

## Wisconsin Fund Program Application Guide

The Wisconsin Fund Program provides grants to homeowners and owners of small businesses that need to replace a failing private onsite wastewater treatment system with a new system. A farm of 35 acres or more may also be considered a small business.

### When is the system considered failing?

When properly operating, a system safely treats wastewater by storing sludge and solids in a treatment tank and discharging wastewater to a dispersal component.

A failing system does not properly treat wastewater and can discharge sewage to the surface, to a lake or stream, or to groundwater. Your system may not show any apparent signs of failure and yet be failing.

### How do I apply?

Review the list of eligibility criteria to the right and if you feel that you are eligible to apply, contact the county zoning, sanitation or code enforcement office. In Milwaukee County contact the city offices. If you're a member of the Oneida Tribe, contact the tribal office. They will verify that your system is failing, provide you with an application, and assist you with the application process.

**If you are applying for a grant for your PRINCIPAL RESIDENCE, you may be eligible if ALL of the following are met:**

- \*You reside in a municipality that is participating in the program.
- A municipal employee verifies that you have a failing system BEFORE installation of the replacement system begins.
- Your residence is not located in an area served by a municipal sewer system.
- The failing system serving your residence was constructed prior to July 1, 1978.
- The adjusted gross income of all owners and spouses is less than \$45,000 in the year of or prior to the year the municipality verifies the failure.
- Your residence is served by a category 1 or 2 failing system. (Explained on the back of the brochure.)
- The residence is occupied 51% of the year by one of the owners.
- Your application is submitted to the municipality within three years from the date of the verification of failure.

Note: Grant awards for a residence are reduced by \$.30 for each \$1.00 earned over \$32,000.

**If you are applying for a grant for your BUSINESS, you may be eligible if ALL of the following are met:**

- \*You reside in a municipality that is participating in the program.
- A municipal employee verifies that you have a failing system BEFORE installation of the replacement system begins.
- Your business is not located in an area served by a municipal sewer system.
- The failing system serving your business was constructed prior to July 1, 1978.
- The gross income of the business in the year of or prior to the year the municipality verifies the failure is less than \$362,500.
- Your business is served by a category 1 or 2 failing system. (Explained on the back of the brochure.)
- The business occupying the structure is operated by the owner.
- Your application is submitted to the municipality within three years from the date of the verification of failure.

Note: Each year businesses are limited to 10% of the funds available.

\*Currently only Ashland, Crawford, Douglas and Florence Counties do not participate in this program.

## **Grant money is not guaranteed.**

If approved applications exceed available funding, the Department of Safety and Professional Services (DSPS) is required to prioritize funds based on potential environmental harm. System failures are divided into three categories:

Category 1: Systems that fail by discharging sewage to surface water, groundwater, drain tiles, bedrock or zones of seasonally saturated soils. These are considered the most serious types of failure and are given highest priority for grant assistance.

Category 2: Systems that fail by discharging sewage to the surface of the ground. This type of failing system is eligible for a grant only after all category one applications have been funded.

Category 3: This is a system that failed by causing the backup of sewage into the structure served. This type of failing system is not eligible for assistance.

Note: If the system is causing a backup into the structure, you may still be eligible if the system meets the criteria under Category 1 or Category 2 listed above.

## **If I sell my home am I still eligible?**

Whether you are buying or selling the home, if you were the owner when the failure was verified or system installed and you paid for the replacement system, you may be eligible if you meet all of the other eligibility criteria.

## **How much money can I receive?**

The grant amount is based on the type of system that you install and the size of your home or business. The office where you apply will explain the maximum that you are eligible to receive when you apply.

If the total request of all eligible applicants in the state is greater than the funds allocated for this program in the fiscal year that you apply, all applications will be prorated.

## **If approved, when is the money received?**

The office where you apply will forward your application on to DSPS by the February 1<sup>st</sup> deadline. In the fall of that year grant awards are sent out to the office where you applied. Before that office can send the grant award to you, you will need to have your system installed and provide that office with proof of payment of the new system.

## **If my request is denied, does the system still need to be replaced?**

Yes, remember a failing system is a violation of your local ordinance and can result in water pollution and health hazards.

## **Questions?**

Questions concerning the program may be addressed to the municipality, to DSPS at 608-266-6796, or email at Tanya.herranz@wi.gov. Deaf, hearing or speech-impaired callers may reach us through (WI TRS) - Wisconsin Telecommunication Relay System.

## **Wisconsin Fund -**

### **Private Onsite Wastewater Treatment System Replacement or Rehabilitation Financial Assistance Program**



### **Financial Assistance for Homes & Small Businesses**

