



Airport

Marty Piette - Director
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MISSION

The Mission of Green Bay Austin Straubel International Airport is to go the extra mile to provide the best quality customer experience for our passengers and airport visitors that is delivered with a sense of community pride, hospitality and care.

PROGRAM DESCRIPTION

Green Bay Austin Straubel International Airport (GRB) operates a 24-hour, 365 day a year facility. The airport is a key catalyst to Northeastern Wisconsin's economic growth and quality of life. The airport provides job opportunities for over 1,719 people in Northeast Wisconsin and contributes over \$265.3 million to the region's economy. The airport is strictly a self-supporting enterprise fund with a \$14 million operating budget that has no impact on the tax levy of Brown County.

Green Bay Austin Straubel International Airport serves the citizens and business community of Brown County and Northeast Wisconsin by operating the facilities necessary to support commercial and general aviation activities. The airport is currently served by five airlines with connections available to any destination in the world. In addition, the airport is host to a multitude of support businesses, such as a parking facility, car rental agencies, restaurants, lounges, a hotel, two fixed-based operators, gift shops and airfreight companies.

Green Bay Austin Straubel International Airport is also a regional base of operations for the Transportation Security Administration. Additionally, the airport is a U.S. Customs Port of Entry, clearing nearly 400 aircraft annually back into the United States. The airport can also handle international trash regulated by the USDA.

PERFORMANCE MEASURES	2020 Actual	2021 Estimate	2021 Budget	2022 Budget	Budget Change
Aircraft Operations	31,208	31,401	21,532	35,886	66.66%
Parking Lot Revenue	1,121,959	1,695,002	1,343,620	1,779,752	32.46%
PFC Revenue	663,110	987,221	846,189	1,128,252	33.33%
Annual Passenger Statistics	285,649	498,519	341,156	568,594	66.67%

INITIATIVES

Community Engagement – The airport will continue to build and maintain relationships with area business leaders, Chambers, CVB's and passengers as an ongoing initiative to improve awareness.

Air Service Development – With comprehensive data and insightful interpretation of current market trends, the airport will present unique and creative solutions to air carriers, charter operators and cargo carriers.

Terminal Enhancements – GRB will identify and improve upon the airport amenities to enhance the passenger experience.

Environmental Accreditation – The airport will perform an environmental inventory, evaluate and update as necessary environmental documents and policies, which will ultimately result in becoming one of the first airports in the world to be accredited by the Alliance for Water Stewardship.

Terminal Construction – In 2022, the airport will complete the canopy and landside roadwork project while seeking ways to better position GRB to compete for discretionary grant money to fund major projects.

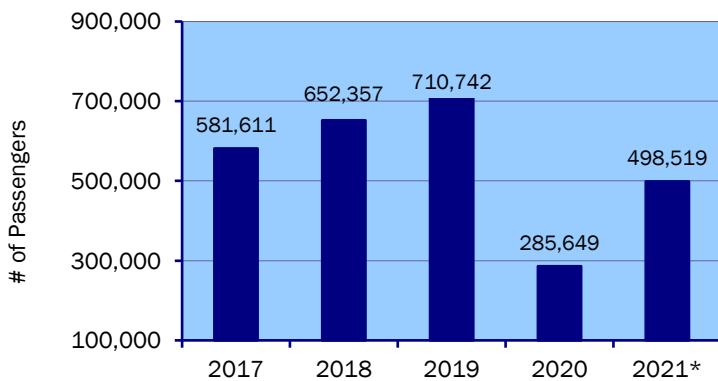
FINANCIAL SUMMARY

	2020 Actual	2021 Estimated	2021 Amended Budget	2022 Budget	Change from 2021 Amended Budget	
					\$	%
Intergov. Revenue	4,889,772	4,712,329	4,797,959	4,628,252	(169,707)	-3.54%
Public Charges	5,703,973	6,742,796	6,086,003	7,074,262	988,259	16.24%
Miscellaneous Revenue	192,519	834,667	112,618	101,561	(11,057)	-9.82%
Other Financing Sources	1,481,379	1,715,831	4,716,150	8,704,800	3,988,650	84.57%
Total Revenues	12,267,643	14,005,623	15,712,730	20,508,875	4,796,145	30.52%
Personnel Costs	2,152,705	2,148,849	2,157,135	2,213,033	55,898	2.59%
Operating Expenses	10,578,955	11,681,593	11,993,999	11,705,434	(288,565)	-2.41%
Total Expenses	12,731,661	13,830,442	14,151,134	13,918,467	(232,667)	-1.64%
Net Total Activity	(464,017)	175,181	1,561,596	6,590,408		

SUMMARY HIGHLIGHTS

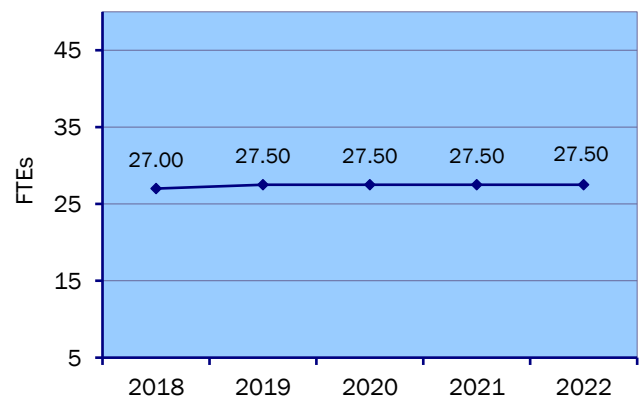
- **Intergovernmental Revenue** – Decrease is a direct result of CARES funding received in 2021, which is expected to continue in 2022, but at reduced levels.
- **Public Charges** – Increase is mainly due to expected increases in airport traffic in 2022. The airport is estimating that usage will be closer to pre-pandemic levels.
- **Miscellaneous Revenue** – Decrease is the result of anticipated decrease in interest revenue in 2022.
- **Other Financing Sources** – Increase is due to expected increases in state and federal capital contributions in 2022.

PASSENGER ACTIVITY TRENDS



*Estimated year end passenger activity.

STAFFING TRENDS

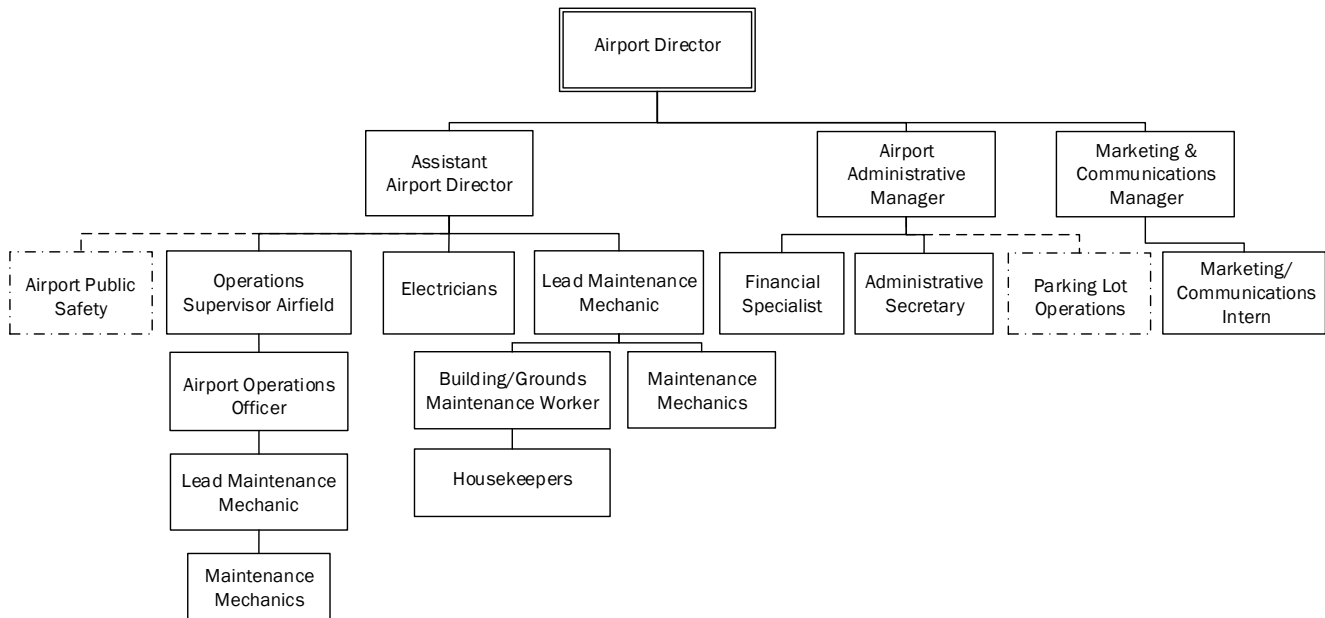


STAFFING SUMMARY

Position	FTE	Unit Rate	Budget Hours	Cost
Airport Director	1.00	61.16	2,080	127,213
Assistant Airport Director	1.00	41.78	2,080	86,902
Marketing & Communications Mgr	1.00	40.38	2,080	83,990
Electrician	1.00	33.51	2,080	69,701
Electrician	1.00	32.50	2,080	67,600
Operations Supervisor - Airfield	1.00	31.63	2,080	65,790
Airport Administrative Manager	1.00	31.00	2,080	64,480
Airport Operations Officer	1.00	27.34	2,080	56,867
Maintenance Mechanic Airport	1.00	26.59	2,080	55,307
Maintenance Mechanic Airport	1.00	26.57	2,080	55,266
Maintenance Mechanic Airport	1.00	25.57	2,080	53,186
Maintenance Mechanic Airport	3.00	25.53	6,240	159,306
Financial Specialist	1.00	24.52	2,080	51,002
Maintenance Mechanic Airport	3.00	24.34	6,240	151,881
Maintenance Mechanic Airport	2.00	24.33	4,160	101,212
Housekeeper	2.00	21.70	4,160	90,272
Housekeeper	1.00	21.27	2,080	44,242
Bldgs & Grounds Maint Worker	1.00	20.63	2,080	42,910
Administrative Secretary	1.00	18.66	2,080	38,813
Marketing/Communications Intern	0.50	16.00	1,040	16,640
Housekeeper	2.00	13.88	4,160	57,740
Budgeted Overtime				46,242
Budgeted Shift Differential				2,390
	27.50		57,200	1,588,952

Regular Earnings	1,588,952
Fringe Benefits	624,081
2022 Total Compensation	2,213,033

Salary Summary does not reflect 2022 cost of living or other potential compensation adjustments.



CONTRACTED & PROFESSIONAL SERVICES

Type of Service Provided	Annual Cost
Marketing	682,280
Equipment Contracted Service	99,295
WI DNR SWPP & SPCC	95,000
Airline Service Consultant	80,000
Life Safety Contracted Service	73,000
Technical Service Consultant	70,000
Janitorial Services	60,000
Professional Land Developer	50,000
GASB87 Compliance	40,000
Airline Lease Consultant Services	25,000
Building Contracted Service	24,609
Permits/Inspections Service	15,950
Water Steward Audit	15,000
Air Cargo Study	15,000
Telecommunication Contracted Services	8,135
External Audit - Airport Concessionaire	5,500
Fire Extinguisher Inspections	1,750
Towing	1,000
MSA Inspection	900
MSA Mask Fit Tests	900
Hearing Tests	800
Vehicle Contracted Service	600
O2 Refills	250
	1,364,969

OUTLAY

Description	Amount
Airport Improvement Projects	1,627,900
Bond Payments	1,360,000
Escalator Refurbishment	750,000
US Customs Terminal Office Remodel	750,000
Roof Replacement (2)	150,000
Replace Underground Storage Tanks	100,000
Landside Holder Tractor	86,000
Terminal Seating and Tables	85,000
SUV Police Pursuit Vehicle (PPV) 4x4	48,500
SUV Special Service Vehicle (SSV) 4X4	48,000
	5,005,400

STATEMENT OF FUNDS

<u>Funds Available 1/1/21</u>		12,736,962
Projected:		
2021 Revenues	14,005,623	
2021 Expenses	(13,830,443)	
2021 Earnings	<u>175,180</u>	
Non-Cash Items:		
- Depreciation	6,081,599	
- Grant Amortization / Capital Contribution	(1,715,831)	
	<u>4,365,768</u>	
Non-Expense Outlays:		
- Capital Equipment (Non-Bonding)	(217,166)	
- Principal Retirement	(1,770,000)	
- Construction Expense	(110,993)	
	<u>(2,098,159)</u>	
Projected 2021 Funds Made Available		<u>2,442,789</u>
Projected Funds Available 12/31/21		<u><u>15,179,751</u></u>
<u>Funds Available 1/1/22</u>		15,179,751
Projected:		
2022 Revenues	20,508,875	
2022 Expenses	(13,918,467)	
2022 Earnings	<u>6,590,408</u>	
Non-Cash Items:		
- Depreciation	6,000,397	
- Grant Amortization / Capital Contribution	(8,704,800)	
	<u>(2,704,403)</u>	
Non-Expense Outlays:		
- Capital Equipment (Non-Bonding)	(2,017,500)	
- Principal Retirement	(1,360,000)	
- Construction Expense	(1,627,900)	
	<u>(5,005,400)</u>	
Projected 2022 Funds Made Available		<u>(1,119,395)</u>
Projected Funds Available 12/31/22		<u><u>14,060,356</u></u>

AIRPORT 2022 BUDGET

Account Description	2020 Actual Amount	2021 6- Month Actual Amount	2021 Estimated Amount	2021 Amended Budget	2022 Executive Budget
Fund: 610 - Airport					
REVENUES					
Capital asset disposal gain	13,219	6,725	731,024	-	-
Federal grant revenue	4,226,662	2,350,127	3,725,108	3,951,770	3,500,000
Charges and fees Customer facility	277,872	121,097	257,493	305,831	270,368
Sales Labor	5,625	4,288	9,800	10,000	10,000
Passenger facility charge	663,110	372,091	987,221	846,189	1,128,252
Airfield	662,062	437,877	887,518	711,750	961,295
Terminal	1,915,793	1,008,410	1,907,690	1,914,513	2,003,483
Non-Terminal	69,851	35,785	72,144	72,144	74,437
Land Rent	747,346	379,629	763,718	758,294	769,354
Material	12,168	9,486	15,000	15,000	15,000
Concessions	2,013,359	1,279,779	2,829,833	2,299,471	2,971,325
Concessions Contra	(103)	-	(400)	(1,000)	(1,000)
Miscellaneous	21,930	6,275	16,397	17,618	16,561
Grants Focus on Energy	-	2,070	2,070	-	-
Interest	157,370	41,864	85,176	95,000	85,000
Capital Contribution	1,481,379	623,502	1,715,831	4,716,150	8,704,800
REVENUES TOTAL	12,267,643	6,679,004	14,005,623	15,712,730	20,508,875

EXPENSES

Regular earnings	1,267,594	660,882	1,506,748	1,530,858	1,540,320
Paid leave earnings Vacation	87,492	23,112	-	-	-
Paid leave earnings Personal	21,873	6,545	-	-	-
Paid leave earnings Casual time used	18,253	3,542	-	-	-
Paid leave earnings Sick	5,129	-	-	-	-
Paid leave earnings Holiday	43,935	11,136	-	-	-
Paid leave earnings Other (funeral, jury duty, etc)	3,590	1,858	-	-	-
Paid leave earnings Disability	492	389	-	-	-
Premium Overtime	65,557	33,405	75,000	46,632	46,632
Premium Casual time payout	9,292	151	-	-	-
Premium Shift differential	1,977	802	2,000	2,000	2,000
Premium Holiday worked	2,261	424	-	-	-
Salaries reimbursement Short term disability	(492)	(389)	-	-	-
Fringe benefits FICA	111,745	54,327	120,833	120,833	121,390
Fringe benefits Unemployment comp	1,536	747	1,660	1,660	1,667
Fringe benefits Health insurance	262,698	161,353	265,379	265,379	321,841
Fringe benefits Dental Insurance	22,388	12,510	23,131	23,131	24,786
Fringe benefits Life Insurance	1,502	945	1,356	1,356	1,218
Fringe benefits LT disability insurance	5,406	2,496	5,960	5,960	6,012
Fringe benefits ST disability insurance	7,578	3,500	8,354	8,354	8,513
Fringe benefits Workers comp insurance	32,591	16,551	33,103	33,103	32,812
Fringe benefits Retirement	102,588	50,075	105,325	105,325	105,842
Fringe benefits Pension adjust	77,720	-	-	-	-
Fringe benefits - Budget only	-	-	-	12,544	-
Employee allowance Clothing	4,293	1,520	5,710	5,710	5,710
Supplies	73,571	47,338	96,620	104,600	137,600
Supplies Office	3,386	1,686	4,200	5,000	5,000
Supplies Cleaning and household	53,632	23,859	55,000	45,000	74,500
Supplies Technology	10,171	1,678	180,000	180,000	-
Supplies Postage	1,818	308	2,000	2,500	2,500
Printing	449	-	500	1,000	1,000
Dues and memberships	12,655	9,112	15,348	14,628	16,348
Maintenance agreement Software	86,221	19,086	80,275	80,275	57,775
Repairs and maintenance Equipment	252,027	114,139	247,500	247,500	257,000
Repairs and maintenance Vehicle	19,101	14,536	20,500	20,500	20,500
Repairs and maintenance Building	119,652	154,077	281,000	305,000	265,500

AIRPORT 2022 BUDGET

Account Description	2020 Actual Amount	2021 6- Month Actual Amount	2021 Estimated Amount	2021 Amended Budget	2022 Executive Budget
Repairs and maintenance Grounds	332,073	83,085	350,500	356,300	343,800
Vehicle/equipment Gas, oil, etc.	61,565	51,638	120,000	123,250	125,000
Vehicle/equipment Contra	(6,806)	(1,123)	(4,500)	(6,500)	(6,500)
Advertising and public notice	753	25	1,000	1,000	1,000
Rental Equipment	1,658	2,682	7,500	9,000	9,000
Books, periodicals, subscriptionS	1,063	5,452	5,140	5,140	7,009
Software/Licenses	45,504	-	-	11,000	-
Travel and training	55,665	29,585	70,000	87,690	113,490
Service fees	1,967	1,209	2,400	1,500	2,400
Equipment - nonoutlay	38,959	18,667	48,900	48,900	69,600
Insurance Airport liability premium	24,000	-	25,710	25,710	35,978
Insurance Deductible	-	-	-	10,000	25,000
Electric	312,394	164,745	327,000	328,250	330,270
Electric Contra	(25,581)	(13,023)	(23,170)	(31,000)	(29,000)
Gas, oil, etc.	70,696	50,006	84,000	85,850	84,840
Water & sewer	154,364	52,666	200,000	257,837	202,000
Water & sewer Storm water mgmt	183,687	118,464	185,000	187,860	186,850
Telephone	6,114	2,965	5,929	6,605	6,048
Telephone cell	10,554	4,373	10,198	10,198	10,200
Other utilities	4,383	-	4,500	4,500	4,500
Indirect cost	77,251	34,913	69,825	69,825	65,834
Intra-county expense Technology services	115,438	73,996	119,077	119,077	128,983
Intra-county expense Insurance	107,428	56,774	113,548	113,548	131,261
Intra-county expense Highway	20,290	1,215	27,600	32,000	32,000
Intra-county expense Copy center	167	-	1,000	1,000	1,000
Intra-county expense Departmental copiers	2,913	1,457	2,913	2,913	2,913
Intra-county expense Document center	52	34	70	70	70
Contracted services	184,910	104,857	237,393	212,393	287,189
Security	1,021,960	519,672	1,061,000	1,061,000	1,061,000
Professional services	743,638	395,624	1,001,700	986,700	1,077,780
Legal services Chargebacks	31,865	24,570	70,000	70,000	70,000
Parking lot management	281,053	122,310	350,000	390,750	398,239
Interest expense	116,859	72,175	135,208	135,208	82,425
Debt issue expense	1,900	-	1,900	1,900	1,425
Depreciation Land improvements	3,920,292	1,995,418	3,995,904	4,087,437	3,800,958
Depreciation Buildings	1,342,174	675,943	1,368,404	1,453,890	1,460,136
Depreciation Equipment	700,379	352,414	717,291	721,485	739,303
Outlay	-	646,886	2,587,016	2,746,973	5,005,400
Outlay Contra	-	(572,111)	(2,587,016)	(2,746,973)	(5,005,400)
Capital asset disposal loss	400	158	-	-	-
EXPENSES TOTAL	12,731,661	6,509,420	13,830,442	14,151,134	13,918,467
REVENUE GRAND TOTALS:	12,267,643	6,679,004	14,005,623	15,712,730	20,508,875
EXPENSE GRAND TOTALS:	12,731,661	6,509,420	13,830,442	14,151,134	13,918,467
NET GRAND TOTALS:	(464,017)	169,584	175,181	1,561,596	6,590,408