

District Attorney

David Lasee – District Attorney
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MISSION

The mission of the Brown County District Attorney's Office is to represent the people of Brown County and the State of Wisconsin in pursuit of justice to achieve safe and secure communities through the fair and just, yet vigorous prosecution of criminal offenses; to protect the safety and welfare of children who are victims of abuse and neglect; and to advocate, with strength and compassion for the rights of all victims of crime.

PROGRAM DESCRIPTION

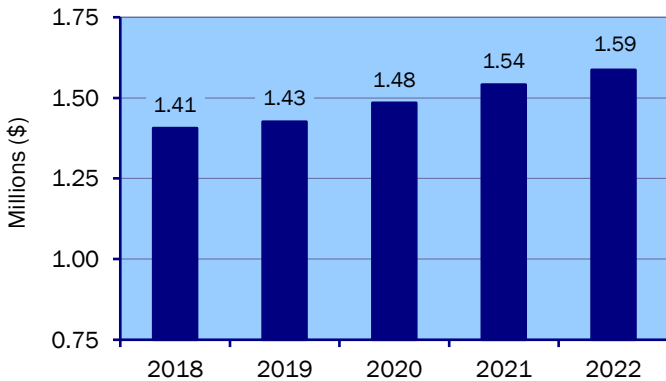
The District Attorney's Office provides a range of services including: prosecution, extradition, victim/witness services, education/advice, and representation of county or state agencies in various proceedings. Regarding prosecution, the Office prosecutes adult criminal violations; noncriminal violations of the county code; juvenile delinquency matters; all criminal traffic offenses and noncriminal traffic citations issued by the State Patrol or Brown County Sheriff. Although most investigative work is handled by law enforcement agencies, John Doe proceedings may be conducted to attempt to present a judge with sufficient evidence to warrant filing of a criminal charge. The Office processes extradition of prisoners or witnesses consistent with state law.

The Victim/Witness Program assists victims and witnesses by providing notification of court dates, gathering information for restitution, referring victims to appropriate agencies, and advising victims and witnesses regarding case disposition.

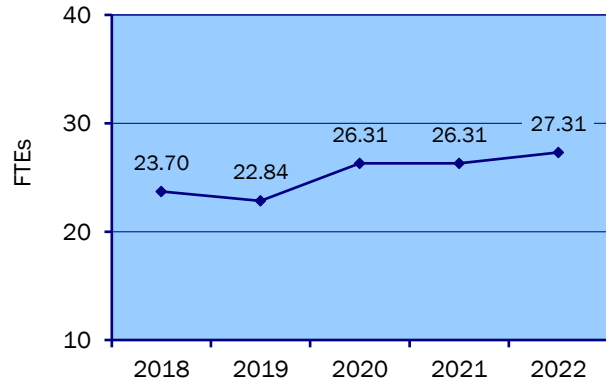
The office is available 24 hours per day to advise law enforcement agencies in an emergency and also provides education on an ongoing basis regarding the current status of criminal law. State or county agencies are represented by prosecuting violations regarding natural resources, liquor laws, unemployment compensation fraud, welfare fraud, election/open meeting law violations, wage claims and consumer protection violations.

PERFORMANCE MEASURES	2020 Actual	2021 Estimate	2021 Budget	2022 Budget	Budget Change
Number of Referrals Received	8,442	9,000	10,000	9,000	-10.00%
Cost per Referral Processed	175	171	153	171	11.76%
Number of Case Filings	2,157	6,300	6,800	6,300	-7.35%

PROPERTY TAX TRENDS



STAFFING TRENDS



FINANCIAL SUMMARY

	2020 Actual	2021 Estimated	2021		Change from 2021	
			Amended Budget	2022 Budget	Amended Budget \$	%
Intergov. Revenue	366,334	406,424	415,746	400,657	(15,089)	-3.63%
Public Charges	44,550	60,000	44,000	60,000	16,000	36.36%
Other Financing Sources	28,122	18,542	18,542	-	(18,542)	-100.00%
Total Revenues	439,005	484,966	478,288	460,657	(17,631)	-3.69%
Personnel Costs	1,499,218	1,527,880	1,526,911	1,570,424	43,513	2.85%
Operating Expenses	468,767	492,293	492,320	477,198	(15,122)	-3.07%
Total Expenses	1,967,985	2,020,173	2,019,231	2,047,622	28,391	1.41%
Property Taxes	1,484,333	1,540,943	1,540,943	1,586,965	46,022	2.99%
Net Total Activity	(44,647)	5,736	-	-		

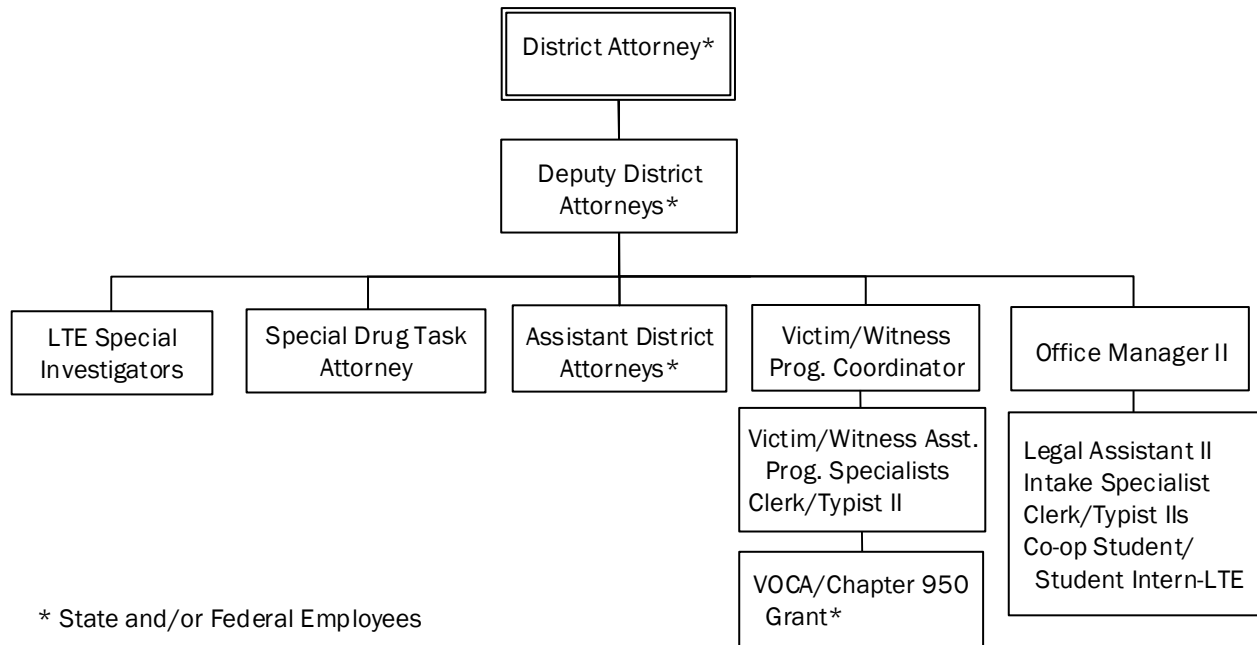
SUMMARY HIGHLIGHTS

- **Public Charges** – Due to current trends, discovery revenue is expected to increase in 2022.
- **Other Financing Sources** – Decrease is due to the 2021 transfers for wage increases, which are currently not budgeted for in 2022.

STAFFING SUMMARY

Position	FTE	Unit Rate	Budget Hours	Cost
Victim Witness Prog Coordinator	1.00	27.77	2,080	57,762
Office Manager II	1.00	27.34	2,080	56,867
Special Drug Task Attorney	1.00	26.58	2,080	55,286
LTE Special Investigators	0.90	25.00	1,882	47,036
Victim/Witness Asst Program Spcl	1.00	22.78	1,950	44,421
Legal Assistant II	9.00	21.64	17,550	379,782
Legal Assistant II	2.00	21.21	3,900	82,722
Victim/Witness Asst Program Spcl	1.00	20.88	1,950	40,716
Vic/Wit Asst Prog Spec (Grant)	3.00	20.82	6,240	129,918
Clerk/Typist II	1.00	18.75	1,950	36,564
Intake Specialist	1.00	18.66	1,950	36,387
Clerk/Typist II	1.00	18.58	1,950	36,231
Clerk/Typist II	2.00	16.00	3,900	62,400
Clerk/Typist II (Subpoena)	1.00	15.67	1,950	30,558
Clerk/Typist II	1.00	15.67	1,950	30,558
LTE-Co-op/Intern Student	0.41	10.00	800	8,000
Budgeted Overtime				3,377
	27.31		54,162	1,138,585
		Regular Earnings		1,138,585
		Fringe Benefits		431,839
		2022 Total Compensation		1,570,424

Salary Summary does not reflect 2022 cost of living or other potential compensation adjustments.



CONTRACTED & PROFESSIONAL SERVICES

Type of Service Provided	Annual Cost
Assistant District Attorney	100,494
Certified Copies of Legal Documents	20,000
Off-site Storage	12,000
Translation Services	10,000
	142,494

DISTRICT ATTORNEY 2022 BUDGET

Account Description	2020 Actual Amount	2021 6- Month Actual Amount	2021 Estimated Amount	2021 Amended Budget	2022 Executive Budget
Fund: 100 - General Fund					
REVENUES					
General property taxes	1,484,333	770,472	1,540,943	1,540,943	1,586,965
Federal grant revenue	215,432	106,277	239,263	248,585	220,790
State grant and aid revenue	150,902	81,355	167,161	167,161	179,867
Sales Copy machine use	44,550	54,581	60,000	44,000	60,000
Intrafund Transfer In	8,740	-	-	-	-
Intrafund Transfer In HR	19,382	-	18,542	18,542	-
REVENUES TOTAL	1,923,338	1,012,684	2,025,909	2,019,231	2,047,622
EXPENSES					
Regular earnings	974,618	482,823	1,095,630	1,112,762	1,135,208
Paid leave earnings Vacation	63,356	17,570	-	-	-
Paid leave earnings Personal	15,712	9,273	-	-	-
Paid leave earnings Casual time used	6,821	1,709	-	-	-
Paid leave earnings Holiday	30,996	7,791	-	-	-
Paid leave earnings Other (funeral, jury duty, etc)	1,261	556	-	-	-
Paid leave earnings Disability	1,772	4,593	-	-	-
Premium Overtime	3,636	5,657	15,228	3,377	3,377
Premium Comp time payout	1,207	3,103	-	-	-
Premium Casual time payout	12,745	286	-	-	-
Salaries reimbursement Short term disability	(1,928)	(4,593)	-	-	-
Fringe benefits FICA	80,533	38,459	80,124	83,966	87,101
Fringe benefits Unemployment comp	1,106	528	1,101	1,154	1,191
Fringe benefits Health insurance	205,826	113,229	232,976	213,520	236,733
Fringe benefits Dental Insurance	18,418	9,736	20,061	18,890	19,853
Fringe benefits Life Insurance	573	443	923	347	859
Fringe benefits LT disability insurance	3,599	1,948	4,059	4,087	4,268
Fringe benefits ST disability insurance	5,046	2,731	5,691	5,759	6,071
Fringe benefits Workers comp insurance	2,565	1,286	2,663	2,571	2,626
Fringe benefits Retirement	71,357	33,324	69,424	70,373	73,137
Fringe benefits - Budget only	-	-	-	10,105	-
Supplies Office	15,595	6,772	16,500	16,500	15,500
Supplies Technology	4,198	1,606	1,606	-	-
Supplies Postage	13,023	4,995	9,200	9,850	9,202
Copy expense	46	-	150	150	150
Printing	71	1,117	1,406	300	1,310
Dues and memberships	9,762	10,012	10,162	9,836	10,113
Repairs and maintenance Vehicle	-	-	700	700	700
Vehicle/equipment Gas, oil, etc.	1,019	712	1,100	1,100	1,500
Books, periodicals, subscription	234	-	600	600	300
Software/Licenses	-	-	280	280	-
Travel and training	1,806	134	5,300	25,053	11,800
Equipment - nonoutlay Other	11,145	5,395	6,000	9,800	1,000
Telephone	647	284	550	505	680
Telephone cell	4,315	2,182	4,260	4,090	4,212
Indirect cost	187,481	98,418	196,836	196,836	178,419
Intra-county expense Technology services	11,813	7,751	12,536	12,536	12,976
Intra-county expense Insurance	17,384	10,527	21,055	21,055	23,701
Intra-county expense Other departmental	324	424	423	-	500
Intra-county expense Copy center	2,253	753	2,575	3,575	2,575
Intra-county expense Departmental copiers	12,065	6,032	12,065	12,065	16,578
Intra-county expense Document center	1,394	966	2,044	2,044	1,988
Intra-county expense Fleet management	-	-	-	-	1,500

DISTRICT ATTORNEY 2022 BUDGET

Account Description	2020 Actual Amount	2021 6- Month Actual Amount	2021 Estimated Amount	2021 Amended Budget	2022 Executive Budget
Contracted services	106,597	53,879	111,945	111,945	112,494
Professional services	27,076	17,182	28,000	22,500	30,000
Paper service - legal	21,479	13,023	25,000	15,000	20,000
Witness fees	1,572	2,314	4,000	4,000	4,000
Witness fees Travel	6,213	5,468	8,000	6,000	8,000
Expert Witness - DA	11,254	6,363	10,000	6,000	8,000
EXPENSES TOTAL	1,967,985	986,761	2,020,173	2,019,231	2,047,622
REVENUE GRAND TOTALS:	1,923,338	1,012,684	2,025,909	2,019,231	2,047,622
EXPENSE GRAND TOTALS:	1,967,985	986,761	2,020,173	2,019,231	2,047,622
NET GRAND TOTALS:	(44,647)	25,924	5,736	-	-