RETURN THIS FORM ALONG WITH PAYMENT

BROWN COUNTY EMERGENCY ALARM SYSTEMS
NEW ALARM USER PERMIT APPLICATION

BUSINESS NAME: _____

APPLICANT"S OR MAIN CONTACT'S NAME ***(Last/First/Middle)*****:** _____

ADDRESS ***(Street/City/State/Zip)*****:** _____

TELEPHONE NUMBER(S) _____; _____; _____

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ALARM SYSTEM: Indicate below the type of alarm system. *Please note that a separate application is required for each alarm system.*

1) Alarm System: ☐ **Fire** ☐ **Smoke** ☐ **Other**

☐ **Burglar** ☐ **Automatic** ☐ **Manual Hold-Up**

2) Alarm Classification Type: ☐ **Residential** *(Private living quarters)* ☐ **Commercial** *(Business)*

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ALARM LOCATION: MUNICIPALITY ***(Check One)*** ☐ Village or ☐ Town of _____

Address ***(Street/City/State/Zip):*** _____

Phone Number(s) _____; _____; _____

1) TERMINATING POINT OF SYSTEM ***(Check One)*****:** ☐ **Answering Service** ☐ **Direct Connection**

☐ **Proprietary System** ☐ **Central Station** ☐ **Local** _____

2) LAW ENFORCEMENT AGENCY RESPONDING TO ALARM: _____ **Brown County Sheriff's Department OR**

Security Company Name _____

Business selling, installing, monitoring, inspecting and maintaining alarm _____

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RESPONDERS: ***List two people that can be reached by the Brown County Sheriff's Department any time day or night who are authorized to respond to the alarm and to open the premises where the alarm system is installed.***

1) First Responder's Name ***(Last/First/Middle)*****:** _____

Address ***(Street/City/State/Zip)*** _____

Phone Number(s) _____; _____; _____

2) Second Responder's Name ***(Last/First/Middle)*****:** _____

Address ***(Street/City/State/Zip)*** _____

Phone Number(s) _____; _____; _____

Please remit check made payable to: Brown County Clerk, P.O. Box 23600, Green Bay, WI 54305-3600

I HEREBY CERTIFY THAT THE INFORMATION LISTED ABOVE IS TRUE AND CORRECT.

_____	_____	**$ 40.00**
Signature of Applicant	**Date**	**Fee**

Questions? Contact the County Clerk's Office at 920.448.4016

Rev. 2/17/2026

Alarm System Definitions:

Central alarm station - means any facility operated by a business that owns or leases a system of police or fire alarm devices, which facility is manned by operators who receive, record or validate alarm signals and relay information about such validated signals to the Police Department or Fire Department when appropriate.

Fire Department - means the fire headquarters and other locations housing privately or publicly owned equipment serving any fire department in Brown County.

Police Department - means the police headquarters and other locations housing privately or publicly owned equipment serving any police department in Brown County.

Emergency communications center - means the "Nine-one-one" emergency telephone number answering center located within the Communications Center of the Brown County Sheriff-Traffic Department, which handles the emergency telephone calls and radio communication for the Police and Fire Departments.

Premise or local alarm - means any alarm which produces an audible or visible signal designed to notify persons within audible or visual range of the signal.

Private alarm system - means any system which, when actuated by an unlawful act, fire, or other emergency requiring Police or Fire Department response, transmits a pre-recorded message or other signal by telephone, radio, or other means to a central alarm station.

Telephone or electronic device - means any device which is a telephone device or telephone attachment, that automatically or electronically selects a telephone line connected to a central alarm station.

Devices Prohibited - No person shall use, or cause or permit to be used, any telephone or electronic device or attachment that, when activated, automatically selects and dials the telephone digits "Nine-one-one", engaging the primary telephone trunk line of the Emergency Communications Center, and reproduces a pre-recorded message to report any unlawful act, fire, or other emergency.

Exception - None of the provisions of this chapter shall apply to any official governmental body or subdivision thereof which owns, operates, and maintains its own alarm equipment.

Penalty - Any person who violates any provision of this chapter shall be subject to forfeiture in an amount not exceeding $250 for each offense. Each day during which violation continues shall be deemed to be a separate offense.

Terminating Point of the Alarm System Definitions:

Answering Service – answering service means a telephone answering service providing the service of receiving, on a continuous basis through trained employees, emergency signals from alarm systems and, thereafter, immediately relaying the message by live voice to the communication center of the Brown County Sheriff's Department *per Brown County Code 30.03(2)(d)* .

Direct Connection – direct connection means a telephone line loading directly from a central station to the communication center of the Sheriff's Department used only to report emergency signals on a person-to-person basis *per Brown County Code 30.03(2)(k)* .

Proprietary System – proprietary system means an alarm system sounding and/or recording alarm and supervisory signals at a control center located within the protected premises, the control center being under the supervision of the proprietor of the protected premises *per Brown County Code 30.03(2)(p)* .

Central Station – central station system means a system in which the operator of electrical protection circuits and devices are signaled automatically to, recorded in, maintained and supervised from a central station having trained operators and/or guards in attendance at all times *per Brown County Code 30.03(2)(h)* .

Local – local alarm means a signaling system which, when activated, causes an audible and/or visual signaling device to be activated in or on the premises within which the system is installed *per Brown County Code 30.03(2)(n)* .