

**CHAPTER 5**  
*(Revised 4-24-2014)*  
**HUMAN SERVICES PROGRAM**

**5.00 CONSOLIDATED AIDS.** The purpose of consolidated aids is to allow the County maximum flexibility to reallocate among County departments funds that would otherwise be specified for use by a single County department to improve service coordination and effectiveness consistent with State Statute Section 46.034(3). The Brown County Board of Supervisors hereby approves the implementation of consolidated aids in Brown County.

**5.01 AUTHORITY.** This chapter is created and adopted pursuant to the authority granted to Brown County by Sections 46.23 and 59.025 and 59.026 of the Wisconsin Statutes.

**5.02 DEFINITIONS.** The following definitions shall apply to this chapter:

- (1) "Board" means the Brown County Human Services Board.
- (2) "County Board" means the Brown County Board of Supervisors.
- (3) "Department" means the Department of Human Services.
- (4) "Director" means the Director of the Department of Human Services.
- (5) "Human Services" means the programs and responsibilities of the former Social Services Department and Community Programs Board/Department.
- (6) "Program" means the services and facilities available to meet the County's human services needs.

**5.03 COUNTY HUMAN SERVICES BOARD.** A governing board, known as the County Human Services Board, is hereby established and shall have charge of the integrated Human Services Program for Brown County.

**5.04 POWERS, DUTIES AND FUNCTIONS OF THE BOARD.** The Board shall have the powers and duties designated and assigned under Sec. 46.23(5m) of the Wisconsin Statutes as amended from time to time.

**5.05 STRUCTURE OF BOARD.** (1) The chair of the Board shall be elected from among the members by a majority vote.

(2) A vice-chair shall be elected from among the members of the Board and shall preside over the Board and perform the duties of the chair during the temporary absence or disqualification of the chair.

(3) A secretary shall be elected from among the members of the Board and shall certify the approved minutes of the Board.

(4) All elections herein described shall be held by the Board at an organizational meeting to be convened within 60 days following the effective date of the ordinance codified in this chapter and bi-annually thereafter with those elected service for two-year terms.

**5.06 COMPOSITION OF BOARD.** The Board shall be composed of nine persons of recognized ability and demonstrated interest in human services. Not less than one-third nor more than two-thirds of the members may be members of the County Board. Board members other than County Board Supervisors shall be selected from nominees whose names are solicited from various client interest groups in the county, consumers of services and citizens-at-large. The County Executive shall assure the broadest and most balanced possible representation of the client interests served in making all selections. Should any member no longer meet the qualifications for his or her appointment, his or her seat shall be declared vacant.

**5.07 TERM OF DIRECTORSHIP/APPOINTMENTS.** (1) Subject to subsection (2), members shall serve three-year terms ending on the third Tuesday in April. Members do not hold over after their terms expire.

(2) Original appointments to the Human Services Board shall be for staggered terms so that 4 terms shall expire in 1994, 3 terms in 1995 and 4 terms in 1996. The County Executive shall designate the length of each appointee's term at the time of appointment. Appointments to fill vacancies after the original appointments shall be for terms of three years each. All appointments are subject to County Board confirmation.

(3) Members of the Human Services Board and of its advisory committees shall receive the per diem provided by the County Board in the budget and the same mileage paid to County Board supervisors for attendance at standing committee meetings.

(4) There are created the following advisory committees to the Human Services Board:

A Children, Youth and Families Committee, to provide advice to the Human Services Board on matters of child welfare, delinquency, AODA juvenile, mental health family and day care functions; an Adult Community Services Committee, to provide advice to the Human Services Board on matters of aging, AODA, developmental disability, long term support under Sec. 46.27, Stats., mental health, physical disability and cop/cip; and an Economic Assistance and Work Services Committee, to provide advice to the Human Services Board on matters of general assistance, income transfer, food stamps, employment and training and children's income security. The membership of each such committee shall be appointed by the County Executive. Meetings of these advisory committees shall be held at least quarterly.

**5.08 DEPARTMENT OF HUMAN SERVICES.** The Department of Human Services is hereby established and the Department and its staff shall carry out the functions of the former departments of Social Services and Community Programs Board/Department.

**5.09 HUMAN SERVICES DIRECTOR.** The Human Services Director shall have the powers, duties and responsibilities referred to in Sec. 46.23(6m), Stats., subject to the supervision of the County Executive. The County Human Services Director's powers, duties

and responsibilities, as to the authority to contract, shall be limited by the County Board of Supervisors, which hereby elects to require the approval of any such contract by the County Board of Supervisors.