N/A
On-Call Pay per Hour	$150	$150	$150
Hours On-Call	300	24	343.50
Hours Worked On-Site	**819.50**	**37**	**709.50**
Compensation	**$205,575**	**$9,150** **Note: Hired Oct.2010; Annualized $54,960**	**$157,950**

Review of other Counties:

County	Salary	On-call Weekdays	On-call Weekends	Frequency of On-call
Fond du Lac	$200,000	$0.00	$1500	Every 4th wk.
North Central	$187,740-244,441	$200 per Night	$1500	Every 3rd wk.

Review of Private Sector:

	Salary	On-call Weekdays	On-call Weekends	Frequency of On-call
Bellin	$200,000 plus productivity incentives	Built into salary	Built into salary	Every 6th wk.
Aurora	Range $190,000-$200,000. After 2 yrs. Salary Range $290,000-300,000	Built into salary	Built into salary	Every other weekend; however, have Triage Nurses (No need for Doc to be on site)

Merritt Hawkins Physician Recruiting Statistics:
The United States is in the midst of a physician shortage which many experts believe will be exacerbated as millions of patients gain access to medical services through healthcare reform. While the shortage is acute in primary care, it also extends too many medical specialties, including Psychiatry. According to a recent study by the Association of American Medical Colleges, the U.S. faces a deficit of 125,000 physicians by 2025, including a shortage of 80,000 specialists. Over 15 medical societies have released studies in the last several years projecting physician shortages in their fields. The number of physicians trained in the U.S. (about 24,000 a year) has remained virtually stagnant for over 20 years, while the population has both grown and aged significantly. Many physicians (about 35%) are over the age of 55, and by 2016 the number of doctors exiting medicine is projected to be larger than the number entering. As a result, physician supply is likely to be constrained in many medical specialties, including Psychiatry, for the foreseeable future.

General Income:
- $206,992. Mean (avg.)
- $234.696 75th Percentile
- $284,721 90th percentile

Merritt Hawkins Recommended Range:
- $200,000 to $250,000

Due to rising malpractice costs increasing, limited reimbursement and various other general challenges to mental health profit centers, most psychiatrists have gravitated toward employment models via local hospitals or community health centers. However, those still in the "private" sector are seeing partnership tracks average 1 year or less.

Candidate Pool:
Recruitment of fellowship trained psychiatrists is a much more difficult task than in the past. Given those aforementioned challenges, these specialized physicians are receiving higher salaries. The example provided below shows the challenges we face assuming a practice is looking for a board certified, American trained psychiatrist.

Total Physicians in Patient Care	33,968
Less Foreign Medical School Graduates (33,968-12,993)	20,995
Less Non-Board Certified (20,995-10,040)	10,955
7% of physicians move every year	767
Divided by 50 for geographic preference	15
Total Available Candidate Pool for This Specialty	15

Review of External Salary Surveys:
- 2010 LocumTenenens.com Psychiatry Salary Survey:
  - $198,100 Experience of 5 Years or Less
  - $202,738 Experience of 6-10 Years
  - $203,735 Experience of 10 Years or more
- HR Reported data as of October 2010 mysalry.com:
  - $190,180 Median
  - $207,549 75th Percentile
  - $223,364 90th Percentile
- 2010 Medical Group Management Association:
  - $182,724-235,101 Range
  - $204,406 Median

Review of the Current 2010 Psychiatrist Salary Grid is Pay Table 51:

Pay Table 51	01	02	03	04	05
	Start	1 Year	3 Years	5 Years	7 Years
Psychiatrist Adult Psychiatrist	$160,738	$168,719	$176,700	$189,781	$192,657
	$77.2779	$81.1149	$84.9519	$91.2409	$92.6236

* Adjustments: $5,000 annually to serve as Clinical Director ($2.4038/hour added to Grade B)

Recommendation:

It is recommended that the Psychiatrist Salary Grid be adjusted based on current market conditions and review of the salary survey data to be competitive and in line with market. This means the position salary range would be $165,000-$242,000.

Pay Table 51	01	02	03	04	05
Psychiatrist	$165,000	$181,000	$200,000	$220,000	$242,000
Adult Psychiatrist	$79.329	$87.0192	$96.1538	$105.7692	$116.3461

Adjustments: $5,000 annually to serve as Clinical Director ($2.4038/hour added to Grade B)

On-call per Night Rate (Monday –Thursday 5pm-8am): $200.00
On call per Weekend Rate (Friday 5pm-Monday 8am): $1,500.00

2011 Fiscal Impact
Psychiatrist, Adult Psychiatrist, Clinical Director
Adjust Pay Table 51

Psychiatrist - 2.5 FTE
Adult Psychiatrist - 1.0 FTE
2011 Partial Fiscal Impact 7/1/11-12/31/11:

	Current Salary	Proposed Salary	Diff	**3.5 FTE Total**
2011 Salary	$ 96,329.00	$ 100,000.00	$ 3,671.00	**$ 12,848.50**
201 Fringe Benefits	$ 54,541.48	$ 56,620.00	$ 2,078.52	**$ 7,274.82**
Total 2011 Partial Fiscal Impact	$ 150,870.48	$ 156,620.00	$ 5,749.52	**$ 20,123.32**

2011 Annualized Fiscal Impact:

	Current Salary	Proposed Salary	Diff	**3.5 FTE Total**
2011 Salary	$ 192,657.00	$ 200,000.00	$ 7,343.00	**$ 25,700.50**
2011 Fringe Benefits	$ 109,082.39	$ 113,240.00	$ 4,157.61	**$ 14,551.62**
Total 2011 Annual Fiscal Impact	$ 301,739.39	$ 313,240.00	$ 11,500.61	**$ 40,252.12**

Clinical Director - 1.0 FTE
2011 Partial Fiscal Impact 7/1/2011-12/31/11:

	Current Salary	Proposed Salary	Diff	**1.0 FTE Total**
2011 Salary	$ 98,828.00	$ 102,500.00	$ 3,672.00	**$ 3,672.00**
201 Fringe Benefits	$ 55,956.41	$ 58,035.50	$ 2,079.09	**$ 2,079.09**
Total 2011 Partial Fiscal Impact	$ 154,784.41	$ 160,535.50	$ 5,751.09	**$ 5,751.09**

2011 Annualized Fiscal Impact:

	Current Salary	Proposed Salary	Diff	**1.0 FTE Total**
2011 Salary	$ 197,657.00	$ 205,000.00	$ 7,343.00	**$ 7,343.00**
2011 Fringe Benefits	$ 111,913.39	$ 116,071.00	$ 4,157.61	**$ 4,157.61**
2011 Total Annual Fiscal Impact	$ 309,570.39	$ 321,071.00	$ 11,500.61	**$ 11,500.61**

TOTAL 2011 PARTIAL FISCAL IMPACT 7/1/11 - 12/31/11 **$ 25,874.41**

TOTAL 2011 ANNUALIZED FISCAL IMPACT **$ 51,752.73**

		Rate			Annual Salary
Director of Administration Pay Grade 28 - Step 5	1/1/2010	42.6207	2,080	88,651.00	88,651.00
Director of Administration Pay Grade 31 - Step 7	01/01/2010	48.3245	2,080	100,515.00	100,515.00

W

Budget by Account Classification Report

Through 04/30/11
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
REVENUE									
Property taxes	18,664,082.00	.00	18,664,082.00	1,555,340.17	.00	6,221,360.68	12,442,721.32	33	6,345,342.32
Intergovernmental	66,281,183.00	27,482.00	66,308,665.00	13,082,570.44	.00	20,543,673.20	45,764,991.80	31	15,843,903.45
Charges for sales and services	1,997,291.00	.00	1,997,291.00	210,589.82	.00	797,681.62	1,199,609.38	40	659,967.35
Intergovernmental charges for services	7,719,834.00	.00	7,719,834.00	2,422,212.07	.00	2,504,182.98	5,215,651.02	32	1,968,803.03
Miscellaneous revenue	36,000.00	.00	36,000.00	248.75	.00	1,371.75	34,628.25	4	1,922.60
Rent	36,000.00	.00	36,000.00	3,000.00	.00	12,000.00	24,000.00	33	12,000.00
Contributions	.00	.00	.00	(475.79)	.00	(2,045.04)	2,045.04	+++	(3,629.30)
Charges to county departments	20,000.00	.00	20,000.00	.00	.00	.00	20,000.00	0	.00
Transfer in	30,000.00	.00	30,000.00	2,500.00	.00	10,000.00	20,000.00	33	10,000.00
REVENUE TOTALS	$94,784,390.00	$27,482.00	$94,811,872.00	$17,275,985.46	$0.00	$30,088,225.19	$64,723,646.81	32%	$24,838,309.45
EXPENSE									
Personnel services	13,339,394.00	(31,045.00)	13,308,349.00	1,505,459.82	.00	4,232,688.43	9,075,660.57	32	3,777,706.27
Fringe benefits and taxes	6,842,603.00	(15,926.00)	6,826,677.00	776,171.05	.00	2,232,721.07	4,593,955.93	33	2,024,515.53
Employee costs	34,073.00	.00	34,073.00	543.00	.00	1,314.95	32,758.05	4	413.00
Operations and maintenance	1,442,973.00	.00	1,442,973.00	103,429.35	1,087.33	414,838.89	1,027,046.78	29	485,287.88
Insurance costs	2,000.00	.00	2,000.00	2,000.00	.00	2,000.00	.00	100	.00
Utilities	36,620.00	.00	36,620.00	572.64	.00	7,763.51	28,856.49	21	19,520.04
Chargebacks	2,114,773.00	85,794.00	2,200,567.00	183,841.27	.00	662,803.70	1,537,763.30	30	673,016.18
Purchased services	70,256,898.00	.00	70,256,898.00	10,385,220.00	.00	20,962,266.58	49,294,631.42	30	22,717,313.47
Contracted services	645,325.00	.00	645,325.00	41,115.12	.00	113,827.33	531,497.67	18	145,919.78
Medical expenses	400.00	.00	400.00	.00	.00	.00	400.00	0	.00
Judiciary Costs	125,101.00	.00	125,101.00	9,136.05	.00	37,290.00	87,811.00	30	29,579.00
Other	.00	.00	.00	.00	.00	.00	.00	+++	.00
Outlay	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	.00
Transfer out	193,658.00	7,000.00	200,658.00	21,011.92	.00	63,044.62	137,613.38	31	25,823.37
EXPENSE TOTALS	$95,040,318.00	$45,823.00	$95,086,141.00	$13,028,500.22	$1,087.33	$28,730,559.08	$66,354,494.59	30%	$29,899,094.52
Net Excess (Deficit)	($255,928)	($18,341)	($274,269)	$4,247,485	($1,087)	$1,357,666	($1,630,848)		($5,060,785)

H

Brown County Human Services
Community Programs Fund balance forecast report

Special Revenue Fund: Funds used to acccount for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt servcie or capital projects
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	3300.100/200 Desig Subseq Yr Exp	3300.700 Desig Cap Proj	3300.400 Reserve for Prepaid	Total
Balance as of 1/1/2011	$ 3,888,789	$ 1,100,000	$ 167,725	$ 5,156,514
Forecast 2011 net deficit	$ (267,269)			$ (267,269)
EMR Project costs		$ (1,100,000)		$ (1,100,000)
*Projected balance as of 12/31/11	$ 3,621,520	$ -	$ 167,725	$ 3,789,245

*Note: Fund balance does not represent cash on hand
Cash is consumed by working capital requirements (i.e. Accounts Receivable)

Brown County Human Services: Community Treatment Center
Financial Statements by Classification
April 30, 2011

	Year to Date Actual					Annual Forecast				
	YTD Budget	YTD Budget % of Revenue	YTD Actual	YTD Actual % of Revenue	YTD Variance	Annual Budget	Budgeted % of Revenue	2011 Forecast	Forecast % of Revenue	Annual Variance
Revenues										
Property Tax Revenue	$ 1,057,781	21.7%	$ 1,057,781	22.7%	$ 0	$ 3,173,342	21.4%	$ 3,173,342	22.5%	$ -
Nursing Home Supplemental Funding	$ 175,000	3.6%	$ 192,244	4.1%	$ 17,244	$ 525,000	3.5%	$ 573,730	4.1%	$ 48,730
Hospital Revenue: Self Pay	$ 164,384	3.4%	$ 169,610	3.6%	$ 5,226	$ 500,000	3.4%	$ 515,897	3.7%	$ 15,897
Hospital Revenue: Other Payers	$ 1,505,500	30.8%	$ 1,185,556	25.5%	$ (319,944)	$ 4,579,228	30.9%	$ 3,606,066	25.6%	$ (973,162)
Hospital Revenue: CTP Reimbursement	$ 618,313	12.7%	$ 720,117	15.5%	$ 101,804	$ 1,880,702	12.7%	$ 2,160,351	15.4%	$ 279,649
Nursing Home Revenues: Private Pay	$ 91,036	1.9%	$ 168,415	3.6%	$ 77,379	$ 276,900	1.9%	$ 512,262	3.6%	$ 235,362
Nursing Home Revenues: Medicaid & Medicare	$ 1,087,692	22.3%	$ 979,958	21.0%	$ (107,734)	$ 3,308,397	22.3%	$ 2,980,706	21.2%	$ (327,691)
Miscellaneous Revenue	$ 9,991	0.2%	$ 9,616	0.2%	$ (375)	$ 30,390	0.2%	$ 28,848	0.2%	$ (1,542)
Rent	$ 47,760	1.0%	$ 50,600	1.1%	$ 2,840	$ 143,280	1.0%	$ 151,800	1.1%	$ 8,520
Charges to County Departments	$ 126,940	2.6%	$ 123,414	2.6%	$ (3,526)	$ 386,109	2.6%	$ 370,242	2.6%	$ (15,867)
Transfer In: HR retirees	$ -	0.0%	$ -	0.0%	$ -			$ -	0.0%	
Transfer In	$ -	0.0%	$ -	0.0%	$ -		0.0%	$ -	0.0%	$ -
Total Revenue	$ 4,884,396	100.0%	$ 4,657,311	100.0%	$ (227,085)	$ 14,803,348	100.0%	$ 14,073,244	100.0%	$ (730,104)
Expenses										
Wages	$ 2,470,110	50.6%	$ 2,519,048	54.1%	$ (48,938)	7,513,252	50.8%	$ 7,612,104	54.1%	$ (98,852)
Fringe Benefits	$ 1,101,720	22.6%	$ 1,099,814	23.6%	$ 1,906	3,351,066	22.6%	$ 3,325,268	23.6%	$ 25,798
Employee costs	$ 5,260	0.1%	$ 1,564	0.0%	$ 3,696	16,000	0.1%	$ 4,757	0.0%	$ 11,243
Operations & Maintenance	$ 209,620	4.3%	$ 179,689	3.9%	$ 29,931	637,594	4.3%	$ 546,554	3.9%	$ 91,040
Insurance	$ 17,561	0.4%	$ 9,741	0.2%	$ 7,820	53,415	0.4%	$ 29,223	0.2%	$ 24,192
State Assessment	$ 42,335	0.9%	$ 42,840	0.9%	$ (505)	128,770	0.9%	$ 128,520	0.9%	$ 250
Utilities	$ 4,274	0.1%	$ 2,873	0.1%	$ 1,401	13,000	0.1%	$ 8,619	0.1%	$ 4,381
Charge backs	$ 672,113	13.8%	$ 613,947	13.2%	$ 58,166	2,016,339	13.6%	$ 1,996,841	14.2%	$ 19,498
Contracted Services	$ 187,713	3.8%	$ 191,184	4.1%	$ (3,471)	570,960	3.9%	$ 581,518	4.1%	$ (10,558)
Medical Expenses	$ 139,825	2.9%	$ 108,513	2.3%	$ 31,312	425,300	2.9%	$ 340,060	2.4%	$ 85,240
Cost of Sales	$ 2,301	0.0%	$ 911	0.0%	$ 1,390	7,000	0.0%	$ 2,771	0.0%	$ 4,229
Interest expense	$ 100	0.0%	$ 100	0.0%	$ -	300	0.0%	$ 300	0.0%	$ -
Depreciation	$ 169,270	3.5%	$ 170,712	3.7%	$ (1,442)	507,810	3.4%	$ 512,136	3.6%	$ (4,326)
Transfer out	$ 24,938	0.5%	$ 25,262	0.5%	$ (324)	75,852	0.5%	$ 75,786	0.5%	$ 66
Disposition of Fixed Assets	$ -	0.0%		0.0%	$ -	-	0.0%	$ -	0.0%	$ -
Total Expenses	$ 5,047,141	103.3%	$ 4,966,198	106.6%	$ 80,943	$ 15,316,658	103.5%	$ 15,164,457	107.8%	$ 152,201
Net Excess (Deficit)	$ (162,745)	-3.3%	$ (308,887)	-6.6%	$ (146,142)	$ (513,310)	-3.5%	$ (1,091,213)	-7.8%	$ (577,903)
Levy Impact (unfavorable) favorable	$ 6,525		$ (138,175)		$ (144,700)	$ (5,500)		$ (579,077)		$ (573,577)

Notes:

Revenues

Hospital Revenue: Other Payers	Is 5.3% less than projection due to providing 535 less days of service than budgeted
Nursing Home Revenues: Private Pay	NH private pay days are nearly double the number budgeted
Nursing Home Revenues: Medicaid & Medicare	Medicaid & Medicare NH revenues are down by 1.3% from budget due to providing 276 less days of service than projected This amount is offset by an increase in the Mediciad Nursing Home daily rate

Expenses

Charge backs	The facilities' charge back is less than budgeted, but this is due to timing, an estimated adjustment was made in the annual forecast.
Salaries	Total includes facility salaries/fringe to be moved from the CTC books, an estimated adjustment was made in the annual projection

Brown County Human Services
Community Treatment Center Net Asset report

Enterprise Fund: Funds used to acccount for services provided on a total or partial cost recovery basis to parties outside the government
Fund balance is defined by Governmental Accounting, Auditing, and Financial Reporting as the difference between assets and liabilities reported in a governmental fund

	Unrestricted	Invest in Capital	Total
Balance as of 1/1/2011	$2,489,915	$19,202,419	$21,692,333
			$0
Forecast 2011 net deficit	-$1,091,213		-$1,091,213
			$0
			$0
			$0
			$0
*Projected Net Assets as of 12/31/11	$1,398,702	$19,202,419	$20,601,120

*Note: Net Assets do not represent cash on hand as the CTC produces negative cash-flow
Cash is consumed by working capital requirements (i.e. Accounts Receivable and Inventory)

Brown County
EMR Project Cost analysis
5/1/2011

Estimated project cost	2,547,300
Less: Expenses incurred	
Consultant software selection	312,175
Project Management	22,720
Down pmt	139,634
Costs spent	474,529
Net costs not spent	2,072,771

Funding Sources	
HS financial system fund balance	1,259,317
Designated CIP reserve	1,100,000
sub-total	2,359,317
Net fund balance deficiency (to borrow)	(286,546)

BROWN COUNTY COMMUNITY TREATMENT CENTER - STATISTICS FOR MAY 2011

ADMISSIONS	May	Year to Date 2011	Year to Date 2010
Voluntary - Mental Illness	7	33	38
Voluntary - Alcohol	3	29	33
Voluntary - AODA/Drug	1	3	3
Police Protective Custody - Alcohol	41	196	163
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	2	3	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	89	432	453
Court Order Prelim. - Mental Illness	0	1	3
Court Order Prelim. - Alcohol	1	3	7
Court Order for Final Hearing	0	1	0
Commitment - Mental Illness	0	0	1
Return from Conditional Release	12	63	80
Court Order Prelim. - Drug	0	0	2
Other	1	5	2
TOTAL	157	769	785

ADMISSIONS BY UNITS			
Nicolet	157	769	785
TOTAL	157	769	785

ADMISSIONS BY COUNTY			
Brown	112	537	533
Door	4	16	27
Kewaunee	4	17	23
Oconto	6	41	30
Marinette	8	28	22
Shawano	3	24	16
Waupaca	0	6	10
Menominee	2	13	10
Outagamie	3	19	17
Manitowoc	10	52	77
Winnebago	0	0	3
Other	5	16	17
TOTAL	157	769	785

NEW ADMISSIONS			
Nicolet	56	270	324
TOTAL	56	270	324

READMIT WITHIN 30 DAYS			
Nicolet	27	150	145
TOTAL	27	150	145

AVERAGE DAILY CENSUS	May	Year to Date 2011	Year to Date 2010
Nicolet	24	20	24
TOTAL	24	20	24

INPATIENT SERVICE DAYS			
Nicolet	740	3074	3585
TOTAL	740	3074	3585

BED OCCUPANCY			
Nicolet (35 beds)	65%	55%	113%
TOTAL (37 Beds)	65%	55%	113%

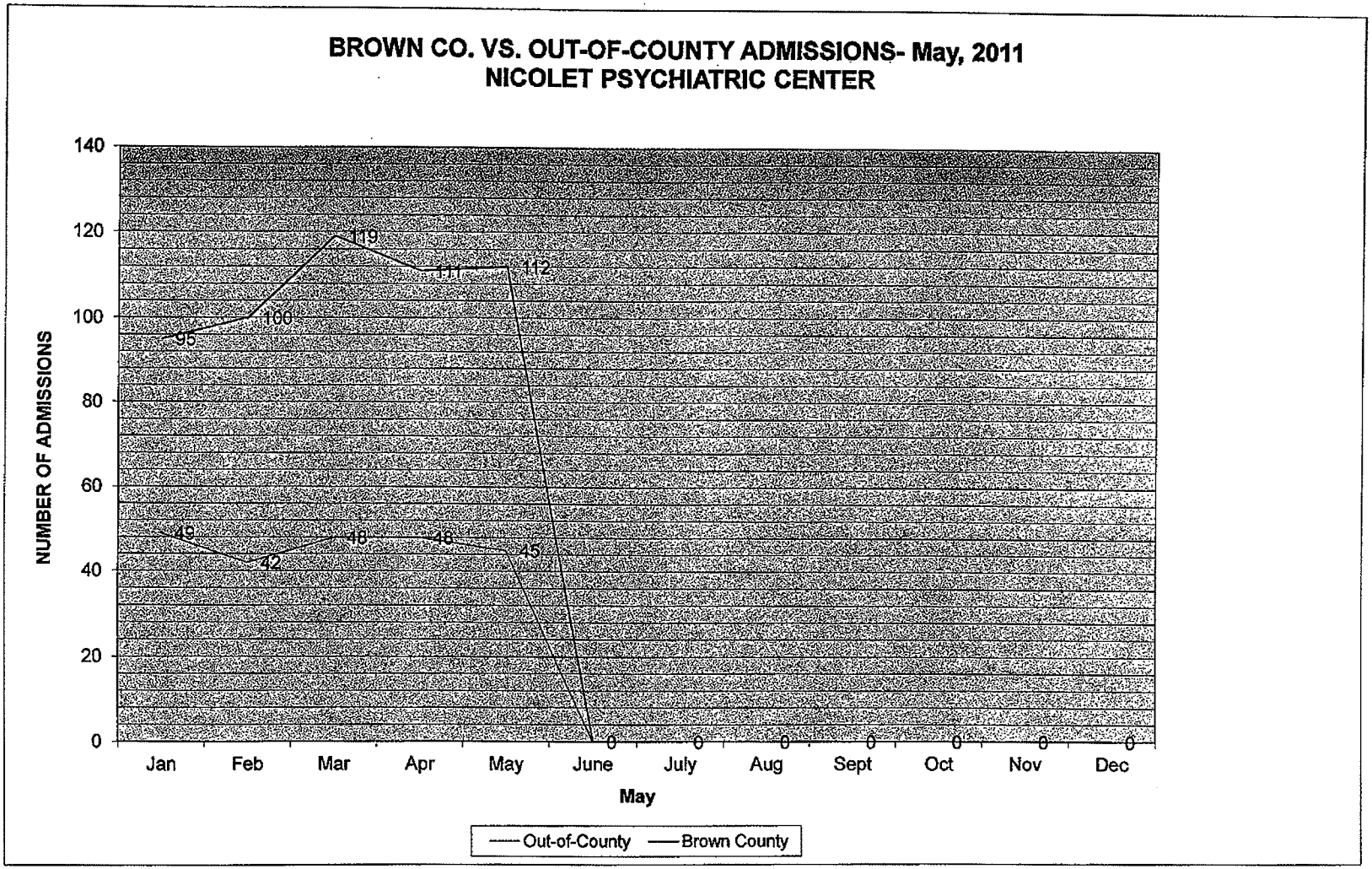
DISCHARGES			
Nicolet	154	767	770
TOTAL	154	767	770

DISCHARGE DAYS			
Nicolet	614	3181	3480
TOTAL	614	3181	3480

AVERAGE LENGTH OF STAY			
Nicolet	4	4	5
TOTAL	4	4	5

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	4
Door	5	6	6
Kewaunee	10	6	3
Oconto	4	5	4
Marinette	5	4	5
Shawano	2	3	4
Waupaca	0	3	3
Menominee	2	3	3
Outagamie	5.5	4	2
Manitowoc	5	5	7
Winnebago	0	0	15
Other	2.5	3	6
TOTAL	4	4	5

In/Outs	Current	YTD	2010
	13	55	77


BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- May, 2011
NICOLET PSYCHIATRIC CENTER
NUMBER OF ADMISSIONS
140
120
100
80
60
40
20
0
95
100
119
111
112
49
42
48
48
45
0
0
0
0
0
0
0
Jan
Feb
Mar
Apr
May
June
July
Aug
Sept
Oct
Nov
Dec
May
Out-of-County
Brown County

5

June 2, 2011

Brian Shoup
Director of Community Services
Brown County Human Services
111 N. Jefferson St
P O Box 22188
Green Bay WI 54305-2188

Dear Mr. Shoup:

Thank you for agreeing to present this information to the Brown County Board of Supervisors.

I have attached an Excel spreadsheet that shows the daily census in the month of May on the Adolescent Unit per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month of May.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Sharla Baenen, RN MSN
President of Bellin Psychiatric Center

BROWN COUNTY
ADOLESCENT CENSUS
MAY 2011

	Sunday		Monday		Tuesday		Wed		Thurs		Friday		Sat	
Day 1 -7	**1-May**		**2-May**		**3-May**		**4-May**		**5-May**		**6-May**		**7-May**	
Other	1		2		3		4		5		5		5	
Brown County Voluntary	0		0		0		0		0		0		0	
Brown County Involuntary	0		1		1		3		5		5		4	
Total	**1**	**Total**	**3**	**Total**	**0**	**Total**	**7**	**Total**	**10**	**Total**	**10**	**Total**	**9**	**Total**
Day 8 - 14	**8-May**		**9-May**		**10-May**		**11-May**		**12-May**		**13-May**		**14-May**	
Other	5		5		4		2		5		7		5	
Brown County Voluntary	1		1		1		1		2		1		1	
Brown County Involuntary	4		6		4		4		2		2		1	
Total	**10**	**Total**	**12**	**Total**	**9**	**Total**	**7**	**Total**	**9**	**Total**	**10**	**Total**	**7**	**Total**
Day 15 - 21	**15-May**		**16-May**		**17-May**		**18-May**		**19-May**		**20-May**		**21-May**	
Other	6		6		5		6		4		5		3	
Brown County Voluntary	1		1		1		1		1		0		0	
Brown County Involuntary	1		1		3		4		6		6		3	
Total	**8**	**Total**	**8**	**Total**	**9**	**Total**	**11**	**Total**	**11**	**Total**	**11**	**Total**	**6**	**Total**
Day 22 - 28	**22-May**		**23-May**		**24-May**		**25-May**		**26-May**		**27-May**		**28-May**	
Other	3		4		4		7		7		7		3	
Brown County Voluntary	0		0		0		1		1		2		2	
Brown County Involuntary	3		4		8		7		7		6		5	
Total	**6**	**Total**	**8**	**Total**	**12**	**Total**	**15**	**Total**	**15**	**Total**	**15**	**Total**	**10**	**Total**
Day 29 - 31	**29-May**		**30-May**		**31-May**									
Other	3		3		3									
Brown County Voluntary	3		2		2									
Brown County Involuntary	6		5		4									
Total	**12**	**Total**	**10**	**Total**	**9**	**Total**								

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6/2/2011

Reported by:
Bellin Psychiatric Center

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: June 14, 2011

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Allcox, Cynthia	Family Support	1/3/11	2/16/11
Nizzia, Abbie	Family Support	1/3/11	2/16/11
Kids Castle LLC	Daycare	1/3/11	2/16/11
Growing Green Child Dev. Center	Daycare	1/3/11	2/16/11
Shopko RX Care	Pharmacy Services	2/11/11	3/16/11
Schuessler, Judith	Mileage	2/18/11	4/20/11
Dhalwal, Tina	CTC Services	2/24/11	4/20/11
Small Jr., Alan	Respite	2/24/11	4/20/11
Forgetting the Pill.com	Supplies	3/7/11	4/20/11
Koss, Tana S.	Respite	3/9/11	4/20/11
Schwarz, Jennifer J.	Respite	3/9/11	4/20/11
Otter Products, LLC	Supplies	3/23/11	5/18/2011
CESA #6	Registration	3/23/11	5/18/2011
EZ Way Inc.	Supplies	4/1/11	5/18/2011
Rinehart, William	Family Support	4/13/11	5/18/2011
Watters Plbg Inc.	Repair	4/13/11	5/18/2011
Hagerty, Erin	Family Support	4/13/11	5/18/2011
Patricia Miles Patterson, MSSW	Consult	4/13/11	5/18/2011
Klarkowski, Debra	Respite	4/26/11	5/18/2011
The Doc At Your Door, LLC	Assessment	4/26/11	5/18/2011
Learned, Carol	Mileage	4/26/11	5/18/2011
Konyn, Emily	Mileage	5/2/11	5/18/2011

TO: Human Services Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: June 14, 2011

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Rogers Adult Family Home	Adult Family Home	$35,601	1/14/11	2/16/11
Goltz Adult Family Home	Adult Family Home	$19,840	2/22/11	4/20/11
Crestwood Healthcare	CBRF	$50,000	3/1/11	4/20/11
Head Adult Family Home	Adult Family Home	$35,000	3/7/11	4/20/11
Levy Adult Family Home	Adult Family Home	$13,371	3/23/11	5/18/2011
Warren, John T. MD LLC	Medical Services	$150,000	4/1/11	5/18/2011
Green Bay Transit Commission	Paratransit	$75,000	4/26/11	5/18/2011
Parker Adult Family Home	Adult Family Home	$25,000	5/5/11	5/18/2011

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
ELSNER AFH	12/13/10	2/2/11	$22,111			$22,111
ENCOMPASS CHILD CARE	1/20/11	1/28/11	$111,172			$111,172
ENGBERG AFH	12/13/10	1/17/11	$39,216			$39,216
ETHAN HOUSE	2/9/11	2/28/11	$250,000			$250,000
FAMILIES HELPING FAMILIES	12/17/10	1/5/11	$3,000			$3,000
FAMILY SERVICE OF NORTHEAST WI, INC.	2/16/11	3/23/11	$1,905,531			$1,905,531
FAMILY TRAINING PROGRAM	1/24/11	1/28/11	$350,000			$350,000
FENLON AFH	12/13/10	12/20/10	$17,256	$1,800		$19,056
FRIENDSHIP MANOR INC.	1/19/11	2/8/11	$362,746			$362,746
G & I OCHS INC.	1/20/11	1/26/11	$1,257,018			$1,257,018
GAUGER AFH	12/13/10	1/28/11	$32,148			$32,148
GERI CARE CABIN LLC	2/2/11	2/24/11	$36,825			$36,825
GJT LLC	12/20/10	12/20/10	$63,125			$63,125
GOLDEN HOUSE	1/6/11	1/11/11	$92,306			$92,306
GOLTZ AFH	o jill 2/23/1	2/28/11	$18,940	$0	$10,732	$29,672
GONZALEZ AFH	12/13/10	1/5/11	$73,572	$2,033		$75,604
GOODWILL INDUSTRIES	1/6/11	1/20/11	$71,000			$71,000
GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM)	1/6/11	1/20/11	$129,822			$129,822
GRACYALNY, SUE	2/2/11	2/8/11	$70,000			$70,000
GREEN BAY TRANSIT COMMISSION	5/5/11		$75,000			$75,000
GRONSETH AFH	12/13/10	12/20/10	$43,848			$43,848
HANDISHOP INDUSTRIES INC.	1/6/11	1/18/11	$5,000			$5,000
HARMONY LIVING CENTERS LLC	1/24/11	1/17/11	$116,596			$116,596
HEAD AFH	3/21/11	3/21/11	$3,300	$10,957		$14,257
HELPING HANDS CAREGIVERS	12/17/10	1/3/11	$100,000			$100,000
HIETPAS AFH	12/13/10	1/3/11	$18,718			$18,718
HILL AFH	12/13/10	12/20/10	$23,858			$23,858
HOEFT AFH	12/13/10	1/5/11	$40,812			$40,812
HOFF AFH	12/13/10	12/20/10	$61,482			$61,482
HOME INSTEAD SENIOR CARE	12/17/10	1/3/11	$388,683			$388,683
HOMES FOR INDEPENDENT LIVING	1/20/11	2/2/11	$5,285,205			$5,285,205
IMPROVED LIVING SERVICES	1/24/11	1/28/11	$764,655			$764,655
INFINITY CARE INC	1/24/11	1/28/11	$202,214			$202,214
INNOVATIVE COUNSELING(AUTISM)	1/6/11	2/2/11	$28,452			$28,452
INNOVATIVE SERVICES	1/20/11	1/28/11	$11,801,946	$185,000		$11,986,946
INTEGRATED COMMUNITY SERVICES(Oct-Sept contract)		1/1/11	$277,245	$38,708	$28,525	$344,478
INTEGRATED DEVELOPMENT SERVICES	1/6/11	1/12/11	$10,000			$10,000
INTERIM HEALTHCARE	12/17/10	2/23/11	$5,180			$5,180
INTERIM HEALTHCARE STAFFING	12/17/10	2/23/11	$40,000			$40,000
J & DEE INC.	1/24/11	2/8/11	$1,425,483			$1,425,483
JACKIE NITSCHKE CENTER	1/20/11	1/24/11	$150,000			$150,000
KAKUK AFH	12/13/10	1/3/11	$30,986			$30,986
KCC FISCAL AGENT SERVICES	2/3/11	2/14/11	$4,800,000	$0		$4,800,000
KINDRED HEARTS	1/24/11	2/14/11	$431,745			$431,745
KLECZKA-VOGEL AFH	12/13/10	12/20/10	$77,376			$77,376
KLEIN, DR. (AUTISM)	1/6/11	1/19/11	$295,020			$295,020
KUSKE AFH	12/13/10	12/20/10	$60,517			$60,517
LAMERS BUS LINES, INC.	12/20/10	1/14/11	$670,503			$670,503
LAURENT AFH	12/13/10	1/3/11	$75,820			$75,820
LEVY AFH	o jill 3/28/1	4/13/11	$13,371			$13,371
LISKA, JOANN	12/17/10	1/10/11	$5,000			$5,000
LUTHERAN SOCIAL SERVICES	2/16/11	4/25/11	$1,907,325			$1,907,325
LUTHERAN SOCIAL SERVICES-HOMME	2/9/11	3/21/11	$125,000			$125,000
LYONS, KATHLEEN	1/6/11	1/24/11	$135,064			$135,064
MACHT VILLAGE PROGRAMS INC	1/24/11	1/28/11	$750,000			$750,000

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
AC MANAGEMENT	02/16/11	03/10/11	$300,000			$300,000
ADAMS AFH	12/13/10	1/3/11	$63,746	$2,772		$66,518
ADULT CARE LIVING OF NE WI	1/14/11	2/8/11	$97,095			$97,095
AGING & DISAB RESOURCE CENTER OF BC	1/6/11	2/3/11	$55,000			$55,000
AID RESOUCE CENTER OF WISCONSIN	12/20/10	1/5/11	$22,500			$22,500
AMERICAN FOUNDATION OF COUNSELING SERVICES	2/9/11	2/16/11	$100,000			$100,000
ANDERSON RECEIVING HOME	12/17/10	1/3/11	$28,281			$28,281
ANGELS BY THE BAY DBA VISITING ANGELS	12/17/10	2/17/11	$33,116			$33,116
ANGELS TOUCH ASSISTED LIVING	2/9/11	2/14/11	$1,000,000			$1,000,000
ANU FAMILY SERVICES, INC. (FORMERLY PATH)	2/9/11	3/16/11	$250,000			$250,000
APPLIED BEHAVIOR ANALYSTS LLC	1/6/11	1/14/11	$10,000			$10,000
ARNOLD RECEIVING HOME	12/17/10	12/21/10	$59,691			$59,691
ARTS AFH	12/13/10	1/3/11	$28,656			$28,656
ASPIRO INC	1/26/11	2/8/11	$3,080,730	$0		$3,080,730
AT HOME ANGELS	12/17/10	1/3/11	$106,858			$106,858
BELLIN PSYCHIATRIC CENTER	12/20/10	2/10/11	$10,000			$10,000
BERGER AFH	12/13/10	1/3/11	$63,000	$2,700		$65,700
BETHESDA	1/6/11	1/24/11	$10,000	$36,937		$46,937
BEYOND ABILITIES						$0
BIRCH CREEK	1/14/11	1/19/11	$598,467			$598,467
BISHOPS COURT	1/14/11	1/26/11	$547,851			$547,851
BOLL ADULT CARE CONCEPTS	1/14/11	1/20/11	$572,772			$572,772
BORCHERS AFH	12/13/10	12/20/10	$60,067	$323		$60,391
BORNEMANN NURSING HOME	1/14/11	1/26/11	$87,861			$87,861
BRAZEAU AFH	12/13/10	1/6/11	$13,140			$13,140
BROTOLOC HEALTH CARE SYSTEMS	1/18/11	1/28/11	$1,011,483			$1,011,483
BRUNETTE AFH	12/13/10	12/20/10	$54,360			$54,360
BRUSS SUPPORTIVE COMMUNITY LIVING	1/18/11	1/24/11	$271,500			$271,500
BUSSE AFH	12/13/10	12/20/10	$66,324			$66,324
CADDY AFH	4/11/11	4/13/11	$19,431			$19,431
CAPELLE AFH	12/13/10	12/20/10	$56,532			$56,532
CAPPS/KALISHEK AFH	12/13/10	1/31/11	$47,659			$47,659
CARE FOR ALL AGES	1/18/11	1/26/11	$163,251			$163,251
CARRINGTON MANOR ASSISTED LIVING	1/18/11	2/2/11	$66,567			$66,567
CASA OF BROWN COUNTY, INC.	1/14/11	1/18/11	$18,000			$18,000
CATHOLIC CHARITIES	12/20/10	1/6/11	$183,600			$183,600
CENTURY RIDGE, INC.	1/18/11	2/10/11	$438,960			$438,960
CEREBRAL PALSY INC.	1/26/11	2/23/11	$1,422,800			$1,422,800
CHILDRENS SERVICE SOCIETY	2/9/11	3/21/11	$25,000			$25,000
CHRISTENSEN AFH	5/9/11	6/1/11	$14,263			$14,263
CLARITY CARE INC	1/18/11	2/16/11	$2,070,869	$0		$2,070,869
CLINICARE CORPORATION	2/9/11	3/2/11	$25,000			$25,000
COMFORT KEEPERS INC	12/17/10	1/3/11	$400,000	$0		$400,000
COMMUNITY CARE RESOURCES/PROGRAMS	2/9/11	2/17/11	$100,000			$100,000
COMPANION CARE INC	12/17/10	1/18/11	$90,000			$90,000
COMPASS DEVELOPMENT	1/19/11	1/26/11	$1,236,991			$1,236,991
COUNTRY LIVING	1/24/11	2/10/11	$436,742			$436,742
CRESTWOOD HEALTH CARE	3/7/11	4/4/11	$50,000			$50,000
DEATHERAGE-VELEKE AFH	12/13/10	1/31/11	$42,972			$42,972
DEBAERE AFH	12/13/10	1/3/11	$67,512			$67,512
DEER PATH ESTATES, INC.	1/24/11	2/8/11	$180,000			$180,000
DORN AFH	12/13/10	1/3/11	$44,489			$44,489
DUNGARVIN WISCONSIN LLC	3/16/11	3/21/11	$550,000			$550,000
DYNAMIC FAMILY SOLUTIONS	1/14/11	2/8/11	$10,000			$10,000
EAST SHORE INDUSTRIES	1/6/11	1/14/11	$62,500			$62,500

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MALINSKI AFH	12/13/10	1/3/11	$34,895			$34,895
MALONE AFH	12/13/10	12/20/10	$25,068			$25,068
MARATHON YOUTH SERVICES	2/9/11	2/23/11	$10,000			$10,000
MARLA VIST MANOR ASSISTED LIVING	1/24/11	2/2/11	$205,800			$205,800
MCCORMICK MEMORIAL HOME	1/24/11	1/31/11	$78,108			$78,108
MCLAREN JACK AFH	12/13/10	1/3/11	$19,524	$20,800	$8,008	$48,332
MEDI-VANS	1/14/11	1/19/11	$150,000			$150,000
MELOHN AFH	12/13/10	1/28/11	$38,004			$38,004
MHYDUKE COUNSELING LLC	12/17/10	1/24/11	$5,000			$5,000
MILQUETTE AFH	12/13/10	12/21/10	$21,528			$21,528
MOMMAERTS RECEIVING HOME	12/17/10	1/3/11	$28,281			$28,281
MOORE AFH	12/13/10	1/3/11	$21,876			$21,876
MOORING PROGRAMS INC	2/9/11	2/28/11	$40,000			$40,000
MY BROTHERS KEEPER	12/17/10	1/3/11	$2,500			$2,500
MYSTIC HOMES	2/16/11	2/24/11	$68,730	$0		$68,730
NEMETZ AFH	12/13/10	12/21/10	$54,426			$54,426
NEW COMMUNITY SHELTER*	12/17/10	1/3/11	$40,000			$40,000
NEW CURATIVE REHABILITATION	1/27/11	1/28/11	$1,534,302			$1,534,302
NEWCAP INC.	12/17/10	1/5/11	$6,807			$6,807
NEW VIEW INDUSTRIES	1/6/11	2/8/11	$27,000			$27,000
NEW VISIONS TREATMENT HOMES OF WI, INC	2/9/11	4/18/11	$75,000			$75,000
NORTHWEST PASSAGE LTD	2/9/11	3/7/11	$75,000			$75,000
NOVA COUNSELING SERVICES	1/26/11	2/3/11	$20,000			$20,000
OCONNOR AFH	12/13/10	1/3/11	$31,212			$31,212
OPTIONS LAB INC	1/6/11	1/20/11	$10,000			$10,000
OPTIONS TREATMENT	1/14/11	1/20/11	$320,000			$320,000
ORLICH AFH	12/13/10	1/14/11	$94,382			$94,382
OSTAPYUK AFH	12/13/10	1/6/11	$44,484			$44,484
PANTZLAFF AFH	12/17/10	1/5/11	$73,000			$73,000
PARAGON INDUSTRIES	1/6/11	1/31/11	$720,000	$0		$720,000
PARENTEAU AFH	12/17/10	1/3/11	$41,964			$41,964
PARKER AFH	to jill 6/8/11	6/13/11	$28,000			$28,000
PIANTEK RECEIVING HOME	12/17/10	1/3/11	$28,281			$28,281
PNUMA HEALTH CARE	1/24/11	1/28/11	$200,000			$200,000
PREVEA	1/6/11	1/24/11	$47,189			$47,189
PRODUCTIVE LIVING SYSTEMS	1/24/11	2/23/11	$569,220	$0		$569,220
RAVENWOOD BEHAVIORAL HEALTH	1/24/11	3/21/11	$50,000			$50,000
REBEKAH HAVEN	1/26/11	2/14/11	$100,000			$100,000
REHAB RESOURCES	1/6/11	1/24/11	$120,000			$120,000
REM-WISCONSIN II, INC.	1/26/11	2/8/11	$1,801,680	$0		$1,801,680
RESCARE WISCONSIN INC	12/17/10	1/3/11	$24,909			$24,909
ROGERS AFH	1/18/11	1/18/11	$35,601	$3,234		$38,835
SAMARITAN COUNSELING CENTER	2/9/11	2/23/11	$75,000			$75,000
SCHAUMBERG, LAURIE	1/6/11	2/2/11	$15,618			$15,618
SCHILLMAN AFH	12/17/10	1/3/11	$21,924			$21,924
SCHNEIDER WILLIAM AFH	12/17/10	1/26/11	$22,548			$22,548
SCHULTZ AFH	12/17/10	1/5/11	$102,069			$102,069
SHORT AFH	12/17/10	1/19/11	$39,250			$39,250
SKORCZEWSKI AFH	12/17/10	1/3/11	$18,660			$18,660
SLAGHT AFH	12/17/10	1/3/11	$66,627	$724		$67,351
SMET AFH	12/17/10	1/6/11	$53,194	$1,360		$54,554
SOUTHERN HOME CARE	12/17/10	1/18/11	$50,334			$50,334
ST. CLAIR AFH	12/17/10	2/2/11	$19,060			$19,060
ST. VINCENT	2/23/11	4/28/11	$397,218			$397,218
STARR/DINGER AFH	12/17/10	1/28/11	$23,700			$23,700

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Agency	Contract Sent	Contract Returned	Original Contract Amount	Amdt #1	Amdt #2	Updated Contract Amount
TANZI AFH	12/17/10	1/6/11	**$83,854**			$83,854
TIPLER AFH	12/17/10	1/3/11	**$61,080**			$61,080
TREML, JENNIFER AFH	12/17/10	1/3/11	**$62,508**			$62,508
TREML, CARL AFH	12/17/10	1/10/11	**$39,624**			$39,624
TREMPEALEAU CO HEALTH CARE	1/24/11	1/28/11	**$200,000**			$200,000
TRUDELL AFH	12/17/10	1/5/11	**$43,440**			$43,440
VALLEY PACKAGING INC.	1/6/11	1/18/11	**$21,700**			$21,700
VERBONCOUER AFH	12/17/10	1/31/11	**$41,635**	$0	$2,272	$43,907
VILLA HOPE	2/16/11	3/2/11	**$1,457,487**			$1,457,487
WARREN, JOHN MD	3/31/11	3/31/11	**$150,000**			$150,000
WAUSAUKEE ENTERPRISES	1/6/11	1/14/11	**$22,175**			$22,175
WEBER RECEIVING HOME	12/17/10	12/21/10	**$28,281**			$28,281
WEYENBERG AFH	12/17/10	12/21/10	**$67,811**	$3,456		$71,267
WILLOWCREEK AFH	1/24/11	2/10/11	**$466,458**			$466,458
WILLOWGLEN ACADEMY	2/9/11	2/23/11	**$30,000**			$30,000
WISCONSIN EARLY AUTISM PROJECT	1/6/11	1/14/11	**$701,025**			$701,025
YU AFH	12/17/10	1/6/11	**$16,198**			$16,198
ZAMBON AFH	12/17/10	1/5/11	**$20,592**			$20,592
ZIELKE, JON AFH	12/17/10	1/3/11	**$32,334**			$32,334
ZIESMER AFH	12/17/10	1/3/11	**$76,453**			$76,453
TOTAL			$63,026,456	$310,804	$49,537	$63,386,796
2011 Contracts Sent: 183						
2011 Contracts Returned: 182						

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT
5/31/2011

OPERATING EXPENSES

	OPERATING EXPENSES - 2011		Amended Budget	2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
1.	Salary Expense			1,798,540	749,392	693,878.25	55,513	1.
2.	Fringe Benefits			776,971	323,738	279,095.69	44,642	2.
3.	Travel			9,350	3,896	2,881.24	1,015	3.
4.	Training			10,500	4,375	4,949.24	(574)	4.
5.	Telephone			5,350	2,229	651.10	1,578	5.
6.	Postage			21,420	8,925	4,694.94	4,230	6.
7.	Office Supplies			16,444	6,852	7,129.21	(278)	7.
8.	Printing			5,200	2,167	3,070.33	(904)	8.
9.	Membership/Dues			1,880	783	440.00	343	9.
10.	Periodicals/Subscriptions			747	311	496.94	(186)	10.
11.	Resource Materials & Development			3,000	1,250	348.56	901	11.
12.	Translation Services			1,000	417	990.10	(573)	12.
13.	Advertising/Recruitment			2,000	833	617.59	216	13.
14.	Marketing			2,000	833	622.00	211	14.
15.	**Building Maintenance/Supplies**	**Page 4**		**17,500**	7,292	**5,110.21**	2,181	**15.**
16.	Utilities			26,000	10,833	13,800.67	(2,967)	16.
17.	Volunteer Insurance			2,000	833	0.00	833	17.
18.	Volunteer Recognition			2,000	833	329.14	504	18.
19.	Equipment/Repairs/Maintenance			7,198	2,999	3,115.66	(116)	19.
20.	Equipment Lease			6,040	2,517	1,725.00	792	20.
21.	**Supplies & Expense Budget ($0 - $999)**	**Page 5**		**2,000**	833	**1,707.02**	(874)	**21.**
22.	**Equip Non-Outlay Budget ($1,000 - $4,999)**	**Page 5**		**15,800**	6,583	**1,796.00**	4,787	**22.**
23.	**Building Improvements**	**Page 5**		**12,000**	5,000	**0.00**	5,000	**23.**
24.	**Energy Initiatives**	**Page 7**	**62,527**	**0**	26,053	**0.00**	26,053	**24.**
25.	**HVAC Pneumatic Conversion**	**Page 7**	**62,060**	**0**	25,858	**7,931.42**	17,927	**25.**
26.	**Document Management System**	**Page 7**	**20,407**	**0**	8,503	**0.00**	8,503	**26.**
27.	**New Building/Renovations**	**Page 7**	**411,708**	**0**	82,342	**325,801.24**	(243,460)	**27.**
28.	**Restricted Donations Purchases**	**Page 6**		**0**	0	**65.26**	(65)	28.
29.	Food Costs			581,142	242,143	234,428.30	7,714	29.
30.	Site Rental			12,240	5,100	5,018.00	82	30.
31.	Kitchen and Other Nutrition Supplies			26,500	11,042	9,447.20	1,594	31.
32.	Meal Delivery (0.505)			31,264	13,027	11,409.89	1,617	32.
33.	Senior Aide Fees			6,900	2,875	1,950.00	925	**33.**
34.	**Add Life Programming**	**Page 4**		**15,000**	6,250	**5,939.32**	311	**34.**
35.	**Veterans Programs**	**Page 4**		**7,000**	2,917	**3,362.97**	(446)	35.
36.	Add Life News			2,800	1,167	30.41	1,136	36.
37.	Audit **Interim billing**			8,400	3,500	7,000.00	(3,500)	**37.**
38.	**Miscellaneous Service**	**Page 4**		**5,200**	2,167	**5,468.00**	(3,301)	**38.**
39.	**Non-Operating Expense**	**Page 4**		**4,500**	1,875	**1,916.16**	(41)	**39.**
40.	**Grant/Special Projects/Medical Equip**	**Page 4**		**4,000**	1,667	**1,097.46**	569	40.
41.	Caregiver Support			2,000	833	840.67	(7)	41.
42.	Software Support & Development & License			29,453	12,272	14,193.20	(1,921)	42.
43.	Bank Fees			7,000	2,917	1,904.66	1,012	43.
44.	Information Services Direct Charge			560	280	280.00	0	44.
45.	Information Services Intra-County Expense			128,408	64,204	64,204.00	0	45.
46.	EAP/Insurance Chargebacks			6,584	3,292	3,292.00	0	46.
47.	Central Services - Indirect Costs			123,864	61,932	61,932.00	0	47.
48.	Facilities Chargebacks			15,000	7,500	7,500.00	0	48.
49.	Depreciation Expense			0	0	0.00	0	**49.**
50.	**SUB TOTAL - OPERATING EXPENSE**			**3,762,755**	**1,733,438**	**1,802,461.05**	**(69,023)**	**50.**
51.	**SUB TOTAL - CONTRACTS**			**1,110,982**	**480,387**	**461,135.30**	**19,252**	**51.**
52.	**TOTAL**			**4,873,737**	**2,213,825**	**2,263,596.35**	**(49,771)**	**52.**

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT
5/31/2011

CONTRACTS

	OPERATING EXPENSES - 2011	Amended Budget	2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	
53.	**NEW CURATIVE REHABILITATION**						53.
54.	Nutrition - Day Care Site		29,464	12,277	12,275.00	2	54.
55.	Older American's Program		364,444	151,852	151,850.00	2	55.
56.	**SUB TOTAL - CURATIVE**		**393,908**	**164,128**	**164,125.00**	**3**	56.
57.	Day Care Transportation		181,092	75,455	75,455.00	0	57.
58.	**TOTAL CURATIVE CONTRACTS**		**575,000**	**239,583**	**239,580.00**	**3**	58.
59.	**OTHER TRANSPORTATION**						59.
60.	American Red Cross		304,322	126,801	126,800.00	1	60.
61.	Oneida Transportation		3,600	1,500	1,800.00	(300)	61.
62.	Lamers Transport Contract		500	208	0.00	208	62.
63.	Salvation Army		10,000	4,167	2,948.54	1,218	63.
64.	Management		4,000	1,667	194.43	1,472	64.
65.	Transportation - Human Services		61,551	25,646	0.00	25,646	65.
66.	Rural Driver Escort		5,500	2,292	3,737.83	(1,446)	66.
67.	**SUB TOTAL - TRANSPORTATION**		**389,473**	**162,280**	**135,480.80**	**26,800**	67.
68.	**OTHER CONTRACTS**						68.
69.	DePere Community Center		28,716	11,965	7,394.33	4,571	69.
70.	Diet Technician		4,095	1,706	1,025.00	681	70.
71.	Fall Prevention Project		79,906	33,294	37,929.00	(4,635)	71.
72.	Benefits Specialist - Part D		15,223	6,343	15,223.00	(8,880)	72.
73.	MIPPA Program	**32,671**	4,000	13,613	17,734.00	(4,121)	73.
74.	Outreach/Resource Development		14,569	6,070	5,632.00	438	74.
75.	Options Counseling (New Grant)	**13,276**	0	5,532	1,137.17	4,394	75.
76.	**TOTAL OTHER CONTRACTS**		**146,509**	**78,523**	**86,074.50**	**(7,551)**	76.
77.	**TOTAL CONTRACTS**		**1,110,982**	**480,387**	**461,135.30**	**19,252**	77.

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
REVENUE AND EXPENSE REPORT

5/31/2011

REVENUE

	REVENUE - 2011	2011 BUDGET	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D BALANCE	2010 NET ASSETS	
1.	ADRC Grant	1,377,498	573,958	605,502.00	31,545		1.
2.	Medical Assistance Claiming	610,000	254,167	309,259.00	55,092		2.
3.	ADRC (I&A + Benefits Specialist-New)	83,174	34,656	0.00	(34,656)		3.
4.	Title III-B	165,489	68,954	80,549.00	11,595		4.
5.	Title III-C-1	373,244	155,518	165,815.00	10,297		5.
6.	Title III-C-2	128,144	53,393	64,933.00	11,540		6.
7.	Title III-D	11,887	4,953	8,539.00	3,586		7.
8.	Title III-E	81,659	34,025	44,232.00	10,207		8.
9.	Alzheimer's Grant (AFCSP)	84,590	35,246	45,644.00	10,398		9.
10.	Benefits Specialist	33,438	13,933	33,438.00	19,506		10.
11.	Benefits Specialist Part D	15,223	6,343	15,223.00	8,880		11.
12.	Benefits Specialist MA	15,000	6,250	11,652.00	5,402		12.
13.	MIPPA Grant	4,000	1,667	17,734.00	16,067		13.
14.	Senior Community Services	12,694	5,289	8,899.00	3,610		14.
15.	Project Income: Nutrition	284,052	118,355	95,763.97	(22,591)	28,452	15.
16.	Project Income: Nutrition -Housing Units	0	0	8,949.25	8,949		16.
17.	Nutr Services Incentive Program	80,471	33,530	36,517.99	2,988		17.
18.	COP Income - Home Delivered Meals	63,432	26,430	29,854.98	3,425		18.
19.	State 85.21 Transportation **annual**	469,545	195,644	0.00	(195,644)	10,651	19.
20.	Brown County Appropriation **semi-annual**	936,797	468,399	468,563.00	165		20.
21.	Driver Escort	1,500	625	1,256.00	631		21.
22.	Interest Income	1,300	542	1,674.00	1,132		22.
23.	Net Asset - Restricted Facilities Fund	0	0	0.00	0	547,722	23.
24.	Net Asset - Personnel/STD	0	0	0.00	0	29,500	24.
25.	Net Asset - Depreciation	0	0	0.00	0	412,767	25.
26.	Net Asset - Undesignated	0	0	0.00	0	882,225	26.
27.	Net Asset - Campaign Fund	0	0	0.00	0	54,914	27.
28.	Net Asset - Accounting Software	0	0	0.00	0	34,000	28.
29.	**Add Life Programming**	**18,000**	**7,500**	**10,553.00**	3,053		**29.**
30.	**County Transfer-Veteran's Programs**	**0**	**0**	**0.00**	0	9,214	**30.**
31.	Fall Prevention **MMIS Grants**	0	0	1,600.00	1,600	17,205	31.
32.	Fall Prevention Classes	0	0	815.00	815		32.
33.	Add Life News	8,500	3,542	4,496.00	954		33.
34.	**Building Maintenance Donations**	**2,000**	**833**	**565.00**	(268)		**34.**
35.	Community Service Monitoring	3,000	1,250	2,383.00	1,133		35.
36.	Medical Equipment Donations	0	0	0.00	0	617	36.
37.	**Restricted/Memorial Donations**	**0**	**0**	**175.00**	175	3,954	**37.**
38.	**Grant/Special Projects**	**0**	**0**	**0.00**	0		**38.**
39.	Grant Revenue	0	0	0.00	0		39.
40.	**Miscellaneous Service**	**4,500**	**1,875**	**3,051.00**	1,176		**40.**
41.	**Non-Operating Miscellaneous**	**4,500**	**1,875**	**2,588.00**	713		**41.**
42.	Fund Raising	100	42	0.00	(42)		42.
43.							43.
44.	TOTAL	4,873,737	2,108,790	2,080,224.19	(28,566)	2,031,221	44.
45.							45.
46.							46.
47.	TOTAL OPERATING REVENUE RECEIVED				$ 2,080,224.19		47.
48.	PRIOR YEAR (2010) NET ASSETS				$ 2,031,221.00		48.
49.	TOTAL OPERATING EXPENSES				$ 2,263,596.35		49.
50.	ADD BACK DEPRECIATION EXPENSE				$ -		50.
51.							51.
52.	TOTAL OPERATING INCOME/(LOSS)				$ 1,847,848.84		52.
53.							53.