

Brown County Sheriff's Office

2684 Development Drive
Green Bay, Wisconsin 54311
Phone: (920) 448-4200



Todd J. Delain
Sheriff

FOUND PROPERTY – NOTICE TO LAW ENFORCEMENT

If the property you found was \$25 or more of U.S. Currency or goods with a value of at least \$25 but less than \$100, **complete Section I and III, sign and return to the Brown County Sheriff's Office within 5 days of finding the property.**

If the property you found was goods (not U.S. Currency) with a value of \$100 or more, **complete Sections I, II and III, sign and return to the Brown County Sheriff's Office within 15 days of finding the property.**

§170.11 provides financial liability for up to twice the value of the money or goods if the finder fails to provide notice or comply with the provision of §170.07 to 170.10.

Section I

Today's Date: _____ Incident # _____

Name: _____

Address: _____ City/State/Zip Code: _____

Telephone Number: _____ Email Address: _____

Date Property was found: _____

Description of Property Found _____

Model Number: _____ Serial Number: _____

Where was the Property Found: (Be specific) _____

Do you know who lost the money or property? Yes No
If yes, provide name and contact information: _____

I am an employee of the State of Wisconsin, or a county, city, village or town in Wisconsin.

When I found the money or goods, I **was** **was not** acting within the scope of my duties or employment

Section II- §170.08 Goods Valued at \$100 or More

If the finder wishes to claim the property, they must take the following steps.

- Notify the law enforcement agency within 15 days of finding the property.
- Publish a Class 2 notice (§985 Wis. Stats) at their expense in the Green Bay Press Gazette
- Within 60 days of finding the property and before using it in any manner that lowers its value, obtain an appraisal through the Sheriff's Office. The finder is responsible for the cost of the appraisal, which must be certified by the Sheriff and kept on file at the Sheriff's Office.
- Keep receipts, the owner must reimburse the finder for any cost and a reasonable compensation for the finder's trouble.

Failure to provide notice or obtain an appraisal within the applicable timelines will prevent the finder from claiming the property.

I understand I am required to pay to publish a Class 2 notice per §985 Wis. Stats.

I understand that I must obtain an appraisal from the Sheriff's Office within 60 days of finding the property.

Section III – Custody of Found Property

- Other than firearms or items that may have been involved in a crime, law enforcement will not take custody of found property unless the finder is waiving their claim to the property.
- The Sheriff's Office will post a notice of the found property in two public locations within the jurisdiction the property was located.
- The finder is financially responsible for any damage to the property by their use.

Check one:

I did not notify law enforcement within the statutory time line, therefore I must waive my claim to this property.

I am waiving my claim to the found property or money. I know I cannot claim it at a later date

Law enforcement will take custody of the found firearm or property that may have evidentiary value. However, I wish to claim the property under §170.10 if no owner appears within 90 days of this notice. I understand that if this property is evidence of a crime it may be subject to disposition in a criminal court case.

I will retain the property and release it to the owner if they appear within 90 days of this notice.

Signature: _____

Official Use Only:

Date Received _____ by: _____

Property Number: _____

Date Notice Posted: _____ Method: _____

Disposition: _____

Disposition Date: _____ Signature: _____