

Draft Minutes
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, September 16, 2024
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, WI 54302
4:00 p.m.

ROLL CALL

(Voting)

Heena Bhatt (Bay-Lake RPC)	<u>Exc</u>	Troy Parr (Oneida Nation)	<u> </u>
Geoff Farr (Howard)	<u> </u>	Marty Piette (Airport)	<u> </u>
Sean Gehin (Allouez)	<u>x</u>	Eric Rakers (De Pere)	<u>x</u>
Steve Grenier (Green Bay)	<u>x</u>	Brian Rickert (Ashwaubenon)	<u>x</u>
Chris Hardy (Brown County)	<u> </u>	Andy Smits (Suamico)	<u>x</u>
Patty Kiewiz (Green Bay Metro)*	<u>x</u>	Teal Spellman (Bellevue)	<u>x</u>
Jerry Lancelle (Hobart)	<u> </u>	Nick Weber (WisDOT)	<u>x</u>

(Non-voting)

Jason Nordberg (FHWA-Madison)	<u> </u>
Matthew Sorensen, (WisDOT-Madison)	<u> </u>
William Wheeler (FTA Region 5)	<u> </u>

Others Present: Lisa Conard, Jim Pyle, Cole Runge, and *Andrea Vlach for Patty Kiewiz.

ORDER OF BUSINESS

1. Approval of the August 14, 2024, Transportation Subcommittee meeting minutes.

A motion was made by S. Griener, seconded by S. Gehin, to approve of the August 14, 2024, Transportation Subcommittee meeting minutes. Motion carried.

2. Discussion and recommendation to the BCPC Board of Directors regarding the *2025-2028 Transportation Improvement Program for the Green Bay Metropolitan Area (TIP)*.

L. Conard provided an overview noting that the new TIP includes a full listing of the South Bridge Connector project being funded with federal, state, and local dollars.

L. Conard noted that this is the first time a multi-year Carbon Reduction Program (CRP) is included in the TIP.

L. Conard stated that the draft TIP is currently undergoing a 30-day public review and comment period.

A motion was made by S. Griener, seconded by S. Gehin to recommend approval of the *2025-2028 Transportation Improvement Program for the Green Bay Metropolitan Area (TIP)* to the BCPC Board of Directors. Motion carried.

3. Discussion and recommendation to the BCPC Board of Directors regarding the *Draft 2025 Transportation Planning Work Program*.

C. Runge provided highlights of the draft 2025 work program.

Completion of the Green Bay MPO 2045 Long-Range Transportation Plan Update

In 2024, MPO staff collected background information and public input, updated the Metropolitan Planning Area's land use inventory, developed updated plan goals and objectives, worked with WisDOT to update the long-range travel demand model for the Green Bay MPO planning area, and began to develop draft chapters. In 2025, staff will continue to work with the MPO's Transportation Subcommittee, WisDOT, and the public to complete the 2045 Long-Range Transportation Plan Update by the October 2025 deadline.

Long-Range Transportation Plan Performance Measures Implementation

MPO staff will continue to work to achieve the performance measures' goals and objectives by promoting the implementation of the strategies identified in the Long-Range Transportation Plan. Staff will also monitor progress toward the achievement of the goals and objectives through the continued development of an annual transportation system performance measures report.

Congestion Management Process (CMP) Update

The MPO's 2013 CMP was updated in 2017 and 2021, and staff began to prepare for an update of the 2021 CMP in 2024. Since the 2021 CMP will have been in place for four years at the end of 2025, MPO staff intends to complete the update of this CMP in 2025 to ensure it is consistent with the MPO's recently updated LRTP.

Coordinated Public Transit - Human Services Transportation Plan Update

In 2025, MPO staff will prepare a full update of the county's current Coordinated Public Transit – Human Services Transportation Plan in cooperation with many public and private sector transportation providers as well as representatives of the people who rely on specialized transportation services in Brown County.

Village of Ashwaubenon Bicycle and Pedestrian Plan Update

The BCPC/MPO will update the Village of Ashwaubenon's 2018 Pedestrian and Bicycle Plan in 2025. The 2018 plan is an update of the village's first stand-alone bicycle and pedestrian plan that was developed in 2009 by village staff and private consultants in cooperation with a committee that included BCPC/MPO staff.

A motion was made by S. Griener, seconded by A. Smits to recommend approval of the *2025 Transportation Planning Work Program* to the BCPC Board of Directors. Motion carried.

4. Discussion and recommendation to the BCPC Board of Directors regarding the Green Bay MPO's draft Metropolitan Planning Area (MPA) boundary.

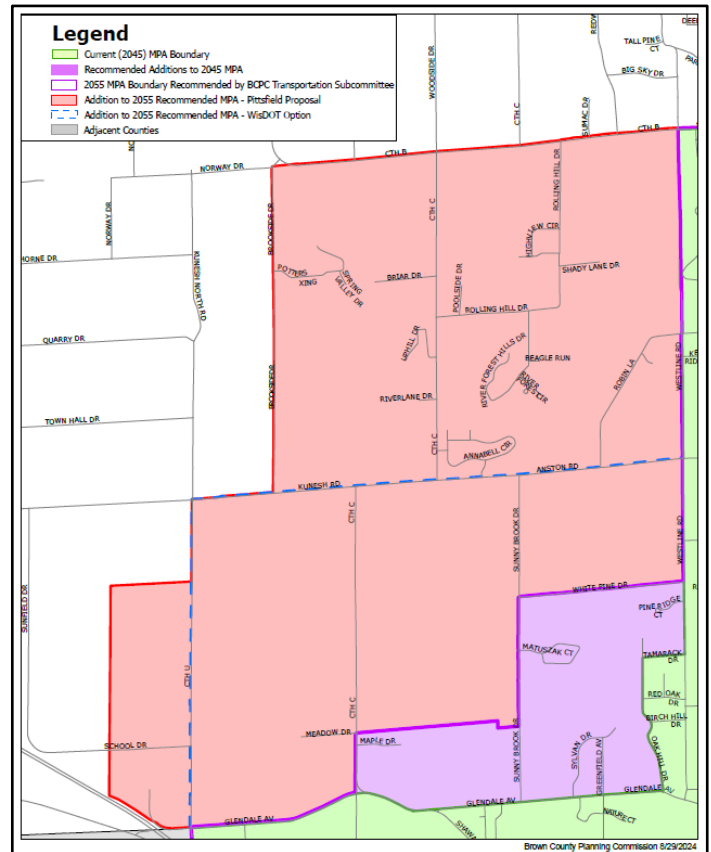
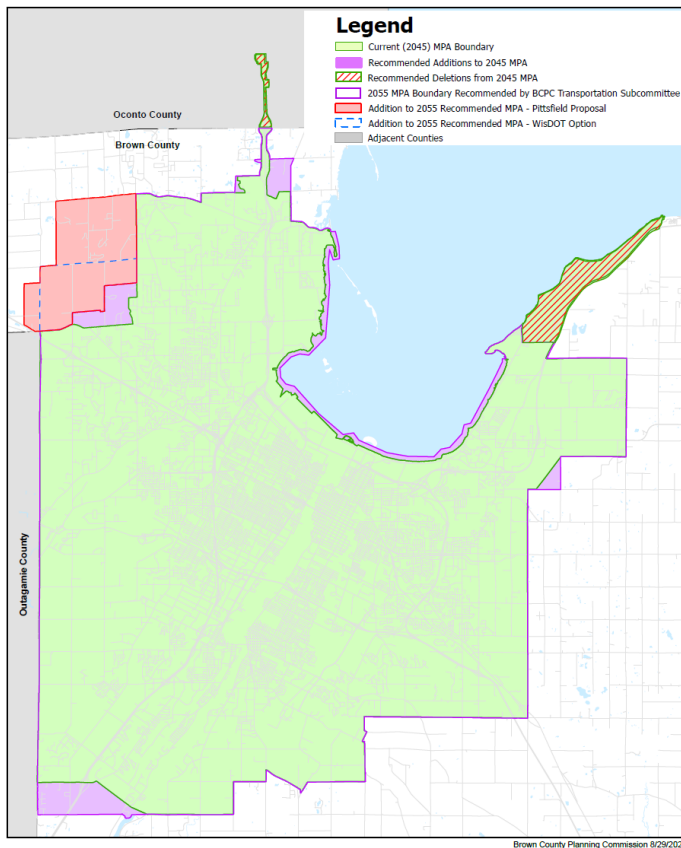
L. Conard noted that the BCPC Board of Directors *held* the approval of the 2055 Metropolitan Planning Area Boundary at the August 7 meeting with the following instructions:

- BCPC Board of Directors members must submit proposed 2055 MPA additions to the MPO staff by August 21, 2024.
- MPO staff will review proposed additions and consult with WisDOT staff to determine if proposed additions qualify for inclusion in the 2055 MPA.

- If proposed additions are acceptable to WisDOT staff, the MPO staff will add them to the draft MPA map and forward the proposal to the Transportation Subcommittee for review at its September meeting. The Transportation Subcommittee may consider a recommendation to the BCPC Board of Directors at the September meeting.
- MPO staff will present the Transportation Subcommittee's recommended 2055 MPA to the BCPC Board of Directors on October 2.

MPO staff received one formal proposal by August 21, and this proposal was from the Town of Pittsfield. MPO staff mapped the proposal, and the proposal is shaded light red on the following maps.

Town of Pittsfield – Proposal for Inclusion in the MPA



L. Conard provided a summary of the request and staff report.

L. Conard noted that based on information provided by the town, much of the proposed development is not in close proximity to existing Census-defined urban areas. Existing developments cited by the town can be characterized as low-density rural subdivisions. The MPO staff recommends that the MPA boundary remain in the location recommended by the Transportation Subcommittee in June of 2024.

A motion was made by B. Rickert, seconded by E. Rackers to open the floor to allow interested parties to speak. Motion carried.

Jim Pyle, representing the Town of Pittsfield, spoke in favor of adding the town's proposed area to the MPA.

J. Pyle stated that there are a number of developers interested in constructing homes in the town. J. Pyle noted the recent plan to extend water from the Village of Hobart to

the Village of Pulaski. That water line will extend through the town. A timeline for the extension is not known due to pending litigation.

A motion was made by E. Rakers, seconded by B. Rickert to close the floor. Motion carried.

S. Griener asked how many acres the town is requesting to be added to the MPA.

L. Conard provided the following information:

Area	Acres in MPA	Percent of Town
Urban Area as Defined by 1980 Census	0	0.0%
Urban Area as Defined by 1990 Census	0	0.0%
Urban Area as Defined by 2000 Census	115	0.6%
Urban Area as Defined by 2010 Census	115	0.6%
Urban Area as Defined by 2020 Census	115	0.6%
MPA – Recommended by Transportation Subcommittee	974	4.8%
MPA – Requested by the Town of Pittsfield	6,230	30.5%
Town of Pittsfield – Total Acres	20,430	100.0%

S. Griener stated that the request for 6,230 acres, if developed, would equate to over 15,000 households.

T. Spellman stated that the Village of Bellevue anticipates about 55-65 new households per year.

A. Smits stated that the Village of Suamico has issued a high of 65 residential permits in one year, but typically it is less.

C. Runge noted that staff considered the likely amount and density of development in the town’s proposed MPA area over the next 20 years when evaluating the town’s request.

L. Conard noted that staff also consulted the Wisconsin Department of Administration (DOA). The DOA staff includes demographers that provide annual population estimates. L. Conard noted that the town had a 2020 US Census population of about 2,800. The DOA estimates that the town has grown by 10 people since the 2020 Census and that the town will grow by 400 people by 2040.

N. Weber reminded the subcommittee that the MPO will have the opportunity to evaluate and update the MPA boundary shortly after the release of the 2030 Census.

S. Gein stated that the Transportation Subcommittee should maintain its original recommendation to add 974 acres of the town to the MPA.

A motion was made by S. Griener, seconded by T. Spellman to recommend approval of the MPA boundary as initially recommended at the June 24 Transportation Subcommittee meeting to the BCPC Board of Directors. Motion carried.

5. Update regarding the 2024-2029 Surface Transportation Block Grant (STBG), 2024-2028 Transportation Alternatives Program (TAP), and 2024-2028 Carbon Reduction Program (CRP) funding cycles.

STBG

L. Conard noted that WisDOT has moved \$434,770 in unprogrammed FFY 2029 STBG funds to FFY 2028 to increase construction funding for the South Bridge Connector (SBC) project between STH 32/57 and CTH PP. WisDOT staff moved the funds via a “Programmatic Adjustment”.

CRP

L. Conard noted that the CRP projects recommended by the Transportation Subcommittee at the August 14 meeting were approved by the BCPC Board of Directors on September 4. They include:

1. **City of Green Bay Sidewalk Project** - \$304,168 (to reach 80%) in FFY 2025 funds.
2. **Brown County Highway Department Signal Project - Set #1** - \$952,919 (approximately 72%) in FFY 2025 funds.
3. **Village of Howard - Mountain Bay / Fox River Multi-use Connector Trail.** \$416,756 (80%) in FFY 2026 funds.
4. **Village of Howard - Taylor Street sidewalk.** \$361,213 (80%) in FFY 2027 funds.

MPO staff has forwarded these CRP funding approvals to WisDOT for State-Municipal Agreement (SMA) development. MPO staff has also requested WisDOT to allow CRP funding capacity *trades* between MPOs/TMAs, and WisDOT is considering this request.

FFY 2025 Redistribution – FHWA and WisDOT staff anticipate a significant amount of TAP and CRP funding to be made available. WisDOT is hopeful for a project solicitation in June of 2025 or earlier. MPO staff is encouraging locals to get projects “shovel ready” as soon as possible to be eligible for this redistribution funding.

L. Conard reviewed possible local redistribution projects:

1. Balance of the Brown County Highway Department signal replacement project (34 of 44 units), if not funded with the statewide CRP capacity. **\$3,527,600.**
2. Village of Howard - Wayne Williams West Multi-use Trail - Pioneer Parkway e/o Cardinal La & s/o Riverview Dr - Pave existing off-road gravel trail. **\$427,020.**

STBG, TAP and CRP

L. Conard noted that WisDOT has indicated that the next project solicitation for all three programs is scheduled for 2025.

L. Conard noted that if WisDOT issues the solicitations consistent with past practice, funding would be available as follows:

STBG - FFY 2030 and FFY 2031

TAP - FFY 2029 and FFY 2030

CRP - FFY 2028 and FFY 2029

A request was made by the subcommittee to provide the Transportation Subcommittee members with the best information available regarding the next local program solicitations.

MPO staff agreed to do so.

6. Any other matters.

None.

7. Adjourn.

A motion was made by S. Griener, seconded by S. Gehin to adjourn. Motion carried.

The meeting adjourned at 4:53 pm.