



MEMO

TO: Brown County Towns and Villages

FROM: Alice Caelwaerts, Business Manager

RE: 2025 County Bridge Aid Petitions

DATE: March 20, 2024

We have updated several County Bridge Aid documents on the Highway Department's website which can be found at this location:

Brown County Web Page → Departments → Highway → Bridge Aid

<https://www.browncountywi.gov/departments/highway/general-information/bridge-aid/>

Please download the *Bridge Aid Petition Form*, fill out one for each project you anticipate in 2025, and email to me by **April 29, 2024**, so we can prepare our 2025 county bridge aid budget. Please remember to send pictures of your bridges and culverts you'd like to replace with your petition. There is an example petition on the website so you can see how the bridge aid petition should be filled out.

Please also refer to the Bridge Aid Requirements and Guidance document on the website. This is a helpful tool in determining Bridge Aid.

If during the year your municipality needs an emergency repair/replacement, please fill out the *Bridge Aid Emergency Petition Form* and request approval from the Highway Commissioner PRIOR to performing the work. Pictures are critical for quick approvals.

If you have questions about your Towns/Villages approved projects, please refer to the website for the latest information, or contact me via email Alice.Caelwaerts@browncountywi.gov or at (920) 662-2163.