

BROWN COUNTY EMERGENCY SUPPORT FUNCTION (ESF) 9 SEARCH AND RESCUE

LEAD COORDINATING AGENCY: Local Authority Having Jurisdiction

SUPPORT AGENCIES: Brown County Emergency Management
Brown County Sheriff
Brown County Public Safety Communications
Brown County Medical Examiner's Office
Brown County Public Works
Green Bay Metro Fire Department
Local Law Enforcement Agencies
Wisconsin Department of Natural Resources
Wisconsin Civil Air Patrol
Wisconsin State Patrol
U.S. Coast Guard
American Red Cross
Brown County Amateur Radio Emergency Service (ARES)

STATE COORDINATING AGENCY: Wisconsin Emergency Management

I. INTRODUCTION

A. Purpose

Provide support to local governments in both urban and non-urban search and rescue operations during and after an emergency or disaster situation.

Coordinate assistance in all activities associated with Search, Rescue, and Recovery operations which are beyond the capabilities of local governments.

Coordinate the integration of personnel and equipment resources.

B. Scope

1. Response and recovery activities supported by this ESF include search, rescue, and recovery (SAR) operations in urban and rural environments.
2. ESF-9 describes the coordination roles and specific responsibilities within responding agencies and is applicable to all departments and agencies with responsibilities and assets to support local and tribal response to a SAR event.

C. List of Changes

1. None

II. POLICIES

- A. The terms “Search and Rescue” and “Urban Search and Rescue” are used in this ESF to collectively refer to any operation in an urban, suburban, wildland, or water environment that involves locating, extricating, evacuating, providing medical care for, and reuniting persons in distress or imminent danger from a variety of environmental, technological, or man-made causes. This may include, to the extent no humans remain endangered, animals and livestock.
- B. Search and rescue is a local government responsibility dependent upon the mechanism for the search and rescue operation. County government assistance in this area will normally be initiated at the request of local government.
- C. County and/or local government requests for Civil Air Patrol (CAP), Department of Natural Resources (DNR), U.S. Coast Guard (USCG), or Wisconsin State Patrol (WSP) assistance will be submitted to the Brown County EOC. The EOC will coordinate with the Wisconsin Emergency Management (WEM) duty officer and the WEM East-Central (EC) Regional Director.
- D. Requests for assistance from a search and rescue canine dog organization are normally submitted by local law enforcement authorities directly to such organization. However, this service may be coordinated through the Brown County EOC and to WEM if needed.
- E. All ESF-9 operations will be conducted in accordance with the National Incident Management System (NIMS).

III. PLANNING ASSUMPTIONS

- A. SAR operations in Brown County can result from lost adults and children, natural events such as wind events and flooding, or from human- or technology-caused events such as terrorism, collisions, or collapse. The likelihood of Industrial rescue operations is increased due to the significant number of manufacturing and agriculture facilities in the county.
- B. SAR events can be expected to draw a large media presence from local, statewide, and national outlets. The need for on-going, consistent, and clear public information may overwhelm local resources, necessitating a request for resources from outside Brown County. Accurate and continuous information may be needed to mitigate mass confusion.
- C. SAR events involving lost adults, and especially children, can be expected

to draw large numbers of spontaneous volunteers who may be untrained, ill-equipped, and whose actions may not be coordinated through the formal SAR ICS structure.

- D. SAR events that involve structural collapse or large-scale industrial operations may continue through multiple operational periods and will require relief and replacement personnel, equipment, and supplies. These events may also require specialized sheltering for rescue and recovery personnel.
- E. Mass Care for displaced citizens may be needed for SAR events that involve apartment buildings or large areas of a community.
- F. SAR and USAR teams will be self-sufficient regarding transportation of personnel and supporting equipment in accordance with established planning guidelines.

IV. CONCEPT OF OPERATIONS

A. General

1. This ESF coordinates state assistance in locating persons missing as a result of any one or more of a number of reasons including: natural phenomena, man-made (terrorism) or technological failure. This includes search and rescue missions for persons lost in wooded or other environments, the search for downed aircraft, the extrication of accident victims, collapsed structures, etc.
2. The initial search and rescue response will be a local effort, with priorities set by the local/county government.
3. In the event local SAR and/or Urban Search and Rescue (USAR) resources are exhausted or inadequate, WEM will coordinate an Emergency Management Assistance Compact request for Wisconsin or FEMA USAR teams.
4. Activation of ESF-9 will be managed through Brown County Emergency Management and its standard notification procedures.

B. Organization

1. SAR technical assistance expertise will be provided first by representatives from the local jurisdiction having primary responsibility. If the need exceeds the capability of local agencies, then FEMA USAR will be requested through the Brown County Emergency Operations Center (EOC) and the State Emergency Operations Center (SEOC) (Note: Wisconsin does not currently have state supported USAR teams). The nearest FEMA USAR team is Illinois Task Force 1 (IL-TF1) in Wheeling IL. FEMA USAR

is a federal asset, and activation may occur upon activation of the National Response Plan. Representatives from the FEMA Task Force will coordinate with WEM at the SEOC and with local officials.

2. Non-urban search and rescue assistance may be provided by the local authority having jurisdiction as well as support from organizations such as the U.S. Coast Guard, National Park Service, U.S. Forest Service, Wisconsin DNR, and local volunteers. Coordination of resources will be the responsibility of the local authority having jurisdiction with support from Brown County Emergency Management and the county EOC. The WEM Fire Services Coordinator or Emergency Police Services Coordinator may be deployed to the EOC to assist with resource management.

C. Activation Triggers

1. At the request of a local agency.
2. When required to support other ESF operations.

D. Preparedness Activities

1. Coordinate with the local authority having jurisdiction, WEM, and FEMA to identify potential staging areas.
2. Identify, develop, and incorporate
 - a. Private sector capabilities and resources
 - b. Backup response and recovery processes

E. Response Activities

1. Coordinate with Task Force Teams to determine transportation routes of travel
2. Coordinate with the local AHJ to identify and obtain resources necessary to support SAR and USAR teams.

F. Recovery Activities

1. Coordinate with the BC ME's Office to support proper recovery and transportation of human remains.
2. Coordinate with jurisdictional and private building engineers and code enforcement departments to determine structure stability, safety, and suitability for re-occupancy.

3. Coordinate with jurisdictional law enforcement (ESF-13) and transportation agencies (ESF-1) for reopening roads and other access routes into the operational and impacted area(s).

V. RESPONSIBILITIES

A. Lead Coordinating Agency

1. Local Authority Having Jurisdiction (AHJ)
 - a. Serve as the lead agency to coordinate response and recovery support operations during SAR/USAR incidents.
 - b. Provide ongoing situation status reports to Brown County Public Safety Communications (PSC) and the EOC.
 - c. Coordinate ESF-9 staff support to the Brown County EOC when activated.
 - d. Coordinate with state and federal agencies as needed.

B. Support Agencies

1. Brown County Emergency Management (BCEM)
 - a. Provide information to the SEOC, WEM Regional Director, WEM Duty Officer, and the Policy Group/Multi Agency Coordination (MAC) Group regarding status of SAR/USAR operations, recovery activities, and plans.
 - b. Coordinate with the SEOC or WEM Duty Officer for requests for aviation or watercraft resource support.
 - c. Request activation of other ESFs as needed to support mitigation, response, and recovery operations.
 - d. Coordinate, collect, and compile information for After Action Review (AAR) and Improvement Plan (IP) development. Distribute information as applicable.
2. Brown County Sheriff's Department and Local Law Enforcement
 - a. Coordinate activities to provide scene security, perimeter control, and traffic control at and near the incident location.
 - b. Coordinate activities to provide security for evacuated areas and temporary shelter locations.

3. Brown County Public Safety Communications (PSC)
 - a. Provide support for portable and mobile radio systems.
4. Brown County Medical Examiner's (ME) Office
 - a. Coordinate with the Incident Command (IC) staff for proper location, identification, recovery, transportation, and storage of fatality(s).
 - b. Activate and coordinate the Brown County Mass Fatality Plan.
5. Brown County Public Works
 - a. Coordinate with local public works departments, law enforcement agencies, and the IC to determine road closure requirements.
 - b. Coordinate with Brown County Public Health (BCPH), law enforcement agencies, and BCEM for evacuation routes and reception or shelter locations.
6. Brown County ARES
 - a. Coordinate with BCEM and PSC to establish radio communication in remote areas or locations where government radio system(s) have been disabled.

VI. RESOURCE REQUIREMENTS

- A. Brown County ESF-9 may require support from other ESFs, or from neighboring counties in the form of personnel, equipment, planning, technical expertise, or operating space.
- B. Primary and support agencies will provide the required personnel, facilities, and equipment to support SAR/USAR operations utilizing the National Incident Management System (NIMS) and NIMS Resource Typing Criteria.

VII. REFERENCES

FEMA Resource Typing Library Tool (RTLTL)
Wisconsin Statute 66.0301, *Intergovernmental Cooperation*
Wisconsin Statute 66.03125, *Fire Departments; Mutual Assistance*
Wisconsin Statute 323.13 (1)(a)(d), *Adjutant General; Duties and Powers*

VIII. ACRONYMS AND GLOSSARY

A. Acronyms

AAR	After Action Review/Report
AC	Area Command/Commander
ARC	American Red Cross
ARES	Amateur Radio Emergency Services
BC	Brown County
BCEMA/BCEM	Brown County Emergency Management Agency
BCPSC	Brown County Public Safety Communications
BCSO	Brown County Sheriff Office
CAP	Civil Air Patrol
DMORT	Disaster Mortuary Operational Response Team
DNR	Department of Natural Resources
DoTS	Department of Technology Services
DPW	Department of Public Works
EAS	Emergency Alert System
EC	East-Central
EM	Emergency Management
EMA	Emergency Management Agency
EMAC	Emergency Management Assistance Compact
EMS	Emergency Medical Service
EMT	Emergency Medical Technician
EOC	Emergency Operations Center
EOP	Emergency Operation Plan
EPS	Emergency Police Services
ESF	Emergency Support Function
ETA	Estimated Time of Arrival
FBO	Faith Based Organization
FD	Fire Department
FEMA	Federal Emergency Management Agency
GB	Green Bay
GBMFD	Green Bay Metro Fire Department
GBPD	Green Bay Police Department
GIS	Geographic Information System
IAP	Incident Action Plan
IC	Incident Command/Commander
ICP	Incident Command Post
ICS	Incident Command System
IMT	Incident Management Team
IPAWS	Integrated Public Alert and Warning System
JIC	Joint Information Center
JIS	Joint Information System
LE	Law Enforcement
LNO	Liaison Officer
MAA	Mutual Aid Agreement
MABAS	Mutual Aid Box Alarm System
MAC	Multiagency Coordination

MACS	Multiagency Coordination System
MARC	Mutual Aid Radio Channel
MCI	Mass Casualty Incident
MCP	Mobile Command Post
ME	Medical Examiner
MOU	Memorandum of Understanding
NAWAS	National Warning System
NEW	North East Wisconsin
NGO	Nongovernmental Organization
NIMS	National Incident Management System
NPS	National Park Service
NSAR	National Search and Rescue
NWS	National Weather Service
PIO	Public Information Officer
PL	Public Law
PSAP	Public Safety Answering Point
PSC	Public Safety Communications
PW	Public Works
RACES	Radio Amateur Civil Emergency Service
RRTs	Regional Response Teams
SITREP	Situation Report
SME	Subject Matter Expert
SOE	State of Emergency
SOP	Standard Operating Procedure
UC	Unified Command
US&R	Urban Search and Rescue
USAR	Urban Search and Rescue
USCG	U.S. Coast Guard
VOAD	Volunteer Organizations Active in Disasters
WEA	Wireless Emergency Alerts
WEM	Wisconsin Emergency Management
WI	Wisconsin
WING	Wisconsin National Guard
WisDOT	Wisconsin Department of Transportation
WSP	Wisconsin State Patrol

B. Glossary

See glossary in the BC EOP

IX. APPENDICES

- Appendix 1- Activation and operations checklist(s)
- Appendix 2- Notification and contact list
- Appendix 3- Deactivation/demobilization checklist

Appendix 1
Brown County ESF-9
Activation and Operations Checklist

The ESF-9 Coordinator is responsible for ensuring all activation, notification, coordination, and deactivation/demobilization tasks are completed. The ESF-9 Coordinator may request that other ESFs are activated to support ESF-9 activities.

Initial ESF-9 Activation

- Check-in to the EOC
 - Enter information on the EOC sign-in log
 - Obtain a printed copy of the EOC-214 form if not using electronic versions
 - **Begin filling out the EOC-214 as soon as possible!**
- Log on to an EOC computer, then log into the ESF-9 Gmail account
 - brown.esf9.searchandrescue@gmail.com
 - NOTE: Use this email for *ALL* ESF-9 related email; do not use personal or work email accounts.
- Obtain situation status briefing from the EOC Manager or other source
- Make required notifications via phone and/or email (see Appendix 3)
- Assist with creation of EOC-201, EOC-202, EOC-204, EOC-209, and other forms as needed
- Determine resource requirements for ESF-9 operations *within the EOC*; provide that information to the EOC Manager or ESF-7 (Logistics) Coordinator.
- Coordinate with the Incident Commander to determine resource or other requirements to support ESF-9 field operations; provide that information to the EOC Manager or ESF-7 (Logistics) Coordinator.
- Coordinate with the EOC Manager and other ESF Coordinators to begin developing the goals and objectives for EOC operations for the current and upcoming operational periods.

Appendix 2
Brown County ESF-9
Notification and Contact List

Brown County Offices and Departments

Office

Cell

Emergency Management

Lauri Maki, Director

Lauri.Maki@browncountywi.gov

Sam Martin, Coordinator

Dennis.martin@browncountywi.gov

PIO Group

Jeff Flynt, BC Deputy Executive

Jeffrey.Flynt@browncountywi.gov

Public Safety Communications

Cullen Peltier, Director

Cullen.Peltier@browncountywi.gov

Amy Shannon, Assistant Director

amy.shannon@browncountywi.gov

On-Duty Dispatch Supervisor

Public Works/Facility Maintenance

Paul Fontecchio, Public Works Director

Paul.Fontecchio@browncountywi.gov

Michael Piacenti, Operations Manager

Michael.Piacenti@browncountywi.gov

Office- Regular Hours

Office- After Hours Emergency

City of Green Bay Offices and Departments

Public Works

Steven Grenier, Director

stevengr@greenbaywi.gov

State of Wisconsin Offices and Departments

Emergency Management (WEM)

State Duty Officer

Steve Fenske, Regional Director

Steve.Fenske@wisconsin.gov

State Patrol (Command Center)

Department of Transportation

Main Number

Unlisted Number (Supervisor)

Highway Division

Appendix 3
Brown County ESF-9
Deactivation/Demobilization Checklist

The Brown County EOC Manager will coordinate with the ESF lead agencies, elected officials of impacted municipalities, and representatives from private companies, non-governmental organizations (NGOs), and faith-based organizations (FBOs) to plan for deactivation of ESF-9. Consideration will be given to the needs of short- and long-term recovery operations, available staffing, and expectations or forecasts for ongoing and future emergencies or disasters.

The EOC Manager will ensure all documentation has been completed and collected, notifications have been transmitted, status reports updated, and EOC systems returned to pre-activation conditions after deactivation.

Deactivation/Demobilization Tasks

- Ensure all ESF-9 team members complete and submit EOC-214s to the ESF-10 Coordinator or EOC Manager prior to demobilization
- Submit information for After Action Reviews (AARs) is submitted to the EOC Manager
- Contribute to development of incident AARs and Improvement Plans (IP) as requested.